MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
OCTOBER 25, 2016

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, October 25, 2016 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Clark Campbell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 23 attendees, including 7 staff and 1 press.

1. **Call to Order.**
Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Invocation and Pledge of Allegiance.**
Pastor John Jacobs from the Village Chapel led the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. **Reports.**

Manager

- Update on the Greens Project: The developer does not have a building permit yet and questions have not been completely answered for staff. The developer has the State Erosion and Sediment Control Permit and as a result, vegetation has been removed. In regards to the public records request, the 4th batch was released on Thursday of last week which consisted 184 emails that were gathered from a group of over 1,000 emails and several calendar items that were found. To date the total number of emails reviewed is approximately 4,700 out of the 18,000 emails.

Council

- Mayor Fiorillo explained she has grave concerns about the forum planned for November 15 to discuss the development process for the Greens project. She noted if people are coming based on advertisements in The Pilot, they will be coming on a false assumption.

4. **Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Consider resolutions honoring members from the former Conservation Commission, Beautification Committee, and Community Appearance Commission.
B. Public Safety Reports.
Police Department
Fire Department
C. Budget Amendments Report.
D. Approval of Draft Village Council Meeting Minutes.

September 13, 2016 Work Session
September 13, 2016 Closed Session
September 27, 2016 Regular Meeting

End of Consent Agenda.
Councilmember Bouldry moved to approve the Consent Agenda. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 5-0.

5. **Discuss and consider appointments to the Planning and Zoning Board and the Board of Adjustment (Kevin Drum and Cyndie Burnett).**
Planning and Zoning Board Chairman, Fred Engelfried, explained he and staff have interviewed candidates to fill vacancies on the Planning and Zoning Board. Upon completion of interviews, he and staff recommend that Kevin Drum replace Richard Ashton and Cyndie Burnett replace Jay Snyder both starting on December 1, 2016 for a three year term. Council thanked these individuals for coming forward to serve on the Planning and Zoning Board and Board of Adjustment. Upon a motion by Councilmember Berggren, seconded by Councilmember Campbell, Council unanimously approved Resolution 16-26 appointing Kevin Drum and Cyndie Burnett to the Planning and Zoning Board and Board of Adjustment effective December 1, 2016 by a vote of 5-0.

6. **Discuss and consider appointments to the Pinehurst Appearance Committee (Bert Higgins, Molly Rowell, Sherri Sabo, Jack Wood, and Larry Cox).**
Village Clerk, Lauren Craig, explained On August 9, the Village Council approved Resolution 16-23 establishing the new Pinehurst Appearance Committee for the Village of Pinehurst. Since that time, staff has been working to recruit volunteers to fill the five appointed positions and the non-appointed subcommittees. Ms. Craig explained that upon staff's recommendation, the five candidates are before Council for consideration. Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council unanimously approved Resolution 16-27 appointing Bert Higgins, Jack Wood, Sherri Sabo, Molly Rowell, and Larry Cox to the Pinehurst Appearance Committee by a vote of 5-0.

7. **Consider a request for a special non-residential intensity allocation for Pinehurst Senior Apartments.**
Kevin Reed, Planning and Inspections Director, explained Pinehurst Senior Apartments is seeking a Special Intensity Allocation (SIA) pursuant to Section 8.3.3.5(b)(2) of the Pinehurst Development Ordinance (PDO) for the construction a 56-unit senior apartment complex including associated parking, sidewalks, stormwater features and landscaped areas. He noted the new multi-family complex will be located at 4176 Murdocksville Road and the property is not located within the Village limits but is in the Village's Extra-Territorial Jurisdiction. Mayor Fiorillo explained how this project came to the Village Council several years ago. Council held a discussion about this request. Upon a motion by Councilmember Campbell, seconded by Councilmember Bouldry, Council unanimously approved the Special Intensity Allocation for Pinehurst Senior Apartments located at 4176 Murdocksville Road as outlined in the memorandum prepared and submitted by the Pinehurst Planning and Inspections Department dated October 18, 2016 by a vote of 5-0.

8. **Motion to Recess Regular Meeting and Enter Into a Public Hearing.**
Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren, Council unanimously approved to adjourn the regular meeting and enter into a public hearing by a vote of 5-0.

9. **Public Hearing No. 1**
The purpose of the public hearing is to consider an Official Text Amendment to the Pinehurst Development Ordinance, specifically Section 9.2a, "Table of Dimensional Standards", in order to reduce the required minimum lot width at the street line in the Public Conservation (PC) Zoning District from 100-feet to 50-feet. The applicant is the Village of Pinehurst.

Kevin Reed, Planning and Inspections Director, explained the Village of Pinehurst is proposing an amendment to Section 9.2a, "Table of Dimensional Requirements", of the Pinehurst Development

Ordinance (PDO). This amendment would reduce the required minimum lot width at the street line from 100-feet to 50-feet within the Public Conservation (PC) Zoning District. The applicant is the Village of Pinehurst. He explained this amendment would allow a potential land swap with Moore County to move the County's current Public Utilities operations from Rattlesnake Trail to Juniper Lake Road.

Audience Comments:

- There were no public comments.

10. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.

Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council moved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.

11. Discuss and consider an ordinance amending the Pinehurst Development Ordinance, Section 9.2a Table of Dimensional Requirements (PC District).

Councilmember Campbell noted this is a limited amendment and Council hopes this will help with the potential land swap with Moore County. Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council unanimously approved Ordinance 16-17 amending the Pinehurst Development Ordinance Section 9.2A Table of Dimensional Requirements for the Village of Pinehurst and that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated October 18, 2016 from Kevin Reed, Director of Planning and Inspections by a vote of 5-0.

12. Presentation of Grounds Maintenance BIRDIE Report.

Assistant Village Manager Jeff Batton presented the Grounds Maintenance BIRDIE Report and explained that a BIRDIE is a process improvement tool for the Village of Pinehurst. Mr. Batton explained the current structure of the grounds maintenance operations. Mark Wagner, Director of Parks and Recreation, explained the final three options were reviewed in depth by the team which included 1) Separate Operations by Function, 2) Centralize Management of Grounds under One Department, and 3) Keep Current Organizational Structure. He noted the committee could not identify any significant or measurable gains in efficiency or effectiveness by switching to another management option. The team shared their final recommendation is to keep the current organizational structure, have internal staff conduct review of both operations to eliminate overlap, realign duties, and combine mutual contracted services. The team also recommends Council consider the addition 1.7 FTEs in the future budget season. Council thanked the Village staff for their work on this. Molly Rowell gave kudos to this entire BIRDIE team and she said she believes they need the extra personnel. Bart O'Connor said on two occasions Bart has written Council to add personnel to Walt's team. Judy Davis asked how the 1.7 FTE is being proposed to be split among the departments.

13. Discuss and consider a land swap with Moore County.

Assistant Village Manager Jeff Batton explained Village Staff has been in discussion with the County of Moore staff about a possible land swap that staff believes would be mutually beneficial to both parties. He noted the properties under discussion have County of Moore property adjacent to the Village's Public Service yard and a parcel of the large tract of property the Village owns on Juniper Lake Road. Mr. Batton noted this swap adds additional space to the Public Services facility and provides the opportunity for the County to move its supplies and materials off of Village-owned land on Rattlesnake Trail. Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council unanimously approved the land swap with Moore County for the county owned land adjacent to the Public Services yard and the Village owned 4.42 acres on Juniper Lake Road contingent upon of review and approval of the final plat my Village Manager and Village Attorney by a vote of 5-0.

14. Presentation of Financial Statements for the Quarter Ended September 30, 2016.

John Frye Financial Services Director, presented the Village's financial statements for the quarter ending September 30, 2016. Mr. Frye noted financially, the Village is off to a good start for FY 2017. He explained at the end of the first quarter, revenues exceeded expenditures by a larger margin than anticipated in our forecast and in addition, the Village's operating expenditures are below expected levels. Overall, Mr. Frye noted these results should position the Village well to carry out the objectives outlined in the FY 2017 Strategic Operating Plan. Council thanked Mr. Frye for his presentation.

15. Consideration of a budget amendment to purchase a new water truck for the Harness Track.

Mark Wagner, Director of Parks and Recreation, explained staff initiated an ACE Process Improvement team to evaluate the operations at the Harness Track due to the current condition of the water truck. Mr. Wagner explained staff is asking Council to consider a budget amendment in the amount of $185,000 to appropriate funds from fund balance in the General Fund in FY 2017 to acquire a new water truck with a stainless steel tank for the Harness Track. Mr. Wagner explained this request is being made due to recent maintenance issues with the 1995 water truck. Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council unanimously approved Ordinance 16-18 amending the budget for the Village of Pinehurst to purchase a new water truck for the Harness Track by a vote of 5-0.

16. Discuss and consider a motion adopting the 2017 Village Council meeting schedule

Lauren Craig, Village Clerk, asked for Council to consider adopting by motion an official schedule for the 2017 Village Council meetings. Once the schedule is finalized, this will be posted by the Village Clerk for official public notice. Upon a motion by Councilmember John Bouldry, seconded by Councilmember Campbell, Council unanimously approved the official schedule for the 2017 Village Council meetings by a vote of 5-0.

17. Other Business.

- None.

18. Comments from Attendees.

- Jeanne Casinella said people come to meetings depending on issues. She thanked David Sinclair about the complete report on the DOT forum and she asked for traffic information at these meetings for those issues that directly affect us. She also noted concern about a cut through being discussed in Pinehurst No. 6 to Airport Road. The Manager said there are two parcels in this proposed development that are in the Village's corporate limits and one has two deeded access onto Juniper Creek Drive. After discussion, Council said they will get more information about this proposed development and process and the local traffic issues.
- Bart Boudreaux said he hopes the new P&Z nominees are balancing the committee and that Council will put people on there who are interested in protecting our Village. He said the November 15 forum is about the apartment complex and his expectation is Council takes accountability. Mr. Boudreaux said more ads will go in the paper and more people will be at the November 15 forum. He said someone has to protect the Village and must educate people on the process of how this happened. He said Council has the power to stop this and citizens will keep pressure on this issue.

19. Motion to Adjourn.

Councilmember Campbell moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Cashion and carried unanimously. The Regular Meeting adjourned at 6:30p.m.

Respectfully Submitted,
Lauren M. Craig
Lauren M. Craig
Village Clerk