



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF OCTOBER 24, 2017
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, October 24, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Treasurer
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 32 attendees, including 8 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance.

Dr. Matt Stillman of Trinity Christian Fellowship led the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. Reports:

Manager

- Jeff Sanborn explained staff has received several public records request that are of note to share with the Village Council and the public. One was from Stan Jackson for any Pinehurst Municipal Code notice of violations since May 2017. There were 117 such records found that were pursuant to that request. A request was also received yesterday from Bart Boudreaux for records sent to or from anyone to and from any Councilmember that meets criteria he provided regarding his campaign or campaign advertisement. Staff will respond to this in a timely manner.

Council

- Mayor Fiorillo explained she attended a ribbon cutting today for the Born Learning Trail for Parks and Recreation. Thank you to our Parks and Recreation Department for their partnerships with other communities groups.

4. Presentation of resolution honoring Bob Farren for his service on the Bicycle and Pedestrian Advisory Committee.

Councilmember Bouldry presented Bob Farren with a resolution honoring him for his service on the Bicycle and Pedestrian Advisory Committee for the Village of Pinehurst.

5. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider honoring the appointed members of the Pinehurst Appearance Committee.
- B. Budget Amendments Report.
- C. Public Safety Reports.
 - Police Department
 - Fire Department

- D. Approval of Draft Village Council Meeting Minutes.
September 12 Work Session
September 26 Regular Meeting

End of Consent Agenda.

Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council unanimously approved the Consent Agenda by a vote of 5-0.

6. Discuss and consider appointing Paul Sale to the Bicycle and Pedestrian Advisory Committee.

Mark Wagner, Director of Parks and Recreation, explained the Bicycle and Pedestrian Advisory Committee has a vacancy and wishes to appoint Paul Sale. Tom Campbell explained Paul offers great biking experience for the committee. Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council unanimously approved Resolution 17-30 appointing Paul Sale to the Bicycle and Pedestrian Advisory Committee for the Village of Pinehurst by a vote of 5-0.

7. Consider a sponsorship request for use of the Fair Barn.

Mark Wagner, Director of Parks and Recreation, explained staff has received a request from Kay Whitlock regarding use of the Fair Barn during her 26th annual Dressage in the Sandhills show to be held at the Harness Track on May 10-13, 2018. He explained Dressage in the Sandhills is requesting a discounted, flat rate for use of the Fair Barn in the amount of \$3,000 which was a previously negotiated rate under a sponsorship agreement that expired this year. The full rental rate of the Fair Barn for this event would be \$8,200. Mr. Wagner explained this is a Category B under the Sponsorship Policy for the Council. Ms. Whitlock explained her request for this event. Council held a discussion about this and upon a motion by Councilmember Cashion, seconded by Bouldry, Council unanimously approved this request by a vote of 5-0.

8. Presentation of the FY 2017 Land Use Fiscal Analysis

Jeff Sanborn explained the background on the FY 2017 Land Use Fiscal Analysis and that this was an effort to set the stage for the upcoming Comprehensive Planning Process. He explained staff's process for completing this analysis. Natalie Hawkins, Assistant Village Manager explained the purpose of the FY 2017 Land Use Fiscal Analysis was to determine what types of development pays for itself in order to inform leaders of the estimated financial impact of alternative land use decisions. Ms. Hawkins explained the methodology used for the analysis. Ms. Hawkins shared a summary of the Existing Land Use characteristics broken down by residential, nonresidential, and vacant. Ms. Hawkins explained the major findings of the report. She noted overall, the population associated with residential land uses generates more net revenue for the Village than non-residential uses. She also explained that because every development consideration is different and factors vary, staff recommends caution when using these results. Ms. Hawkins explained revenues by residential land use results and single family- high density and multi-family land uses generate the most revenue per acre and they are also the most expensive to serve per acre due to the high density. Retail, lodging, and medical uses are the most expensive to serve per acre. Ms. Hawkins concluded that residential development generates a net surplus and supports non-residential uses that generate a net deficit. Council commended the team for their work on this analysis and determined to discuss this further at their November 12 meeting.

9. Motion to Recess the Regular Meeting and Enter into a Public Hearing.

Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, Council unanimously approved to recess the Regular Meeting and enter into a Public Hearing by a vote of 5-0.

10. Public Hearing No. 1

The purpose of this public hearing is to consider an Official Zoning Map Amendment. This map amendment would rezone one parcel of land consisting of approximately .399 acres. The property is located at 175 Palmetto Road. This property is further defined as being Moore County PID # 00018777. The property is currently zoned R-MF Residential Multi-Family District. This proposed map amendment would change the zoning of the property to R-10 (R-10 High Density Residential). This property is currently vacant. The proposed use of the property is single family residential. The applicant and the property owner is Mary Sutherland Gwinn.

Stephen Wensman, Director of Planning and Inspections, explained the purpose of this public hearing is to consider an Official Zoning Map Amendment. This map amendment would rezone one parcel of land consisting of approximately .399 acres. The property is located at 175 Palmetto Road. This property is further defined as being Moore County PID # 00018777. The property is currently zoned R-MF Residential Multi-Family District. He noted this proposed map amendment would change the zoning of the property to R-10 (R-10 High Density Residential) and that this property is currently vacant. Mr. Wensman noted the proposed use of the property is single family residential. The applicant and the property owner is Mary Sutherland Gwinn. He noted Planning Staff is recommending this rezoning and the Planning and Zoning Board also concluded this would be an appropriate rezoning. He also explained this would be consistent with the 2010 Comprehensive Plan.

There were no public comments.

11. Public Hearing No. 2

The purpose of the public hearing is to consider an Official Zoning Map Amendment. This map amendment would rezone four parcels of land consisting of approximately 8.45 acres. These properties are addressed as 4138 Murdocksville Road. These properties are further defined as being Moore County PID #'s 00016276, 20030615, 00017456 and 00016390. The properties are currently zoned R-10 (High Density Residential). This proposed map amendment would change the zoning of the properties to R-MF-CD (Residential Multi-Family-Conditional District). The property is currently vacant. The proposed use of the property is a 40 unit townhome development. The applicant and owner is Rick Knight, Tiara Properties, LLC.

Stephen Wensman, Director of Planning and Inspections, explained the purpose of the public hearing is to consider an Official Zoning Map Amendment. He noted this map amendment would rezone four parcels of land consisting of approximately 8.45 acres and these properties are addressed as 4138 Murdocksville Road. These properties are further defined as being Moore County PID #'s 00016276, 20030615, 00017456 and 00016390. Mr. Wensman explained the properties are currently zoned R-10 (High Density Residential) and this proposed map amendment would change the zoning of the properties to R-MF-CD (Residential Multi-Family-Conditional District). The property is currently vacant. The proposed use of the property is a 40 unit townhome development. The applicant and owner is Rick Knight, Tiara Properties, LLC. Mr. Wensman summarized the general concept plan for this project including their plans for storm water, wetlands, erosion control, sidewalk plans, setbacks, water and sewer. Mr. Wensman explained there are now 7 conditions added to this rezoning. Planning staff is recommending the rezoning.

Audience member Tom Campbell asked for clarification on the location of this site.

The applicant Rick Knight and Tim Carpenter with LKC Engineering thanked the staff and Planning and Zoning Board and noted the HOA will maintain the street lighting, roads, and sewers.

12. Motion to Adjourn the Public Hearing and Re-Enter Regular Meeting.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council unanimously approved to adjourn the Public Hearing and Re-Enter the Regular Meeting by a vote of 5-0.

13. Discuss and consider Ordinance 17-16 Amending the Official Pinehurst Zoning Map as it pertains to the rezoning of 175 Palmetto Road.

Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council unanimously approved Ordinance 17-16 amending the Official Pinehurst Zoning Map as it pertains to the rezoning of certain land located at 175 Palmetto Road and that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated October 24, 2017 from Bruce Gould, Principal Planner. This was approved by a vote of 5-0.

14. Discuss and consider Ordinance 17-17 Amending the Official Pinehurst Zoning Map as it pertains to the rezoning of 4138 Murdocksville Road.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council unanimously approved Ordinance 17-17 amending the Official Pinehurst Zoning Map as it pertains to the rezoning of certain land located at 4138 Murdocksville Road and that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated October 24, 2017 from Bruce Gould, Principal Planner. This was approved by a vote of 5-0.

15. Receive Risk Management Committee's annual report and employee insurance benefit recommendations.

Jeff Batton, Assistant Village Manager, explained this item is to receive the annual report of Village insurance programs from the Risk Management Committee and to consider options for the 2018 Employee Health Benefit plans. He covered the health benefit recommendations, business insurance program, and workers compensation. He explained the two options to consider for the Medical benefit plan with FirstCarolina Care. Council held a discussion about these two options for health insurance. Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council unanimously approved to authorize the Mayor or her designee to execute a contract with FirstCarolina Care for the employee medical insurance benefit Option A and with Principal for dental, vision, life, AD&D, and LTD coverage with an estimated value of \$74,000 by a vote of 5-0.

16. Manager's quarterly transportation report for the Village of Pinehurst.

Village Manager Jeff Sanborn explained in an effort to keep the Council and our community up to date on the progress of transportation planning that impacts our community, he is providing a highlight of important developments regarding transportation. He shared information about a meeting with Division 8 representatives in late August where they heard an update on the progress of design development and selection pursuant to NCDOT's plans to begin traffic circle improvements after the 2024 US Open. He also said the Village engaged Division 8 representatives about our desire to pursue targeted improvements along the Highway 5

corridor through the Village which has now been added to the draft Moore County Comprehensive Transportation Plan. He shared at the TARPO meeting on October 12, NCDOT plans to be making the rounds to affected community council meetings in the holiday timeframe to present the draft Moore County Comprehensive Transportation Plan. He said the ultimate goal will be for the various councils to approve projects in the plan that directly impact their jurisdictions and NCDOT also plans to accommodate broader public involvement in some way during the first quarter of next calendar year. He shared NCDOT held a public meeting last night to provide an opportunity for public comment on an updated Midland Road Corridor plan.

17. Presentation of Financial Statements for the Quarter Ended September 30, 2017.

John Frye, Director of Financial Services, explained we are off to a good start for FY2018 and at the end of the first quarter, revenues exceeded expenditures by a larger margin than anticipated in our forecast. He also said in addition, our operating expenditures are below expected levels. He said growth in our property tax base continues to improve and sales tax revenues are also growing at a good rate. Council thanked Mr. Frye for this good presentation of the Village's financial position.

18. Consider adoption of Community Center Capital Project Fund Ordinance.

John Frye, Director of Financial Services, explained Council is to consider a capital project ordinance that will create a multi-year capital project fund to accumulate costs for the Community Center, to be constructed at Cannon Park. Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council unanimously approved Ordinance 17-15 adopting a Capital Project Fund for the design and construction of a Community Center at Cannon Park for the Village of Pinehurst by a vote of 5-0.

19. Consider adoption of Community Center Reimbursement Resolution.

John Frye, Director of Financial Services, explained Council is to consider a resolution which documents the general parameters of the Community Center financing and affirms the Village's intention to reimburse itself for project expenditures from the borrowed funds. Mr. Frye noted having this resolution in place will secure the option for the Village to reimburse itself for early project expenditures that may occur prior to the issuance of the debt. Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council unanimously approved Resolution 17-29 as a reimbursement resolution for the Community Center project authorizing the Village to reimburse itself for early project expenditures from later financing proceeds for the Village of Pinehurst by a vote of 5-0.

20. Other Business.

Council did not have any other business.

21. Comments from Attendees.

- None.

22. Motion to Adjourn.

Upon a motion by Councilmember Cashion, seconded by Councilmember Fiorillo, Council approved to adjourn the Regular Meeting by a vote of 5-0 at 6:55pm.

Respectfully Submitted,



Lauren M. Craig
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement