



**VILLAGE COUNCIL
MINUTES FOR WORK SESSION OF SEPTEMBER 28, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

IMMEDIATELY FOLLOWING THE REGULAR MEETING

The Pinehurst Village Council held a work session at 6:10 p.m. Tuesday, September 28, 2021, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The meeting was streamed in real time on the Village's website.

The following were in attendance in Assembly Hall:

Mr. John C. Strickland, Mayor
Ms. Judy Davis, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Kevin Drum, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk

And approximately 9 attendees, including 6 staff and 1 press.

1. Call to Order.

Mayor John Strickland called the Council work session to order.

2. Discuss Firefighter Relief Fund Board Opening.

VOP Fire Chief, Carlton Cole, stated we receive a check annually and this year it is \$24,496 this year that includes Taylortown longleaf and the village of Pinehurst. It was designed to keep firefighters from becoming destitute and are used to provided added relief to firefighters in various ways. He stated Board members serve two-year terms.

Mayor asked what the profile of a person you need on this board might be: familiar with regulations – know governmental accounting regulations and know what the general statutes say. Mr. Cole stated that the Board only meets once a year. He further stated that Al Davis is interested in filling the opening and he will forward a letter from Mr. Davis to Council.

Mayor Strickland asked if the Village of Pinehurst Financial Director is involved in the management of the funding, and Mr. Cole stated very minimally beyond being made aware of the amount of the funds. Mayor Strickland asked if we could add this to the October 12th meeting and provide Mr. Davis's information to Council.

Discuss PDO Amendments Related to Implementation of Online Permitting

Darryn Burich stated the purpose of this work session item it to discuss PDO amendments related to implementing online review and approval of planning and building permit applications. On July 1, 2019 the Village rolled out implementation of its online permit system which allows customers to apply for and be issued various building and planning permits electronically 24/7 365 days a year. The online permit system allows applicants to schedule inspections and receive results of those inspections via email.

The purpose of the various PDO amendments is to fully implement use of the Village's online permit system for all building and planning related applications. The Planning and Zoning Board held a public hearing on the various PDO amendments on July 1, 2021 an unanimously recommended approval. Mr. Burich walked Council through the process of seeking an online permit and stated people are already using this program about 75% voluntarily.

Mayor Strickland asked if there are other municipalities that use this type of process. Mr. Burich stated this is not uncommon and even Southern Pines requires online applications. Councilmember Drum stated he likes the movement toward the digital state. Councilmember Hogeman asked if they ever sit down with the applicant and ask questions. Mr. Burich said only if we need documentation clarification. He stated most routine items you do not need to be face-to-face. Councilmember Hogeman asked what about site visits. Mr. Burich said we do make site visits and the same review process occurs as before. We will still be doing all the normal face-to-face site visits and sitting down with those that we find a problem with their documentation, plans, or other issues

Mayor Strickland asked if there are any devices that prohibit any resident from using it. Mr. Burich said no, and the staff's goal is to make this easy and workable for our residents. Mayor stated we want to be helpful and easy to work with and he sees this as helpful to the consumer and if we can still help those personally who need it then it is good.

Councilmember Boesch stated Planning and Zoning looked at this in July and she would like to know if any changes had been made since then and if it would need to go back to P&Z. Mr. Burich stated there have not been any changes other than the change in the verbiage to add the online submittal for permitting.

3. Other Work Session Business

- None

4. Potential Future Agenda Items.

- None

5. Motion to Recess the Work Session and Enter a Closed Session

Upon a motion by Councilmember Boesch, seconded by Councilmember Hogeman, Council unanimously approved to recess the work session and enter a closed session, by a vote of 5-0, at 6:54 p.m.

6. Closed Session

Council held a closed session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease and pursuant to NCGS §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee: or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

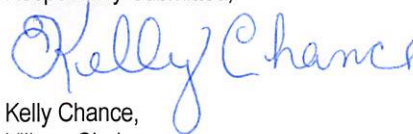
7. Motion to Adjourn the Closed Session and Re-Enter the Work Session

Upon a motion by Councilmember Drum, seconded by Councilmember Boesch, Council unanimously approved to adjourn the closed session and re-enter the work session, by a vote of 5-0, at 7:58 p.m.

8. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved to adjourn the work session, by a vote 5-0, at 8:01 p.m.

Respectfully Submitted,



Kelly Chance,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement