

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
SEPTEMBER 13, 2016**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Work Session at 4:30 p.m., Tuesday, September 13, 2016 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 38 attendees, including 14 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Presentation of the 2016 Herman Drake Award to Gerald Brown by the Solid Waste Division of North Carolina Chapter of the American Public Works Association.

Herald Haywood, 2016 President of the American Public Works Association Solid Waste Division gave an overview of the American Public Works Association and explained the impact of Herman Drake. Mr. Haywood presented Gerald Brown from the Village of Pinehurst Public Services Department with the 2016 Herman Drake Award.

3. Presentation of the 2016 Community Survey Results.

John Frye, Director of Financial Services, introduced Jason Morado, Project Manager with ETC Institute who presented the findings of the 2016 Community Survey. Mr. Morado gave an overview of the ETC Institute and the purpose for completing the survey. He explained that they collected 793 completed surveys with a 95% confidence level and a margin of error +/- 3.5% overall. Mr. Morado said residents have a very positive perception of the Village, the Village is moving in the right direction, and satisfaction with Village services is much higher in Pinehurst than other communities. He noted overall priorities for improvement over the next 2 years according to the results include: efforts at maintaining the quality of neighborhoods, level of public involvement in local decisions, and enforcement of Village codes and ordinances. Mr. Morado covered an overview of the survey results noting the general trends and bench mark comparisons.

4. Presentation of Financial Statements for the Year Ended June 30, 2016.

John Frye, Director of Financial Services, presented the un-audited financial statements for the year ended June 30, 2016. Mr. Frye noted the Village ended the fiscal year in a strong financial position with fund balance well above the Council's policy range and debts at reasonably low levels. He noted operating expenditures are in check and revenues are growing at a moderate pace. Mr. Frye explained these results and the Village's strong performance management system will help carry out the objectives in the FY 2017 Strategic Operating Plan. Mr. Frye went through a complete review of the financial statements for the Village Council.

5. Discuss and consider a contract with McGill Associates for sidewalk project design services.

Mark Wagner, Director of Parks and Recreation, explained the Village advertised a request for qualifications in late July seeking firms to provide design services for the sidewalk project in Village Acres and McGill Associates was the only firm to submit a Statement of Qualifications. He explained

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staff is recommending the Village enter into a contract with McGill Associates to provide design services for the sidewalk project. He noted the contract price would be for a total not to exceed \$35,100 and would include surveying, design, permitting, bidding management, and construction oversight which is within the budgeted amount for design services. Upon motion by Councilmember Berggren, seconded by Councilmember Cashion, Council unanimously approved to authorize the Mayor her designee to execute the contract with McGill Associates for sidewalk project design services by a vote of 5-0.

6. Discuss draft ordinance amending the Pinehurst Municipal Code to allow mobile food vendors in the Village of Pinehurst.

Manager Jeff Sanborn explained upon the direction of Council, staff has prepared a draft ordinance that would amend the Pinehurst Municipal Code as it pertains to mobile food vendors for Council to review and discuss before the Regular Meeting at the end of the month. Council held a discussion about the proposed amendments and it was clarified that the permit would be granted to the property owner not to the food trucks and Council confirmed their support for this. It was determined for staff to make any edits needed and bring this to the next Regular Meeting on September 27 for a vote.

7. Discuss draft amendments to the Pinehurst Development Ordinance pertaining to fence regulations.

Kevin Reed, Director of Planning and Inspections, gave an overview of the Planning and Zoning Board's efforts to review the Village's fence regulations for potential changes and modifications. Mr. Reed explained a subcommittee reviewed these regulations and presented its findings to the full P&Z Board at its August 4, 2016 meeting when a public hearing was conducted on the proposed amendments to the PDO. He explained the P&Z Board continued its discussion at their September 1 meeting where the board voted unanimously to recommend to the Village Council that the proposed amendments be approved. Mr. Reed gave a brief summary of the proposed amendments along with staff comments as appropriate and Council discussed several items. Mr. Reed said the planned public hearing is scheduled for the September 27 Regular Meeting. Councilmember Campbell suggested not setting the minimum thickness of vertical wood at 1 inch.

8. Village Council's work session discussion.

- a. Councilmember Campbell discussed possible enhancements at Cannon Park such as the scoreboard, advertisement areas in the hockey rink, and adding signage for local merchants around the Rattlesnake Trail area to advertise to those around the ball fields. Council suggested for Mark Wagner to give more information about this at the next meeting.
- b. Mayor Fiorillo noted residents have written letters to the Publix executives requesting there not be an access on Morganton Road and she suggests the Council also do the same. Council held a discussion about this and Council asked for staff to compile the letters the Village has received on this issue and suggested drafting a letter similar to the letter CCNC sent to the developer for review at the next meeting.
- c. Councilmember Campbell thanked Jeff Batton, Walt Morgan, and Ralph Bowen on their help with cleaning up Pinehurst Elementary School.
- d. Jeff Batton asked for Council to discuss the McIntyre Road streetscape plans. Council gave direction to focus on McIntyre Road primarily this year and perhaps extend this further in the future years. It was determined for the plan to have the sidewalk on the merchant side of McIntyre and Mr. Batton said staff would work with the businesses when developing a plan for this. Mr. Batton noted he anticipates brick sidewalks in that area, blue stone defined parking areas for the on street parking, and decorative street lighting.

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9. Review the preliminary list of items for the 9/27 Regular Meeting agenda.

Village Manager Jeff Sanborn submitted the following list of items for the September 27 Regular Meeting.

- a. Consent Agenda: Budget amendments report
- b. Presentation of the FY 2016 Annual Performance Report
- c. Consider a resolution to grant a sewer easement on the Public Services property to Moore County Public Utilities (to re-route sewer service for two homes on Spur Road).
- d. Consider a uniform rental contract recommendation
- e. Consider an internet access contract extension
- f. A discussion to receive direction on streetscape planning for the McIntyre/McCaskill Road area.
- g. Consider an ordinance amending the Pinehurst Municipal Code as it pertains to food trucks in the Village of Pinehurst
- h. Consider an ordinance amending the Pinehurst Municipal Code as it pertains to regulatory traffic sign installations in the Village of Pinehurst
- i. Discuss and consider authorizing the Mayor or her designee to execute the Welcome Center lease renewal.
- j. Public Hearings:
 - a. The purpose of the public hearing is to consider an Official Text Amendment to the Pinehurst Development Ordinance, section 9.10 Well Field Protection. This amendment will remove the well field protection regulations from the Pinehurst Development Ordinance in its entirety. The applicant is the Village of Pinehurst.
 - b. The purpose of the public hearing is to consider an Official Text Amendment to the Pinehurst Development Ordinance, section 9.13 Fences Walls and Columns and section 10.2 Definitions. This amendment will clarify how the height of fencing is measured from existing grades, modifies the design regulations for picket, post and rail and board/shadow box/solid fence types, adds the definition for a column and requires a public hearing for Council to modify the requirements for temporary fencing. The applicant is the Village of Pinehurst.
 - c. The purpose of the public hearing is for a special use permit for Dan & Lori Degre in order to establish an accessory dwelling at 1305 Linden Rd. This property is in the R-10 (Single Family Residential) Zoning District. This property is further identified as Moore County Tax Reference LRK # 24452. The proposed accessory dwelling is to be located in the existing attached structure. The applicant is Step One Design.

10. Motion to go into Closed Session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Specifically, the Council will discuss a potential land swap with Moore County.

Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council approved to go into Closed Session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Specifically, the Council will discuss a potential land swap with Moore County by a vote of 5-0.

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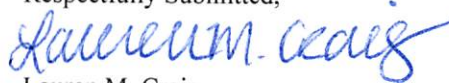
11. Motion to adjourn the Closed Session and re-enter the Work Session

Councilmember Campbell moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Berggren and carried unanimously.

12. Motion to Adjourn.

Councilmember Bouldry moved to adjourn the Work Session. The motion was seconded by Councilmember Campbell and carried unanimously. The Work Session adjourned at 6:58 p.m.

Respectfully Submitted,



Lauren M. Craig
Village Clerk