VILLAGE COUNCIL
AGENDA FOR WORK SESSION OF SEPTEMBER 12, 2017
ASSEMBLY HALL
395 MAGNOLIA ROAD PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Work Session at 4:30 p.m., Tuesday, September 12, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 26 attendees, including 7 staff and 1 press.

1. **Call to Order.**

   Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Discuss and consider an ordinance amending the Official Pinehurst Zoning Map as it pertains to the rezoning of certain land located between 224 Foxfire Road and 376 Foxfire Road.**

   Bruce Gould, Principal Planner, explained on August 8, Council held the public hearing to consider the rezoning of approximately 28 acres located between 224 Foxfire Road and 376 Foxfire Road from R-210 Residential District (low density residential) to R-30-CD (R-30- Conditional District Medium Density Residential). Mr. Gould explained the conditions proposed for the development and explained the Council has two draft ordinances included in their packets. One has condition 7 included and one does not have condition 7 included, depending on how Council wishes to proceed with the condition on irrigation wells.

   Upon a motion by Councilmember Campbell seconded by Councilmember Bouldry, Council approved Ordinance 17-12 amending the Official Pinehurst Zoning Map as it pertains to the rezoning of certain land located between 224 Foxfire Road and 376 Foxfire Road and this ordinance does not include the condition 7 regulating irrigation wells within the subdivision. And, that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated August 3, 2017 from Bruce Gould, Principal Planner. Council held a discussion about this and determined to proceed with a vote approving this by 4-1, with the dissent vote by Councilmember Berggren.

3. **Discussion regarding first floor occupancy in the Village Center.**

   Mayor Fiorillo explained the need to discuss the first floor occupancy current regulations in the Village Center and the need to respect the business owners, property rights, and encourage retail. She explained the retail vs. office space right now is about 50/50 and she suggested the Planning and Zoning Board to study this to help find an appropriate solution. Mayor Fiorillo suggested retail on the first floor in the Village Center should remain retail on and offices may remain office. Offices may change to retail but it must remain retail once it changes. Council held a discussion about these options and formed a consensus to have the Planning and Zoning Board look into this further.

4. **Discussion of Land Use Planning Workshop and Long Range Planning**
Assistant Village Manager, Natalie Hawkins, explained on July 19th, 12 members of Council, staff, and the community met to discuss potential ways for the Village to move forward with long range land use and comprehensive planning. She explained the key objective of the meeting that was facilitated by Roger Waldon of Clarion Associates was to review best practices for long-range planning and articulate the planning direction for the Village's Comprehensive and Land Use Plans. Ms. Hawkins provided a summary of the meeting and three options outlined by Mr. Waldon for ways to proceed with a combined land use and comprehensive planning process. Ms. Hawkins said the next step is to prepare a RFP once Council gives direction if this will be a consolidated proposal or not. Jeff Sanborn suggested leading off with the broad visioning effort, then branch into all of the other concerns/elements with focus groups, then dive into details to develop a long range land use plan as a draft deliverable. Once this is done, all of the other components can be focused on next. Jeff Sanborn and Natalie Hawkins shared the land use analysis will be ready to share with Council in 60-90 days. Council formed a consensus to proceed with Option C.

5. **Presentation of Financial Statements for the Year Ended June 30, 2017.**
John Frye, Director of Financial Services, presented the financial statements for the year ended June 30, 2017. Mr. Frye noted the Village ended the fiscal year in a strong financial position with our fund balance well above the Council's policy range and our debts at reasonably low levels. In addition, our operating expenditures are in check and our revenues are growing at a moderate pace. These results, in conjunction with our strong performance management system, should position us well to carry out the objectives contained in the FY 2018 Strategic Operating Plan (SOP). Council thanked Mr. Frye for this presentation of the financial statements.

6. **Approve a contract for cleaning services at the Fair Barn.**
Mark Wagner, Director of Parks and Recreation, explained the cleaning contract at the Fair Barn was recently advertised for bid after the previous contractor turned in their notice that they would no longer be providing those services. Staff recommends, after receiving bids, to enter into a contract with Sandhills Services to provide these services for the Fair Barn. Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council unanimously approved to authorize the Mayor or her designee to execute the contract with Sandhills Services to provide cleaning services for the Fair Barn by a vote of 5-0.

7. **Discussion regarding TARPO/NCDOT Pedestrian Projects.**
Bruce Gould, Principal Planner, explained the purpose of this discussion item is for Council to consider support for three pedestrian projects that are being proposed by TARPO for consideration in the next edition of the State Department of Transportation Prioritization 5.0 Prioritization List. He explained the Rural Transpiration Advisory Committee (RTAC) has approved two pedestrian properties to be considered on this list. If the Village Council wishes for these projects to continue on the Prioritization List, we will need to commit to funding 20% of the total cost for each of these projects. Council held a discussion about this and there was consensus to support these sidewalk projects with the 20% share when and if they come up in the future.

8. **Discuss potential changes to the Pinehurst Appearance Committee.**
Lauren Craig, Village Clerk, explained since the establishment, the responsibilities and purpose of each of these subcommittees have been under review to make sure these volunteers have a clear direction for their work. Ms. Craig explained there were initial questions about the scope of responsibilities for the Advisory and Sustainability subcommittees and the need for more clarification as to what work they needed to perform to meet Council's objectives. After several meetings and discussions among the PAC members, staff, and Councilmember Bouldry and Mayor Fiorillo, it was determined to be in the best interest of the committee and its volunteers to pursue another reorganization. Ms. Craig explained the suggested change is to no longer have an established PAC, or an Outreach, Sustainability, or Advisory subcommittee, and the Beautification Committee will remain as a separate standing committee for the Village of Pinehurst and the responsibilities of the Outreach subcommittee would be rolled into its purview of responsibilities. Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren, Council unanimously approved Resolution 17-24 amending the Pinehurst Appearance Committee to no longer have an established PAC, or an Outreach, Sustainability, or Advisory subcommittee and that the Beautification Committee will remain as a separate standing committee by a vote of 5-0.

9. **Other Business.**
   - Councilmember Bouldry said a carbon monoxide detector went off in a resident's home and it was coming from his golf cart and there was a great, quick response from our fire department and he was grateful for this immediate attention.

10. **Review the preliminary list of items for the 9/26 Regular Meeting agenda.**
Village Manager Jeff Sanborn submitted the following list of items for the September 26 Regular Meeting.

    1. Recognition of Tommy Morrison, winner of the boys' 12 division at the U.S. Kids Golf World Championship.
    2. Presentation of resolution honoring Jay Snyder for his service on the P&Z and BOA- he has been deployed to Iraq for the last few months and is back home now and ready to accept this.
    3. Presentation of the Life Safety Achievement Award to the Pinehurst Fire Department.
    4. Consent Agenda: Approval of Draft Village Council Meeting Minutes

5. Consent Agenda: Public Safety Reports
6. Consent Agenda: Budget amendments report
7. Consent Agenda: Consider a resolution reappointing a member to the BPAC (Melissa Watford).
8. Budget amendment for Police NARCAN donation
9. Presentation of the 2017 Community Survey Results
10. ClearGov Financial Transparency Center Demonstration
11. Q4 (Year End) Update on the Status of the FY 2017 Strategic Operating Plan Implementation
12. Annual Performance Report FY 2017
13. Discuss changes to the Village's Purchasing Policy.

11. Adjournment.

Councilmember Campbell moved to adjourn the Work Session. The motion was seconded by Councilmember Berggren and carried unanimously. The Work Session adjourned at 5:45 p.m.

Respectfully Submitted,

Lauren M. Craig

Lauren M. Craig
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement.