



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF AUGUST 14, 2018
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, August 14, 2018 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Treasurer
Ms. Judy Davis, Councilmember
Mr. Kevin Drum, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

Excused Absence: Mr. John R. Cashion, Mayor Pro Tem

And approximately 29 attendees, including 12 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order. Mayor Fiorillo introduced Beth Dunn as the new Village Clerk and she gave an update on John Cashion's surgery.

2. Invocation and Pledge of Allegiance.

Dr. Stillman of Trinity Christian Fellowship gave the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. Reports:

Manager

- Jeff Sanborn shared an update from NCDOT Division 8 regarding improvements proposed a few months ago and these are moving forward to request funding.
- We were contacted by residents this summer that the traffic light at NC 2 and Hwy 5 was causing unnecessary congestion for southbound travelers turning left on NC 2 and NCDOT has evaluated and made adjustments. NCDOT will return to reevaluate once school starts back.

Council

- Mayor Fiorillo participated in US kids parade and states this was a remarkable experience.
- Councilmember Drum said the US Kids event was so awesome.
- Councilmember Bouldry said at the end of the month Moore Co. Transportation Committee will be meeting and will follow with additional opportunities for feedback to finalize the transportation master plan.
- Councilmember Davis said August 29 there will be visioning sessions at 10am and 6pm for two hours for the LRCP.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Public Safety Reports.
 - Police Department
 - Fire Department
- B. Approval of Draft Village Council Meeting Minutes.

July 24 Regular Meeting
July 24 Work Session
End of Consent Agenda.

Upon a motion by Councilmember Drum, seconded by Councilmember Davis, Council unanimously approved the Consent Agenda by a vote of 4-0.

5. Motion to Recess Regular Meeting and Enter into a Public Hearing.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Drum, Council approved to recess the regular meeting and enter into a public hearing by a vote of 4-0.

6. Public Hearing No. 1

Alex Cameron, Senior Planner, explained applicant Vincent Wade is proposing this text amendment to the Pinehurst Development Ordinance (PDO). He noted this amendment will add the OP (Office Professional Development District) and NC (Neighborhood Commercial District) to the already included districts in which Village Council can waive some or all of the required planted buffer requirements. He noted the Planning and Zoning Board held a public hearing and voted unanimously to recommend to the Village Council that the proposed amendment be approved. Mr. Cameron gave background information on this text not being included in the Pinehurst Development Ordinance at its last review and update in 2014.

Public Comments:

- Jane Hogeman at 18 Lochdon Court speaking in opposition to this text amendment. She quoted the Village's comprehensive plan regarding landscaping. She said the standard in the PDO is not specific and this request was made by one applicant because of a specific location. She asked what development criteria we are talking about and what would this waiver protect for the community. She suggested before extending this waiver to these districts, we need to know the impact across those districts and articulate when waivers are justified. She does not believe the Village is ready for this text amendment. She said with the new Comprehensive Plan underway, could this not be part of that larger process.
- Bob Bramwell resident for 22 years said this proposes to combine two commercial zones with the four Village zones and will give Council ability to waive all or some buffering requirements or negotiate alternate requirements in these six zones. He said the buffering requirement was recognized to impose different requirements for a reason. He thinks some standards would be helpful to everyone and they don't exist today. He suggested throwing this into the Comprehensive Planning process.
- Perry Harrison at 145 Fox Run Road in Pinehurst representing Vincent Wade who is the applicant for the text amendment. He explained this is requesting for the right of the property owner to be heard by the Council and for the Council to judge all waivers on a case-by-case basis. He explained this is not a removal of landscaping requirements, but an opportunity to make an appeal. He said certain circumstances cannot be anticipated even in a well written ordinance. He shared information on a particular project that his client has under site plan approval in Trotter Hills. He quoted the Pinehurst Development Ordinance on the purpose of text amendments, making planning and zoning decisions, and statement of intent. He urged the Council to consider this text amendment.
- Bob Bramwell discussed the current buffering along Highway 211 near Pinewild.
- Alan Staagard an architect in Pinehurst said relief from the buffering would help and there are still plans to do a significant amount of landscaping around the building being discussed. He said this is a contextual issue that needs to be addressed, particularly in the Trotter Hills location.
- Leo Santowasso, Chairman of the Planning and Zoning Board, said if you are going to develop a commercial property like the one for the basis of this request, you want to have exposure. He thinks each situation should be considered on a site-by-site basis. He noted this specific site has a lot of mature longleaf pines where the P&Z Board thought the idea of waiving certain requirements of the buffering would merit a waiver. He said that having the opportunity to have flexibility would be important for commercial properties.
- Mayor Fiorillo suggested having some sort of guidelines for these decisions if it was left to the Village Council.
- Councilmember Drum said approval of this does not mean approval of a case. He said buffering is a thick blockage and it doesn't mean you can't require intense landscaping.
- Councilmember Davis suggested looking at the NC and OP zoning districts and their requirements as a whole and perhaps we should relook at these districts.
- Manager Jeff Sanborn said with regard to the Class 3 buffering requirement, this is not an extension of waiver, it's a creation of a waiver opportunity. He said if you approve this text amendment, you are approving an opportunity for applicants to apply for a waiver of all other landscaping requirements that are also listed there, not just the Class 3. He also said the NC and OP zoning districts are all, but one, existing on the corridor where the Class 3 buffering is already the requirement.
- Councilmember Bouldry noted he looks forward to the development of Trotter Hills. He asked about the process for considering a waiver if this was approved and Alex noted it would be unchanged. Councilmember Bouldry stated he

would like to have the rules the same for when these waivers come in and have reasonable flexibility.

- Council held a discussion and determined not to take action on this text amendment and to set up site visits for this particular property. They discussed alternative ways to address this concern in these zoning districts.
- Alan Staagard asked what his client should expect regarding this process and Mayor Fiorillo said the client should take everyone on a site visit and help educate Council on the current buffering requirements.

7. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.

Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council approved to adjourn the public hearing and re-enter the regular meeting by a vote of 4-0.

8. Discuss and consider Ordinance 18-18 amending the Pinehurst Development Ordinance for Requirements for Planted Buffers.

Council determine not to take action on this Ordinance at this meeting, tabled item.

9. Update on the Status of the FY 2018 Strategic Operating Plan Implementation.

Lauren Craig, Performance Management Director, presented Council with an update on the FY 2018 Strategic Operating Plan Implementation through June 30, 2018. Ms. Craig shared the status of the 10 Initiative Action Plans and metrics associated with each. She noted overall, the Village ended FY 2018 well with 90% of Initiative Action Plans achieving targeted results compared to last year's 77% achievement rate. Council thanked all those involved.

10. Discuss and consider changes to the Position Classification and Pay Plan.

Village Manager Jeff Sanborn explained Management's efforts to review positions and pay grades and the policy outlining the administration of our pay plan for the Village of Pinehurst. Angie Kantor, Human Resources Director, shared the Village contracted with The MAPS Group, Inc. to perform a partial classification and pay study and are in the process of reviewing their recommendations with the Managers. Ms. Kantor explained the recommendations to increase all pay grades by 2.1% based on the Consumer Price Index and several pay grade and title changes.

Ms. Kantor also shared the following recommendations to the policy: (1) offer a cost of living adjustment to all employees based on the CPI annual average for the previous calendar year with an effective date of July 1st, (2) continue to offer merit pay based on performance for the fiscal year, and (3) if a position is reclassified to a higher pay grade, employees in the position who earn less than the midpoint of the new grade would receive a 5% increase per grade up to 10% or the midpoint of the new grade whichever is lower. She discussed the impact to this year's budget.

Council held a discussion about these recommendations and the Manager provided context for these recommendations. Upon a motion by Councilmember Bouldry, seconded by Councilmember Drum, Council unanimously approved Resolution 18-18 amending the Policy on the Administration of the Position Classification and Pay Plan for the Village of Pinehurst by a vote of 4-0.

11. Other Business.

- Councilmember Davis noted she received a question from a resident regarding the procedures for selecting food trucks at Live After 5 and Mark Wagner, Director of Parks and Recreation, explained the process.

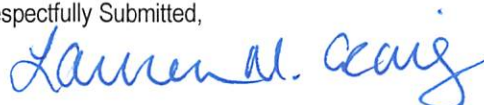
12. Comments from Attendees.

- Joanne Duncan is a member of the League of Women Voters and they are working hard to get NC to ratify the legal rights amendment so it can go into the constitution. She shared they are getting signatures on a petition to take this to Raleigh soon.
- Jason Howk said the inspections for the back flow prevention valves are currently underway and it has come to his attention that freezing weather during the winter breaks the valves. Two plumbers said there are at least 20 cases in Moore County that they are aware of this happening. He asked what can be done about this issue. Council held a discussion about this and informed Mr. Howk that they have already taken the concern to the County and that the Village couldn't change the current requirements because the water system belongs to the County and mandated by the State of NC.
- Tom Campbell, gave some history about signage requirements regarding realtors and other developments in the area, in regards to the public hearing item. He wonders if signs and buildings sell the services.

13. Motion to Adjourn.

Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council approved to adjourn the Regular Meeting by a vote of 4-0 at 6:33pm.

Respectfully Submitted,



Lauren M. Craig,
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement