



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF AUGUST 13, 2019
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, August 13, 2019 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 19 attendees, including 6 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo, called the meeting to order.

2. Invocation and Pledge of Allegiance.

Invocation by John Kinyon, Redeemer Church.

3. Reports:

Village Manager

- Council completed interviews with four prospective firms to conduct the Library Needs Assessment.
- Progress on Community Presbyterian Church site is moving along. The Planning Department has a fully synced up set of plans and are reviewing. Today he approved a recombination of plats that were required, to move that project forward.
- Received a formal submission for the Cancer Center by the hospital. The plans include a 4 story building, 4 story parking garage, and a parking lot to the rear of the building. This project will require a rezoning to the medical district. They are asking for solar panels on the top of the parking structure and to allow for smaller setbacks.

Village Council

- Councilmember Davis stated the US Amateur play times will move up to 8:00 am on Wednesday due to the impending weather.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Public Safety Reports for July, 2019
- Approval of Draft Village Council Meeting Minutes.

- July 15, 2019 Special Meeting
- July 22, 2019 Special Meeting
- July 23, 2019 Regular Meeting
- July 23, 2019 Work Session
- July 29, 2019 Special Meeting
- Budget Amendments Report
- Renewal of Annual Accela Software Subscription

End of Consent Agenda.

Upon a motion by Councilmember Drum, seconded by Councilmember Farrell, Council unanimously approved the Consent agenda by a vote of 5-0.

5. Discuss and Consider a Request for Sponsorship/Waiver of Fees at Fair Barn.

Mark Wagner, Parks and Recreation Director, stated staff received a request from Carolina Philharmonic regarding waving or reducing the rental fee for the Fair Barn for their 10th anniversary event. David Wolff stated the event is their annual fundraiser and the primary goal of Philharmonics is to provide music education to children in Moore County. They have served over 14,000 kids in Moore County in the last 10 years.

Upon a motion by Councilmember Davis, seconded by Councilmember Mayor Pro Tem Bouldry, Council unanimously approved the sponsorship request for use of the Fair Barn on September 13th and 14th, 2019 for Carolina Philharmonic's 10th anniversary event by a vote of 5-0.

6. Discuss and Consider a Request for a Special Intensity Allocation Request (LaForet Townhome Development).

Darryn Burich, Planning and Inspections Director, explained staff has received a request to consider a Special Intensity Allocation (SIA) for the WS-II Watershed Protection District, pursuant to Section 8.3.3.5(b)(2) of the Pinehurst Development Ordinance (PDO), of 6.95 acres to allow development a 40 unit townhome project on a parcel of land recently annexed into the Village of Pinehurst and generally located on the Village's west side between Linden and Foxfire Roads.

Upon a motion by Drum, seconded by Mayor Pro Tem Bouldry, Council unanimously approved the proposed Special Intensity Allocation as outlined in the staff memorandum dated August 8, 2019 for the proposed 40-unit LaForet townhome development located on the Village's west side between Linden Road and Foxfire Road. If development approval shall expire, this SIA shall be rescinded and the allotted allocation shall be returned to the pool for future allocation by a vote of 5-0.

7. Discuss and Consider a Request for a Special Intensity Allocation Request (Pinehurst Coin Exchange).

Darryn Burich, Planning and Inspections Director, explained staff has received a request to consider a Special Intensity Allocation (SIA), pursuant to Section 8.3.3.5(b)(2) of the Pinehurst Development Ordinance (PDO), in the amount of 1.44 acres to allow for development a new 10,553 square foot office building at 5 Trotter Hills Circle for Pinehurst Coin Exchange.

Upon a motion by Councilmember Farrell, seconded by Councilmember Davis, Council unanimously approved the proposed Special Intensity Allocation as outlined in the staff memorandum dated August 8, 2019 for the proposed Pinehurst Coin Exchange building located 5 Trotter Hills Circle. If development approval shall expire, this SIA shall be rescinded and the allotted allocation shall be returned to the pool for future allocation by a vote of 5-0.

8. Discuss and Consider Awarding FY 2020 Resurfacing Contract to Riley Paving, Inc.

Mike Apke, Public Services Director, explained the Village's annual road resurfacing contract to Riley Paving, Inc. from Carthage, North Carolina. Three (3) firms submitted unit pricing on an initial list of approximately 3.11 miles of roads on July 2nd, 2019. Utilizing the Village's estimated quantities of items within the project, Riley Paving submitted the low bid in the amount of \$657,306.25. A bid tabulation summary is attached for reference. The remaining portion of the \$1.1 million Powell Bill budget is anticipated to be used to restore all road shoulders after the resurfacing, re-stripe resurfaced main roads, and reconstruct the sub-base on approximately 1,600 feet of roadway in advance of 2-inch resurfacing. Any additional funds remaining after completing these items will be used to resurface additional roadways or apply slurry seal on select roads.

and/or cul-de-sacs to extend longevity.

Staff anticipates adding additional length to this contract, and will determine the exact amount after bids for the above referenced additional items are in hand, and a determination can be made on available remaining budget. The potential for adding additional length to this contract is why we ask that the Manager be authorized to execute change orders. Councilmember Davis asked when they plan to get started after approval. Mr. Apke said we are on the Contractors schedule to begin in October. Councilmember Farrell asked how many total miles of Village Roads there were. Mr. Apke stated there are 107 miles of roadway in the Village.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved to authorize the Mayor or her designee to execute a contract with Riley Paving, Inc. for the FY 2020 annual road-resurfacing project in the amount of \$657,306.25 and request that the Village Manager is authorized to execute change orders to add additional miles at the original unit pricing with the overall annual amount not to exceed \$900,000 in sum total by a vote of 5-0.

9. Update on the Status of the FY 2019 Strategic Operating Plan Implementation.

Lauren Craig, Performance Management Director, presented Council with an update on the status of implementing the FY 2019 Strategic Operating Plan. Ms. Craig reviewed the FY 2019 Initiative Action Plans (IAPs) through June 30, 2019 and explained the only IAP not completed in FY 2019 as planned is the Planning and Inspections Process Improvements. This IAP was not completed as planned due to software implementation delays and staff turnover, so it will carryforward to FY 2020 for completion. Ms. Craig reviewed other multi-year IAPs in progress (on schedule and not on schedule) at the end of FY 2019. Councilmember Drum asked if we were able to show the improvements that the Balridge have helped us with. Mr. Sanborn stated that overall we would be able to show the metrics we track annually improving. Ms. Craig stated they are starting to put together some quantifiable numbers for efficiencies gained. Councilmember Farrell stated having seen this process in depth now he is confident that some of these items that seem internal to some, actually end up providing efficiency and effectiveness to the services we provide to the population. Also, he stated at there will be many potential projects that will become IAP's, coming out of the new Comprehensive Plan, and the list will have to be carefully managed in the future.

10. Discuss and Consider a Budget Amendment Reappropriating Funds from FY 2019 to FY 2020.

Brooke Hunter, Financial Services Director, explained the Village had several projects underway at June 30, 2019 that need to be carried over to the next fiscal year. Per NCGS, the appropriations for these projects lapse at the close of the fiscal year and the funds are added to the Village's fund balance. In order for these projects to be completed, funds must be reappropriated in the current fiscal year. Ms. Hunter explained the proposed ordinance is the budget amendment required to amend the FY 2020 General Fund Budget for these projects, as these amounts were not included in the original budget adopted by Council on June 11, 2019. The total amount of the FY 2020 rollover is \$248,449.

Upon a motion by Councilmember Davis, seconded by Councilmember Farrell, Council unanimously approved Ordinance 19-14 reappropriating funds from the FY 2019 Budget to the FY 2020 Budget by a vote of 5-0.

11. Discuss and Consider Changes to the Position Classification and Pay Plan.

Angie Kantor, Human Resources Director, explained the Human Resources Department contracted with The MAPS Group Inc. in FY 18-19 to perform a partial classification and pay study. The study evaluated all regular full-time and part-time positions in the following departments: Administration, Financial Services, Fire, Human Resources, and Parks and Recreation as well as the Administrative Support positions in multiple departments. Ms. Kantor reviewed the recommended changes to the FY2020 position and pay classification policy. Councilmember Farrell asked what the effect these changes would have on the salary line of the current budget. Ms. Kantor stated she said anticipated changes and had budgeted for them already and the changes were actually less than half of what she had budgeted for.

Upon a motion by Councilmember Davis, seconded by Councilmember Drum, Council unanimously approved Resolution 19-15 amending the Policy on the Administration of the Position Classification and Pay Plan for the Village of Pinehurst by a vote of 5-0.

12. Discuss and Consider Intent to Abandon Right of Way on Denichilo Court.

Jeff Batton, Assistant Village Manager, explained this item is to consider abandonment of an unused public right-of-way. Denichilo Court is a paper street located at the entrance to the Pinehurst Beach Club. This right-of-way was part of the original road dedication map from Pinehurst Corporation to the Village and the current Pinehurst, LLC does not dispute the ownership. Being there is no existing roadbed on the right-of-way, no lots and no need or intention to add a road, staff believes it is in the Village's best interest to abandon the right-of-way and allow it to be absorbed by the adjacent property-owner(s) as provided under State Statute. In this instance Pinehurst, LLC, is owner of the all of the adjacent property and thus ownership would revert to them and this action would make this approximate .57 acres of property taxable to the Village.

Upon a motion by Councilmember Davis, seconded by Councilmember Drum, Council unanimously approved Resolution 19-17 declaring the intent of Village Council to abandon the right of way on Denichilo Court by a vote of 5-0.

13. Other Business.

No other business was discussed.

14. Comments from Attendees.

- Brad Cots, 6 Hampshire Lane, stated he would like to see Council approve an ordinance to deal with single family homes having multiple vehicles parked in their yards and not in their driveways.
- John Hoffman, Everett Road, stated that the following comments have nothing to do with his faith it is strictly a land use issue. The Community Presbyterian Church is still continuing to violate the PDO in regards to parking. He stated it seems it is selection to the enforcement of the PDO.
- John Webster, McKenzie Road, stated he thinks there is a flaw in the planning process for the Comprehensive Plan, one item is using the assumption that the demographics are changing. He doesn't think the age of the population has changed. Another issues he stated is the expected number of new residents in the next 10 years, which would be a 41% increase, and he explained he doesn't feel these numbers conform to the past population changes and these numbers are not creditable unless there is a pro-growth emphasis. He stated he believes the residents are saying something differently, no growth. Also, he sees a trend of adding residents who don't meet the average, in terms of property and vehicle asset base, and therefore produce less taxes. He explained his thoughts that there is enough land in Pinehurst, currently, to accommodate the growth that he feels will happen. He stated that a lot of people have shown an interest in protecting our environment and he believes we should protect and preserve the ETJ rather than building roads and sewers. He also inquired about the cost of the Comprehensive Plan.

15. Motion to Adjourn.

Upon a motion by Councilmember Davis, seconded by Drum, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 6:23 pm.

Respectfully Submitted,



Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement