History, Charm, & Southern Hospitality.

Vision

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions, enhanced by a unique combination of cultural arts and recreational activities.

Mission

Preserve and enhance the community's character and ambience by guiding growth, managing change, and providing services in a financially responsible manner.

Values

Competent
Courteous
Professional
Responsive

Incident IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

July 2014 - July 2013

Part I Offenses	July 2013	July 2014	+/-	Percent Changed	Year-To-Date 2013	2014	+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	1	1	0	0%
Commercial	0	0	0	0%	1	1	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	2	0	-2	-100%	4	0	-4	-100%
Violent Total:	**2**	**0**	**-2**	**-100%**	**5**	**1**	**-4**	**-80%**
Burglary	0	0	0	0%	1	0	-1	-100%
Residential	0	0	0	0%	1	0	-1	-100%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	8	13	5	63%	64	63	-1	-2%
Auto Theft	1	0	-1	-100%	3	0	-3	-100%
Arson	0	0	0	0%	0	0	0	0%
Property Total:	**9**	**13**	**4**	**44%**	**68**	**63**	**-5**	**-7%**
Part I Total:	**11**	**13**	**2**	**18%**	**73**	**64**	**-9**	**-12%**

Part II Offenses	July 2013	July 2014	+/-	Percent Changed	Year-To-Date 2013	2014	+/-	Percent Changed
Drug	4	19	15	375%	21	60	39	186%
Assault Simple	1	1	0	0%	8	9	1	13%
Forgery/Counterfeit	0	2	2	-	1	4	3	300%
Fraud	2	5	3	150%	22	28	6	27%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	1	1	0	0%	4	7	3	75%
Vandalism	4	2	-2	-50%	26	21	-5	-19%
Weapons	0	0	0	0%	0	1	1	-
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	2	4	2	100%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	0	0	0%	1	1	0	0%
D.W.I.	1	0	-1	-100%	3	6	3	100%
Liquor Law Violation	1	0	-1	-100%	3	3	0	0%
Disorderly Conduct	0	0	0	0%	4	5	1	25%
Obscenity	0	0	0	0%	0	1	1	-
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	17	26	9	53%	127	139	12	9%
Part II Total:	**31**	**56**	**25**	**81%**	**222**	**289**	**67**	**30%**
Incident Total:	**42**	**69**	**27**	**64%**	**295**	**353**	**58**	**20%**

Arrest IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

July 2014 - July 2013

Part I Offenses	July 2013	July 2014	+/-	Percent Changed	Year-To-Date 2013	2014	+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	1	0	-1	-100%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	0	0	0	0%	2	1	-1	-50%
Violent Total:	**0**	**0**	**0**	**0%**	**3**	**1**	**-2**	**-67%**
Burglary	0	0	0	0%	10	0	-10	-100%
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	8	6	-2	-25%	27	25	-2	-7%
Auto Theft	0	0	0	0%	2	0	-2	-100%
Arson	0	0	0	0%	0	0	0	0%
Property Total:	**8**	**6**	**-2**	**-25%**	**39**	**25**	**-14**	**-36%**
Part I Total:	**8**	**6**	**-2**	**-25%**	**42**	**26**	**-16**	**-38%**

Part II Offenses	July 2013	July 2014	+/-	Percent Changed	Year-To-Date 2013	2014	+/-	Percent Changed
Drug	2	33	31	1550%	26	120	94	362%
Assault Simple	0	1	1	-	6	11	5	83%
Forgery/Counterfeit	0	1	1	-	0	4	4	-
Fraud	0	6	6	-	6	12	6	100%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	8	2	-6	-75%	24	18	-6	-25%
Vandalism	0	1	1	-	14	8	-6	-43%
Weapons	0	0	0	0%	1	2	1	100%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	1	4	3	300%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	0	0	0%	0	2	2	-
D.W.I.	6	4	-2	-33%	30	48	18	60%
Liquor Law Violation	1	0	-1	-100%	6	8	2	33%
Disorderly Conduct	0	0	0	0%	3	6	3	100%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	13	34	21	162%	130	205	75	58%
Part II Total:	**30**	**82**	**52**	**173%**	**247**	**448**	**201**	**81%**
Arrest Total:	**38**	**88**	**50**	**132%**	**289**	**474**	**185**	**64%**

SUMMARY FOR THE MONTH OF JULY 2014

SUMMARY OF INCIDENT CALLS

TYPE OF INCIDENT	*NUMBER THIS MONTH*	*NUMBER YTD*	*NUMBER THIS MONTH LAST YEAR*	*NUMBER YTD LAST YEAR*	*PERCENTAGE YTD*
Fire	8	40	2	25	60%
Overpressure Rupture, Explosion, Overheat - no fire	0	2	0	0	200%
Rescue & EMS Incidents	16	84	9	48	75%
Hazardous Conditions - no fire	10	76	15	99	-23%
Service Call	10	102	19	116	-12%
Good Intent Call	19	158	16	133	19%
False Alarm & False Call	26	131	25	114	15%
Severe Weather & Natural Disaster	2	2	5	34	-94%
Special Incident Type	0	1	0	0	100%
TOTAL INCIDENTS	**91**	**596**	**91**	**569**	**5%**

SUMMARY OF INSPECTION

TYPE OF INSPECTIONS	*NUMBER THIS MONTH*	*NUMBER YTD*	*NUMBER THIS MONTH LAST YEAR*	*NUMBER YTD LAST YEAR*	*PERCENTAGE YTD*
Residential	12	40	11	51	-22%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	4	0	3	33%
Commercial	0	157	34	204	-23%
Plan Review/Site Inspections	0	1480	2	8	18400%
Reinspection	0	142	24	94	51%
Occupancy Certificates	0	0	0	0	0%
TOTAL INSPECTIONS	**12**	**1823**	**71**	**360**	**406%**
Violations Found:	0	349	23	285	22%
YTD Violations to be Corrected:		335		262	
YTD Violations Corrected:		244		248	
Correction Percentage:		73%		95%	

August 5, 2014

J. Carlton Cole, Fire Chief

RESOLUTION #14-48:

A RESOLUTION AMENDING THE VILLAGE OF PINEHURST CONSERVATION COMMISSION

THAT, WHEREAS, the 2003 Comprehensive Long Range Village Plan recommended the establishment of a Conservation Commission; and

WHEREAS, since 2003 the Conservation Commission and its' six subcommittees have provided valuable community services in educating the public and providing opportunity for the public to engage in conservation activities designed to preserve open space, conserve trees, conserve water, recycle and properly dispose of hazardous materials, identify and protect Greenway Wildlife Habitat, and identify and implement alternative sources of energy and conserve energy; and

WHEREAS, in 2011 the Village Council adopted Resolution 11-11 making the Commission becoming more formally organized, more purposefully focused, and with a membership approved by the Village Council;

WHEREAS, over time the Commission purview and responsibilities have evolved and after evaluating the organization of the Commission, the Village Council would like to restructure the Conservation Commission.

NOW, THEREFORE, BE IT RESOLVED, by the Village of Pinehurst Village Council assembled the 12th day of August, 2014, as follows:

SECTION 1. There is hereby established for the aforementioned and following purposes a Village of Pinehurst Conservation Commission, to serve as a Citizen's Commission to the Village Council for the purpose of educating the public about, and providing the public the opportunity to engage in important resource conservation initiatives.

SECTION 2. The subcommittee structure of the Commission shall be as follows:

- Alternative Energy
- Greenway Wildlife Habitat
- Natural Resources (tree preservation, water conservation, and recycling/hazardous waste)
- Open Space

SECTION 3. The Council appointed membership of the Commission shall be as follows:

- Chairman of the Conservation Commission
- Open Space subcommittee Chair
- Natural Resources subcommittee Chair
- Greenway Wildlife Habitat subcommittee Chair
- Alternative Energy subcommittee Chair

All positions are eligible for re-appointment for two-year terms. Members are not subject to the term limits policy of the village.

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SECTION 4. The non-appointed membership of the Commission providing administrative support shall be as follows:

- Secretary of the Conservation Commission
- Community Outreach Coordinator
- Tree Preservation Leader

SECTION 4. The Commission shall have the following functions and responsibilities:

A. The Commission shall meet bi-monthly, keeping a complete record of its discussions (minutes) and the agenda utilized (meetings are to be open to the public).
B. The Commission shall formulate actionable plans and recommendations designed to enhance the public's knowledge of the needs of and opportunities for the conservation of important natural resources in and around the Village of Pinehurst, for consideration of implementation via Village or other public/private means.
C. The Commission shall proactively establish liaisons with Resorts of Pinehurst, FirstHealth of the Carolinas, the Planning and Zoning Board, Historic Preservation Commission and the Village Beautification Committee.
D. The Commission shall assist with the implementation of tasks and programs from the 2010 Comprehensive Long Range Village Plan that relate to the Conservation of Natural Resources.
E. The Chairman of the Commission shall report at least once annually to the Village Council on the activities of the Commission.

SECTION 5. The Village of Pinehurst representative to the Commission will provide for reasonable staff support for the work of the Commission.

SECTION 6. That this Resolution shall be in full force and effect from and after its date of adoption.

THIS RESOLUTION passed and adopted this 12th day of August, 2014.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

_____
Lauren M. Craig, Village Clerk

Approved as to Form:

_____
Michael J. Newman, Village Attorney

DRAFT

RESOLUTION 14-49:

A RESOLUTION HONORING THE SERVICE OF THE PINEHURST RESCUE SQUAD TO THE VILLAGE OF PINEHURST AND MOORE COUNTY

THAT WHEREAS, the Village Council of Pinehurst, North Carolina wishes to acknowledge and express its appreciation to the Pinehurst Rescue Squad for 40 years of dedicated service to the citizens of Pinehurst; and

WHEREAS, the Pinehurst Rescue Squad successfully recruited a dependable base of volunteers, equipping them to be ready to respond to emergencies in the Village of Pinehurst; and

WHEREAS, the Pinehurst Rescue Squad provided essential public services for many years prior to and after the establishment of a professional Emergency Medical Services Agency in Moore County; and

WHEREAS, the Pinehurst Rescue Squad also provided necessary support services to Village government agencies, large private and public gatherings requiring the presence of competent medical professionals, and support service to the Moore County Emergency Medical Service all the while conducting themselves in an exemplary, professional manner which cast the Pinehurst Rescue Squad and the Village of Pinehurst in a favorable light.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in a regular meeting assembled this 12th day of August, 2014, as follows:

SECTION 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the past 40 years of rescue services that the Pinehurst Rescue Squad has provided the Village of Pinehurst and Moore County.

SECTION 2. That the Village Manager is hereby directed to have a copy of this Resolution presented to a representative of the Pinehurst Rescue Squad as a token of our gratitude.

THIS RESOLUTION passed and adopted this 12th day of August, 2014.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

DRAFT

Attest:

_____
Lauren M. Craig, Village Clerk

Approved as to Form:

_____
Michael J. Newman, Village Attorney

DRAFT

RESOLUTION #14-50:

A RESOLUTION ADOPTING A POLICY REGARDING UNSEALING CLOSED SESSION MINUTES FOR THE VILLAGE OF PINEHURST.

THAT WHEREAS, on April 8, 2003 the Pinehurst Village Council adopted a policy for the process of unsealing closed session minutes; and

WHEREAS, from time to time policies need to be updated to reflect the true nature of the work performed by staff and Council and improvements to the process and procedures; and

WHEREAS, it is important and in the public's best interest that the Village of Pinehurst make all minutes and general accounts of closed session meetings public unless their release will frustrate the purpose of the closed session.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled on the 12th day of August, 2014, as follows:

SECTION 1. It shall be the policy of the Village of Pinehurst for the Village Council to unseal all closed session minutes by using the following guidelines:

a) The Village Clerk should keep a listing of all sealed and unsealed closed session minutes for the Village Council.
b) Once per year, the Village Clerk shall review the list with the Village Manager and the Village Attorney to determine which closed session minutes are able to be unsealed.
c) The Village Manager should share the suggested minutes to unseal through a correspondence with the Village Council.
d) Upon no objection by the Village Council, the minutes would then be unsealed by the Village Clerk.
e) Upon unsealing, the Village Clerk shall file the minutes in the Minutes Book according to the meeting dates and update the listing file and minute book file.
f) The Village Clerk shall send an email with the listing of unsealed closed session minutes to the email notification list.

SECTION 2. That this Resolution shall be and remain in full force and effect from the date of its adoption.

THIS RESOLUTION passed and adopted this 12th day of August, 2014.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

DRAFT

Attest:

_____
Lauren M. Craig, Village Clerk

Approved as to Form:

_____
Michael J. Newman, Village Attorney

DRAFT

MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JULY 8, 2014

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
2:00 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, July 8, 2014 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 8 attendees, including 3 staff and 1 press.

1. **Call to Order.**
   Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Presentation of a resolution honoring the service of Stephen Cryan on the Village Center Enhancement Committee.**
   Mayor Fiorillo presented Stephen Cryan a resolution honoring his service on the Village Center Enhancement Committee for the Village of Pinehurst.

3. **Reports**
   Manager
   - The Manager reported that under Other Business, Bruce Gould and Andy Wilkison would like to discuss a proposed interlocal agreement with Moore County about addressing services and potential action would be at a subsequent meeting.

   Council
   - Councilmember Strickland noted the need for any Council comments on the Bike and Pedestrian Plan survey which Mark Wagner will be sending to Council this evening.
   - Councilmember Phillips said the Street Lighting Committeewill be bringing a report to Council soon.

4. **Motion to Approve Consent Agenda.**

   All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

   A. Resolution honoring service on Conservation Commision (Race, Querec)
   B. Resolution Authorizing Safe Deposit Box Rental
   C. Funding for Arboretum Monument for "Joyce's Meadow"
   D. Public Safety Reports
      Police Department
      Fire Department

   End of Consent Agenda.

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Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Strickland and passed unanimously with a vote of 5-0.

5. Discussion regarding the establishment of a Deer Task Force

The Manager introduced the need to discuss establishing a task force committee to study the different aspects of the deer population in the Village of Pinehurst. He noted pending direction from Council staff can help create a resolution to form a task force committee if needed.

Council discussed several citizens who have expressed an interest in this topic. Councilmember Strickland suggested to keep this only a focus on deer and not geese. Council determined to make phone calls and appoint members on this task force at the next meeting. Audience member Doug Middaugh noted the need for citizens to stop feeding geese. Councilmember Strickland was identified to Chair this committee top concentrate on the deer issue this year.

6. Other Business

- Senior Planner Bruce Gould explained the need to consider a new interlocal agreement with Moore County to consolidate address services to the addressing coordinator at the county. The Village would have say in road naming but the county would take over establishing new addresses, any public safety issues, and any personal requests of road name changes. This would require a mutual agreement if this is something Council desires. This agreement will be brought forward to Council at their next meeting.
- Councilmember Campbell noted a conversation he had with Andy Wilkison on Village owned land to better understand how this could be better used for public purpose. He plans to continue holding these conversations with staff to learn more about this property and ways this can be used in a specific fund for the general public.
- Mayor Fiorillo inquired about the next steps of the Village Manager search. The Manger noted the Village is accepting applications through July 25 and after that a questionnaire will be sent to a group of these applications to narrow down the applicants. The Manager expects to accomplish this by the middle of August and meet with Council with the larger groups of names to discuss moving forward with for Council's review.Council noted that since the applications are still a reasonable number,they would like to see the current applications. Audience member Jack Farrell asked how widely was this position adverstised.
- Mayor Fiorillo asked about the intersection that was discussed before the US Open at McKenzie and Highway 5. The Manager explained that a request has been made to the NCDOT signage group to add signs warning the dangerous intersection. Alternative designs will be discussed for this intersection in the coming weeks.
- Mayor Fiorillo inquired about short term rentals around the Lake Pinehurst area and the possibility of a request from the residents regarding an overlay to prohibit rentals less than 60 days in that overlay district. Staff will continue looking more into this topic to gather more information about the specific problems.
- Councilmember Campbell suggested that staff look into an ordinance for prohibiting citizens feeding animals such as the geese.

7. Comments from attendees.

- Audience member Doug Middaugh suggested a different barrier is needed at the south harness track entrance on Highway 5 that is closed. Mayor Fiorillo inquired about the need for a guard rail on Sugar Gum Road and staff confirmed this will be moved forward.

8. Motion to Adjourn.

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Councilmember Campbell moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Cashion and carried unanimously. The Regular Meeting adjourned at 5:13 p.m.

Respectfully Submitted,

Lauren M. Craig,
Village Clerk

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MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
JULY 9, 2014

395 MAGNOLIA ROAD
COUNCIL CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
4:00 P.M.

The Pinehurst Village Council reconvened the Special Meeting at 5:00 P.M. on Wednesday, July 9, 2014 in the Council Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Clark H. Campbell, Councilmember
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andy Wilkison, Village Manager
Ms. Lauren Craig, Village Clerk
Mr. Bruce Gould, Senior Planner

And approximately 3 attendees, including 1 staff and 0 press.

1. **Call to Order and Reconvened the Special Meeting from June 25, 2014.**
Mayor Nancy Roy Fiorillo called the meeting to order and reconvened the Special Meeting from June 25, 2014.

2. **Discussion of the Draft Pinehurst Development Ordinance.**
Mayor Fiorillo shared research that she completed on the cost of burying propane tanks and Council held a discussed on this and determined to bury all propane tanks. Council reviewed Plan Types including Appendix A-F. Council determined to remove Appendix G due to the decision to keep the current ordinance wording on fences. Appendix H was noted to be added in the wording of the historic districts instead of a standalone Appendix. Council held a discussion about fee-in-lieu of recreational space and determined not to require recreation space, including no requirement of a fee-in-lieu of, but open space requirements will remain. Open space provisions were discussed to remain as proposed. Section 6.2.4 was reviewed regarding standards for Conditional Districts and exceptions that could be made to certain criteria and Council determined to update the wording to "limitation on modifications." SR-105 (3) was reviewed regarding the revision to the proposed fence ordinance (leaving as current regulations) and the change to accessory building setback from lakes and golf courses in Section 9.2a for the R-210 and R-30 district. Staff's recommendation is match the fence requirements with the accessory structure setback rather than the primary building envelope setback.

The process for completing the changes to the PDO draft was discussed. The next step will be for staff to make edits and share with the Village Council. A joint public hearing will be held next with the Planning and Zoning Board and the Village Council separate from a regular meeting. Mayor Fiorillo suggested a concise list of major changes be created and shared with the general public. Once adopted staff will send the document to American Legal to make formatting changes to be consistent with the municipal code and once completed may need to be readopted.

3. **Adjournment.**
At approximately 6:30pm Councilmember Campbell moved to adjourn the Special Meeting. The motion was seconded by Councilmember Strickland and passed unanimously with a vote of 5-0.

Respectfully Submitted,

Lauren Craig,
Village Clerk

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MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JULY 22, 2014

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, July 22, 2014 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 14 attendees, including 4 staff and 1 press.

1. **Call to Order.**
   Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Invocation and Pledge of Allegiance**
   Andrew M. Wilkison, Village Manager offered the invocation and led everyone in the Pledge of Allegiance.

3. **Presentation of resolution honoring service of Bo Bozarth on the Water Committee and Kevin Hardt on P&Z/BOA.**
   Mayor Nancy Roy Fiorillo presented the resolution to Kevin Hardt for his service on P&Z/BOA. Councilmember Cashion presented the resolution to Bo Bozarth for his service on the Water Committee.

4. **Reports**
   Manager
   - None.

   Council
   - Councilmember Strickland would like to note that the bicycle pedestrian plan is preparing a questionnaire that will be sent out to citizens soon.
   - Mayor Fiorillo noted that the deer task force members have not yet been finalized.

5. **Motion to Approve Consent Agenda.**

   All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

   A. Resolution reappointing a member to the Conservation Commission (Haddock)
   B. Approval of Draft Village Council Meeting Minutes
      June 4 Special Meeting
      June 10 Regular Meeting
      June 18 Special Meeting
      June 24 Regular Meeting
      June 25 Special Meeting
   C. Motion to Receive Budget Amendments Report for June 30, 2014

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End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Phillips and passed unanimously with a vote of 5-0.

6. **Request for Contracted Authorization & Award of Annual Street Resurfacing & Improvement Project**
The Manager introduced the need for Council to consider the awarding of the annual street resurfacing and improvement project for the new fiscal year and noted that the low bidder was Riley Paving. Councilmember Strickland noted suggestions from citizens about the way that we do shoulders and he is hopeful that we could make several changes to this in the future. Councilmember Campbell inquired about the alternates that were included in the original bid. Upon a motion by Councilmember Campbell, seconded by Councilmember Strickland, Council unanimously approved that the Mayor or the Mayor's designee be authorized to execute a road resurfacing contract with Riley Paving to repair and resurface 3.47 miles of Village roads; and further do hereby move that the Village Manager be authorized to execute any change order to the same contract, for up to the budgeted amount of $801,300.00, without prior approval of the Village Council by a vote of 5-0.

7. **Track Restaurant Lease Agreement**
The Manager explained that the long term tenants of the Pinehurst Track Restaurant are interested in entering in to an additional one year lease that can be renewed for five years total to continue operating the restaurant at a rental rate of $550/month for the first year with the ability to increase this amount annually based on the current Consumer Price Index. Upon a motion by Councilmember Cashion, seconded by Councilmember Phillips, Council unanimously approved Resolution 14-43 authorizing the Mayor or the Mayor's designee to execute the lease of 200 Beulah Hill Church Road South to Real and Tracy Cormier for the continued operation of the Pinehurst Track Restaurant for five years at $550/month for the first year by a vote of 5-0. (A copy of the resolution can be found in the resolution book.)

8. **Reappropriation Budget Amendment for FY 2013-14 Projects**
The Manager explained the need for Council to consider Ordinance 14-30 for the reappropriation of funds from the previous fiscal year projects that will roll over into the current fiscal year. Councilmember Strickland inquired about "unexpended donations" and the Manager explained these specific purposes. Upon a motion by Councilmember Phillips, seconded by Councilmember Strickland, Council unanimously approved Ordinance 14-30 re-appropriating FY 2013-2014 funds in FY 2014-2015 for various projects that were not incurred, but are expected to be incurred in the fiscal year ending June 30, 2015 by a vote of 5-0. (A copy of the ordinance can be found in the ordinance book.)

9. **Interlocal Agreement with Moore County Regarding Addressing**
The Manager explained the need for Council to consider this interlocal agreement with Moore County regarding addressing services and Bruce Gould explained the need to adopt a resolution to enter into this interlocal agreement. Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved Resolution 14-47 authorizing the Mayor or her designee to execute the interlocal agreement between the Village of Pinehurst and Moore County regarding municipal E-911 address assignments by a vote of 5-0. (A copy of the resolution can be found in the resolution book.)

10. **Implementation of changes to pay and classification plan.**
Angie Kantor, Director of Human Resources, explained the need to consider implementation of changes to the pay and classification plan. She explained that the MAPS group evaluated all full-time and part-time regular positions and conducted a salary survey. She explained the recommendation to consolidate the four plans into one pay plan and the recommendation for pay increases for certain positions in four departments including sanitation, maintenance, harness track, and fire department.

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There were several title changes recommended and explained. Councilmember Strickland noted the concern from residents with police and fire department pay and Angie explained how these had been studied and evaluated.

Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved Resolution 14-46 amending the policy on the Administration of the Pay Plan and Position Classification Plan for the Village of Pinehurst by a vote of 5-0. (A copy of the resolution can be found in the resolution book.)

Upon a motion by Councilmember Phillips, seconded by Councilmember Cashion, Council unanimously approved Ordinance 14-31 amending the budget to appropriate funds for fiscal year 2015 for the salary study adjustments by a vote of 5-0. (A copy of the ordinance can be found in the ordinance book.)

11. Consider a resolution to establish a Deer Management Task Force

The Manager explained the need for Council to consider the resolution establishing the deer management task force. Audience member Doug Middaugh thinks the PDO should include deer resistant plants and encouraged the Council to carve out the item separately to regulate feeding wild animals. Councilmember Strickland noted the plan to have a task force with 9-10 members representing different perspectives as well as resources from the state, the county, and others who can advise the task force. He hopes to have this membership finalized in the next few days and meet as a group before the next Council meeting as an organizational meeting. Council made a recommendation that citizens should not feed deer or geese.

Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved Resolution 14-45 establishing a deer management task force for the Village of Pinehurst by a vote of 5-0. (A copy of the resolution can be found in the resolution book.)

12. Motion to Recess Regular Meeting and Enter Into a Public Hearing.

Councilmember Strickland moved to recess the regular meeting and enter into a public hearing. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 5-0.

13. Public Hearing No. 1

To consider an Official Text Amendment to the Pinehurst Development Ordinance in order to amend Section 10.2.15.9(4) –Required Improvements for Major and Minor Site Plans. The amendment will add a provision to not require the installation of street sidewalks for new developments that are prohibited from having vehicular access along a specific street. The applicant is the Village of Pinehurst.

Bruce Gould, Senior Planner explained the need for Council to consider the text amendment to the current Pinehurst Development Ordinance regarding the requirement for public street sidewalks. He noted that the Planning and Zoning Board had a unanimous recommendation and explained that this text amendment is consistent with the comprehensive plan.

There were no audience comments on this issue.

14. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.

Councilmember Strickland moved to adjourn the public hearing and re-enter the regular meeting. The motion was seconded by Councilmember Phillips and passed unanimously with a vote of 5-0.

15. Other Business

A. Ordinance 14-29 Amending the Pinehurst Development Ordinance pertaining to Section 10.2.15.9(4)

Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, Council unanimously approved Ordinance 14-29 amending the Pinehurst Development Ordinance as it

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pertains to Section 10.2.15.9(4) regarding site plan development standards and required improvements by a vote of 5-0. (A copy of the ordinance can be found in the ordinance book.)

16. Comments from attendees.

- Audience member Frank Pacifico thanked Council for forwarding the requests for Rassie Wicker Road. He also made note of dead trees in Rassie Park and he has flagged over 50 of what he believes to be dead trees due to insects.

17. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Strickland and carried unanimously. The Regular Meeting adjourned at 5:35 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

DRAFT

MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
JULY 23, 2014

395 MAGNOLIA ROAD
COUNCIL CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
5:00 P.M.

The Pinehurst Village Council reconvened the Special Meeting at 5:00 P.M. on Wednesday, July 23, 2014 in the Council Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Clark H. Campbell, Councilmember
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andy Wilkison, Village Manager
Ms. Lauren Craig, Village Clerk

And approximately 4 attendees, including 0 staff and 1 press.

1. **Call to Order and Reconvened the Special Meeting from June 25, 2014.**
Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Mid-Year Strategic Planning Discussion**
Mayor Fiorillo explained the need to hold this mid-year retreat. The Mayor shared the strategic initiatives for Governing Body. Council held a discussion for how to manage the resources for the Village of Pinehurst.

This discussion began with the need for indoor recreation facilities and Council determined to continue forward with holding a BIRDIE to evaluate this need. Council discussed the possibility of combining the initiative of public input and streaming the Council meetings. The work with the NCDOT was noted to already be in progress with Councilmember Cashion and Councilmember Strickland acting as the liaisons from Council. Council briefly discussed the initiative regarding identifying key partners and noted this had already been accomplished. The evaluation of the code enforcement process was discussed and Council determined if the new Planning Director thinks there should be a BIRDIE, they would support that direction. Councilmember Campbell noted that the evaluation of the sale of Village owned land was already in progress and Council also determined there is no need to create a new orientation process for newly elected officials at this time because it worked well this past year. Council also noted that the Cotswold annexation initiative should be completed soon once the General Assembly passes the bill and staff will handle the additional change of services.

Several new items were discussed such as the development of Village gateways in conjunction with the county and other surrounding municipalities, the need for a BIRDIE process to focus on making the Harness Track profitable, and the possible future development of Pinehurst South. Council briefly discussed their standpoints on short-term rentals around Lake Pinehurst area. Councilmember Campbell encouraged staff to consider purchasing segways for the police department after this worked so well during the U.S. Open Championships. Mayor Fiorillo suggested Council consider purchasing a large, portable tent for future Village events. Councilmember Cashion mentioned the appeal of the house on Everette Road and the Manager stated he would acquire a memorandum from the Village Attorney regarding representation. Council discussed the future development for Village Place land and ways to make this appear more palatable for future development ideas. The future plans for the Village Center Enhancement Committee were discussed and several Councilmembers suggested the committee dissolve upon its three year anniversary in October 2014.

Upon the conclusion of the meeting, the Council suggested holding these strategic planning meetings quarterly.

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Audience member Tom Campbell made the suggestion to fix the parking lot behind the Village Chapel and explained his work with the Open Space subcommittee.

The Manager shared that the Pinehurst Rescue Squad will be closing its books and Council determined to create a proclamation and have a brick engraved for their work in the Village.

3. Adjournment.

At approximately 7:20pm Councilmember Campbell moved to adjourn the Special Meeting. The motion was seconded by Councilmember Strickland and passed unanimously with a vote of 5-0.

Respectfully Submitted,

Lauren Craig,
Village Clerk

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Andy Wilkison

From: Phillips, Bryan <bphillips@moorecountync.gov>
Sent: Monday, August 4, 2014 4:15 PM
To: Andy Wilkison
Cc: Vest, Wayne
Subject: Request consideration purchase of 914

Manager Wilkison,

Moore County Public Safety would like to request the opportunity to purchase the Fire Engine #914 that the Village of Pinehurst is considering selling. Moore County is in the final phases of completing the new Glendon EMS/Fire Substation which will greatly improve the emergency and fire protection in the Glendon area by housing a County emergency medical response vehicle as well as two fire response vehicles. There are two fire departments participating in this project, Carthage and High Falls. Carthage Fire Department has agreed to allocate a pumper truck from their current fleet; however, High Falls is not in a position to comfortable allocate a vehicle from their existing fleet. Engine #914 would fulfill the needs of equipping the facilit y. It is my understanding that two additional Fire Departments in the County may also be interested in this vehicle. After reviewing the apparatus for the three stations (Glendon, Robbins, and Eastwood), it is my recommendation that the greatest benefit would be achieved by placing Engine # 914 at the new Glendon Substation.

- Highfalls would have only 1 Pumper and 1 Tanker at the Highfalls Station if we moved Unit 122 to Glendon for (2 stations)
- Eastwood has 2 Engines/Pumper and 1 tanker – 1 Station
- Robbins Has 4 Pumper/Tankers for 1 station

Along with improving the s e rvice to the Glendon area, the operations of this new station will decrease the NC Fire Rating (ISO) insurance rating from a 9/10 to a class 6 within the newly established insurance district.

Thanks you for your consideration on this matter, feel free to contact me with any additional questions.

D. Bryan Phillips B.A. CFI-Arson K-9 Friday, NREMTP
Moore County - Director of Public Safety
Emergency Management • E-911 • Emergency Medical Services • Fire Marshal
P.O. Box 905
< p class=MsoNormal>302 S. McNeill Street
Carthage, NC 28327
Office(910) 947-6317
Fax (910) 947-6378

Pinehurst, NC
395 Magnolia Rd
Pinehurst, NC 28374-9130

Bill of Sale Date: 11/17/2010

Bill of Sale Number: 11172010

Asset ID: 134

Inventory ID: 1987 Quality Duplex Pumper-133

Description of Property	Award Amount
1987 Quality Duplex Pumper	4200.00

Asset Information

Year: 1987 **Make/Brand:** Quality Duplex **Model:** Pumper **VIN/Serial:** 1D91D31J2H1008783

Meter: 38355 miles **Title Restriction:** N

Sale Information

Actual Sold Amount:	$4,200.00	**Paid On:**	11/16/2010 by Wire Transfer
Other Amount:	$0.00	**Other Amount Description:**	
Buyer's Premium:	$210.00	**Tax Rate:**	0.0000%
Tax Amount:	$0.00		
Total Amount:	$4,410.00		*** Taxable Items**

Sumter County Board of Commissioners
152 Scott Rd
Leesburg, GA 31763 USA

229-591-5084

Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid.

Buyer/Agent Signature:_____
Print Name:_____
Date:_____

Susan L. Key

From: Floyd Fritz
Sent: Tuesday, June 24, 2014 2:39 PM
To: Randy Kuhn; Susan L. Key; J. Carlton Cole
Subject: E 914 specs.

Ladies and gentlemen,

Here are the specifications for E 914.

- 1500 gpm Hale Pump
- 1000 gallon tank
- 6" jet dump
- 5210 hours on engine
- 6" rear intake with storz connection
- 12 roof ladder
- 24' extension ladder
- 2 – 10' clear suction hoses
- 6" barrel strainer
- 100' of booster line on powered hose reel with nozzle
- 2300 gallon folding vinyl drop tank
- Pre piped deck gun with stack tips and ground base
- 2 – 20 gallon foam tanks with Foam Pro injection system (missing control head)
- Firecom intercom system with headsets
- Light bar
- Electronic siren
- Federal Q siren
- 6" butterfly on passenger side steamer connection.

$5,000 -
1993

Engine passed service test on last testing date

FY 2015 KEY PARTNERS AND COLLABORATORS

The term **"partners"** refers to those key organizations or individuals who are working in concert with the Village of Pinehurst to achieve a common goal or to improve performance. Partners are typically formal arrangements for a specific aim or purpose such as to achieve a strategic objective or to deliver a specific product.

The term **"collaborators"** refers to those organizations or individuals who cooperate with the Village of Pinehurst to support a particular activity or event or who cooperate on an intermittent basis when short-term goals are aligned or are the same.

Partners:	**Council Liaison(s):**	**Two-Way Communication Methods*:**	**Frequency of Communication:**	**Frequency of Reporting Back to Council:**
Moore County, NC	Fiorillo, Cashion	informal meetings	as needed	
NCDOT	Cashion, Strickland	informal meetings	as needed	
State of NC	Fiorillo	informal meetings	as needed	
Partners in Progress	Cashion, Phillips	regular meetings	monthly	
Convention and Visitors Bureau	Phillips	informal meetings	as needed	
Collaborators:	**Council Liaison(s):**	**Two-Way Communication Methods*:**	**Frequency of Communication:**	**Frequency of Reporting Back to Council:**
Pinehurst Resort	Fiorillo, Cashion	informal meetings	as needed	
Pinehurst Elementary School	Fiorillo	informal meetings	as needed	
Given Memorial Library	Fiorillo	board meetings		
Business Guild	Phillips	board meetings	monthly	
FirstHealth				
Southern Pines	Fiorillo	informal meetings	as needed	
Aberdeen	Fiorillo	informal meetings	as needed	
Boards, Commissions, Committees	**Council Liaison(s):**	**Two-Way Communication Methods*:**	**Frequency of Communication:**	**Frequency of Reporting Back to Council:**
Neighborhood Advisory Committee	Fiorillo, Cashion, Strickland	regular meetings	monthly	
Community Appearance Commission	Strickland	regular meetings	monthly	
Conservation Commission	Phillips	regular meetings	bi-monthly	
Beautification Committee	Strickland	regular meetings	monthly	
Village Center Enhancement	Fiorillo, Cashion, Strickland	regular meetings	monthly	
Greenway Committee	Strickland	regular meetings	as needed	
Deer Management Task Force	Strickland	regular meetings	as needed	

**Communication mechanisms should be two-way and they might involve in person contact, e-mail, the internet, or telephone.*

Village of Pinehurst
395 Magnolia Road
Pinehurst, NC 28374
Phone: 910-295-1900
Fax: 910-295-4434

Village of Pinehurst

Memo

To: Village Council

From: Natalie Dean

CC: Andy

Date: August 6, 2014

Re: Use of Village Logo Request

The Village recently received a request from Mr. Bill Marts to allow him to produce Village logo items and sell them at the Sandhills Women's Exchange. This issue has been discussed previously by the Village Council and at that time the Council decision was to not produce Village logo items for sale. However, at that time no one had specifically requested the Council provide their authorization.

I am seeking Council's direction on whether or not Council wants to allow private individuals and/or businesses to sell Village logo items.

Background

In May, the Village received a Notice of Allowance from the U.S. Patent and Trademark Office (USPTO) for use of the Village logo in connection with "Municipal services, namely, business marketing and promoting economic development in the Village of Pinehurst, North Carolina; promoting tourism for the Village of Pinehurst, North Carolina; promoting the business, community, cultural, historic, municipal and civic interests of the Village of Pinehurst." Once we file the required Statement of Use later this month, the USPTO will issue a certificate of registration and the logo will be officially registered within approximately 90 days.

As the logo is in the process of being registered, the Village holds trademark rights in the logo. ***The Village therefore has a responsibility to ensure that neither the village logo nor any confusingly similar facsimile of the village logo is used in connection with any goods or services without the express authority of the Village of Pinehurst***. We have become aware of unauthorized use of the logo (or a similar facsimile) since it was adopted and have requested those using it to discontinue using it in the future. It is important to prevent unauthorized use of the logo when we become aware of it in order to maintain our trademark rights.

Request

Mr. Marts has indicated he would like to sell coasters and clocks with the Village logo at this time, but the product line could expand in the future.

I recommend Council consider some of the ramifications of providing the authorization as requested. Typically, in this situation, someone on staff should inspect the products and authorize production of each individual item to ensure the goods being produced are an

acceptable quality to the Village. In addition, staff should periodically inspect the goods being sold to ensure the quality is maintained. Finally, it is typical in these situations for the private individual to compensate the owner of the trademarked logo a certain percentage of sales, or a royalty fee. This would also require staff resources to monitor the collection of royalty fees.

While the scenario above is quite common in the private sector, I suspect it is not very common in the public sector. However, it is something the Council is being asked to consider. Therefore, I am seeking Council direction on the following:

> **Does Council want to provide authorization to use the Village logo to Mr. Marts or any other individual or business? If so, Council could choose to authorize staff to manage that process when future requests are received. If authorization is provided, does Council want to impose some sort of royalty fee?**

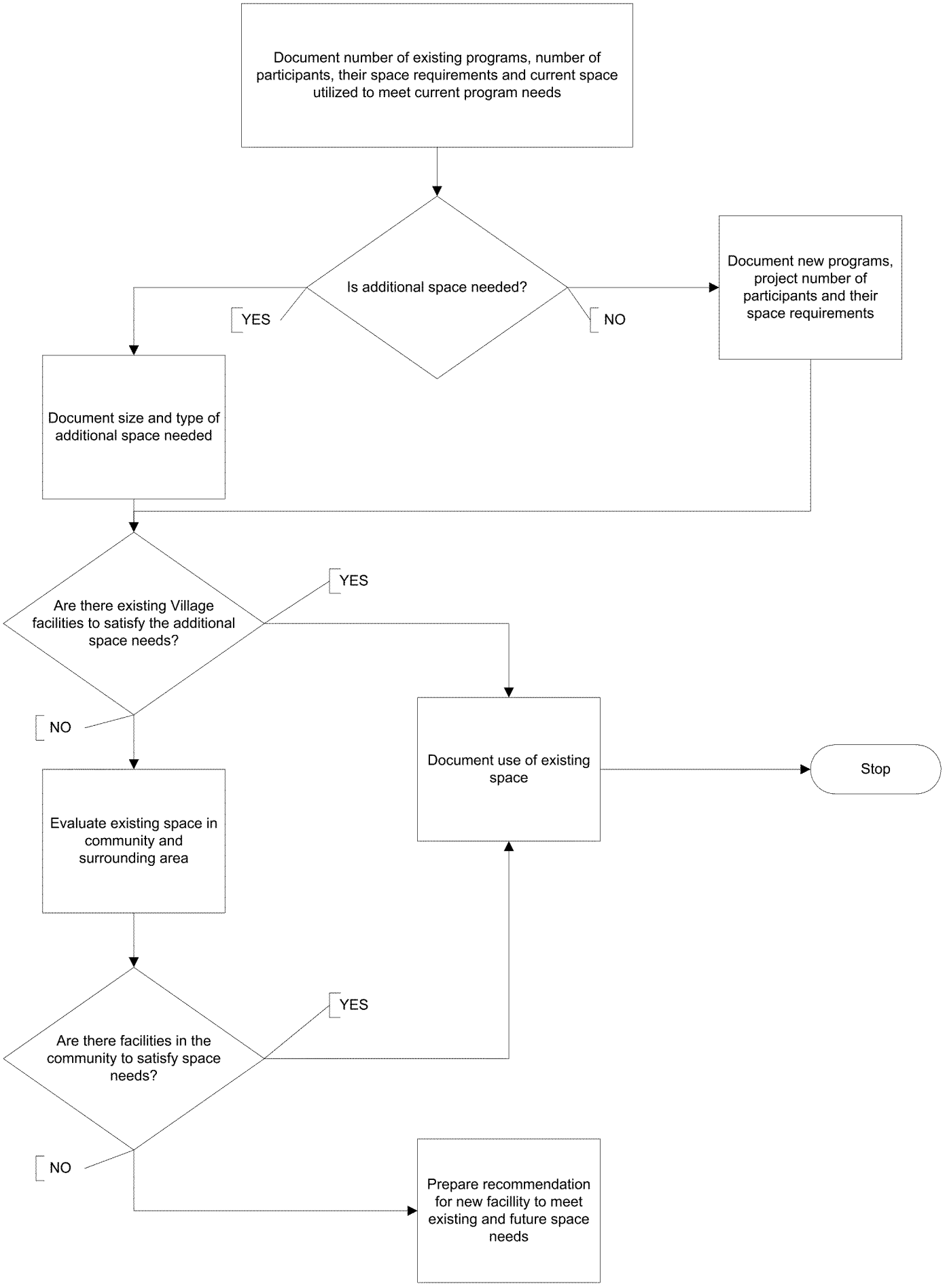
I look forward to discussing this with you at your meeting and please feel free to call me in advance if you have any questions.

shutterstock

35
MPH

SHARP CURVE
AHEAD

BIRDIE TEAM
Evaluate Space Needs for Indoor Recreation Programs



Village of Pinehurst
395 Magnolia Road
Pinehurst, NC 28374
Phone: 910-295-1900
Fax: 910-295-4434

Village of Pinehurst

Memo

To: Village Council

From: Natalie Dean

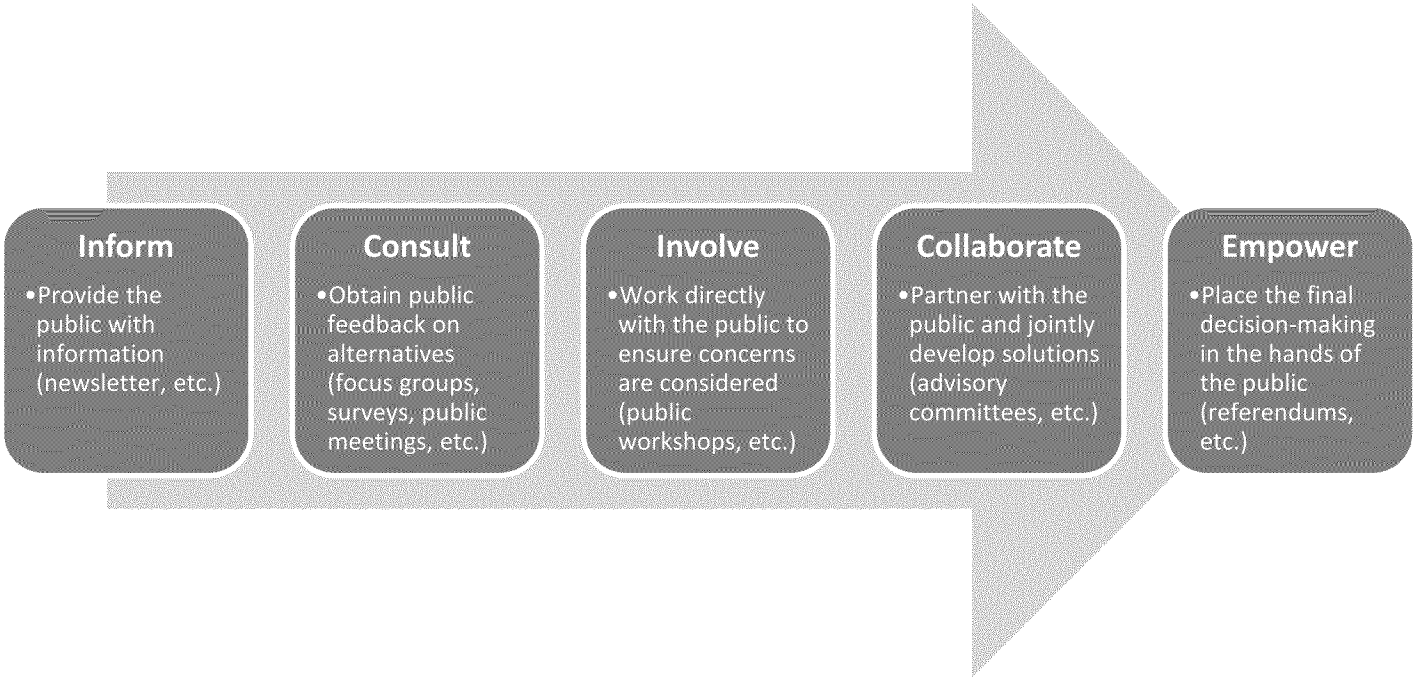
CC: Andy, Jeff, Mark, and John

Date: August 7, 2014

Re: Public Input Options for the Community Center

At your budget work session in May, Council expressed an interest in obtaining public input on the construction of a Community Center. As you see from proposed timing of the initiative to evaluate the need for indoor recreation facilities, staff is proposing Council identify the type and method of public input desired after the BIRDIE team has completed their work and presented the results of their evaluation to Council in December.

The spectrum of citizen engagement can range from simply informing the public to empowering them to make the decision, which is typically done with a referendum. After hearing the Council may want to consider a referendum on this matter, John Frye and I both spoke with Glenda Clendenin, the Director of the Moore County Board of Elections, to obtain additional information about the referendum process. The graphic below indicates the spectrum of public input you may utilize to gauge public support for a Community Center. In addition, I'd like to share the results of our discussions with Ms. Clendenin.



Referendum

Ms. Clendenin reminded us that municipalities may only conduct elections for which we have constitutional or statutory authority. This means the Village can only conduct a referendum to issue general obligation (GO) bonds. Conducting a referendum to gauge citizen support is therefore not a legal option for the Council.

A referendum could be held only if Council intended to issue GO bonds for the financing. Typically, GO bonds are issued for debt that exceeds $10 million due the amount of issuance costs associated (i.e. bond ratings, bond attorneys, etc.). As you know, this greatly exceeds the projected cost of the facility. John and I estimate that issuance costs for competitively sold GO bonds would be approximately $100,000. Alternatively the Village can privately place the debt with a financial institution (160A-20 financing) with issuance costs around $10,000.

There is also an option to issue privately-placed bank GO bonds, following the legally prescribed process for issuing GO bonds if the voters approve. This is a newer financing alternative available to local governments. Municipalities with a bond rating below AA are allowed to issue these bonds and since we are not rated, we qualify as being rated below AA. This is a somewhat easier and cheaper alternative to competitively sold GO bonds.

If the Village holds a GO bond referendum and the referendum fails, we can subsequently issue 160A-20 installment financing. However, the project must be scaled down or revised and must have a revised repayment plan. Essentially, the Council cannot subsequently issue 160A-20 debt for the same project if the voters disapprove the bond referendum. The project would have to be scaled back and the case made to lenders that the project is essential to government operations.

Finally, there are several steps involved in preparing to issue GO bonds. We estimate that we would need to start the process around June 1 for a November referendum or December 1 for a May referendum. This is because there are several statutory required resolutions, public notices, public hearings, etc. that we would need to conduct under the direction of a bond attorney.

Summary

Should Council approve the overall timeline for the evaluation of the need for indoor recreation space, staff recommends Council determine the type and method of public input at your retreat in December. Therefore, we are not seeking any Council direction at this time but wanted you to be aware of the conversations we had with the Director of the Moore County Board of Elections.

As a reminder, there is an initiative in this year's budget to evaluate alternative methods to obtain public input on Council related decisions and we expect to have that substantially completed before your December retreat. These alternatives span the public participation spectrum and include focus groups, public hearings, surveys, use of online citizen input tools, etc. Also, you may recall that we have included a specific question in this year's community survey to begin gauging public support for the project. The question reads: "How important do you feel it is for the Village to construct a Community Center to provide indoor recreation space for youth and adults?"

Should you have any questions about this information, please don't hesitate to contact either me or John Frye.

Village of Pinehurst Parks and Recreation Department
Needs Assessment Survey

The following survey will assist the Village of Pinehurst Parks and Recreation Department to provide improved and expanded services to meet the needs of our residents. Please complete the survey and return in the enclosed self-addressed, stamped envelope.

SECTION 1 - PROGRAMS

For each type of program listed below, please circle the number that best indicates your level of interest in that program.

Interest Level	**Low**		**Neutral**		**High**
Youth Programs					
Arts Classes (Painting, Sculpture)	1	2	3	4	5
Craft Classes (Heritage Arts, Pottery, Misc.)	1	2	3	4	5
Dance Classes (Ballet, Modern Dance, Exercise)	1	2	3	4	5
Martial Arts Classes	1	2	3	4	5
Music Classes/Lessons	1	2	3	4	5
Athletics (Basketball, Baseball, Indoor Soccer, Lacrosse, Golf, In-line Hockey, Tennis, Volleyball)	1	2	3	4	5
Other (Afterschool, Day Camps, Vacation Camps)	1	2	3	4	5
Adult Programs					
Arts Classes (Watercolor, etc.)	1	2	3	4	5
Craft Classes	1	2	3	4	5
Dance Classes (Ballroom, Modern, Swing, Shag)	1	2	3	4	5
Fitness Classes (Tai Chi, Yoga, Jazzercise)	1	2	3	4	5
Continuing Education Classes	1	2	3	4	5
Athletics (Golf, Tennis, Softball, Volleyball)	1	2	3	4	5

SECTION 2 - FACILITIES

The following questions relate to your general interest in certain types of Parks and Recreation facilities as it relates to the use of your tax dollars.

1) In general, do you support the use of your tax dollars to construct outdoor park facilities such as walking trails, greenways, sports fields, playgrounds in addition to providing open space if it **does not affect** the current tax rate of $0.31/$100 evaluation?
____ yes ____ no (if no, skip to question #3)

2) Do you support the use of your tax dollars to construct outdoor park facilities such walking trails, greenways, sports fields, playgrounds in addition to providing open space if it **increases** the current tax rate of $0.31/$100 evaluation by $0.01/$100 evaluation?
____ yes ____ no

3) In general, do you support the use of your tax dollars to construct an indoor recreation facility (recreation center) that may include meeting rooms and a gymnasium if it **does not affect** the current tax rate of $0.31/$100 evaluation?
____ yes ____ no

> ***If you answered " yes" to the previous question, please continue to the next question. If you answered "no,"please skip to SECTION 4 DEMOGRAPHIC INFORMATION.***

4) Do you support the use of your tax dollars to construct an indoor recreation facility (recreation center) that may include meeting rooms and a gymnasium space if it **increases** the current tax rate of $0.31/$100 evaluation by $0.01/$100 evaluation?
____ yes ____ no

SECTION 3 - INDOOR FACILITIES

The following section need only be completed if you responded "yes" to question #3 and/or question #4 in Section 2. For each type of indoor facility listed below, please circle the number that best indicates your level of interest in that type of facility.

Level of Importance	**Low**		**Neutral**		**High**
Multipurpose Rooms					
-Class room(s) for youth programs	1	2	3	4	5
-Class room(s) for adult programs	1	2	3	4	5
Exercise Facilities					
-Weight room	1	2	3	4	5
-Room(s) for Aerobics/Dance/Etc.	1	2	3	4	5

	Low		Neutral		High
Meeting Facilities					
-Multipurpose Meeting Room(s) for large group (up to100 people)	1	2	3	4	5
-Multipurpose Meeting Room(s) for small groups (up to 30 people)	1	2	3	4	5
Gymnasiums for Indoor Athletics (basketball, volleyball, etc)	1	2	3	4	5

SECTION 4 – DEMOGRAPHIC INFORMATION

Has any member of your household participated in a Parks and Recreation Department program? Yes No

If yes, please identify which program(s).

Youth Programs (Camps, Easter Egg Hunt, etc) Yes No

Adult Programs (Classes, etc) Yes No

Youth Athletics Yes No

Adult Athletics Yes No

Please indicate how many members of your household are in the following age groups:

Infant - 5 Years	_____	19 - 30 Years	_____
6 -12 Years	_____	31 - 54 Years	_____
13 - 18 Years	_____	55 and Over	_____

Additional Comments

_____

_____

_____

Thank you very much for taking the time to help your Village of Pinehurst Parks and Recreation Department serve you better!

BENJAMIN ROBERT EISNER
MPA CANDIDATE
UNC SCHOOL OF GOVERNMENT
beisner@email.unc.edu

The Village of Pinehurst Parks and Recreation Needs Assessment

The Village of Pinehurst Parks and Recreation Department sought an independent resource to conduct a needs assessment to evaluate the community's desire for recreation programs that require the use of an indoor facility. Program desires of the community should drive the type of facilities needed to meet those desires. I was engaged as a graduate student in the Master of Public Administration program at the University of North Carolina's School of Government as someone with a familiarity with the Pinehurst area and experience in conducting and interpreting surveys. The following is a report on the methodology, findings, and recommendations from the Village of Pinehurst Parks and Recreation Needs Assessment.

Methodology

The survey was sent out using Direct Mail Solutions Incorporated to village residents with valid mailing addresses. Mailing addresses were obtained from the Moore County Tax Office and Direct Mail Solutions used a computer software program to randomly select 1,000 property owners to receive the survey. A total of 406 responses were received, giving a response rate of 40.6%. The 406 individual respondents represent a population of 829 within the households. The response rate of 40.6% gives a statistically significant and sufficient number of responses, from which recommendations can be drawn.

The survey instrument was comprised of four sections which dealt with a variety of potential programs, pertinent issues, and demographic information that is beneficial to determining how to best serve the residents of the Village. Each respondent was asked to indicate his or her interest on each question by circling 1, 2, 3, 4, or 5, with 1 indicating "Low Interest" and 5 indicating "High Interest." Yes or No questions, such as those in Sections #2 and #4, were answered by circling 1, indicating Yes, and 2, indicating No.

Section #1 dealt with possible programs targeted at both youths and adults that require indoor areas for operations. Potential programs targeted at youths were: Arts Classes, Crafts Classes, Dance Classes, Martial Arts Classes, Music Classes, Athletics, and Other Programs. Potential programs targeted at adults were: Arts Classes, Crafts Classes, Dance Classes, Fitness Classes, Continuing Education Classes, and Athletics. These particular classes and programs were chosen because of the potential for wide appeal and enrollment.

Section #2 dealt with citizen opinions on the use of tax dollars for the construction of parks and recreation facilities. Respondents were asked to respond to two questions that were posed in two scenarios. In the first scenario the construction of parks and facilities WOULD NOT affect the tax rate of $0.31/$100 evaluation. However, for the second scenario the construction of parks and facilities WOULD affect the tax rate of $0.31/$100 evaluation.

Section #3 examined what types of indoor amenities would be desired within an indoor facility if one were available. Respondents were asked to indicate his or her interest on the

following types of indoor facilities: meeting rooms for youth classes, meeting rooms for adult classes, exercise facilities for weight rooms, exercise facilities for aerobics and dance, large group meeting rooms for up to 100 people, and small group meeting rooms of up to 30 people.

The final ~~two~~ sections helped to understand the characteristics of those citizens responding to the survey. In section #4 respondents were asked to indicate if he or she had ever participated in a Village of Pinehurst Parks and Recreation Department activity. Then follow up questions were asked to find out which types of activities the respondents had participated. Finally, the respondents were asked demographic information about the household. Respondents indicated how many members of the household fell into each of the six age based categories. The categories ranged from infancy to 55+ years of age.

Findings

The overall results from the survey provide a guide for desired and potential programs for the community. In order to translate the interest expressed by the respondents in sections #1, #2, and #4 into a composite expression of interest certain responses are combined. Those responses of 3, 4, or 5 are combined to get a Composite Expression of Interest (CEI) for each program. Those programs with a Composite Expression of Interest higher than 40% of the number of responses should be given strong consideration. Programs with a composite expression of interest higher than 50% of the number of responses should be given strongest consideration. The results of sections #1, #2, and #4 can be found in Appendix A.

The results of section #3 are as follows:

Question #1
In general do you support the use of tax dollars to construct outdoor park facilities such as walking trails, greenways, sports fields, play grounds in addition to providing open space if it DOES NOT affect the current tax rate of $0.31/$100 evaluation?

Total Responses: 393 **Yes Responses:** 91.6% (360) **No Responses:** 8.4% (33)

Question #2
In general do you support the use of tax dollars to construct outdoor park facilities such as walking trails, greenways, sports fields, play grounds in addition to providing open space if it DOES affect the current tax rate of $0.31/$100 evaluation?

Total Responses: 369 **Yes Responses:** 61.7% (228) **No Responses:** 38.3%(141)

Question #3
In general do you support the use of tax dollars to construct an indoor recreation facility (recreation center) that may include meeting rooms and a gymnasium if it DOES NOT affect the current tax rate of $0.31/$100 evaluation?

Total Responses: 391 **Yes Responses:** 72.6% (284) **No Responses:** 27.4% (107)

Question #4
In general do you support the use of tax dollars to construct an indoor recreation facility (recreation center) that may include meeting rooms and a gymnasium if it DOES affect the current tax rate of $0.31/$100 evaluation?

Total Responses: 310 **Yes Responses:** 50.9% (158) **No Responses:** 49.1% (152)

There were 402 responses to questions in section #4, which asked whether or not respondents had participated in Village of Pinehurst Parks and Recreation Department programs or not. Of those 402 respondents, 111 had at least one member in the household that participated in a Parks and Recreation program before and 289 had not. Furthermore, of those who had participated in Parks and Recreation programs, 47 had at least one member in the household participate in youth programs, 34 had at least one member in the household participate in adult programs, 49 had at least one member in the household participate in youth athletics, and 34 had at least one member in the household participate in adult athletics. There are two shortcomings in the survey in this area. One, is the survey does not ask how many in the household have participated nor, how often so there isn't a clear picture regarding the level of participation from the respondents and thus the community. For example, there could have been two children in a household of a respondent that participated three times in youth athletics. The survey would only tell you if someone in the household participated in youth athletics, nothing more. The second issue with the survey in this area is that special events such as the Halloween Festival, July 4th Fireworks Display, St. Patrick's Day Parade, a concert at the Fair Barn or other events of this nature were not specifically listed and respondents may have participated in some of these but may not have realized that they were sponsored by the Parks and Recreation Department.

The results of the age demographic questions are as follows:

Ages of the Members of Respondent's Household/Ages of Household Residents as a % of the Total Household Population of the Respondents

0-5 years old	36 (4.3%)	19-30 years old	33 (3.9%)
6-12 years old	44 (5.3%)	31-54 years old	148 (17.8%)
13-18 years old	22 (2.6%)	55+ years old	546 (65.8%)

Recommendations

The primary areas where recommendations are able to be made are in sections #1, #2, and #4 where the responses necessitate further review. The development of the Composite Expression of Interest (CEI) is an important measure of the overall interest in the programs and facilities listed in those sections. By using those responses of 3, 4, or 5 the CEI is able to account for all those respondents who have at least some interest in the programs and facilities listed. Those programs with a Composite Expression of Interest higher than 40% of the number of responses should be given strong consideration. Programs with a composite expression of interest higher than 50% of the number of responses should be given strongest consideration.

The survey indicates a CEI above 40% for most all of the programs listed. Since these programs require indoor facilities, the next question becomes are there adequate existing facilities for the types of programs that are desired based on the survey. The current inventory

of indoor facilities utilized by the Parks and Recreation Department to provide some of these programs consists of three facilities, the Pinehurst Elementary School, the FirstHealth Moore Regional Health and Fitness Center and the Pinehurst Village Hall.

There are inherent problems with each of these facilities that are virtually not able to be overcome. The Staff of the Parks and Recreation Department can elaborate more on these issues however, some of the problems that occur routinely are being displaced by other meetings, functions and activities. The Health and Fitness Center is utilized primarily for three programs, the Halloween Festival, the youth swim team and the one-half day summer day camp. The day camp has to spend most of its time outside because there usually isn't a room available for them to use. The Health and Fitness Center programs take priority and so the recreation programs get moved out frequently, sometimes with very little warning. The swim team has 35 participants and another 35 on a waiting list. They are allowed two lanes to have swim practices in. The Pinehurst Elementary School hosts youth basketball and the full day summer day camp. This past summer the camp was scheduled to meet 35 days at the school. The program was displaced 13 of the 35 days. Staff was left with coming up with alternative arrangements which mainly consisted of Cannon Park. This put the children out in the summer heat for up to 9 hours a day during these times. Despite that fact, a waiting list was in place for every week of the program. The elementary school gymnasium used for youth basketball is at a complete maximum. The Parks and Recreation staff is now capped in the number of youth basketball teams that it can provide for. Expansion of any kind is not possible. The problem of being displaced occurs regularly even in the building owned by the Village of Pinehurst. Classes, programs and activities are often cancelled or moved to smaller spaces due to the various boards that have to meet in the Village Hall. More often than not, these are times when the Parks and Recreation programs were scheduled first but priority has to go to the business functions of the Village. In addition to this, the building is an office building and is not designed, nor conducive to having indoor recreation programs. Bottom line is the staff is in a constant state of change and uncertainty in operating programs with all of these locations.

If the Village of Pinehurst wishes to serve the residents with high quality programs, of the type the survey indicates citizens are in favor of, it is in need of an indoor recreation facility. An appropriate starting place to begin considering what should be included in such is Section 3 that requests interest levels in different types of indoor amenities.