



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF AUGUST 11, 2020
ASSEMBLY HALL
395 MAGNOLIA RD.
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.

2. Reports:

Manager

Council

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Resolution to Honor Beautification Committee Chair

B. Approval of Village Council Meeting Minutes

July 28, 2020 Regular Meeting

July 28, 2020 Work Session

July 28, 2020 Closed Session (not public)

C. Budget Amendments Report

End of Consent Agenda.

4. Motion to Recess Regular Meeting and Enter Public Hearing.

5. Public Hearing No. 1.

The purpose of the public hearing is to consider a request by DGH Management, LLC for a Major Subdivision Review for an 11 lot single family subdivision. This property is identified as Moore County PID# 00052077 and is located at Floyd Way, an unimproved road that intersects with Diamondhead Dr. South and Starlit Ln.

6. Public Hearing No. 2.

The purpose of the public hearing is to receive public comments regarding establishment of an Annexation Agreement between the Village of Pinehurst and the Town of Carthage.

7. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.

8. Discuss and Consider Action on the Preliminary Plat for the Floyd Way Major Subdivision.

9. Discuss and Consider an Annexation Agreement Between the Village of Pinehurst and the Town of Carthage.

10. Consider a Request from Retiring Police Chief Earl Phipps to Purchase his Service Sidearm.

11. Update on the Status of the FY 2020 Strategic Operating Plan Implementation.
12. Discuss and Consider a Budget Amendment Reappropriating Funds from FY 2020 to FY 2021.
13. Discuss and Consider Awarding FY 2021 Resurfacing Contract to Riley Paving, Inc.
14. Other Business.
15. Comments from Attendees.
16. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**COUNCIL
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

- ▣ Key Partner and Collaborators List



Council Member to Report	Partners & Collaborators
John Strickland	Moore County Transportation Committee
	Neighborhood Advisory Committee
	Pinehurst Resort
Judy Davis	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
	FirstHealth
	Moore County
Lydia Boesch	Pinehurst Business Partners
	Convention and Visitors Bureau
	Bicycle and Pedestrian Advisory Committee
Kevin Drum	Triangle J. COG
	Partners in Progress
	NCDOT/TARPO
Jane Hogeman	Beautification Committee
	Moore County Schools



**RESOLUTION TO HONOR BEAUTIFICATION COMMITTEE CHAIR
ADDITIONAL AGENDA DETAILS:**

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

8/3/2020

MEMO DETAILS:

Attached is draft resolution 20-28 for your consideration. This resolution is to acknowledge and express appreciation to Ms. Molly Rowell for her dedicated service to the citizens of Pinehurst as the Chair of the Beautification Committee.

ATTACHMENTS:

Description

📎 Resolution 20-08

RESOLUTION 20-28:

**A RESOLUTION HONORING THE SERVICE OF MS. MOLLY ROWELL AS THE
VILLAGE OF PINEHURST BEAUTIFICATION COMMITTEE CHAIR**

WHEREAS, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Ms. Molly Rowell for her dedicated service to the citizens of Pinehurst as Chair of the Pinehurst Beautification Committee; and

WHEREAS, Ms. Rowell was appointed as Chair of the Beautification Committee on March 11, 2014 and served continuously and faithfully from that time; and

WHEREAS, Ms. Rowell was instrumental in the efficient operation of the Beautification Committee always conducting the Village's business in a courteous, professional manner; and

WHEREAS, Ms. Rowell was deeply involved in planning and implementing the annual decorating of the Village for Christmas in both the Village Center and the surrounding historic district, a tradition which has brought great pleasure to residents and visitors to Pinehurst alike; and

WHEREAS, Ms. Rowell was instrumental in numerous beautification projects throughout the Village, in conjunction with and in cooperation with various garden clubs, North Carolina Department of Transportation, and the Village of Pinehurst Public Services Department.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this 11th day of August, 2020 as follows:

SECTION 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the gifts of time, ability, and determination given as the Chair of the Beautification Committee.

SECTION 2. That the Village Manager is hereby directed to have a copy of this Resolution presented to Ms. Rowell as a token of our gratitude.

THIS RESOLUTION passed and adopted this 11th day of August, 2020.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney



APPROVAL OF VILLAGE COUNCIL MEETING MINUTES
ADDITIONAL AGENDA DETAILS:

July 28, 2020 Regular Meeting
July 28, 2020 Work Session
July 28, 2020 Closed Session (not public)

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

8/3/2020

MEMO DETAILS:

Attached are the draft minutes from the July 28th regular meeting, work session, and closed session.

ATTACHMENTS:

Description

- ☐ July 28, 2020 Regular Meeting
- ☐ July 28, 2020 Work Session



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF JULY 28, 2020
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, July 28, 2020 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Mr. John C. Strickland, Mayor
Ms. Judy Davis, Mayor Pro Tem
Mr. Kevin Drum, Councilmember
Ms. Lydia Boesch, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 18 attendees, and 5 staff members.

1. Call to Order.

Mayor Strickland, called the Village Council meeting to order.

2. Reports:

Village Manager

- Earl Phipps, Police Chief, will be retiring August 28, 2020. The Village will be starting a robust process to select a new Police Chief. He noted that he is very happy for Earl and what the future holds for him.

Village Council

- Mayor Strickland encouraged the public to continue to be safe and practice social distancing.
- Councilmember Hogeman stated she and Mayor Strickland attended the Pinehurst Business Partners meeting yesterday and heard concerns from the merchants in the Village.
- Mayor Pro Tem Davis stated the US Kids golf began last week and it is always exciting and fascinating to see the kids play.
- Councilmember Boesch explained the teens with Pinehurst Robotics interviewed 6 police officers with the Pinehurst Police Department for the Coffee with Cop program they started. She shared some of the questions the teens asked and also shared a video clip of the interviews. The full video of the interviews can be viewed at pinehurstrobotics.com.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Approval of Village Council Meeting Minutes.
 - July 10, 2020 Special Meeting

- July 14, 2020 Regular Meeting
- July 14, 2020 Work Session
- July 14, 2020 Closed Session

End of Consent Agenda.

Upon a motion by Councilmember Hogeman, seconded by Councilmember Drum, Council unanimously approved the Consent agenda, by a vote of 5-0.

4. Discuss and Consider a Resolution Appointing a Chair to the Beautification Committee.

Molly Rowell, with the Beautification Committee, introduced Dee Johnson. Ms. Rowell explained that Ms. Johnson was the head of the Horticultural Program at Sandhills Community College for 18 years and is a landscape designer. Mayor Strickland asked if Ms. Johnson has any experience with Manning or Olmstead styles. Ms. Johnson explained she has studied their work in the past. Councilmember Hogeman stated there is such a broad amount of work done by the Beautification Committee and thanked Ms. Rowell and Ms. Johnson for their work.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Boesch, Council unanimously approved resolution 20-06 appointing Dee Johnson as the Chair of the Beautification Committee, by a vote of 5-0.

5. Discuss and Consider an Ordinance Amending the Official Zoning Map.

Darryn Burich, Planning and Inspections Director, explained this item was to continue the discussion from the July 14th Public Hearing to consider an official zoning map amendment for 10 Azalea Road, Village Chapel. The property is currently zoned Public Conservation District (PC) and the proposed zoning is Public Conservation –Conditional District (PC-CD). Adding the conditional overlay would allow the Village Chapel to construct a 7,197 square foot Christian education building on their campus. Mr. Burich reviewed the proposed conditions in the ordinance as of now, and noted originally there were 5 conditions and now after the public hearing and discussions, staff have revised those to 10 conditions.

Mr. Burich explained that the Fire Department did clarify that the driveway will be required to be a 20 foot to allow fire apparatus on the property. Pete Bogle, Bogle Architecture, reviewed the parking area changes and playground buffer to comply with the suggested conditions. Mr. Bogle explained that they will use the grass paved to widen the driveway and are hoping this material will be classified as previous surface and will not count towards the impervious surface allotment.

Mr. Burich reviewed each of the current proposed conditions with Council for discussion. Jack Wood, with Village Chapel, noted the Chapel is not in favor of the proposed condition to grant an easement, at this time, to the Village of Pinehurst for future sidewalks until a plan is presented for the sidewalks so they could see the impacts. Councilmember Boesch stated she would like to record the intent for the future, should the need arise for sidewalks. Councilmember Hogeman explained she would like strike the easement language from the proposed condition for sidewalks. Council discussed the possibility of memorandum of understanding to memorialize the idea of sidewalks. Councilmember Drum stated that if we have a condition to allow the easement for the Village of Pinehurst to install sidewalks in the future then we should add that the impervious surface created by the sidewalks would not count as impervious surface against Village Chapel's allotment of 31%.

Council reviewed the proposed uses allowed on the property and the waiver of the requirement for a minimum 5 acre site for religious institutions and came to a consensus on both. Mr. Burich review the proposed condition for Village Chapel to plant 25 longleaf pines to replace the trees removed for the construction of the new building. Mr. Bogle reviewed the landscaping plan to plant buffers and replace the pine trees and noted that 25 pines trees would be extremely tight just to get them to grow. Councilmember Boesch read a letter from Leonard Tufts in 1923 which spoke to planting trees on the Chapel site and that too many trees would completely obliterate the value of the building. Councilmember Hogeman stated she agrees that maybe only 10 to 12 pine trees should be planted. Council discussed and agreed on re-planting a minimum of 12 long leaf pines to replace those removed.

Mr. Burich reviewed the condition concerning the buffer around the parking and playground area. Mr. Bogle stated that they would like to count the existing pine trees towards the buffer requirement around the playground. Council also discussed the condition to relocate the proposed planted buffer along Village Green East to proposed west façade area of the proposed building. Council

agreed to combine both conditions, concerning the buffer, together. Mr. Bogle stated the proposed condition that the playground surface should be pervious with no permanent playground equipment wouldn't be a problem.

Council discussed the proposed condition that the lighting in the parking lot would be congruent with "dark skies" character. Councilmember Hogeman suggested adding to the condition that the lights in the parking area and driveway should be turned off at 9:00 p.m. or at the conclusion of an event. Mr. Bogle stated the lighting currently on the site stays on all night and they haven't had any complaints. Ashley Smith, Associate Pastor of Village Chapel, cited safety concerns as youth and other groups return from trips after 9:00 p.m. Mr. Sanborn stated that the landscaping buffer helps to address the concerns with lighting on the site by shielding the lights from the residential area. Mr. Bogle noted that the parking lot lights wouldn't create any issues offsite as the first pole light would be 200 feet from the property line. After some discussion Council and Village Chapel agreed that only the driveway lights would shut off at midnight (12:00 a.m.)

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved ordinance 20-07 amending the official Pinehurst Zoning Map and approving the general concept plan for Village Chapel with the following conditions:

1. The Village will permit a maximum impervious coverage of 31%. Any public walkways installed by the Village on Village Chapel property in the future shall not count towards the impervious coverage allocation for Village Chapel.
2. On-site stormwater treatment for newly created impervious surfaces will be captured via installation of underground stormwater catchment devices capable of capturing stormwater from a 25-year storm event.
3. The Village will not require the applicant to install public sidewalks as required by Section 9.16.1.8(A)(4) along existing street frontages.
4. The conditional zoning limits uses of the property as limited to the following:
 - a) Religious Institutions
 - b) Playgrounds
 - c) Concealed Wireless Facility
 - d) Accessory Buildings
 - e) Accessory Structures
 - f) All Temporary Uses permitted in the PC Zone
5. The Village waives PDO Special Requirement 18 (SR-18) requiring a minimum 5 acre site for religious institutions.
6. The Village Chapel will plant a minimum of 12 longleaf pines to replace trees removed for construction of new facility and parking area.
7. The Village Chapel shall install landscape buffers for parking and the playground as follows:
 - a) Install a Class 1 buffer around the playground and in lieu of the required buffer along Village Green East relocate the understory trees and shrubs to the east façade of Heritage Hall.
 - b) Planted buffer landscaping must be consistent with the palate of shrubs and understory trees identified in the "Village of Pinehurst Planting Guide" as referenced in Appendix E of the "Village of Pinehurst Historic District Guidelines, 2019."
8. The Heritage Hall playground surface shall be pervious with no permanent playground equipment installed.
9. Any new lighting shall:
 - a) Any new pole mounted lights shall have the same decorative style as the lighting in the adjacent Village Green.
 - b) Parking lot and driveway luminaires shall be full cutoff per Section 9.8.1.2(B)(2) of the PDO with a maximum mounting height of 16 feet.
 - c) Lumens for installed light fixtures shall be no greater than 0.0 lumens at the property lines.
 - d) Lighting along the Village Green East Drive shall be turned off at midnight (12:00 a.m.).

and that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2019 Comprehensive Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated July 23, 2020 from Darryn Burich, Planning and Inspection Director, by a vote of 5-0.

6. Discuss and Consider Changes to the Retirement Recognitions and Gifts Policy.

Angie Kantor, Human Resource Director, sated the policy committee has reviewed the Retirement Recognitions and Gifts Policy and have recommended changes. The committee recommends changing the policy to include eligibility and guidelines for employee service awards and retirement recognitions in one policy. The committee is also recommending to update the cost of retirement gifts for Public Safety employees based on current trade values. Currently, public safety employees with 5 to 10 years of service are eligible to purchase their sidearm (Police) or helmet (Fire) for \$400 and \$300 respectively. Based on current trade in values, the committee recommend reducing the sidearm cost to \$300 and the helmet cost to \$200.

Upon a motion by Councilmember Boesch, seconded by Councilmember Drum, Council unanimously approved resolution 20-07 amending the Policy on Retirement Recognitions and Gifts for the Village of Pinehurst, by a vote of 5-0.

7. Other Business.

No other business was discussed.

8. Comments from Attendees.

There were no comments from attendees.

9. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Boesch, Council unanimously approved to adjourn the regular meeting, by a vote of 5-0 at 8:10 p.m.

Respectfully Submitted,

Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

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**VILLAGE COUNCIL
MINUTES FOR WORK SESSION OF JULY 28, 2020
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

IMMEDIATELY FOLLOWING THE REGULAR MEETING

The Pinehurst Village Council held a Work Session at 8:10 p.m., Tuesday, July 28, 2020, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Mr. John C. Strickland, Mayor
Ms. Judy Davis, Mayor Pro Tem
Ms. Lydia Boesch, Treasurer
Mr. Kevin Drum, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 2 attendees, including 1 staff.

1. Call to Order.

Mayor John Strickland, called the Council work session to order.

2. Discuss Downtown Landscaping.

Mayor Strickland noted this item was to discuss some feedback that Councilmembers have received related to downtown. Councilmember Hogeman stated that she has heard from merchants in the central Village that the most important thing we can do for them is to make sure the Village looks like it is open for business every morning. Also, Councilmember Hogeman stated she heard staffing had been down. Jeff Sanborn, stated that there hasn't been any unusual vacancies in building and grounds or streets and grounds. Mayor Pro Tem Davis stated this is a perfect opportunity to encourage citizens to use MYVOP to report issue they see, such as a full trash can. Councilmember Boesch stated she has reported weeds and small items on MYVOP and they are fixed promptly. Councilmember Boesch stated she was disappointed we didn't clean up more before the US Kids Golf Tournament. Mayor Strickland stated that some of the Village business tenants wonder why we don't do more to clean up the alleys and noted that we will need to work with the landowners to address alleyways. Councilmember Boesch stated she wanted to start the discussion regarding downtown to take to the retreat so we can see what type of resources we really want to allocate to downtown.

3. Other Work Session Business.

- No other business was discussed.

4. Potential Future Work Session Agenda Items.

- No future items were discussed.

5. Motion to Recess Work Session and Enter Closed Session.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Drum, Council unanimously approved to recess the work session and enter a closed session pursuant to NCGS §143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations., by a vote of 5-0.

6. Closed Session.

Council held a closed session pursuant to NCGS §143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

7. Motion to Recess the Closed Session and Re-enter Work Session.

Upon a motion by Councilmember Drum, seconded by Councilmember Boesch, Council unanimously approved to recess the closed session and re-enter the work session, by a vote of 5-0.

After Council's discussion in closed session they announced that they will recess the work session and reconvene, on Thursday, July 30, 2020 at 3:00 p.m. in the Council Conference Room, for further discussion in closed session pursuant to North Carolina General Statute 143-318.11(a) (4), for Village Council to discuss economic development matters involving a prospective new business or the expansion of an existing business or industry.

8. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved to recess the work session, until Thursday, July 30, 2020 at 3:00 p.m., by a vote of 5-0, at 9:45 p.m.

9. Reconvene Work Session.

Mayor John Strickland, called the Council reconvened work session to order on Thursday, July 30, 2020 at 3:00 p.m.

10. Motion to Recess the Work Session and Re-enter the Closed Session.

Upon a motion by Councilmember Boesch, seconded by Councilmember Hogeman, Council unanimously approved to recess the work session and re-enter a closed session pursuant to NCGS §143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations., by a vote of 5-0.

11. Motion to Adjourn the Closed Session and Re-enter Work Session.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Davis, Council unanimously approved to adjourn the closed session and re-enter the work session, by a vote of 5-0.

12. Motion to Adjourn

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Boesch, Council unanimously approved to adjourn the work session, by a vote of 5-0, at 4:47 p.m.

Respectfully Submitted,

Beth Dunn,
Village Clerk

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**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

Brooke Hunter

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

8/4/2020

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

- Budget Amendments Report - FY 2021



**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD JULY 22 - AUGUST 4, 2020**

Under Village of Pinehurst Ordinance #20-03, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers between departments (including contingency) of the same fund to increase an appropriation up to \$25,000 in a single budget amendment for the FY 2021 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes." Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-80-610-6400	Recreation - Utilities	\$ 10,000		7/29/2020
	10-00-970-6400	B&G - Utilities		\$ 10,000	
	10-00-970-3560	B&G - Charges to Other Depts	\$ 10,000		
	10-00-220-5904	Admin - B&G ISF Charges		\$ 470	
	10-10-310-5904	Police - B&G ISF Charges		\$ 440	
	10-10-320-5904	Fire - B&G ISF Charges		\$ 320	
	10-80-610-5904	Recreation - B&G ISF Charges		\$ 8,240	
	10-80-620-5904	Harness Track - B&G ISF Charges		\$ 240	
	10-80-640-5904	Fair Barn - B&G ISF Charges		\$ 290	

Transfer utilities budget from Buildings & Grounds (B&G) to Recreation to be consistent with actual coding of water bills. All other utility-related invoices are coded directly to Recreation instead of passing through the B&G internal service department. The related B&G allocation accounts have also been adjusted.



PUBLIC HEARING NO. 1.
ADDITIONAL AGENDA DETAILS:

The purpose of the public hearing is to consider a request by DGH Management, LLC for a Major Subdivision Review for an 11 lot single family subdivision. This property is identified as Moore County PID# 00052077 and is located at Floyd Way, an unimproved road that intersects with Diamondhead Dr. South and Starlit Ln.

FROM:

Alex Cameron, Senior Planner

CC:

Jeff Sanborn, Natalie Hawkins, Darryn Burich & Beth Dunn

DATE OF MEMO:

8/4/2020

MEMO DETAILS:

The applicant is requesting approval of a Major Subdivision in the Village's extra-territorial jurisdiction (ETJ) that would allow for the development of an eleven (11) lot single family subdivision and the related infrastructure.

Please see the attached items related to this public hearing.

ATTACHMENTS:

Description

- ☐ Staff Memo to Council
- ☐ Planning and Zoning Board Staff Report
- ☐ Planning and Zoning Board Recommendation
- ☐ Draft Planning and Zoning Board Minutes
- ☐ Application
- ☐ Revised Preliminary Plat
- ☐ USF&W RCW Letter
- ☐ Hydrant Flow Test
- ☐ Council Meeting Notification



PLANNING AND INSPECTIONS DEPARTMENT COUNCIL STAFF MEMO

To: Mayor Strickland and Village Council
From: Darryn Burich, Director of Planning and Inspections
Cc: Jeff Sanborn, Village Manager and Natalie Dean Hawkins, Assistant Village Manager
Date: July 30, 2020
Subject: Proposed Floyd Way Major Subdivision

This staff memo supplements the Department's staff report and analysis by Senior Planner Alex Cameron dated July 2, 2020. Please see that staff report (included in Novus) for a more detailed description of the proposed preliminary plat.

Council is being asked to approve an 11 lot single family subdivision of approximately 11.38 acres located in the ETJ just off Diamond Head Drive generally located on the Village's south side. The property is currently zoned R-20 which is a medium density single family residential district. The current 2019 Comprehensive Plan Conservation and Growth Map identifies this area as a "suburban neighborhood" which appears to be consistent with previous Comprehensive Plan land use recommendations going back to 2003.

Subdivisions are regulated by Section 9.17 of the Pinehurst Development Ordinance (PDO). Subdivisions are generally categorized as being "Major" or "Minor" with Major Subdivisions being more than 3 lots created. Information required for preliminary plats is identified in Appendix E of the PDO. As proposed, this 11 lot subdivision is considered a Major Subdivision and follows the approval process laid out in Section 9.17.1.3 of the PDO.

Review Process

Major Subdivisions are required to receive a public hearing and require review by the Technical Review Committee (TRC), Planning and Zoning Board, and final approval by the Village Council after public hearings. The TRC conducts an initial review of the proposed preliminary plat and reviews for general compliance with the Village's various development standards (PDO, ESSM). After the TRC makes recommendations, which are then incorporated into an updated plat, it is forwarded to the P&Z for review and formulate a recommendation to the Village Council.

The Planning and Zoning Board conducted a public hearing on July 9th after which the P&Z Board recommended approval of the preliminary plat with conditions/modifications as follows:

1. The lot width at the setback line be shown and dimensioned on the preliminary plat.
2. Mitigate stormwater runoff at the rear of Lots 7 & 8 coming from the adjacent residential lots along Starlit Lane.
3. The required street trees be selected from one of the species native to the Sandhills as listed in Appendix F of the Pinehurst Development Ordinance.
4. Recommend construction traffic to follow Linden Road and Burning Tree Road to access the site.

Item 1 has been addressed and updated on the preliminary plat that Council is reviewing. With respect to trying to comply with Item 2 and the stormwater concern. The preliminary plat has been updated to show creation of a 20 foot wide drainage easement along lots 4,5,7, and 8 in an attempt to meet this concern. If a drainage swale is installed along this easement it will likely result in the removal of any trees in the easement area. A full stormwater plan has not been submitted and/or analyzed at this point in the review process which is typically done during the construction phase and final platting.

Items 3 and 4 can also be handled at final platting and when construction drawings are reviewed by staff later in the permit process.

Please see the attached draft minutes from the July 9, 2020 meeting. During the public hearing several persons from the neighborhood appeared in opposition to the proposed subdivision citing various reasons for their opposition including stormwater runoff, utility easements, existing street, traffic, noise, and the development itself.

Council Review of Major Subdivisions

Per Section 9.17 (C)(3) of the PDO the “Village Council and the Planning and Zoning Board shall evaluate the plat application in accordance with Section 9.17.1.3 through Section 9.17.1.6” of the PDO. Specifically with regard to review and action by the Village Council, Section 9.17.1.5 (F) of the PDO states:

(F) Action by Village Council:

(1) The recommendations of the Planning and Zoning Board and the Technical Review Committee shall then be forwarded to the Village Council for action. Along with the application for preliminary plat the Village Council shall review this information and either approve, conditionally approve, or reject the preliminary plat;

(2) Approval of the preliminary plat shall authorize the applicant to proceed with obtaining construction plan approval from the Village Engineer and obtaining construction permits for the necessary improvements indicated on the preliminary plat in preparation for approval of the final plat pursuant to Section 9.17.1.6.

(3) If the Village Council approves a plat with conditions, the following requirements shall apply:

- (a) All conditions, and the reasons for requiring the conditions, shall be stated in the record of approval of the preliminary plat. Such conditions may include, but are not limited to, the following matters:
1. The configuration of lots and streets;
 2. The arrangement of utility networks on the property;
 3. The location of dedicated land and rights-of-way;
 4. The payment of fees in lieu of such dedications;
 5. The location of required improvements.

(b) Upon obtaining construction plan approval from the Village Engineer and any necessary construction permits, the applicant is authorized to proceed with construction of the improvements indicated on the preliminary plat, but approval of the final plat is also contingent on satisfying the conditions imposed by the Village Council.

(4) If the Village Council rejects the preliminary plat, then the reasons therefor shall be stated in the record of action on the preliminary plat, along with recommendations for ways to revise the preliminary plat so that it could be approved;

(5) Failure of the Village Council to act on the preliminary plat within ninety (90) days of the first Village Council meeting in which the application is made an agenda item, the plat and recommendations from the Planning and Zoning Board, shall be deemed approval of the preliminary plat, authorizing the applicant to proceed with the approval of the construction plans of the improvements indicated on the preliminary plat in preparation for approval of the final plat pursuant to Section 9.17.1.6.

It should be noted as stated above in Subsection (F)(3) that the Council may require certain conditions be placed on approval of the plat and these conditions must relate to bringing the subdivision into compliance with the Village's development standards. If conditions are added, the reasons for requiring said conditions shall be stated into the record approving the preliminary plat.

If the Council rejects the plat, then the reasons therefor shall be stated in the record along with recommendations for ways to revise the plat so that it could be approved when brought back for review.

Staff and TRC Recommendation

The Planning & Zoning Board's recommended conditions in some cases extend beyond bringing the subdivision into compliance with the Village's development standards. In other cases, the applicant has updated their plat to address concerns raised at the Planning & Zoning Board meeting. Because the updated plat for the major subdivision meets the requirements of the standards in the PDO and the Village's Engineering Standards, staff recommends the Council approve this subdivision with no conditions.

Planning & Zoning Board's Conditions	Staff's Recommendation
1. The lot width at the setback line be shown and dimensioned on the preliminary plat.	Remove – Updated subdivision plat now includes the lot width at the setback line.
2. Mitigate stormwater runoff at the rear of Lots 7 & 8 coming from the adjacent residential lots along Starlit Lane.	Remove – Updated subdivision plat now includes a stormwater easement.
3. The required street trees be selected from one of the species native to the Sandhills as listed in Appendix F of the Pinehurst Development Ordinance.	Remove - Appendix F includes suggested, but not required species. Subdivision plat meets PDO requirements for street trees and this proposed condition extends beyond the requirements of the PDO.
4. Recommend construction traffic to follow Linden Road and Burning Tree Road to access the site.	Remove – This proposed condition extends beyond the standards of the PDO.



PLANNING AND INSPECTIONS DEPARTMENT STAFF REPORT

To: Planning and Zoning Board
From: Alex Cameron, Senior Planner
Cc: Darryn Burich, Director of Planning and Inspections
Kelly Brown, Planning Administrative Specialist and Clerk to the Board
Date: July 2, 2020
Subject: Staff Report for Proposed Floyd Way Major Subdivision

Applicant:	DGH Management, LLC
Owner:	DGH Management, LLC
Property Location:	Floyd Way/Diamondhead Dr. S/Starlit Ln.
Zoning:	R-20 Residential District is established as a district in which the principal use of land is for medium-density residential uses. This district is further intended to discourage any use which would be detrimental to the predominately medium-density residential nature of the areas included within the district.
Land Area	± 11.38 Acres
Current Land Use:	Mostly vacant with one residential dwelling according to Moore County Tax records indicate was built around 1948.
Proposed Land Use:	Medium Density Residential with proposed development of an 11 lot single family residential subdivision.

Background and Analysis

The applicant requests a Major Subdivision approval to allow for an 11 lot single family subdivision located in the Village's extraterritorial jurisdiction (ETJ). In accordance with Section 9.17.1.3 of the Pinehurst Development Ordinance (PDO), all proposed major subdivisions are reviewed by the Planning & Zoning Board and a public hearing is to be held. The Planning & Zoning Board must then submit a recommendation on the proposed major subdivision to the Village Council.

The parent tract of this proposed subdivision is identified as Moore County PID# 00052077 and is located off Floyd Way, an unimproved private road near Lake Pinehurst and Diamondhead Dr. S near Starlit Ln. The subject area is located just outside of the Village's corporate limits and within the Village's ETJ. The proposed subdivision is adjacent to a previously platted and developed single family subdivision by Pinehurst, Inc. in 1973 with lots fronting on Starlit Ln. and Diamondhead Dr. S. The subject property is currently landlocked, however, the developer is proposing access through an adjacent property (via an easement), owned by Pinehurst LLC, that fronts along Diamondhead Dr. S which is currently within the Village's corporate limits.

The proposed subdivision would create 11 new single family lots. The smallest lot is shown to be 21,053 square feet in size which exceeds the minimum lot size requirement of 20,000 square feet in the R-20 zoning district. The largest lot shown is 52,504 square feet in size. The property is located within the WS-II Drowning Creek – Lumber River BW watershed protection area. This limits the proposal to a development intensity of one lot per acre. Due to this more stringent requirement, the applicant is not seeking to develop the subdivision following the open space reduction which would then provide a minimum of 15% open space within the subdivision and would then allow for smaller lot sizes (16,000 square feet) and reduced setbacks. The proposal does however include three areas of open space totaling approximately 90,852 square feet or 2.08 acres which is approximately 18% of the total area of the proposed subdivision. Each lot will meet the dimensional criteria of the R-20 zoning district as shown in the table below.

R20 Zoning District Dimensional Requirements	
Minimum Lot Size	20,000 sq. ft.
Maximum Building Height	35'
Maximum Lot Covered by Impervious Surface	35%
Building Setbacks	
Principal Building Front Setback	40'
Principal Building Side Setback	15'
Principal Building Side Street Setback	20'
Principal Building Rear Setback	30'
Accessory Building Side Setback	10'
Accessory Building Side Street Setback	20'
Accessory Building Rear Setback	10'

A similar subdivision and layout was scheduled to be reviewed by the Planning and Zoning Board at their regular scheduled meeting in November of 2018. Due to changes in development intensity, errors and omissions with the submitted material, the applicant withdrew the item from the agenda and no action was taken. Since then staff has worked with the applicant and their design team to address those items before scheduling this request before the Planning and Zoning Board.

Subdivision Standards

Subdivision layout and design are reviewed for compliance with Section 9.17.1.12 of the PDO. The proposed subdivision has been reviewed by the Technical Review Committee (TRC) and deemed it to be compliant with the standards of review for a Major Subdivision.

The applicant is proposing internal streets with a 50' right of way, 24' street width and a 45' cul-de-sac radius. The approximate total length of all the internal streets is 837 feet. The streets will connect to Diamondhead Dr. S, a Village owned right-of-way, by crossing an adjacent private property currently owned by Pinehurst, LLC. Pinehurst, LLC has granted an easement to the applicant allowing for the placement of the infrastructure on their property. All streets will be required to be constructed in accordance with the Village of Pinehurst Engineering Standards and Specifications Manual (ESSM) as well as meet the requirements for emergency services vehicles.

Street trees will be required at a rate of one large hardwood or pine per 40 linear feet of road frontage minus driveways. The applicant has shown the approximate location of the street trees and are proposing to use a mix of Red "Blaze" Maples and Sugar Maples. Other than the required street trees, there are no other landscaping requirements including planted buffers.

Sidewalks are required to be installed along one side of all new streets and are being shown on the submitted plans. A mail kiosk or cluster mailbox unit is shown at the southwest corner of the subject property to provide a centralized mail service for the proposed lots.

The proposal includes public water and sewer to the lots that will be served by Moore County Public Works. Some individual lots may require the use of individual grinder pumps for sanitary sewer service. The current plan indicates stormwater control measures on-site. The stormwater system will be designed and constructed in accordance with the Village's Engineering Standards and Specifications Manual and may be subject to change to meet those requirements. The applicant indicates that a homeowners association will be formed and will be responsible for maintaining all drainage pipes and structures located outside of the street right of ways.

Other Review Requirements

There is an active red-cockaded woodpecker cluster at the northwest tip of the subject parcel however, a letter provided by the applicant from the United States Fish and Wildlife Service indicates that this proposal will have no negative impact on the habitat. The area in question is also shown as open space as indicated on the submitted material. A Soil and Erosion Control Permit will need to be obtained by the North Carolina Department of Environmental Quality (NCDEQ) prior to any development due to the area of disturbance exceeding one acre.

Adjacent Land Uses and Zoning		
Area	Existing Uses	Zoning
North	Single Family Residential	R10
South	Single Family Residential and Vacant	R20
East	Single Family Residential and Vacant	R5
West	Single Family Residential and Recreation	R10 & RD
Comprehensive Plan Land Use Designation		
Suburban Neighborhood		

(See attached map)

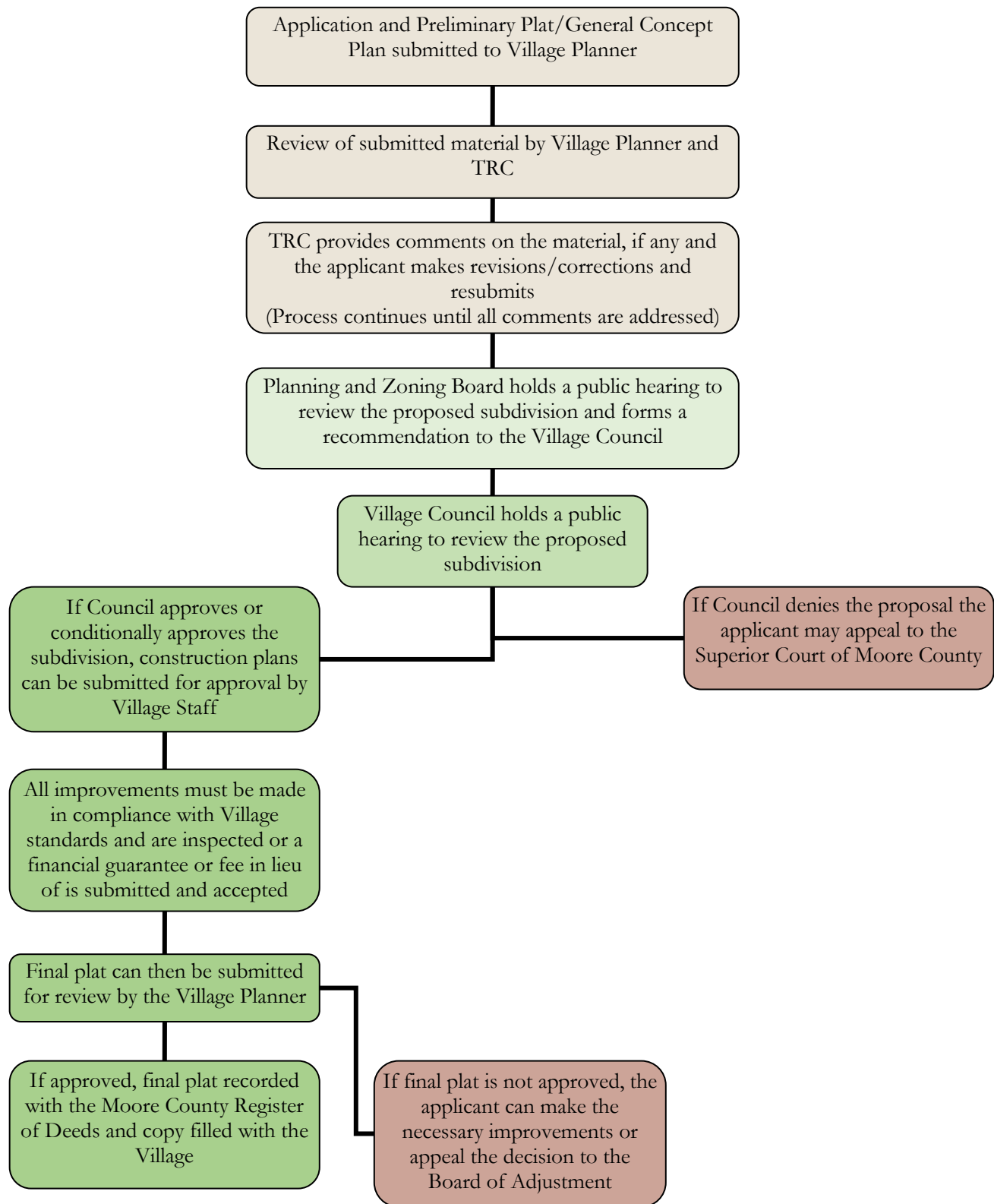
Review Process of Major Subdivisions

The approval of plats for Major Subdivisions is a multi-step process. An application, subdivision plat and other supplementary material is first submitted to the Village Planner. The Planner then distributes the material to the TRC for review. The TRC is made up of staff from the Village's Planning and Inspections Department, Administration Department, Public Services and Engineering Department, Fire Department and Moore County Public Works. If there are any errors, omissions or other items that need to be addressed, the TRC provides comments to the applicant for revisions or clarification. The applicant then makes revisions and corrections to the material and resubmits. This process repeats until all items are addressed and the Village Planner schedules the subdivision for review by the Planning and Zoning Board. Public hearing notices are sent to adjacent property owners, sign(s) notifying the public hearing are posted on the subject property, and a public hearing notice is published in the newspaper.

The Planning and Zoning Board conducts a public hearing and reviews the proposed subdivision. The Planning and Zoning Board reviews the preliminary plat, the recommendations of the TRC (if any), and the requirements of the Ordinance and shall make a recommendation to the Village Council for appropriate action on the preliminary plat. The Planning and Zoning Board may request the applicant to revise the preliminary plat before it is submitted to the Village Council for approval.

Village Council will then conduct a public hearing and review the proposal along with the recommendation of the Planning and Zoning Board. Village Council can then approve, conditionally approve or reject the preliminary plat, along with recommendations for ways to revise the preliminary plat so that it could be approved. The Village Council must take action on the preliminary plat within 90 days of the first Village Council meeting which the application is placed on an agenda. Failure to act within 90 days is deemed an approval of the preliminary plat.

If approved, the applicant can then submit full construction drawings to the TRC for review and approval. Once approved, the applicant can begin to install the necessary improvements. A final plat will not be approved until the applicant has installed all the necessary improvements and such improvements have been inspected and ensured to be compliant or a financial guarantee has been put in place for the remaining items. After approval and recording of the final plat with the Moore County Register of Deeds, building permits may be issued for the individual lots.



Planning and Zoning Board Review and Action

The Village Planner will forward the submitted material on the proposed Major Subdivision along with the recommendation of the TRC to the Planning and Zoning Board. The Planning and Zoning Board shall conduct a public hearing on the proposal and review the material along with the recommendation of the TRC and the requirements of the PDO. The Planning and Zoning Board shall formulate a recommendation to the Village Council for action on the proposed subdivision. The Planning and Zoning Board may request the applicant revise the preliminary plat before it is submitted to Village Council for review.

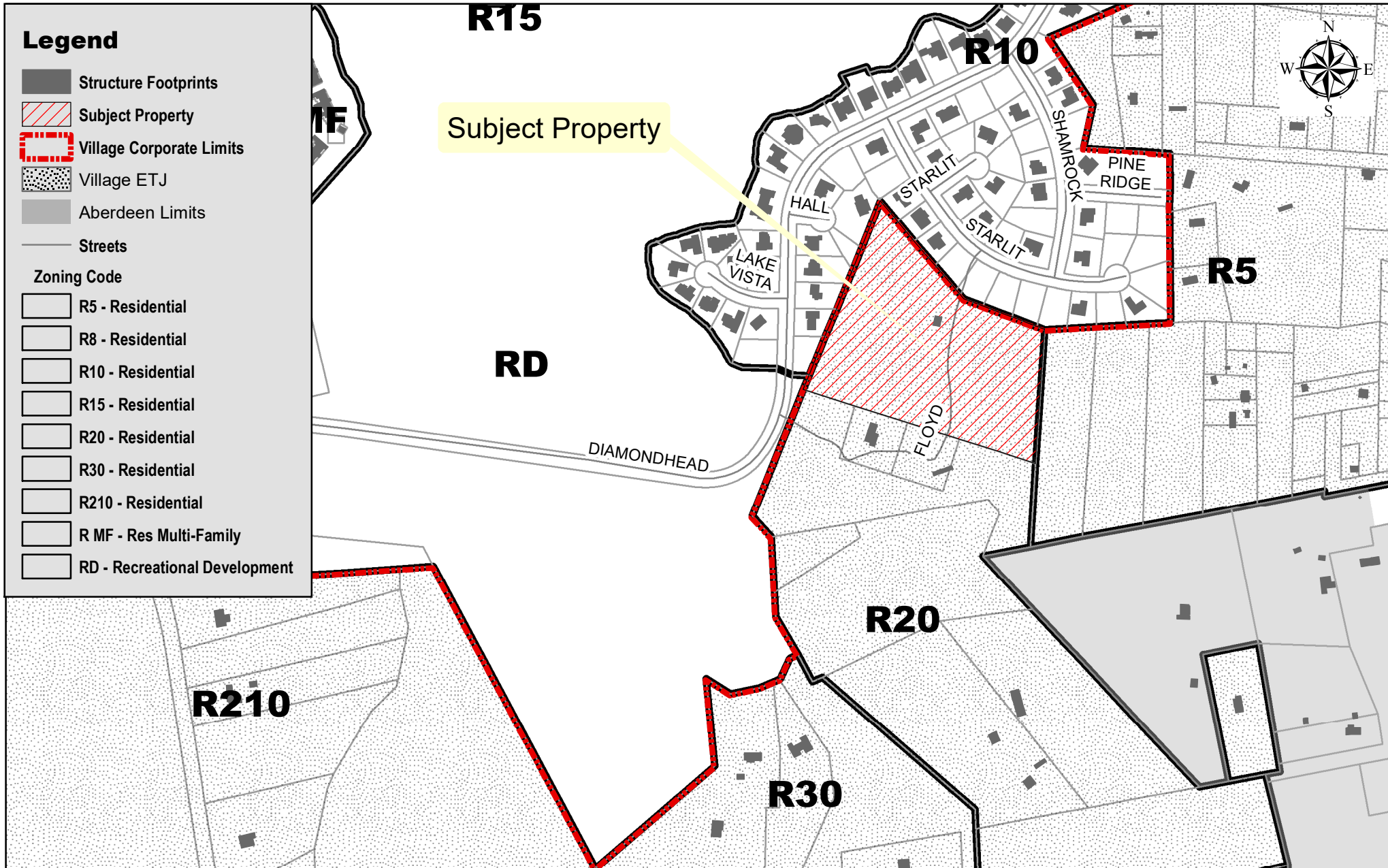
Staff and TRC Recommendation

The TRC has reviewed the proposed Major Subdivision and have deemed it to be compliant at this stage as well as meet all the dimensional requirements and standards in the PDO. Therefore, staff recommends approval of this subdivision with no other conditions at this time.

Attachments:

- Area Zoning Map
- Aerial Map
- Adjacent Property Owner Notification of Public Hearing
- Labels of Adjacent Property Owners Notified
- Map of Adjacent Property Owners Notified

Area Zoning Map

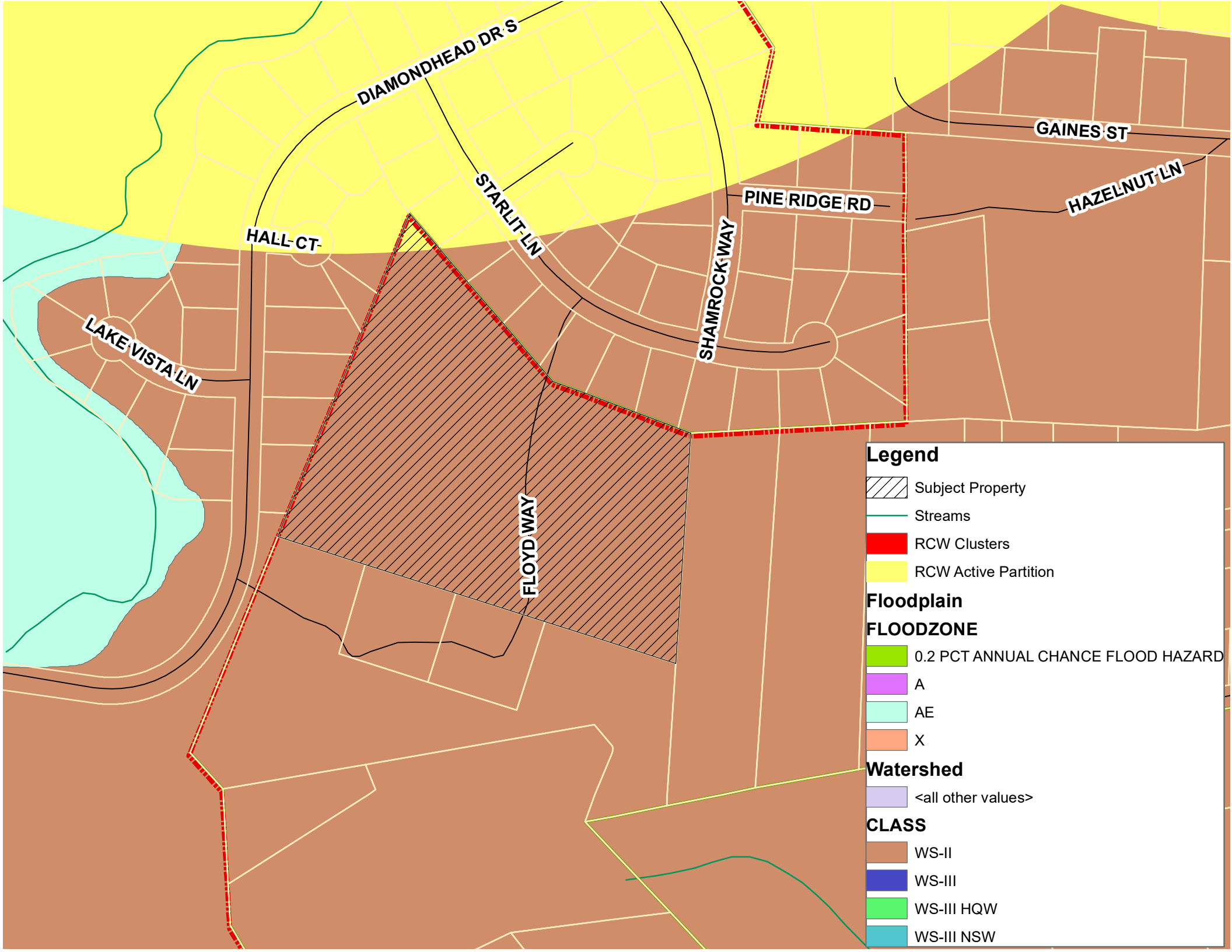


July 9, 2020

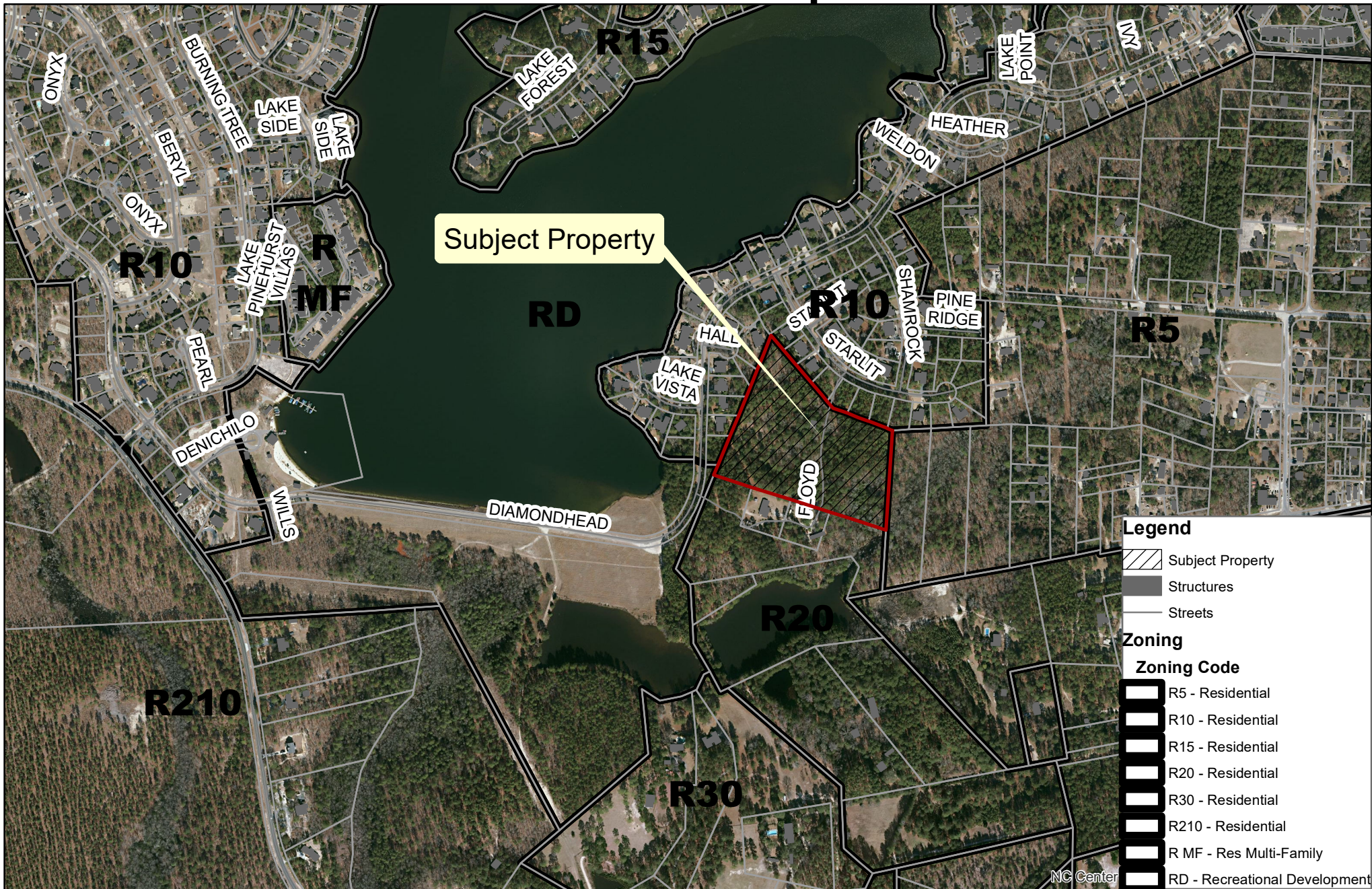
**Planning and Zoning Board
Public Hearing for Major Subdivision Review**



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet). P:\Advisory Boards\Planning & Zoning Board\Meeting Files\2020\07-09-2020\Floyd Way Area Zoning Map.mxd 7/2/2020



Aerial Map



0 200 400 800 1,200 1,600 Feet

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July 9, 2020
Planning and Zoning Board
Public Hearing for Major Subdivision Review





HISTORY, CHARM, AND SOUTHERN HOSPITALITY

**NOTICE OF PUBLIC HEARING
VILLAGE OF PINEHURST**

Dear Property Owner:

The Village of Pinehurst Planning and Zoning Board will be holding a Public Hearing on:

Thursday, July 9, 2020

4:00 PM

Village Assembly Hall

395 Magnolia Road, Pinehurst, N.C.

Livestreamed at: www.vopnc.org/live

The purpose of the public hearing is to consider a request by DGH Management, LLC for a Major Subdivision Review for an 11 lot single family subdivision. This property is identified as Moore County PID# 00052077 and is located at Floyd Way an unimproved road that intersects with Diamondhead Dr. South and Starlit Ln.

As the owner of said property, or an owner of adjacent property, you are receiving formal notification of this Public Hearing. Information on this request is available for public review at the Planning and Inspections Department, Village Hall, 395 Magnolia Road, Pinehurst, North Carolina, Monday through Friday from 8:30 AM to 5:00 PM **OR** will be available online the week of the meeting at: <https://pinehurst.novusagenda.com/agendapublic/>. For more information, please call (910) 295- 2581.

BISCEQLIE, MICHAEL D & DOROTHY
10 ROBERTS DR #1
MOUNT HOLLY, NJ 08060-4400

DENKER, RICKY CHARLES & SANDRA GAIL
630 DIAMONDHEAD DR
PINEHURST, NC 28374

BROWN, MYRTITH A JR BROWN, SHIRLEY
A
8 SUNSET LANE
JACKSON SPRINGS, NC 27281

GILTZOW, FRED & CAROLYN
680 DIAMONDHEAD DR
PINEHURST, NC 28374

DICKSON, TIMOTHY ANDREW DICKSON,
NANCY LEA
PO BOX 3365
PINEHURST, NC 28374

GAINES, KIRT L & REELS, MARTHA E
956 WARREN AVE APT 5
BROCKTON, MA 02301

QUATELLA, ALEXANDER A & CAROLANNE
E
620 DIAMONDHEAD DR
PINEHURST, NC 28374-9768

RAY, DANETTE L
4 STARLIT LANE
PINEHURST, NC 28374

SPRINGER, KALEB SPRINGER, AMANDA
10 STARLIT LANE
PINEHURST, NC 28374

GROEGER, JAMES
6 STARLIT LN
PINEHURST, NC 28374

POTTER, SHIRLEY E
3 PIN CHERRY LN
PINEHURST, NC 28374-9232

SMITH, JOEL TRUSTEE SMITH, SYLVIA
TRUSTEE
8 STARLIT LANE
PINEHURST, NC 28374

BAIRD, SCOTT BRYAN & BAIRD, BRIDGETT
LASHEA
16 STARLIT LANE
PINEHURST, NC 28374

KERCHEVAL, CARY FRANCIS KERCHEVAL,
BRITTANY ANN
14 STARLIT LANE
PINEHURST, NC 28374

DGH MANAGEMENT, LLC
335 FIELDS DR
ABERDEEN, NC 28315

ROBINSON, LAURA HRS C/O WILLIS C
PICKENS
47 MT ZION CH RD
GARFIELD, GA 30425

RICHESON, DENICE E TRUSTEE
610 DIAMONDHEAD DRIVE SOUTH
PINEHURST, NC 28374

ANTON-VALDEZ, LIZA
304 OTTAWA AVE
HASBROUCK HEIGHTS, NJ 07604

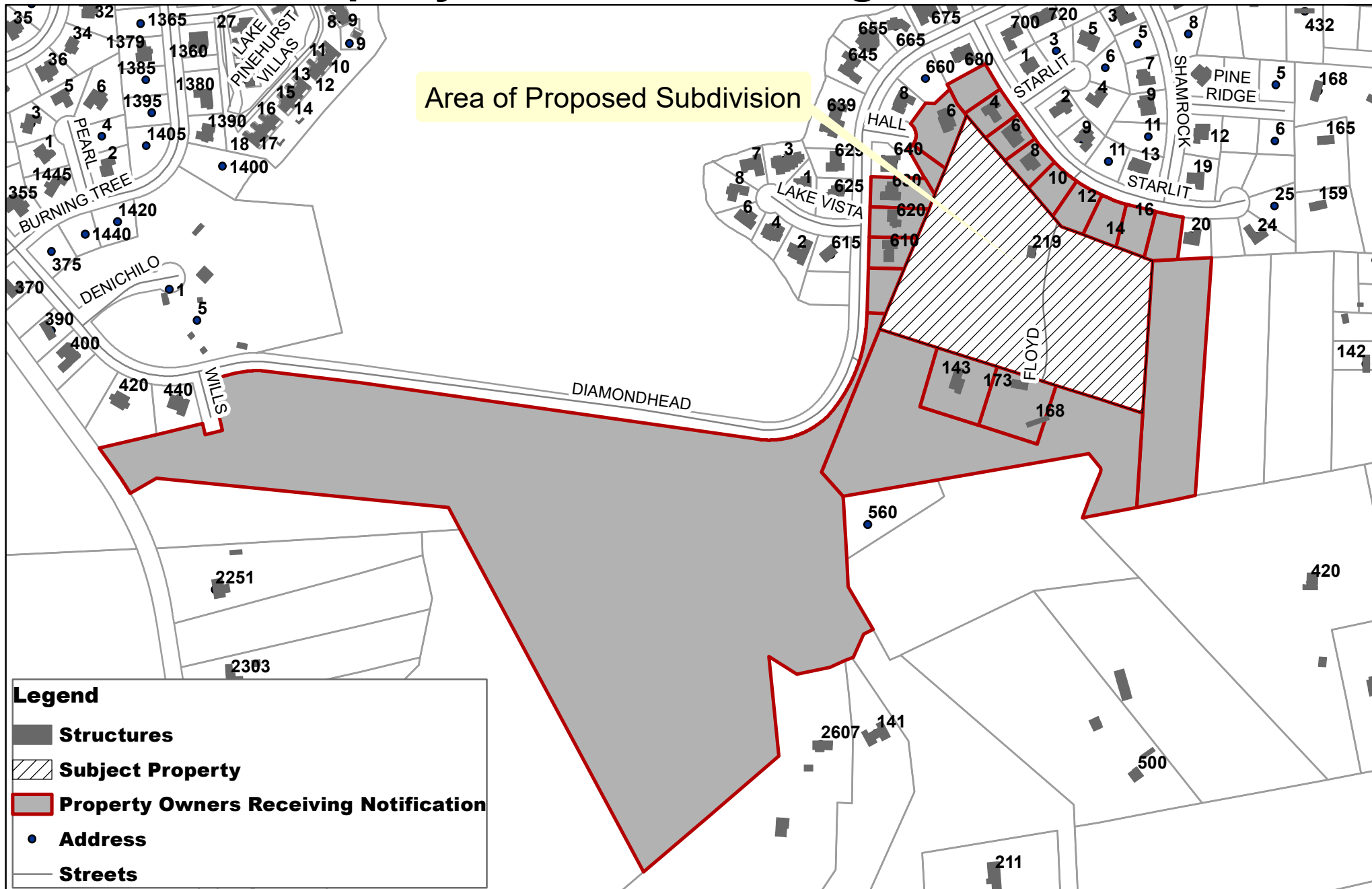
MCLEOD, SHARON THOMPSON
PO BOX 3084
PINEHURST, NC 28374

RYAN, THOMAS W & JEAN E
640 DIAMONDHEAD SR S
PINEHURST, NC 28374

DGH MANAGEMENT, LLC
335 FIELDS DR
ABERDEEN, NC 28315

RESORTS OF PINEHURST ATTN: RICHARD
HIGGINBOTHAM
PO BOX 4000
PINEHURST, NC 28374

Property Owners Receiving Notification



July 9, 2020

Planning and Zoning Board

Public Hearing for Major Subdivision Review



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet). P:\Advisory Board\Planning & Zoning Board\Meeting Files\2020\07-09-2020\Floyd Way Area Zoning Map.mxd 6/24/2020

0 130 260 520 780 1,040 Feet



HISTORY, CHARM, AND SOUTHERN HOSPITALITY_____

**PLANNING AND ZONING BOARD RECOMMENDATION
ON THE FLOYD WAY PRELIMINARY PLAT
JULY 9, 2020 REGULAR MEETING**

**Floyd Way Major Subdivision
11 Single Family Lots
R20 (Medium Density Residential District)**

Property Location: Floyd Way/Diamondhead Dr. S/Starlit Ln.
Parcel ID#’s: 00052077

The Village of Pinehurst Planning and Zoning Board recommends the following action to Village Council on the proposed preliminary plat:

The proposed subdivision meets the requirements of the Pinehurst Development Ordinance and the Technical Review Committee recommends approval of the preliminary plat.

Therefore, the Village of Pinehurst Planning and Zoning Board recommends **APPROVAL** of the preliminary plat.

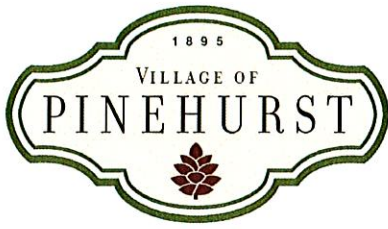
With the following conditions and revisions.

- 1) *The lot width at the setback line be shown and dimensioned on the preliminary plat.*
- 2) *Mitigate stormwater runoff at the rear of lots 7 & 8 coming from the adjacent residential lots along Starlit Ln.*
- 3) *The required street trees be selected from one of the species native to the Sandhills as listed in Appendix F of the Pinehurst Development Ordinance.*
- 4) *Recommend construction traffic to follow Linden Rd. and Burning Tree Rd. to the site.*

This is the 9th day of July, 2020



Chair of the Planning and Zoning Board



HISTORY, CHARM, AND SOUTHERN HOSPITALITY_____

Ruling filed with the Village of Pinehurst:

July 10th, 2020
DATE

Kelly Brown

Kelly Brown
Clerk to the Planning and Zoning Board

Cc: Darryn Burich
Alex Cameron
Kelly Brown



**PLANNING AND ZONING BOARD
REGULAR MEETING
THURSDAY, JULY 9, 2020
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:00 PM**

Board Members Present:

Leo Santowasso, Chair
Cyndie Burnett
Phillip Shumaker
Paul Roberts
Joel Shriberg
David Alzamora

Board Members Absent:

Julia Latham
Jeramy Hooper
Sonja Rothstein

Staff Present:

Darryn Burich, Planning and
Inspections Director
Alex Cameron, Senior Planner
Kelly Brown, Administrative Assistant

I. Call to Order

Mr. Santowasso confirmed a quorum was present and called the meeting to order at 4:00 pm.

II. Approval of Minutes

A. June 4, 2020 Regular Meeting Minutes

Mr. Shumaker moved to approve the June 4, 2020 regular meeting minutes. Seconded by Ms. Burnett. Carried unanimously vote of 5-0.

III. Public Hearing

A. Public Hearing No. 1

Ms. Burnett moved to recess the public meeting and enter into Public Hearing No. 1. Seconded by Mr. Shumaker. Carried unanimously by a vote of 5-0

Senior Planner Alex Cameron stated the purpose of the public hearing was to consider a request by DGH Management, LLC for a Major Subdivision Review for an 11 lot single family subdivision. This property is identified as Moore County PID# 00052077 and is located at Floyd Way an unimproved private road that intersects with Diamondhead Dr. South and Starlit Ln. Mr. Cameron provided information on the proposal from the staff report. He stated it does not conflict with the Village of Pinehurst 2019 Comprehensive Plan. He stated no tree survey was submitted. He confirmed a proposed right-of-way easement of approximately 50 feet.

Engineer Kevin Lindsay of Crawford Design Company spoke on behalf of the applicant. Mr. Santowasso stated he would like to see the lot width at the setback line be labeled on the preliminary subdivision map to ensure all lots comply with zoning requirements. Mr. Lindsay stated they could add those to the plat.

Clark Campbell, attorney for the applicant, spoke on the behalf of the application. Mr. Santowasso stated he would like to propose a condition to add sight triangle labels to the road access onto Diamondhead Drive on the preliminary subdivision plat, as there may be conflict with private property owner north of the proposed easement. He stated he would like to require the applicant to

speak with the private property owner about granting the easement, in order to perfect the sight triangle. Mr. Lindsay confirmed with Mr. Campbell that the current plan was to add sight triangles to the final plat. Mr. Lindsay stated vegetation would have to be cut down on private properties in order to establish the sight triangle. He also stated sight triangles are unnecessary for this project as it meets NCDOT requirements for sight distance.

Mr. Santowasso asked about the status of the existing unimproved road, Floyd Way, which is located within the tract proposed for subdivision and is used to access private property. Mr. Lindsay responded that it would be eliminated through the grading and construction process. Mr. Campbell responded there is one recorded easement that benefits one of the property owners. He stated properties owners McLeod, Brown, and Robinson (listed on the proposed preliminary plat) will be granted an easement to travel onto the new proposed road and will be granted access to utilities. He acknowledged that the existing Floyd Way will be gone before final plat is submitted.

Mr. Roberts asked if the McLeod, Brown, and Robinson would have access to their properties during the construction process. Mr. Clark stated they could continue to travel out to Diamondhead Drive by travelling over Pinehurst Resort property, or the developer could grade an easement to the new proposed Floyd Way once the construction entrance is cleared.

Mr. Campbell stated there were no restrictions or conditions on the permanent easement agreement with Pinehurst Resort LLC. He stated the intention is for Floyd Way to become a public road through annexation into the Village of Pinehurst corporate limits.

Upon question by Mr. Santowasso, Mr. Lindsay acknowledged existing power lines will be removed and underground power lines will be installed.

Mr. Santowasso noted the found rebar depicted on the proposed preliminary plat, stating there could be an issue if the property lines overlapped.

Mr. Santowasso stated he would like the fence encroachment between lot 8 and lot 185 on the preliminary plat addressed, as there could be drainage issues. Mr. Lindsay confirmed that the 20-foot easement located on lot 8 and backing up to lot 185 is a drainage easement, not a utility easement.

Upon question by the Board, Mr. Cameron noted that based on submitted hydrant flow tests and ISO calculations, homes built on the proposed lots would have to be under 3600 heated square feet. Mr. Lindsay stated the water lines could be improved to allow for homes larger than 3600 square feet.

Mr. Campbell stated there is enough lot frontage for each driveway in the cul-de-sac to allow for safe ingress and egress.

Mr. Lindsay stated they will be installing dry ponds. He stated each one will have a four-by-four concrete outlet that will go to a concrete pipe and will outlet to the open area woods or storm drain system. He stated the property owners association (POA) would be responsible for maintaining the storm water management systems and the open space.

Mr. Lindsay stated they did not conduct a tree survey. Mr. Campbell stated they could agree to put ribbons around trees that are going to be maintained. Mr. Lindsay stated they would put up silt fence in areas where they need to clear the road. He stated there will be some grading outside of the road area, and will try to take down as few trees as possible at that time. Upon question by Mr.

Shriberg, Mr. Campbell stated he could not answer whether the developer intends to develop and sell lots or develop and build.

Sandra Denker of 630 Diamondhead Drive (lot 171 on the preliminary plat) asked about the power line running across her property and tree removal. Mr. Lindsay stated he was unsure how this would be dealt with; he said typically they would come down and be buried.

Joel Smith of 8 Starlit Lane (lot 181 on the preliminary plat) spoke about power lines, utility easement, and sewage disposal. Mr. Lindsay stated there is a chance that lots 9, 10, and 11 would require a sewage pump.

Bridgett Baird of 16 Starlit Lane (lot 185 on the preliminary plat) spoke about the water drainage issues on her property. Mr. Lindsay stated the proposed 20-foot drainage easement will take water away from Ms. Baird's property. He stated they will make sure that water coming off of 12, 14, and 16 Starlit Lane will be captured in the drainage easement and routed out to the street drainage and into the open space. Mr. Lindsay stated the Village Engineer will make sure these issues are addressed as the applicant submits plans.

Jim Groeger of 6 Starlit Lane spoke about the zoning designation of the tract proposed for subdivision.

Myrt Brown of 8 Sunset Lane and owner of the existing Floyd Way tract spoke about the proposed easement from his property to the new Floyd Way. Mr. Lindsay stated the easement would be a private access easement, occasionally used to access and maintain the storm water control measures in the open space.

Danette Ray of 4 Starlit Lane was concerned about the developer and traffic.

Maureen Brophy of 3 Shamrock Way was concerned about traffic, water runoff, and noise.

Tim Dickson of 6 Hall Court stated he owned property abutting the northern open space. He was concerned about tree removal.

Sue Hilton of 745 Diamondhead Drive was concerned about water runoff, impervious surface, and traffic.

Cary Kercheval of 14 Starlit Lane was concerned about the developer and water runoff. Mr. Lindsay stated the water concentrating from 8, 10, 12, 14, 16 Starlit Lane will be picked up by the drainage easement so water does not back up into those lots. Mr. Campbell stated the developer, Mr. Lindsay, and himself are willing to meet with the Village Engineer and Mr. Santowasso about the water drainage issues on Starlit Lane.

Jim Groeger of 6 Starlit Lane asked how the water from lot 8 would make it into the drainage easement. Mr. Lindsay stated when they get the actual survey they could potentially move the easement.

Amanda Springer of 10 Starlit Lane stated a storm water control box could be installed on their property.

Richard Brown of 629 Diamondhead Drive was concerned about construction traffic on Diamondhead Drive.

Mr. Santowasso acknowledged the Board received public comments from Rich and Diane Flanagan of 615 Diamondhead Drive and Charlotte Cable of 5 Starlit Lane.

Mr. Shriberg moved to close the public hearing and return to the regular meeting. Seconded by Ms. Burnett. Carried unanimously by a vote of 5-0.

Mr. Roberts stated he would prefer to head off the water drainage problem early.

Mr. Alzamora stated the developer has followed the zoning requirements in the development ordinance, but had concern about greenspace.

Upon question by Ms. Burnett, Mr. Cameron stated if the property were annexed into Pinehurst corporate limits, the mailbox kiosk and storm water maintenance areas would still need to be maintained by a homeowners' association. He stated Pinehurst would maintain the right-of-way. Mr. Lindsay stated that if the property were not annexed by Pinehurst, they would ask NCDOT to maintain the street. Ms. Burnett stated she would like to propose a condition that any required plantings be native plantings.

Mr. Shriberg had no comments.

Mr. Shumaker stated he would like to see the water drainage issue addressed. Mr. Lindsay stated he would speak with the Village Engineer and make a site visit to 10 Starlit Lane about their proposal to install a storm water box on their property.

Mr. Shumaker moved that the Planning & Zoning Board recommend approval to the Pinehurst Village Council of the proposed preliminary plat with the following added conditions:

1. The lot width at the setback line be shown and dimensioned on the preliminary plat.
2. Mitigate storm water runoff at the rear of lots 7 & 8 coming from the adjacent residential lots along Starlit Lane.
3. The required street trees be selected from one of the species native to the Sandhills as listed in Appendix F of the Pinehurst Development Ordinance.
4. Recommend construction traffic to follow Linden Road and Burning Tree Road to access the site.

Seconded by Mr. Roberts. Carried unanimously by a vote of 5-0.

Roll Call

Mr. Roberts	Aye
Mr. Alzamora	Aye
Mr. Burnett	Aye
Mr. Shriberg	Aye
Mr. Shumaker	Aye

IV. New Business

A. Draft Changes to PDO to Implement Electronic Permitting

Darryn Burich, Planning & Inspections Director, discussed a potential text amendment to the Pinehurst Development Ordinance to implement required use of the Village's electronic permit system when applying for building and development related permits. No action was taken by the Board.

B. Election of Vice Chairs

In accordance with the adopted Rules of Procedure for the Planning & Zoning Board, two vice chairs were nominated: Ms. Burnett for first vice chair and Ms. Latham for second vice chair. They are subject to the same term limits as the chair.

Mr. Shriberg moved to elect Ms. Burnett and Ms. Latham as vice chairs to the Planning and Zoning Board. Carried unanimously by a vote of 5-0.

V. Next Meeting Date

A. Regular Meeting on August 6, 2020

VI. Motion to Adjourn

A motion was made to adjourn the regular meeting. Carried unanimously by a vote of 5-0 at 7:16 pm.

Respectfully Submitted,

Kelly Brown
Administrative Specialist
Village of Pinehurst

A videotape of this meeting is located on the Village website: www.vopnc.org.

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions. Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors. Values: Service, Initiative, Teamwork, and Improvement.



Subdivision – Major and Minor

Fee: \$1400 – Minor

Fee: \$4500 – Major

(Revised 09/2019)

☒ Major Subdivision

☐ Minor Subdivision

Subdivision Information

Per Section 9.17.1.1 of the Pinehurst Development Ordinance (PDO), a Minor Subdivision is a subdivision that does not involve any of the following: (a) creation of more than three (3) lots from any one (1) tract of land (as the tract existed on October 23, 1995) whether such lots are created at one time or over a period of ten (10) years, thereafter; and (b) dedication or improvement of any new street other than widening approved existing streets. Minor subdivision applications are reviewed by the Village Planner and approved by the Village Manager. A Major Subdivision is any subdivision other than an Exempt Subdivision or Minor Subdivision. See Section 9.17.1.1 of the PDO for a description of an Exempt Subdivision. Major Subdivisions are approved by the Village Council.

This application must be completed in full and submitted with the associated fee listed in the Village's Fees and Charges Schedule, which can be accessed at www.vopnc.org/Home/ShowDocument?id=10100.

Intake Information

Property Address	
Street Address	219 Floyd Way
City, State, Zip Code	Pinehurst, NC 28374
Parcel ID #	Parcel ID Short:00052077 PIN:855100457732

Owner Information			
Name	DGH MANAGEMENT, LLC	Home Phone #	
Street Address	335 FIELDS DR	Mobile Phone #	
City, State, Zip Code	ABERDEEN, NC 28315	Business Phone #	910-944-7453
Email	homeforyoutoday@hotmail.com		

Licensed Professionals	
(License #s must include all letters and numbers as filed with the NC Licensing Board)	
	Surveyor (Required)
License #	L-3031
Name	Benny L. Brown
Street Address	5318 NC Highway 211, P.O. Box 307
City, State, Zip	West End, NC 27376
Phone #	910-673-1446
Email	brownsurveyors@gmail.com



Subdivision – Major and Minor

Fee: \$1400 – Minor

Fee: \$4500 – Major

(Revised 09/2019)

Applicant			
Name	DeAnna Burgess	Other Phone #	910-944-7453
Email	homeforyoutoday@hotmail.com	Street Address	335 FIELDS DR
Mobile Phone #		City, State, Zip Code	ABERDEEN, NC 28315

General Information

Project Description			
Name of Subdivision			
Existing Use		Proposed Use	
☒ Vacant ☐ Single Family Low Density ☐ Single Family Medium Density ☐ Single Family High Density ☐ Multi-Family Development ☐ Office ☐ Retail ☐ Lodging ☐ Recreational ☐ Institutional ☐ Medical ☐ Industrial ☐ Services		☐ Vacant ☒ Single Family Low Density ☐ Single Family Medium Density ☐ Single Family High Density ☐ Multi-Family Development ☐ Office ☐ Retail ☐ Lodging ☐ Recreational ☐ Institutional ☐ Medical ☐ Industrial ☐ Services	

Project Information

Total Acres of Project Area	11.384	Number of Acres Disturbed	8
Number of Acres of Dedicated Open Space	2.26	Square Footage of Smallest Lot	21,842
Number of Lots - Existing	1	Number of Lots - Proposed	11
Number of Residential Units - Existing	0	Number of Residential Units - Proposed	11
Number of Non- Residential Units - Existing	0	Number of Non- Residential Units - Proposed	0
Impervious Surface % - Existing	<1%	Impervious Surface % - Proposed	17%
Total Number of Phases	1		

**Subdivision – Major and Minor**

Fee: \$1400 – Minor

Fee: \$4500 – Major

(Revised 09/2019)

Special Conditions (If Any)	
--------------------------------	--

Location Information

Zoning District	r-20
Overlay District	☐ Historic Preservation Overlay District ☐ N/A ☐ Pinehurst South Overlay District
Watershed Protection Overlay District	☒ WS-II ☐ WS-III ☐ N/A
Project Requires a Special Intensity Allocation	☒ Yes ☐ No
In a Flood Zone	☐ Yes ☒ No
Site Contains Wetlands	☐ Yes ☒ No
Red Cockaded Woodpecker on Site	☐ Yes ☒ No
Roads	☒ Public ☐ Private
Water Provider	Moore County Public Utilities--Pinehurst
Sewer Provider	Moore County Public Utilities--Pinehurst

Required Documents (See Appendix E of the PDO for Requirements)

☒ General Concept Plan (If Conditional District Rezoning)	☒ Preliminary Plat
☒ Trip Generation Calculations	

Other Agency Permits/Approvals (As Applicable) - Per Section 4.2.6 of PDO

Pending	☐ Erosion Control Plan (State of North Carolina)	☐ Septic Tank/Well Permit (Moore County)
	☐ Driveway Permit – State Roads (NCDOT)	☐ Right of Way Encroachment
	☒ US Fish and Wildlife Approval	☐ Other

Certification

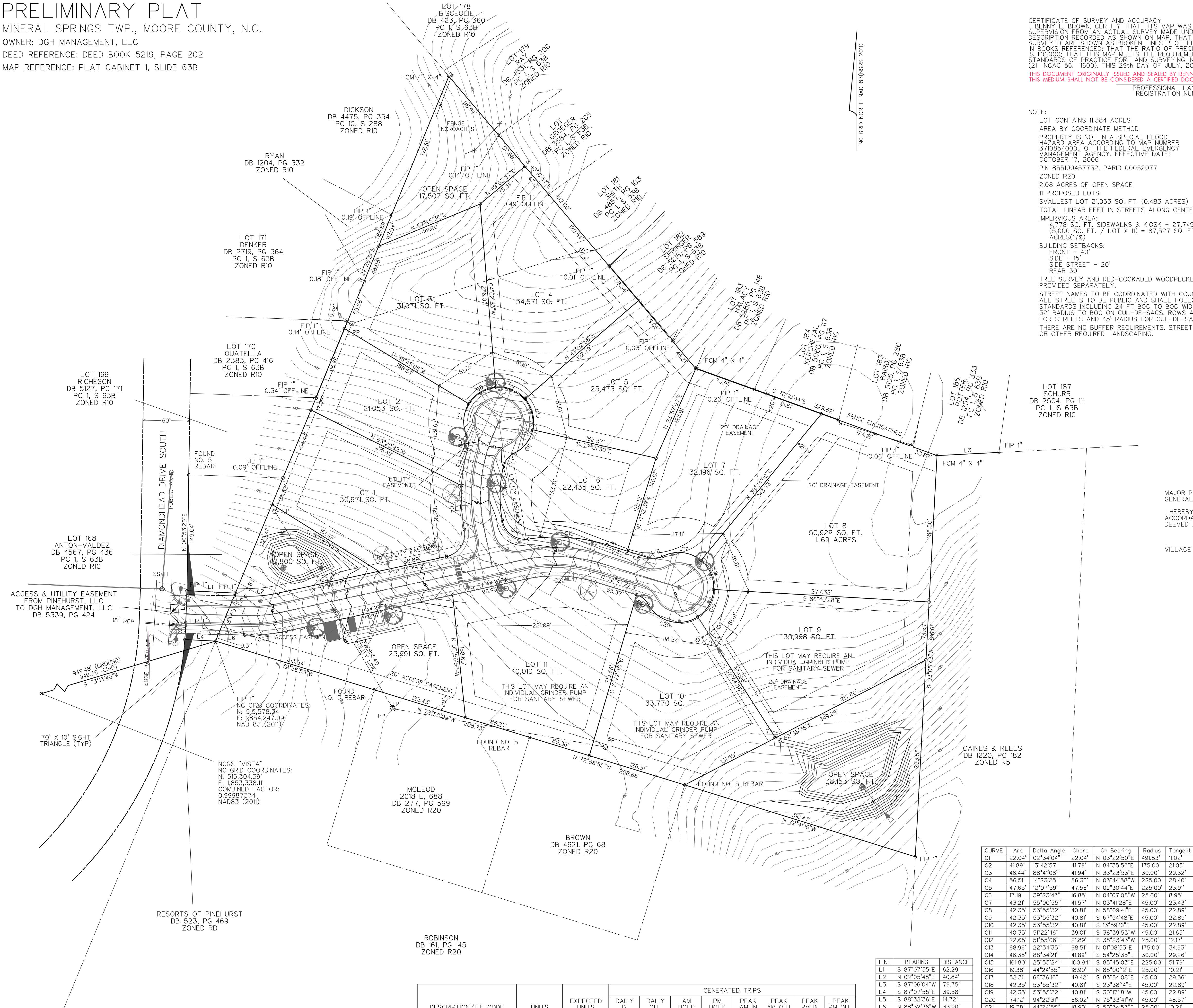
I hereby certify that the information contained in this application is accurate and complete. I also confirm that I have read and understand the requirements that must be met for a Major Subdivision or Minor Subdivision approval.

Applicant Signature:

Date:

2/3/2020

FLOYD WAY SUBDIVISION
PRELIMINARY PLAT
MINERAL SPRINGS TWP., MOORE COUNTY, N.C.
OWNER: DGH MANAGEMENT, LLC
DEED REFERENCE: DEED BOOK 5219, PAGE 202
MAP REFERENCE: PLAT CABINET 1, SLIDE 63B



CERTIFICATE OF SURVEY AND ACCURACY
I, BENNY L. BROWN, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, DEED DESCRIPTION RECORDED AS SHOWN ON MAP, THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN BOOKS REFERENCED, THAT THE RATIO OF PRECISION AS CALCULATED IS 10.000; THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 36.1600). THIS 29TH DAY OF JULY, 2020.
THIS DOCUMENT ORIGINALLY ISSUED AND SEALED BY BENNY L. BROWN, L-3031, ON 7/29/20. THIS MEDIUM SHALL NOT BE CONSIDERED A CERTIFIED DOCUMENT.

PROFESSIONAL LAND SURVEYOR
REGISTRATION NUMBER L3031

NOTE:
LOT CONTAINS 11.384 ACRES
AREA BY COORDINATE METHOD
PROPERTY IS NOT IN A SPECIAL FLOOD
HAZARD AREA ACCORDING TO MAP NUMBER 3710B54000J OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY. EFFECTIVE DATE: OCTOBER 17, 2006
PIN 855100457732, PARID 00052077
ZONED R20
2.08 ACRES OF OPEN SPACE
11 PROPOSED LOTS
SMALLEST LOT 21,053 SQ. FT. (0.483 ACRES)
TOTAL LINEAR FEET IN STREETS ALONG CENTERLINE: 837.78'
IMPERVIOUS AREA:
4,778 SQ. FT. SIDEWALKS & KIOSK + 27,749 SQ. FT. + (5,000 SQ. FT. / LOT X 11) = 87,527 SQ. FT./2.01 ACRES(17%)
BUILDING SETBACKS:
FRONT - 40'
SIDE - 15'
SIDE STREET - 20'
REAR 30'
TREE SURVEY AND RED-CKOADED WOODPECKER LETTER PROVIDED SEPARATELY.
STREET NAMES TO BE COORDINATED WITH COUNTY 911. ALL STREETS TO BE PUBLIC AND SHALL FOLLOW VOP STANDARDS INCLUDING 24 FT. BOC TO BOC WIDTH AND 32' RADIUS TO BOC ON CUL-DE-SACS. ROWS ARE 50' FOR STREETS AND 45' RADIUS FOR CUL-DE-SACS.
THERE ARE NO BUFFER REQUIREMENTS, STREETSCAPE, OR OTHER REQUIRED LANDSCAPING.

LANDSCAPE REQUIREMENTS:
STREET TREES
TREES REQUIRED: 1 PER 40LF OF FRONTAGE LESS DRIVEWAYS
590LF/40 = 14.75 STREET TREES REQUIRED
TREES PROVIDED: 15 HARDWOOD CANOPY TREES
LESS ANY CREDIT UPON COMPLETION OF TREE SURVEY

- RED MAPLE (8)
- SUGAR MAPLE (7)

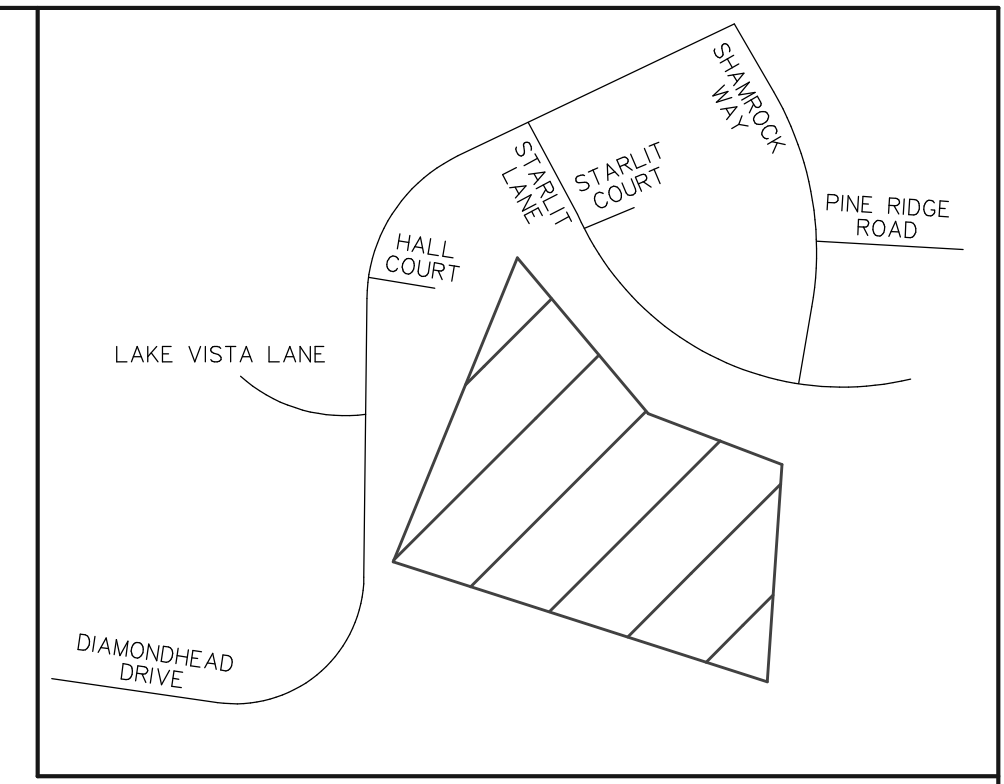
MAJOR PRELIMINARY SUBDIVISION PLAT ASSOCIATED WITH AN APPROVED GENERAL CONCEPT PLAN.
I HEREBY CERTIFY THAT THIS MAJOR PRELIMINARY SUBDIVISION PLAT IS IN ACCORDANCE WITH THE APPROVED GENERAL CONCEPT PLAN AND THEREFORE DEEMED APPROVED.

VILLAGE MANAGER _____ DATE _____

CURVE	Arc	Delta Angle	Chord	Ch Bearing	Radius	Tangent
C1	22.04'	02°34'04"	22.04'	N 03°22'50"E	491.83'	11.02'
C2	41.89'	13°42'57"	41.79'	N 84°35'56"E	175.00'	21.05'
C3	46.44'	88°41'08"	41.94'	N 33°23'53"E	30.00'	29.32'
C4	56.51'	14°23'25"	56.36'	N 03°44'58"W	225.00'	28.40'
C5	47.65'	12°07'59"	47.56'	N 09°30'44"E	225.00'	23.91'
C6	17.19'	39°23'43"	16.85'	N 04°07'08"W	25.00'	8.95'
C7	43.21'	55°00'55"	41.57'	N 03°41'28"E	45.00'	23.43'
C8	42.35'	53°55'32"	40.81'	N 58°09'41"E	45.00'	22.89'
C9	42.35'	53°55'32"	40.81'	S 67°54'48"E	45.00'	22.89'
C10	42.35'	53°55'32"	40.81'	S 13°59'46"E	45.00'	22.89'
C11	40.35'	51°22'46"	39.01'	S 38°39'53"W	45.00'	21.65'
C12	22.65'	51°55'06"	21.89'	S 38°23'43"W	25.00'	12.17'
C13	68.96'	22°34'35"	68.51'	N 01°08'53"E	175.00'	34.93'
C14	46.38'	88°34'21"	41.89'	S 54°25'35"E	30.00'	29.26'
C15	101.80'	25°55'24"	100.94'	S 85°45'03"E	225.00'	51.79'
C16	19.38'	44°24'55"	18.90'	N 85°00'12"E	25.00'	10.21'
C17	52.31'	66°36'16"	49.42'	S 83°54'08"E	45.00'	29.56'
C18	42.35'	53°55'32"	40.81'	S 23°38'14"E	45.00'	22.89'
C19	42.35'	53°55'32"	40.81'	S 30°17'18"W	45.00'	22.89'
C20	74.12'	94°22'31"	66.02'	N 75°33'41"W	45.00'	48.57'
C21	19.38'	44°24'55"	18.90'	S 50°34'53"E	25.00'	10.21'
C22	90.01'	29°28'12"	89.02'	N 87°31'27"W	175.00'	46.02'
C23	53.86'	13°42'57"	53.73'	S 84°35'56"W	225.00'	27.06'

LINE	BEARING	DISTANCE
L1	S 87°07'55"E	62.29'
L2	N 02°05'48"E	40.84'
L3	S 87°06'04"W	79.75'
L4	S 87°07'55"E	39.58'
L5	S 88°32'36"E	14.72'
L6	N 88°32'36"W	33.90'
L7	S 72°47'21"E	27.23'
L8	S 72°47'21"E	28.14'

DESCRIPTION/ITE CODE	UNITS	EXPECTED UNITS	GENERATED TRIPS							
			DAILY IN	DAILY OUT	AM HOUR	PM HOUR	PEAK AM IN	PEAK AM OUT	PEAK PM IN	PEAK PM OUT
SINGLE FAMILY HOMES 210	DU	11	53	53	8	11	2	6	7	4



VICINITY MAP NTS

© 2016 BENNY L. BROWN, ALL RIGHTS RESERVED

60' 30' 0' 60' 120'

LEGEND

- FIP FOUND IRON PIPE
- SIP SET IRON PIPE
- FCM FOUND CONCRETE MONUMENT
- SCMS SET COTTON MILL SPINDLE
- EMN EXISTING MAG NAIL
- NMN NEW MAG NAIL
- CP COMPUTED POINT
- CBL CABLEVISION EQUIPMENT
- TP TELEPHONE PEDESTAL
- ET ELECTRICAL TRANSFORMER
- PP POWER POLE
- WM WATER METER
- SCD SEWER CLEANOUT

SURVEY FOR:

QUALITY BUILT HOMES
335 FIELDS DRIVE
ABERDEEN, NC 28315

DATE
11/05/19

FILE NO.
23619

SCALE
1" = 60'

BENNY L. BROWN
Professional Surveyor

5318 NC HWY 211
P.O. BOX 307
WEST END, NC 27376
(910) 673-1446



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Sandhills Sub Office
Post Office Box 119
Southern Pines, N. C. 28388

January 23, 2020

Matthew Wimberly
Forest Land Resource Consultants, PLLC
P.O. Box 7
West End, NC 27376

Re: undeveloped 11.29 acres SE of Lake Pinehurst (LRK: 52077), Pinehurst, Moore County, North Carolina

Dear Mr. Wimberly:

This is in response to your request for an assessment of any potential impacts to red-cockaded woodpeckers (*Dryobates borealis* = *Picoides borealis*) associated with the development of the subject property. The U.S. Fish and Wildlife Service (Service) offers the following comments in support of Section 9 of the Endangered Species Act of 1973 (16 U.S.C. 1531-1543) (Act) and the Service's Private Lands Guidelines found in Appendix 5 of the Service's Recovery plan for the red-cockaded woodpecker (*Picoides borealis*): second revision (U.S. Fish and Wildlife Service 2003). A site visit was conducted by Matthew L. Wimberly of Forest Land Resource Consultants, PLLC on January 21, 2020.

Based upon the site visit there were no red-cockaded woodpecker (RCW) cavity trees or suitable foraging habitat found on this property. A small portion of this property lies within a half-mile of active red-cockaded woodpecker cluster SOPI 68.

Recovery efforts for this species are underway and may result in groups becoming reestablished in areas currently unoccupied by this species. The cumulative loss of foraging and nesting habitat caused by residential and commercial construction is one of the primary threats to the continued existence of the red-cockaded woodpecker in the Pinehurst/Southern Pines area. Therefore, as plans are made to develop this property, I encourage your client to minimize the removal of mature longleaf pine trees greater than 8 inches in diameter, take measures to prevent damage to the bole and root system of the remaining longleaf pines and to landscape with plant species native to the Sandhills ecosystem.

The results of this finding are valid for a period of 1 year from the date this letter was issued. However, this determination must be reconsidered if the project design is subsequently modified or if new information becomes available. Please use this letter as necessary to inform all potentially affected parties of this finding. If you have any comments or questions, please don't hesitate to contact me at (910) 695-3323 ext 10.

Sincerely,

Susan Ladd Miller
Fish and Wildlife Biologist

HYDRANT FLOW TEST REPORT

LOCATION: Diamondhead S and Hall Ct

DATE: 9/4/2019

TIME: 9:15am

TEST MADE BY: Robbie Baker

REPRESENTATIVE OF: MOORE COUNTY PUBLIC UTILITIES

WITNESS: Chris Fuller

PURPOSE OF TEST: Fire Flow

CONSUMPTION RATE DURING TEST: _____ GPM

IF PUMPS AFFECT TEST, INDICATE PUMPS OPERATING:

FLOW HYDRANT #s	A ¹	A ²	A ³
	3-249		
SIZE NOZZLE:	2 1/2	IN	
PITOT READING:	58	PSI	
TOTAL GPM:	1280	GPM	

RESIDUAL HYDRANT # 3-251

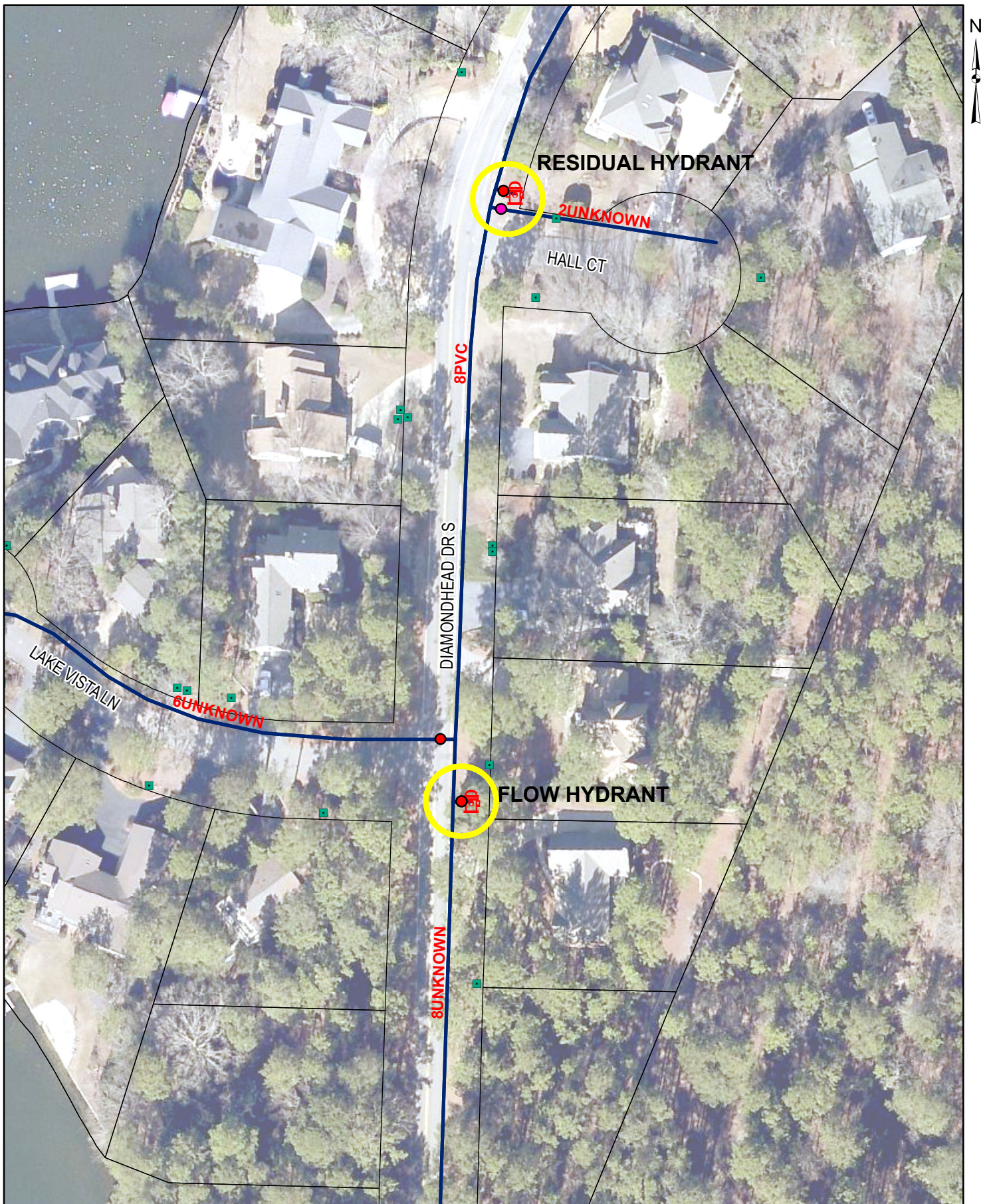
STATIC _B 102 PSI

RESIDUAL _B 82 PSI

PROJECTED RESULTS AT 20 PSI RESIDUAL 2742 GPM

REMARKS: Cannon Park Tank at 30.4', Monticello Tank at 16.7'

All BPS running and Pinehurst wells running.



Moore County Public Utilities

1 inch = 80 feet

Hydrant Flow Test - Diamondhead Dr S

Moore County GIS Disclaimer:
All the information contained on this media is prepared for the inventory of real property found within Moore County. All data is compiled from recorded deeds, plats, and other public records and data. Users of this data are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information. All information contained herein was created for the County's internal use. MOORE COUNTY, ITS OFFICIALS, AGENTS AND EMPLOYEES MAKE NO WARRANTY AS TO THE CORRECTNESS OR ACCURACY OF THE INFORMATION SET FORTH ON THIS MEDIA WHETHER EXPRESS OR IMPLIED, IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-18. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



HISTORY, CHARM, AND SOUTHERN HOSPITALITY

**NOTICE OF PUBLIC HEARING
VILLAGE OF PINEHURST**

Dear Property Owner:

The Village of Pinehurst Council will be holding a Public Hearing on:

Tuesday, August 11, 2020

4:30 PM

Village Assembly Hall

395 Magnolia Road, Pinehurst, N.C.

Livestreamed at: www.vopnc.org/live

The purpose of the public hearing is to consider a request by DGH Management, LLC for a Major Subdivision Review for an 11 lot single family subdivision. This property is identified as Moore County PID# 00052077 and is located at Floyd Way an unimproved road that intersects with Diamondhead Dr. South and Starlit Ln.

As the owner of said property, or an owner of adjacent property, you are receiving formal notification of this Public Hearing. Information on this request is available for public review at the Planning and Inspections Department, Village Hall, 395 Magnolia Road, Pinehurst, North Carolina, Monday through Friday from 8:30 AM to 5:00 PM **OR** will be available online the week of the meeting at: <https://pinehurst.novusagenda.com/agendapublic/>. For more information, please call (910) 295- 2581.

BISCEQLIE, MICHAEL D & DOROTHY
10 ROBERTS DR #1
MOUNT HOLLY NJ 08060-4400

GILTZOW, FRED & CAROLYN
680 DIAMONDHEAD DR
PINEHURST NC 28374

QUATELLA, ALEXANDER A &
CAROLANNE E
620 DIAMONDHEAD DR
PINEHURST NC 28374-9768

GROEGER, JAMES
6 STARLIT LN
PINEHURST NC 28374

BAIRD, SCOTT BRYAN & BAIRD,
BRIDGETT LASHEA
16 STARLIT LANE
PINEHURST NC 28374

ROBINSON, LAURA HRS C/O WILLIS C
PICKENS
47 MT ZION CH RD
GARFIELD GA 30425

MCLEOD, SHARON THOMPSON
PO BOX 3084
PINEHURST NC 28374

DGH MANAGEMENT, LLC
335 FIELDS DR
ABERDEEN NC 28315

DENKER, RICKY CHARLES & SANDRA
GAIL
630 DIAMONDHEAD DR
PINEHURST NC 28374

DICKSON, TIMOTHY ANDREW DICKSON,
NANCY LEA
PO BOX 3365
PINEHURST NC 28374

RAY, DANETTE L
4 STARLIT LANE
PINEHURST NC 28374

POTTER, SHIRLEY E
3 PIN CHERRY LN
PINEHURST NC 28374-9232

KERCHEVAL, CARY FRANCIS
KERCHEVAL, BRITTANY ANN
14 STARLIT LANE
PINEHURST NC 28374

RICHESON, DENICE E TRUSTEE
610 DIAMONDHEAD DRIVE SOUTH
PINEHURST NC 28374

RYAN, THOMAS W & JEAN E
50 NEW KINT ST
SCITUATE MA 02066

RESORTS OF PINEHURST ATTN:
RICHARD HIGGINBOTHAM
PO BOX 4000
PINEHURST NC 28374

BROWN, MYRTITH A JR BROWN,
SHIRLEY A
8 SUNSET LANE
JACKSON SPRINGS NC 27281

GAINES, KIRT L & REELS, MARTHA E
956 WARREN AVE APT 5
BROCKTON MA 02301

SPRINGER, KALEB SPRINGER, AMANDA
10 STARLIT LANE
PINEHURST NC 28374

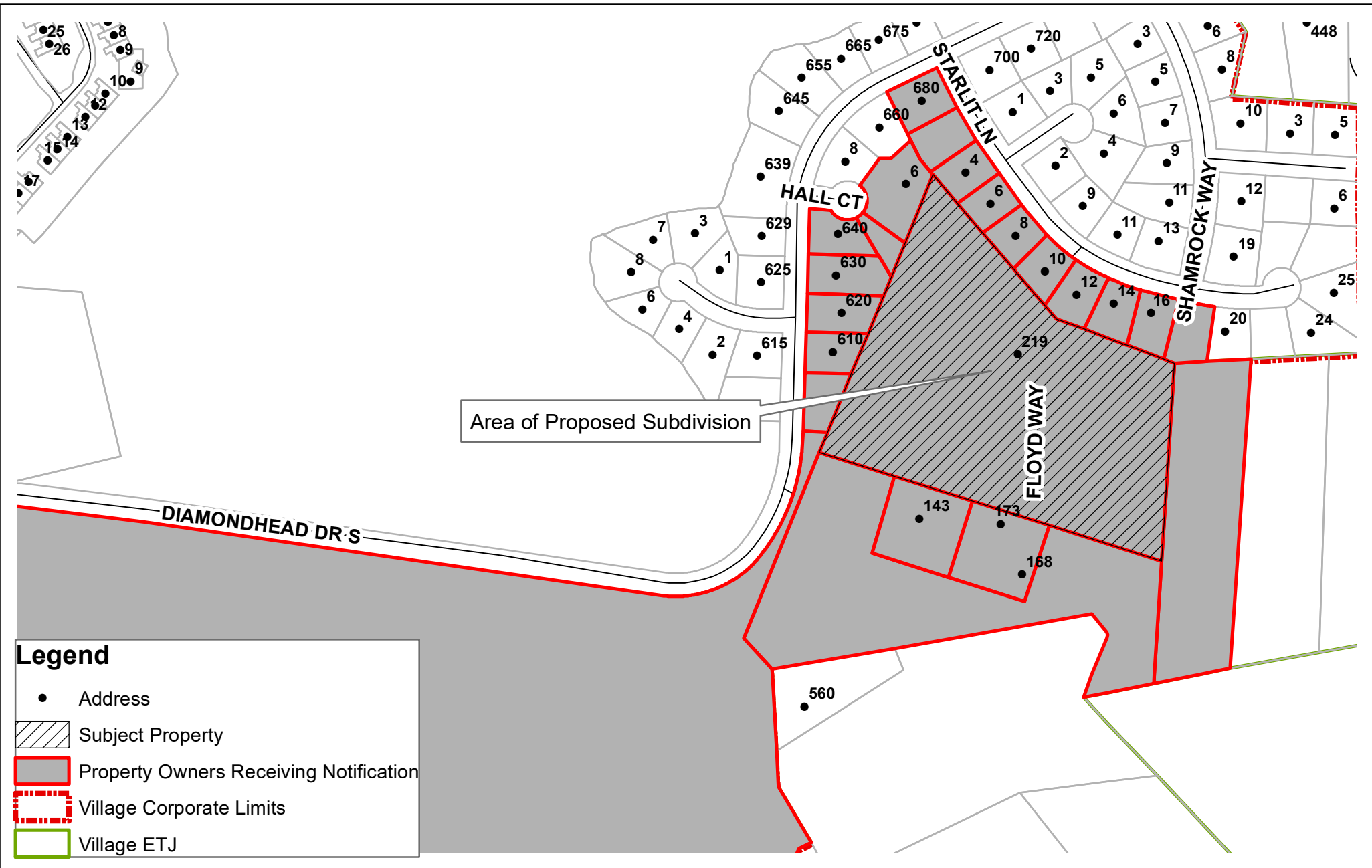
SMITH, JOEL TRUSTEE SMITH, SYLVIA
TRUSTEE
8 STARLIT LANE
PINEHURST NC 28374

DGH MANAGEMENT, LLC
335 FIELDS DR
ABERDEEN NC 28315

ANTON-VALDEZ, LIZA
304 OTTAWA AVE
HASBROUCK HEIGHTS NJ 07604

RYAN, THOMAS W & JEAN E
50 NEW KINT ST
SCITUATE MA 02066

Property Owners Receiving Notification



August 11, 2020

Village Council

Public Hearing for Major Subdivision Review



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed.

The maps have been created from information provided by various government and private sources at various levels of accuracy.

The data is provided to you "as is" with no warranty, representation or guaranty

as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein.

It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner.

Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10.

Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).

P:\esri\Map\Daily Work Map.mxd

7/29/2020



CERTIFICATION OF ADJACENT PROPERTY OWNER NOTIFICATION

Board: ☐ Planning and Zoning Board
☐ Historic Preservation Commission
☐ Board of Adjustment
☒ Village Council

Meeting Date: August 11, 2020

I, certify that all adjacent property owners were properly notified of public hearings for the following properties in accordance with state and local law:

**Floyd Way
Pinehurst, NC 28374
PID #00052077**

Date Notice Was Mailed: July 30, 2020

Date Property Was Posted: July 30, 2020

A handwritten signature in blue ink that reads "Alex Cameron".

Alex Cameron
Village Planner



PUBLIC HEARING NO. 2.
ADDITIONAL AGENDA DETAILS:

The purpose of the public hearing is to receive public comments regarding establishment of an Annexation Agreement between the Village of Pinehurst and the Town of Carthage.

FROM:

Darryn Burich

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

7/31/2020

MEMO DETAILS:

In 1999 the Village of Pinehurst and Town of Carthage entered into a 20 year annexation agreement that established areas within which the other would not annex over the period of the agreement. That agreement expired in 2019 and the two communities are now proposing to re-establish an annexation agreement for a period of 10 years.

ATTACHMENTS:

Description

- ☐ Staff Memo
- ☐ Proposed Annexation Agreement
- ☐ 2020 Proposed Agreement Boundary Map
- ☐ 1999 Pinehurst Carthage Annexation Agreement
- ☐ 1999 Agreement Boundary Map



PLANNING AND INSPECTIONS DEPARTMENT STAFF REPORT

To: Village Council
From: Katherine Liles, Senior Planner
CC: Darryn Burich, Planning & Inspections Director
Date: July 14, 2020
Subject: Annexation Agreement Ordinance between the Village of Pinehurst and the Town of Carthage

Staff is requesting Council approve an Annexation Agreement Ordinance between the Village of Pinehurst and the Town of Carthage, which updates the most recent agreement that expired in 2019. An annexation agreement is a legal agreement that defines a “protection area” that each participating municipality may not annex within a specified timeframe. The agreement, however, does not obligate a municipality to undertake annexations.

In adopting an annexation agreement, both communities benefit by:

- Promoting the orderly and logical extension of municipal boundaries;
- Allowing for more effective land use planning for a designated area;
- Reducing uncertainty among property owners and public and private development interests in the future jurisdiction where lands may be incorporated;
- Allowing municipalities to efficiently plan for and to provide the extension of municipal services, including sewer and water

The Village of Pinehurst has entered into several annexation agreements with surrounding communities beginning in the 1980’s. Pinehurst currently has annexation agreements with Aberdeen, Foxfire Village, and Southern Pines.

In 1999, the Village of Pinehurst supported legislation that annexed Little River Farms Golf Course into the Town of Carthage. The Village and Town of Carthage then began discussions regarding annexation boundaries for the two jurisdictions. The Legislature authorized Session Law 1999-239 which provided the boundaries for an annexation agreement between the Village of Pinehurst and the Town of Carthage. Both municipalities subsequently adopted the annexation agreement which was effective for a period of twenty years that expired in 2019.

Staff with the Village and the Town of Carthage have updated some of the terms of the original agreement as well as expanded the protection area a new annexation agreement ordinance pursuant to the authority of Article 4A, Part 6 of NCGS 160A.

The annexation protection area has been expanded to the west generally following the Litter River to Beulah Hill Church Road and then running north and south back to each municipality's respective corporate limits following the centerline of existing right-of-ways as shown on the attached Exhibit A. Expanding the protection area helps in allowing broader ability to effectively land use plan in those areas.

The agreement may be terminated on either side by repealing the annexation ordinance and providing a 5 year advance written notice after which the agreement would be terminated and permitting annexations to re-occur in the previous "protection areas".

The Town of Carthage is scheduled to take action on the annexation agreement at its August 17th meeting.

Staff Recommendation:

Staff recommends that Council adopt the proposed Annexation Agreement Ordinance with the Town of Carthage as proposed.

Attachments:

1. Annexation Agreement Ordinance
2. Exhibit A Pinehurst-Carthage Annexation Boundary
3. Original Annexation Boundary Map dated August 6, 1998
4. Previous Annexation Agreement 1999

ORDINANCE #20-10

AN ORDINANCE APPROVING AN ANNEXATION AGREEMENT BETWEEN THE VILLAGE OF PINEHURST AND THE TOWN CARTHAGE,

WHEREAS, the Village of Pinehurst, a North Carolina municipal corporation, (hereinafter “Pinehurst”) and the Town of Carthage, a North Carolina municipal corporation, (hereinafter “Carthage”), have undertaken a joint planning effort to encourage the orderly development of the unincorporated areas adjacent to the two municipalities; and

WHEREAS, Pinehurst and Carthage desire to reduce uncertainty among residents and property owners in the potential growth areas of the municipalities which will improve planning by both public and private interests in such areas; and

WHEREAS, the General Statutes of North Carolina, Chapter 160A, Article 4A, Part 6 authorizes municipalities to enter into binding agreements relating to future annexations and designating areas which are not subject to annexation by each participating municipality;

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Pinehurst, North Carolina and the Town Board of Commissioners of the Town of Carthage, North Carolina that both parties agree as follows:

1. This Agreement is executed pursuant to the authority of Article 4A, Part 6 of General Statutes Chapter 160A of the North Carolina General Statutes (the “Act”).
2. Subject to the provisions hereinafter stated, Pinehurst shall not annex within the area identified as “Carthage Annexation Protection Area” as shown on “Exhibit A” which is incorporated herein as a part of this Agreement.
3. Subject to the provisions hereinafter stated, Carthage shall not annex within the area identified as “Pinehurst Annexation Protection Area” as shown on “Exhibit A” which is incorporated herein as a part of this Agreement.
4. The Little River from NC Hwy 15/501 to Beulah Hill Church Road and McCaskill Road from NC Hwy 15/501 to NC 22 as connected along the centerline of NC Hwy 15/501 shall serve as the boundary line between the two protection areas. All other boundaries shall be to the centerlines of the roads depicted on “Exhibit A”.
5. Carthage shall not provide water or sewer services in the Pinehurst Protection Area and Pinehurst shall not provide water or sewer services in the Carthage Protection unless both parties have entered into a Joint Service Agreement.
6. The effective date of this Agreement shall be the date of adoption of an ordinance approving this Agreement by the last participating town, whichever is later, and shall

terminate at 12:01 AM on the tenth anniversary following the effective date, or as otherwise terminated as provided herein.

7. This Agreement shall not be effective unless and until each participating municipality has held a public hearing on this Agreement prior to adopting an ordinance approving the Agreement.
8. At least sixty (60) days prior to the adoption of any annexation ordinance affecting the geographical area which is the subject of this Agreement, the municipality proposing such annexation shall give written notice to the other municipality of the proposed annexation. Either party may waive the minimum time period for this notice by vote of the governing board of the municipality receiving the notice. Such notice shall describe the area to be annexed by a legible map, clearly and accurately showing the boundaries of the area to be annexed in relation to this Agreement delineated by roads, streams, and any other prominent geographical features. Such notice shall not be effective for more than one hundred and eighty (180) days. Notice shall be deemed legally sufficient for the purposes of NCGS 160A-58.24(a)(5) and (b) if it includes a copy of a petition for annexation with a legal description and map.
9. This Agreement may be modified or terminated only by a subsequent amending agreement adopted and executed by each participating municipality. Any amending agreement shall be adopted by ordinance after public hearings as provided in NCGS 160A-31(c).
10. This Agreement shall not be binding beyond three (3) miles of the primary corporate limits of a participating municipality. Provided, however, that any area shall become subject to this Agreement if a subsequent annexation brings it within three (3) miles.
11. This Agreement may be terminated by a participating municipality by repealing the ordinance which approved this Agreement and providing a five (5) year advance written notice to the other participating municipality. Upon the expiration of the five (5) year notice period, this Agreement shall terminate.
12. Nothing in this Agreement shall be construed to authorize the annexation of any area which is not otherwise subject to annexation under applicable law.
13. This Agreement may be executed by the parties separately, with the effective date being the date the second municipality approves the Agreement.
14. This Agreement contains the entire Agreement between the participating municipalities.

Adopted this 11th day of August, 2020.

**VILLAGE OF
PINEHURST
VILLAGE COUNCIL**

(Municipal Seal)

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney

Adopted by the Town of Carthage: _____, 2020

(Municipal Seal)

By: _____
Jimmy Chalflinch, Mayor
Town of Carthage

Attest:

Approved as to Form:

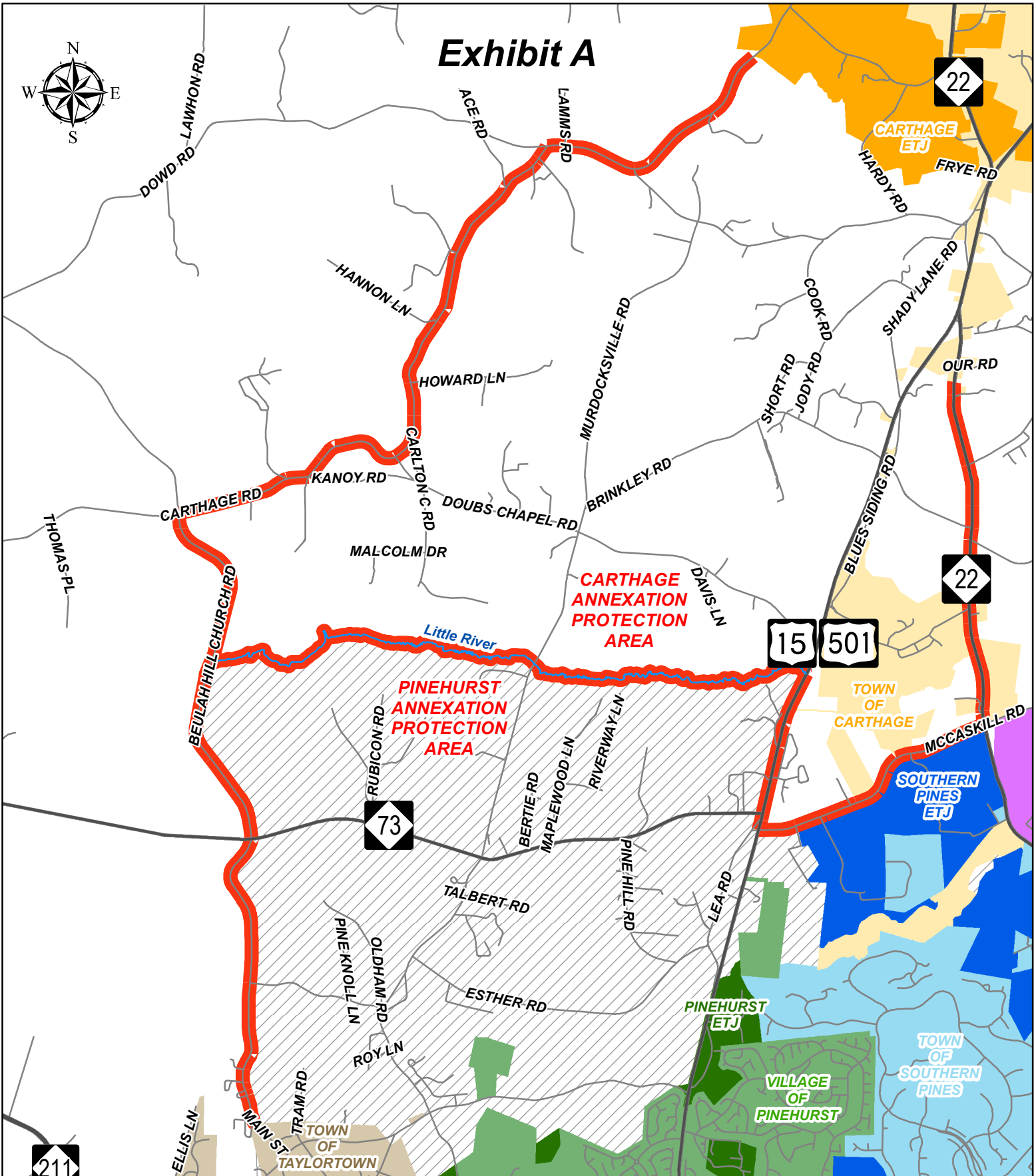
Dorothy Dutton, Town Clerk

TC Morphis, Town Attorney

Agreement Effective on:

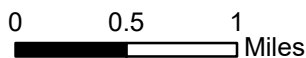
Date

Exhibit A



Pinehurst-Carthage Annexation Boundary

**PINEHURST - CARTHAGE
ANNEXATION BOUNDARY LINE**



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet). X:\GISDB_GIS\Carthage_Annexation_Boundary\Pinehurst_Carthage_Annexation_Boundary_Exhibit_A_Updated.mxd 7/31/2020

jil

ORDINANCE #99-29:

NORTH CAROLINA

MOORE COUNTY

**ANNEXATION AGREEMENT BETWEEN THE VILLAGE OF PINEHURST
AND THE TOWN OF CARTHAGE**

THAT WHEREAS, the Village of Pinehurst (hereinafter referred to as the "VILLAGE") and the Town of Carthage (hereinafter referred to as the "TOWN"), both being duly incorporated municipalities, under the laws of the State of North Carolina, desire to eliminate uncertainty among residents and property owners in unincorporated areas adjacent to and in the vicinity of the VILLAGE and TOWN and also to improve planning by public and private interest in such areas; and

WHEREAS, Chapter 143 of the Session Laws of the North Carolina General Assembly (hereinafter referred to as the "Act") authorized municipalities to enter into agreements designating areas which are not subject to annexation by the participating municipalities; and

WHEREAS, The General Assembly of North Carolina, Session 1999, Session Law 1999-239, Senate Bill 18 has authorized said boundaries and conditions below.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE COVENANTS, PROMISES, TERMS AND CONDITIONS HEREIN SET FORTH, THE VILLAGE AND THE TOWN HEREBY COVENANT AND AGREE AS FOLLOWS:

SECTION 1. This Agreement is executed pursuant to the authority of Chapter 143 of the Session Laws of the North Carolina General Assembly (1989), but exclusive of Section 58.27(i) of G. S. 160-A.

SECTION 2. This Agreement shall terminate twenty (20) years after its effective date. It is agreed by both parties that neither the VILLAGE or TOWN will repeal the ordinance approving this agreement during its initial term of twenty (20) years.

SECTION 3. Attached hereto and incorporated by reference is Exhibit A, a map which shows an area of Moore County between the incorporated areas of the VILLAGE and TOWN, and described more fully in Exhibit B. Depicted in the map is a boundary line agreed upon as the limits of their respective future annexation in that area.

This line begins on the west at Murdocksville Road (SR 1209) at the point where Little River crosses the road; thence as the north bank of the channel of Little River easterly to the point where Little River crosses US Highway 15-501; thence as the center line of US highway 15-501 southerly to the intersection of the highway and McCaskill Road (SR 1838); thence as the center line of McCaskill Road easterly to the intersection with Napier Road (SR 6839).

SECTION 4. On Exhibit A, the area shown in vertical cross hatch lines in an area designated as "Pinehurst" no portion of this area is subject to annexation by the TOWN during the life of this agreement but is subject to annexation by the VILLAGE in accordance with applicable laws.

SECTION 5. On Exhibit A, the area shown in horizontal cross hatch lines in an area designated as "Carthage" no portion of this area is subject to annexation by the VILLAGE during the life of this agreement but is subject to annexation by the TOWN in accordance with applicable laws.

SECTION 6. Unless a joint service agreement is entered into between the parties, neither party shall extend services within the boundary line set forth in Section 4 and 5

hereof and the map attached as Exhibit A hereto. Services shall include, but are not limited to, water, sewer, fire, police and planning.

SECTION 7. Within six (6) months after the effective date of this agreement, both the VILLAGE and TOWN shall make a good faith effort to develop and adopt a joint land use plan for the area surrounding the U.S. Highway 15-501, N.C. Highway 73 and McCaskill Road intersections. Both the VILLAGE and TOWN shall make the land use plan binding on future land use decisions, allowed by applicable law, and neither the VILLAGE nor TOWN shall amend the land use plan without the approval of the other municipality.

SECTION 8. The effective date of this Agreement is October 18, 1999.

SECTION 9. At least ninety (90) days before the adoption of any annexation ordinance by either party, the party which is considering annexation shall give written notice to the other party of the proposed annexation. Such notice shall describe the area to be annexed by a legible map, clearly and accurately showing the boundaries of the area to be annexed in relation to the boundaries of the area which the annexing party has agreed not to annex pursuant to this Agreement and roads, streams, and other prominent geographical features. Such notice shall not be effective for more than one hundred eighty (180) days.

SECTION 10. From and after the effective date of this Agreement, neither the VILLAGE nor the TOWN may consider in any manner the annexation of any area in violation of the Act or this Agreement. From and after the effective date of this Agreement, neither the VILLAGE nor the TOWN may annex or study to be annexed all or any portion of any area in violation of the Act or this Agreement.

SECTION 11. Nothing in the Act nor this Agreement shall be construed to authorize the annexation of any area which is not otherwise subject to annexation under applicable law.

SECTION 12. Any party, which shall believe that a violation of the Act or this Agreement, has occurred shall have available to it all remedies and relief authorized by the Act in addition to such remedies and relief as are authorized by other applicable law.

(Municipal Seal)

Attest:

Mary McGraw
Mary McGraw, Village Clerk

By: Virginia F. Fallon
Village of Pinehurst,
Virginia F. Fallon, Mayor

Approved as to form:

John B. Clayton
John B. Clayton, Village Attorney

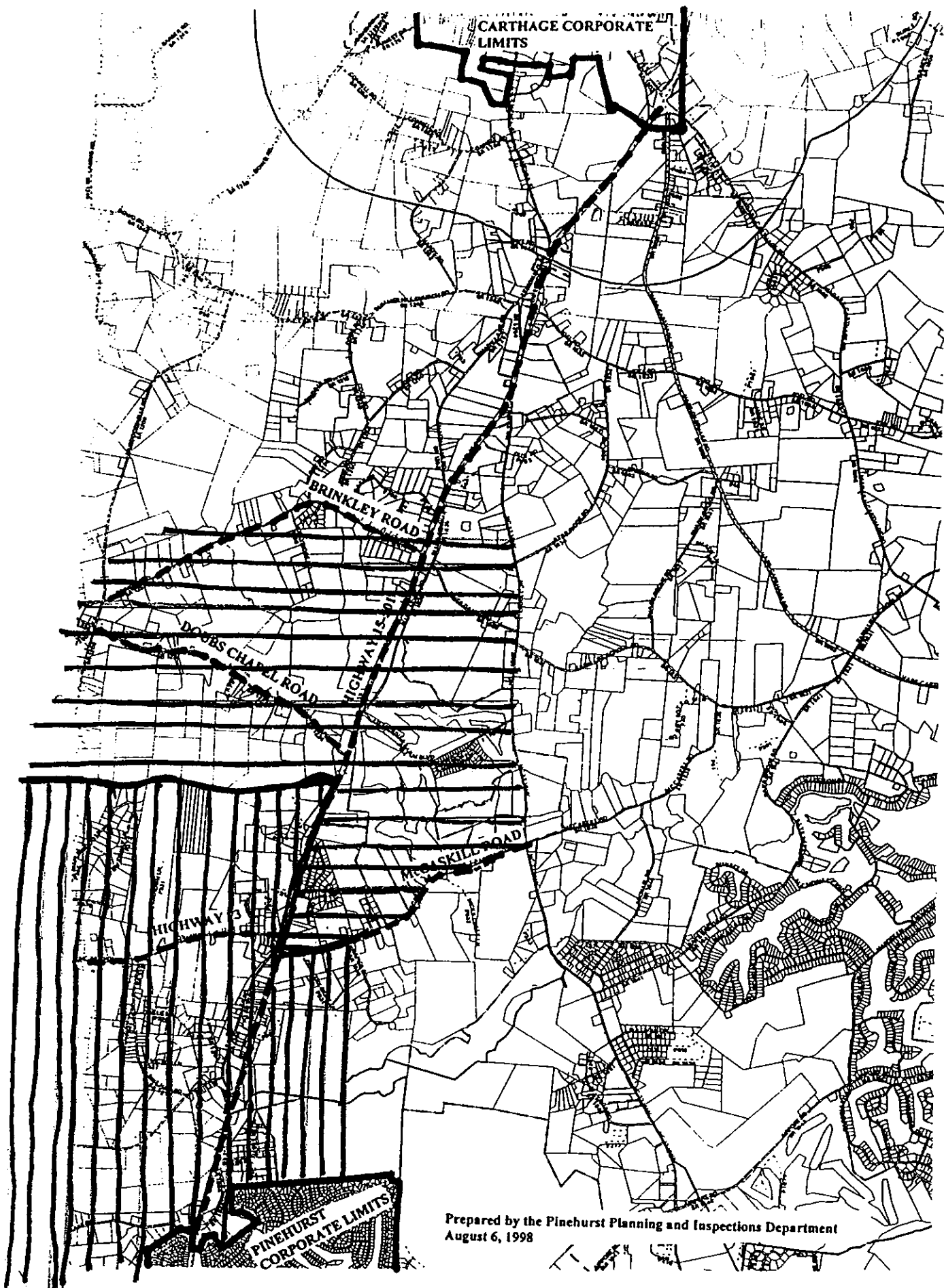
Carol Sparks Cleetwood
, Town Clerk

By: Dan R. Gaskin
Town of Carthage,
, Mayor

Approved as to form:

Thomas K. ...
, Town Attorney

(Municipal Seal)



Prepared by the Pinehurst Planning and Inspections Department
August 6, 1998



**DISCUSS AND CONSIDER ACTION ON THE PRELIMINARY PLAT FOR
THE FLOYD WAY MAJOR SUBDIVISION.
ADDITIONAL AGENDA DETAILS:**

FROM:

Alex Cameron, Senior Planner

CC:

Jeff Sanborn, Natalie Hawkins, Darryn Burich & Beth Dunn

DATE OF MEMO:

8/4/2020

MEMO DETAILS:

Council may either decide to approve, approve with conditions or reject the preliminary plat. Council may also choose to discuss further in a subsequent meeting but failure to act on the preliminary plat within 90 days of this meeting shall be deemed approval of the preliminary plat.

If Council approves the plat with conditions, all conditions and the reasons for requiring such shall be stated in the record of approval. Such conditions should be related to the proposal and may include, but are not limited to:

1. The configuration of lots and streets;
2. The arrangement of utility networks on the property;
3. The location of dedicated land and rights-of-way;
4. The payment of fees in lieu of such dedications;
5. The location of required improvements.

If Council rejects the preliminary plat, the reasons therefor shall be stated in the record along with recommendations on how to revise the plat so that it could be approved.

The staff Technical Review Committee (TRC) and the Planning and Zoning Board recommend approval of the preliminary plat with the following conditions:

1. The developer provide for adequate drainage from the adjacent properties to the north in order to mitigate stormwater runoff along the rear of lots 5, 7 & 8 coming from the adjacent residential lots along Starlit Lane.
2. The required street trees be selected from one of the species native to the Sandhills as listed in Appendix F of the Pinehurst Development Ordinance (PDO) in order to ensure the required trees planted in the subdivision are consistent the character of the area.
3. Recommend construction traffic follow Linden Rd. and Burning Tree Rd. to access the site in order to mitigate and address concerns over traffic in the other residential areas during the construction phase of the subdivision.

Action can be made by motion.

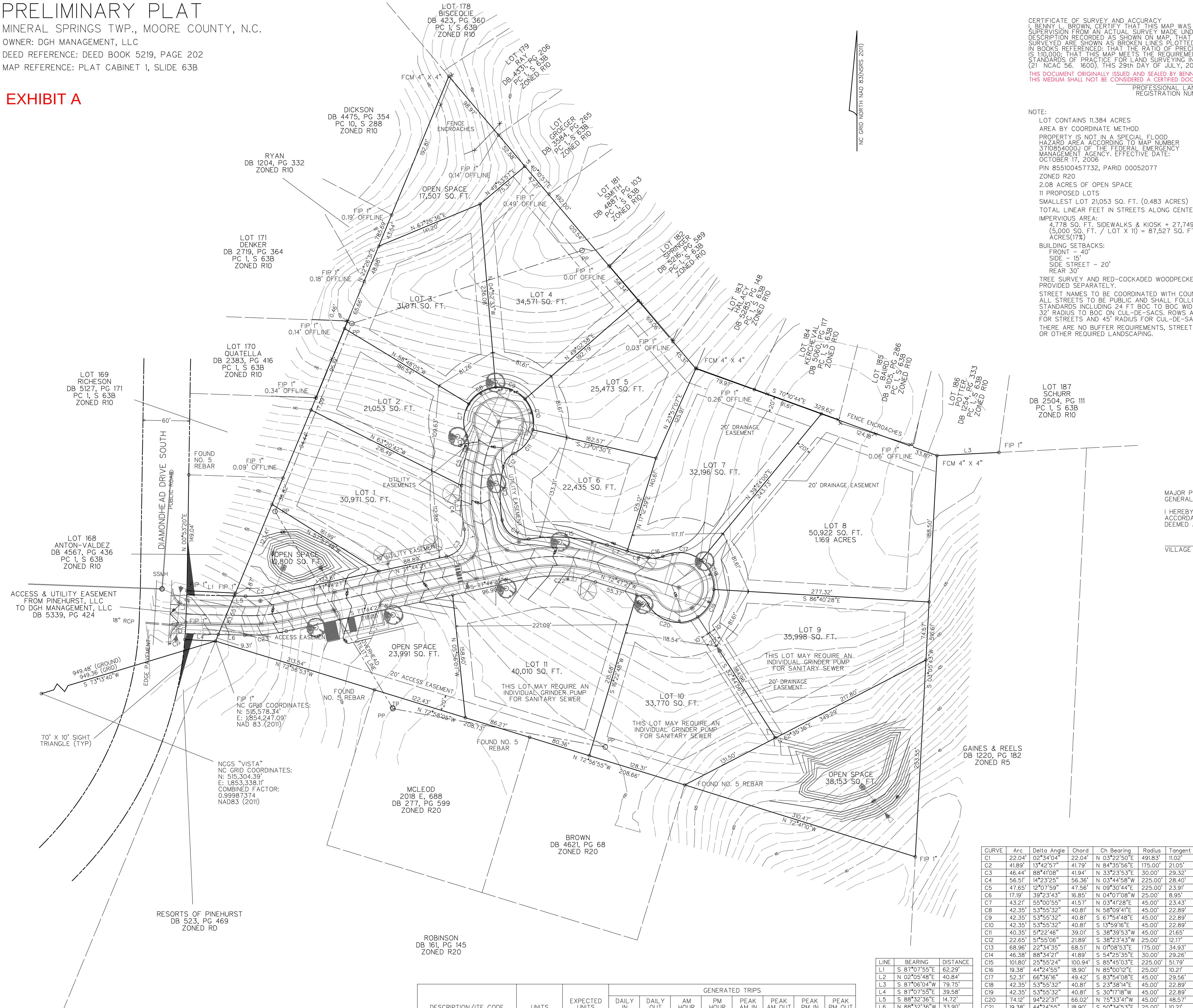
ATTACHMENTS:

Description

- Exhibit A - Preliminary Plat

FLOYD WAY SUBDIVISION
PRELIMINARY PLAT
MINERAL SPRINGS TWP., MOORE COUNTY, N.C.
OWNER: DGH MANAGEMENT, LLC
DEED REFERENCE: DEED BOOK 5219, PAGE 202
MAP REFERENCE: PLAT CABINET 1, SLIDE 63B

EXHIBIT A



CERTIFICATE OF SURVEY AND ACCURACY
I, BENNY L. BROWN, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, DEED DESCRIPTION RECORDED AS SHOWN ON MAP, THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN BOOKS REFERENCED, THAT THE RATIO OF PRECISION AS CALCULATED IS 10.000; THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 36. 1600); THIS 29TH DAY OF JULY, 2020.
THIS DOCUMENT ORIGINALLY ISSUED AND SEALED BY BENNY L. BROWN, L-3031, ON 7/29/20. THIS MEDIUM SHALL NOT BE CONSIDERED A CERTIFIED DOCUMENT.

PROFESSIONAL LAND SURVEYOR
REGISTRATION NUMBER L3031

NOTE:
LOT CONTAINS 11.384 ACRES
AREA BY COORDINATE METHOD
PROPERTY IS NOT IN A SPECIAL FLOOD
HAZARD AREA ACCORDING TO MAP NUMBER 3710B54000J OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY. EFFECTIVE DATE: OCTOBER 17, 2006
PIN 855100457732, PARID 00052077
ZONED R20
2.08 ACRES OF OPEN SPACE
11 PROPOSED LOTS
SMALLEST LOT 21,053 SQ. FT. (0.483 ACRES)
TOTAL LINEAR FEET IN STREETS ALONG CENTERLINE: 837.78'
IMPERVIOUS AREA:
4,778 SQ. FT. SIDEWALKS & KIOSK + 27,749 SQ. FT. + (5,000 SQ. FT. / LOT X 11) = 87,527 SQ. FT./2.01 ACRES(17%)
BUILDING SETBACKS:
FRONT - 40'
SIDE - 15'
SIDE STREET - 20'
REAR 30'
TREE SURVEY AND RED-CKADED WOODPECKER LETTER PROVIDED SEPARATELY.
STREET NAMES TO BE COORDINATED WITH COUNTY 911. ALL STREETS TO BE PUBLIC AND SHALL FOLLOW VOP STANDARDS INCLUDING 24 FT. BOC TO BOC WIDTH AND 32' RADIUS TO BOC ON CUL-DE-SACS. ROWS ARE 50' FOR STREETS AND 45' RADIUS FOR CUL-DE-SACS.
THERE ARE NO BUFFER REQUIREMENTS, STREETSCAPE, OR OTHER REQUIRED LANDSCAPING.

LANDSCAPE REQUIREMENTS:
STREET TREES
TREES REQUIRED: 1 PER 40LF OF FRONTAGE LESS DRIVEWAYS
590LF/40 = 14.75 STREET TREES REQUIRED
TREES PROVIDED: 15 HARDWOOD CANOPY TREES
LESS ANY CREDIT UPON COMPLETION OF TREE SURVEY

- RED MAPLE (8)
- SUGAR MAPLE (7)

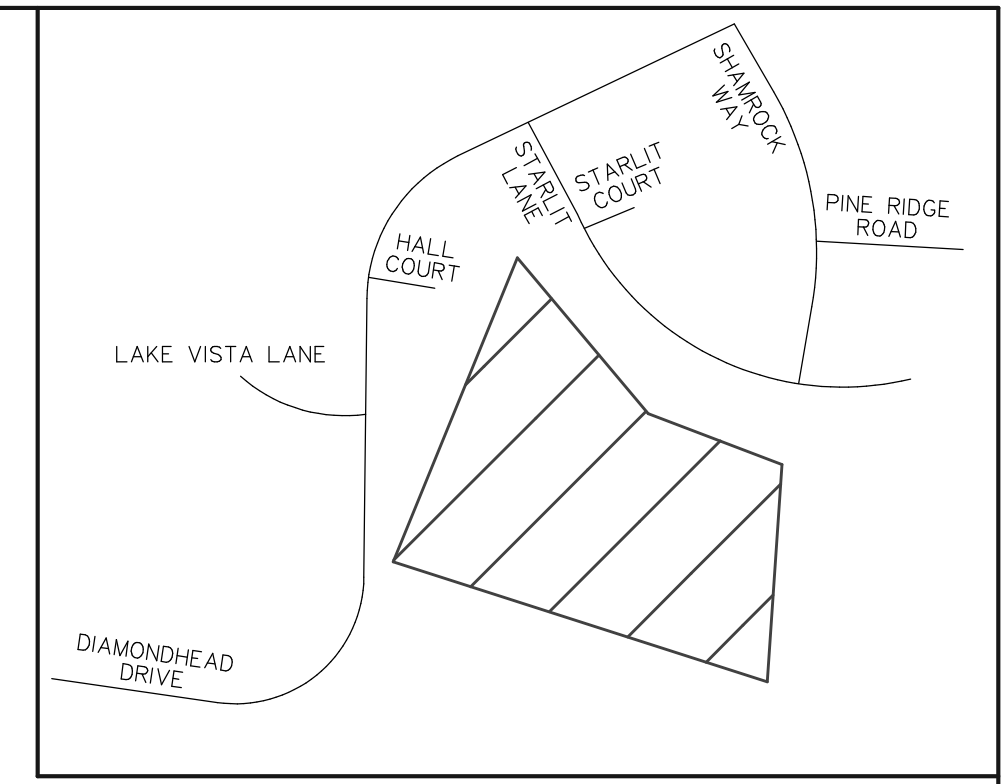
MAJOR PRELIMINARY SUBDIVISION PLAT ASSOCIATED WITH AN APPROVED GENERAL CONCEPT PLAN.
I HEREBY CERTIFY THAT THIS MAJOR PRELIMINARY SUBDIVISION PLAT IS IN ACCORDANCE WITH THE APPROVED GENERAL CONCEPT PLAN AND THEREFORE DEEMED APPROVED.

VILLAGE MANAGER _____ DATE _____

CURVE	Arc	Delta Angle	Chord	Ch Bearing	Radius	Tangent
C1	22.04'	02°34'04"	22.04'	N 03°22'50"E	491.83'	11.02'
C2	41.89'	13°42'57"	41.79'	N 84°35'56"E	175.00'	21.05'
C3	46.44'	88°41'08"	41.94'	N 33°23'53"E	30.00'	29.32'
C4	56.51'	14°23'25"	56.36'	N 03°44'58"W	225.00'	28.40'
C5	47.65'	12°07'59"	47.56'	N 09°30'44"E	225.00'	23.91'
C6	17.19'	39°23'43"	16.85'	N 04°07'08"W	25.00'	8.95'
C7	43.21'	55°00'55"	41.57'	N 03°41'28"E	45.00'	23.43'
C8	42.35'	53°55'32"	40.81'	N 58°09'41"E	45.00'	22.89'
C9	42.35'	53°55'32"	40.81'	S 67°54'48"E	45.00'	22.89'
C10	42.35'	53°55'32"	40.81'	S 13°59'46"E	45.00'	22.89'
C11	40.35'	51°22'46"	39.01'	S 38°39'53"W	45.00'	21.65'
C12	22.65'	51°55'06"	21.89'	S 38°23'43"W	25.00'	12.17'
C13	68.96'	22°34'35"	68.51'	N 01°08'53"E	175.00'	34.93'
C14	46.38'	88°34'21"	41.89'	S 54°25'35"E	30.00'	29.26'
C15	101.80'	25°55'24"	100.94'	S 85°45'03"E	225.00'	51.79'
C16	19.38'	44°24'55"	18.90'	N 85°00'12"E	25.00'	10.21'
C17	52.31'	66°36'16"	49.42'	S 83°54'08"E	45.00'	29.56'
C18	42.35'	53°55'32"	40.81'	S 23°38'14"E	45.00'	22.89'
C19	42.35'	53°55'32"	40.81'	S 30°17'18"W	45.00'	22.89'
C20	74.12'	94°22'31"	66.02'	N 75°33'41"W	45.00'	48.57'
C21	19.38'	44°24'55"	18.90'	S 50°34'53"E	25.00'	10.21'
C22	90.01'	29°28'12"	89.02'	N 87°31'27"W	175.00'	46.02'
C23	53.86'	13°42'57"	53.73'	S 84°35'56"W	225.00'	27.06'

LINE	BEARING	DISTANCE
L1	S 87°07'55"E	62.29'
L2	N 02°05'48"E	40.84'
L3	S 87°06'04"W	79.75'
L4	S 87°07'55"E	39.58'
L5	S 88°32'36"E	14.72'
L6	N 88°32'36"W	33.90'
L7	S 72°47'21"E	27.23'
L8	S 72°47'21"E	28.14'

DESCRIPTION/ITE CODE	UNITS	EXPECTED UNITS	GENERATED TRIPS							
			DAILY IN	DAILY OUT	AM HOUR	PM HOUR	PEAK AM IN	PEAK AM OUT	PEAK PM IN	PEAK PM OUT
SINGLE FAMILY HOMES 210	DU	11	53	53	8	11	2	6	7	4



VICINITY MAP NTS

© 2016 BENNY L. BROWN, ALL RIGHTS RESERVED

11/05/19

QUALITY BUILT HOMES
335 FIELDS DRIVE
ABERDEEN, NC 28315

FILE NO. 23619
SCALE 1" = 60'

BENNY L. BROWN
Professional Surveyor

5318 NC HWY 211
P.O. BOX 307
WEST END, NC 27376
(910) 673-1446



**DISCUSS AND CONSIDER AN ANNEXATION AGREEMENT BETWEEN
THE VILLAGE OF PINEHURST AND THE TOWN OF CARTHAGE.
ADDITIONAL AGENDA DETAILS:**

FROM:

Darryn Burich

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

7/31/2020

MEMO DETAILS:

This agenda item is to consider draft Ordinance 20-10 to approve an Annexation Agreement between the Village of Pinehurst and the Town of Carthage. Adoption of this Ordinance would re-establish an Annexation Agreement between the two communities where each community agrees not to annex within established annexation "protection areas". The previous Annexation Agreement expired in 2019.

Should the Council approve Ordinance 20-10 no annexations may be undertaken by either of the communities into the respective "protection areas" for a period of 10 years.

ATTACHMENTS:

Description

- ☐ Ordinance 20-10 Annexation Agreement
- ☐ Proposed 2020 Annexation Boundary Map

ORDINANCE #20-10

AN ORDINANCE APPROVING AN ANNEXATION AGREEMENT BETWEEN THE VILLAGE OF PINEHURST AND THE TOWN CARTHAGE,

WHEREAS, the Village of Pinehurst, a North Carolina municipal corporation, (hereinafter “Pinehurst”) and the Town of Carthage, a North Carolina municipal corporation, (hereinafter “Carthage”), have undertaken a joint planning effort to encourage the orderly development of the unincorporated areas adjacent to the two municipalities; and

WHEREAS, Pinehurst and Carthage desire to reduce uncertainty among residents and property owners in the potential growth areas of the municipalities which will improve planning by both public and private interests in such areas; and

WHEREAS, the General Statutes of North Carolina, Chapter 160A, Article 4A, Part 6 authorizes municipalities to enter into binding agreements relating to future annexations and designating areas which are not subject to annexation by each participating municipality;

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Pinehurst, North Carolina and the Town Board of Commissioners of the Town of Carthage, North Carolina that both parties agree as follows:

1. This Agreement is executed pursuant to the authority of Article 4A, Part 6 of General Statutes Chapter 160A of the North Carolina General Statutes (the “Act”).
2. Subject to the provisions hereinafter stated, Pinehurst shall not annex within the area identified as “Carthage Annexation Protection Area” as shown on “Exhibit A” which is incorporated herein as a part of this Agreement.
3. Subject to the provisions hereinafter stated, Carthage shall not annex within the area identified as “Pinehurst Annexation Protection Area” as shown on “Exhibit A” which is incorporated herein as a part of this Agreement.
4. The Little River from NC Hwy 15/501 to Beulah Hill Church Road and McCaskill Road from NC Hwy 15/501 to NC 22 as connected along the centerline of NC Hwy 15/501 shall serve as the boundary line between the two protection areas. All other boundaries shall be to the centerlines of the roads depicted on “Exhibit A”.
5. Carthage shall not provide water or sewer services in the Pinehurst Protection Area and Pinehurst shall not provide water or sewer services in the Carthage Protection unless both parties have entered into a Joint Service Agreement.
6. The effective date of this Agreement shall be the date of adoption of an ordinance approving this Agreement by the last participating town, whichever is later, and shall

terminate at 12:01 AM on the tenth anniversary following the effective date, or as otherwise terminated as provided herein.

7. This Agreement shall not be effective unless and until each participating municipality has held a public hearing on this Agreement prior to adopting an ordinance approving the Agreement.
8. At least sixty (60) days prior to the adoption of any annexation ordinance affecting the geographical area which is the subject of this Agreement, the municipality proposing such annexation shall give written notice to the other municipality of the proposed annexation. Either party may waive the minimum time period for this notice by vote of the governing board of the municipality receiving the notice. Such notice shall describe the area to be annexed by a legible map, clearly and accurately showing the boundaries of the area to be annexed in relation to this Agreement delineated by roads, streams, and any other prominent geographical features. Such notice shall not be effective for more than one hundred and eighty (180) days. Notice shall be deemed legally sufficient for the purposes of NCGS 160A-58.24(a)(5) and (b) if it includes a copy of a petition for annexation with a legal description and map.
9. This Agreement may be modified or terminated only by a subsequent amending agreement adopted and executed by each participating municipality. Any amending agreement shall be adopted by ordinance after public hearings as provided in NCGS 160A-31(c).
10. This Agreement shall not be binding beyond three (3) miles of the primary corporate limits of a participating municipality. Provided, however, that any area shall become subject to this Agreement if a subsequent annexation brings it within three (3) miles.
11. This Agreement may be terminated by a participating municipality by repealing the ordinance which approved this Agreement and providing a five (5) year advance written notice to the other participating municipality. Upon the expiration of the five (5) year notice period, this Agreement shall terminate.
12. Nothing in this Agreement shall be construed to authorize the annexation of any area which is not otherwise subject to annexation under applicable law.
13. This Agreement may be executed by the parties separately, with the effective date being the date the second municipality approves the Agreement.
14. This Agreement contains the entire Agreement between the participating municipalities.

Adopted this 11th day of August, 2020.

**VILLAGE OF
PINEHURST
VILLAGE COUNCIL**

(Municipal Seal)

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney

Adopted by the Town of Carthage: _____, 2020

(Municipal Seal)

By: _____
Jimmy Chalflinch, Mayor
Town of Carthage

Attest:

Approved as to Form:

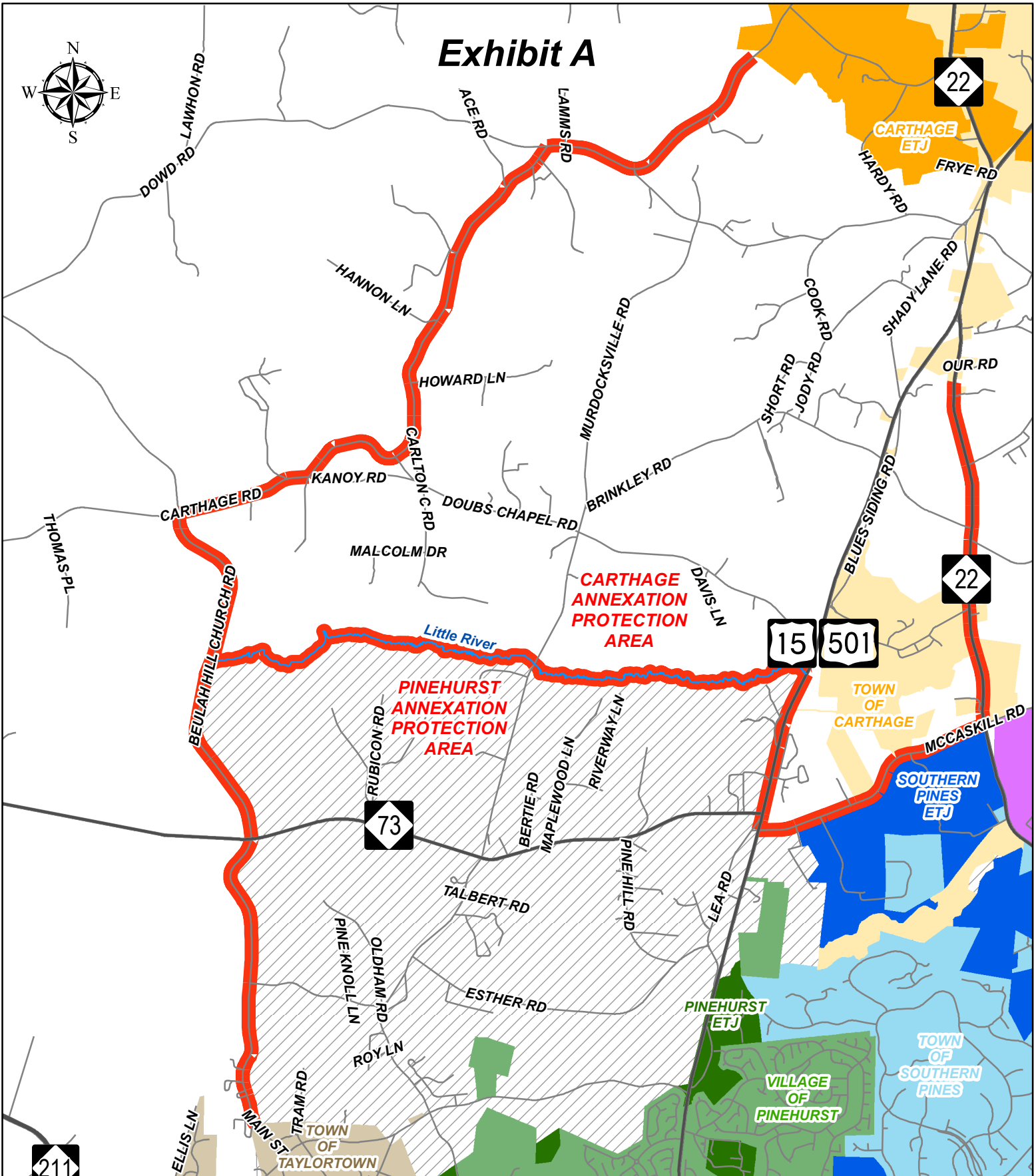
Dorothy Dutton, Town Clerk

TC Morphis, Town Attorney

Agreement Effective on:

Date

Exhibit A



Pinehurst-Carthage Annexation Boundary

**PINEHURST - CARTHAGE
ANNEXATION BOUNDARY LINE**



0 0.5 1
Miles

Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet). X:\GISDB_GIS\Carthage_Annexation_Boundary\Pinehurst_Carthage_Annexation_Boundary_Exhibit_A_Updated.mxd 7/31/2020



**CONSIDER A REQUEST FROM RETIRING POLICE CHIEF EARL PHIPPS
TO PURCHASE HIS SERVICE SIDEARM.
ADDITIONAL AGENDA DETAILS:**

FROM:

Angela Kantor

CC:

Jeff Sanborn

DATE OF MEMO:

7/29/2020

MEMO DETAILS:

We have received a request from Police Chief Earl Phipps to purchase his service side arm and be awarded his badge upon his retirement.

NCGS 20-187.2 authorizes the Village Council to award, upon request, a retiring law enforcement officer their service side arm and badge at a price determined by the governing body. The Village's Service Awards and Retirement Recognitions policy sets the price for the side arm and badge for an officer with less than 10 years of service at \$300.

If Council approves this request by motion, the sale would be completed upon Chief Phipps' retirement and presentation of proper licenses and permits for such a weapon.

ATTACHMENTS:

Description

- ☐ Side Arm Purchase Request-Chief Earl Phipps

To Village Manager Jeff Sanborn

From Chief Earl L Phipps

Subject: Police Duty Firearm request

Date: 7/21/2020

Mr. Sanborn,

As outlined in GS 20-187.2, a retiring Law Enforcement Officer may request the governing Council to approve the request to purchase their duty firearm upon retirement. As you know, after 31.25 years of service I plan to retire August 28, 2020. This memorandum is to petition the Village of Pinehurst Council for my request to allow me to purchase my assigned service weapon upon my retirement from the Village of Pinehurst. Thank you for your consideration in this matter. Glock pistol Serial # BMSR093.

Respectfully Submitted,



Chief Earl L. Phipps



**UPDATE ON THE STATUS OF THE FY 2020 STRATEGIC OPERATING
PLAN IMPLEMENTATION.
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

8/4/2020

MEMO DETAILS:

This agenda item is to review the update on the status of implementing the FY 2020 Strategic Operating Plan. Staff will provide the Council with an update on the implementation of the FY 2020 Initiative Action Plans (IAPs) through June 30, 2020.

ATTACHMENTS:

Description

▣ Q4 FY 2020 SOP Update

Village of Pinehurst Strategic Operating Plan Update FY 2020



VILLAGE OF PINEHURST | www.vopnc.org



FY 2020 Strategic Operating Plan Overview

Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan, which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and includes a five-year financial plan.

Vision, Mission, and Values

The vision is what the Village intends to be and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees and volunteers are expected to operate as they provide services.



Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

FY 2020 Balanced Scorecard

FY 2020 Goals

The FY 2020 Balanced Scorecard contains 9 strategic goals in the four perspectives.



FY 2020 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2020, the Village Council identified four strategic objectives as Areas of Focus AOF:

1. Manage development and enforce codes and ordinances,
2. Provide interconnected pedestrian facilities,
3. Maintain high quality streets, and
4. Provide recreation programs, facilities, and cultural events.

FY 2020 Initiative Action Plans (IAPs)

Status of FY 2020 Initiative Action Plans at June 30, 2020

The FY 2020 Strategic Operating Plan includes 8 Initiative Action Plans (IAPs). IAPs are those defined and measurable activities needed to accomplish our strategic objectives that involve a significant amount of financial and/or staff resources or have a significant community impact over the five-year period. Below is a chart indicating the status of the 8 IAPs as of June 30, 2020. Please see the attached report for more information.

IAP Status at 6/30/2020		# of IAPs	% of IAPs
In progress; NOT on schedule		2	25%
In progress; on schedule		4	50%
Completed		2	25%
TOTAL		8	100%

The only IAP not completed in FY 2020 as planned is the carryforward of the P&I Process Improvements. This IAP was delayed due to software implementation delays, staff turnover, and workload so it will carryforward to FY 2021 for completion of final steps. All other multi-year IAPs in progress (on schedule and not on schedule) at the end of FY 2020 will continue into FY 2021.

Status of FY 2020 Initiative Action Plan Metrics at June 30, 2020

The 8 IAPs include metrics to track how effective the Village is at accomplishing targeted results. As of June 30, 2020, the Village achieved targeted results for 7, or 88%, of the 8 IAPs.

IAP Metrics at 6/30/2020		# of IAPs	% of IAPs
Achieved targeted results		7	88%
Did not achieve targeted results		1	12%
TOTAL		8	100%

The P&I Process Improvements IAP was the only IAP with metrics that did not achieve targeted results. The complete status of the FY 2020 IAPs and achievement of metric results are indicated in the table attached to this report.

Village of Pinehurst
Initiative Action Plans (IAPs) Quarterly Report
FY 2020



	Goal	IAP Name	IAP Description	FY	Q4 FY 2020 IAP Status				
					IAP Status	Q4 Comments	IAP Metrics	YTD Actual	YTD Goal
Customer	Safeguard the community	Police Department Accreditation	Implement accreditation standards for law enforcement and achieve Law Enforcement Accreditation through CALEA	FY19-FY21		Due to staff turnover in FY 2020, the timeline for the accreditation process was delayed by one year in Q1. In Q4, staff continued working through required documentation but policy approvals were not completed.	Cumulative % of policies/standards required for accreditation reviewed	100%	100%
	Ensure an attractive residential community	Long-Range Comprehensive Plan Update AOF	Develop a Long-Range Comprehensive Plan to identify future land uses and community amenities needed to achieve the community's long term vision to retain and enhance the character of the community.	FY19-FY20		The Long-Range Comprehensive Plan Update project was completed when the Village Council adopted the final plan on October 22, 2019.	# of participants who attended meetings or viewed information on Envision the Village	2,172	500
		Small Area Plan for the Village Place/Rattlesnake Trail Corridor AOF	Engage a consultant to prepare a small area plan for the Village Place and Rattlesnake Trail Corridor.	FY20-FY21		The draft RFQ was prepared and reviewed with the Village Council in February and again in March. In Q4, the RFQ was issued and consultant interviews were conducted with the top 4 firms.	# of residents who participate and engage in the planning process (online and in person)	0	0
	Maintain an active, healthy community	Community Center AOF	Construct the Community Center to meet resident demands for cultural and recreational activities.	FY20		Construction of the new Community Center was completed and staff occupied the building on January 6th.	Total # of participants in athletic and recreation programs	3,371	3,275
Internal	Professionally manage a high performing organization	P&I Process Improvements <i>(carryforward)</i>	Implement software to process permits and inspections with an online portal and implement other recommendations to improve permit and inspection processes as identified, recommended, and approved as a result of the BIRDIE evaluation.	FY19		In Q4, staff completed the file organization project in the basement of Village Hall and drafted PDO amendments to require electronic submission of applications that were submitted to the P&Z Board. Staff seeks approval of the amendments in Q1 of FY 2021. Staff is also drafting permit guides that will be posted on the VOP website by Q2 of FY 2021.	Average # of days to issue single family permits for new construction and additions/alterations	10.58	8
		Build Baldrige Framework Systems & Culture	Continue to use the leading business model, the Baldrige Framework for Performance Excellence, to ensure systematic processes that deliver exceptional results and submit an application for the National Malcolm Baldrige Quality award in FY 2020.	FY19-FY21		Staff submitted the 50 page application for the Malcolm Baldrige National Quality Award in April. Staff also created a project management plan and assembled a site visit project team in Q4 to prepare for the anticipated site visit.	% of sections of the application drafted	100%	100%
							% of Quarterly Leadership Retreats held according to schedule	100%	100%
		Expand GIS Capabilities	Begin implementing the GIS Strategic Plan for the Village.	FY20		Static maps were converted to ArcGIS online maps as of Q3. In Q4, ArcGIS training for staff was postponed due to COVID-19 but IT plans to provide this as an online class by Q1 of FY 2021. Staff is also working on the stormwater collection map for field work which will continue into FY 2021.	# of static maps converted to ArcGIS for public and staff use	20	10

	Goal	IAP Name	IAP Description	FY	Q4 FY 2020 IAP Status				
					IAP Status	Q4 Comments	IAP Metrics	YTD Actual	YTD Goal
Workforce	Attract & retain an engaged workforce	Workforce Learning and Development	Expand the Village's succession planning process and enhance the workforce learning and development system.	FY19-FY20		Department Heads created Department Training & Development Plans and Succession Planning Department Lists based on mid-year development meetings which were incorporated into the FY 2021 Strategic Operating Plan in Q4. The TOPS training plan for FY 2021 was created in Q4 but courses were not scheduled due to COVID-19 restrictions.	% of vacancies filled with internal candidates	46%	35%
AOF FY 2020 Village Council Areas of Focus.									

Key for IAP Status	
	In progress; NOT on schedule
	In progress; on schedule
	Completed
Key for Metrics	
	Did not achieve projected performance
	Achieved projected performance



**DISCUSS AND CONSIDER A BUDGET AMENDMENT REAPPROPRIATING
FUNDS FROM FY 2020 TO FY 2021.
ADDITIONAL AGENDA DETAILS:**

FROM:

Brooke Hunter

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

7/31/2020

MEMO DETAILS:

This agenda item represents the annual re-appropriation of funds from the FY 2020 Budget that staff requests be rolled forward to the FY 2021 Budget. Please see the attached memo for details.

ATTACHMENTS:

Description

- ▣ Reappropriation Memo for FY 2021
- ▣ Ordinance 20-11 Reappropriation Amendment FY 2021

Memo

To: Village Council
From: Brooke Hunter
CC: Jeff Sanborn & Natalie Hawkins
Date: July 24, 2020
Re: Budget amendment re-appropriating funds to complete projects from FY 2020

As you are aware, the Village had several projects underway at June 30, 2020 that need to be carried over to the next fiscal year. Per NCGS, the appropriations for these projects lapse at the close of the fiscal year and the funds are added to the Village's fund balance. In order for these projects to be completed, funds must be reappropriated in the current fiscal year. The attached ordinance is the budget amendment required to amend the FY 2021 General Fund Budget for these projects, as these amounts were not included in the original budget adopted by Council on June 9, 2020.

I have included a summary below that indicates which projects are included in the budget ordinance:

Human Resources	Employee Activities Committee event - delayed due to COVID	\$ 1,555
Human Resources	Conference room chairs	1,500
Police	VIPER radio antenna/repeater	8,000
Police	Unspent newly donated funds	2,140
Police	Controlled substance taxes	1,390
Police	Bulletproof Vest Grants received	4,785
Fire	Rescue truck - in production	400,000
Fire	Rescue truck small equipment	25,000
Fire	Fire hoses - production delayed due to COVID	5,564
Fire	Furniture - production delayed due to COVID	2,520
Fire	Opticom device true-up amount for previous installations	8,250
Fire	Fire station land	200,000
Fire	Unspent newly donated funds	1,190
Public Services Admin	Pole barn	19,315
Streets & Grounds	Magnolia Streetscape project	81,093
Streets & Grounds	Traffic study - delayed due to COVID & school closures	17,500
Streets & Grounds	Historic District sign replacement	1,414
Streets & Grounds	Unspent newly donated funds	20
Powell Bill	Annual resurfacing project completion	163,242
Library	Library Needs Assessment	8,764
Library	Library survey	5,000
Recreation	Arboretum irrigation replacement	6,500
Recreation	Arboretum trail repairs	15,000
Recreation	Unspent donated funds-Rec	1,055
Recreation	Unspent donated funds-GWH	4,676
Fair Barn	Fair Barn door replacement	15,000
Fair Barn	Fair Barn stucco replacement - delayed due to structural analysis	25,000
Information Technology	GIS consulting	32,000
Total		<u>\$1,057,473</u>

The items listed include projects for which funds were donated and were not spent in the previous year. These would include the Police, Fire, Streets & Grounds, Recreation, and Greenway Wildlife Habitat donations. Police controlled substance taxes also carry use restrictions.

The other items listed are projects funded in the previous fiscal year that were not started and/or completed by June 30. Described below are the items included in the reappropriation amendment this year.

In Human Resources, funding is requested to be carried forward for an Employee Activities Committee event that was planned for spring, but cancelled as a result of COVID-19. The Committee would like to use these funds in early FY 2021 for some creative "socially distanced approved" activities for employees. The Human Resources Department has also requested to roll forward funds to purchase new conference room chairs.

In Police, funding for the installation of a VIPER radio antenna/repeater in the lower level of the Police Department to provide better service to that part of the building is being carried over. Also, the Police Department received two grants in FY 2020 for the partial reimbursement of bulletproof vest purchases. They are requesting to carry these funds forward to replace all remaining expired vests and align with their routine vest replacement cycle.

In Fire, funding related to the new rescue truck that is on order must be reappropriated, along with funds to purchase equipment for the new truck when it arrives. The Fire Department has also requested to carry over funds for the purchase of fire hoses and furniture that were ordered during the year, but production was delayed due to COVID-19. In the past, after Opticom traffic preemption devices are installed, we have received an invoice from the NC Department of Transportation for the differences in actual installation costs and our initial payment. We did not receive a true-up invoice this year for the devices that were previously installed and request to roll forward these funds as this is a likely expenditure in FY 2021. The Fire Department is also requesting to carry over funding to purchase land for a third fire station, as recommended by the Fire Department Emergency Response BIRDIE Report.

In Public Services, funding for the construction of a pole barn on the Public Services site is requested to be reappropriated as the project has not yet begun. In Streets & Grounds, the unspent funds related to the Magnolia Streetscape project are being carried into FY 2021 since the project is not complete. Also, funding for the annual traffic study is requested to be carried over since the study was delayed due to COVID-19 and related school closures which would affect traffic counts at certain intersections throughout the Village. Lastly, in Streets & Grounds, funding to complete the Historic District sign replacement that was ordered in FY 2020 and not yet received is being carried over. In Powell Bill, the unspent funds related to the annual street resurfacing project is requested to be rolled forward. Unfavorable weather at the end of June prevented a few of the last resurfacing projects from being completed.

In Library, the remaining funds to complete the Library Needs Assessment and resident survey are being reappropriated. In Recreation, the final component of the Arboretum irrigation replacement is being carried over, as most of the project was completed in FY 2020. Recreation has also requested to carry over funds for Arboretum trail repairs that were not completed this year. This work was scheduled for the fourth quarter, and our contractor was busy working on other trails in the Village during this time. These funds will be combined with the FY 2021 budget to perform the necessary trail repairs using appropriate surfacing materials. At the Fair Barn, funding for external door replacements are requested to be rolled forward. Also, funding that was originally planned for stucco replacement at the Fair Barn is being carried over. A Fair Barn structural assessment completed in FY 2020 identified more pressing structural repairs, including termite damage, that will be prioritized over the stucco project. These rolled forward funds will be used to complete some of the recommended repairs.

Lastly, in Information Technology, unspent GIS consulting funds are requested to be reappropriated to complete the Expanding GIS Capabilities Initiative Action Plan that extends into FY 2021. This includes services related to developing the interactive stormwater facility mapping with data collection in the field.

Thank you for your consideration of these items. Should you have any questions, please do not hesitate to contact me.

ORDINANCE #20-11:

AN ORDINANCE AMENDING THE ORDINANCE APPROPRIATING FUNDS FOR OPERATIONS OF THE VILLAGE OF PINEHURST FOR FISCAL YEAR 2021, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND (RE-APPROPRIATE FY 2020 FUNDS IN FY 2021).

THAT WHEREAS, funds that were restricted to specific uses were received by the Village in the fiscal year ending June 30, 2020 that were not expended but are expected to be expended in the fiscal year ending June 30, 2021 including Fire donations, Streets & Grounds donations, Recreation donations, greenway wildlife habitat donations, and Police controlled substance taxes; and

WHEREAS, the Village budgeted for expenditures in the fiscal year ending June 30, 2020 for various other projects that were not incurred, but are expected to be incurred in the fiscal year ending June 30, 2021; and

WHEREAS, the Village did not appropriate these funds in the original budget adopted for the year ended June 30, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 11th day of August 2020, as follows:

SECTION 1. To amend the General Fund with regard to revenues and expenditures, the revenue and expenditure accounts are to be changed as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
10-00-240-4980	Employee Recognition	\$ 1,555	
10-00-240-5400	Departmental Supplies	1,500	
10-10-310-7430	Capital Outlay: IT Equipment	8,000	
10-00-980-3560	Charges to Other Departments		\$ 8,000
10-00-980-7400	Capital Outlay: Equipment	8,000	
10-10-310-5402	Departmental Supplies – Restricted	3,530	
10-10-310-5310	Uniforms & Equipment	4,785	
10-10-320-7510	Capital Outlay: Fleet Vehicles	400,000	
10-00-960-3560	Charges to Other Departments		400,000
10-00-960-7500	Capital Outlay: Vehicles	400,000	
10-10-320-5400	Departmental Supplies	33,084	
10-10-320-7400	Capital Outlay: Equipment	8,250	
10-10-320-7100	Capital Outlay: Land	200,000	
10-10-320-5402	Departmental Supplies – Restricted	1,190	
10-20-410-7200	Capital Outlay: Buildings	19,315	
10-20-420-7100	Capital Outlay: Land	81,093	
10-20-420-5800	Professional Services	17,500	
10-20-420-5400	Departmental Supplies	1,434	

<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
10-20-430-5300	Contracted Services	\$ 163,242	
10-80-615-5800	Professional Services	13,764	
10-80-610-7120	Capital Outlay: B&G Land	6,500	
10-00-970-3560	Charges to Other Departments		\$ 6,500
10-00-970-7100	Capital Outlay: Land	6,500	
10-80-610-5904	B&G Maintenance Charges	15,000	
10-00-970-3560	Charges to Other Departments		15,000
10-00-970-5900	B&G Repairs & Maintenance	15,000	
10-80-610-5400	Departmental Supplies	1,055	
10-80-610-6532	Greenways Wildlife Habitat	4,676	
10-00-980-5300	Contracted Services	32,000	
10-00-980-3560	Charges to Other Departments		32,000
10-10-310-5911	IT Charges	10,240	
10-10-320-5911	IT Charges	7,360	
10-00-220-5911	IT Charges	6,080	
10-80-610-5911	IT Charges	2,880	
10-00-240-5911	IT Charges	2,880	
10-20-420-5911	IT Charges	2,560	
10-80-640-7220	Capital Outlay: B&G Buildings	15,000	
10-00-970-3560	Charges to Other Departments		15,000
10-00-970-7200	Capital Outlay: Buildings	15,000	
10-80-640-7220	Capital Outlay: B&G Buildings	25,000	
10-00-970-3560	Charges to Other Departments		25,000
10-00-970-7200	Capital Outlay: Buildings	25,000	
10-00-190-3905	Fund Balance Appropriated		1,057,473

SECTION 2. Copies of this budget amendment shall be furnished to the Village Clerk, Village Manager and to the Financial Services Director for their direction and implementation.

THIS ORDINANCE passed and adopted this 11th day of August 2020.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
John C. Strickland, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney



**DISCUSS AND CONSIDER AWARDING FY 2021 RESURFACING
CONTRACT TO RILEY PAVING, INC.
ADDITIONAL AGENDA DETAILS:**

FROM:

Mike Apke, P.E., Public Services and Engineering Director

CC:

Jeff Batton & Jeff Sanborn

DATE OF MEMO:

8/5/2020

MEMO DETAILS:

This item is to award the Village's annual road resurfacing contract to Riley Paving, Inc. from Carthage, North Carolina. Three (3) contractors submitted unit pricing on an initial list of approximately 4 miles of roads on August 5, 2020. Utilizing the Village's estimated quantities of items within the project, Riley Paving submitted the low bid in the amount of \$946,059.12. A bid tabulation summary is attached for reference.

The Village's Powell Bill budget for FY 21 is \$1.1 million, along with \$163,242 in roll forward funding from FY 20 that was unable to be spent due to unfavorable weather conditions at the end of June. The total available funding with the roll forward is therefore \$1,263,242.

The plan is to award an original contract to Riley Paving in the amount of \$946,059.12 via motion and request that the motion include that the Village Manager is authorized to execute change orders to add additional quantities at the original unit pricing with the overall annual amount not to exceed \$1,263,242 in sum total.

Also attached is a street listing and map showing the proposed 4 miles to be resurfaced, which was included in the bid package. Staff anticipates adding additional length to this contract, which is why we ask that the Manager be authorized to execute change orders.

Please note the actual contract is not attached as the Contractor typically does not obtain performance bonds or payment bonds that go with the contract until after Council authorizes the execution.

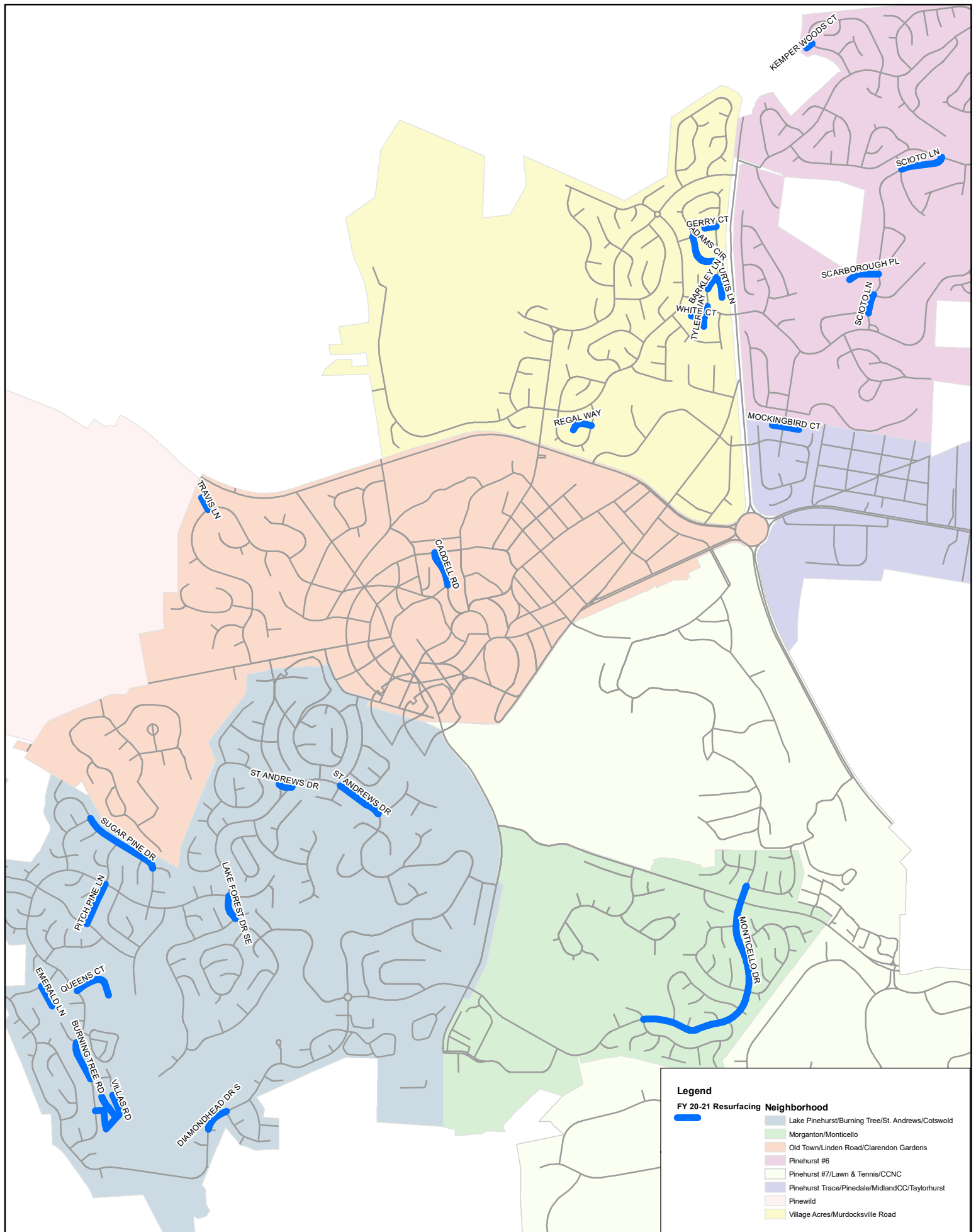
ATTACHMENTS:

Description

- FY21 Resurfacing Bid Summary
- FY21 Resurfacing Package Map
- FY21 Proposed Resurfacing List

BID TABULATION
Village of Pinehurst
2021 Annual Street Resurfacing & Improvement Project

				Riley Paving, Inc. Carthage, North Carolina		Barnhill Contracting Company Fayetteville, North Carolina		Hudson Paving, Inc. Rockingham, North Carolina	
Item	Description/Unit	Unit	Estimated Qty	Unit Price (\$)	Ext Total (\$)	Unit Price (\$)	Ext Total (\$)	Unit Price (\$)	Ext Total (\$)
1	1.25" Overlay, NCDOT Type SF9.5B*	SY	48,106	\$9.22	\$443,537.32	\$8.70	\$418,522.20	\$15.75	\$757,669.50
2	Class 'A' Full Depth Patching (3" depth NCDOT Type I-19B), done by a milling machine, placed down with a paving machine)	SY	12,026	\$28.00	\$336,728.00	\$33.50	\$402,871.00	\$39.00	\$469,014.00
3	Adjust Sewer Manholes - Structural Adjustment	EA	78	\$410.00	\$31,980.00	\$170.00	\$13,260.00	\$250.00	\$19,500.00
4	Adjust Water Valves - Structural Adjustment	EA	15	\$395.00	\$5,925.00	\$75.00	\$1,125.00	\$175.00	\$2,625.00
5	Adjust 3'x2' Stormwater Grate - Structural Adjustment	EA	2	\$150.00	\$300.00	\$1,600.00	\$3,200.00	\$1,250.00	\$2,500.00
6	Sewer Manhole Lid Alterations	EA	40	\$200.00	\$8,000.00	\$150.00	\$6,000.00	\$850.00	\$34,000.00
7	Traffic Light Sensor Replacement (Contractor to Coordinate with NCDOT)	EA	2	\$1,450.00	\$2,900.00	\$1,450.00	\$2,900.00	\$1,750.00	\$3,500.00
Total Base Bid					<u>\$829,370.32</u>		<u>\$847,878.20</u>		<u>\$1,288,808.50</u>
Alt - 1	4' wide Profile Milling (performed along edge of roadway to match existing grade)	SY	18,620	\$4.00	\$74,480.00	\$4.30	\$80,066.00	\$3.00	\$55,860.00
Total Alt #1 Bid					<u>\$74,480.00</u>		<u>\$80,066.00</u>		<u>\$55,860.00</u>
Alt - 2	Pavement Markings, 4-inch White and Yellow Reflectorized Thermoplastic Striping	LF	35,928	\$1.10	\$39,520.80	\$1.10	\$39,520.80	\$1.50	\$53,892.00
	Pavement Markings, 24-inch White Reflectorized Thermoplastic Stop Bars	EA	12	\$224.00	\$2,688.00	\$220.00	\$2,640.00	\$300.00	\$3,600.00
Total Alt #2 Bid					<u>\$42,208.80</u>		<u>\$42,160.80</u>		<u>\$57,492.00</u>
TOTAL OF BASE BID + ALTERNATE BID ITEMS					<u>\$946,059.12</u>		<u>\$970,105.00</u>		<u>\$1,402,160.50</u>



FY 20-21 Proposed Resurfacing - Overall Map

2021 Annual Street Resurfacing & Improvement Project - Street Listing

Street	Beginning Description	End Description	Approximate Length (ft)	Approximate Width (ft)	White & Yellow Line Striping	Curbing	MH	MH Lid Changeout	WV	
Village Acres Neighborhood										
REGAL WAY	WHEELING DR	CIRCLE - CDS	437	20	-	-	0	0	0	
TYLER WAY	FORREST DR	CIRCLE - CDS	429	20	-	-	2	2	0	
WHITE CT	TYLER WAY	CUL DE SAC	267	20	-	-	1	1	0	
BARKLEY LN	CALHOUN LN	CURTIS LN	288	21	-	-	2	2	0	
CURTIS LN	BARKLEY LN	CIRCLE - CDS	453	20	-	-	3	3	1	
ADAMS CIR	BARKLEY LN	COVINA WAY	891	21	-	-	5	5	0	
GERRY CT	ADAMS CIR	CIRCLE - CDS	245	20	-	-	1	1	1	
Total Length in Neighborhood:			3010							
Street	Beginning Description	End Description	Approximate Length (ft)	Approximate Width (ft)	White & Yellow Line Striping	Curbing	MH	MH Lid Changeout	WV	
Pinehurst #6 Neighborhood										
SCIOTO LN	ARONIMINK LN	SQUIRES LN	411	21	✓	✓	1	0	0	
SCARBOROUGH PL	SCIOTO LN	CIRCLE - CDS	637	20	-	-	0	0	0	
SCIOTO LN	BEASLEY DR	DEERWOOD LN	906	21	✓	✓	0	0	1	
KEMPER WOODS CT	KINGSWOOD CIR	CUL DE SAC	146	20	-	✓	0	0	1	
Total Length in Neighborhood:			2100							
Street	Beginning Description	End Description	Approximate Length (ft)	Approximate Width (ft)	White & Yellow Line Striping	Curbing	MH	MH Lid Changeout	WV	
Pinehurst Trace/Pinedale/Midland CC/Taylorhurst Neighborhood										
MOCKINGBIRD CT	MOCKINGBIRD WAY	CUL DE SAC	327	24	-	Concrete	3	0	0	
MOCKINGBIRD CT	CUL DE SAC	MOCKINGBIRD WAY	230	24	-	Concrete	1	0	0	
Total Length in Neighborhood:			557							
Street	Beginning Description	End Description	Approximate Length (ft)	Approximate Width (ft)	White & Yellow Line Striping	Curbing	MH	MH Lid Changeout	WV	3'X2' Storm Grate
Old Town/Linden/Donald Ross/Clarendon Gardens Neighborhood										
CADDELL RD	MCLEAN RD	MCCASKILL RD E	738	19	-	-	3	0	0	2
TRAVIS LN	DONALD ROSS DR	CIRCLE - CDS	287	20	-	-	0	0	0	
Total Length in Neighborhood:			1025							
Street	Beginning Description	End Description	Approximate Length (ft)	Approximate Width (ft)	White & Yellow Line Striping	Curbing	MH	MH Lid Changeout	WV	Traffic Light Sensors
Morganton/Monticello Neighborhood										
MONTICELLO DR	BRIDLE PATH CIR	MORGANTON RD	4494	21	✓	-	18	0	1	1
MONTICELLO DR	MORGANTON RD	SALEM DR	336	21	-	-	1	0	0	1
Total Length in Neighborhood:			4830							
Street	Beginning Description	End Description	Approximate Length (ft)	Approximate Width (ft)	White & Yellow Line Striping	Curbing	MH	MH Lid Changeout	WV	
Lake Pinehurst/Burning Tree/St. Andrews Neighborhood										
DIAMONDHEAD DR S	HALL CT	STARLIT LN	552	21	✓	-	4	4	0	
LAKE PINEHURST VILLAS RD	BURNING TREE RD	PINEHURST VILLA	293	20	-	-	0	0	0	
LAKE PINEHURST VILLAS RD	PINEHURST VILLA	CUL DE SAC	326	20	-	✓	0	0	1	
LAKE PINEHURST VILLAS RD	DEAD END	PINEHURST VILLA	273	20	-	✓	0	0	0	
LAKE PINEHURST VILLAS RD	P-HURST VILL DR	P-HURST VILL LN	255	20	-	✓	0	0	0	
LAKE PINEHURST VILLAS RD	P-HURST VILL DR	CUL DE SAC	312	20	-	✓	2	0	0	
LAKE PINEHURST VILLAS RD	CUL DE SAC	P-HURST VILL DR	529	20	-	-	2	0	0	
LAKE PINEHURST VILLAS RD	PARKING AREAS	-	260	19	-	-	0	0	0	
BURNING TREE RD	RUBY LN	LAKE SIDE LN	824	21	✓	-	7	7	0	
QUEENS CT	BURNING TREE RD	CUL DE SAC	938	21	-	✓	3	3	1	
EMERALD LN	STATLER LN	CUL DE SAC	467	20	-	-	3	2	1	
PITCH PINE LN	BURNING TREE RD	PINE VISTA DR	911	21	-	-	3	3	0	
SUGAR PINE DR	LODGE POLE LN	HOLLY LN	1691	21	-	✓	4	4	0	
LAKE FOREST DR SE	BURNING TREE RD	LAKE FOREST DR	520	21	✓	-	3	0	4	
ST ANDREWS DR	ST ANDREWS DR	LAKE FOREST DR	287	20	✓	-	0	0	0	
ST ANDREWS DR	LOST TREE RD	PINE VALLEY RD	988	20	✓	-	3	0	3	
Total Length in Neighborhood:			9426							