

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
AUGUST 11, 2015**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, August 11, 2015 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Claire L. Berggren, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. John C. Strickland, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

Excused absence: Ms. Nancy Roy Fiorillo, Mayor

And approximately 33 attendees, including 8 staff and 2 press.

1. Call to Order.

Mayor Pro Tem John Cashion called the meeting to order.

2. Invocation and Pledge of Allegiance

Rod Stone, Senior Pastor of Community Presbyterian Church, offered the invocation and the Manager led everyone in the Pledge of Allegiance.

3. Reports

Manager

- Mr. Sanborn noted agenda item #13 will be tabled regarding discussion of the Public Services Renovation Concept for a future meeting.

Council

- No reports.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a budget amendment for market and other salary adjustments.
- B. Public Safety Reports
 - Police Department
 - Fire Department
- C. Approval of Draft Village Council Meeting Minutes
 - July 14 Regular Meeting Minutes

End of Consent Agenda.

Councilmember Strickland moved to approve the Consent Agenda. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 4-0.

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5. Presentation by the Sandhills Woman's Exchange on the re-opening and upcoming events.

Cav Peterson, President of the Sandhills Woman's Exchange board presented information on the upcoming re-opening events. Ms. Peterson shared a report from the Woman's Exchange and covered historical information about the cabin. Ms. Peterson thanked everyone who has pitched in for helping the Woman's Exchange, the cabin, and landscaping improvements over the last year. Ms. Peterson noted several items that are needed along with volunteers and financial support. The re-opening event is scheduled for September 9 at 10:00am and the public is invited to attend. Ms. Peterson noted how grateful her board is to the entire community. Council thanked Ms. Peterson for the work that she and the board are doing to keep the Sandhills Woman's Exchange open.

6. Discuss the Historic Walking Tour Mobile App.

Jack Farrell and Jim Lewis presented Council with a request to consider funding the development of a historic walking tour mobile app this year. Mr. Lewis explained his involvement with this project as the HPC Chairman. Mr. Farrell shared the Historic Tour Mobile App is for smartphones and would be a guide to over 60 historic sites in Pinehurst. Mr. Farrell noted the ability to have narrated video and links to resources, maps, and other information and would be downloadable from anywhere at no charge. Mr. Farrell noted the benefits behind using a mobile app for the Village. Mr. Farrell shared a brief tour of what the app could look like. Mr. Farrell noted the next steps for the project and asked Council what they wish to do with this project next. Mr. Farrell explained he has received three quotes and believes approximately \$20,000 would allow to have the app as it was shown and developed by professional firms. Mr. Lewis and Mr. Farrell believe this is a project that should be funded by the Village of Pinehurst for the charge given to the Historic Preservation Commission. Mr. Farrell explained annual maintenance would cost approximately \$2,500-3,000. Council determined to consider this request going forward.

7. Presentation of the Code Enforcement BIRDIE Report.

Kevin Reed, Director of Planning and Inspections, introduced the BIRDIE team and explained the process that was taken to study the "enforcement of Village codes and ordinances." Mr. Reed explained that the team conducted a thorough review of the data from community surveys and sought to understand why residents were dissatisfied with the enforcement of the codes and ordinances. Mr. Reed shared that the team has produced three potential solutions which include: a greater use of technology in the code enforcement process, establishing a public education campaign, and revising the code enforcement process to make it more user friendly with consistent abatement deadlines. Natalie Dean, Assistant Village Manager explained the evaluation process taken by the committee and explained what the acronym BIRDIE means. Mr. Reed explained the details of the recommended solutions including the key benefits and cost estimates for each. Mr. Reed shared the proposed implementation plan for the team's recommendations. Mr. Reed shared his appreciation of his team during this project. Council held a discussion about the report and the team's recommendations and gave a consensus for staff to proceed with this recommendation.

8. Establishment of a Bicycle and Pedestrian Advisory Committee.

Mark Wagner, Director of Parks and Recreation, introduced the topic to consider establishing a Bicycle and Pedestrian Advisory Committee (BPAC) to replace the current Greenway Committee. Mr. Wagner explained the structure of the BPAC and suggested that Council consider a resolution to establish the committee and a separate resolution to appoint members to the committee. Mr. Wagner explained that staff recommends the following individuals to participate on the committee: Councilmember Strickland, Mark Wagner, Kevin Reed, Tom Campbell, Bob Farren, Melissa Watford, and Michael Ventola. Upon a motion by Councilmember Berggren, seconded by Councilmember Campbell, Council unanimously approved Resolution 15-28 establishing the Bicycle and Pedestrian Advisory Committee by a vote of 4-0. (A copy of this resolution can be found in the Resolution Book.) Upon a motion by Councilmember Berggren, seconded by Councilmember Campbell, Council unanimously approved Resolution 15-29 appointing the members to the Bicycle and Pedestrian Advisory Committee by a vote of 4-0. (A copy of this resolution can be found in the Resolution Book.)

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9. Consider a budget amendment reappropriating funds from FY 2015 to FY 2016.

John Frye, Director of Financial Services, explained the need for Council to consider the resolution provided to approve the annual reappropriate of funds from the FY 2015 budget that staff requests be rolled forward to the FY 2016 budget. Upon a motion by Councilmember Strickland, seconded by Councilmember Campbell, Council unanimously approved Ordinance 15-15 reappropriating Fiscal Year 2015 funds in Fiscal Year 2016 by a vote of 4-0. (A copy of this ordinance can be found in the Ordinance Book.)

10. Consider a budget amendment to reclassify barn renovation funding.

John Frye, Director of Financial Services, explained that funds were appropriated in FY 2016 to renovate the interior of Barn 9 at the Harness Track and after further review, staff determined the total cost of the project exceeded the established capitalization threshold and needs to be transferred from the operating budget to the capital outlay budget. Mr. Frye explained that the budget ordinance for Council to consider reclassifies the funds in the Harness Track budget and that no additional funds are requested with this amendment. Upon a motion by Councilmember Strickland, seconded by Councilmember Berggren, Council unanimously approved Ordinance 15-16 amending the budget for Harness Track Barn 9 renovations by a vote of 4-0. (A copy of this ordinance can be found in the Ordinance Book.)

11. Discuss the road resurfacing selection methodology.

Assistant Manager Jeff Batton and Ralph Bowen, Infrastructure Superintendent, explained the selection criteria utilized for road resurfacing and suggested that Council to weigh in on the methodology used to improve the process going forward. Mr. Batton explained the pavement condition ratings which was prepared for the Village in 2013 by USI. Mr. Batton explained that USI completes this survey every three years in the Village of Pinehurst to rate roads from 0-100 and he shared the findings from the last report, noting there are other factors that are considered when rating what roads would get repaved. Mr. Bowen explained the other factors and standards that he evaluates in addition to the pavement condition ratings. Mr. Batton explained that staff welcomes input from the Council on recommendations to improve this methodology. Council thanked staff for this helpful presentation. Jeff Sanborn noted staff will revalidate the methodology and selection of the 2016 roads and present this information back to Council.

12. Consider request for contract authorization to award the annual street resurfacing and improvement project.

Ralph Bowen, Infrastructure Superintendent, presented Council with a request for Council authorization to enter into a contract with Riley Paving, Inc. as the lowest responsible bidder for the Annual Street Resurfacing & Improvement Project. Upon a motion by Councilmember Campbell, seconded by Councilmember Strickland, Council unanimously authorized the Mayor, or her designee, to execute a contract with Riley Paving, Inc. for the FY 2016 Annual Street Resurfacing and Improvement Project by a vote of 4-0.

13. Discuss the Public Services Renovation Concept.

Manager Jeff Sanborn noted this item has been tabled for a future discussion.

14. Other Business

- Council suggested moving the September work session to Tuesday, September 15 at 4:30pm if the Mayor can attend. Staff will verify and send out an official meeting notice if the meeting is rescheduled.

15. Comments from attendees.

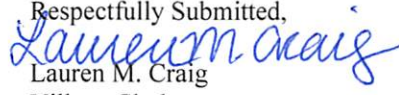
- Cav Peterson from the Sandhills Woman's Exchange noted they received a bid for improvements to the building and she asked if the Council would consider helping with funds for these improvements.
- John Root shared that Jack Farrell has done a lot of work on the historic mobile app and he recalled when a survey was done on the Village and noted that people do not have a full

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understanding on Pinehurst's history. He encouraged Council to push this project along. He also asked about the wayfinding signs and noted several bad locations of the current signs.

16. Motion to Adjourn.

Councilmember Strickland moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Campbell and carried unanimously. The Regular Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk