



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF JULY 25, 2023
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday July 25, 2023, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Mr. Jeff Morgan, Councilmember
Ms. Lydia Boesch, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk

And approximately 17 attendees, including 7 staff and 1 press.

1. Call to Order.

Mayor Strickland called the Village Council meeting to order. Mayor Strickland announced Councilmember Jane Hogeman passed away on July 19th and while the family has requested privacy during this time, they also want everyone to know that they have appreciated everyone's support.

2. Invocation by Hugh Tudor-Foley and Pledge of Allegiance led by Mayor John Strickland.

Reverend Hugh Tudor-Foley provided a few comments about Councilmember Hogeman during his invocation at the request of her family.

3. Reports:

Village Manager

- Mr. Jeff Sanborn, Village Manager, reported the Planning Department positions are now all filled. He announced the Village of Pinehurst has received notification for the 30th consecutive year, the Village has been awarded the GFOA Certificate of Achievement for excellence in financial reporting, which is the highest form of recognition in government accounting and financial reporting. He stated its attainment represents a significant accomplishment by a government and its management, especially of its finance staff.

Village Council

- Mayor Strickland reported on the 13th of July he attended the Sandhills Metropolitan Planning Organization meeting with Jeff Sanborn and Mayor Pro Tem Pizzella. He stated that on the 17th of July he attended the dedication of two hangers at the Moore County Airport, one dedicated to Barry Lerman, who is a resident of Pinehurst and was a Vice Chair of the County Aviation Board. He

noted Mr. Lerman passed unexpectedly a little over a year ago. He noted the other hanger was dedicated to Ron Manis, the longtime General Manager of the airport, who will be retiring as the General Manager. Mayor Strickland reported he and other Councilmembers toured the proposed library sites that were presented at the previous work session.

- Mayor Pro Tem Pizzella thanked the finance staff for their work and congratulated the IT department for their work in geospatial technology. He stated the Beautification Committee has announced its three winners of the Warren H. Manning award. He noted signs will be placed at the homes to notate their winning; 60 Magnolia Road, 15 Carolina Vista, and 55 Laurel Road were the winners. He further congratulated Pinehurst No. 6 on their successful hosting of the U.S. Adaptive Open.
- Councilmember Boesch reported she toured the library sites as well and thanked the staff in finance for their diligence and good work. She stated this Thursday will be the Shop late till Eight event in the Village and encouraged the residents to shop in the Village and grab a bite to eat. She stated this week is the start of U.S. kids golf in Moore County and the parade will be on August 1st, representing all the nations here.
- Councilmember Morgan reported he did tour the library sites prior to the other council members and thanked the finance staff for the great work they do.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Approval of Village Council Meeting Minutes
 - July 11, 2023, Council Regular Meeting
 - July 11, 2023, Council Work Session
 - July 11, 2023, Council Closed Session
- B. FY2023 Bi-Annual Public Safety Reports
 - FY2023 Bi-Annual Fire Report
 - Bi-Annual Police Report

End of Consent Agenda.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Boesch, Council unanimously approved the Consent agenda by a vote of 4-0.

5. Discuss and Consider Resolution #23-30 Appointment to the Pinehurst Neighborhood Advisory Committee (Julia Kane – Old Town East).

Jeff Sanborn, Village Manager, reported the Village of Pinehurst officially reorganized the Neighborhood Advisory Committee in April 2023, which created a need to fill a vacancy to represent the Old Town East area. He stated interviews of candidates occurred during the month of June and staff is seeking Council's consideration of Ms. Julia Kane to serve at this representative, for a term of two (2) years.

Mr. Sanborn introduced Ms. Kane to Council and Councilmembers thanked her for her willingness to serve as a representative of her neighborhood. Council proceeded with a vote.

Upon a motion by Councilmember Boesch, seconded by Councilmember Morgan, Council unanimously approved Resolution 23-30, appointment of Julia Kane as a representative of the Old Town East area on the Pinehurst Neighborhood Advisory Committee for a two-year term, by a vote of 4-0.

6. **Discuss and Consider Resolution #23-32 Appointment to the Pinehurst Neighborhood Advisory Committee (Anne Bourne – West Lake Pinehurst).**

Jeff Sanborn, Village Manager, reported candidates were interviewed by the committee for the West Lake Pinehurst neighborhood, and the committee is requesting Council consider Anne Bourne as the appointment for representative for the West Lake Pinehurst neighborhood. He stated interviews of candidates occurred during the month of July and staff is requesting Council approve Ms. Bourne for a term of two (2) years.

Mr. Sanborn introduced Ms. Bourne to Council members. Council thanked Ms. Bourne for her willingness to serve and proceeded with a vote.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Resolution 23-32, appointment of Anne Bourne as a representative of the West Lake Pinehurst area on the Pinehurst Neighborhood Advisory Committee for a two-year term, by a vote of 4-0.

7. **Discuss and Consider Resolution #23-33 Appointment to the Pinehurst Neighborhood Advisory Committee (Fiona Fuller – Clarendon Gardens).**

Jeff Sanborn, Village Manager, reported candidates were interviewed by the committee for the Clarendon Gardens neighborhood, and the committee is requesting Council consider Fiona Fuller as the appointment for representative for the Clarendon Gardens neighborhood. He stated interviews of candidates occurred during the month of July and staff is requesting Council approve Ms. Fuller for a term of two (2) years.

Mr. Sanborn introduced Ms. Fuller to Council members. Council thanked Ms. Fuller for her willingness to serve and proceeded with a vote.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Resolution 23-33, appointment of Fiona Fuller as a representative of the Clarendon Gardens area on the Pinehurst Neighborhood Advisory Committee for a two-year term, by a vote of 4-0.

8. **Discuss and Consider Resolution #23-34 Appointment to the Pinehurst Neighborhood Advisory Committee (Caroll Brammer – East Lake Pinehurst).**

Jeff Sanborn, Village Manager, reported candidates were interviewed by the committee for the East Lake Pinehurst neighborhood, and the committee is requesting Council consider Caroll Brammer as the appointment for representative for the East Lake Pinehurst neighborhood. He stated interviews of candidates occurred during the month of July and staff is requesting Council approve Ms. Brammer for a term of two (2) years.

Mr. Sanborn introduced Ms. Brammer to Council members. Council thanked Ms. Brammer for her willingness to serve and proceeded with a vote.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Jeff Morgan, Council unanimously approved Resolution 23-34, appointment of Caroll Brammer as a representative of the East Lake Pinehurst area on the Pinehurst Neighborhood Advisory Committee for a two-year term, by a vote of 4-0.

9. **Discuss and Consider Resolution #23-35 Appointment to the Pinehurst Neighborhood Advisory Committee (Michael Ethridge - Monticello).**

Jeff Sanborn, Village Manager, reported candidates were interviewed by the committee for the Monticello neighborhood, and the committee is requesting Council consider Michael Ethridge as the appointment for representative for the Monticello neighborhood. He stated interviews of candidates occurred during the month of July and staff is requesting Council approve Mr. Ethridge for a term of two (2) years.

Mr. Sanborn introduced Mr. Ethridge to Council members. Council thanked Mr. Ethridge for his willingness to serve and proceeded with a vote.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Resolution 23-35, appointment of Michael Ethridge as a representative of the Monticello area on the Pinehurst Neighborhood Advisory Committee for a two-year term, by a vote of 4-0.

10. Discuss and Consider Resolution #23-36 Appointment to the Pinehurst Neighborhood Advisory Committee (Kimberly Davis – Pinehurst No. 7).

Jeff Sanborn, Village Manager, reported candidates were interviewed by the committee for the Pinehurst No. 7 neighborhood, and the committee is requesting Council consider Kimberly Davis as the appointment for representative for the Pinehurst No. 7 neighborhood. He stated interviews of candidates occurred during the month of July and staff is requesting Council approve Ms. Davis for a term of two (2) years.

Mr. Sanborn introduced Ms. Davis to Council members. Council thanked Ms. Davis for her willingness to serve and proceeded with a vote.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Boesch, Council unanimously approved Resolution 23-36, appointment of Kimberly Davis as a representative of the Pinehurst No. 7 area on the Pinehurst Neighborhood Advisory Committee for a two-year term, by a vote of 4-0.

11. Discuss and Consider Ordinance #23-18 Amending the FY2024 Budget for Reappropriations from FY2023.

Dana Van Nostrand, Finance Director, reported the Village had various projects and purchases underway that were budgeted in FY2023, but not complete as of June 30, 2023. She stated the unexpended funds from FY2023 need to be carried over to the next fiscal year. She noted per NCGS, the appropriations for these projects lapse at the close of the fiscal year and the funds are added to the Village's fund balance. She reported funds to complete these projects must be reappropriated in the current fiscal year since they were not included in the FY2024 budget that was initially adopted on June 13, 2023. She noted Ordinance #23-18 presents the budget amendment required to amend the FY2024 General Fund Budget for these projects.

Ms. Van Nostrand reported several departments (Police, Fire, Recreation, and Library & Archives) receive donations or other funds from external parties that have use restrictions. She stated the unspent balance of these funds, including new donations received during FY 2023, need to be rolled forward to comply with the restrictions. She noted the glass recycling grant received in FY 2023 also had a remaining balance of \$2,644 to be spent on promotional materials, including Village matching funds. She stated these funds will be spent in July and covered by \$2,203 of grant funds.

Ms. Van Nostrand reported despite placing orders for vehicles and equipment early in the fiscal year, some items were not received by June 30 due to supply chain delays. She stated the six Police vehicles budgeted in FY 2023 were all received within the fiscal year however some were not received in time to complete the upfit work by June 30. She noted the garbage truck ordered in July 2022 was received in July 2023, requiring the funds to be reappropriated in FY 2024 to cover the purchase. She stated various uniform and small equipment items (goods and supplies) for the Police and Fire departments are also delayed.

Ms. Van Nostrand reported there were multiple construction and repair projects in progress at the turn of the fiscal year, including the Village Hall exterior staircase enclosure, installation of electrical and landscaping to

complete the new storage building behind the Fire station, and repairs to barns at the Harness Track. She stated these projects will be completed in FY 2024.

Ms. Van Nostrand reported the FY 2023 appropriations for downtown streetscape improvements, stormwater and intersection enhancements, and pedestrian facilities projects, totaling nearly \$1.5 million, were not fully expended in FY 2023. She stated plans for these funds were in progress during FY 2023 so work will ramp up in FY 2024. She noted management requests to reappropriate \$25 thousand of the unspent balance of \$282 thousand from the downtown stormwater and intersection enhancement funds to perform the land survey and due diligence for the 19-acre property on Murdocksville Road that is being considered for the public services relocation. She stated this potential land acquisition was not considered in the FY 2024 budget however, the \$282 thousand was the remaining balance from the FY 2023 original appropriation for public services land acquisition that was amended in ordinance #23-07.

Ms. Van Nostrand reported the synthetic turf field at Cannon Park was completed but one element of the project, the Genius system, which monitors field conditions and collects data on usage and maintenance, will be installed this fall. She stated the turf field project came in under budget by \$195 thousand (after accounting for the Genius system roll forward). She noted the Recreation department is requesting a reappropriation of \$25 thousand from these savings for irrigation repairs at Cannon Park which are needed but were not anticipated in the FY 2024 budget.

Ms. Van Nostrand reported that as of June 30, 2023, there were also several professional services and consulting projects underway that will be completed in FY 2024. She stated these include phase 1 of the stormwater management plan, the emergency action plan for ponds 1 and 2, the small area plans, the Parks & Recreation master plan, and consulting services for 3 the Accela system and Exchange server IT projects. She noted the reappropriation also includes \$200 thousand for the Pinehurst Development Ordinance (PDO) rewrite which was originally appropriated in FY 2022 and rolled forward to FY 2023. She stated the PDO rewrite work was dependent on the completion of the small area plans. She noted management anticipates the professional services for this work will be procured in FY 2024.

Ms. Van Nostrand reported the significant dollars requested for the Streets & Grounds department fund capital investments that support Council's strategic objectives to enhance the appearance of public spaces, maintain high quality streets, and manage stormwater systems. She stated the total reappropriation of nearly \$2 million will be funded from fund balance, except for the \$2 thousand of glass recycling grant funds. She noted this is \$503 thousand more than last year's reappropriation from FY 2022 to FY 2023 of \$1.4 million, primarily due to the large reappropriation for the stormwater, intersection enhancements, and pedestrian facilities projects this year. She stated of the total reappropriation, \$445 thousand was rolled over from FY 2022 to FY 2023 and the full amount is being rolled over again to FY 2024 (\$245 thousand for pedestrian facilities and \$200 thousand for the PDO rewrite).

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Ordinance #23-18, amending the FY2024 Budget for Reappropriations from FY2023, by a vote of 4-0.

12. Discuss and Consider Appointments to the SAMPO Formation Committee.

Village Manager Jeff Sanborn reported this item is discuss the recommendation of a Councilmember to be appointed to the SAMPO, Sandhills Area Metropolitan Planning Organization, Formation Committee as voting representative, and the choice of one to serve as an alternate. He stated this is necessary to move the process forward of forming the organization. He noted Mayor John Strickland and Mayor Pro Tem Pizzella have been attending the meetings as representatives of the Village up to this point.

Council's desire was for Mayor Strickland and Mayor Pro Tem Pizzella to continue as the voting representative and voting alternates.

Upon a motion by Councilmember Jeff Morgan, seconded by Councilmember Lydia Boesch, Council unanimously approved Mayor John Strickland to serve as the Village of Pinehurst voting representative on the SAMPO formation committee and Mayor Pro Tem Patrick Pizzella as the alternate voting representative, by a vote of 4-0.

13. Other Business

Mayor Pro Tem Pizzella shared some data from the Fire and Police Department Public Safety Reports with the residents. The difference between a citation and an incident was discussed as being a citation is an action taken by an officer and an incident is an event that occurs, which could end in a citation or any other enforcement or non-enforcement action. Also discussed were the number of noise complaints for the calendar year 2023 to date.

14. Comments from Attendees.

- Frank Pacifico, Pinehurst resident, addressed Council members about the conditions of the walking trails in Rassie Wicker Park.

15. Motion to Adjourn

Upon a motion Mayor Pro Tem Pizzella, seconded by Councilmember Boesch, Council unanimously approved to adjourn the regular meeting by a vote of 4-0 at 5:40 p.m.

Respectfully Submitted,



Kelly Chance,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement