



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF JULY 25, 2017
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Reports:
 - Manager
 - Council
4. Presentation of a resolution honoring John Gaida for his work on the Pinehurst Community Watch.
5. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Budget Amendments Report
- B. Public Safety Reports.
 - Police Department
 - Fire Department
- C. Approval of Draft Village Council Meeting Minutes.
 - May 23 Regular Meeting
 - June 13 Work Session
 - June 27 Regular Meeting

End of Consent Agenda.

6. Consider a resolution appointing Fred Engelfried as the Chairman of the Board of Adjustment.
7. Discuss the "Brunch Bill" and consider an ordinance allowing the sale of alcoholic beverages before noon on Sunday at licensed premises.
8. Consider a budget amendment reappropriating funds from FY 2017 to FY 2018.
9. Manager's quarterly transportation report for the Village of Pinehurst.
10. Discuss the Community Center.
11. Discuss an ordinance or other action to suspend enforcement of the "prohibition on Banks, Credit Unions, financial services and professional services on the first floor in the village center and the provisions for non-conforming uses after being vacated for a period of time" in the Pinehurst Development Ordinance.

12. Discuss and consider awarding the contract for road resurfacing.
13. Other Business.
14. Comments from Attendees.
15. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

7/10/2017

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

□ Budget Amendments Report

**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD MAY 16 - JUNE 30, 2017**

Under Village of Pinehurst Ordinance #16-09, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2017 Budget. The Budget Officer may **not** transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-20-420-7100	S&G - Capital Outlay Land	\$ 5,000		6/21/2017
	10-20-420-5300	S&G - Contracted Services		\$ 5,000	
		<i>(Transfer funds from Streets and Grounds Contracted Services to Capital Outlay Land to cover street patching costs related to McIntyre Road streetscape project.)</i>			
2	10-00-960-7430	Fleet - Capital Outlay IT Equipment Charges		\$ 100	06/21/17
	10-00-970-7430	B&G - Capital Outlay IT Equipment Charges		\$ 100	
	10-00-220-7430	Administration - Capital Outlay IT Equipment Charges	\$ 200		
		<i>(Correction to Budget Amendment #359 which caused the Fleet and B&G departmental budgets to be out of balance.)</i>			



**PUBLIC SAFETY REPORTS.
ADDITIONAL AGENDA DETAILS:**

Police Department
Fire Department

FROM:

Lauren Craig

DATE OF MEMO:

6/19/2017

MEMO DETAILS:

Attached are the monthly public safety reports.

ATTACHMENTS:

Description

- ☐ PD June 2017
- ☐ FD June 2017

Incident IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

June 2017 - June 2016

Part I Offenses	June 2016	June 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Murder	0	0	0	0%	1	0	-1	-100%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	2	2	-	0	2	2	-
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	2	2	-	0	2	2	-
Assault	1	2	1	100%	1	4	3	300%
Violent Total:	1	4	3	300%	2	6	4	200%
Burglary	0	0	0	0%	0	1	1	-
Residential	0	0	0	0%	0	1	1	-
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	11	9	-2	-18%	37	45	8	22%
Auto Theft	0	0	0	0%	0	1	1	-
Arson	0	0	0	0%	0	0	0	0%
Property Total:	11	9	-2	-18%	37	47	10	27%
Part I Total:	12	13	1	8%	39	53	14	36%

Part II Offenses	June 2016	June 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Drug	0	58	58	-	78	163	85	109%
Assault Simple	0	0	0	0%	4	3	-1	-25%
Forgery/Counterfeit	0	0	0	0%	2	1	-1	-50%
Fraud	3	4	1	33%	14	19	5	36%
Embezzlement	0	1	1	-	0	2	2	-
Stolen Property	1	1	0	0%	3	5	2	67%
Vandalism	2	2	0	0%	20	6	-14	-70%
Weapons	0	3	3	-	1	10	9	900%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	0	0	0	0%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	2	2	-	1	3	2	200%
D.W.I.	2	5	3	150%	4	12	8	200%
Liquor Law Violation	1	2	1	100%	3	8	5	167%
Disorderly Conduct	1	1	0	0%	3	2	-1	-33%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	22	53	31	141%	100	129	29	29%
Part II Total:	32	132	100	312%	233	363	130	56%
Incident Total:	44	145	101	230%	272	416	144	53%

Arrest IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

June 2017 - June 2016

Part I Offenses	June 2016	June 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	0	0	0	0%	0	1	1	-
Violent Total:	0	0	0	0%	0	1	1	-
Burglary	0	0	0	0%	0	1	1	-
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	1	1	0	0%	9	16	7	78%
Auto Theft	0	0	0	0%	0	1	1	-
Arson	0	0	0	0%	0	0	0	0%
Property Total:	1	1	0	0%	9	18	9	100%
Part I Total:	1	1	0	0%	9	19	10	111%

Part II Offenses	June 2016	June 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Drug	8	28	20	250%	90	134	44	49%
Assault Simple	0	2	2	-	10	6	-4	-40%
Forgery/Counterfeit	0	0	0	0%	2	1	-1	-50%
Fraud	0	0	0	0%	0	3	3	-
Embezzlement	0	0	0	0%	0	1	1	-
Stolen Property	2	0	-2	-100%	6	5	-1	-17%
Vandalism	1	0	-1	-100%	3	3	0	0%
Weapons	1	3	2	200%	6	11	5	83%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	1	0	-1	-100%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	2	2	-	0	5	5	-
D.W.I.	8	5	-3	-38%	42	37	-5	-12%
Liquor Law Violation	1	3	2	200%	9	8	-1	-11%
Disorderly Conduct	0	1	1	-	2	4	2	100%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	1	0	-1	-100%
All Other Offenses	26	34	8	31%	159	169	10	6%
Part II Total:	47	78	31	66%	331	387	56	17%
Arrest Total:	48	79	31	65%	340	406	66	19%



HISTORY, CHARM, AND SOUTHERN HOSPITALITY

SUMMARY FOR THE MONTH OF JUNE 2017

SUMMARY OF INCIDENT CALLS

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INCIDENT					
Fire	7	42	2	19	121%
Overpressure Rupture, Explosion, Overheat - no fire	1	3	0	3	0%
Rescue & EMS Incidents	41	246	28	186	32%
Hazardous Conditions - no fire	14	84	14	87	-3%
Service Call	27	148	16	102	45%
Good Intent Call	32	161	26	115	40%
False Alarm & False Call	21	130	37	144	-10%
Severe Weather & Natural Disaster	0	8	0	5	60%
Special Incident Type	0	0	0	1	-100%
TOTAL INCIDENTS	143	822	123	662	24%

SUMMARY OF INSPECTION

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INSPECTIONS					
Residential	8	52	14	105	-50%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	0	0	0	0%
Commercial	49	108	13	14	671%
Plan Review/Site Inspections	4	13	2	9	44%
Reinspection	17	53	0	10	430%
Occupancy Certificates	0	0	0	0	0%
TOTAL INSPECTIONS	78	226	29	138	64%
Violations Found:	82	159	30	30	N/A
YTD Violations to be Corrected:		122		0	
YTD Violations Corrected:		98		0	
Correction Percentage:		80%		0%	

July 7, 2017

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinchurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org



**APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.
ADDITIONAL AGENDA DETAILS:**

May 23 Regular Meeting
June 13 Work Session
June 27 Regular Meeting

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

7/19/2017

MEMO DETAILS:

See attachments for draft minutes.

ATTACHMENTS:

Description

- ☐ 05-23 Regular Meeting Minutes
- ☐ 06-13 Work Session Minutes
- ☐ 06-27 Regular Meeting Minutes

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
MAY 23, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, May 23, 2017 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

Unexcused absence: Mr. Clark Campbell, Councilmember

And approximately 49 attendees, including 12 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance.

Dr. Matt Stillman of Trinity Fellowship led the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. Reports.

Manager

- None.

Council

- Councilmember Bouldry noted he attended the annual Citizens on Patrol Awards Dinner and shared information about the volunteers' accomplishments.
- Mayor Fiorillo said she attended the awards and recognition dinner for the Police Department the following night.
- Mayor Fiorillo said she asked the Village Manager to research the NC General Statutes regarding how to handle Council absences. Mr. Sanborn said the statutes indicate that when any member of the governing body is not in attendance, the other members should vote on whether it is an excused or unexcused absence. He said if governing body votes that the absence is not excused, the absent member's vote should be counted in the affirmative. Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council unanimously approved that Councilmember Clark Campbell's absence is not excused and therefore every vote will be counted in the affirmative by a vote of 4-0.

4. Recognition of Fire Department staff for CPR Saves.

Fire Chief Carlton Cole explained the Pinehurst Fire Department was involved with two incidents that resulted in successfully reviving patients through Cardio-Pulmonary Resuscitation (CPR). The Village Council recognized the team members involved with each incident and presented them with certificate of commendation.

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VILLAGE COUNCIL REGULAR MEETING
MAY 23, 2017**

5. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a reappointment to the Planning and Zoning Board and the Board of Adjustment (Larsen).
- B. Budget Amendments Report
- C. Public Safety Reports.
 - Police Department
 - Fire Department
- D. Approval of Draft Village Council Meeting Minutes.
 - April 11 Work Session
 - April 13 Special Meeting
 - April 25 Regular Meeting

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 5-0.

6. Motion to Recess Regular Meeting and Enter Into a Public Hearing.

Upon a motion by Councilmember Bouldry seconded by Councilmember Berggren, Council approved to recess the regular meeting and enter into a public hearing by a vote of 5-0.

7. Public Hearing No. 1

The purpose of this public hearing is to discuss the proposed Fiscal Year 2018 Budget for the Village of Pinehurst.

Assistant Village Manager Natalie Hawkins introduced the Annual Budget Public Hearing. She explained the four areas of focus for the upcoming fiscal year and that the Strategic Operating Plan includes 12 Initiative Action Plans at a cost of \$1.3 million. She covered other significant items included in the FY 2018 budget including capital items. Ms. Hawkins explained staff posted this topic on Open Village Hall for feedback. The topic received 30 comments and staff shared these full results with the Village Council.

Public Comments:

- John Strickland said he appreciates the hard work that goes into this comprehensive document. He noted past discussion regarding the community center partnering with Southern Pines and Aberdeen or the YMCA and he encouraged continuing this. He also suggested to look at the long term budget and pressures that will come along with the community center in the future. He asked for clarification if this would be combined or a separate entity from the cultural center that has also been discussed. Mayor Fiorillo explained the efforts made with the YMCA and other discussions held with the three towns. She also said the maintenance is built into the five year budget including the maintenance, staffing, and other needs. The Mayor also confirmed that a cultural center is not being combined into the community center. Councilmember Bouldry explained his conversations with Audrey Moriarty regarding a cultural center. Councilmember Cashion suggested partnering with the three towns and the college for the cultural center.
- Judy Davis asked about the \$30,000 for pedestrian connectivity that remains in the budget. Said suggested to use this money for something similar such as sidewalks and roads. She also

**MINUTES OF
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MAY 23, 2017**

suggested to have the Community Center reviewed again to include community interest in supporting it and the location options.

- John Taylor said the staff did a nice job on this budget. Said almost 2% of the budget is going towards the plan for the Community Center and he asked if this is for certain going forward. The Mayor noted this has been a major project on the radar for about 10 years. Mr. Taylor asked what other actions would need to be taken by Council to make the community center actually happen. He also asked if there are any zoning issues.

8. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.

Upon a motion by Councilmember Cashion seconded by Councilmember Bouldry, Council approved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.

Mayor Fiorillo explained Council will take a vote on the proposed budget at the June 13 work session.

9. Consider a Request from Community Presbyterian Church for the Rezoning of +/- 4.25 Acres from R-10 Residential and R-20 Residential to R-10 Residential - Conditional District

Kevin Reed, Director of Planning and Inspections explained the Village Council, at its April 25, 2017 meeting, conducted a duly advertised public hearing on a rezoning request submitted by Community Presbyterian Church and it continued its discussion at the May 9 work session. Council held a discussion about the revised site plans and revised ordinance for consideration.

John Hoffman suggested changes to condition #8 in the ordinance and to add wording regarding the maintenance of the landscaping that will be added. He also quoted from the PDO regarding special requirements and said condition 4 should be removed from the ordinance in its entirety.

Upon a motion by Councilmember Berggren, seconded by Councilmember Cashion, Council unanimously approved Ordinance 17-05 amending the Official Pinehurst Zoning Map as it pertains to the rezoning of 105 Everette Road, 110 Everette Road, 125 Everette Road, and 35 Kelly Road and approval of the general concept plan and that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated April 20, 2017 from Kevin Reed, Director of Planning and Inspections by a vote of 5-0.

10. Q3 Update on the Status of the FY 2017 Strategic Operating Plan Implementation.

Assistant Village Manager Natalie Hawkins presented the Q3 update on the status of the implementation of the FY 2017 Strategic Operating Plan (SOP) Initiative Action Plans (IAPs). Ms. Hawkins explained the majority of Initiative Action Plans were on schedule at March 31st but in some instances, circumstances such as inadequate staff capacity or slow response times from outside parties have prevented staff from implementing the FY 2017 Initiative Action Plans as originally planned, which may result in the Village not completing them in FY 2017.

11. Consider a contract for Legal Services for FY 2018.

John Frye, Financial Services Director, explained the proposed contract for legal services with Van Camp, Meachum, & Newman, PLLC for FY 2018 is ready for Council's consideration. He said the functional terms are unchanged from the previous year. The contract calls for a 2% cost increase and the hourly rate for Michael Newman remains at \$350 per hour which is the same as the previous year. Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council unanimously authorized the Mayor or her designee to execute the contract with Van Camp, Meachum, & Newman, PLLC for FY 2018 by a vote of 5-0.

12. Consider a land exchange between Village of Pinehurst and Mr. Frank Maser.

Assistant Village Manager Jeff Batton explained the Village would exchange .60 acres of land it owns behind 45 Community Road (map attached) for 5.88 acres of land owned by Mr. Maser in the vicinity of Bretton Woods and Colonial Pines Townhomes, addressed as 2402 Wentworth Circle.

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MAY 23, 2017**

Jack Farrell held a discussion with Council on behalf of the Bretton Woods HOA regarding the history of the property being considered and the suggestion for the Village to take over the roads in Bretton Woods and to bring the roads up to a reasonable standard. Council determined to discuss this further at their next work session.

13. Consider a resolution opposing Senate Bill 126 and House Bill 522 regarding a proposed modification to the sales tax distribution.

John Frye, Financial Services Director, explained staff has drafted a resolution opposing Senate Bill 126 and House Bill 522 regarding the proposed change in annual distribution of sales and use taxes levied by the State of North Carolina should Council be interested in adopting this. Mr. Frye explained what these proposed changes could do to the Village of Pinehurst. Upon a motion by Councilmember Berggren, seconded by Councilmember Bouldry, Council unanimously authorized the Mayor or her designee to execute the contract Resolution 17-15 opposing Senate Bill 126 and House Bill 522 regarding the proposed change in annual distribution of sales and use taxes levied by the State of North Carolina by a vote of 5-0. Mr. Frye explained another bill being proposed, House Bill 900.

14. Other Business.

- Mayor Fiorillo explained that on May 9 revisions to the Village Manager's contract were discussed in closed session and they now need to make a motion in public to execute the new contract. Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren Council unanimously approved the contract agreed upon at the May 9 Council Meeting for the Village Manager by a vote of 5-0.

15. Comments from Attendees.

- John Taylor requested that the Council consider the action they took at the beginning of the meeting and he held a discussion with Council regarding this guidance found in the North Carolina General Statutes.
- Judy Davis asked about the Senate and House Bills and if the Village is going to encourage citizens to hold a letter writing campaign.
- Sylvia Brown said this land swap is a wonderful opportunity for Bretton Woods and the road situation is also very important and she asked Council to consider the roads as well.

16. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Bouldry and carried unanimously. The Regular Meeting adjourned at 6:05 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
JUNE 13, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Work Session at 4:30 p.m., Tuesday, June 13, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 21 attendees, including 11 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Consider an ordinance adopting the FY 2018 budget for the Village of Pinehurst.

John Frye, Financial Services Director, gave a background on the budget review process and explained Budget Ordinance #17-07 adopting the Village of Pinehurst FY 2018 Budget is ready for Council approval. He said this ordinance is based on the budget that was presented by the Village Manager on May 9 and no changes have been made to the budgeted amounts since that time. Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council unanimously approved Ordinance #17-07 adopting the FY 2017 Budget for the Village of Pinehurst by a vote of 5-0.

3. Discuss the Pinehurst Appearance Committee and subcommittee roles and responsibilities.

Councilmember Bouldry explained the Pinehurst Appearance Committee (PAC) was established in 2016 and is requesting a few changes for Council to consider. Chairman, Bert Higgins, explained the PAC is coming with the request to change the mission of the Advisory subcommittee to a more broad definition to provide expert technical advice on issues, ordinances, plans, proposals, and public projects on an as needed basis. Upon discussion, Council determined to think about this request and discuss it further at the next Village Council meeting.

4. Discussion on Draft Pinehurst Historic District Guidelines and potential revisions to the historic district boundaries.

Kevin Reed, Director of Planning and Inspections, explained that at the May 9 Village Council work session, staff was directed to gather more information on potentially dividing the existing historic district into multiple districts. Mr. Jim Lewis explained the history of when the district was formed and he explained the process to divide the district into three distinct areas. Mr. Lewis explained he is seeking for Council to authorize the ability to retain a consultant for this project. Mr. Lewis noted the committee deleted the references to neighborhoods from the proposed guidelines and asked to approve the new guidelines with expectation of getting the district split next. Council held a discussion about the boundaries of the district.

Upon discussion, Council determined to authorize a consultant to evaluate the Village of Pinehurst historic district and the possibility of creating multiple district which would then provide the recommendation to the Council. Mayor Fiorillo said there has not been enough opportunity for the public to weigh in on the proposed guidelines and she wishes to hold a public hearing in September for this. Mayor Fiorillo also noted “must” and “should” information in the proposed guidelines would

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JUNE 13, 2017**

need to be clearly explained at every HPC meeting. Council also asked for a printed copy of the new guidelines to review.

5. Discuss the plans for the Land Use Planning Group meeting on July 19.

Natalie Hawkins gave a summary for the land use planning group meeting and efforts. She explained staff will be meeting with Roger Walden, the facilitator, on Thursday to discuss the way forward to conduct the land use planning group meeting in July. Ms. Hawkins said staff will be sure to distribute materials and agendas in advance to the group. Ms. Hawkins also explained plans to review several other key land use plans of other municipalities and efforts by the IT Department with parcel data in GIS. Council agreed to decide on the participants for the group by the end of this week.

6. Discuss location of the proposed Community Center.

Manager Jeff Sanborn gave a history about the Community Center study and the proposed locations of Rassie Wicker, Cannon Park, and next to the Police Department. Mr. Sanborn explained several location options. Jeff Batton and Mark Wagner reviewed the location options with the Village Council. Council said it would be helpful to look at the individual maps in detail and have staff help with the advantages and disadvantages of each option. Councilmember Berggren said she wishes to review what we intend to put in the community center, what we are doing, where, for what age groups, staffing requirements before proceeding.

7. Other Business

- a. None.

8. Review the preliminary list of items for the 6/27 Regular Meeting agenda.

Village Manager Jeff Sanborn submitted the following list of items for the June 27 Regular Meeting.

1. Consent Agenda: Approval of Draft Village Council Meeting Minutes
2. Consent Agenda: Public Safety Reports
3. Consent Agenda: Consider a resolution of appreciation honoring John Gaida for his service on the Pinehurst Community Watch.
4. Consent Agenda: Consider a resolution of appreciation honoring Carol Henry for her service on the BOA and P&Z.
5. Consider a resolution appointing Leo Santowasso as the new Chairperson for the Planning and Zoning Board.
6. Public Hearing: The purpose of the public hearing is to consider Official Text Amendments to the Pinehurst Development Ordinance. Specifically, Section 8.6, SR-2(4), "Dwelling, Townhouse/Cluster Dwellings", Section 8.6, SR-3(1), "Dwelling, Multi-Family"; and, Section 10.2, "Definitions". These amendments would require a minimum of 1,500 heated square feet for townhouse/cluster dwellings and multi-family dwellings; and, add a definition for "Heated Square Footage". The applicant is John E. Farrell.
7. Consider authorizing the Mayor or her designee to execute a contract for the concession stand at Cannon Park.
8. Consider a land swap between the Village of Pinehurst and Frank Maser.

9. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Work Session. The motion was seconded by Councilmember Bouldry and carried unanimously. The Work Session adjourned at 6:00 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JUNE 27, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, June 27, 2017 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeff Batton, Assistant Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 20 attendees, including 4 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance.

John Kinyon of Redeemer Church led the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. Reports.

Manager

- No reports.

Council

- No report.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a resolution of appreciation honoring John Gaida for his service on the Pinehurst Community Watch.
- B. Public Safety Reports.
 - Police Department
 - Fire Department
- C. Approval of Draft Village Council Meeting Minutes.
 - May 9 Work Session
 - May 9 Closed Session
 - May 15 Budget Work Session
 - May 23 Regular Meeting
- D. Consider a budget amendment to reclassify expenditure.

End of Consent Agenda.

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JUNE 27, 2017**

Councilmember Cashion made a motion to approve the Consent Agenda. It was seconded by Councilmember Bouldry. Prior to taking a vote, Councilmember Campbell commented he would like to remove the May 23 Regular Meeting Minutes from the Consent Agenda to be approved at a later date.

Upon a motion by Councilmember Cashion, seconded by Councilmember Bouldry, Council unanimously approved the Consent Agenda with the May 23 Regular Meeting Minutes removed from the list of items by a vote of 5-0.

5. Consider appointing Leo Santowasso as the new Chairperson for the Planning and Zoning Board.

Council discussed the opportunity to appoint Leo Santowasso as the new Chairperson of the Planning and Zoning Board. Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren, Council approved Resolution 17-17 approving Leo Santowasso as the new Chairman for the Planning and Zoning Board by a vote of 5-0.

6. Motion to Recess Regular Meeting and Enter Into a Public Hearing.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council approved to recess the regular meeting and enter into a public hearing by a vote of 5-0.

7. Public Hearing No. 1

The purpose of the public hearing is to consider Official Text Amendments to the Pinehurst Development Ordinance. Specifically, Section 8.6, SR-2(4), "Dwelling, Townhouse/Cluster Dwellings", Section 8.6, SR-3(1), "Dwelling, Multi-Family"; and, Section 10.2, "Definitions". These amendments would require a minimum of 1,500 heated square feet for townhouse/cluster dwellings and multi-family dwellings; and, add a definition for "Heated Square Footage". The applicant is John E. Farrell.

Principal Planner Bruce Gould explained the purpose of the public hearing is to consider Official Text Amendments to the Pinehurst Development Ordinance. Specifically, Section 8.6, SR-2(4), "Dwelling, Townhouse/Cluster Dwellings", Section 8.6, SR-3(1), "Dwelling, Multi-Family"; and, Section 10.2, "Definitions". These amendments would require a minimum of 1,500 heated square feet for townhouse/cluster dwellings and multi-family dwellings; and, add a definition for "Heated Square Footage". Mr. Gould explained the P&Z Board recommended a modified definition of heated square feet from what the applicant submitted be applied to single family homes and also be added to townhouse, cluster dwelling and multi-family dwellings. He shared the new definition reads as follows: "Heated square feet of a dwelling unit is space that is intended for occupancy that is heated by a conventional heating system or systems that are permanently installed." The Planning and Zoning Board also asked that the Village Council initiate them to study the issue of requiring a minimum size of 1,500 square feet heated or unheated for all dwellings in the village. Council held a discussion about the request.

The applicant John Farrell said his intention has nothing to do with reducing the size of dwelling units. He said the purpose is to bring clarity, consistency, and comparability to the requirements in the PDO for measuring dwelling units. He said heated square footage is used as the recognized way to specify the size of a dwelling unit and therefore adding the term heated square feet reinforces the fact that all calculations will be treated the same.

Public Comments:

- Dave Leonard commented that heated square footage that is not finished is not included in the calculation according to his realtor.

8. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.

**MINUTES OF
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Upon a motion by Councilmember Campbell, seconded by Councilmember Bouldry, Council approved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.

9. Consider an ordinance amending the Pinehurst Development Ordinance Section 8.6, SR-2(4), "Dwelling, Townhouse/Cluster Dwellings", Section 8.6, SR-3(1), "Dwelling, Multi-Family"; and, Section 10.2, "Definitions".

Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren, Council approved Ordinance 17-09 amending the Pinehurst Development Ordinance to require a minimum of 1,500 heated square feet for townhouse/cluster dwellings and multi-family dwellings; and add a definition for "Heated Square Footage" and that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated June 22, 2017 from Bruce Gould, Principal Planner. The motion was approved by a vote of 5-0. Council suggested for the Planning and Zoning Board revisit the minimum square footage for different dwellings and the calculation of unfinished basements.

10. Consider a land swap between the Village and Frank Maser.

Assistant Village Manager Jeff Batton explained this item is to consider an exchange of 5.88 acres currently owned by Mr. Frank Maser for .60 acres of Village of Pinehurst property. Mr. Maser's property is located behind the Bretton Woods Townhome development and the Village's property is located behind the Old Fire Station at 45 Community Road. Audience member Leo Santowasso commented that the larger tract is landlocked but Jeff Batton said there is an easement off of Diamondhead Drive through resort owned property and that the resort has agreed to provide an additional easement off an adjacent property that they own.

Upon a motion by Councilmember Campbell, seconded by Councilmember Bouldry, Council approved Resolution 17-19 approving the exchange of property owned by the Village of Pinehurst located at 105 Power Plant Road South with property owned by Mr. Frank Maser located at 2402 Wentworth Circle by a vote of 5-0.

11. Consider extending a contract for on-call engineering services with McGill Associates.

Assistant Village Manager Jeff Batton explained this agenda item is to consider extending the on-call engineering services contract with McGill Associates through the 2018 fiscal year. McGill Associates has been the on-call engineer for the Village since 2008. As such, they have a complete and comprehensive understanding of the Village's Engineering Standards Manual and the PDO.

Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council approved the contract for on-call engineering services with McGill Associates for FY 2018 by a vote of 5-0.

12. Consider a solid waste contract for CCNC with Lofton Garbage Services.

Assistant Village Manager Jeff Batton explained this agenda item is to consider extending a contract for solid waste services for CCNC to Lofton Garbage Services. Lofton Garbage Services is a third generation provider of these services to CCNC and is one of two authorized providers to CCNC residents. He explained the new contract provides an increase of 2.1% based on the CPI and the estimated annual contract expenditure is \$95,000.

Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, Council approved the contract for solid waste services for CCNC to Lofton Garbage Services for FY 2018 by a vote of 5-0.

13. Approve a contract leasing Village property for concession services.

Dave White explained the Parks and Recreation Department recently advertised for bids to operate the concession stand located at Cannon Park. He explained the Village received two bids and would like to

**MINUTES OF
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recommend that the Village enter into a contract with Chubby Cubbyz to operate concessions beginning on July 1, 2017 for a term of one year.

Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren, Council approved the contract with Chubby Cubbyz to operate the concession stand at Cannon Park for FY 2018 by a vote of 5-0.

14. Other Business.

- Councilmember Campbell said he came across a situation in the Village where we have a requirement that if you are within 300 ft. of the nearest sewer as measured using the right of way that you have to hook up to the public sewer. He also said we do not allow private utilities in the right of way. Councilmember Campbell said we should allow an exception to permit private utilities use of the right-of-way in those instances. Bruce Gould explained due to topographical reasons there have been exceptions made to allow septic tanks in a few rare occasions. Councilmember Campbell asked for this to be a topic of conversation at a future work session.
- Councilmember Campbell explained his reasoning to move the May 23 minutes off the Consent Agenda due to the discussion that happened at that meeting regarding the vote taken that his absence be unexcused and his vote be in the affirmative. He said it doesn't agree that an absent Councilmember is an affirmative vote. Mayor Fiorillo said she received this advice and the Council can look into this further at the work session.
- Mayor Fiorillo said there have been issues downtown and she suggests she and Councilmember Berggren work with the downtown Business Partners to find a way to better communicate.

15. Comments from Attendees.

- Leo Santowasso thanked the Council for the great opportunity to lead the Planning and Zoning Board.
- Kathy Spangler said she is concerned about the aging infrastructure. She lives off of St. Andrews and her roads have never been totally resurfaced. She shared pictures of 4/10 of a mile in her neighborhood of issues from patch jobs and paving issues. She said she wants her street repaved and she is tired of her electricity going off several times a year. Jeff Batton explained the process staff takes for resurfacing each year.
- John Root commented there is no effort to tell people where the additional handicapped parking spaces are behind Village Hall. He suggested a sign that says "handicapped parking in the rear" and a few other signs. He also suggested a cut in the semi-circle in front of Village Hall to allow handicap access.

16. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Campbell and carried unanimously. The Regular Meeting adjourned at 5:40p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk



**CONSIDER A RESOLUTION APPOINTING FRED ENGELFRIED AS THE
CHAIRMAN OF THE BOARD OF ADJUSTMENT.**

ADDITIONAL AGENDA DETAILS:

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

7/19/2017

MEMO DETAILS:

Leo Santowasso the new Planning and Zoning Board Chairperson shared his support to have Fred Engelfried appointed as the new Board of Adjustment Chairperson for the remainder of his current term (through October 2018). Fred is interested in being appointed in this role. Attached is a resolution to consider Fred for this appointment.

ATTACHMENTS:

Description

- Resol 17-21 Appoint Chairman for BOA (Engelfried)

RESOLUTION #17-21:

**A RESOLUTION APPOINTING A CHAIRMAN FOR THE VILLAGE OF PINEHURST
BOARD OF ADJUSTMENT.**

THAT WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, the Chairperson seat for the Board of Adjustment needs to be filled as the previous Chairperson was recently appointed at the Planning and Zoning Board Chairperson; and

WHEREAS, the Village Council of the Village of Pinehurst is desirous of making an appointment to fill the vacant seat of Chairman of the Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 25th day of July, 2017, as follows:

SECTION 1. That the following appointment is hereby made to the Village of Pinehurst Board of Adjustment for the term indicated:

Mr. Fred Engelfried shall be appointed as Chairman of the Board of Adjustment, effective July 25, 2017, to serve at the pleasure of the Council until the end of his term on October 31, 2018.

SECTION 2. That the appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 25th day of July, 2017.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney



**DISCUSS THE "BRUNCH BILL" AND CONSIDER AN ORDINANCE
ALLOWING THE SALE OF ALCOHOLIC BEVERAGES BEFORE NOON
ON SUNDAY AT LICENSED PREMISES.
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

7/19/2017

MEMO DETAILS:

Council has been requested by several business/restaurant owners to consider the new "Brunch Bill" after the approval by the General Assembly. Attached is an ordinance allowing the sale of alcoholic beverages before noon on Sunday at licensed premises should Council be ready to consider this.

ATTACHMENTS:

Description

- ▣ Ordinance 17-11 Allowing the Sale of Alcoholic Beverages Before Noon on Sundays

ORDINANCE #17-11:

AN ORDINANCE TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES BEFORE NOON ON SUNDAYS AT LICENSED PREMISES

THAT WHEREAS, on June 29, 2017, the North Carolina General Assembly enacted Senate Bill 155, entitled “An Act to Make Various Changes to the Alcoholic Beverage Control Commission Laws”; and

WHEREAS, Section 4 of Ratified Senate Bill 155 authorizes city and county governments to adopt an ordinance to allow alcohol sales beginning at 10 am on Sundays; and

WHEREAS, Ratified Senate Bill 155 was signed into law by Governor Roy Cooper on the 30th day of June, 2017 and became effective on that date (Session Law 2017, Chapter 87); and

WHEREAS, by enacting Senate Bill 155, North Carolina joins 47 other States in allowing alcohol service before noon on Sunday; and

WHEREAS, Sunday morning alcohol service will allow the hospitality community and retail merchants in our community to meet the needs of their customers; and

WHEREAS, Sunday morning alcohol service will benefit our small business community, bring people into business districts earlier in the day, and generate increased tax revenues; and

WHEREAS, our community has a diverse and growing population with different religious beliefs, each of which has various times and multiple days for worship.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 25th day of July, 2017, as follows:

SECTION 1. Pursuant to the authority contained in G.S. 160A – 205.3, the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages is allowed within the corporate limits of the Village of Pinehurst beginning at 10 A.M. on Sunday pursuant to the licensed premises’ permit issued under G.S 18B – 1001.

SECTION 2. That this Ordinance shall be and remain in full force and effect from and after the date of its adoption.

THIS ORDINANCE passed and adopted this 25th day of July, 2017.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney



**CONSIDER A BUDGET AMENDMENT REAPPROPRIATING FUNDS FROM
FY 2017 TO FY 2018.**

ADDITIONAL AGENDA DETAILS:

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

7/13/2017

MEMO DETAILS:

This agenda item represents the annual re-appropriation of funds from the FY 2017 Budget that staff requests be rolled forward to the FY 2018 Budget. Please see the attached memo for details.

ATTACHMENTS:

Description

- ▣ Reappropriation Memo for FY 2018
- ▣ Ordinance 17-10 Reappropriation Amendment FY 2018

Memo

To: Village Council
From: John Frye
CC: Jeff Sanborn & Natalie Hawkins
Date: July 14, 2017
Re: Budget amendment re-appropriating funds to complete projects from FY 2017

As you are aware, the Village had several projects underway at June 30, 2017 that need to be carried over to the next fiscal year. Per NCGS, the appropriations for these projects lapse at the close of the fiscal year and the funds are added to the Village's fund balance. In order for these projects to be completed, funds must be reappropriated in the current fiscal year. The attached ordinance is the budget amendment required to amend the FY 2018 General Fund Budget for these projects, as these amounts were not included in the original budget adopted by Council on June 13, 2017.

I have included a summary below that indicates which projects are included in the budget ordinance:

Administration	NCAfE consulting services	\$ 5,000
Administration	PDO codification	2,500
Administration	Seal coating VH parking lot	6,000
Police	Unspent newly donated funds	550
Police	Controlled substance taxes	784
Fire	Gear locker fabrication	2,480
Fire	Fire engine equipment	25,000
Fire	Unspent restricted funds	8,052
Fire	Unspent newly donated funds	745
Fire	Opticom traffic preemption devices	27,500
Fire	Fire engine on order	575,000
Public Services Admin.	Public Services Complex renovation	5,805
Streets & Grounds	Memorial flag donations	640
Streets & Grounds	Sidewalk project	84,111
Powell Bill	Seal coating for streets not completed	87,000
Recreation	Unspent donated funds-Rec	275
Recreation	Unspent donated funds-GWH	725
Harness Track	Drainage project	26,728
Fair Barn	Landscaping on North end	11,646
Total		<u>\$ 870,541</u>

The items above include projects for which funds were donated that were not spent in the previous year. These would include the Police, Fire, Streets & Grounds, Recreation, and Greenway Wildlife Habitat donations. Police controlled substance taxes also carry use restrictions.

The other items above are projects funded in the previous fiscal year that were not started and/or completed by June 30. In Administration, funds are being carried over to complete the codification of the PDO and seal coating of the Village Hall parking lot that were not completed in the prior year. In

Fire, funding related to the new fire engine that is on order must be reappropriated. The Fire Department has also requested to carry over funds for a gear locker and traffic preemption devices that were not purchased last year. In Public Services there is a small amount of funding carried over to complete gravelling for their complex. For Streets & Grounds, the remaining funding for the sidewalk under construction in Village Acres at year end is being carried over into FY 2018. Powell Bill funding for street sealing that was not completed at year end is also requested to carry over. At the Harness Track, funding for a drainage project that was not completed in the prior year is requested to be carried over. Finally, we are requesting to carry over funds for a landscaping and irrigation project at the North end of the Fair Barn.

Thank you for your consideration of these projects. Should you have any questions, please do not hesitate to contact me.

ORDINANCE #17-10:

AN ORDINANCE AMENDING THE ORDINANCE APPROPRIATING FUNDS FOR OPERATIONS OF THE VILLAGE OF PINEHURST FOR FISCAL YEAR 2018, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND (RE-APPROPRIATE FY 2017 FUNDS IN FY 2018).

THAT WHEREAS, funds that were restricted to specific uses were received by the Village in the fiscal year ending June 30, 2017 that were not expended but are expected to be expended in the fiscal year ending June 30, 2018 including Police donations, Fire donations, Streets & Grounds donations, Recreation donations, greenway wildlife habitat donations, and Police controlled substance taxes; and

WHEREAS, the Village budgeted for expenditures in the fiscal year ending June 30, 2017 for various other projects that were not incurred, but are expected to be incurred in the fiscal year ending June 30, 2018; and

WHEREAS, the Village did not appropriate these funds in the original budget adopted for the year ended June 30, 2018;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 25th day of July 2017, as follows:

SECTION 1. To amend the General Fund with regard to revenues and expenditures, the revenue and expenditure accounts are to be changed as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
10-00-220-5300	Contracted Services	\$ 5,000	
10-00-220-5911	IT Charges	2,500	
10-00-980-3560	Charges to Other Departments		\$ 2,500
10-00-980-5901	Maintenance & Repairs: Equipment	2,500	
10-00-220-5904	B&G Maintenance-ISF	6,000	
10-00-970-3560	Charges to Other Departments		6,000
10-00-970-5900	B&G Repairs & Maintenance	6,000	
10-10-310-5402	Departmental Supplies-Restricted	1,334	
10-10-320-5310	Uniforms	2,480	
10-10-320-5400	Departmental Supplies	25,000	
10-10-320-5402	Departmental Supplies-Restricted	8,797	
10-10-320-7400	Capital Outlay: Equipment	27,500	
10-10-320-7510	Capital Outlay: Fleet Vehicles	575,000	
10-00-960-3560	Charges to Other Departments		575,000
10-00-960-7500	Capital Outlay: Vehicles	575,000	
10-20-410-7200	Capital Outlay: Buildings	5,805	
10-20-420-5400	Departmental Supplies	640	
10-20-420-7120	Capital Outlay: B&G Land	84,111	

<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
10-00-970-3560	Charges to Other Departments		\$ 84,111
10-00-970-7100	Capital Outlay: Land	\$ 84,111	
10-20-430-5300	Contracted Services	87,000	
10-80-610-5400	Departmental Supplies	275	
10-80-610-6532	Greenways Wildlife Habitat	725	
10-80-620-7120	Capital Outlay: B&G Land	26,728	
10-00-970-3560	Charges to Other Departments		26,728
10-00-970-7100	Capital Outlay: Land	26,728	
10-80-640-7120	Capital Outlay: B&G Land	11,646	
10-00-970-3560	Charges to Other Departments		11,646
10-00-970-7100	Capital Outlay: Land	11,646	
10-00-190-3905	Fund Balance Appropriated		870,541

SECTION 2. Copies of this budget amendment shall be furnished to the Village Clerk, Village Manager and to the Financial Services Director for their direction and implementation.

THIS ORDINANCE passed and adopted this 25th day of July 2017.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney



**MANAGER'S QUARTERLY TRANSPORTATION REPORT FOR THE
VILLAGE OF PINEHURST.
ADDITIONAL AGENDA DETAILS:**



**DISCUSS THE COMMUNITY CENTER.
ADDITIONAL AGENDA DETAILS:**

FROM:

Mark Wagner

CC:

Jeff Sanborn, Jeff Batton, Natalie Dean

DATE OF MEMO:

7/17/2017

MEMO DETAILS:

Staff will be prepared to present an update to the Village Council related to the 2014 BIRDIE Recommendations related to Indoor Recreation Facilities.

This will provide information to Council that will give them a current view of programs, activities and usage of the Recreation Room since we began leasing that space. It will also provide an overall picture of the department and growth in our programs and participation numbers we have continued to experience in recent years.

This information is being provided as it relates to the proposed Community Center that is included in the FY18 SOP to begin work on design and construction documents this year.

I am happy to provide any additional information as needed or answer any questions that may arise.

Thank you.

ATTACHMENTS:

Description

- ❑ FINAL 2014 BIRDIE Report - Indoor Rec Facilities
- ❑ Final Version - 2017 Presentation Community Center Update
- ❑ FY17 PR Participation Numbers
- ❑ Survey Comments - Participant Surveys



BIRDIE Recommendation: Indoor Recreation Facilities



Painting Class in Assembly Hall Lobby



Lobby of Pinehurst Elementary Gymnasium



Yoga Class in Fire Station 91

December 4-5, 2014

Village Council Strategic Planning Retreat



BIRDIE Recommendation: Indoor Recreation Facilities

Process of Evaluation

In keeping with the Village's strategic objective of Providing a Variety of Recreation and Cultural Opportunities, the BIRDIE team was tasked with performing a comprehensive review of the Village's current indoor recreation facilities to determine their adequacy.

The BIRDIE team was comprised of the following members:



- Mark Wagner, Parks & Recreation
- Jeff Batton, Assistant Village Manager
- Clark Campbell, Village Council
- John Frye, Finance
- Jamie Reed, Administration
- Dave White, Parks & Recreation
- Carolyn Jamison, Resident/Pinehurst Civic Group

The team first established its project purpose and objective related to the task assigned. Members were also educated on the BIRDIE process and a timeline was developed that identified the steps needed to complete the task.

The project objective was to identify current and projected space needs for indoor recreation programs and determine if adequate and available space currently exists or may exist within the community in the future.

Team members were assigned tasks to gather data about programs currently being offered for youth and adults such as: what facilities are programs being held at; what sizes are the rooms where the class/program are being held; was the space sufficient for the programs; was there a cost associated with using the facilities; and what times/days of week were the programs held. In addition, the team also looked at what other types of programs could be offered if additional indoor space was available for use.

The team also identified spaces that may be available for the Parks and Recreation Department to utilize for programming. The team looked at a variety of options including local churches, schools, commercial properties for lease, the old post office building, and the fitness center. Any property identified as having potential was visited by a team member to determine the available square footage, identify any shared use of space, determine the price to lease/renovate the space, and identify which programs could be held in that location.

Conclusions

After evaluating all of the information gathered in the report that follows, the BIRDIE team has determined that the Village does not have adequate indoor facilities to meet existing or future needs to provide quality recreation programs for the Village. The space that is currently available is not dedicated solely for use of programs and activities which is important in planning and providing quality services to the community. The team has identified some options to consider as short term solutions which will be identified at the end of the report.



BIRDIE Recommendation: Indoor Recreation Facilities

Findings

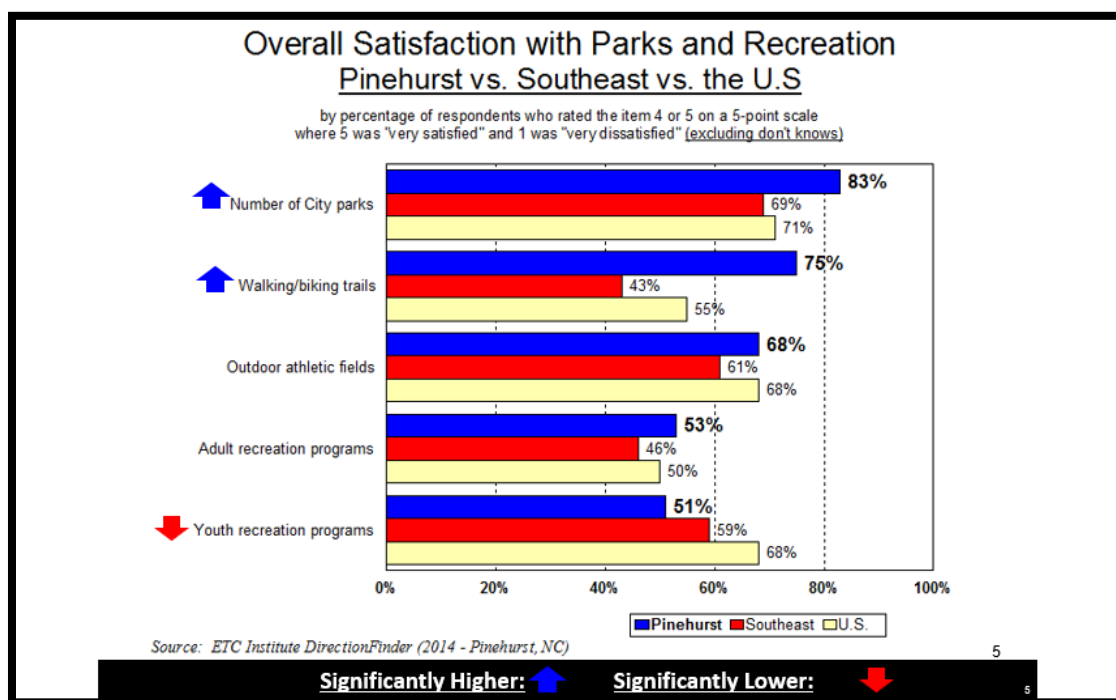
The BIRDIE team has performed a comprehensive review of the Village's indoor recreation facilities and programs. As part of this analysis, we also looked at facilities in the private sector that may be available to the Village that could meet the existing and future programming needs.

While working through the BIRDIE process, the group focused on four primary considerations: Citizen Satisfaction, Program Participation, Quality of Programs and Quality & Availability of Facilities.

Pinehurst typically exceeds Regional and National benchmarks in regards to Overall Satisfaction with Parks and Recreation. However, in the area of Recreation Programs, Pinehurst was at or below these benchmarks in the areas of youth and adult recreation programs with only 51% and 53% overall satisfaction respectively in 2014.

Primary Considerations

- Citizen Satisfaction
- Program Participation
- Quality of Programs
- Quality & Availability of Facilities



The 2014 Community Survey rated satisfaction with 14 areas of Cultural and Recreation Services. Out of those 14 areas, the two lowest rated services were: Quality of recreation indoor facilities at 45% satisfaction; and Availability of recreation indoor facilities at 42% satisfaction.

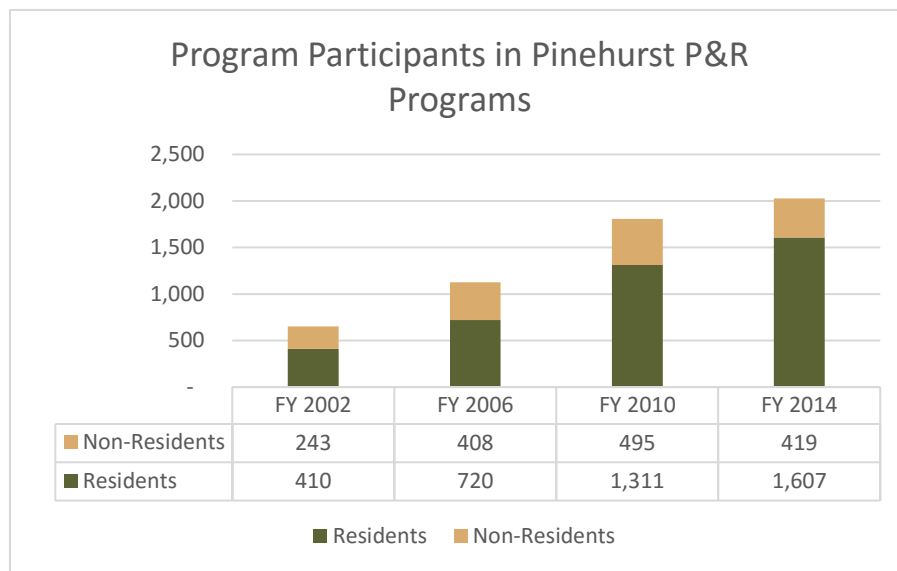
The indoor facilities that are utilized by the Parks and Recreation Department at this time include the Village Hall Assembly Hall, the Fire Department Training Room, Police Department Training



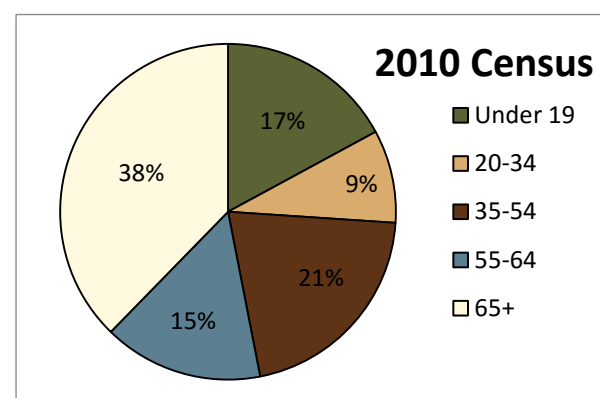
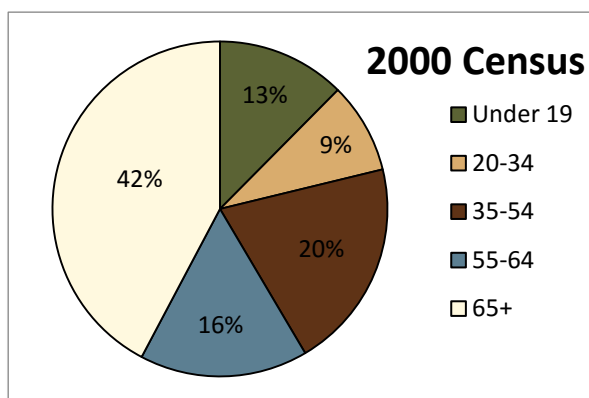
BIRDIE Recommendation: Indoor Recreation Facilities

Room, the Fair Barn, the FirstHealth Fitness Center, and Pinehurst Elementary School. **Of these, only the Fair Barn is under direct control of the Parks and Recreation Department.**

The BIRDIE team also looked at participation numbers of indoor programs offered for adults and youth. There has been significant growth over the years in the number of youth and adult participants that are taking part in the various classes, camps and activities that are offered at an indoor facility. Programs offered for youth and adults include summer day camps, youth and adult basketball, cheerleading, baking, crafts, painting, CPR/First Aid, yoga, tai chi, dance and others. The chart below illustrates the growth the department has seen in participation for the indoor programs it has offered over the years.



This growth in programs also corresponds with the significant growth the Village has seen in our community according to the U.S Census Data. The population in Pinehurst in 2000 was 9,706 with 42% of the residents age 54 or younger. Those numbers had grown to 13,124 in the 2010 Census Data with 47% of our residents age 54 or younger. It is also worth noting that in the Under 19 category, the number of residents increased from 1,262 to 2,231, or 76%.





BIRDIE Recommendation: Indoor Recreation Facilities

One of the bigger challenges faced is providing quality programs for the community, which is evident by the satisfaction ratings of 51% and 53% for youth and adults respectively from the survey results referenced above. The committee feels this is due to a number of contributing factors.



Dance classes in the Fair Barn

First, classes are often moved to different locations due to scheduling conflicts. This happened recently to a yoga class that is typically held in the Fair Barn. It had to be moved from the Fair Barn to the Fire Department while the floors were being waxed. When the participants showed up for the class, the Fire Department had double booked the room, so the class was moved yet again to another area in the station to accommodate them. These situations detract from the experience for the participant, while also reflecting poorly on the department, despite having reserved space in advance.

Second, the Parks and Recreation Department often has to use a space for classes that is not designed for that use so it's not an ideal space. Two examples of these spaces are the lobby of the Assembly Hall and the Fair Barn.

The department uses the Assembly Hall lobby for painting classes which does not have good lighting or sufficient heating/air conditioning. Class participants often leave doors open to the outside or the main room of the Assembly Hall itself which can affect heating/air in other parts of the building. There are often other meetings being held in the Assembly Hall that require use of restrooms located off of the lobby which causes disruption to the painting class also.

The Fair Barn is a large space that is occupied for small classes. The department often uses a 30'x30' dance floor for yoga, tai chi, shag and line dancing classes which are set up inside a 60'x80' room which leaves a lot of wasted unused space. Very similarly, when the Village holds a cooking class in the Fair Barn kitchen, staff is unable to rent out the Fair Barn to most groups as they cannot have a catered event which requires use of the kitchen.

Because the Fair Barn is utilized for classes and programs, the Village is losing out on significant potential revenue by using this facility for programming. Staff has turned away at least 8 paying renters on the weekdays in 2014 alone due to the fact that classes are being held when someone wanted to rent the building.



BIRDIE Recommendation: Indoor Recreation Facilities

In addition, Parks and Recreation staff are not able to ensure the quality or availability of facilities that the Village does not control. At the fitness center, the ½ day camp moves around the facility frequently as staff works around the schedule for the members to accommodate their schedules and classes. This often puts day campers outside in the heat of the day on a concrete patio for games, snacks, and pick up. The Pinehurst Elementary School facility is shared with the year round school, which limits access to certain parts of the campus such as the playground and cafeteria. The gymnasium is also shared with other groups during the fall and winter months which is the busy time for youth and adult basketball and cheerleading. This is the only gymnasium in Pinehurst and therefore the only option to use for these programs. For this coming season, staff has added 2 youth teams, which means that on Saturdays practices/games will begin at 8:00 am and run until 9:00 pm with no breaks for a total of 33 teams. This gives each team only 45 minutes to practice instead of the preferred 60 minute time slot.



Play area for day camp at First Health Fitness Center

The issue related to the Fair Barn is its continued availability with increased pressure to rent out the facility more on the weekdays to make it financially sustainable. Staff has been instructed to seek more revenue and attempt to break even on operating expenses, which can only be done by increasing weekday rentals. Staff created a corporate rental package rate for the weekdays to target that market and increase rentals. Unfortunately, those are the times the department is using the space for classes and programs so the Village is essentially competing with itself for the space. Staff can't continue to utilize this space for programs yet also try to increase our rental revenue during the week so an alternative for the programming needs to be found.

Evaluation of Short-Term Solutions

The BIRDIE team identified several options for indoor recreation space for Council to consider going forward. One is no cost to the Village. This is using a room at the FirstHealth Fitness Center which has been made available when not in use by their members. Staff has already begun utilizing this space so it is not included below as a short-term solution option.

Based on the properties that are available within the community for lease, until such time that a long term solution can be approved, the options the BIRDIE team has identified for consideration are below:



BIRDIE Recommendation: Indoor Recreation Facilities

Option 1: Rattlesnake Trail Property

There is approximately 1,800 sq. ft. of commercial property for lease on Rattlesnake Trail where the old dance studio used to be located. This is a very nice space with one large open room with hard wood floors and mirrored walls that would be ideal for a number of our classes and activities. The current asking price is \$12/sq. ft. but it is negotiable. In this location, staff could hold the following activities: Painting, Tai Chi, Yoga, Dance, various Arts & Crafts classes, CPR & First Aid, Baby Sitting, Pottery Camp and more.

This location would not likely need any renovation, but staff would need to make sure there is enough room for storage of tables and chairs and the restroom meets all applicable codes. That would be the only potential renovation that could be foreseeable.

Option 2: Community Presbyterian Church

The church has one activity room with a small kitchen area that is available for rent at a rate of \$100 per use. Staff could possibly utilize this space for cooking and baking classes to help free up the Fair Barn for rental opportunities.

Option 3: West Pine Middle School

Staff would like to explore opportunities for using the gymnasium at West Pine Middle School for overflow use of youth basketball, adult basketball and expansion into volleyball, cheer, etc. This could potentially help with the overload on Saturdays but would also increase expenses with the need to hire additional facility supervisors. Typically the gym at West Pine has been used by the Moore County Recreation department but staff can explore this option to see if there is any space available to use as well.

Option 4: Murdocksville Road Property

There is approximately 3,000 sq. ft. of commercial property for lease on Murdocksville Road where the old Edu Care day care property is located. This is across from Village Acres and where the current Pinehurst Rheumatology office is located. There are 4 existing rooms in this location of various sizes. There are no interior load bearing walls which means renovation would be fairly simple, but renovation would be needed to set up the space for recreation purposes.

The current asking price for this property is \$12/sq. ft. but it is negotiable. In this location, staff feels we could hold the following activities: Painting, Tai Chi, Yoga, Dance, various Arts & Crafts classes, CPR & First Aid, Baby Sitting, Pottery Camp and more.

The BIRDIE team also looked at and considered other properties for lease as well as additional church facilities that did not make it onto the list of options to consider. They were not chosen for various reasons such as size of the space available, having to share space with other entities/renters, or no availability of space in some locations. These include Sacred Heart Church,



BIRDIE Recommendation: Indoor Recreation Facilities

Congregational Church of Pinehurst, Old Post Office, Village Chapel, Pinehurst Methodist, Sandhills Alliance, Christ Community Church, and other commercial properties.

Recommendations

The BIRDIE team unanimously recommends the following as the temporary solution for the Indoor Recreation Facilities study until a long term solution can be approved.

1. Proceed with a short term lease of Option 1 above for the Rattlesnake Trail property for an initial term of 2 years.
2. Proceed with renting Community Presbyterian Church kitchen area for cooking classes to free up the Fair Barn for rental opportunities.
3. Village Council to continue to address the long-term need through their Strategic Planning Process. Work with Strategic Planning Team to determine method to further engage public input and their support of a long-term solution, funding, etc.



Youth cheerleading at Pinehurst Elementary



BIRDIE Recommendation: Indoor Recreation Facilities

Exhibit 1 - FY 2014 Parks and Recreation Indoor Programs						
Indoor Programs	Adult/ Youth	Total # of Classes	Resident	Non- Resident	Total Participants	Wait List
Stroller Strider Fitness Class	Adult	104	55	0	55	0
Dog Training Classes	Adult	14	6	9	15	0
Dance Lessons	Adult	56	20	8	28	0
Yoga	Adult	60	52	0	52	0
Tai Chi	Adult	54	153	8	161	0
Painting	Adult	84	148	13	161	2
CPR/First Aid	Adult	5	0	0	0	0
Cards and More	Adult	24	0	0	0	0
Senior Games in the Pines	Adult	1	49	95	144	0
Soups and Breadsticks	Adult	1	7	0	7	0
Appetizers	Adult	1	9	0	9	0
Easter Goodies	Adult	1	0	0	0	0
Valentine's Chocolate Class	Adult	1	0	0	0	0
Holiday Cookie Class	Adult	1	13	0	13	0
Chocolate Making Class	Adult	2	6	0	6	0
Basketball League	Adult	19	36	35	71	0
Jewelry Making	Adult	3	0	0	0	0
Baking and Cooking	Adult	3	6	0	6	0
Bread Making	Adult	1	0	0	0	0
Card Making	Adult	2	3	0	3	0
Youth Movie Night	Youth	2	0	0	0	0
Red Cross Babysitting Class	Youth	5	7	2	9	0
Youth Pottery Camp	Youth	16	15	0	15	2
Junior Fire Academy	Youth	5	10	0	10	0
Recycle Into Art Camp	Youth	5	20	0	20	0
Youth Swim Team	Youth	16	35	0	35	15
Summer Nature Camp	Youth	5	9	0	9	0
Full Day Camp	Youth	30	343	59	402	9
Kamp Kidworks FH Location	Youth	40	110	19	129	24
Kamp Kidworks PES Location	Youth	25	83	47	130	0
Girls Basketball Clinic	Youth	8	4	0	4	0
Youth Basketball League	Youth	34	241	62	303	19
SWAC Basketball Tournament	Youth	3	10	60	70	0
Cheerleading	Youth	22	22	2	24	3
Christmas Shopping Dates	Youth	3	0	0	0	0
Holiday Hoops Open Gym	Youth	5	135	0	135	0
Indoor Program Total		661	1,607	419	2,026	74



Community Center Update

July 25, 2017

2014 BIRDIE Recommendations

2014 BIRDIE Recommendations



3 recommendations from 2014 Indoor Recreation Facilities BIRDIE as temporary solutions until a long term solution could be approved:

1. Proceed with a short term lease of property on Rattlesnake/Kelly Road.
2. Proceed with renting Community Presbyterian Church kitchen area for cooking classes to free up the Fair Barn.
3. Village Council to continue to address the long-term need through their Strategic Planning Process. Work with Strategic Planning Team to determine the method to further engage public input and their support of a long-term solution, funding, etc.



BIRDIE Recommendation: Indoor Recreation Facilities



Painting Class in Assembly Hall Lobby



Lobby of Pinehurst Elementary Gymnasium



Yoga Class in Fire Station 91

December 4-5, 2014

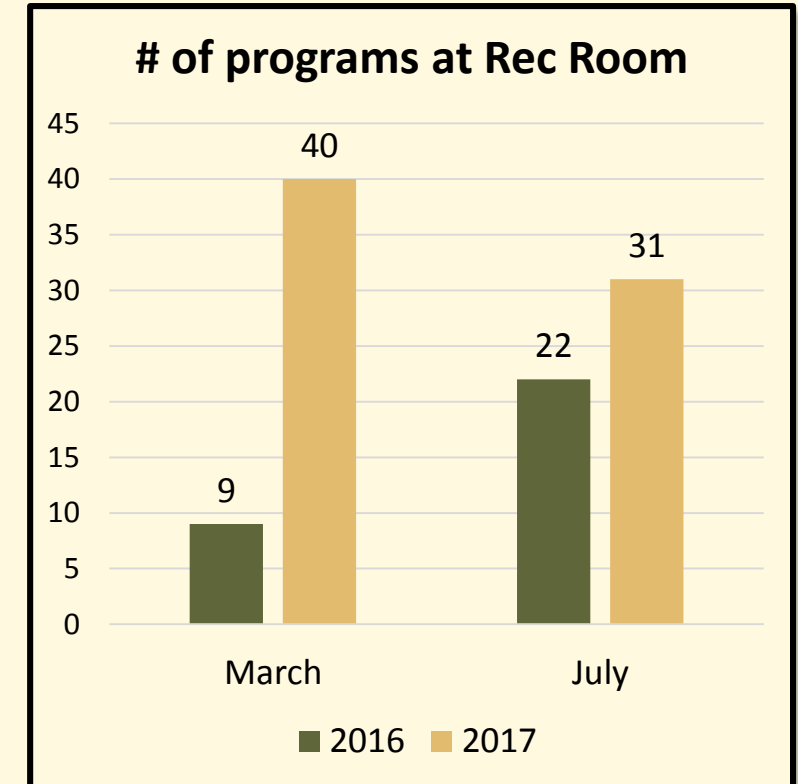
Village Council Strategic Planning Retreat

2014 BIRDIE Recommendations



#1: Proceed with a short term lease of property on Rattlesnake/Kelly Road

- Began leasing 1,800 sf of activity space (Rec Room) on Kelly Road in spring of 2015
- Year round programs are primarily for adults and seniors and have expanded since leasing the Rec Room. Programs include:
 - painting
 - tai chi
 - yoga
 - cooking classes
 - dance classes
 - special needs programs
 - body back exercise
 - pottery, and more



Recreation Room Use 2016-2017



March 2016

ReCPro by R.C. Systems Inc. - Logged In (Mark Wagner) Site (Village Hall) - [Facility Calendar]

File Shopping Cart Customers Courses Child Care Facilities Memberships Reports Setup Window Help

Show: Month Group By: None Date Location

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
February 29	March 01	2	3	4	5
		1:00 PM-4:00 PM January Painting Class All Media 2016 Class Recreation Room - Program Room		9:00 AM-10:00 AM Chair Yoga-March Class Recreation Room - Program Room 1:00 PM-4:00 PM January Painting Class Oils 2016 Class Recreation Room - Program Room	
7	8	9	10	11	12
				9:00 AM-10:00 AM Chair Yoga-March Class Recreation Room - Program Room	
14	15	16	17	18	19
		1:00 PM-4:00 PM March Painting Class All Media 2016 Class Recreation Room - Program Room 4:00 PM-5:30 PM The REC-ING Crew Social Club Class Recreation Room - Program Room		9:00 AM-10:00 AM Chair Yoga-March Class Recreation Room - Program Room 1:00 PM-4:00 PM March Painting Class Oils 2016 Class Recreation Room - Program Room	
21	22	23	24	25	26
		10:30 AM-11:30 AM March Tai Chi 2016 Class Recreation Room - Program Room			
					27

March 2017

ReCPro by R.C. Systems Inc. - Logged In (Mark Wagner) Site (Village Hall) - [Facility Calendar]

File Shopping Cart Customers Courses Child Care Facilities Memberships Reports Setup Window Help

Show: Month Group By: None Date Location

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
February 27	28	March 01	2	3	4
1:30 PM-3:00 PM Sassy Tappers Class Recreation Room - Program Room 6:00 PM-7:00 PM Cheer Practice Practice Recreation Room - Program Room	9:00 AM-10:15 AM Fit4Mom- Body Back Class Class Recreation Room - Program Room 10:30 AM-11:30 AM Gentle Flow Yoga-Tuesdays Jan Class Recreation Room - Program Room 5:30 PM-6:30 PM Revolution- February 2017 Class Recreation Room - Program Room	9:00 AM-10:00 AM Basic Hatha Yoga- February 2017 Class Recreation Room - Program Room 10:30 AM-11:30 AM February Tai Chi 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM February Painting Class All Media 2017 Class	9:00 AM-10:15 AM Fit4Mom- Body Back Class Class Recreation Room - Program Room 10:30 AM-11:30 AM Meditative Yoga Class Recreation Room - Program Room 11:45 AM-12:45 PM Intermediate Tai Chi- February 2017 Class	9:00 AM-10:00 AM Chair Yoga- March 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM February Painting Class Oils 2017 Class Recreation Room - Program Room	
6	7	8	9	10	11
1:30 PM-3:30 PM Sassy Tappers Class Recreation Room - Program Room	9:00 AM-10:15 AM Fit4Mom- Body Back Class Class Recreation Room - Program Room 5:30 PM-6:30 PM Revolution- February 2017 Class Recreation Room - Program Room	9:00 AM-10:00 AM Basic Hatha Yoga- February 2017 Class Recreation Room - Program Room 10:30 AM-11:30 AM February Tai Chi 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM February Painting Class All Media 2017 Class	9:00 AM-10:15 AM Fit4Mom- Body Back Class Class Recreation Room - Program Room 10:30 AM-11:30 AM Meditative Yoga Class Recreation Room - Program Room 11:45 AM-12:45 PM Intermediate Tai Chi-	9:00 AM-10:00 AM Chair Yoga- March 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM February Painting Class Oils 2017 Class Recreation Room - Program Room	
13	14	15	16	17	18
1:30 PM-3:30 PM Sassy Tappers Class Recreation Room - Program Room	9:00 AM-10:15 AM Fit4Mom- Body Back Class Class Recreation Room - Program Room 10:30 AM-11:30 AM Gentle Flow Yoga-Tuesdays March Class Recreation Room - Program Room 5:30 PM-6:15 PM Revolution- February 2017 Class Recreation Room - Program Room	9:00 AM-10:00 AM Basic Hatha Yoga- February 2017 Class Recreation Room - Program Room 10:30 AM-11:30 AM February Tai Chi 2017 Class Recreation Room - Program Room 5:30 PM-6:15 PM Plates-February 2017 Class Recreation Room - Program Room	9:00 AM-10:15 AM Fit4Mom- Body Back Class Class Recreation Room - Program Room 10:30 AM-11:30 AM Meditative Yoga Class Recreation Room - Program Room 11:45 AM-12:45 PM Intermediate Tai Chi-	9:00 AM-10:00 AM Chair Yoga- March 2017 Class Recreation Room - Program Room	
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Recreation Room Use 2016-2017



July 2016

ReCPro by R.C. Systems Inc. - Logged In (Mark Wagner) Site (Village Hall) - [Facility Calendar]

File Shopping Cart Customers Courses Child Care Facilities Memberships Reports Setup Window Help

Show: Month Group By: None Date Location

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
July 04	5	6	7	8	9
	10:30 AM-11:30 AM Level 2 Yoga Intermediate begin-Tuesday July 2016 Class Recreation Room - Program Room	9:00 AM-10:00 AM Level 1 Yoga intro course-Wednesday June 2016 Class Recreation Room - Program Room 10:30 AM-11:30 AM July Tai Chi 2016 Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class All Media		9:00 AM-10:00 AM Chair Yoga-June Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class Oils 2016 Class Recreation Room - Program Room	
11	12	13	14	15	16
	10:30 AM-11:30 AM Level 2 Yoga Intermediate begin-Tuesday July 2016 Class Recreation Room - Program Room	10:30 AM-11:30 AM July Tai Chi 2016 Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class All Media		9:00 AM-10:00 AM Chair Yoga-June Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class Oils 2016 Class Recreation Room - Program Room	
18	19	20	21	22	23
	10:30 AM-11:30 AM Level 2 Yoga Intermediate begin-Tuesday July 2016 Class Recreation Room - Program Room	9:00 AM-10:00 AM Level 1 Yoga intro course-Wednesday July 2016 Class Recreation Room - Program Room 10:30 AM-11:30 AM July Tai Chi 2016 Class Recreation Room - Program Room 1:00 PM-4:00 PM July		1:00 PM-4:00 PM July Painting Class Oils 2016 Class Recreation Room - Program Room	
25	26	27	28	29	30
	10:30 AM-11:30 AM Level 2 Yoga Intermediate begin-Tuesday July 2016 Class Recreation Room - Program Room	9:00 AM-10:00 AM Level 1 Yoga intro course-Wednesday July 2016 Class Recreation Room - Program Room 10:30 AM-11:30 AM July Tai Chi 2016 Class Recreation Room - Program Room 1:00 PM-4:00 PM July		9:00 AM-10:00 AM Chair Yoga-July Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class Oils 2016 Class Recreation Room - Program Room	
					31

July 2017

ReCPro by R.C. Systems Inc. - Logged In (Mark Wagner) Site (Village Hall) - [Facility Calendar]

File Shopping Cart Customers Courses Child Care Facilities Memberships Reports Setup Window Help

Show: Month Group By: None Date Location

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
July 03	4	5	6	7	8
1:00 PM-3:00 PM Youth Pottery Camp Camp Recreation Room - Program Room		9:00 AM-10:00 AM Basic Hatha Yoga-May Class Recreation Room - Program Room 10:30 AM-11:30 AM May Tai Chi 2017 Class Recreation Room - Program Room 1:00 PM-3:00 PM Youth Pottery Camp Camp Recreation Room - Program Room	11:45 AM-12:45 PM Intermediate Tai Chi- June 2017 Class Recreation Room - Program Room 1:00 PM-3:00 PM Youth Pottery Camp Camp Recreation Room - Program Room	9:00 AM-10:00 AM Chair Yoga-June 2017 Class Recreation Room - Program Room 1:00 PM-3:00 PM Youth Pottery Camp Camp Recreation Room - Program Room	
10	11	12	13	14	15
1:30 PM-3:30 PM Sassy Tappers Class Recreation Room - Program Room	10:30 AM-11:30 AM Gentle Flow Yoga-Tuesdays June Class Recreation Room - Program Room	1:00 PM-4:00 PM July Painting Class All Media 2017 Class Recreation Room - Program Room	10:30 AM-11:30 AM Meditative Yoga-July Class Recreation Room - Program Room	9:00 AM-10:00 AM Chair Yoga-June 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class Oils 2017 Class Recreation Room - Program Room	
17	18	19	20	21	22
1:30 PM-3:30 PM Sassy Tappers Class Recreation Room - Program Room	10:30 AM-11:30 AM Gentle Flow Yoga-Tuesdays June Class Recreation Room - Program Room	9:00 AM-10:00 AM Basic Hatha Yoga-July Class Recreation Room - Program Room 10:30 AM-11:30 AM July Tai Chi 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class All Media 2017 Class Recreation Room - Program Room	10:30 AM-11:30 AM Meditative Yoga-July Class Recreation Room - Program Room 11:45 AM-12:45 PM Intermediate Tai Chi- July 2017 Class Recreation Room - Program Room	1:00 PM-4:00 PM July Painting Class Oils 2017 Class Recreation Room - Program Room	
24	25	26	27	28	29
1:30 PM-3:30 PM Sassy Tappers Class Recreation Room - Program Room	10:30 AM-11:30 AM Gentle Flow Yoga-Tuesdays June Class Recreation Room - Program Room	9:00 AM-10:00 AM Basic Hatha Yoga-July Class Recreation Room - Program Room 10:30 AM-11:30 AM July Tai Chi 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class All Media 2017 Class Recreation Room - Program Room	10:30 AM-11:30 AM Meditative Yoga-July Class Recreation Room - Program Room 11:45 AM-12:45 PM Intermediate Tai Chi- July 2017 Class Recreation Room - Program Room	9:00 AM-10:00 AM Chair Yoga-July 2017 Class Recreation Room - Program Room 1:00 PM-4:00 PM July Painting Class Oils 2017 Class Recreation Room - Program Room	
					30

2014 BIRDIE Recommendations



#2: Proceed with renting Community Presbyterian Church kitchen area for cooking classes to free up the Fair Barn

- Staff currently uses kitchen facilities at Community Presbyterian for Young Chefs Cooking Camps:
 - Need to block off facility for a week at a time for the camp; VOP installed a stove/oven in Rec Room, but unable to use Rec Room for camps due to other class schedules; 1 day cooking classes are held in the Rec Room
- Community Center would include a kitchen facility for programs and rentals



2014 BIRDIE Recommendations



#3: Village Council to continue to address the long-term need through their Strategic Planning Process

- Council and staff discussed potential partnerships with other municipalities and FirstHealth, but no partnerships materialized
- \$4.1 million in funding for the project is included in the 5-year financial forecast:
 - FY18 - \$344,000 for design
 - FY19 - \$3,775,000 for construction
- *In the 10+ years this facility has been considered, this is the first time it has been included in the budget without a property tax increase*



2018 Strategic Operating Plan

Village of Pinehurst, North Carolina

Summary & Update of Data



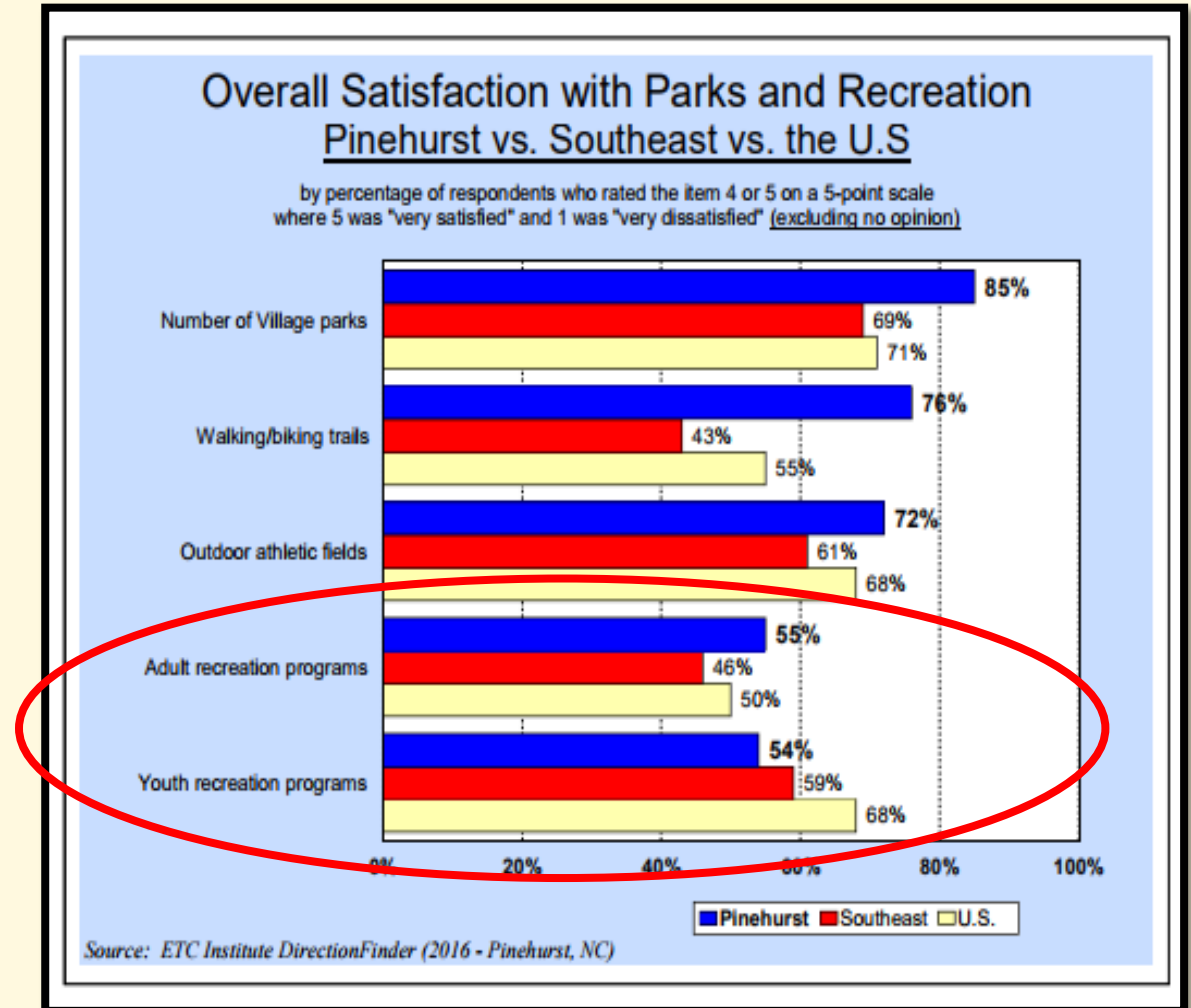
Summary & Update of Data

- Data used to support the BIRDIE recommendations that were approved by the Council included:
 - Community Survey data
 - Demographic data
 - Participation rates
- The data that follows includes an update of this information to include:
 - 2015 and 2016 Community Survey results
 - Demographic projections
 - Participation rates through June 30, 2017

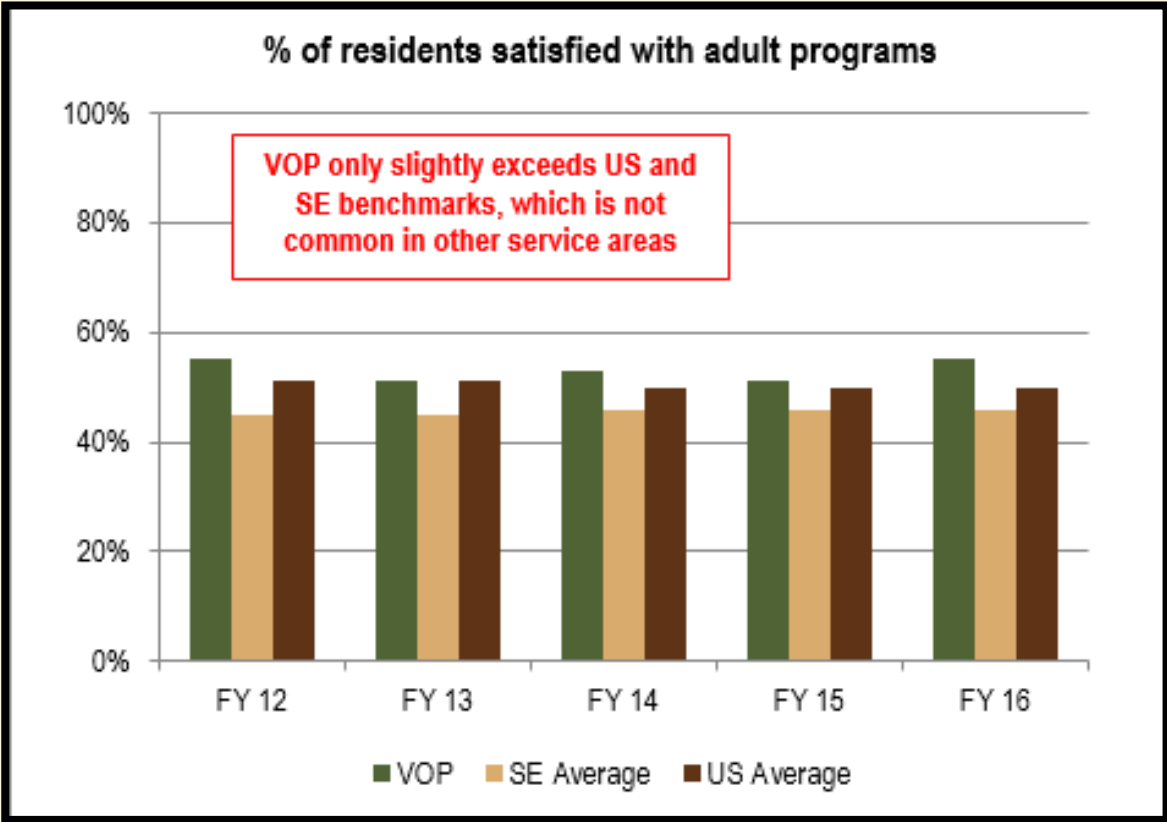
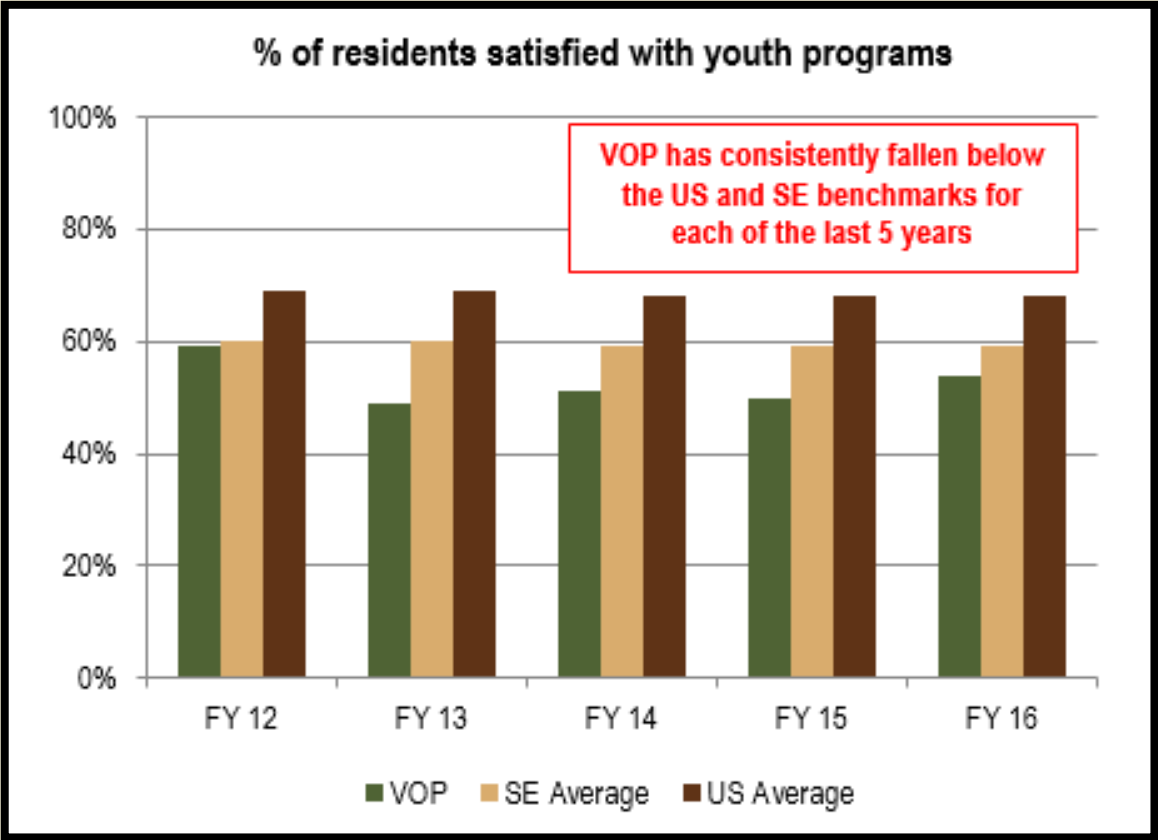
Summary & Update of Data



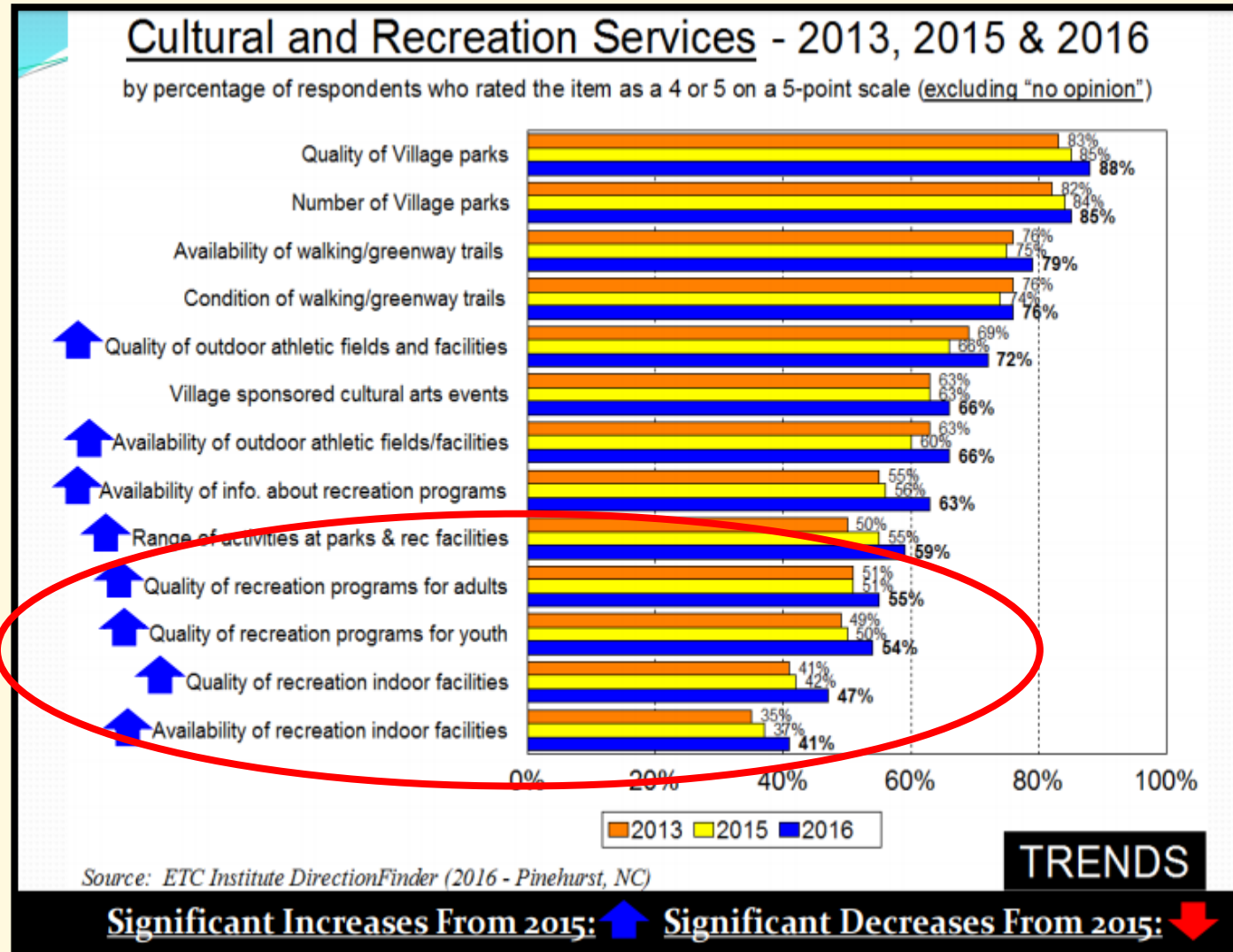
- Parks and Recreation typically exceeds US and SE benchmarks in regards to overall satisfaction
- In 2016, the Village lagged considerably behind the US and SE average satisfaction rates for youth recreation programs
- This is uncommon in most other Village service areas



Summary & Update of Data



Summary & Update of Data



- Availability of indoor facilities and quality of programs for adults and youth continue to be areas where the department receives lower ratings in the annual Community Surveys
- While these ratings are improving, they are not near the levels staff would like them to be

Summary & Update of Data



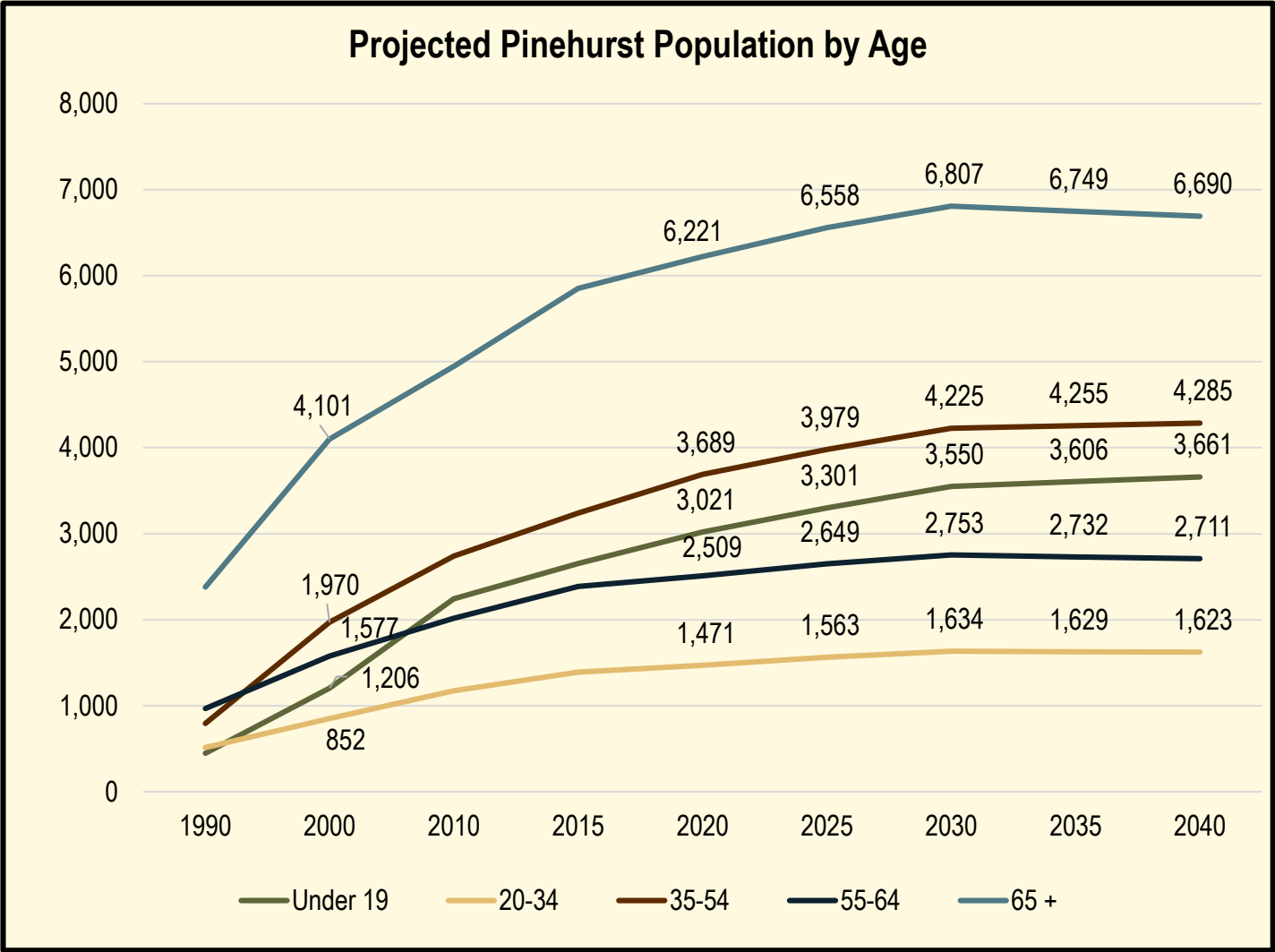
The availability of recreation indoor facilities has ranked as the #1 priority for improvement and fell into the “High Priority” classification in each of the last four Community Surveys completed (FY13 – FY16)

Importance-Satisfaction Rating Village of Pinehurst, NC CULTURAL & RECREATION SERVICES						
Category of Service	Most Important %	Most Important Rank	Satisfaction %	Satisfaction Rank	Importance-Satisfaction Rating	I-S Rating Rank
High Priority (IS .10 -.20)						
Availability of recreation indoor facilities	23%	5	42%	13	0.1351	1
Medium Priority (IS <.10)						
Village sponsored cultural arts events	28%	1	66%	7	0.0944	2
Quality of adult recreation programs	20%	6	55%	10	0.0881	3
Quality of recreation indoor facilities	15%	10	47%	12	0.0790	4
Quality of youth recreation programs	15%	9	54%	11	0.0715	5
Range of amenities at parks & rec facilities	17%	7	59%	9	0.0709	6
Availability of info about recreation programs	16%	8	63%	8	0.0586	7
Condition of Walking/Greenway trails	24%	4	76%	4	0.0559	8
Availability of Walking/Greenway trails	25%	3	78%	3	0.0529	9
Quality of Village parks	25%	2	87%	1	0.0318	10
Availability of outdoor athletic fields/facilities	7%	12	66%	6	0.0249	11
Quality of outdoor athletic fields & facilities	7%	13	72%	5	0.0197	12
Number of Village parks	9%	11	86%	2	0.0125	13

Summary & Update of Data



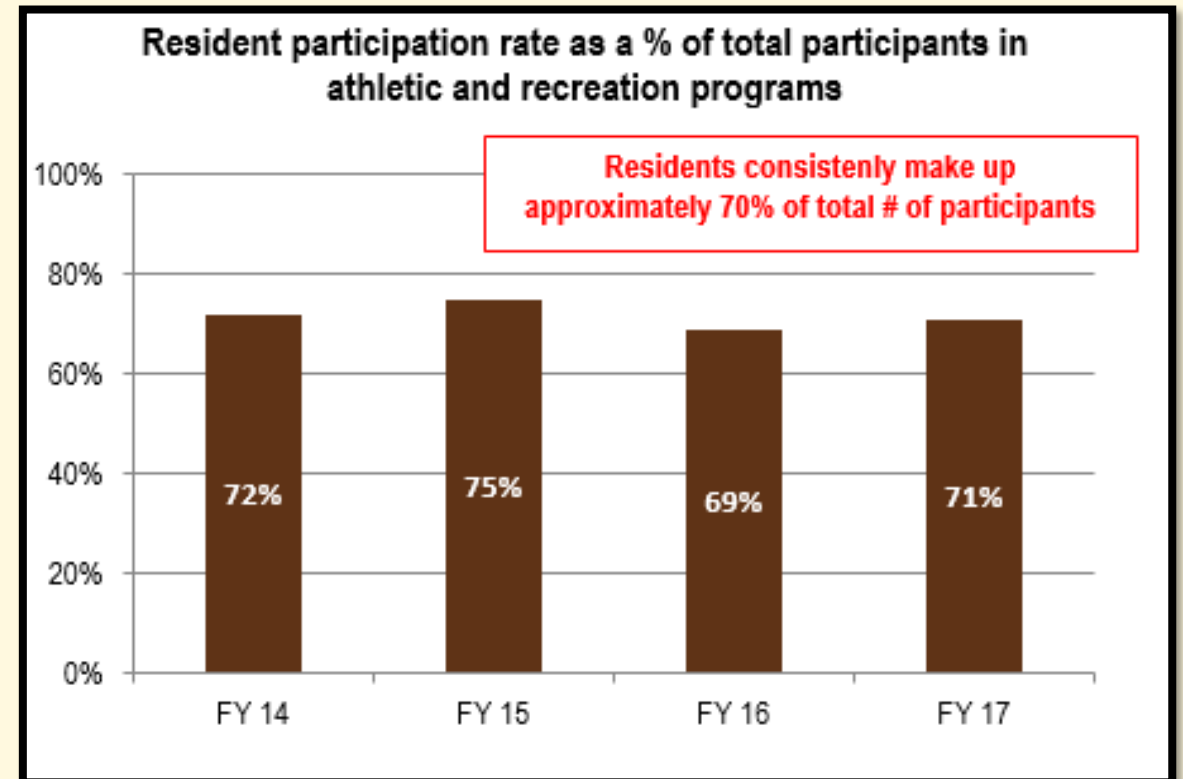
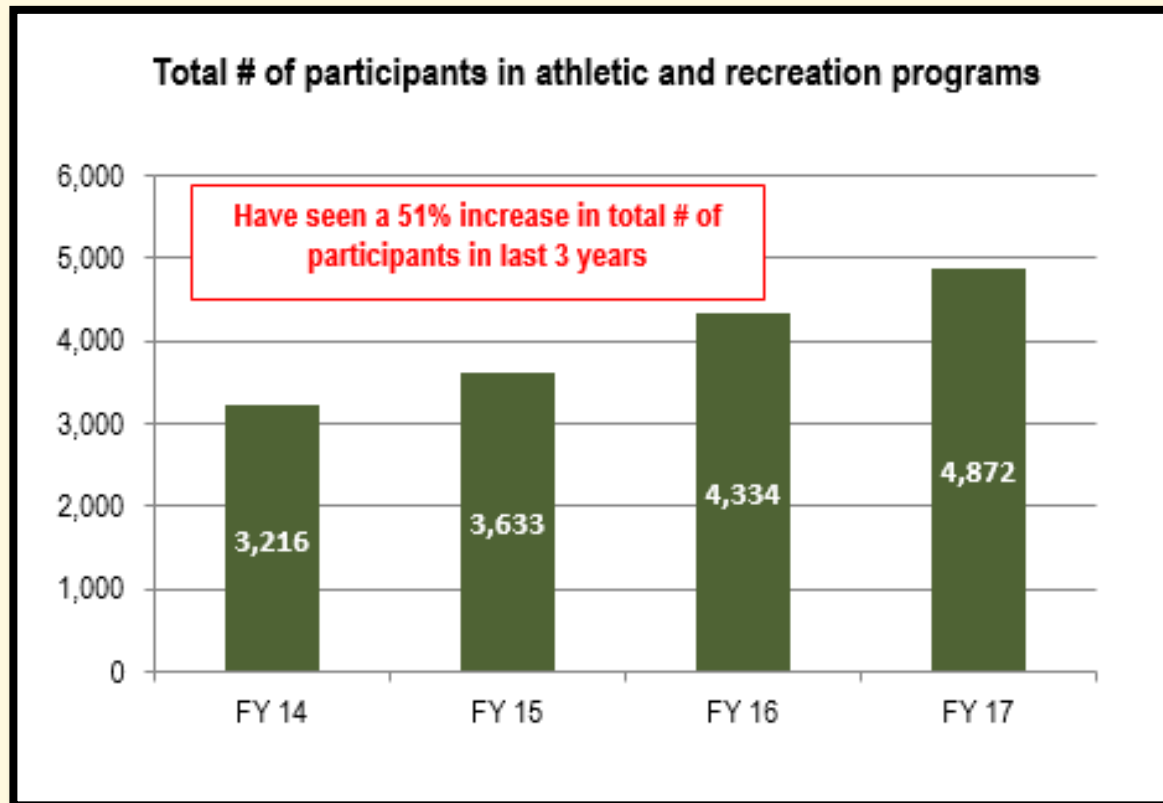
The Village has seen a 60% increase in population from 2000 to 2015 and is projecting another 42% increase in population in the next 15 years



Summary & Update of Data



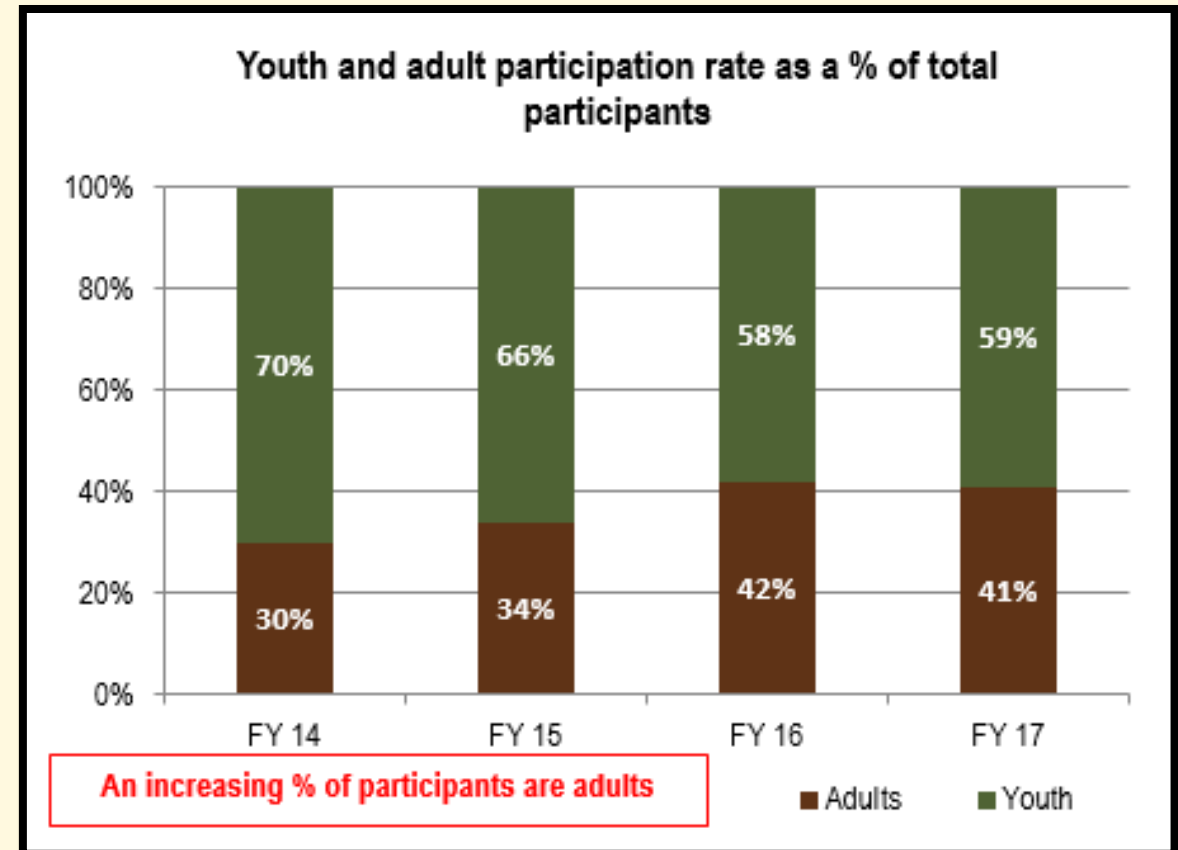
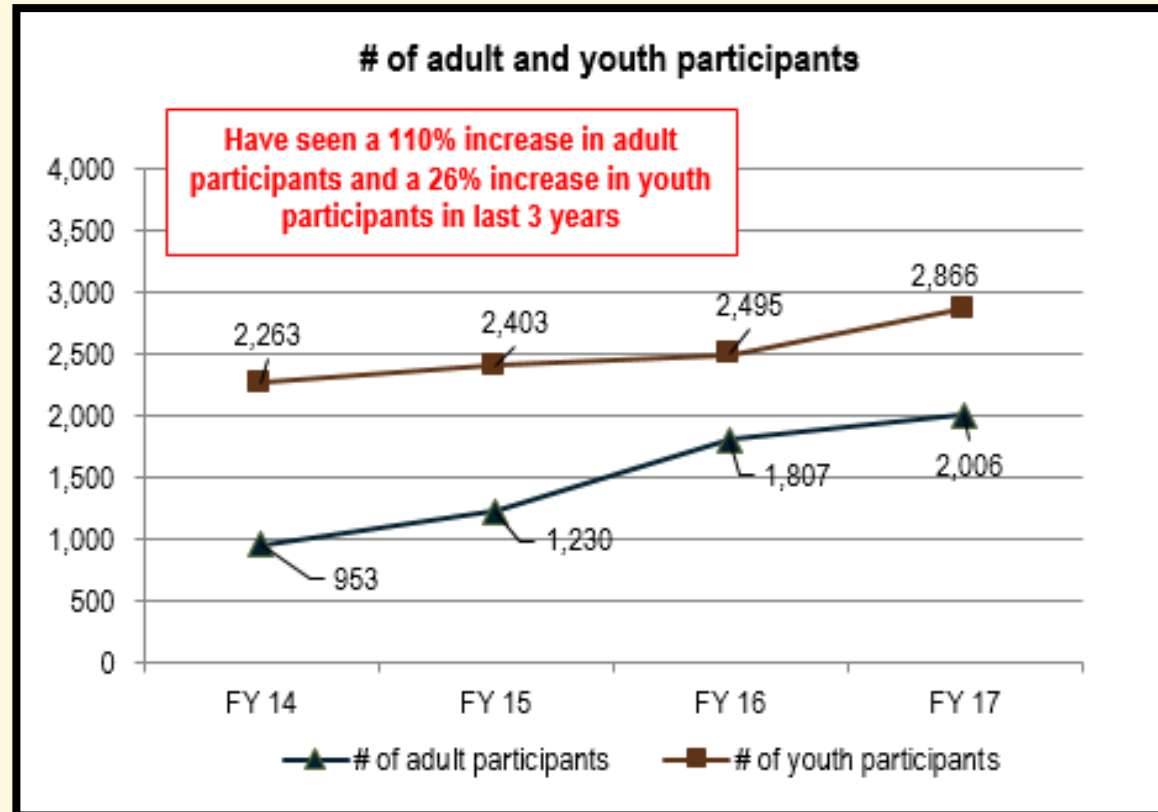
Participation in athletic and recreation programs continue to increase as offerings expand with population increases



Summary & Update of Data



Adult participation has increased sharply in the last 3 years





Summary & Update of Data

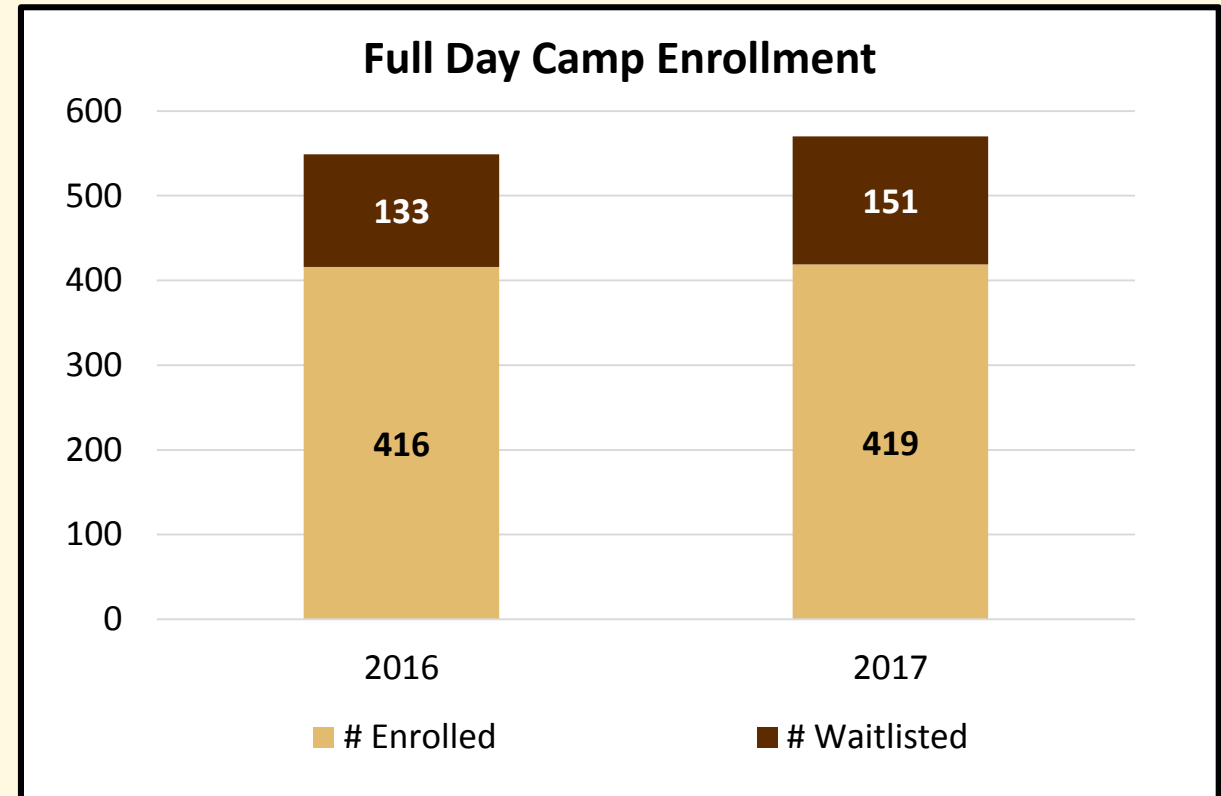
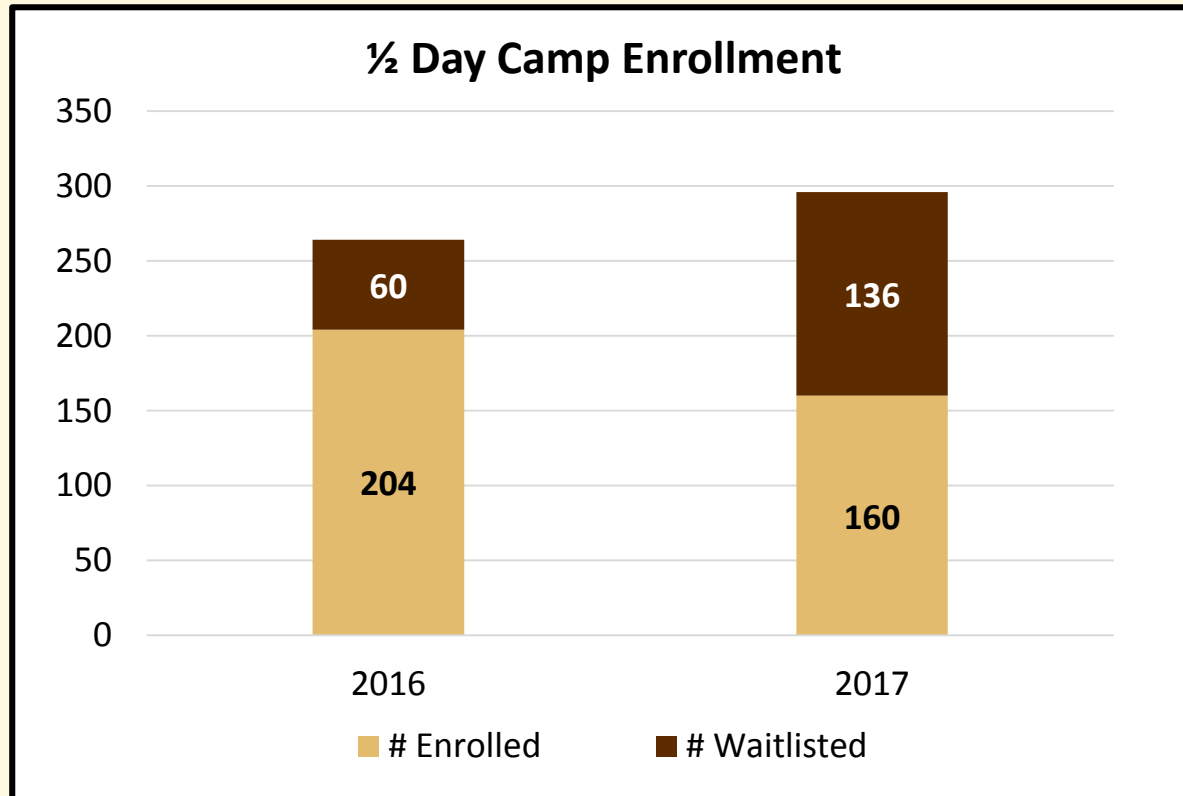
- The Village offers a ½ day camp and a full day camp during the 11-week summer break

	½ Day Camp	Full Day Camp
Location	FirstHealth	Pinehurst Elementary
Capacity per week	20	60
# of weeks offered	8	7
# of weeks of summer break	11	11

- Due to FirstHealth and Pinehurst Elementary facility limitations, the Village is unable to provide a ½ day camp for 3 weeks of the summer and unable to provide a full day camp for 4 weeks of the summer
- In addition, it is not uncommon for camps to be displaced to outdoors in the summer when there are facility conflicts

Summary & Update of Data

- ½ Day Camp – 160 participants, 136 waitlisted
- Full Day Camp – 419 participants, 151 waitlisted
- Front Desk staff estimates an additional 70 children could have been added to the waitlist based on phone calls. They chose not to be added due to the long waitlist.



Potential Program Expansions

Potential Program Expansions



If a Community Center is constructed, the P&R Department could expand current programs and offer lots of exciting *NEW!* programs to meet adult and youth recreation needs:

Existing Program Expansion

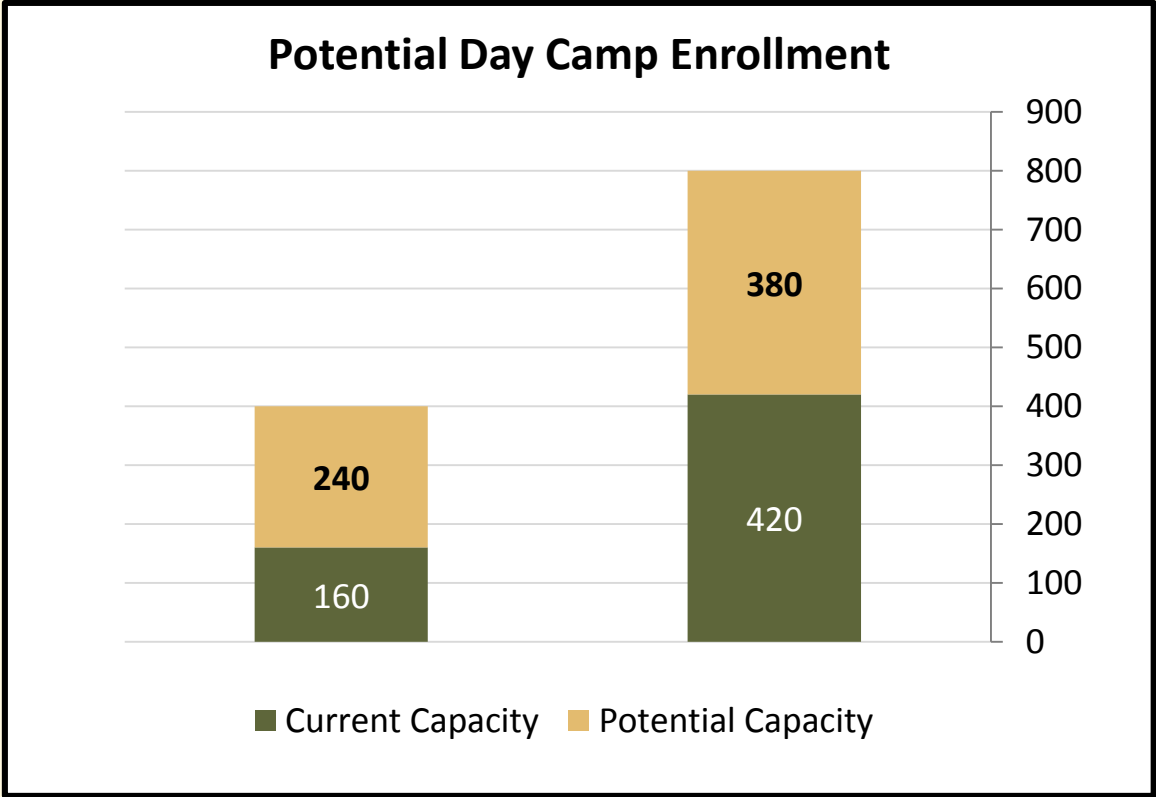
- ½ Day Summer Camps
- Full Day Summer Camps
- Youth Basketball Leagues
- Adult Basketball League
- Adult Wiffleball League
- Holiday Hoops Open Gym
- Adult Painting Classes



Potential Program Expansions



Staff could increase the number of weeks summer day camps are offered and the number of campers enrolled each week to serve children on the waitlist, increasing net revenue by \$26,000



Potential enrollment is based on 10 weeks of camp during the summer with 40 participants/week in ½ Day Camp and 80 participants/week in Full Day Camp

Potential Program Expansions



NEW! Recreation Programs to Offer

- School Break Camps
- Arts & Craft Classes
- Fitness/Zumba Classes
- Workshops/Continuing Education
- Walking Club
- Theatre Camp
- Youth Dance
- Day Program for Adults for Special Needs
- Bridge
- Book Clubs
- Senior Social Groups

NEW! Athletic Programs to Offer

- Youth/Adult Volleyball
- Indoor Soccer
- Indoor Pickleball
- Badminton
- Quick Start Tennis
- Table Tennis
- 3 on 3 Basketball League/Tournament – Adult
- Senior Open Basketball
- Dodgeball
- Sports Camps – Volleyball, Basketball
- Host to local, regional, statewide tournaments

Quality of Programs- Participant Feedback

Quality of Programs – Participant Feedback



Recreation Room Feedback – 35% of comments received (13 of 37) related to facility limitations:

- **Tai Chi**
 - *“Parking lot of the RecRoom is too small and can be difficult to maneuver vehicles as classes end.”*
 - *“Parking at the facility is the only negative. That is why I indicated dissatisfied. The building is a great size but the parking sucks. We are usually left to park across the way or somewhere else.”*
 - *“Sometimes it is difficult to find a parking place.”*
- **Painting**
 - *“I think the number of participants should not be as large.”*
 - *“Better parking at the facility.”*
 - *“Too many people enrolled in the class so not much teacher time with each student. Recommend reducing participant level.”*
- **Gentle Flow & Meditative Yoga**
 - *“You can feel the cold come up from the floor in winter. There are sometimes people walking around upstairs that is very distracting during meditation. A quieter space would be better.”*
- **Pilates**
 - *“Designated P&R facility for classes such as this would be nice.”*

Quality of Programs – Participant Feedback



Pinehurst Elementary School Gym Feedback – 32% of comments received (16 of 50) related to facility limitations:

- ***Holiday Hoops***

- *“Great program for kids during holiday since there is no basketball gym for Pinehurst residents unless you belong to First Health and they have so many rules. We need an indoor sports facility for kids in Pinehurst”*
- *“Suggest this program from first day kids are out of school, not just (Dec) 27-30.”*

- ***Adult Wiffleball***

- *“With the gym not having air conditioning it can get a little bit hot.”*
- *“The only thing that could be improved is the A/C in the building.”*

- ***Youth Basketball***

- *“There’s not enough practice time.”*
- *“Would be beneficial for families with working parents if practices were on the weekdays and games on Saturday.”*
- *“Parking in the school driveway...inhibits the flow of traffic and seems dangerous.”*
- *“The team would have benefitted from more practices throughout the season. Not sure how that could fit in the schedule.”*
- *“Nice to get that Rec Ctr. built! Also, hoping volleyball for boys can get going.”*
- *“More practices. The kids get 45 minutes of practice and then games. More time is needed during season to teach the kids.”*



Financial Impact

Financial Impact



Assumptions used to project revenues and expenses for the \$4.1 million Community Center include:

- \$1.0 million financed over 15 years at a rate of 2.75%
- Program revenues based on estimated enrollment at existing/proposed rates
- Addition of one FT Administrative Assistant position
- Addition of one FT Maintenance Technician, with 14% of salary allocated to Community Center based on ratio of SF of Community Center to total SF maintained
- Fixed operating costs estimated based on actual costs to operate/maintain VH, PD, and FD
- Variable costs for programs include PT/seasonal staff, contracted referees, and operating supplies/materials
- Incremental **NET** revenue from program expansion and up to **50 NEW!** programs is estimated at approximately \$41,000/year

Financial Impact

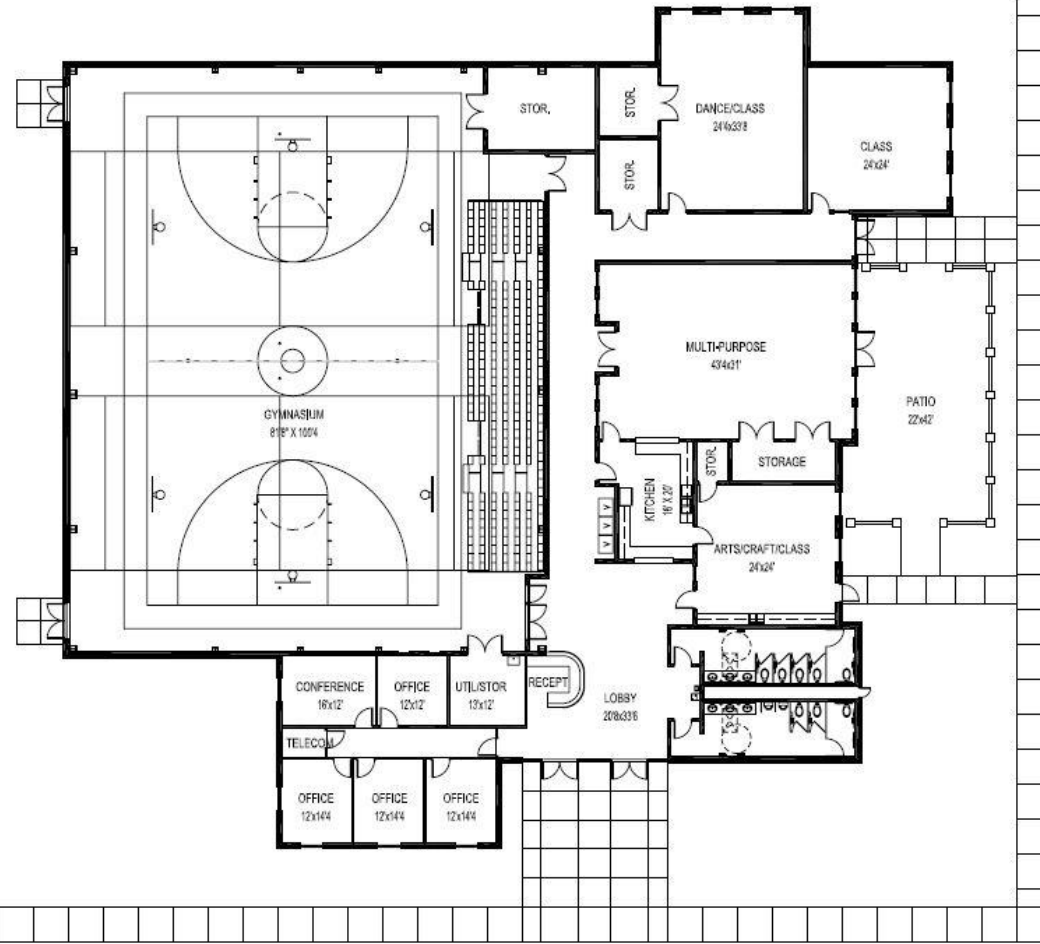


Projected Community Center Annual Revenues/Expenses	FY 2019	FY 2020	FY 2021	FY 2022
Revenues				
Program fees/expanded & new programs		\$74,700	\$76,700	\$79,000
Expenses				
Salaries & Benefits for FT employees (Admin Assistant and 14% of Maintenance Technician)		\$50,100	\$51,600	\$53,100
Fixed Operating Costs		\$57,000	\$59,500	\$62,100
Variable Program Costs		\$34,180	\$35,200	\$36,200
Debt Service	\$94,170	\$92,330	\$90,500	\$88,670
Subtotal Expenses	\$94,170	\$233,610	\$236,800	\$240,070
NET PROJECTED EXPENSE	\$94,170	\$158,910	\$160,100	\$161,070
TOTAL VOP PROJECTED BUDGET	\$21,870,066	\$19,220,064	\$19,162,366	\$19,795,343
NET EXPENSE AS A % OF TOTAL VOP BUDGET	.43%	0.83%	0.84%	0.81%

See assumptions used to develop projected revenues and expenses

Conceptual Floor Plan

Conceptual Floor Plan



FLOOR PLAN

BUILDING AREA - 17,018 SQ. FT.

DATE: 11-7-07

1/4" = 1'0"

OAKLEY
COLLIER
Architects P.A.

Possible Facility Amenities

- 18,000 sq. ft.
- Gymnasium
- 4 Rooms for Programs:
 1. Multi-Purpose Space
 2. Dance/Fitness Room
 3. Arts/Crafts
 4. Classroom
- Kitchen
- Offices for P&R Staff



Questions or Comments?

Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

Month	# of Program Participants			# of Athletic Participants			TOTAL # of Participants			# of Adult/Youth Participants		
	Resident	Non-Resident	Total	Resident	Non-Resident	Total	Resident	Non-Resident	Total	Youth	Adult	Total
July	364	55	419	200	196	396	564	251	815	553	262	815
August	158	26	184	70	37	107	228	63	291	179	112	291
September	386	135	521	116	37	153	502	172	674	546	128	674
October	163	66	229	41	19	60	204	85	289	0	289	289
November	173	9	182	9	12	21	182	21	203	94	109	203
December	93	18	111	388	142	530	481	160	641	539	102	641
January	85	15	100	9	12	21	94	27	121	0	121	121
February	114	13	127	9	12	21	123	25	148	12	136	148
March	77	27	104	73	58	131	150	85	235	45	190	235
April	363	150	513	135	168	303	498	318	816	545	271	816
May	108	11	119	38	22	60	146	33	179	68	111	179
June	242	99	341	55	64	119	297	163	460	285	175	460
TOTAL	2,326	624	2,950	1,143	779	1,922	3,469	1,403	4,872	2,866	2,006	4,872

Month	# of Programs Offered			# of Athletic Programs/Leagues Offered		
	Youth	Adult	Total	Youth	Adult	Total
July	5	8	13	9	3	12
August	3	7	10	9	3	12
September	2	10	12	9	3	12
October	0	13	13	0	3	3
November	1	8	9	0	1	1
December	2	5	7	3	1	4
January	0	10	10	0	1	1
February	1	9	10	0	1	1
March	0	9	9	5	4	9
April	1	8	9	3	2	5
May	2	8	10	2	2	4
June	3	5	8	2	1	3
TOTAL	20	100	120	42	25	67

Month	# of Indoor Program Participants			# of Indoor Athletic Program Participants		
	Youth	Adult	Total	Youth	Adult	Total
July	351	59	410	0	0	0
August	107	57	164	0	0	0
September	0	63	63	0	0	0
October	0	220	220	0	39	39
November	94	66	160	0	0	0
December	30	41	71	509	0	509
January	0	91	91	0	0	0
February	0	89	89	0	0	0
March	0	60	60	0	65	65
April	0	51	51	0	0	0
May	11	75	86	0	65	65
June	187	145	332	0	0	0
TOTAL	780	1,017	1,797	509	169	678

Month	Attendance at Special Events	# of Days the Arboretum is Used
July	8,500	5
August	2,825	1
September	4,700	11
October	4,000	19
November	1,200	11
December	2,125	10
January	0	0
February	350	0
March	1,020	8
April	7,400	17
May	3,300	19
June	2,300	0
TOTAL	37,720	101

Totals

Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Full Day Camp	Youth	198	40	238	238	0	238	I	Weeks 3-6
Stroller Strider Fitness Class	Adult	5	4	9	0	9	9	O	
Fit For Mom Body Back	Adult	3	1	4	0	4	4	I	
Chair Yoga	Adult	8	0	8	0	8	8	I	
Tai Chi	Adult	15	2	17	0	17	17	I	
Painting	Adult	15	2	17	0	17	17	I	oils class did not make this month
Fun Fridays	Adult	0	0	0	0	0	0	I	canceled, only 3 reg. Special Needs Pro
Kamp Kidworks FH Location	Youth	57	2	59	59	0	59	I	Weeks 4-6
Kamp Kidworks PES Location	Youth	25	1	26	26	0	26	I	weeks 4-6, combined with full day schedule
Youth Pottery Class	Youth	17	1	18	18	0	18	I	
Young Chefs Cooking Camp	Youth	8	2	10	10	0	10	I	second session did not make, only 5 reg.
Level 1 Yoga	Adult	7	0	7	0	7	7	I	
Level 2 Yoga	Adult	6	0	6	0	6	6	I	
TOTAL		364	55	419	351	68	419		

		Indoor	Outdoor	Total	
# of Youth Programs Offered	5	# of Indoor Youth Participants	351	0	351
# of Adult Programs Offered	8	# of Indoor Adult Participants	59	9	68
		TOTAL	410	9	419

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Adult Tennis Lessons (Tuesdays)	Adult	0	0	0	0	0	0	O	
Adult Tennis Lessons (Thursdays)	Adult	0	0	0	0	0	0	O	
Youth Tennis Lessons (Ages 5-9, Tuesday)	Youth	8	0	8	8	0	8	O	6 on waiting list
Youth Tennis Lessons (Ages 5-9, Thursday)	Youth	9	0	9	9	0	9	O	8 on waiting list
Youth Tennis Lessons (Ages 10-16, Tuesday)	Youth	10	0	10	10	0	10	O	2 on waiting list
Youth Tennis Lessons (Ages 10-16, Thursday)	Youth	10	0	10	10	0	10	O	
Adult Softball League	Adult	111	83	194	0	194	194	O	
Pinewild Youth Golf Clinics (July 18-20)	Youth	6	5	11	11	0	11	O	
Pinewild Youth Golf Clinics (July 25-27)	Youth	8	3	11	11	0	11	O	
Pinehurst Junior Tennis Classic	Youth	14	59	73	73	0	73	O	
Youth Boys Lacrosse Camp	Youth	7	13	20	20	0	20	O	
Youth Girls Lacrosse Camp	Youth	17	33	50	50	0	50	O	
TOTAL		200	196	396	202	194	396		

		Indoor	Outdoor	Total	
# of Youth Athletics Programs/Leagues	9	# of Indoor Youth Participants	0	202	202
# of Adult Athletics Programs/Leagues	3	# of Indoor Adult Participants	0	194	194
		TOTAL	0	396	396

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
4th of July Parade	2,000		Ceremony & Reception (7/9)		
Fireworks Celebration	4,000		Dog Training Class (7/14)		P&R program
Farmers Market (7/2)	400		Rehearsal Dinner (7/22)		
Farmers Market (7/6)	100		Benefit Concert (7/23)		
Farmers Market (7/9)	400		Ceremony & Reception (7/30)		
Farmers Market (7/13)	100				
Farmers Market (7/16)	400				
Farmers Market (7/20)	100				
Farmers Market (7/23)	500				
Farmers Market (7/27)	100				
Farmers Market (7/30)	400				
TOTAL	8,500				

# of Cultural Events	11	# of Days Arboretum is Used		5
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Stroller Strider Fitness Class	Adult	5	4	9	0	9	9	0	
Full Day Camp	Youth	50	9	59	59	0	59	I	week 6
Gentle Flow Yoga	Adult	6	0	6	0	6	6	I	formerly level 2 yoga
Kamp Kidworks FH Location	Youth	33	7	40	40	0	40	I	weeks 7 and 8
Pottery Camp	Youth	7	1	8	8	0	8	I	second session offered
Fun Friday Session 4 (july and august)	Adult			0	0	0	0	I	canceled due to low numbers
Tai Chi	Adult	19	0	19	0	19	19	I	
Senior's Day Out- Greensboro	Adult	5	0	5	0	5	5	0	
Day Trippers	Adult	4	2	6	0	6	6	0	1 on the waitlist
Painting	Adult	29		31	0	31	31	I	all media and oils classes
The Rec-ing Crew	Adult		1	1	0	1	1	I	picked up a new member
TOTAL		158	26	184	107	77	184		

# of Youth Programs Offered	3
# of Adult Programs Offered	7

	Indoor	Outdoor	Total
# of Indoor Youth Participants	107	0	107
# of Indoor Adult Participants	57	20	77
TOTAL	164	20	184

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Hockey Clinic (Aug. 12)	Youth	3	5	8	8	0	8	0	
Hockey Clinic (Aug. 19)	Youth	2	4	6	6	0	6	0	
Hockey Clinic (Aug. 26)	Youth	3	4	7	7	0	7	0	
Youth Tennis Lessons (Ages 5-9 Tuesdays)	Youth	10	0	10	10	0	10	0	1 on waiting list
Youth Tennis Lessons (Ages 10-16 Tuesdays)	Youth	10	0	10	10	0	10	0	1 on waiting list
Youth Tennis Lessons (Ages 5-9 Thursdays)	Youth	10	0	10	10	0	10	0	4 on waiting list
Youth Tennis Lessons (Ages 10-16 Thursdays)	Youth	9	0	9	9	0	9	0	
Pinewild Junior Golf Clinics (Aug. 1-3)	Youth	0	0	0	0	0	0	0	
Pinewild Junior Golf Clinics (Aug. 8-10)	Youth	6	6	12	12	0	12	0	
Adult Tennis Lessons - Tuesdays	Adult	0	0	0	0	0	0	0	
Adult Tennis Lessons - Thursdays	Adult	2	1	3	0	3	3	0	
Adult Inline Hockey	Adult	15	17	32	0	32	32	0	1 month = 1 session - 9 nights total
TOTAL		70	37	107	72	35	107		

# of Youth Athletics Programs/Leagues	9
# of Adult Athletics Programs/Leagues	3

	Indoor	Outdoor	Total
# of Indoor Youth Participants	0	72	72
# of Indoor Adult Participants	0	35	35
TOTAL	0	107	107

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
Farmers Market (8/3)	75		Family Game Night (8/12)		P&R Event
Farmers Market (8/6)	400				
Farmers Market (8/10)	50				
Farmers Market (8/13)	300				
Farmers Market (8/20)	300				
Farmers Market (8/27)	300				
Family Game Night (8/12)	200				
Flea Market (8/27)	1,200				
TOTAL	2,825				

# of Cultural Events	8
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# of Days Arboretum is Used	1
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Stroller Strider Fitness Class	Adult	5	4	9	0	9	9	0	
Fit4Mom Body Back		0	0	0	0	0	0	1	on hold until they can get numbers up
Intermediate Tai Chi	Adult	14	0	14	0	14	14	1	
N2IT Youth Martial Arts	Youth	0	0	0	0	0	0	1	canceled, not enough signed up
Basic Hatha Yoga	Adult	8	0	8	0	8	8	1	
Gentle Flow Yoga		0	0	0	0	0	0	1	Counted in August
Meditative Yoga	Adult	6	0	6	0	6	6	1	
Shag Dance Lessons	Adult	0	0	0	0	0	0	1	not enough participation
Tai Chi	Adult	20	0	20	0	20	20	1	
Dog Training Classes	Adult	15	6	21	0	21	21	0	
Pilates	Adult	6	4	10	0	10	10	1	4 on waitlist
Seniors Day Out	Adult	9	2	11	0	11	11	0	Crabtree Valley and Trader Joes
Fun Friday Session 10	Adult	3	2	5	0	5	5	1	Special Needs Program
Revolution		0	0	0	0	0	0	1	didn't make, will become Tue. Pilates
The REC-ING Crew		0	0	0	0	0	0	1	programs runs Mar-Sept, numbers counted
Sculpting Classes	Adult	0	0					1	have not made yet
Healthy Kids Running Series	Youth	294	114	408	408	0	408	0	estimated breakdown
Special Olympics Bocce		6	3	9	9	0	9	0	
Family Membership Purchase		0	0	0	0	0	0		3 Memberships purchased
Painting		0	0	0	0	0	0		counted in August
TOTAL		386	135	521	417	104	521		

# of Youth Programs Offered	2
# of Adult Programs Offered	10

	Indoor	Outdoor	Total
# of Indoor Youth Participants	0	417	417
# of Indoor Adult Participants	63	41	104
TOTAL	63	458	521

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Coach Pitch Baseball League	Youth	38	15	53	53	0	53	0	
Youth Tennis Lessons (5-9 Tuesdays)	Youth	19	0	19	19	0	19	0	1 on waiting list
Youth Tennis Lessons (10-16 Tuesdays)	Youth	13	0	13	13	0	13	0	2 on waiting list
Youth Tennis Lessons (5-9 Thursdays)	Youth	12	2	14	14	0	14	0	2 on waiting list
Youth Tennis Lessons (10-16 Thursdays)	Youth	7	3	10	10	0	10	0	1 on waiting list
Adult Tennis Lessons (Tuesdays)	Adult	0	0	0	0	0	0	0	
Adult Tennis Lessons (Thursdays)	Adult	2	1	3	0	3	3	0	
Youth Hockey League	Youth	0	0	0	0	0	0	0	
Adult Inline Hockey	Adult	9	12	21	0	21	21	0	1 month = 1 session 8 total nights
Youth Flag Football League	Youth	15	0	15	15	0	15	0	maxed out
Family Disc Golf Clinic	Youth	1	4	5	5	0	5	0	5 pre-registered - rained out - should be both youth and adult
NFL Punt, Pass & Kick	Youth	0	0	0	0	0	0	0	8 pre-registered - rained out
TOTAL		116	37	153	129	24	153		

# of Youth Athletics Programs/Leagues	9
# of Adult Athletics Programs/Leagues	3

	Indoor	Outdoor	Total
# of Indoor Youth Participants	0	129	129
# of Indoor Adult Participants	0	24	24
TOTAL	0	153	153

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events	Notes
Farmers Market (9/3)	300		Reception (9/2)	HURRICANE - Moved to Assembly Hall
Live after 5 (9/9)	2,500		Reception (9/3)	
Farmers Market (9/10)	300		Ceremony & Reception (9/4)	
Farmers Market (9/17)	300		Ceremony (9/10)	
Eats, Beats, Brews (9/17)	1,000		Garden Club (9/14)	Comped Rental & Setup/Breakdown
Farmers Market (9/24)	300		Eats, Beats & Brews (9/17)	VOP Event
			Dog Training (9/19)	P&R Program
			Ceremony & Reception (9/24)	
			60th Birthday Party (9/25)	
			Dog Training (9/26)	P&R Program
			Dog Training (9/28)	P&R Program
TOTAL	4,700			

# of Cultural Events	6
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# of Days Arboretum is Used	11
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Tai Chi				0	0	0	0	I	counted in september
Painting	Adult	33	3	36	0	36	36	I	all media and oils classes, 1 waitlist for oils
Intermediate Tai Chi				0	0	0	0	I	counted in september
Pilates (Tuesday class)	Adult	9	1	10	0	10	10	I	added second class due to popularity
Stroller Strides	Adult	5	4	9	0	9	9	O	
Sassy Tappers	Adult	4	7	11	0	11	11	I	
Halloween Dance- with the Arc	Adult	85	45	130	0	130	130	I	adult and youth welcome, # based on ticket sells
Chair Yoga	Adult	10		10	0	10	10	I	classes held in sept and oct.
Day Trippers- NC State Fair	Adult			0	0	0	0	O	canceled, not enough participation
Basic Yoga				0	0	0	0	I	counted in september
Gentle Flow Yoga	Adult	6		6	0	6	6	I	
Meditative Yoga	Adult	5		5	0	5	5	I	1 withdrew due to medical cond.
Senior's Destination Trip- Eating Asheville	Adult							O	canceled, not enough participation
Sculpting Class	Adult							I	canceled, not enough participation
Shag Dance Lessons	Adult			0	0	0	0	I	canceled, not enough participation
The REC-ING Crew	Adult	6	6	12	0	12	12	I	special needs program
Fun Fridays								I	counted in september
Dog Training				0	0	0	0	O	counted in september
Parks and Rec Family Membership Purchase				0	0	0	0		2 memberships purchased
Health Kids Race Series				0	0	0	0		counted in september
TOTAL		163	66	229	0	229	229		

		Indoor	Outdoor	Total
# of Youth Programs Offered	0	# of Indoor Youth Participants	0	0
# of Adult Programs Offered	13	# of Indoor Adult Participants	220	9
		TOTAL	220	229

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Adult Basketball League	Adult	32	7	39	0	39	39	I	
Sr. Adult Basketball League	Adult	0	0	0	0	0	0	I	0 teams
Adult Inline Hockey	Adult	9	12	21	0	21	21	O	1 month = 1 session: 9 total days
TOTAL		41	19	60	0	60	60		

		Indoor	Outdoor	Total
# of Youth Athletics Programs/Leagues	0	# of Indoor Youth Participants	0	0
# of Adult Athletics Programs/Leagues	3	# of Indoor Adult Participants	39	21
		TOTAL	39	60

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events	Notes
Live after 5 (10/14)	1,200		Ceremony (10/1)	
Fall Festival (10/28)	800		Donald Ross Assoc. (10/2)	
Oktoberfest (10/29)	2,000		Dog Training (10/3)	P&R Program
			Dog Training (10/5)	P&R Program
			Lake PH Assoc. (10/6)	
			Ceremony & Reception (10/8)	CANCELLED - HURRICANE MATTHEW
			Dog Training (10/10)	P&R Program
			Dog Training (10/12)	P&R Program
			Reception (10/15)	
			Fundraiser (10/16)	CANCELLED - Low Participation
			Dog Training (10/17)	P&R Program
			Dog Training (10/19)	P&R Program
			Rehearsal Dinner (10/21)	
			Duskin & Stephens Found (10/22)	
			Ceremony (10/22)	
			Dog Training (10/24)	P&R Program
			Dog Training (10/26)	P&R Program
			Reception (10/29)	
			EAC Halloween Party (10/31)	VOP EAC Event
TOTAL	4,000			

# of Cultural Events	3	# of Days Arboretum is Used	19
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Tai Chi Intermediate	Adult	11	0	11	0	11	11	I	
Tai Chi	Adult	22	0	22	0	22	22	I	
Basic Hatha Yoga	Adult	6	0	6	0	6	6	I	
Chair Yoga	Adult	13	0	13	0	13	13	I	
Gentle Flow Yoga	Adult	4	0	4	0	4	4	I	
Painting Classes		0	0	0	0	0	0	I	counted in Oct.
Dog Training Classes	Adult	10	3	13	0	13	13	O	
Pilates (Wednesday class)	Adult	7	2	9	0	9	9	I	
Stroller Strides	Adult	5	4	9	0	9	9	O	
Christmas Card Contest	Youth	94	0	94	94	0	94	I	
Parks and Rec Family Membership Purchase				0	0	0	0		
Sassy Tappers	Adult	0	0	0	0	0	0	I	counted in Oct.
The REC-ING Crew (Cumulative #'s)	Adult	1	0	1	0	1	1	I	1 new registration; others counted in Oct.
Meditative Yoga				0	0	0	0	I	counted in Oct.
Pilates (Tuesday Class)				0	0	0	0	I	counted in Oct.
TOTAL		173	9	182	94	88	182		

		Indoor	Outdoor	Total	
# of Youth Programs Offered	1	# of Indoor Youth Participants	94	0	94
# of Adult Programs Offered	8	# of Indoor Adult Participants	66	22	88
		TOTAL	160	22	182

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Adult Inline Hockey	Adult	9	12	21	0	21	21	O	1 month = 1 session: 9 total days
TOTAL		9	12	21	0	21	21		

		Indoor	Outdoor	Total
# of Youth Athletics Programs/Leagues	0	# of Indoor Youth Participants	0	0
# of Adult Athletics Programs/Leagues	1	# of Indoor Adult Participants	21	21
		TOTAL	0	21

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
Turkey Trot (11/19)	1,200		Dog Training (11/2)		P&R Program
			Ceremony & Reception (11/5)		
			Dog Training (11/7)		P&R Program
			Dog Training (11/8)		P&R Program
			Dog Training (11/9)		P&R Program
			Dog Training (11/14)		P&R Program
			Dog Training (11/15)		P&R Program
			Dog Training (11/16)		P&R Program
			Dog Training (11/28)		P&R Program
			Dog Training (11/29)		P&R Program
			Dog Training (11/30)		P&R Program
TOTAL	1,200				

# of Cultural Events	1	# of Days Arboretum is Used		11
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Painting	Adult	32	3	35	0	35	35	I	oils and all media classes
Cheerleading	Youth	23	7	30	30	0	30	I	
Basic Yoga				0	0	0	0	I	counted in Nov.
Chair Yoga				0	0	0	0	I	counted in Nov.
Day Trippers- CFRT outing	Adult	11	3	14	0	14	14	O	special needs trip
Dog Training Classes				0	0	0	0	O	counted in Nov.
Parents Night Out	Youth	0	0	0	0	0	0	I	canceled due to low numbers
Stroller Strides	Adult	5	4	9	0	9	9	O	
Gentle Flow Yoga				0	0	0	0	I	counted in Nov
Meditative Yoga	Adult	0	0					I	canceled due to low numbers
Tai Chi				0	0	0	0	I	counted in Nov
Intermediate Tai Chi								I	counted in Nov
Parks and Recreation Family Membership				0	0	0	0		
Senior's Day Out- Carolina Opry	Adult	16	1	17	0	17	17	O	
REC-ING Crew				0	0	0	0	I	cummulative numbers;counted in Oct.
Revolution Fitness Class	Adult	6		6	0	6	6	I	
Sassy Tappers				0	0	0	0	I	counted in Nov.
TOTAL		93	18	111	30	81	111		

		Indoor	Outdoor	Total	
# of Youth Programs Offered	2	# of Indoor Youth Participants	30	0	30
# of Adult Programs Offered	5	# of Indoor Adult Participants	41	40	81
		TOTAL	71	40	111

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Youth Basketball League	Youth	255	89	344	344	0	344	I	waiting list: 2 in 5-6, 1 in 7-8 & B11-12
Holiday Hoops Open Gym	Youth	124	41	165	165	0	165	I	4 day total
Inline Hockey Camp	Youth	0	0	0	0	0	0	O	not enough participants to make
Adult Inline Hockey	Adult	9	12	21	0	21	21	O	1 month = 1 session: 8 total days
TOTAL		388	142	530	509	21	530		

		Indoor	Outdoor	Total	
# of Youth Athletics Programs/Leagues	3	# of Indoor Youth Participants	509	0	509
# of Adult Athletics Programs/Leagues	1	# of Indoor Adult Participants	0	21	21
		TOTAL	509	21	530

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
Christmas Tree Lighting (12/2)	2,000		Dog Training (12/5)		P&R Program
Pearl Harbor Ceremony (12/7)	125		Dog Training (12/6)		P&R Program
			Dog Training (12/7)		P&R Program
			Dog Training (12/12)		P&R Program
			Dog Training (12/13)		P&R Program
			Dog Training (12/14)		P&R Program
			Ceremony & Reception (12/17)		
			Dog Training (12/19)		P&R Program
			Dog Training (12/20)		P&R Program
			Dog Training (12/21)		P&R Program
TOTAL	2,125				

# of Cultural Events	2	# of Days Arboretum is Used		10
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Tai Chi	Adult	23	0	23	0	23	23	I	
Intermediate Tai Chi	Adult	12	1	13	0	13	13	I	
Basic Yoga	Adult	7	0	7	0	7	7	I	
Chair Yoga	Adult	9	0	9	0	9	9	I	
Gentle Flow Yoga	Adult	4	0	4	0	4	4	I	
Body Back	Adult	4	2	6	0	6	6	I	
Fun Fridays Session 11 (jan-feb)	Adult	7	4	11	0	11	11	I	Special Needs Program
Painting Class				0	0	0	0	I	Counted in December
Parks and Rec Family Membership				0	0	0	0		2 purchased
Stroller Strides	Adult	5	4	9	0	9	9	O	
Shag Dance Lessons	Adult	8	2	10	0	10	10	I	
The REC-ING Crew	Adult	1	0	1	0	1	1	I	added one participant in Jan:cummulative #'s
Pilates	Adult	5	2	7	0	7	7	I	
Cheerleading				0	0	0	0	I	Counted in December
Sassy Tappers				0	0	0	0	I	cummulative #'s;counted in Oct.
Revolution				0	0	0	0	I	Counted in December
TOTAL		85	15	100	0	100	100		

		Indoor	Outdoor	Total
# of Youth Programs Offered	0	# of Indoor Youth Participants	0	0
# of Adult Programs Offered	10	# of Indoor Adult Participants	91	9
		TOTAL	91	9
			100	100

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Adult Inline Hockey Pick Up	Adult	9	12	21	0	21	21	O	1 month = 1 session: 8 total days
TOTAL		9	12	21	0	21	21		

		Indoor	Outdoor	Total
# of Youth Athletics Programs/Leagues	0	# of Indoor Youth Participants	0	0
# of Adult Athletics Programs/Leagues	1	# of Indoor Adult Participants	0	21
		TOTAL	0	21
			21	21

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
No Events	0				
TOTAL	0				

# of Cultural Events	0	# of Days Arboretum is Used		0
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Painting	Adult	26	4	30	0	30	30	I	oils and multimedia classes
Meditative yoga	Adult	5	0	5	0	5	5	I	
Chair Yoga (counted in Jan.)				0	0	0	0	I	
Tai Chi	Adult	24	1	25	0	25	25	I	
Intermediate Tai Chi	Adult	13	2	15	0	15	15	I	
Shag Dance Lessons	Adult	0	0	0	0	0	0	I	canceled due to low # and instructor injury
Pilates	Adult	4	1	5	0	5	5	I	
Fun Friday Session 11 (Jan-Feb, cumulative #'s)				0	0	0	0	I	counted in Jan.
Senior's Day Out- Temple Theatre	Adult	17	0	17	0	17	17	O	
Revolution	Adult	8	0	8	0	8	8	I	
Recing Crew (cumulative numbers)	Adult	0	1	1	0	1	1	I	
Young Athletes/Special Olympics Moore County	Youth	12	0	12	12	0	12	O	PES and West Pine Students
Parks and Rec Family Membership				0	0	0	0		
Stroller Fitness	Adult	5	4	9	0	9	9	O	
Body Back (counted in January)				0	0	0	0	I	
				0	0	0	0		
				0	0	0	0		
TOTAL		114	13	127	12	115	127		

		Indoor	Outdoor	Total	
# of Youth Programs Offered	1	# of Indoor Youth Participants	0	12	12
# of Adult Programs Offered	9	# of Indoor Adult Participants	89	26	115
		TOTAL	89	38	127

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Adult Inline Hockey Pick Up	Adult	9	12	21	0	21	21	O	1 month = 1 session: 8 total days
TOTAL		9	12	21	0	21	21		

		Indoor	Outdoor	Total
# of Youth Athletics Programs/Leagues	0	# of Indoor Youth Participants	0	0
# of Adult Athletics Programs/Leagues	1	# of Indoor Adult Participants	0	21
		TOTAL	0	21

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
Ladies Night Out	350				
TOTAL	350				

# of Cultural Events	1	# of Days Arboretum is Used		0
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Meditative Yoga	Adult	0	0	0	0	0	0	I	didn't make this session
Yoga (chair, basic, gentle)	Adult	18	0	18	0	18	18	I	
Tai Chi (counted in Feb.)				0	0	0	0	I	
Painting (oils and all media)	Adult	29	4	33	0	33	33	I	
Stroller Fitness	Adult	5	4	9	0	9	9	O	
Body Back (Cumulative March-May)	Adult	3	3	6	0	6	6	I	
The REC-ING Crew (Cumulative)				0	0	0	0	I	
Young Athletes Program (Cumulative Feb-May)				0	0	0	0	O	
Senior's Day Out	Adult	5	0	5	0	5	5	O	
Sassy Tappers	Adult	3		3	0	3	3	I	
Dog Training Classes	Adult	3	6	9	0	9	9	O	
Day Trippers- Charlotte	Adult	9	2	11	0	11	11	O	open to youth and adults
Abilities Tennis March	Adult	2	8	10	0	10	10	O	open to youth and adults
TOTAL		77	27	104	0	104	104		

		Indoor	Outdoor	Total
# of Youth Programs Offered	0	# of Indoor Youth Participants	0	0
# of Adult Programs Offered	9	# of Indoor Adult Participants	60	44
		TOTAL	60	44
				104

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Adult Hockey	Adult	9	12	21	0	21	21	O	1 month = 1 session: 9 total days
Hockey Skate Nights (4)	Youth	24	8	32	32	0	32	O	average 8 per night for 4 nights
Wiffleball League	Adult	27	38	65	0	65	65	I	
Adult Tennis Lessons (Tuesdays)	Adult	0	0	0	0	0	0	O	
Adult Tennis Lessons (Thursdays)	Adult	0	0	0	0	0	0	O	
Youth Tennis Lessons (5-9 Tuesdays)	Youth	5	0	5	5	0	5	O	
Youth Tennis Lessons (10-15 Tuesdays)	Youth	0	0	0	0	0	0	O	
Youth Tennis Lessons (5-9 Thursdays)	Youth	8	0	8	8	0	8	O	
Youth Tennis Lessons (10-15 Thursdays)	Youth	0	0	0	0	0	0	O	
TOTAL		73	58	131	45	86	131		

		Indoor	Outdoor	Total
# of Youth Athletics Programs/Leagues	5	# of Indoor Youth Participants	0	45
# of Adult Athletics Programs/Leagues	4	# of Indoor Adult Participants	65	21
		TOTAL	65	66
				131

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
Tween Game Night	20		Dog Training (3/20)		P&R Program
St. Patrick's Day Parade	1,000		Dog Training (3/21)		P&R Program
			Dog Training (3/22)		P&R Program
			Ceremony & Reception (3/25)		CANCELLED - MILITARY TDY
			Reception (3/26)		CANCELLED
			Dog Training (3/27)		P&R Program
			Dog Training (3/28)		P&R Program
			Dog Training (3/29)		P&R Program
TOTAL	1,020				

# of Cultural Events	2	# of Days Arboretum is Used		8
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Senior Games in the Pines (counted in Athletics)				0	0	0	0	O	
Stroller Fitness	Adult	5	4	9	0	9	9	O	
Painting (counted in march)				0	0	0	0	I	
Intermediate Tai Chi	Adult	11	1	12	0	12	12	I	
The REC-ING Crew (Cumulative April-Sept)	Adult	6	3	9	0	9	9	I	special needs program
Fun Friday	Adult	4	1	5	0	5	5	I	special needs program
Taco Tuesday	Adult	8	2	10	0	10	10	O	special needs program
Seniors Day Out- Mayberry	Adult	8	1	9	0	9	9	O	
Body Back (counted in March)				0	0	0	0	I	
Young Athletes Program (Cumulative March-May)				0	0	0	0	O	
Tai Chi	Adult	25	0	25	0	25	25	I	2 on waitlist
Abilities Tennis	Adult	3	12	15	0	15	15	O	special needs program
Healthy Kids Running Series	Youth	293	126	419	419	0	419	O	waiting on breakdown from Brandy. Estimated 70/30 split
				0	0	0	0		
				0	0	0	0		
				0	0	0	0		
				0	0	0	0		
TOTAL		363	150	513	419	94	513		

		Indoor	Outdoor	Total
# of Youth Programs Offered	1	# of Indoor Youth Participants	0	419
# of Adult Programs Offered	8	# of Indoor Adult Participants	51	43
		TOTAL	51	462
				513

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Coach Pitch Baseball	Youth	60	32	92	92	0	92	O	3 on waiting list
Youth Tennis Lessons	Youth	22	6	28	28	0	28	O	
Adult Tennis Lessons	Adult	0	0	0	0	0	0	O	Did not Make
Sr. Games in the Pines	Adult	42	114	156	0	156	156	O	joint program with Programs
Adult Hockey Pick Up	Adult	9	12	21	0	21	21	O	2 nights a week per month
MLB Pitch Hit and Run	Youth	2	4	6	6	0	6	O	
				0	0	0	0		
TOTAL		135	168	303	126	177	303		

		Indoor	Outdoor	Total
# of Youth Athletics Programs/Leagues	3	# of Indoor Youth Participants	0	126
# of Adult Athletics Programs/Leagues	3	# of Indoor Adult Participants	0	177
		TOTAL	0	303

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
Live after 5	2,800		Dog Training (4/3)		P&R Program
Celebration of the Military Child	750		Dog Training (4/4)		P&R Program
Fair Barn Bash	350		Dog Training (4/5)		P&R Program
Spring Matinee Races	3,000		Ceremony & Reception (4/8)		
Markets	500		Dog Training (4/10)		P&R Program
			Dog Training (4/11)		P&R Program
			Dog Training (4/12)		P&R Program
			Ceremony & Reception (4/15)		
			Dog Training (4/17)		P&R Program
			Dog Training (4/18)		P&R Program
			Dog Training (4/19)		P&R Program
			Celebration of the Military Child (4/21)		P&R Event
			Dog Training (4/24)		P&R Program
			Dog Training (4/25)		P&R Program
			Dog Training (4/26)		P&R Program
			Ceremony (4/29)		
			Baby Shower (4/30)		
TOTAL	7,400				

# of Cultural Events	5	# of Days Arboretum is Used		17
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Intermediate Tai Chi (counted in april)				0	0	0	0	I	
Stroller Fitness	Adult	5	4	9	0	9	9	O	
Yoga (basic, chair, gentle flow)	Adult	18	1	19	0	19	19	I	
The REC-ING Crew (Cumulative april-sept)	Adult		1	1	0	1	1	I	
Tai Chi	Adult	25		25	0	25	25	I	2 on waitlist
Seniors Destination Trip	Adult	0	0	0	0	0	0	O	2 registered but didn't reach 6 min.
Painting	Adult	28	2	30	0	30	30	I	
Baby Sitting Class	Youth	10	1	11	11	0	11	I	
Youth Swim Team	Youth	21	0	21	21	0	21	O	
abilities tennis	Adult	1	2	3	0	3	3	O	
meditative yoga (canceled this session)	Adult			0	0	0	0	I	low participation
TOTAL		108	11	119	32	87	119		

		Indoor	Outdoor	Total	
# of Youth Programs Offered	2	# of Indoor Youth Participants	11	21	32
# of Adult Programs Offered	8	# of Indoor Adult Participants	75	12	87
		TOTAL	86	33	119

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Youth Tennis Lessons	Youth	28	4	32	32	0	32	O	7 on waiting list
Adult Tennis Lessons	Adult	1	2	3	0	3	3	O	
Adult Inline Hockey Pick Up	Adult	9	12	21	0	21	21	O	2 nights a week per month
Disc Golf Clinic (Youth & Adults)	Youth		4	4	4	0	4	O	
TOTAL		38	22	60	36	24	60		

		Indoor	Outdoor	Total	
# of Youth Athletics Programs/Leagues	2	# of Indoor Youth Participants	0	36	36
# of Adult Athletics Programs/Leagues	2	# of Indoor Adult Participants	0	24	24
		TOTAL	0	60	60

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events	Notes
Live after 5	1,800		Dog Training (5/2)	P&R Program
Markets	1,500		Dog Training (5/3)	P&R Program
			Wedding Ceremony & Reception (5/6)	
			Corp. Picnic (5/7)	
			Dog Training (5/8)	P&R Program
			Dog Training (5/10)	P&R Program
			Banquet (5/12)	
			Wedding Ceremony & Reception	
			Dog Training (5/15)	P&R Program
			Picnic (5/16)	
			Picnic (5/17)	
			Sweet 16 @ Garden&Timmel (5/19)	
			Wedding Ceremony & Reception (5/20)	
			Corp. Picnic (5/21)	
			Dog Training (5/22)	P&R Program
			Dog Training (5/24)	P&R Program
			Public Services Picnic (5/24)	VOP
			Wedding Ceremony (5/27)	
			Dog Training (5/31)	P&R Program
TOTAL	3,300			

# of Cultural Events	2	# of Days Arboretum is Used	19
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Village of Pinehurst
Parks & Recreation Participation/Attendance
FY 2017

NOTE: ENTER INFORMATION IN YELLOW FIELDS

Programs	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Stroller Strides	Adult	5	4	9	0	9	9	0	
Painting				0	0	0	0	I	counted in May
Seniors Day Out (State Farmers Market)	Adult			0	0	0	0	0	canceled, minimum not met
Kamp Kidworks Half Day	Youth	46	14	60	60	0	60	I	
Young Chefs Cooking Camp (Latin America)	Youth	5	2	7	7	0	7	I	
Intermediate Tai Chi	Adult	8	1	9	0	9	9	I	
Prom Rock the Red Carpet (based on tickets sold)	Adult	60	60	120	0	120	120	I	
Recing Crew (Cumulative numbers)	Adult		1	1	0	1	1	I	
Yoga (chair and gentle)	Adult	15	0	15	0	15	15	I	
Tai Chi				0	0	0	0	I	counted in May
Full Day Camp	Youth	103	17	120	120	0	120	I	
TOTAL		242	99	341	187	154	341		

		Indoor	Outdoor	Total	
# of Youth Programs Offered	3	# of Indoor Youth Participants	187	0	187
# of Adult Programs Offered	5	# of Indoor Adult Participants	145	9	154
		TOTAL	332	9	341

Athletics	Adult/ Youth (Select One)	# of Participants						Indoor/ Outdoor	Notes
		Resident	Non- Resident	Total	Youth	Adult	Total		
Pinewild Golf Clinic #1	Youth	4	0	4	4	0	4	0	
Youth Baseball Camp	Youth	42	52	94	94	0	94	0	
Adult Inline Hockey Pick Up	Adult	9	12	21	0	21	21	0	2 nights per week, per month
TOTAL		55	64	119	98	21	119		

		Indoor	Outdoor	Total	
# of Youth Athletics Programs/Leagues	2	# of Indoor Youth Participants	0	98	98
# of Adult Athletics Programs/Leagues	1	# of Indoor Adult Participants	0	21	21
		TOTAL	0	119	119

Village Sponsored Cultural Arts Events	Attendance	Notes	Arboretum Events		Notes
Shakespeare in the Pines (6/2)	250				
Shakespeare in the Pines (6/3)	350				
Shakespeare in the Pines (6/4)	100				
Farmers Market (6/3)	200				
Farmers Market (6/7)	200				
Farmers Market (6/10)	200				
Farmers Market (6/14)	200				
Farmers Market (6/17)	200				
Farmers Market (6/21)	200				
Farmers Market (6/24)	200				
Farmers Market (6/28)	200				
TOTAL	2,300				

# of Cultural Events	11	# of Days Arboretum is Used		0
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FACILITY RELATED COMMENTS FROM P&R CUSTOMER SURVEYS (Jan 2017 – June 2017)

The following are comments from the P&R customer surveys that have been conducted beginning in January 2017 about or relating to indoor recreation facilities. This does NOT include any feedback from summer day camp, as those programs are going on until August.

Holiday Hoops - 2 out of 4 comments (50%) are result of facility limitations (Pinehurst Elem Gym)

1. "Great program for kids during holiday since there is no basketball gym for Pinehurst residents unless you belong to First Health and they have so many rules. We need an indoor sports facility for kids in Pinehurst"
2. "Suggest this program from first day kids are out of school, not just (Dec) 27-30."

Youth Basketball - 12 out of 43 (28%) comments are result of facility limitations (Pinehurst Elem Gym)

1. "I suggest that basketball programs should NOT only be done in winter time. At least twice in a year program."
2. "There's not enough practice time"
3. "Would be beneficial for families with working parents if practices were on the weekdays and games on Saturday."
4. "Maybe there could be a practice once a week, then Saturday games?"
5. Parking in the school driveway...inhibits the flow of traffic and seems dangerous.
6. "We appreciate only having games and training on Saturday and not throughout the week, but perhaps one day a week for actual training to learn the game skills and rules would be beneficial."
7. "The team would have benefited from more practices throughout the season. Not sure how that could fit in the schedule."
8. "Nice to get that Rec Ctr built! Also, hoping volleyball for boys can get going."
9. "Have fewer kids on each team"
10. "Practice time is inadequate and unfair for children learning to play a game. It would be my suggestion to give these kids some more (practice) time."
11. "Temperature in gym seems very hot sometimes. Example, last game gym was at least 85 degrees. Much cooler outside. One or two windows or doors propped open would have made players and spectators more comfortable."
12. "More practices. The kids get 45 minutes of practice and then games. More time is needed during the season to teach the kids."

Adult Whiffle Ball League – 2 out of 3 comments (67%) are result of facility limitations (Pinehurst Elem Gym)

1. "With the gym hot having air conditioning it an get a little bit hot"
2. "The only thing that could be improved is the A/C in the building"

Tai Chi – 5 out of 11 comments (45%) are result of facility limitations (Rec Room)

1. "Parking lot of the Rec Center is too small and can be difficult to maneuver vehicles as classes end."
2. "Parking is a problem for one of my classes."

3. "Parking at the facility is the only negative. That is why I indicated dissatisfied. The building is a great size but the parking sucks. We are usually left to park across the way or some where else."
4. "The parking is a real problem if one does not get there very early and then there are not enough spaces. Maybry has ruled off many spaces that we cannot park at. Our class # has increased, but the parking facilities have not. I hope something can be done for this situation."
5. "Sometimes it is difficult to find a parking place."

Painting- 6 out of 17 comments (35%) are result of facility limitations (Rec Room)

1. "I think the number of participants should not be as large."
2. "Hot water. Open a little earlier than scheduled class as it takes a while to set up and sometimes we have to leave very promptly since there is another class."
3. "Better parking at the facility."
4. "Too many students per class for the teacher."
5. "Too many people enrolled in the class so not much teacher time with each student. Recommend reducing participant level."
6. "Charge a bit more but have fewer students."

Gentle Flow & Meditative Yoga – 1 out of 3 comments (33%) are result of facility limitations (Rec Room)

1. "You can feel the cold come up from the floor in the winter. There are sometimes people walking around upstairs that is very distracting during meditation. A quieter space would be better."

Pilates - 1 out of 6 comments (17%) are result of facility limitations (Rec Room)

1. "Designated P&R facility for classes such as this would be nice"



**DISCUSS AN ORDINANCE OR OTHER ACTION TO SUSPEND
ENFORCEMENT OF THE “PROHIBITION ON BANKS, CREDIT UNIONS,
FINANCIAL SERVICES AND PROFESSIONAL SERVICES ON THE FIRST
FLOOR IN THE VILLAGE CENTER AND THE PROVISIONS FOR NON-
CONFORMING USES AFTER BEING VACATED FOR A PERIOD OF TIME”
IN THE PINEHURST DEVELOPMENT ORDINANCE.
ADDITIONAL AGENDA DETAILS:**

FROM:

Bruce Gould

CC:

Jeff Sanborn

DATE OF MEMO:

7/20/2017

MEMO DETAILS:

Last week the Planning and Inspections Department received several complaints that a new real estate office was moving into 25 Chinquapin Rd. This location was previously occupied by PNC Bank. After the vacancy by PNC bank no permits have been requested to establish a new zoning use at this location as required by the Pinehurst Development Ordinance.

For more than 20 years the Village has some sort of prohibition for office, bank or other similar uses on the ground floor within the Village Commercial Zoning District (Village Center). This prohibition remains in place. In addition to not allowing these uses on the ground floor in the current Pinehurst Development Ordinance the Village also has a non-conforming use provision that indicates if the space is converted to a conforming use, a non-conforming use shall not be re-established. Additionally, if a non-conforming bank, credit union, financial service or professional use ceases to operate within the Village Commercial Zoning District for more than 30 days, only a conforming use may be established.

Though we have had these long-standing prohibitions, a concern has been raised that such prohibitions may not have had the desired effect of transitioning non-retail space to retail space over time. To the extent this might be true, it may suggest that re-thinking the ordinance is in order. Given that there is a current potential occupant and business owner affected, the purpose of this discussion is to allow counsel to discuss their perceptions on the effectiveness of the current ordinance and to consider suspending enforcement of the ordinance or a part of it until the Planning and Zoning Board can recommend a solution.



DISCUSS AND CONSIDER AWARDING THE CONTRACT FOR ROAD RESURFACING.

ADDITIONAL AGENDA DETAILS:

FROM:

Jeff Batton

DATE OF MEMO:

7/19/2017

MEMO DETAILS:

Ralph Bowen will be present to speak with Council about the resurfacing bids received and to recommend the Village contract with Riley Paving for the FY2018 resurfacing package.

Attached is the bid tabulation for the quantities that were put out to bid showing Riley Paving as the lowest bidder.

Riley's contract will initially include approximately 3 miles at \$513,000 with additional mileage likely added. Three other contracts have already been entered into with other contractors whose amounts are below the threshold for Council action. These include repairs of deficient areas of roads being resurfaced (severe cracking, root damage, sunken patches, etc.), complete sub-base re-construction for some of the worst roads being resurfaced and restoration of shoulders post-resurfacing. These outside contracts total approximately \$300,000 and are a less expensive alternative to having the paving contractor complete these tasks.

In addition the Village plans to use a new preservation treatment on approximately 3 additional miles of roads to prolong their life. That contract is a roll-forward amount of \$86,000 from FY 2017.

The motion authorizing the Riley Paving contract will include a provision authorizing the Manager to approve up to an additional \$150,000 in resurfacing so long as the quantity is at the existing bid's unit pricing and the budget for resurfacing is not exceeded. This will allow staff to efficiently add resurfacing mileage at the current pricing without the delay of having to come back to Council.

Thanks.

ATTACHMENTS:

Description

▣ Resurfacing Bid Tabulation

ITEMIZED PROPOSAL FORM
Village of Pinehurst
2018 Annual Street Resurfacing Improvement Project
Project # 2018-01

Item	Description	Unit	Total Qty	Hudson Paving	Barnhill Contr.	Riley Paving
1	1.25" NCDOT TypeSF9.5A Overlay	SY	21,500	\$10.00	\$14.00	\$10.25
2	Class 'A' Full Depth Patching (3" depth NCDOT Type 1-19B) This will be done by a milling maching and will have to be placed down with a paving machine.	SY	4,000	\$48.00	\$37.00	\$31.00
TOTAL BASE BID				\$407,000.00	\$449,000.00	\$344,375.00
ALT-2	2" Overlay, NCDOT Type SF9.5A	SY	11,375	\$18.00	\$18.00	\$14.90
TOTAL ALT-2				\$204,750.00	\$204,750.00	\$169,487.50
TOTAL OF BASE + ALTERNATE BID ITEMS				\$611,750.00	\$653,750.00	\$513,862.50

Estimate Cost per Mile (3.47)

\$176,296.83

\$188,400.58

\$148,087.18