VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF JULY 14, 2015
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM

1. Call to Order.

2. Invocation and Pledge of Allegiance.

3. Reports:
   - Manager
   - Council

4. Motion to Approve Consent Agenda.

   All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

   A. Approval of Draft Village Council Meeting Minutes.

      June 2 Work Session Minutes
      June 9 Regular Meeting Minutes
      June 9 Closed Session Minutes
      June 23 Regular Meeting Minutes

   B. Public Safety Reports

      Police Department
      Fire Department

   C. Motion to Receive Budget Amendments Report for June 30, 2015

   End of Consent Agenda.

5. Motion to Recess Regular Meeting and Enter Into a Public Hearing.

6. Public Hearing No. 1

   The purpose of the public hearing is to consider an Official Text Amendment to the Pinehurst Development Ordinance (PDO) specifically "Table 9.2a Table of Dimensional Requirements". This proposed amendment would allow a home being constructed in the R-8 Zoning District to exceed the maximum impervious surface coverage of 42.5% in order for the home to contain up to 2,400 square feet. The applicant is the Village of Pinehurst.

7. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.

8. Consider Ordinance 15-13 amending the Pinehurst Development Ordinance Table 9.2a Table of Dimensional Requirements.

9. Presentation by Par 5 Development on the Medlin Road paving request.

10. Discuss the recommended changes to the Pay and Classification Plan.
11. Discuss the 2015 Community Survey.
12. Discuss the Community Road Streetscape Project.
13. Consider a request for a new street lighting location in the Village of Pinehurst.
14. Other Business.
15. Comments from Attendees.
16. Motion to Adjourn.

History, Charm, & Southern Hospitality.

Vision

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission

Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values

Competent
Courteous
Professional
Responsive

APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.

ADDITIONAL AGENDA DETAILS:

June 2 Work Session Minutes
June 9 Regular Meeting Minutes
June 9 Closed Session Minutes
June 23 Regular Meeting Minutes

FROM:
Lauren Craig

CC:
Jeff Sanborn, Jeff Batton

DATE OF MEMO:
7/7/2015

MEMO DETAILS:
See attachments for draft minutes.

ATTACHMENTS:

	Description
🗋	June 2 Work Session Minutes
🗋	June 9 Regular Meeting Minutes
🗋	June 9 Closed Session Minutes
🗋	June 23 Regular Meeting Minutes

MINUTES OF
VILLAGE COUNCIL WORK SESSION
JUNE 2, 2015

395 MAGNOLIA ROAD
COUNCIL CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Work Session at 4:30 p.m. on Tuesday, June 2, 2015 in the Council Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Jeffrey H. Batton, Interim Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 9 attendees, including 2 staff and 1 press.

1. **Call to Order.**
   Mayor Nancy Fiorillo called the meeting to order.

2. **Presentation by the Development Finance Initiative (DFI) of the School of Government.**
   Rory Dowling and Mike Lemanski, of the Development Finance Initiative introduced the presentation regarding predevelopment services for the Village of Pinehurst on Village Place. Mr. Lemanski reviewed the purpose of DFI, its history with the UNC School of Government, and his experience with redeveloping areas in downtown Durham, NC and Wilmington, NC. Mr. Lemanski explained the predevelopment process includes a market analysis, site analysis, public process, and financial feasibility and once the plan is set, proposals would be accepted by private partners. Mr. Dowling shared DFI's experience working with Davidson, NC for a redevelopment project on a portion of their Main Street and then covered objectives for the Village Place project.

   The team from DFI discussed the proposal fee and noted DFI charges a portion of the developer's fee to the private development partner once secured. Mr. Lemanski discussed publically owned land for consideration in the project and the possibilities with privately owned parcels. Mayor Fiorillo shared that the Village has received a $50,000 anonymous donation to pursue the plan with DFI. Mr. Dowling explained that a steering committee would be formed to meet monthly on the project and every 2-3 months milestones would be presented back to the Village Council at large. Council held a discussion with DFI regarding the Village's potential risk and the Village's role in the project.

   Pat Corso, from Partners in Progress, explained his involvement in this master planning process over the years and noted the minimum good that would come out of this is to identify the community norm and this would justify the expense. Council held a discussion about the DFI proposal and the already developed 2011 Comprehensive Master Plan.

   Upon discussion, Council determined to funnel specific questions to Jeff Batton for the DFI representatives and to have a continued discussion at the June 9 Village Council meeting.

3. **Village Council's work session discussion.**
   Council did not hold a discussion on any additional items.

4. **Motion to Adjourn.**

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Councilmember Campbell moved to adjourn the Work Session. The motion was seconded by Councilmember Strickland and carried unanimously. The Regular Meeting adjourned at 6:20 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

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MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JUNE 9, 2015

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, June 9, 2015 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Jeffrey H. Batton, Interim Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 37 attendees, including 18 staff and 1 press.

1. **Call to Order.**
   Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Reports**

   Manager

   - Noted that under Other Business Council will discuss NAC enhancements, review the July Village Council meeting calendar, and discuss the legislative update on HB36/SB25 and SB 369.

   Council

   - Councilmember Campbell explained he is proud of the residents of Moore County regarding the Board of Education situation over the last week.
   - Councilmember Strickland suggested for the Village of Pinehurst to go on record to be in opposition on both of these bills that Jeff Batton mentioned.
   - Mayor Fiorillo noted last week she and Councilmember Cashion met with LTG Steven Townsend.

3. **Recognition of Pinehurst Fire Department staff for CPR Saves.**
   Fire Chief Carlton Cole explained through an established agreement to assist Moore County Emergency Medical Services (EMS) the Pinehurst Fire Department was involved with two incidents over the past year that resulted in successfully reviving patients through Cardio-Pulmonary Resuscitation (CPR). Chief Cole explained that Moore County monitors patient information and recognizes responders annually. Chief Cole recognized the following staff members for their efforts in successfully reviving patients during an incident and awarded them with the PFD Life Saving ribbon: April "Dee Johnson, Eric Nall, Josh Womack, Rick Tufts, and Seth Dawkins.

4. **Recognition of Pinehurst Fire Department staff for receipt of scholarship award.**
   Fire Chief Carlton Cole explained as a member agency of the NC State Firemen's Association, Pinehurst Firefighters are eligible to apply annually for scholarships and only 45 scholarships were awarded statewide this year. Chief Cole recognized April "Dee" Johnson and Josh Womack for receiving a $2000 NCSFA scholarship for outstanding academic achievement, character development, and leadership ability to assist with their post-secondary education.

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5. Consider an ordinance adopting the Budget for FY 2016.

John Frye explained Council has a budget ordinance in front of them to consider adoption of the FY 2016 Budget which is reflective of the changes made prior to the public hearing on May 26. Mr. Frye noted the staff has received estimates from Moore County that the Pinehurst tax revaluation has been revised as $35 million less from the estimate received in March. Mr. Frye explained that after running the numbers, staff feels the Village can keep the $0.29 tax rate for this year with a one cent increase scheduled on the five year plan in FY 2018. Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved Ordinance 15-11 adopting the Fiscal Year 2016 budget for the Village of Pinehurst by a vote of 5-0. (The ordinance can be found in the Ordinance Book.)

6. Presentation of the Harness Track BIRDIE recommendation.

Mark Wagner, Director of Parks and Recreation, presented the BIRDIE process improvement report on the financial sustainability of the Pinehurst Harness Track. The team identified three main areas where the percentage of operating losses could be reduced. The first was to adjust the fees and charges schedule, the second is to reduce operating expenditures, and the third is on cost allocation corrections. The team also noted two Capital Expenditures included in the report were the purchase of a larger tractor and conditioner for the tracks and replacing the existing propane gas heating systems in the barns with an electric heating system. Council held a discussion about the recommendations and formed a consensus to move forward with changes in the fee schedule and a budget amendment for replacing existing propane gas heating systems in the barns with an electronic heating system.

7. Consider adoption of the Bicycle and Pedestrian Master Plan.

Mike Apke, with McGill Associates, and Mark Wagner, Parks and Recreation Director, presented the updated Bicycle and Pedestrian Master Plans to the Village Council and they noted that the NCDOT has reviewed the Bicycle Master Plan and given the Village its approval for final adoption. Mr. Wagner explained that an appointed committee by Council would form to review the plans upon adoption to identify phases of the plans to present for Council approval for the next fiscal year. Council held a discussion about the plans. Upon a motion by Councilmember Strickland, seconded by Councilmember Phillips, Council unanimously approved Resolution 15-22 adopting the Bicycle Master Plan for the Village of Pinehurst by a vote of 5-0. (A copy of the resolution can be found in the Resolution Book.) Upon a motion by Councilmember Cashion, seconded by Councilmember Strickland, Council unanimously approved Resolution 15-23 adopting the Pedestrian Master Plan for the Village of Pinehurst by a vote of 5-0. (A copy of the resolution can be found in the Resolution Book.)

8. Consider a contract for Legal Services for FY 2016.

Jeff Batton, Interim Village Manager, presented the proposed contract for legal services with Van Camp, Meacham, & Newman, PPLC for the Fiscal Year 2016. Mr. Batton noted the contract includes at 2% cost increase, bringing the monthly rate to $4,304 and the hourly rate remains at $350 per hour for Michael Newman. Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved that the Mayor or her designee be authorized to execute the contract with Van Camp, Meacham & Newman, PLLC for FY 2016 legal services by a vote of 5-0.

9. Consider renewal of Pinewild Solid Waste Services Contract.

Jeff Batton explained the need for Council to consider the renewal of the Pinewild Solid Waste Services contract with Waste Management. The Pinewild Homeowners Association is satisfied with the services received and is in favor of renewal with Waste Management. Upon a motion by Councilmember Cashion, seconded by Councilmember Phillips, Council unanimously approved that the Mayor or her designee be authorized to execute the contract with Waste Management for solid waste services for Pinewild of Pinehurst subdivision by a vote of 5-0. Audience member Doug Middaugh asked if the Village has considered what it would cost for the Village to service Pinewild rather than using Waste Management. Audience member Jack Farrell noted Pinewild is wrestling with the issue regarding cart storage and they are trying to address this. A cart storage area should be taken

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into account for plans and perhaps look into the PDO to see how it may be prohibitive to build these cart storage areas or have a moratorium on fees for these storage area.

10. **Consider renewal of McGill Associates Contract for Engineering Services.**
Jeff Batton noted McGill Associates has been our contractor for on-call engineering services since 2009 and the Village is seeking a renewal of their contract to continue this work. Mr. Batton noted there are no fee increases for FY 2016. Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved that the Mayor or her designee be authorized to execute the contract with McGill Associates for on-call engineering services for FY 2016 by a vote of 5-0.

11. **Discussion regarding the Pinehurst Development Ordinance and the regulations on above-ground swimming pools.**
Kevin Reed noted a request to discuss the current regulations in the Pinehurst Development Ordinance as they pertain to above ground swimming pools. Mr. Reed gave history about this topic and explained what the current PDO regulates on above-ground swimming pools. Councilmember Campbell shared he received an inquiry about this topic from a citizen and he is trying to figure out what Council has taken away from these families who are not able to belong to a resort and who have had their own swimming pools previously. Audience member, Jason Kashmer, 55 Gun Club Road, explained he has lived here for 4 years and over the past 3 years have put up a pool, without a filtration system, for 3 months out of the year. Mr. Kashmer was told upon the change of the PDO to remove the pool because it is no longer allowed. Upon discussion on the regulations on above-ground swimming pools, Council asked for staff to research this further to present recommendations and to hold the pending code enforcement ticket for Mr. Kashmer until this was resolved.

12. **Other Business**
    - Mayor Fiorillo noted Council has decided to table the proposal by DFI on the development of Village Place until after the new Village Manager has assumed his role.
    - Lauren Craig, Village Clerk, presented the Village Council with an idea to make enhancements to the Neighborhood Advisory Committee and Council formed a consensus to move forward with this project.
    - Council noted that the US Kids parade is scheduled for July 28, so Council formed a consensus to cancel the July 28 meeting.
    - Council discussed the legislative bills, HB36/SB25 and SB369. Kevin Reed gave a summary of the aesthetic changes that the Village would be losing with this proposed bill (HB36/SB25). Council held a discussion and a majority of Council formed a consensus to take no action at this time. Council held a discussion regarding the sales tax reallocation bill (SB369) and determined to send a message to our Senator and Representative that there be no change.

13. **Comments from attendees.**
    - Audience members, Dick Bisbe, noted that every 1.5 years the Village entertains concepts on the Village Place/Nucor property. Mr. Bisbe suggested drawing the picture for this area to figure out what it should look like for the future of Pinehurst.

14. **Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council.**

    Specifically, the Council will discuss the litigation between the Estate of Ronald H. Armstrong, plaintiff v. The Village of Pinehurst.

    Upon a motion by Councilmember Phillips, seconded by Councilmember Cashion, Council unanimously approved to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and

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the Village Council. Specifically, the Council will discuss the litigation between the Estate of Ronald H. Armstrong, plaintiff v. The Village of Pinehurst by a vote of 5-0.

15. **Motion to adjourn the Closed Session and re-enter the Regular Meeting.**
Upon a motion by Councilmember Campbell, seconded by Councilmember Strickland, Council unanimously approved to adjourn the Closed Session and re-enter the Regular Meeting by a vote of 5-0.

16. **Motion to Adjourn.**
Councilmember Strickland moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Phillips and carried unanimously. The Regular Meeting adjourned at 6:36 p.m.

Respectfully Submitted,

Lauren Craig,
Village Clerk

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MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JUNE 23, 2015

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, June 23, 2015 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. John C. Strickland, Councilmember
Mr. Jeffrey H. Batton, Interim Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 20 attendees, including 5 staff and 2 press.

1. **Call to Order.**
Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Invocation and Pledge of Allegiance**
Interim Manager, Jeff Batton, offered the invocation and led everyone in the Pledge of Allegiance.

3. **Reports**

Manager

- Interim Manager, Jeff Batton, reported the agenda item regarding a new street lighting request has not received neighborhood feedback yet and should be tabled to the July meeting.

Council

- Mayor Fiorillo asked for everyone who speaks at the meeting to talk in the microphones provided so it will be on the audio recording.

4. **Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Consider a resolution reappointing members to the Conservation Commission (Campbell, Cox, Wilson).
B. Consider a resolution amending the Fees and Charges Schedule for the Harness Track.
C. Consider an ordinance amending the budget for Harness Track heating upgrades.
D. Consider a resolution changing the authorized banking representatives for the Village of Pinehurst.
E. Public Safety Reports
Police Department
Fire Department
F. Approval of Draft Village Council Meeting Minutes
May 12 Regular Meeting Minutes
May 13 Budget Work Session Minutes
May 14 Budget Work Session Minutes
May 26 Regular Meeting Minutes

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G. Motion to Receive Budget Amendments Report for June 15, 2015

End of Consent Agenda.

Councilmember Strickland moved to approve the Consent Agenda. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 5-0.

5. Discuss Welcome Center staffing.

Assistant Village Manager Natalie Dean, Welcome Center Volunteer Coordinator Ann Hughes, and Staff Liaison Gwendy Hutchinson held a discussion with Council regarding the desired operating hours for the Village's Welcome Center in the Theatre Building and the difficulty of filling all of the volunteer shifts. Councilmember Berggren suggested adding a kiosk for the hours when the center is not staffed. Council held a discussion about the options to limit the hours and determined to allow the staff to determine the best solution for this and report back to Council on the status.

6. Consider renewal for CCNC solid waste contract with Lofton Garbage Service.

Interim Manager Jeff Batton explained the Village contracts with private service providers for solid waste collection services for the Country Club of North Carolina subdivision as required by the local bill that authorized the voluntary annexation. Mr. Batton noted three providers serve this community and contract renewals occur on July 1 annually. Lofton Garbage Services serves ¾ of the homes making the contract amount rise to the limit that is authorized only by Council.

Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council unanimously approved that the Mayor, or her designee, be authorized to execute the contract with Lofton Garbage Services for solid waste collection services for the County Club of North Carolina subdivision for FY 2016 by a vote of 5-0.

Audience member Doug Middaugh said the Village could do this cheaper and should consider for the future. Mr. Batton noted that the local bill that authorized the annexation specifies that it must be done by private contractors unless ¾ of CCNC to vote to allow the Village to do it with their own forces.

7. Discuss Village Hall parking expansion.

Interim Manager Jeff Batton explained Council has considered several options for expanding parking in front of Village Hall and an additional concept has been devised for Council to review along with the previous two versions. Mr. Batton noted all estimates were provided by the design firm that created the concepts and there are no funds currently budgeted for any of these concepts. Council held a discussion and determined to table this project for now. Audience member Frank Pacifico suggested adding the parking lot in the meadow which would allow for minimum grading and access for emergency vehicles. Mr. Pacifico also expressed worry for safety while crossing the street. Mr. Strickland addressed the issue of preserving the meadow as part of the Arboretum project.

8. Consider a contract for cleaning services for the Village of Pinehurst.

Interim Manager Jeff Batton explained that staff advertised and accepted bids for cleaning services for various Village facilities including Village Hall, Public Services, Police Station, Fire Station 91, and the new Recreation Room. Mr. Batton noted four contractors who submitted bids to provide the services, with Susan Key Cleaning being the low bidder at a price of $575 per week. This represents a savings of approximately $7,400 in comparison to the contract that was in place for the 2014-15 fiscal year. Upon a motion by Councilmember Strickland, seconded by Councilmember Berggren, Council unanimously approved that the Mayor, or her designee, be authorized to execute the contract with Susan Key Cleaning for cleaning services at Village Hall, Public Services, the Police Station, Fire Station 91, and the Recreation Room by a vote of 5-0.

9. Update on Juniper Lake Road Property.

Interim Manager Jeff Batton explained when discussing the potential sale of the Juniper Lake Road property that Council had previously asked staff to investigate the process of de-annexation and to seek

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the Planning & Zoning Board's input. Mr. Batton presented the research found regarding de-annexation laws and the status of input from the Planning and Zoning Board which is still in progress. Mr. Batton noted it would take local legislation to de-annex and due to the timing of the current session of the General Assembly, there is a possibility to add this to an existing bill already being considered but that it could not be introduced as its own bill. Fred Engelfried, Chairman of the Planning and Zoning Board, noted the P&Z team held one meeting regarding review this property but will need more time to determine a recommendation. Council held a discussion about the property and upon a motion by Councilmember Berggren, seconded by Councilmember Cashion, Council approved to take the steps to de-annex the property owned by the Village of Pinehurst on Juniper Lake Road by a vote of 4-1 (Councilmember Strickland dissenting).

10. Consider a request for a new street lighting location in the Village of Pinehurst.
Council determined to table this item.

11. Other Business

- Mayor Fiorillo noted a request to hold the Historic Preservation Commission and the Board of Adjustment meetings in Assembly Hall due to them being quasi-judicial hearings. Councilmember Campbell supports this and noted the need for a quality, definitive record that allows for more transparency. Bruce Gould noted that the Board of Adjustment does have a court recorder for its hearings. Council held a discussion and formed a consensus to move these meetings to Assembly Hall.

12. Comments from attendees.

- Doug Middaugh noted the value of the CodeRed system after yesterday's call regarding the Police Department situation and suggested the Village Council do more to get numbers registered for this. Jason Whitaker, Chief Information Officer, gave more information on the system from the CodeRed company, Emergency Communications.
- Tom Campbell noted his call showed up as Emergency Communications on his home telephone.
- Mayor Fiorillo introduced Johanna Royo as the new Fayetteville Observer representative.
- Mayor Fiorillo noted this is Jeff Batton's last meeting as the Interim Village Manager and Jeff Sanborn will begin next Wednesday, July 1.

13. Motion to Adjourn.
Councilmember Strickland moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Cashion and carried unanimously. The Regular Meeting adjourned at 5:37 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

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PUBLIC SAFETY REPORTS
ADDITIONAL AGENDA DETAILS:

Police Department
Fire Department

ATTACHMENTS:

Description

- Police Report
- Fire Report

Incident IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

June 2015 - June 2014

Part I Offenses	June 2014	June 2015	+/-	Percent Changed	Year-To-Date 2014	2015	+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	1	1	0	0%
Commercial	0	0	0	0%	1	0	-1	-100%
Individual	0	0	0	0%	0	1	1	-
Assault	0	0	0	0%	0	2	2	-
Violent Total:	**0**	**0**	**0**	**0%**	**1**	**3**	**2**	**200%**
Burglary	0	0	0	0%	0	0	0	0%
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	20	7	-13	-65%	50	48	-2	-4%
Auto Theft	0	0	0	0%	0	1	1	-
Arson	0	0	0	0%	0	0	0	0%
Property Total:	**20**	**7**	**-13**	**-65%**	**50**	**49**	**-1**	**-2%**
Part I Total:	**20**	**7**	**-13**	**-65%**	**51**	**52**	**1**	**2%**

Part II Offenses	June 2014	June 2015	+/-	Percent Changed	Year-To-Date 2014	2015	+/-	Percent Changed
Drug	12	0	-12	-100%	41	32	-9	-22%
Assault Simple	1	0	-1	-100%	8	5	-3	-38%
Forgery/Counterfeit	1	0	-1	-100%	2	1	-1	-50%
Fraud	6	3	-3	-50%	23	24	1	4%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	3	0	-3	-100%	6	4	-2	-33%
Vandalism	5	6	1	20%	19	13	-6	-32%
Weapons	0	0	0	0%	1	1	0	0%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	4	0	-4	-100%	4	0	-4	-100%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	1	0	-1	-100%	1	1	0	0%
D.W.I.	0	1	1	-	6	5	-1	-17%
Liquor Law Violation	1	2	1	100%	3	2	-1	-33%
Disorderly Conduct	3	1	-2	-67%	5	2	-3	-60%
Obscenity	0	0	0	0%	1	0	-1	-100%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	29	19	-10	-34%	113	101	-12	-11%
Part II Total:	**66**	**32**	**-34**	**-52%**	**233**	**191**	**-42**	**-18%**
Incident Total:	**86**	**39**	**-47**	**-55%**	**284**	**243**	**-41**	**-14%**

Arrest IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

June 2015 - June 2014

Part I Offenses	June 2014	June 2015	+/-	Percent Changed	Year-To-Date 2014	2015	+/-	Percent Changed
Murder	0	0	0	0%	0	2	2	-
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	1	0	-1	-100%	1	3	2	200%
Violent Total:	**1**	**0**	**-1**	**-100%**	**1**	**5**	**4**	**400%**
Burglary	0	0	0	0%	0	0	0	0%
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	6	0	-6	-100%	19	9	-10	-53%
Auto Theft	0	0	0	0%	0	2	2	-
Arson	0	0	0	0%	0	0	0	0%
Property Total:	**6**	**0**	**-6**	**-100%**	**19**	**11**	**-8**	**-42%**
Part I Total:	**7**	**0**	**-7**	**-100%**	**20**	**16**	**-4**	**-20%**

Part II Offenses	June 2014	June 2015	+/-	Percent Changed	Year-To-Date 2014	2015	+/-	Percent Changed
Drug	39	0	-39	-100%	87	36	-51	-59%
Assault Simple	5	0	-5	-100%	9	10	1	11%
Forgery/Counterfeit	0	0	0	0%	3	0	-3	-100%
Fraud	0	2	2	-	6	8	2	33%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	5	0	-5	-100%	16	10	-6	-38%
Vandalism	0	1	1	-	7	4	-3	-43%
Weapons	0	0	0	0%	2	0	-2	-100%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	4	0	-4	-100%	4	0	-4	-100%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	1	0	-1	-100%	2	0	-2	-100%
D.W.I.	5	2	-3	-60%	44	33	-11	-25%
Liquor Law Violation	2	1	-1	-50%	8	4	-4	-50%
Disorderly Conduct	5	0	-5	-100%	6	4	-2	-33%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	45	11	-34	-76%	169	155	-14	-8%
Part II Total:	**111**	**17**	**-94**	**-85%**	**363**	**264**	**-99**	**-27%**
Arrest Total:	**118**	**17**	**-101**	**-86%**	**383**	**280**	**-103**	**-27%**

1895
VILLAGE OF
PINEHURST

HISTORY, CHARM, AND SOUTHERN HOSPITALITY

SUMMARY FOR THE MONTH OF JUNE 2015

SUMMARY OF INCIDENT CALLS

TYPE OF INCIDENT	*NUMBER THIS MONTH*	*NUMBER YTD*	*NUMBER THIS MONTH LAST YEAR*	*NUMBER YTD LAST YEAR*	*PERCENTAGE YTD*
Fire	5	39	1	28	39%
Overpressure Rupture, Explosion, Overheat - no fire	1	3	0	2	50%
Rescue & EMS Incidents	12	40	7	68	-41%
Hazardous Conditions - no fire	15	75	9	68	10%
Service Call	25	110	8	92	20%
Good Intent Call	15	138	23	141	-2%
False Alarm & False Call	36	148	23	107	38%
Severe Weather & Natural Disaster	9	11	0	0	1100%
Special Incident Type	0	0	0	1	-100%
TOTAL INCIDENTS	**118**	**564**	**71**	**507**	**11%**

SUMMARY OF INSPECTION

TYPE OF INSPECTIONS	*NUMBER THIS MONTH*	*NUMBER YTD*	*NUMBER THIS MONTH LAST YEAR*	*NUMBER YTD LAST YEAR*	*PERCENTAGE YTD*
Residential	21	55	4	28	96%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	2	0	4	-50%
Commercial	20	204	7	157	30%
Plan Review/Site Inspections (*)	1	5	1476	1480	N/A
Reinspection	27	204	21	142	44%
Occupancy Certificates	0	0	0	0	0%
TOTAL INSPECTIONS	**69**	**470**	**1508**	**1811**	**-74%**
Violations Found:	21	363	14	349	4%
YTD Violations to be Corrected:		332		335	
YTD Violations Corrected:		294		244	
Correction Percentage:		89%		73%	

(*) US Open Tent/Property Inspections (June 2014)

July 1, 2015

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT
395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org

MOTION TO RECEIVE BUDGET AMENDMENTS REPORT FOR JUNE 30, 2015
ADDITIONAL AGENDA DETAILS:

FROM:
John Frye

DATE OF MEMO:
7/7/2015

MEMO DETAILS:
Attached is the monthly budget amendments report outlining budget amendments approved by the Budget Officer for the period June 16-June 30, 2015.

ATTACHMENTS:

	Description
🗋	Budget Amendments Report - June 30, 2015

VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD JUNE 16 - JUNE 30, 2015

Under Village of Pinehurst Ordinance #14-25, the Village Council grants the Budget Officer, or Village Manager the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to $10,000 between departments (including contingency) of the same fund for the 2014-2015 Budget. The Budget Officer may **not** transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT	APPROVED DATE
10-60-910-8040	Principal - Firetruck		$ 200	6/16/2015
10-60-910-8041	Interest - Firetruck	$ 200		
	(Balance prinicpal and interest for fire truck loans.)			
10-20-410-5400	Departmental Supplies	$ 425		6/17/2015
10-20-410-6300	Travel & Training	$ 475		
10-20-410-6400	Utilities		$ 900	
	(Line item transfer to cover additional purchases anticipated on p-cards.)			
10-30-510-5110	Landfill Fees		$ 700	6/17/2015
10-30-510-5400	Departmental Supplies	$ 700		
	(Line item transfer to cover additional purchases anticipated on p-cards.)			
10-80-620-4000	Salaries and Wages	$ 1,600		6/18/2015
10-80-620-4200	FICA Expense		$ 1,600	
10-00-240-4000	Salaries and Wages	$ 900		
10-00-240-4200	FICA Expense		$ 900	
	(Line item adjustment to HR and HT salaries to bring budgets in line with actual expenditures.)			
10-00-990-9999	Contingency		$ 6,000	6/18/2015
10-20-420-4300	Group Insurance	$ 6,000		
	(Original budget estimate was not adequate to cover actual insurance costs incurred for the year.)			

PUBLIC HEARING NO. 1
ADDITIONAL AGENDA DETAILS:

The purpose of the public hearing is to consider an Official Text Amendment to the Pinehurst Development Ordinance (PDO) specifically "Table 9.2a Table of Dimensional Requirements". This proposed amendment would allow a home being constructed in the R-8 Zoning District to exceed the maximum impervious surface coverage of 42.5% in order for the home to contain up to 2,400 square feet. The applicant is the Village of Pinehurst.

FROM:
Kevin Reed

CC:
Jeff Sanborn

DATE OF MEMO:
7/8/2015

MEMO DETAILS:
Please see the attached staff report for this public hearing.

ATTACHMENTS:

	Description
🗋	Staff Report

1895
VILLAGE OF
PINEHURST

PLANNING AND INSPECTIONS DEPARTMENT STAFF REPORT

To: Mayor Fiorillo and Village Council

From: Kevin B. Reed, Director of Planning and Inspections

Cc: Jeff Sanborn, Village Manager
Lauren Craig, Village Clerk
Bruce Gould, Principal Planner

Date: July 8, 2015

Subject: **Public Hearing and Staff Report for Request by the Village of Pinehurst for a Proposed Amendment to Section 9.2a, "Table of Dimensional Requirements", of the Pinehurst Development Ordinance (PDO) for the R-8 Zoning District.**

Request

The Village of Pinehurst is proposing a text amendment to Section 9.2a, "Table of Dimensional Requirements", of the Pinehurst Development Ordinance (PDO**)** in order to allow for a single-story home being constructed in the R-8 Zoning District to exceed the maximum impervious surface requirement of 42.5% in order to have up to 2,400 square feet of home under roof. The proposed amendment would only apply to property zoned R-8 which includes Pinehurst Trace and a portion of Village Acres/Gun Club. The amendment would not be applicable to, or impact, any other zoning district in the Village.

Over the past couple of months, one or more builders wishing to build in Pinehurst Trace have been in discussions with staff and elected officials about the difficulty of placing homes on the remaining lots in Pinehurst Trace. This issue was discussed at a previous Village Council work session. Following this discussion, Council directed staff to discuss a potential amendment to the PDO with the Planning & Zoning (P&Z) Board and the potential impact of the text amendment on the Village. Some of the remaining lots within Pinehurst Trace are small even compared to other lots in the development (around 5,000 sq. ft.). Pinehurst Trace and a portion of Village

Acres/Gun Club are zoned R-8, which has a maximum lot coverage by impervious surface of 42.5%.

Analysis for Pinehurst Trace

When the 1995 Pinehurst Development Ordinance was adopted the Pinehurst Trace development was zoned R-8. This designation included the following dimensional requirements:

- Maximum impervious surface of 35%
- 10' side setbacks
- 20' side street setbacks
- Minimum heated sq. ft. of 1,500

In 2000, a variance was given to the Pinehurst Trace development from the Pinehurst Board of Adjustment for the following:

- Increased the maximum impervious to 40%
- Reduced the side setback to 5'
- Reduced the side street setback to 15'
- Reduced the minimum heated sq. ft. requirement to 1,300 sq. ft.

With the adoption of the 2005 PDO, the pertinent regulations changed as follows:

- 2005 Amended Ordinance

10.2.2.2 Tables of Dimensional Requirements

All uses and structures in the general use zoning districts shall comply with the following dimensional requirements, except as may be otherwise provided by this Ordinance:

(a) PC, R-210, R-30, R-20, R-15, R-10, R-8 and R-5 Districts

Dimension	R-8
Maximum Lot Covered By Impervious Surface	42.5% (1)
Maximum Lot Coverage by Buildings	25% (8)

Note (8): The maximum lot coverage by building in the R-8 Zoning District shall not prevent a single story home from having up to 2,500 sq. ft. of building coverage. All other regulations still apply.

With the adoption of the 2014 PDO, the requirement for maximum lot coverage by buildings was removed as was Note (8). With the previous granted variance and the current regulations in the PDO, the current criteria for development in Pinehurst Trace is as follows:

Front Setback	20' (unchanged)
Rear Setback	20' (unchanged)
Side Setback	5' (variance from 10')
Side Street Setback	15' (variance from 20')
Maximum Impervious %	42.5% (exceeds variance of 40%)
Minimum Building Size	1,300 Sq Ft. (variance from 1,500)

Moore County Tax Data indicates there are 26 vacant lots in the Pinehurst Trace development. Three of these "vacant" lots have homes under construction.

Analysis for Village Acres
It should be noted that portions of the Village Acres/Gun Club development are also zoned R-8. However, the smallest of these lots is just over 7,100 sq. ft. in size. With 42.5% maximum impervious surface on the smallest lot, one could cover just over 3,000 sq. ft. of the property with impervious surfaces. There are approximately 200 vacant lots zoned R-8 in the Village Acres/Gun Club development. Therefore, the proposed amendment is not likely to impact the Village Acres/Gun Club development.

Maximum Impervious Percentage
The PDO defines impervious surface as follows:

> *impervious surface includes any material which reduces and prevents absorption of storm water into previously undeveloped land. This includes but is not limited to, buildings, roads, pavement, gravel surfaces, etc. Items not considered to be "impervious" include the water area of a swimming pool and wooden slatted decks.*

In a single-family residential application, regulating impervious surface achieves two objectives. One, stormwater run-off from each property is reduced based on the amount of ground covered with impervious surfaces (water soaks into the ground). Two, much of the lot is left unoccupied by structures, thereby increasing the attractiveness of the property and neighborhood.

The catalyst for this amendment is the existing vacant lots in Pinehurst Trace. If this amendment is passed, it could also allow for this provision to be applied to any of the existing improved lots in the R-8 district. Some of these improved lots are smaller than the remaining vacant lots. As a means of avoiding this potential loophole, staff recommends that any amendment approved by the Village Council include the language that this provision would only apply to newly a

constructed single story home and would not apply to the expansion of an existing single story home.

The potential amendment to the PDO reads as follows:

9.2a Table of Dimensional Requirements

Dimension	**R-8**
Maximum Lot Covered By Impervious Surface (3), (7) **and (8)**	42.5%

Note (8): **The maximum lot covered by impervious surface in the R-8 Zoning District shall not prevent a newly constructed single story home from having up to 2,400 sq. ft. under roof. In order to minimize impervious surface when this provision is used, the only other impervious surface that may be placed on the property is a driveway not exceeding 18' in width, a sidewalk going directly from the driveway to the front door and a patio not to exceed 64 sq. ft. Additionally, a front load garage shall be placed at the front setback. This provision shall not apply to the expansion of an existing single story home. All other regulations still apply.**

Comprehensive Plan Consistency Statement
Page 3 of the 2010 Comprehensive Long Range Plan states that the Village intends to address community needs in the most efficient and cost-effective manner. By adding this regulation to allow a reasonably sized home to be built on the small lots remaining in Pinehurst Trace, this provision of the Comprehensive Plan is being met.

The proposed text amendment will be in accordance with the 2010 Comprehensive Plan. This amendment is consistent with the above mentioned goal outlined in the 2010 Comprehensive Long Range Plan. Achieving goals in accordance with the Comprehensive Plan is considered reasonable and in the best interest of the public.

Recommendation
The P&Z Board first discussed this potential amendment at its meeting held on May, 1, 2015. Following its discussion, staff indicated to the Board that it would provide background information on the issue and schedule a duly advertised public hearing for the Board's June 4,

2015 meeting. There was no one in attendance at the public hearing on June 4 to speak in favor of or opposed to the proposed text amendment. Staff noted to the Board at that time that a text amendment only required the public notice in the newspaper and that no direct notice was mailed to any affected property owners. Staff also indicated that informal discussions had been held with local builders and the manager for Pinehurst Trace, Mr. David Ward. The Board decided to continue the public hearing until its July 2, 2015 meeting date and requested in the interim that staff reach out to the homeowners association in Pinehurst Trace and the homeowner's representative from Village Acres/Gun Club to discuss the proposed amendment.

Planning and Inspections Director Kevin Reed and Principal Planner Bruce Gould met with David Ward (Pinehurst Trace) and Bill Keith (Village Acres/Gun Club) on June 12, 2015 in order to discuss the proposed amendment. At the conclusion of the meeting, Mr. Keith indicated that the proposed amendment would likely not have any impact on Village Acres/Gun Club due to the fact that two-story homes can be constructed in Village Acres/Gun Club and the presence of larger lots in that development. Mr. Ward indicated that since two-story homes are prohibited in Pinehurst Trace, the impact of the proposed amendment would likely have a positive impact on Pinehurst Trace and allow the potential build-out of the development with single-story homes of up to 2,400 square feet.

The P&Z Board conducted the continuation of the duly advertised public hearing on the proposed amendment at its July 2, 2015 meeting. At that meeting, Mr. David Ward spoke on behalf of the proposed amendment and its positive impact on Pinehurst Trace. Mr. Wally Mauch who serves on the Pinehurst Trace Board was also in attendance and spoke about the proposed amendment. It was the consensus of Mr. Ward and Mr. Mauch that the Pinehurst Trace Board did not have any issues with the proposed amendment. Following its discussion of the amendment to PDO, the P&Z Board voted unanimously to recommend to the Village Council that the amendment not be approved and indicated the following in a motion:

> *I move to deny this proposed amendment as the proposed text amendment will not be in accordance with the 2010 Comprehensive Plan based on the fact that one of the major strategies listed in the Comp Plan is to maintain strong design controls and enhanced landscaping in the Village's residential areas. The Comp Plan also states that we must continue efforts (development review, code enforcement, etc.) to protect the integrity of residential neighborhoods and enhance the quality of life.*

In recommending that the amendment not be adopted, the Board noted that the variance process and consideration of exceeding the 42.5% impervious coverage requirement should be done on a case by case basis and not as a result of an amendment to the PDO.

The catalyst for this amendment is the existing vacant lots in Pinehurst Trace. If this amendment is passed, it could also allow for this provision to be applied to any of the existing improved lots

in the R-8 district. Some of these improved lots are smaller than the remaining vacant lots. As a means of avoiding this potential loophole, staff recommends that any amendment approved by the Village Council include the language that this provision would only apply to newly a constructed single story homes and not the expansion of an existing single story home.

I look forward to discussing this issue with the Mayor and Village Council. Please let me know if you have any questions regarding this matter.

KBR

CONSIDER ORDINANCE 15-13 AMENDING THE PINEHURST DEVELOPMENT ORDINANCE TABLE 9.2A TABLE OF DIMENSIONAL REQUIREMENTS.

ADDITIONAL AGENDA DETAILS:

FROM:
Lauren Craig

CC:
Kevin Reed, Jeff Sanborn

DATE OF MEMO:
7/8/2015

MEMO DETAILS:
Attached is Ordinance 15-13 amending the Pinehurst Development Ordinance for Public Hearing No. 1 regarding Table 9.2a "Table of Dimensional Requirements." Should Council wish to approve this amendment, a motion will be provided to approve the Ordinance under consideration along with a motion for a Comp Plan consistency statement.

Should Council decide to not approve this amendment, a separate motion will be provided for this alternative.

ATTACHMENTS:

Description

- Ordinance 15-13 Amending the PDO

ORDINANCE #15-13:

AN ORDINANCE AMENDING THE PINEHURST DEVELOPMENT ORDINANCE AS IT PERTAINS TO TABLE 9.2A TABLE OF DIMENSIONAL REQUIREMENTS.

THAT WHEREAS, the Village Council of the Village of Pinehurst adopted a new Pinehurst Development Ordinance on the 8th day of October, 2014, for the purpose of regulating planning and development in the Village of Pinehurst and the extraterritorial area over which it has jurisdiction; and

WHEREAS, said Ordinance may be amended from time to time as circumstances and the best interests of the community have required; and

WHEREAS, a public hearing was held at 4:30 p.m. on July 14, 2015 in the Assembly Hall of the Pinehurst Village Hall, Pinehurst, North Carolina after due notice in the Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Village of Pinehurst, and its extraterritorial jurisdiction, for the purpose of considering proposed amendments to the Pinehurst Development Ordinance, at which time all interested citizens, residents and property owners in the Village of Pinehurst and its extraterritorial jurisdiction were given an opportunity to be heard as to whether they favored or opposed the proposed text amendments; and

WHEREAS, the Planning and Zoning Board has recommended the Village Council not amend Table 9.2a of the Pinehurst Development Ordinance; and

WHEREAS, the Village Council, after considering all of the facts and circumstances surrounding the proposed amendments to the text of the Pinehurst Development Ordinance, have determined that it is considered reasonable and in the best interest of the Village of Pinehurst and the extraterritorial jurisdiction and that it is consistent with the 2010 Comprehensive Plan that the Pinehurst Development Ordinance be further amended, making the amendments as requested;

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 14th day of July, 2015, as follows:

SECTION 1. That the Pinehurst Development Ordinance of the Village of Pinehurst and its extraterritorial zoning jurisdiction be and the same hereby is amended by adding the following text amendment to Table 9.2a "Table of Dimensional Requirements":

DRAFT

9.2a Table of Dimensional Requirements

Dimension	R-8
Maximum Lot Covered By Impervious Surface (3), (7) **and (8)**	42.5%

Note (8): **The maximum lot covered by impervious surface in the R-8 Zoning District shall not prevent a newly constructed single story home from having up to 2,400 sq. ft. under roof. In order to minimize impervious surface when this provision is used, the only other impervious surface that may be placed on the property is a driveway not exceeding 18' in width, a sidewalk going directly from the driveway to the front door and a patio not to exceed 64 sq. ft. Additionally, a front load garage shall be placed at the front setback. This provision shall not apply to the expansion of an existing single story home. All other regulations still apply.**

SECTION 2. That all ordinances or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this ordinance.

SECTION 3. That this Ordinance shall be and remain in full force and effect from and after the date of its adoption.

THIS ORDINANCE passed and adopted this 14th day of July, 2015.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

_____
Lauren M. Craig, Village Clerk

Approved as to Form:

_____
Michael J. Newman, Village Attorney

DRAFT

PRESENTATION BY PAR 5 DEVELOPMENT ON THE MEDLIN ROAD PAVING REQUEST.

ADDITIONAL AGENDA DETAILS:

FROM:
Jeff Batton

DATE OF MEMO:
7/7/2015

MEMO DETAILS:
As you may recall, there is an unimproved/un-open road section of Medlin Road between Rattlesnake Trail and McIntyre Road (see attached area map). This section of Medlin Road right-of-way has seven undeveloped, platted lots. As per the Pinehurst Development Ordinance, these lots cannot be built upon unless an improved road is constructed.

Under typical development scenarios, a developer goes through the process, receives required approval and permits to develop a subdivision, installs the infrastructure and then plats the lots. The roads usually are dedicated to the Village once a certain point of build-out occurs. In this case, the lots were platted in the past, but the road was never constructed.

Par 5 Development is asking the Village to consider funding the construction of the road as noted in their attached memorandum. They also provided a rendering (attached) representing the style of homes they envision constructing. Par 5 Development representatives will be at the Council meeting on July 14 to present their request for Council consideration.

Staff is unaware of the Village constructing a road for a developer in the past however, the Village has entertained the idea of expending public funds on a road project that was tied to economic development and the creation of jobs. In the most recent case (Steam Plant/Brewery), there were State grant funds available for partial reimbursement however, the project never moved forward.

Other relevant information for Council in considering the request is Council could direct staff to investigate the possibility of assessing each lot for the road construction in order to pay back the Village over a specified period of time or could offer to cost share the road. Also Council should be aware that there are four developments that are in varying stages of build-out where the roads have not yet had the final lift of asphalt and thus have not yet been dedicated to the Village. While possibly not being exactly the same scenario, approval of the Par 5 concept could in theory trigger a request for financial assistance from any of these other developers. There is also an assortment of varying sized, privately owned lots in a previously platted development off of Linden Road that has no improved roads or access. This area is in the ETJ but would be subject to having improved roads constructed before building permits could be issued.

A quick review of homes for sale in the vicinity of Medlin Road shows one home for sale on Rattlesnake Tr. for $299,000 that abuts the referenced platted lots, two homes for sale on Woods Rd averaging $289,000 and three properties on Dundee Rd. that are either listed for sale or have recently sold for an average price of $383,000. Par 5 is estimating their price point to be approximately $325,000 for each home as noted in their memorandum and is the basis for their projections of property taxes collected.

The payback period of 14.5 years, as noted in their memorandum, would also assume all homes were constructed and sold at the same time.

Feel free to contact me should you have any questions.

Thanks.

ATTACHMENTS:

	Description
🗋	Area Map
🗋	Memo from Par 5 Development
🗋	Rendering of Home Design Concept

Unimproved section of Medlin Road

Richard Smith

2860-B NC 5 Hwy• Aberdeen, NC 28315
Phone: 910-944-0881 • Cell: 910-638-9040 • E-Mail: rich@par5development.com

Date: June 15, 2015

To: Mr. Jeff Batton – Assistant Village Manager
Village of Pinehurst
395 Magnolia Road
Pinehurst, NC 28374
(910) 295-1900

From: Rich Smith – Development Manager
Par 5 Development Group, LLC
2860-B NC Hwy 5
Aberdeen, NC

RE: ***Proposed Medlin Road Extension Between Rattlesnake Trail and McIntyre Road***

Dear Jeff:

I would like to thank you again for taking the time to meet with Brian Clodfelter and myself to discuss the process for the above-mentioned project.

We are considering the purchase of seven (7) lots along the unfinished corridor of Medlin Rd, installing infrastructure i.e. sewer, power, road, etc. and building 7 cottage style homes. During our cost analysis we have determined that at a price point of $325,00.00 per home/lot package, the project is not financially feasible due to the following reasons:

- The size of the non-conforming lots, plus set back, will not allow for similar square footages being built to the northeast around Woods and Craig Rds.
- The purchase price for the property of $230,000.00
- Infrastructure cost of $135,000.00

We have gone back to the seller and they have reduced their price to $30,000.00 less than they purchased the property for in 2006. Even with this reduction the cost analysis shows that the project is borderline feasible. According to the current owners we are the 3rd development company to try and make this work with all finding the same issue with regards to return.

It is for this reason that we respectfully request for the Village to construct the road, we feel that the Village and its citizens would benefit from this project in the following areas:

- Currently the lots have a tax value of $29,000.00, which equates to $81.20 per lot per year (29,000/100 x .28) or $568.40 annually for all seven lots. The road alone will add value but with the planned improvements (homes – see rendering attached) the tax value would, conservatively, increase to $300,000.00 per lot with an annual tax collection of $840.00 per lot or $5,880.00 collectively.
- We currently have estimated the road construction by itself to be $85,000.00 which would equate to a 14.5 year payback on the investment from the Village and a increase in overall annual revenue going forward of $5,311.60 {$5,880.00(post project) - $568.4(pre-project)}
- The current condition of the area is overgrown with bamboo except for where utility company has cut along the road along waterline. Completing this road and the subsequent homes would remove an eyesore in the Old Town portion of the Village

Thank you in advance for your consideration of this request.

Sincerely,

Rich Smith
Development Manager

CC

Brian Clodfelter

Lee Pittman

markwesleyparson

MEDLIN ROAD - PINEHURST

CONCEPTUAL ELEVATION

PAR5 DEVELOPMENT

DISCUSS THE RECOMMENDED CHANGES TO THE PAY AND CLASSIFICATION PLAN.

ADDITIONAL AGENDA DETAILS:

FROM:
Angela Kantor

CC:
Jeff Sanborn

DATE OF MEMO:
7/9/2015

MEMO DETAILS:
One goal of the Human Resources Department is to ensure Village employees are paid competitively and fairly according to their job responsibilities, performance and service. In order to achieve this goal, we evaluate at least 33% of Village positions each year. We use market data from the NCLM Salary Survey and comparable towns not in the survey and compare the selected positions to our peer group.

This year we selected 24 positions (34%) to evaluate and we matched those positions to the same or similar positions for our peer group. To determine if the pay is competitive and fair, we consider any differences that may exist such as job responsibilities or tenure. Based on the information collected and reviewed, we are recommending the following changes be made:

1. Increase the pay ranges by 1.5% based on the Consumer Price Index (CPI) for calendar year 2014, pay scale movement from comparable towns, and financial resources available to the Village. With this movement, salaries for approximately 23 employees will need to be adjusted. The adjustments are being made to groups of employees in the same classifications in order to bring employees' pay rates within the range and to prevent compression.

2. Move Telecommunications Specialist from pay grade 13 to pay grade 14. This is more appropriate for the position and more in line with our peers. Adjust the 4 employees in this position as needed.

3. Add the Events Assistant position to pay grade 15. This position was approved in the FY 2015-2016 Budget.

4. Add a Planner position to pay grade 21. This is a restructure to develop a career ladder, **not** an addition to headcount.

I have attached the Resolution that will amend the Policy on the Administration of the Position Classification and Pay Plan based on the recommendations above. I have also attached the policy which contains the FY 2015-2016 Position Classification and Pay Plan table for approval. Let me know if you have any questions. Thank you for your consideration.

ATTACHMENTS:

Description

- Resolution #15-27 Pay Plan Changes
- Attachment A: Policy on Admin of Position Classification and Pay Plan (7-14-2015)

RESOLUTION #15-27:

A RESOLUTION AMENDING THE POLICY ON ADMINISTRATION OF THE POSITION CLASSIFICATION AND PAY PLAN FOR THE VILLAGE OF PINEHURST.

THAT WHEREAS, the Village Council of Pinehurst, North Carolina, adopted the Policy on Administration of the Position Classification and Pay Plan on November 17, 2009; and

WHEREAS, the Village Council of Pinehurst, North Carolina, amended the Policy on Administration of the Position Classification and Pay Plan on July 22, 2014; and

WHEREAS, changes in the organization infrastructure and guiding policies and procedures must be made as personnel needs of the Village change;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 14th day of July, 2015 as follows:

SECTION 1. That the Policy on the Administration of the Position Classification and Pay Plan is hereby amended effective July 1, 2015; said policy attached hereto as Attachment A and made a part hereof; the same as if included verbatim.

SECTION 2. That the pay ranges in the Position Classification and Pay Plan for the Village of Pinehurst are hereby amended by 1.5 percent; said Pay Plan attached hereto as part of Attachment A and made a part hereof; the same as if included verbatim.

THIS RESOLUTION passed and adopted this 14th day of July, 2015.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

_____
Lauren M. Craig, Village Clerk

Approved as to Form:

_____
Michael J. Newman, Village Attorney

DRAFT

ATTACHMENT A

	VILLAGE OF PINEHURST **STANDARD POLICY**		
SUBJECT:	**Policy on Administration of the Position Classification and Pay Plan**	Effective Date:	11/17/2009
Department:	Human Resources	Policy No.:	HR-416
Prepared by:	Human Resources	Revised:	7/14/2015
Approved by:	Jeffrey Sanborn and The Village Council	# of Pages:	5

PURPOSE OF THE POSITION CLASSIFICATION AND PAY PLAN:

The Position Classification and Pay Plan (attached as Exhibit A) is aimed at providing a complete inventory of all authorized positions in the Village service and an accurate description and specification for each class of employment. The Plan standardizes job titles, each of which is indicative of a range of duties and responsibilities.

The Plan also includes the basic salary ranges for each regular full-time and part-time position approved by Council. These ranges are market-based pay grades consisting of minimum, mid-point and maximum pay rates.

GENERAL PROVISIONS OF THE PLAN:

Administration and Maintenance

The Village Manager, assisted by the Human Resources Director, is responsible for the administration and maintenance of the Plan. The Human Resources Director should periodically review portions of the Plan and recommend appropriate changes to the Village Manager. All employees covered by the Plan should be paid at a rate listed within the salary range established for the respective position.

The Plan is intended to provide equitable compensation for all employees, reflecting differences in the duties and responsibilities, the comparable rates of pay for positions in private and public employment in the area, changes in the impacts of inflation, the financial conditions of the Village, and other factors. From time to time the Human Resources Director will be responsible for making comparative studies of all factors affecting the level of salary ranges and for recommending changes to the Village Manager. Any changes increasing or decreasing the assigned salary grade for a position must be approved by Village Council. Any changes modifying the salary ranges in the Plan must also be approved by Village Council.

Starting Salaries

As a general rule, applicants who are in positions approved in the Plan shall be employed within the salary range for that particular position classification.

Introductory Period

Employees hired, promoted, or transferred into a new position shall receive a performance evaluation upon successful completion of the introductory period. New hires may be eligible for a salary adjustment at the end of the introductory period, but promoted or transferred employees will not be eligible for salary adjustment. Salary adjustments will be made in accordance with performance management guidelines.

Merit Pay

Employees will receive a performance review after the first six months in a new position and then on an annual basis thereafter. Upward movement within the established salary range for an employee is not automatic, but rather based upon specific performance-related reasons and other factors. All performance reviews are based on an employee's demonstration of the Village's core values, customer service skills, and the behavioral and technical criteria listed in their position description. Employees will be evaluated based on how well they perform their job according to established criteria for technical and interpersonal skills. All considerations for merit increases are measured against a satisfactory or higher performance review. Guidelines for determining performance levels and performance pay increases or other performance-related movement within the range may be established in procedures approved by the Village Manager.

Lump Sum Payment

Employees who are at the maximum of the salary range for their position classification may be eligible for a lump sum payment at their regular performance evaluation time. Lump sum payments should be awarded based upon the performance of the employee as described in the performance evaluation and should be the same percentage of annual salary as employees within the salary range with the same performance level. Lump sum payments do not become part of base pay.

Salary Effect of Promotions, Demotions, Transfers, and Reclassifications

Promotions – when an employee is promoted the employee's salary may be increased. The purpose of the promotion pay increase is to recognize and compensate the employee for taking on increased responsibility. The amount of the pay increase depends on performance, degree of increased responsibility, time since the last salary adjustment, budget and other factors.

Demotions – when an employee is demoted, the salary normally should be set at the rate in the lower pay range which provides a minimal decrease in pay if action is not the result of disciplinary action. If the current salary is within the new range, the employee's salary may be retained at the previous rate. If the demotion is the result of disciplinary action, the salary may be decreased.

Transfers – the salary of an employee reassigned to a position in the same class or to a position in a different class within the same salary range should not be changed by the reassignment. However, employees transferred to a position in a lower salary grade may receive a decrease in pay.

Reclassifications – an employee whose position is reclassified to a position having a higher salary range may receive a pay increase if the employee's current pay rate is less than the minimum of the new salary range.

If the position is reclassified to a lower pay range, the employee's salary should remain the same. If the employee's salary is above the maximum established for the new range, the salary of that employee shall be maintained at the current level until the range is increased above the employee's salary.

Salary Effect of Salary Range Revisions

When a class of positions is assigned to a higher salary range, employees in that class may receive a pay increase if the employees' current pay rates are less than the minimum of the new salary range. When a class of positions is assigned a lower salary range, the salaries of employees in that class will remain unchanged. If this assignment to a lower salary range results in an employee being paid at a rate above the maximum established for the new class, the salary of that employee should be maintained at least at that level until such time as the employee's salary range is increased above the employee's current salary.

Transition to a New Salary Grade

The following principals are guidelines for the transition to a new salary grade:

1) No employee should receive a salary reduction as the result of the transition to a new salary grade.

2) All employees being paid at a rate lower than the minimum rate established for their respective classes may have their salaries increased.

3) All employees being paid at a rate above the maximum rate established for their respective classes should be at that maintained salary level until such time as the salary range is increased above the employee's current salary.

Effective Date of Salary Changes

Salary changes approved after the first working day of a pay period shall become effective at the beginning of that pay period or at such specific date as may be established pursuant to procedures approved by the Village Manager.

Payroll Deduction

Deductions shall be made from each employee's salary, as required by law. Additional deductions may be made up on the request of the employee on determination by the Village Manager as to capability of payroll equipment and appropriateness of the deduction.

Composition of the Plan

The Plan should consist of:

a) a grouping of positions in classes which are approximately equal in difficulty and responsibility which call for the same general qualifications, and which can be equitably compensated within the range of pay under similar working conditions;
b) class titles descriptive of the work of the class; and
c) the appropriate pay grade associated with the position.

Use of the Plan

Class specifications should be descriptive of the type and scope of work performed. The Plan is to be used:

a) as a guide in recruiting and examining applicants for employment;
b) in determining lines of promotion and developing employee training programs; and
c) in determining salary to be paid for various types of work;

Authorization of the Plan

The Plan shall be approved by the Village Council and should be maintained on file with the Human Resources Director. Copies will be available to all Village employees for review upon request. New positions shall be established upon recommendation of the Village Manager and approval of the Village Council, after which the Human Resources Director is responsible for either allocating the new position into the appropriate existing class, or revising the Plan to establish a new class to which the position may be allocated. The Village Manager may approve changes to existing positions that do not require a change in pay grade.

Request for Reclassification

Department Heads may request that a position be reclassified into a different class or pay grade. Upon receipt of such request, the Human Resources Director shall study the request, determine the merit of reclassification and if merited, recommend a reclassification and a new pay grade to the Village Manager. Modified positions also should be evaluated for proper position classification. To assist the Village on this review process, Department Heads are expected to:

a) be familiar with the Position Classification and Pay Plan;
b) make sure they are informed about the job duties performed by each employee under their supervision;
c) advise the Human Resources Director of any permanent changes in job duties;
d) make recommendations for changes in position classifications. These recommendations should be based on significant changes in the duties associated with a position and/or in the structure of a department that will continue to exist on a long-term basis.

The Village Manager is responsible for approving any classification study and/or reclassification. The Village may contact outside consultants and other sources to assist in any reclassification decision.

Department Heads are responsible for reviewing positions annually as part of the budget process. Such review shall be to determine the most accurate classifications and the most equitable, effective, and efficient use of human resources.

Approved by:

_____	7/14/2015
Jeffrey Sanborn, Village Manager	Date
#15-27	7/14/2015
Village Council, Resolution	Date

VILLAGE OF PINEHURST
POSITION CLASSIFICATION AND PAY PLAN
FY 2015-2016

FLSA	GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM
	9		22,888	28,610	34,332
	10	Maintenance Worker	24,032	30,041	36,049
	11	Maintenance Worker, CDL	25,234	31,543	37,851
	12	Customer Service Representative Equipment Operator I	26,496	33,120	39,744
	13	Equipment Operator II Grounds Specialist Human Resources Assistant Solid Waste Equipment Operator Track Specialist	27,821	34,776	41,731
	14	Grounds Specialist II Telecommunications Specialist	29,212	36,514	43,817
	15	Administrative Assistant Events Assistant Information Technology Technician	30,672	38,340	46,008
	16	Administrative Coordinator Financial Services Technician Firefighter Fleet Service Technician Grounds Maintenance Crew Leader Maintenance Technician Planning Technician	32,206	40,257	48,309
E	17	Fair Barn Coordinator Street Maintenance Crew Leader	33,816	42,270	50,724
	18	Fire and Life Safety Educator Master Firefighter Police Officer Senior Firefighter	35,507	44,384	53,260
E E E E	19	Athletic Coordinator Code Enforcement Officer Program Coordinator Senior Police Officer Special Events Coordinator Track Superintendent	37,282	46,603	55,923
	20	Master Police Officer	39,146	48,933	58,719
E	21	Planner Sergeant	41,104	51,379	61,655
E E	22	Buildings and Grounds Superintendent Captain Human Resources Generalist	43,159	53,948	64,738
 E E	23	Information Technology Systems Specialist Senior Planner Solid Waste Superintendent Village Clerk	45,317	56,646	67,975

VILLAGE OF PINEHURST
POSITION CLASSIFICATION AND PAY PLAN
FY 2015-2016

FLSA	GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM
	24	Battalion Chief	47,583	59,478	71,374
		Building Inspector			
		Detective			
E		Infrastructure Superintendent			
		Lieutenant			
E	25	Assistant Financial Services Director	49,962	62,452	74,942
E		Assistant Public Services Director			
		Building Code Official			
E		IT Business Analyst			
E		Network Administrator			
E		Principal Planner			
E	26	Deputy Fire Chief	52,460	65,575	78,690
E	27	Deputy Police Chief	55,083	68,853	82,624
E		Fleet Maintenance Director			
	28		57,837	72,296	86,755
E	29	Parks and Recreation Director	60,729	75,911	91,093
E		Public Services Director			
E	30	Financial Services Director	63,765	79,706	95,648
E		Fire Chief			
E		Human Resources Director			
E		Planning and Inspections Director			
E	31	Chief Information Officer	66,953	83,692	100,430
E		Police Chief			
	32		70,301	87,876	105,452
	33		73,816	92,270	110,724
E	34	Assistant Village Manager for Administration	77,507	96,884	116,260
E		Assistant Village Manager for Operations			

E = Exempt from the Wage and Hour provisions of the Fair Labor Standards Act (FLSA)

DISCUSS THE 2015 COMMUNITY SURVEY.
ADDITIONAL AGENDA DETAILS:

FROM:
Natalie Dean and John Frye

CC:
Jeff Sanborn

DATE OF MEMO:
7/7/2015

MEMO DETAILS:
Each year, management and Council review and update the Community Survey instrument questions.

As in the past, management has some suggested changes, which are indicated below:

1. Add a question to ask residents "How satisfied are you with the public library services provided by Given Memorial Library?" (Add to Question 8 – page 3). As the Village financially supports the library annually, determining resident satisfaction with library services would be a helpful way to determine the Library's effectiveness.
2. Add a question to ask residents "Of the capital improvements listed, which three would you select as the most important?" (Add a New Question). This question was recommended by Jeff Sanborn to get input from residents on the importance of capital improvements that can then be used to inform our strategic planning process. I have attached an example question from Chapel Hill's 2013 Community Survey. If Council agrees this question should be added, management will generate a list of improvements to include in the survey question and forward that list to the Council for approval.

In addition, staff would like to know if Council wants to make any other changes to the 2015 Community Survey. The 2014 Community Survey questions from last year are attached as the first draft for the 2015 Community Survey.

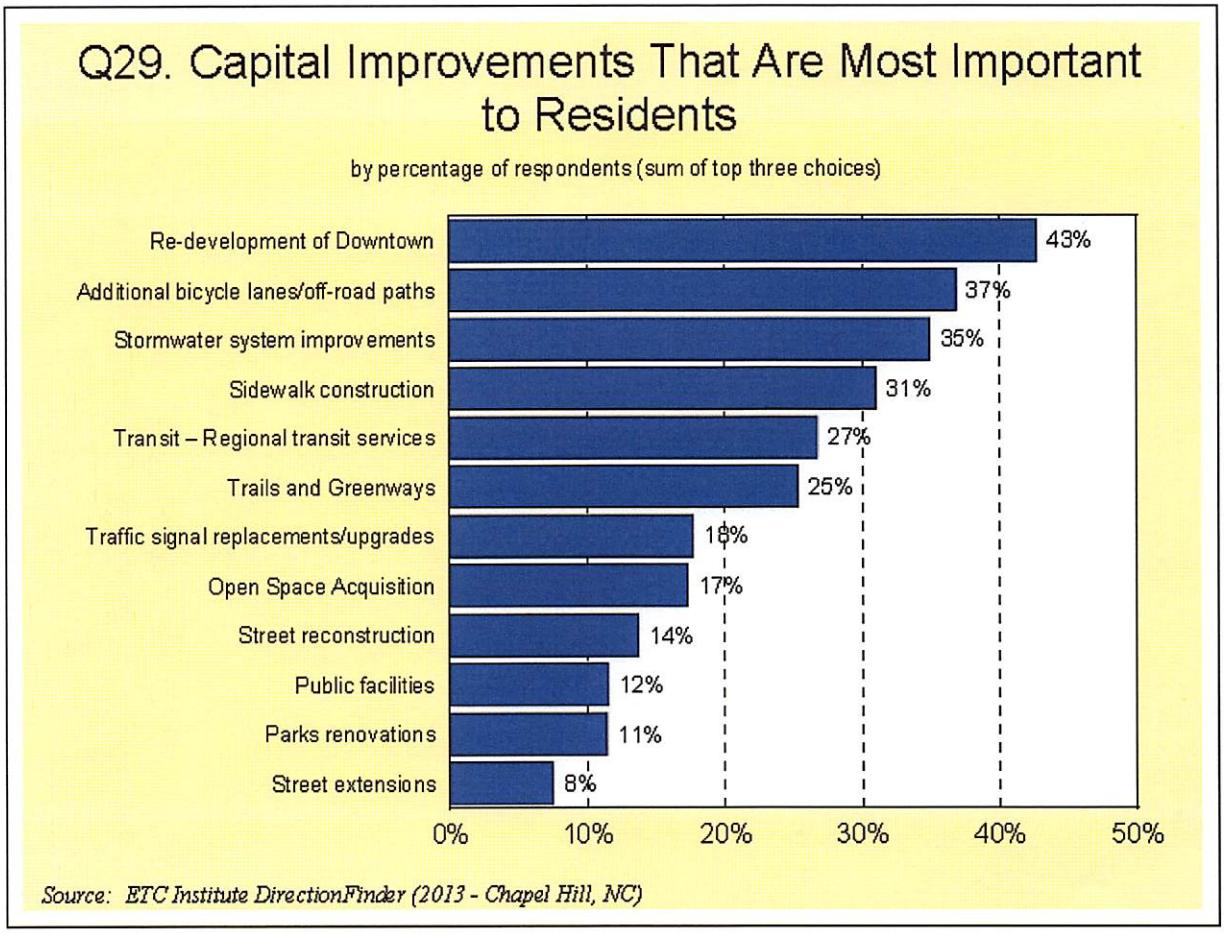
Staff will then prepare a draft of the survey and provide Council with a consolidated list of additions, deletions, and modifications via email for your concurrence.

To maintain the established survey timeline, the survey questions must be finalized by August 1 so the survey can be mailed in mid-August with results available by the end of September.

ATTACHMENTS:

Description

- Additional Survey Questions
- Pinehurst Draft Survey Questions


Q29. Capital Improvements That Are Most Important to Residents
by percentage of respondents (sum of top three choices)
Re-development of Downtown
43%
Additional bicycle lanes/off-road paths
37%
Stormwater system improvements
35%
Sidewalk construction
31%
Transit – Regional transit services
27%
Trails and Greenways
25%
Traffic signal replacements/upgrades
18%
Open Space Acquisition
17%
Street reconstruction
14%
Public facilities
12%
Parks renovations
11%
Street extensions
8%
0%
10%
20%
30%
40%
50%
Source: ETC Institute DirectionFinder (2013 - Chapel Hill, NC)

27. How often do you typically go outside Chapel Hill Town limits to shop?

_____ (1) Every day
_____ (2) A few times per week
_____ (3) At least once a week
_____ (4) A few times per month
_____ (5) A few times per year
_____ (6) Seldom or never

28. Do you feel that a redeveloped downtown is an important part of the Town's economic development strategy?

_____ (1) Essential
_____ (2) Important
_____ (3) Not sure
_____ (4) Not important
_____ (5) Detrimental

29. Of these Capital Improvements, which three would you select as the most important? (Check 3 only)

_____ (01) Stormwater system improvements
_____ (02) Street extensions
_____ (03) Sidewalk construction
_____ (04) Street reconstruction
_____ (05) Traffic signal replacements/upgrades
_____ (06) Parks renovations
_____ (07) Public facilities
_____ (08) Additional bicycle lanes/off-road paths
_____ (09) Open Space Acquisition
_____ (10) Trails and Greenways
_____ (11) Re-development of Downtown
_____ (12) Transit – Regional transit services

30. If you own a home in Chapel Hill, 33% of your property tax bill goes to the Town of Chapel Hill to fund the Town's operating budget. The balance of your bill is split between the County (54%) and the School District (13%). What is your level of satisfaction with the value you receive for the portion of your property taxes that funds the Town's operating budget.

_____ (1) Very Satisfied
_____ (2) Satisfied
_____ (3) Neutral
_____ (4) Dissatisfied
_____ (5) Very Dissatisfied
_____ (9) Don't know

31. Do you feel your voice matters in Town decision making?

_____ (1) Yes _____ (2) No

32. Do you feel your voice can influence change in Chapel Hill?

_____ (1) Yes _____ (2) No

OTHER ISSUES

33. Are you aware of, or have you participated in, the Town's Youth Initiative?

_____ (1) Yes _____ (2) No

34. DOWNTOWN PARKING. The Town continues to address parking downtown. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

Downtown Parking		*Very Satisfied*	*Satisfied*	*Neutral*	*Dissatisfied*	*Very Dissatisfied*	*Don't Know*
A.	Availability of parking downtown	5	4	3	2	1	9
B.	Cost of parking in downtown	5	4	3	2	1	9
C.	Payment options (credit card, phone, etc.)	5	4	3	2	1	9
D.	Ease of use	5	4	3	2	1	9
E.	Security of parking downtown	5	4	3	2	1	9

2015 Village of Pinehurst Community Survey

Please take a few minutes to complete this survey. Your input is an important part of the Village's ongoing effort to identify and respond to resident concerns. If you have questions, please contact Jeff Sanborn, Village Manager at (910) 295-1900, ext. 1101 or at jsanborn@vopnc.org.

1. **Major categories of services provided by the Village of Pinehurst are listed below. Please rate each item on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."**

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Police services	5	4	3	2	1	9
B.	Fire services	5	4	3	2	1	9
C.	Parks and recreation **programs**	5	4	3	2	1	9
D.	Parks and recreation **facilities**	5	4	3	2	1	9
E.	Solid waste services	5	4	3	2	1	9
F.	Street and right-of-way maintenance	5	4	3	2	1	9
G.	Enforcement of Village Codes and ordinances	5	4	3	2	1	9
H.	Customer service provided by Village employees	5	4	3	2	1	9
I.	Village communication with residents	5	4	3	2	1	9
J.	Village efforts at maintaining the quality of your neighborhoods	5	4	3	2	1	9
K.	Village promotion of natural resource conservation	5	4	3	2	1	9

2. **From the list of items in Question #1 which THREE of the major categories of Village services do you think should receive the most emphasis from Village leaders over the next two years?** [Write in the letters below using the letters from the list in Question 1 above].

1st:____ 2nd:____ 3rd:____

3. **QUALITY OF LIFE. Several reasons for deciding where to live are listed below. On a scale from "1" to "4" where "4" is "very important" and "1" is "unimportant," how important was each reason in your decision to live where you live? Then, please indicate if your needs are being met in Pinehurst. (Please circle your answers)**

	The Reasons for Choosing a Community to Live in	*Very Important*	*Somewhat Important*	*Not sure*	*Un-important*	*Are your needs being met in Pinehurst?* Yes	No
A.	Sense of community	4	3	2	1	A	B
B.	Quality of public education	4	3	2	1	A	B
C.	Employment opportunities	4	3	2	1	A	B
D.	Types of housing	4	3	2	1	A	B
E.	Quality of housing	4	3	2	1	A	B
F.	Access to quality shopping	4	3	2	1	A	B
G.	Availability of cultural and recreation opportunities	4	3	2	1	A	B
H.	Proximity to family or friends	4	3	2	1	A	B
I.	Proximity to work	4	3	2	1	A	B
J.	Safety and security	4	3	2	1	A	B
K.	A "resort" community	4	3	2	1	A	B
L.	Quality health care	4	3	2	1	A	B
M.	Opportunities and/or resources for senior citizens	4	3	2	1	A	B

4. Several items that may influence your <u>perception</u> of Pinehurst as a community are listed below. Please rate your satisfaction with each item on a scale of 1 to 5 where 5 means "excellent" and 1 means "poor."

How would you rate The Village of Pinehurst:		Excellent	Good	Neutral	Below Average	Poor	Don't Know
A.	Overall image of the Village	5	4	3	2	1	9
B.	Overall quality of life in the Village	5	4	3	2	1	9
C.	Overall feeling of safety in the Village	5	4	3	2	1	9
D.	Quality of new development in the Village	5	4	3	2	1	9
E.	As a place to live	5	4	3	2	1	9
F.	As a place to raise children	5	4	3	2	1	9
G.	As a place to retire	5	4	3	2	1	9
H.	Overall appearance of the Village	5	4	3	2	1	9
I.	Availability of affordable housing	5	4	3	2	1	9

5. <u>Perceptions of Safety and Security</u>. Using a scale of 1 to 5 where 5 means "very safe" and 1 means "very unsafe," please rate how safe you feel in the following situations:

How safe do you feel:		Very Safe	Safe	Neutral	Unsafe	Very Unsafe	Don't Know
A.	Walking alone in your neighborhood **during the day**	5	4	3	2	1	9
B.	Walking alone in your neighborhood **after dark**	5	4	3	2	1	9
C.	In Village parks and recreation facilities	5	4	3	2	1	9
D.	In business areas of the Village during the day	5	4	3	2	1	9
E.	In business areas of the Village after dark	5	4	3	2	1	9

6. <u>Public Safety Services</u>. Using a scale of 1 to 5, where 5 means "very satisfied" and 1 means "very dissatisfied," please rate your satisfaction with each of the following items:

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Village efforts to prevent crimes	5	4	3	2	1	9
B.	Enforcement of local traffic laws	5	4	3	2	1	9
C.	How quickly police respond to emergencies	5	4	3	2	1	9
D.	Frequency that police officers patrol your neighborhood	5	4	3	2	1	9
E.	Professionalism of Police Officers	5	4	3	2	1	9
F.	Fire prevention and education programs provided by the Village	5	4	3	2	1	9
G.	How quickly fire personnel respond to emergencies	5	4	3	2	1	9

7. Which TWO of the public safety services listed above do you think should receive the most emphasis from Village leaders over the next two years? [Write in the letters below using the letters from the list in Question 6 above].

1st:____ 2nd:____

8. <u>Cultural and Recreation Services</u>. Please rate your satisfaction with each item using a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

	How Satisfied are you with:	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Number of Village parks	5	4	3	2	1	9
B.	Quality of Village parks	5	4	3	2	1	9
C.	Quality of recreation indoor facilities	5	4	3	2	1	9
D.	Availability of recreation indoor facilities	5	4	3	2	1	9
E.	Availability of Walking/Greenway trails	5	4	3	2	1	9
F.	Condition of Walking/Greenway trails	5	4	3	2	1	9
G.	Quality of outdoor athletic fields and facilities	5	4	3	2	1	9
H.	Availability of outdoor athletic fields and facilities	5	4	3	2	1	9
I.	Availability of information about recreation Programs	5	4	3	2	1	9
J.	Quality of recreation programs for youth	5	4	3	2	1	9
K.	Quality of recreation programs for adults	5	4	3	2	1	9
L.	Village sponsored cultural arts events	5	4	3	2	1	9
M.	Range of activities at parks and recreation Facilities	5	4	3	2	1	9
N.	Customer service provided by parks and recreation staff	5	4	3	2	1	9

9. Which THREE of the <u>Cultural and Recreation Services</u> items listed above do you think should receive the most emphasis from Village leaders over the next two years? [Write in the letters below using the letters from the list in Question 8 above].

1st:____ 2nd:____ 3rd:____

10. How important do you feel it is for the Village to construct a Community Center to provide indoor recreation space for youth and adults?

_____ (5) Very Important
_____ (4) Somewhat Important
_____ (3) Not Sure
_____ (2) Not Important
_____ (1) Not Important at All

11. Which of the following parks and recreation programs and facilities have you used in the Village of Pinehurst during the past year? (Check ALL that apply)

____ (1) Greenway trails
____ (2) Village sponsored cultural/arts events
____ (3) Cannon Park
____ (4) Village summer day camp program
____ (5) Rassie Wicker Park
____ (6) Camelot Playground

12. <u>COMMUNITY DEVELOPMENT</u> For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Enforcing the cleanup of litter and debris on private property	5	4	3	2	1	9
B.	Enforcing mowing/cutting of weeds/grass on private property	5	4	3	2	1	9
C.	Enforcing the maintenance of residential property (exterior of homes)	5	4	3	2	1	9
D.	Enforcing parking-prohibiting oversized vehicles in residential neighborhoods	5	4	3	2	1	9
E.	Enforcing sign regulations	5	4	3	2	1	9
F.	Quality of Single-family residential development	5	4	3	2	1	9
G.	Quality of Retail development	5	4	3	2	1	9
H.	The variety of businesses in the Village Center	5	4	3	2	1	9

13. <u>Solid Waste Services</u>. Please rate your satisfaction with each of the following items using a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Residential trash collection services	5	4	3	2	1	9
B.	Curbside recycling services	5	4	3	2	1	9
C.	Yard waste collection services	5	4	3	2	1	9
D.	Bulky items/white goods pick up	5	4	3	2	1	9
E.	Recycle Yard on McCaskill Rd.	5	4	3	2	1	9

14. <u>PUBLIC SERVICES</u>. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Maintenance of main Village street thoroughfares	5	4	3	2	1	9
B.	Maintenance of streets in your neighborhood	5	4	3	2	1	9
C.	Maintenance of street signs/pavement markings	5	4	3	2	1	9
D.	Maintenance/preservation of downtown	5	4	3	2	1	9
E.	Quality of landscaping in medians and other public areas	5	4	3	2	1	9
F.	Overall cleanliness of streets and other public areas	5	4	3	2	1	9
G.	Adequacy of street lighting	5	4	3	2	1	9
H.	Availability of sidewalks	5	4	3	2	1	9
I.	Condition of sidewalks	5	4	3	2	1	9
J.	Quality of the stormwater runoff / management system	5	4	3	2	1	9

15. Which THREE of the Public Services items listed above do you think should receive the most emphasis from Village leaders over the next TWO Years? [Write the letters below using the letters from list in Q14 above.]

1st:____ 2nd:____ 3rd:____

16. Please indicate whether you or other members of your household used the Village services and facilities by circling YES or NO below. If you answer YES, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied" with the service or facility by circling the corresponding number to the right.

Have You Used This Service or Facility?		***Service or Facility***	Very Satisfied	Satisfied	Neutral	Dis-satisfied	Very Dissatisfied	Don't Know
YES	NO	Fire Services	5	4	3	2	1	9
YES	NO	Police Services	5	4	3	2	1	9
YES	NO	Village Hall Reception Desk	5	4	3	2	1	9
YES	NO	The Help Desk on the Village website	5	4	3	2	1	9
YES	NO	Code Enforcement	5	4	3	2	1	9
YES	NO	Recreation program/event registration	5	4	3	2	1	9
YES	NO	Public Services "request for service"	5	4	3	2	1	9
YES	NO	Planning and inspections services	5	4	3	2	1	9

17. <u>DOWNTOWN PARKING.</u> The Village continues to address parking downtown. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Availability of parking downtown	5	4	3	2	1	9
B.	Quality of public parking lots	5	4	3	2	1	9
C.	Security of parking downtown	5	4	3	2	1	9

18. <u>PUBLIC COMMUNICATION AND OUTREACH.</u> For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Quality of information about Village programs/services	5	4	3	2	1	9
B.	Village efforts to keep you informed about local issues	5	4	3	2	1	9
C.	Opportunities to participate in local government (advisory boards, volunteering)	5	4	3	2	1	9
D.	Level of public involvement in local decisions	5	4	3	2	1	9
E.	Village social media	5	4	3	2	1	9
F.	Village website	5	4	3	2	1	9
G.	Village Newsletter	5	4	3	2	1	9
H.	Village e-News updates	5	4	3	2	1	9
I.	Community's progress toward meeting its strategic vision and mission	5	4	3	2	1	9

19. Which of the following do you use to get information about the Village of Pinehurst? (check all that apply)

____(01) Village employees
____(02) Village Newsletter
____(03) Village website
____(04) Village e-News
____(05) The Pilot Newspaper
____(06) The Fayetteville Observer
____(07) Social media (Facebook, Twitter, etc.)
____(08) The Aberdeen Times website
____(09) Time Warner TV-14

20. Please indicate how often you read the Village Newsletter, which is mailed to all residents.

____(1) All the time
____(2) Sometimes
____(3) Seldom
____(4) Never
____(9) Don't know

CUSTOMER SERVICE

21. Have you contacted the Village during the past year?
____(1) Yes [answer Q21a through d] ____(2) No [go to Q22]

21a-d. Only if you have contacted the Village during the past year: Using a 5-point scale where 5 means "always" and 1 means "never," please indicate your experience with Village employees (not elected officials) on the following behaviors:

Customer Service Characteristics:		*Always*	*Usually*	*Some-times*	*Seldom*	*Never*	*Don't Know*
A.	Village staff was responsive to my needs	5	4	3	2	1	9
B.	The Village staff was competent and professional	5	4	3	2	1	9
C.	Village staff was courteous	5	4	3	2	1	9
D.	My issue was resolved promptly	5	4	3	2	1	9

22. If you own a home in Pinehurst, 38% of your property tax bill goes to the Village of Pinehurst to fund the Village's operating budget. The balance of your bill goes to the County (62%). What is your level of satisfaction with the value you receive for the portion of your property taxes that funds the Village's operating budget.
_____ (1) Very satisfied
_____ (2) Satisfied
_____ (3) Neutral
_____ (4) Dissatisfied
_____ (5) Very Dissatisfied
_____ (6) Don't know

23. VILLAGE LEADERSHIP. For each of the items listed, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

How Satisfied are you with:		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A.	Overall quality of leadership provided by the Village's elected officials	5	4	3	2	1	9
B.	Overall effectiveness of appointed boards and commissions	5	4	3	2	1	9
C.	Overall effectiveness of the Village Manager and appointed staff	5	4	3	2	1	9

24. Would you recommend Pinehurst to others as a place to live?
____(1) Yes
____(2) No

DEMOGRAPHICS

25. Approximately how many years have you lived in the Village of Pinehurst?
____(1) Less than 5 years
____(2) 5-10 years
____(3) 11-20 years
____(4) More than 20 years

26. Do you have school age children (grades K-12) living at home?
____(1) Yes
____(2) No

26a. If YES: For your school age children, what grade level are they? (Check all that apply)
____(1) K-5
____(2) 6-8
____(3) High School

27. Which of the following best describes your current employment status?

____(1) employed outside the home –
What is the ZIP CODE where you work? _____
____(2) employed in the home/have a home-based business
____(3) student
____(4) retired
____(5) not currently employed

28. Which of the following BEST describe your age?

____(1) Under 25 years
____(2) 25-34 years
____(3) 35-44 years
____(4) 45-54 years
____(5) 55-64 years
____(6) 65+ years

29. Which of the following best describes your race?

____(1) Asian
____(2) White
____(3) American Indian/Alaskan Native
____(4) Native Hawaiian/Pacific Islander
____(5) Black/African American
____(6) Two or more races
____(7) Hispanic
____(8) Other: _____

30. Which of the following <u>best</u> describes where you live?

____(1) Pinehurst #6
____(2) Pinehurst Trace/Pinedale/MidlandCC/Taylorhurst
____(3) Pinehurst #7/Lawn & Tennis/CCNC
____(4) Morganton/Monticello
____(5) Lake Pinehurst/Burning Tree/St. Andrews
____(6) Pinewild
____(7) Old Town/Linden Road/Donald Ross/Clarendon Gardens
____(8) Village Acres

31. What is your gender?

____(1) Male
____(2) Female

This concludes the survey. Thank you for your time!

Please Return Your Completed Survey in the Enclosed Postage Paid Envelope Addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential.
The information printed on your address sticker will ONLY be used
to help identify the level of satisfaction with Village services in your area.
If your address is not correct, please provide the correct information.

DISCUSS THE COMMUNITY ROAD STREETSCAPE PROJECT.
ADDITIONAL AGENDA DETAILS:

FROM:
Jeff Batton

DATE OF MEMO:
7/7/2015

MEMO DETAILS:
The Community Road Streetscape project is ready to get underway however staff needs direction from Council on the desired stopping point for this phase of sidewalk. The original budget for the project was $85,000 and was in the FY2015 Strategic Operating Plan. The project was delayed as a result of the Assistant Village Manager of Operations serving as Interim Village Manager.

The sidewalk installation (Phase one) was originally planned for to start at the corner of Dogwood and Magnolia Roads and run along Community Road, ending at Power Plant Road.

Staff actually bid the project to extend to the corner of McCaskill and Dundee Roads (adjacent to Clark's Chevrolet). The lowest bid price was $122,187 for the entire length. Submitted bids were required in a unit-price format and we reserved the right to pay only for the actual linear feet we chose to install.

If we combine some of the funding from the FY2016 budget for sidewalk expansion along McCaskill Road with the roll-forward of the project funds from FY2015, we can extend the sidewalk to McCaskill Road. Staff would recommend we do this in this initial phase. Then if the Public Services renovation advances, staff recommends the sidewalk along McCaskill Road from the intersection of McCaskill and Dundee Roads to the Public Services area be completed as part of that project's budget.

The attached map indicates the original phase one stopping point, the recommended phase one stopping point and the section that is recommended to be paired with the Public Services project.

If this is the agreed upon plan, at conclusion we will have completed a pedestrian connection from downtown to the commercial node around Public Services.

Based on the current concepts being reviewed for the Public Services renovation, there would likely be additional budgeted funds left over from that Council could consider using to further extend the sidewalk either along McCaskill Road or up McIntyre Road toward Pinehurst Pizza and Maxie's.

As this point however, we are only seeking a consensus from Council on the desired termination point for this phase and whether your preference is at the corner of Power Plant and Community Roads or the corner of McCaskill and Dundee Roads.

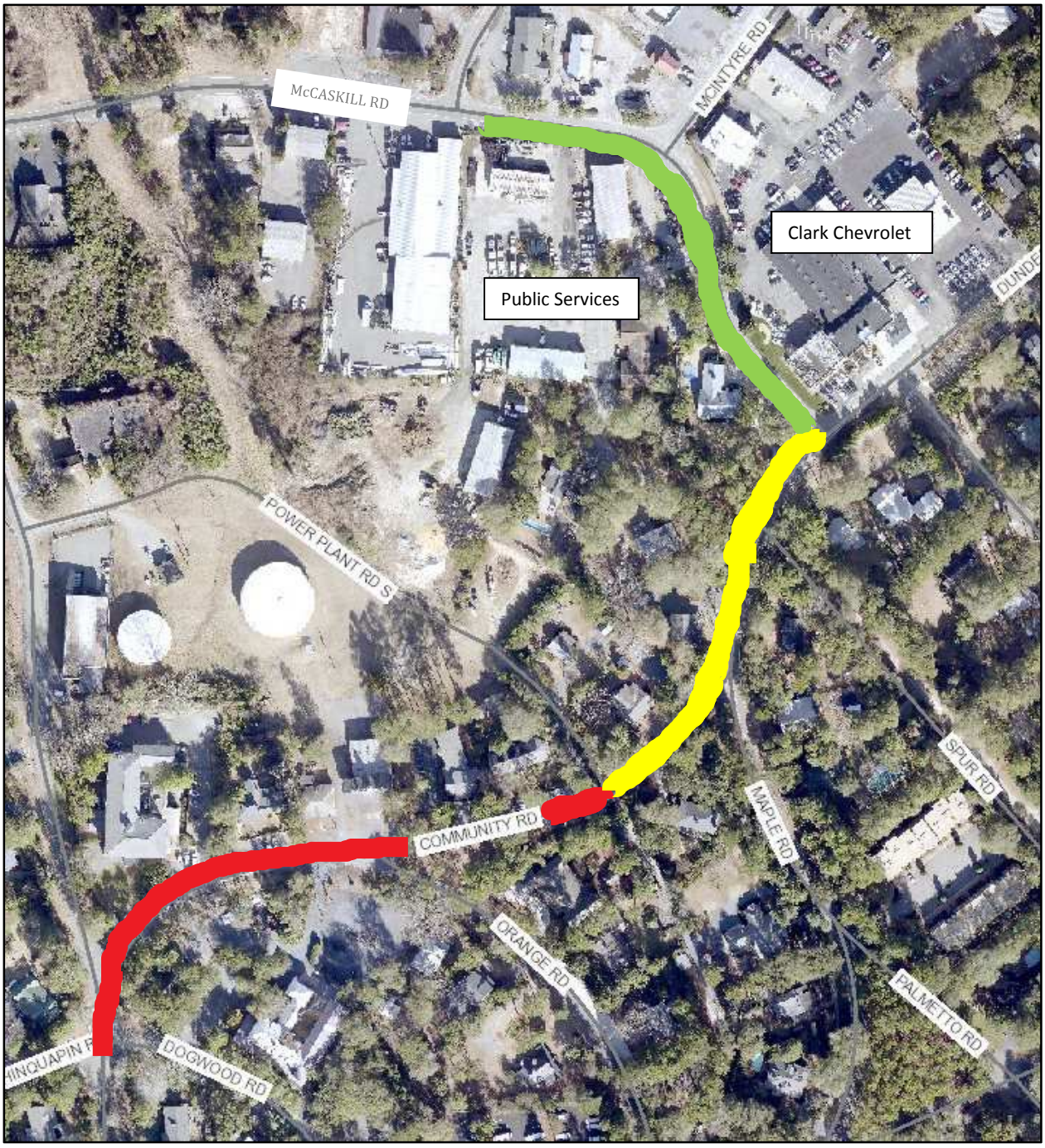
Thank you.

ATTACHMENTS:

Description

- FY2016 Potential Sidewalk Options

Total FY2016 Potential Sidewalk Construction



FY2015 Budgeted Sidewalk

Recommended Additional Sidewalk (Unit Price Bid)

Recommended section to be included with Public Services renovation funds

CONSIDER A REQUEST FOR A NEW STREET LIGHTING LOCATION IN THE VILLAGE OF PINEHURST.

ADDITIONAL AGENDA DETAILS:

FROM:
Jeff Batton

DATE OF MEMO:
7/8/2015

MEMO DETAILS:
This agenda item is a result of a request by a Village Acres resident to install a street light at the corner of Hunt St. and Longleaf W (see attached map). This item was tabled in June at Staff's request in order to gather additional information.

The light meets the criteria for possible placement per our Street Light Policy and the final decision rests with Council.

Staff has spoken with four of the five property owners most directly affected at the intersection and all four are in favor. As of July 8, I have been unable to reach the fifth property owner. This fifth property owner lives on the street corner that is the preferred placement for the street light pole. The property owner on the opposite corner has indicated the street light could go on his side if the neighbor does not want it on his corner. The power grid allows for placement on either corner but the tree canopy is more open on the preferred side.

In addition to this request, Staff seeks approval to re-locate one existing light on Spring Lake Rd. near the #6 north entrance to a position across the street (see attached map). The reason is the existing light is the only street light on Randolph Electric's system and moving it across the street puts it on Duke Energy's grid. This allows us to convert it to an LED type light, fully consolidates all street light billing under one energy company and saves about $24 a year.

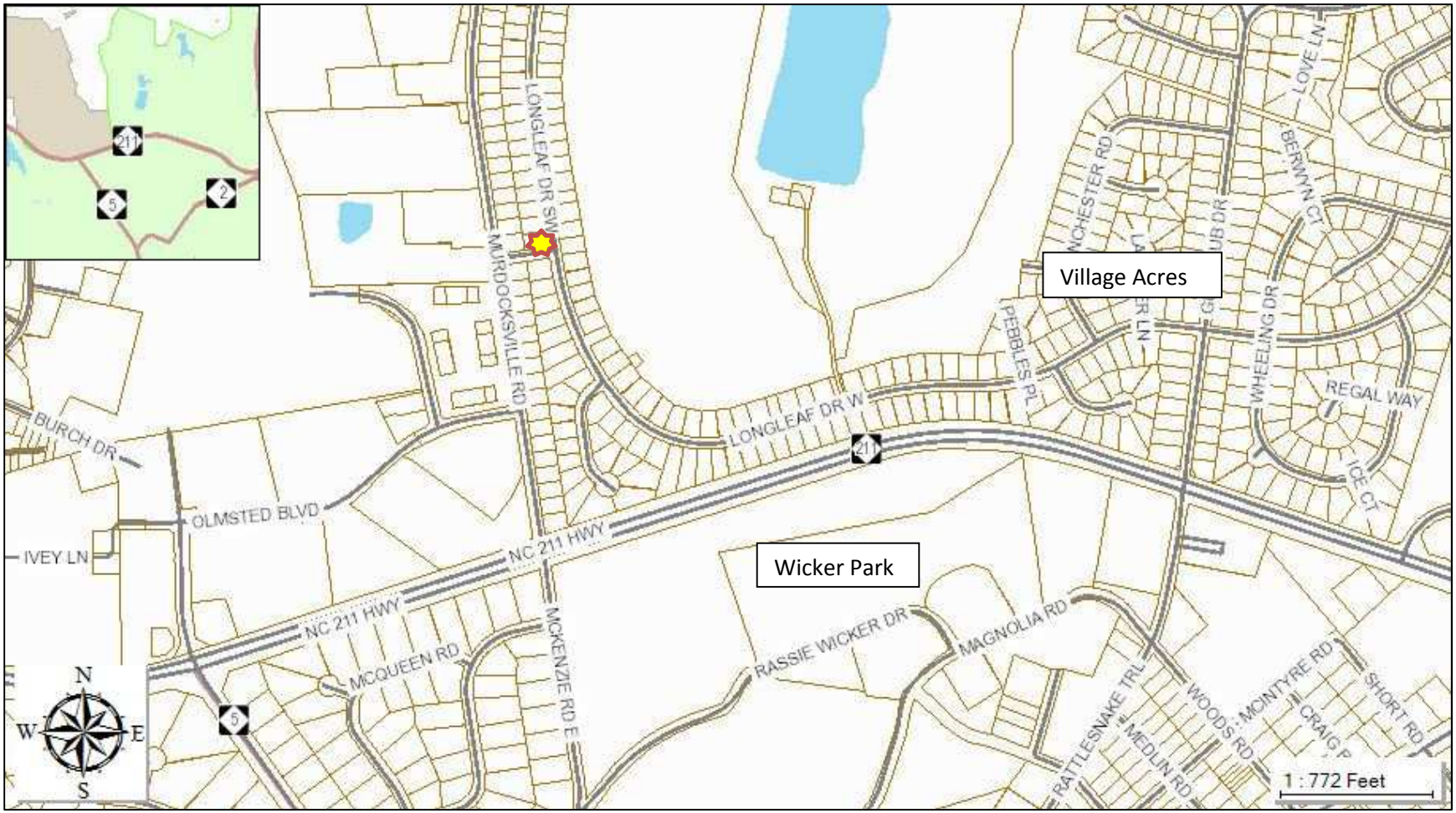
Staff will seek Council's preference via consensus at the July 14 Council Meeting.

Thanks.

ATTACHMENTS:

Description

- Light location - Hunt St./Longleaf W.
- Light relocation - Spring Lake Rd


Village Acres
Wicker Park
LONGLEAF DR SW
MURDOCKSVILLE RD
LONGLEAF DR W
PEBBLES PL
WHEELING DR
REGAL WAY
ICE CT
BERWYN CT
LOVE LN
BURCH DR
OLMSTED BLVD
IVEY LN
NC 211 HWY
MCQUEEN RD
MCKENZIE RD E
RASSIE WICKER DR
MAGNOLIA RD
RATTLESNAKE TRL
MEDLIN RD
WOODS RD
MCINTYRE RD
SHORT RD
CRAIG P
N
W
E
S
1 : 772 Feet
Requested street light location

Spring Lake Rd. Light Relocation

Existing Street Light Location

Proposed Street Light Location