MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JULY 14, 2015

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, July 14, 2015 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. John C. Strickland, Councilmember
Mr. Jeffrey H. Sanborn, Interim Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 22 attendees, including 6 staff and 2 press.

1. **Call to Order.**
Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Invocation and Pledge of Allegiance**
Councilmember Cashion explained that local pastors will begin giving the invocation at future Council meetings. David Beam, Senior Pastor of Pinehurst United Methodist Church, offered the invocation and the Manager led everyone in the Pledge of Allegiance.

3. **Reports**

Manager

- Announced that it is Mayor Fiorillo's birthday.
- Briefed Council on the items under the Consent Agenda.
- Explained that there will be one item under Other Business for Council to consider.

Council

- No reports.

4. **Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Draft Village Council Meeting Minutes
June 2 Work Session Minutes
June 9 Regular Meeting Minutes
June 9 Closed Session Minutes
June 23 Regular Meeting Minutes

B. Public Safety Reports
Police Department
Fire Department

C. Motion to Receive Budget Amendments Report for June 30, 2015

End of Consent Agenda.

Councilmember Campbell moved to approve the Consent Agenda. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 5-0.

5. **Motion to Recess Regular meeting and Enter into a Public Hearing.**
Councilmember Cashion moved to recess the regular meeting and enter into a public hearing. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 5-0.

6. **Public Hearing No. 1**
The purpose of the public hearing is to consider an Official Text Amendment to the Pinehurst Development Ordinance (PDO) specifically "Table 9.2a Table of Dimensional Requirements". This proposed amendment would allow a home being constructed in the R-8 Zoning District to exceed the maximum impervious surface coverage of 42.5% in order for the home to contain up to 2,400 square feet. The applicant is the Village of Pinehurst.

Manager Jeff Sanborn introduced the public hearing item to consider a text amendment to the Pinehurst Development Ordinance. Director of Planning and Inspections, Kevin Reed, provided a summary of the staff report for the request by the Village of Pinehurst for a proposed amendment to Section 9.2a, "Table of Dimensional Requirement", of the Pinehurst Development Ordinance for the R-8 Zoning District. Mr. Reed explained this would allow for a single-story home being constructed in the R-8 Zoning District to exceed the maximum impervious surface requirement of 42.5% in order to have up to 2,400 square feet of home under roof. Mr. Reed explained this would apply to property in Pinehurst Trace and a portion of Village Acres and staff has reached out to representatives from both neighborhoods. Mr. Reed explained that the Planning and Zoning Board moved to deny the proposed amendment and staff recommends that any amendment approved should include the language that this provision would only apply to newly constructed single-story homes and not the expansion of an existing home.

Audience member Doug Middaugh asked about the rationale to not allow existing homes not to expand up to 2,400 square feet and staff noted this was to create less of an impact.

Council held a discussion about the text amendment.

7. **Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.**
Councilmember Cashion moved to adjourn the public hearing and re-enter the regular meeting. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 5-0.

8. **Consider Ordinance 15-13 amending the Pinehurst Development Ordinance Table 9.2a Table of Dimensional Requirements.**
Manager Jeff Sanborn explained that Ordinance 15-13 has been drafted for Council's consideration if they are ready to take action on the public hearing. Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren Council unanimously approved Ordinance 15-13 amending the Pinehurst Development Ordinance Table 9.2a Table of Dimensional Requirements by a vote of 5-0. (A copy of the ordinance can be found in the Ordinance Book)

Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council unanimously approved that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated July 8, 2015 from Kevin Reed, Director of Planning and Inspections by a vote of 5-0

9. **Presentation by Par 5 Development on the Medlin Road paving request.**
Manager Jeff Sanborn explained there is an unimproved road section of Medlin Road between Rattlesnake Trail and McIntyre Road with seven undeveloped, platted lots. He explained that per the PDO, these lots cannot be built upon unless an improved road is constructed. Par 5 Development has submitted a request for the Village to consider funding the construction of the road for future

development. Lee Pittman and Brian Clodfelter, representatives from Par 5 Development addressed the Village Council regarding their proposal. The representatives noted the lots have been under contract for several months and they shared the rendering being proposed. Mr. Pittman noted the road construction would be $85,000 including grading, stone, paving and striping and with the Village annual paving budget they believe it would be beneficial to go ahead and pave the road to enhance the area. Mr. Clodfelter noted this would not be a normal request but they are trying to make a last effort to get assistance from the Village to pave the road to help develop the residential properties. Council held a discussion about the request. Mark Parson noted Council was going to help with something similar for the steam plant project. Council formed a consensus not to support funding this request.

10. **Discuss the recommended changes to the Pay and Classification Plan.**
Director of Human Resources, Angie Kantor, presented Council with a recommendation to amend the pay and classification plan for the Village of Pinehurst after evaluating at least 33% of Village positions annually. The changes include increasing pay ranges by 1.5% based on the CPI, moving the pay grade of Telecommunications Specialist from the Police Department, adding the Events Assistant position, and adding a Planner position due to a restructuring for potential growth internally. Ms. Kantor explained several minor wording modifications to the policy that would also be included in the suggestions. Ms. Kantor also noted three other positions that require pay changes: Solid Waste Superintendent, Special Events Coordinator, and the Planning and Inspections Director. Ms. Kantor noted these pay changes were budgeted for in the current fiscal year budget. Upon a motion by Councilmember Campbell, seconded by Councilmember Strickland, Council unanimously approved Resolution 15-27 amending the policy on Administration of the Position Classification and Pay Plan by a vote of 5-0. (A copy of the resolution can be found in the Resolution Book)

11. **Discuss the 2015 Community Survey.**
Manager Jeff Sanborn introduced the need for Council to offer suggestions to the upcoming 2015 Community Survey. Director of Financial Services, John Frye, discussed the process for reviewing potential modifications to the questions in the 2015 Community Survey. Mr. Frye noted that staff suggests to add a question to ask residents about their satisfaction with library services to determine the effectiveness and to ask residents about capital improvements to help inform the strategic planning for the Village. Staff has provided Council examples from Chapel Hill's survey regarding capital improvements. Mr. Frye noted the questions should be ready by August 1 to get in the mail by mid-August. Mayor Fiorillo suggested working with the library to discuss the opportunity of using the survey to help them further to collect data. Council held a discussion about potential changes to the survey.

12. **Discuss the Community Road Streetscape Project.**
Assistant Manager Jeff Batton explained staff needs direction from Council on the desired stopping point for the current phase of sidewalk for the Community Road streetscape project. Mr. Batton noted the original budget for the project was $85,000 and was in the FY2015 Strategic Operating Plan but was delayed as a result of the Assistant Village Manager of Operations serving as Interim Village Manager. Mr. Batton noted the lowest bid for the project to extend to the Corner of McCaskill and Dundee Roads came in at $122,187 and staff is seeking a consensus on the desired termination point for this phase and whether it is at the corner of Power Plant and Community Roads or the corner of McCaskill and Dundee Roads. Councilmember Cashion suggested extending the sidewalk around the property on the corner of McCaskill and Dundee Roads. Mr. Batton noted he would be in touch with the property owner regarding this. Council formed a consensus to move forward with this plan.

13. **Consider a request for a new street lighting location in the Village of Pinehurst.**
Assistant Manager Jeff Batton shared that a request was received by a Village Acres resident to install a street light at the corner of Hunt Street and Longleaf W. The light meets the criteria for possible placement per our street lighting policy and the final decision rests with Council. Staff is also suggested a relocation of one existing street light on Spring Lake Road near the Pinehurst No. 6 north entrance to a location across the street to put it on Duke Energy's grid and convert it to LED. Council

formed a consensus to install the light requested in Village Acres and relocating the light near the Pinehurst No. 6 entrance.

14. Other Business

- Jeff Batton, Assistant Village Manager, explained that an agreement with the USGA has been formed to utilize Village facilities for the 2024 U.S. Open Championship. Mr. Batton noted there is a $350,000 fee associated with the agreement. Upon a motion by Councilmember Cashion, seconded by Councilmember Strickland, Council unanimously approved that the Mayor or her designee be authorized to execute the license agreement with the United States Golf Association to utilize certain Village properties when conducting the 2024 United States Open Championship by a vote of 5-0.
- Councilmember Phillips inquired if the work session will be held next Tuesday, July 21 and Council determined to cancel the work session.
- Councilmember Campbell wished Jeanne Casinella and Mayor Fiorillo a happy birthday. Councilmember Campbell also proposed that staff bring a report to Council to better understand the policy for street resurfacing projects.

15. Comments from attendees.

- None.

16. Motion to Adjourn.

Councilmember Strickland moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Cashion and carried unanimously. The Regular Meeting adjourned at 6:01 p.m.

Respectfully Submitted,
Lauren M. Craig
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Village Clerk