



**Board of Adjustment  
July 6, 2017  
Village Assembly Hall  
5:00 p.m.**

**MINUTES**

**Board Members:**

Leo Santowasso, Chair  
Fred Engelfried, Vice Chair  
Cyndie Burnett, Alternate Board Member  
Kevin Drum, Alternate Board Member  
Cyndie Burnett, Alternate Board Member  
Carol Henry, ETJ Board Member  
Michael Marsh, Board Member

**Board Members Absent:**

Jeff Harlow, Alternate Board Member  
David Kelley, Board Member  
Myles Larsen, Alternate Board Member

**Staff in Attendance:**

Bruce Gould, Principal Planner  
Gwendy Hutchinson, Planning and Administrative Assistant

**I. Call to Order**

*Chair Leo Santowasso called the meeting to order.*

**II. Approval of Minutes: January 5, 2017**

*Fred Engelfried made a motion to approve the January 5, 2017 minutes as amended to show that Fred Engelfried seconded the motion to approve the Transcript and Order; Carol Henry seconded the motion, which was unanimously approved.*

**III. Rules of Procedure**

*After discussion, Fred Engelfried made a motion to approve the Rules of Procedure as amended as follows: 1) under V. C – A quorum shall consist of three Members of the Board at least one of which will be Chair or Vice-Chair, 2) V E. Change the time to 4:00 pm, 3) C 7 change V to VI and 4) VII. Change Chairman to Chair; Mike Marsh seconded the*

Village of Pinehurst  
Board of Adjustment  
July 6, 2017  
Minutes

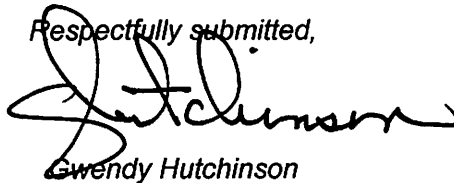
*motion, which was unanimously approved. The Rules of Procedure will be signed at the next Board of Adjustment meeting, August 3, 2017.*

**IV. Next Meeting Date: August 3, 2017**

**V. Motion to Adjourn.**

*Carol Henry made a motion to adjourn the meeting. The motion was seconded by Fred Engelfried and carried unanimously. The meeting adjourned at 5:00 pm.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Wendy Hutchinson", written over the printed name.

Wendy Hutchinson  
Planning and Administrative Assistant  
Village of Pinehurst