



**VILLAGE COUNCIL
AGENDA FOR WORK SESSION OF JUNE 13, 2023
ASSEMBLY HALL
395 MAGNOLIA RD. PINEHURST, NC 28374
PINEHURST, NORTH CAROLINA**

1. Call to Order.
2. Discuss Sandhills Area Metropolitan Planning Organization Development and LPA Designation
3. Discuss North Carolina General Assembly Legislation
4. Discuss Board Nomination and Appointment Process
5. Other Work Session Business
6. Potential Future Agenda Items
7. Adjournment.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**DISCUSS SANDHILLS AREA METROPOLITAN PLANNING
ORGANIZATION DEVELOPMENT AND LPA DESIGNATION
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Sanborn

DATE OF MEMO:

6/12/2023

MEMO DETAILS:

On June 8, elected and managerial representatives of jurisdictions within the Pinehurst-Southern Pines Urban Area met to advance efforts to form our required Metropolitan Planning Organization. At that meeting, elected representatives unanimously agreed to three provisions. First, they agreed to the Metropolitan Planning Area boundary as discussed during the regular meeting. Second, they agreed to a name for our MPO: the Sandhills Area Metropolitan Planning Organization (SAMPO). Third, subsequent to a proposal brief I provided the group, they agreed that Pinehurst will be the Lead Planning Organization for our MPO. The briefing I provided is attached.

ATTACHMENTS:

Description

☐ LPA Proposal Briefing



MPO Lead Planning Organizations Proposal

(June 8, 2023)

Proposed LPA Functions



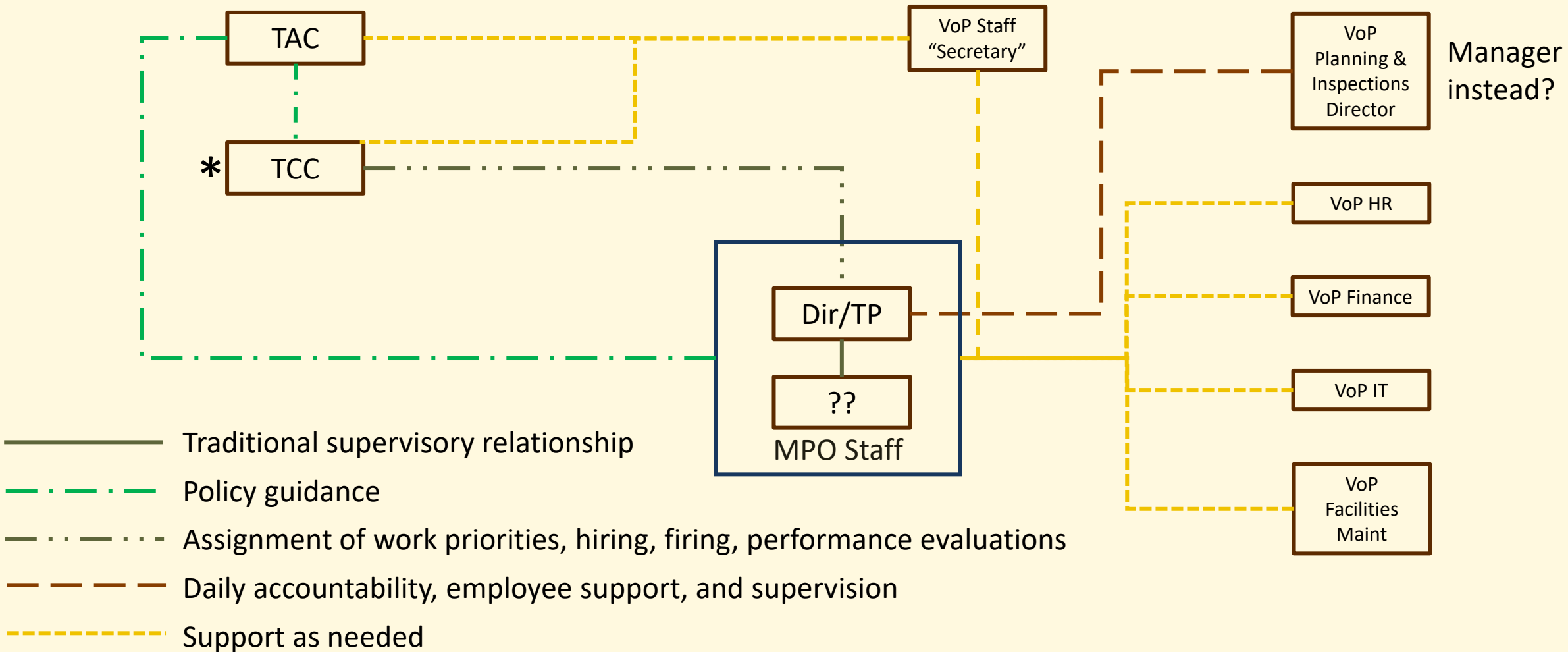
MPO Staff Functions

- Arrange meetings and agenda
- Administer planning processes in accordance with MPO procedures, goals & objectives
- Prepare prospectus and work program
- Collect records supporting plan adoptions and modifications
- Submit adopted plans to NCDOT for adoption
- Coordinate project prioritization for funding
- Coordinate with member governments for local government achievement or participation in desired transportation projects

Village of Pinehurst Support

- Provide secretary to the TAC and TCC
- Support arrangement of meetings and agendas
- Maintain minutes and records
- Serve as records custodian
- Support preparation and execution of MPO general fund budget
- Support MPO with all IT related requirements (web page, email, etc)
- Provide facilities and office space
- Support hiring and other HR related functions
- Provide daily supervision, accountability and payroll functions

Supervisory Relationships (A Way)



Manager instead?

* For the purposes of hiring, firing and performance evaluations, this may need to be a subcommittee of local government managers

Firewalls and other Protections of MPO Fidelity



- MPO email, electronic documents, etc. may be firewalled or on a separate server as desired by the TAC
- Director/Transportation Planner hiring, firing and performance evaluations done by TCC or committee of the TCC
- Walk-in accessibility to MPO Staff without coordinating with any VoP staff
- MPO staff is local, maximizing accessibility for all member government representatives

Facilities



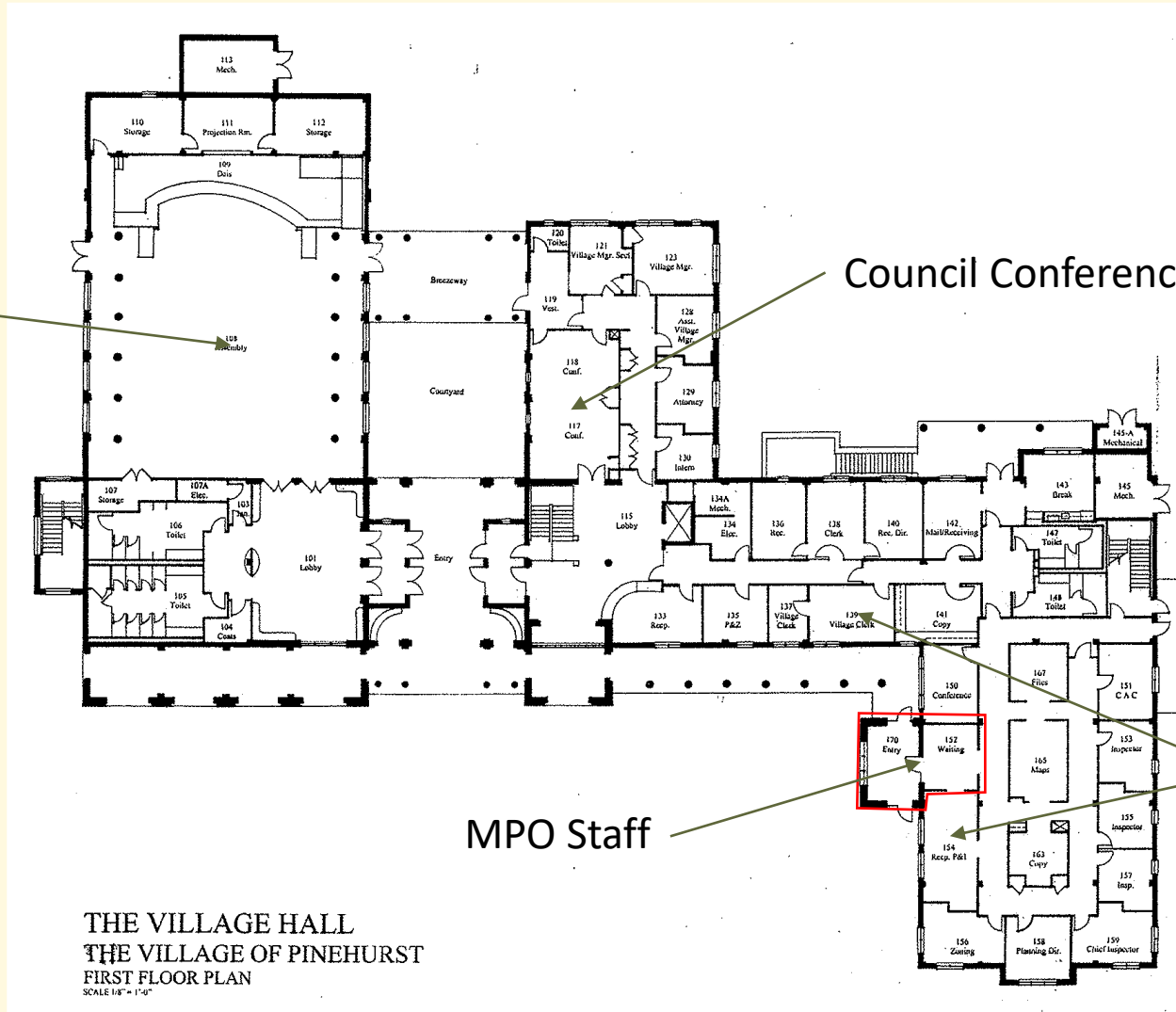
Assembly Hall

Council Conference Room

Smaller Conference Rooms

MPO Staff

THE VILLAGE HALL
THE VILLAGE OF PINEHURST
FIRST FLOOR PLAN
SCALE 1/8" = 1'-0"



Facilities



Assembly Hall



Council Conference Room

Facilities



Smaller Conference Room



MPO Staff Work Area