MPO Lead Planning Organizations Proposal

(June 8, 2023)

Proposed LPA Functions

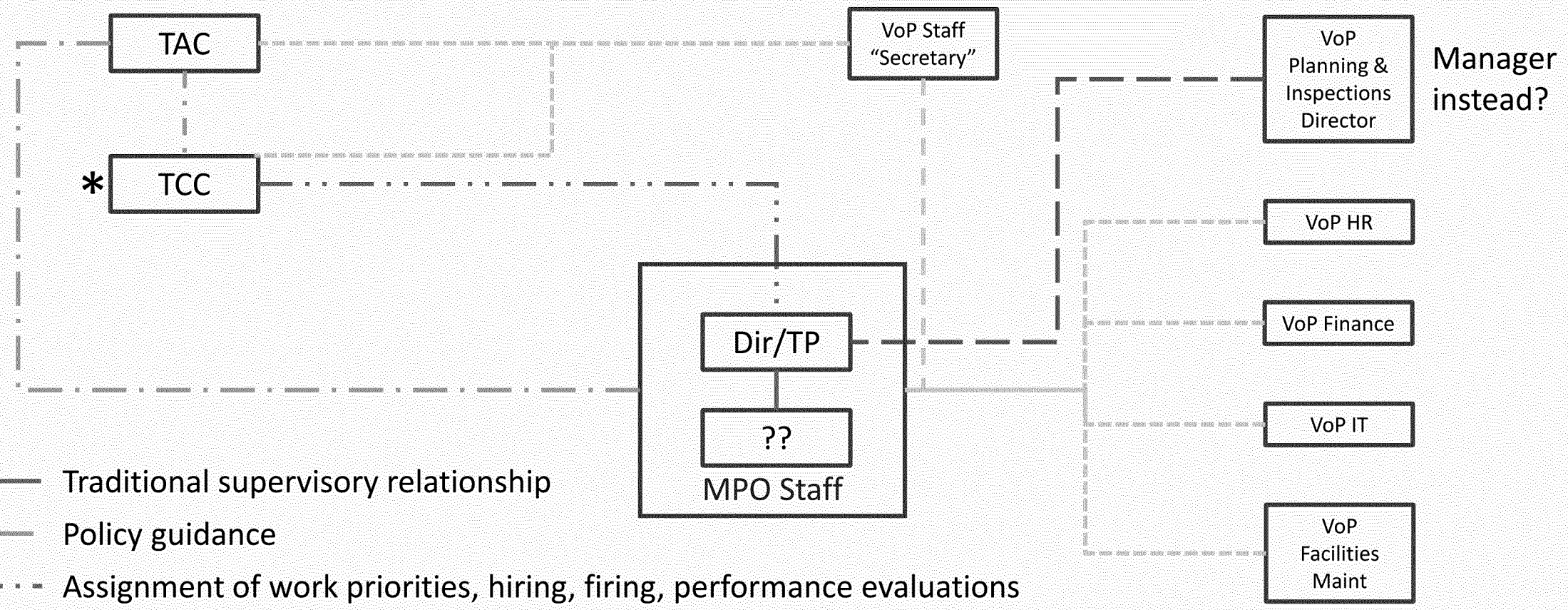
MPO Staff Functions

- Arrange meetings and agenda
- Administer planning processes in accordance with MPO procedures, goals & objectives
- Prepare prospectus and work program
- Collect records supporting plan adoptions and modifications
- Submit adopted plans to NCDoT for adoption
- Coordinate project prioritization for funding
- Coordinate with member governments for local government achievement or participation in desired transportation projects

Village of Pinehurst Support

- Provide secretary to the TAC and TCC
- Support arrangement of meetings and agendas
- Maintain minutes and records
- Serve as records custodian
- Support preparation and execution of MPO general fund budget
- Support MPO with all IT related requirements (web page, email, etc)
- Provide facilities and office space
- Support hiring and other HR related functions
- Provide daily supervision, accountability and payroll functions

Supervisory Relationships (A Way)



Traditional supervisory relationship

Policy guidance

Assignment of work priorities, hiring, firing, performance evaluations

Daily accountability, employee support, and supervision

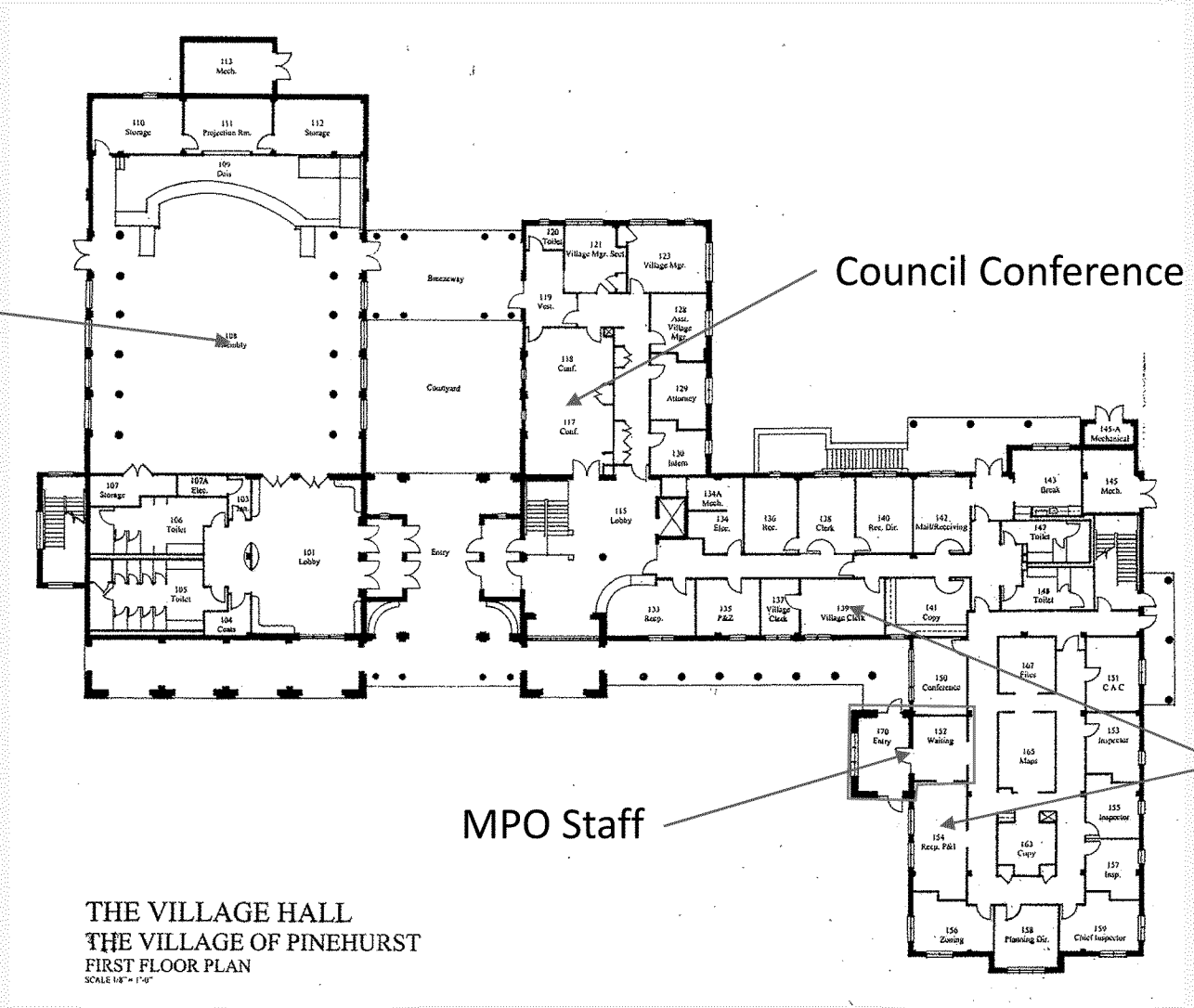
Support as needed

* For the purposes of hiring, firing and performance evaluations, this may need to be a subcommittee of local government managers

Firewalls and other Protections of MPO Fidelity

- MPO email, electronic documents, etc. may be firewalled or on a separate server as desired by the TAC
- Director/Transportation Planner hiring, firing and performance evaluations done by TCC or committee of the TCC
- Walk-in accessibility to MPO Staff without coordinating with any VoP staff
- MPO staff is local, maximizing accessibility for all member government representatives

Facilities


Assembly Hall
Council Conference Room
Smaller Conference Rooms
MPO Staff
THE VILLAGE HALL
THE VILLAGE OF PINEHURST
FIRST FLOOR PLAN

Facilities

Assembly Hall

Council Conference Room

Facilities

Smaller Conference Room

MPO Staff Work Area