



**Village Council
Minutes for the Regular Meeting of June 04, 2024
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, June 04, 2024, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Jeff Sanborn, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Specialist

And approximately 5 attendees in addition to 10 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:30 p.m.

2. Invocation by Mr. Jason Whitaker, Chief Information Officer, and Pledge of Allegiance by Mayor Pizzella.

3. Reports:

Village Manager

- Mr. Jeff Sanborn reported there will be a Public Open House held by NCDOT regarding the Pinehurst Traffic Circle at Pinehurst Elementary on June 16, 2024, at 05:00 p.m.

Village Council

- Mayor Pizzella reported on the June 03, 2024, Pinehurst No.6 Community Association meeting and participating in a roadway cleanup event last week, thanked Village Staff for all of the hard work they have been doing in preparation for the US Open, reminded everyone to check the vopnc.org website for US Open information, noted the Farmers'

Market will be held on Saturday at the Village Green as usual, announced the June 11, 2024, airing of the PBS Documentary “It’s a Beautiful Day in Pinehurst”, and called attention to the fact that the Public Comment period will appear earlier on the Council Regular Meeting agendas instead of at the end.

- Councilmember Morgan thanked Village Staff for all the preparations that have gone into getting the Village ready for the US Open; asked everyone to remember June 06, 2024, is the 80th anniversary of D-Day in Normandy; noted Fort Liberty is headquarters to or home to many members of the 18th Airborne Corps, the 101st Airborne Division, the 82nd Airborne Division, and the Army Rangers; shared the genesis of the Army Ranger slogan “Lead the Way” occurred at Omaha Beach; and thanked the Army Rangers for their service.
- Councilmember Ficklin reported on the May 31, 2024, Pinehurst Business Partners “Rock the Village” event; the June 11, 2024, PBS Documentary “It’s a Beautiful Day in Pinehurst”; and on the Beautification Committee’s 2024 Warren H. Manning Award.
- Mayor Pro Tem Taylor stated he anticipates significant public input at the NCDOT Public Open House on the Pinehurst Traffic Circle and thanked the Regional Land Use Advisory Commission (RLUAC) for noting concerns in their report to Duke Energy regarding the potential impact proposed substation monitoring towers may pose both in terms of regulation and in terms of aviation safety.
- Councilmember Farrell did not have anything to report.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Budget Amendments Report

End of Consent Agenda.

Upon a motion by Councilmember Farrell, seconded by Councilmember Morgan, Council unanimously approved the Consent Agenda by a vote of 5-0.

5. Discuss and Consider Resolution 24-24 Appointment of Ms. Cara Mathis as Beautification Committee Chair.

Ms. Janet Farrell, Beautification Committee Chair, and Mr. Mike Apke, Public Services Director, provided background information on the nomination of Ms. Cara Mathis to the position of Beautification Committee Chair beginning July 01, 2024, and ending June 30, 2026, and Ms. Mathis’ contributions to the community of Pinehurst.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Morgan, Council unanimously approved Resolution 24-24 Appointment of Ms. Cara Mathis as Beautification Committee Chair by a vote of 5-0.

RESOLUTION #24-24:

A RESOLUTION APPOINTING A CHAIR TO THE VILLAGE OF PINEHURST BEAUTIFICATION COMMITTEE.

WHEREAS, the Village of Pinehurst established the Village of Pinehurst Beautification Committee by Resolution #10-35 on November 16, 2010; and

WHEREAS, Village Council adopted Resolution #17-24 on September 12, 2017 amending the Beautification Committee; and

WHEREAS, the term of Ms. Janet Farrell expires on June 30, 2024; and

WHEREAS, there is a need to appoint a new Chair for the Beautification Committee; and

WHEREAS, Ms. Cara Mathis and the Village Council of Pinehurst are desirous of her serving as the Chair of the Beautification Committee.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina in a regular meeting assembled this 4th day of June, 2024, as follows:

SECTION 1. That the following appointment is hereby made to the Village of Pinehurst Beautification Committee for the term indicated:

Ms. Cara Mathis shall be appointed as Chair of the Pinehurst Beautification Committee effective July 1, 2024, said term expiring on June 30, 2026.

SECTION 2. That the appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 4th day of June 2024.

6. **Comments from Attendees.**
None.

7. **Discuss and Consider Solid Waste Contract with Lofton Garbage Services for FY25.**
Mr. Mike Apke, Public Services Director, reviewed a memo detailing the proposed solid waste contract with Lofton Garbage Services for Fiscal Year 2025.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved the contract renewal with Lofton Garbage Service for Fiscal Year 2025 beginning July 01, 2024, extending through June 30, 2025, and authorized the Mayor or his designee to execute the contract renewal by a vote of 5-0.

8. **Discuss and Consider Ordinance 24-11 Adopting the FY 2025 Budget.**
Ms. Dana Van Nostrand, Financial Services Director, reviewed a memo detailing the Fiscal Year 2025 Budget.

Ms. Van Nostrand verified funds were allocated in previous fiscal years for the Pinehurst Development Ordinance (PDO) update and for the research of Short-Term Rental monitoring software.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Ordinance 24-11 Adopting the FY 2025 Budget by a vote of 5-0.

ORDINANCE #24-11

**VILLAGE OF PINEHURST
Budget Ordinance Fiscal Year 2025**

BE IT ORDAINED AND ESTABLISHED by the Village Council of Pinehurst, North Carolina, in the Regular Meeting assembled this 4th day of June 2024 as follows:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of Village government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Village:

GENERAL FUND EXPENDITURES:

Governing Body	\$ 141,300
Administration	2,040,588
Financial Services	946,720
Human Resources	734,270
Police	4,570,795
Fire	4,279,712
Inspections	453,000
Public Services Administration	1,244,048
Streets & Grounds	3,199,580
Powell Bill	1,500,100
Solid Waste	3,041,480
Planning	1,067,620
Recreation	4,410,425
Library	585,650
Harness Track	836,919
Fair Barn	520,643
Debt Service	144,850
Other Financing Uses	<u>2,800,000</u>

TOTAL GENERAL FUND EXPENDITURES **\$ 32,517,700**

SECTION 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

GENERAL FUND REVENUES:

Ad Valorem Tax Revenue	\$ 13,366,000
Other Taxes and Licenses	5,000

Unrestricted Intergovernmental Revenue	9,080,300
Restricted Intergovernmental Revenue	670,400
Permits and Fees	1,065,300
Sales and Services	863,330
Other Revenues	513,980
Investment Income	816,300

Other Financing Sources	7,000
Fund Balance Appropriated	<u>6,130,090</u>

TOTAL GENERAL FUND REVENUES \$ 32,517,700

SECTION 3. There is hereby levied a tax at the rate of twenty-two and one-half cents (\$0.225) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising revenue in the General Fund in Section 2 of this ordinance. This rate is based on a total valuation of property for the purposes of taxation of \$5,951,000,000 and an estimated collection rate of 99.9% for real and personal property and 100.0% for motor vehicles.

SECTION 4. The \$544,777 of General Fund balance committed for the library and archives as of June 30, 2023 will be used first to fund the transfers from the General Fund to the Library Expansion Capital Project Fund appropriated in Other Financing Uses for FY 2025.

SECTION 5. The following amounts are hereby appropriated in the Sandhills Metropolitan Planning Organization (SMPO) Special Revenue Fund for the operation of the SMPO and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Village:

SMPO SPECIAL REVENUE FUND EXPENDITURES:

Sandhills Metropolitan Planning Organization	\$ 216,750
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SECTION 6. It is estimated that the following revenues will be available in the SMPO Special Revenue Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

SMPO SPECIAL REVENUE FUND REVENUES:

Federal Grants	\$ 173,400
Member Dues	<u>43,350</u>

TOTAL SMPO SPECIAL REVENUE FUND REVENUES \$ 216,750

SECTION 7. The Village Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line-item expenditures within a department without limitation and without a report being required.
- b. He may transfer amounts between departments, including contingency appropriations, within the same fund to increase an appropriation up to \$25,000 in a single budget amendment. He must make an official report on such transfers at the next regular meeting of the Village Council. In the event a State of Emergency is declared by the Mayor or designee, unlimited budget amendment authority within the same fund is granted for expenditures directly related to the emergency. He must make an official report on any such transfers authorized under a State of Emergency at the next regular meeting of the Village Council.
- c. He may not transfer any amounts between funds, except as approved by the Village Council in the Budget Ordinance as amended.

SECTION 8. The Village Manager or his designee is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

- a. Purchase of apparatus, supplies, and materials where formal bids are not required by law;
- b. Leases of normal and routine business equipment;
- c. Construction or repair work where formal bids are not required by law;
- d. Consultant services, professional services, contracted services, or maintenance service agreements up to an anticipated contract amount of \$50,000. In the event a State of Emergency is declared by the Mayor or designee, unlimited contracting authority is granted for services directly related to the emergency. The Village Manager must report to the Village Council any executed contracts exceeding \$50,000 during the State of Emergency declaration;
- e. Agreements for acceptance of State and Federal grant funds; and
- f. Grant agreements with public and non-profit agencies.

SECTION 9. The SMPO Governing Board or its designee is authorized to execute the necessary agreements to complete the work of the SMPO within the SMPO Special Revenue Fund.

SECTION 10. Copies of this Budget Ordinance shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for their direction and implementation.

THIS ORDINANCE passed and adopted this 4th day of June, 2024.

9. Other Business.

Council asked that consideration of Downtown parking solutions be reintroduced during future budget discussions.

10. Motion to Adjourn.

Upon a motion by Councilmember Farrell, seconded by Councilmember Morgan, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 05:03 p.m.

Respectfully Submitted,



Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement