



**VILLAGE COUNCIL
MINUTES FOR SPECIAL MEETING OF AUGUST 12, 2019
COUNCIL CONFERENCE ROOM
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

The Pinehurst Village Council held a Special Meeting at 9:00 a.m., Monday, August 12, 2019, in the Council Conference Room of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Natalie Hawkins

And approximately 8 attendees, including 2 staff and 6 members of the public.

1. Call to Order.

Mayor Nancy Roy Fiorillo, called the Council special meeting to order.

2. Interviews with firms for Library Needs Assessment.

Two representatives, Mr. Dick Waters and Mr. Brad Waters, from Godfrey's Associates consulting firm provided a presentation of their proposal for the Village of Pinehurst Library Services Needs Assessment. Other members of the Godfrey's Associates consulting team also participated in the presentation via telephone, including Dona Weisman, Judy Daniluk, Andy Wright, and Mark Elickson. At the conclusion of their presentation, firm representatives addressed questions posed by Village Council members and the Council discussed the firm's qualifications and its ability to perform the services outlined in the Village of Pinehurst Library Services Needs Assessment Request for Proposal. Upon a motion by Councilmember Jack Farrell and a second by Councilmember John Bouldry, the Council recessed the meeting at 10:30 am.

Upon a motion by Councilmember Judy Davis, and a second by Councilmember Kevin Drum, the Village Council reconvened the meeting at 2:00 pm to meet with three representatives from Ratio consulting firm, Hal Bowen, Kim Bolan, and Brent Covington. The Ratio consulting team provided a presentation of their proposal for the Village of Pinehurst Library Services Needs Assessment and answered questions from the Council at the conclusion of their presentation. Village Council members then discussed the firm's qualifications and its ability to perform the services outlined in the Village of Pinehurst Library Services Needs Assessment Request for Proposal. At 3:45 pm, Councilmember John Bouldry made a motion to recess the meeting until 9:00 am on Tuesday, August 13th. The motion was seconded by Councilmember Judy Davis.

Upon a motion by Councilmember Jack Farrell and a second by Councilmember John Bouldry, the Village Council reconvened the meeting at 9:00 am on Tuesday, August 13th. Two representatives, Tim Shepherd and Ann Shepherd from Shepherd & Associates, LLC consulting firm provided a presentation of their proposal for the Village of Pinehurst Library Services Needs Assessment. At the conclusion of their presentation, firm representatives addressed questions posed by Village Council members and the Council discussed the firm's qualifications and its ability to perform the services outlined in the Village of Pinehurst Library Services Needs Assessment Request for Proposal. Upon a motion by Councilmember Jack Farrell and a second by Councilmember Judy Davis, the Council recessed the meeting at 10:30 am.

Upon a motion by Councilmember Judy Davis and a second by Councilmember Kevin Drum, the Village Council reconvened the meeting at 1:00 pm on Tuesday, August 13th. A representative from Library IQ, Debbie Joy, provided a presentation remotely for the firm's proposal for the Village of Pinehurst Library Services Needs Assessment. Fred Belledin, of Clearscapes Architecture + Art, was also present and participated in the presentation. At the conclusion of the Library IQ presentation, firm representatives addressed questions posed by Village Council members and Council discussed the firm's qualifications and its ability to perform the services outlined in the Village of Pinehurst Library Services Needs Assessment Request for Proposal.

The Village Council then discussed all four of the proposals and interviews of the consultant firms selected for interviews. Council came to a consensus on the top two firms and directed Village staff to follow up with consultants to obtain additional information requested by the Council.

3. Motion to Adjourn.

Council unanimously approved to adjourn the Special Meeting at 3:45 pm.

Respectfully Submitted,



Natalie Hawkins,
Asst. Village Manager

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement