



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF MAY 23, 2017
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Reports:
 - Manager
 - Council
4. Recognition of Fire Department staff for CPR Saves.
5. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a reappointment to the Planning and Zoning Board and the Board of Adjustment (Larsen).
- B. Budget Amendments Report
- C. Public Safety Reports.
 - Police Department
 - Fire Department
- D. Approval of Draft Village Council Meeting Minutes.
 - April 11 Work Session
 - April 13 Special Meeting
 - April 25 Regular Meeting

End of Consent Agenda.

6. Motion to recess the Regular Meeting and Enter into a Public Hearing.
7. Public Hearing No. 1

The purpose of this public hearing is to discuss the proposed Fiscal Year 2018 Budget for the Village of Pinehurst.
8. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.
9. Consider a Request from Community Presbyterian Church for the Rezoning of +/- 4.25 Acres from R-10 Residential and R-20 Residential to R-10 Residential - Conditional District
10. Q3 Update on the Status of the FY 2017 Strategic Operating Plan Implementation.

11. Consider a contract for Legal Services for FY 2018.
12. Consider a land exchange between Village of Pinehurst and Mr. Frank Maser.
13. Consider a resolution opposing Senate Bill 126 and House Bill 522 regarding a proposed modification to the sales tax distribution.
14. Other Business.
15. Comments from Attendees.
16. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Competent, Courteous, Professional, and Responsive.



**RECOGNITION OF FIRE DEPARTMENT STAFF FOR CPR SAVES.
ADDITIONAL AGENDA DETAILS:**

FROM:

Carlton Cole, Fire Chief

CC:

Jeff Sanborn

DATE OF MEMO:

5/10/2017

MEMO DETAILS:

Pinehurst Fire Department was involved with two incidents that resulted in successfully reviving patients through Cardio-Pulmonary Resuscitation (CPR). Following the standard established by the Medical Director of the Emergency Medical Services System, a CPR save stipulates that a cardiac arrest patient who has been revived with CPR must be released from the hospital, to resume a normal and productive life as verified by EMS through discharge records.

In recognition of the fact that cardiac arrests are one of the most trying, difficult, and exhausting calls faced by emergency medical first responders; that a successful CPR frequently required tremendous effort; and, further, that a successful resuscitation effort is the most dramatic example of attaining the goal of the preservation of human life – it is the intent of our agency to recognize those employees involved.

CPR STATS and Facts:

Automated External Defibrillator applied prior to the arrival of the ambulance:

Moore Count 50.6% State 40.9% National 28.6%

Sustained Return of Spontaneous Circulation:

Moore County 46.0% State 39.9% National 32.6%

Overall Survival to Hospital Admission:

Moore County 31.0% State 30.4% National 28.9%

Overall Survival to Hospital Discharge:

Moore County 12.6% State 11.9% National 10.8%

I am requesting to be included on the Village Council agenda for May 23 to recognize team members involved with each incident and present them with a certificate of commendation.

Those being recognized include:

Call for Service 2016-80770	Captain Steve Cox
11/9/2016	Firefighter Bonnie MacDonald
	Firefighter Austin Majors
	Master Firefighter Ethan Owens
Call for Service 2017-06600	Captain Steve Cox
1/30/2017	Firefighter Bonnie MacDonald
	Master Firefighter Ethan Owens



**CONSIDER A REAPPOINTMENT TO THE PLANNING AND ZONING
BOARD AND THE BOARD OF ADJUSTMENT (LARSEN).
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

5/18/2017

MEMO DETAILS:

Myles Larsen's term on the BOA and P&Z ends on June 30, 2017. Fred Engelfried, Chairman of P&Z, and Leo Santowasso, Chairman of BOA, support Myles's reappointment. Council has the attached resolution to consider reappointing Myles Larsen for an additional three year term.

ATTACHMENTS:

Description

- ▣ Resol 17-16 Reappt. BOA and PandZ (Larsen)

RESOLUTION #17-16:

**A RESOLUTION REGARDING A RE-APPOINTMENT TO THE PINEHURST
PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.**

THAT WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, the term of Mr. Myles Larsen will expire on June 30, 2017; and

WHEREAS, Mr. Larsen and the Village Council of Pinehurst are desirous of his continuing to serve as a member of the Board of Adjustment and the Planning and Zoning Board for an additional term.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 23rd day of May, 2017 as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment and the Planning and Zoning Board for the term indicated:

Mr. Larsen is re-appointed as a member of the Board of Adjustment and the Planning and Zoning Board, effective June 30, 2017, said term expiring on June 30, 2020.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 23rd day of May, 2017.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney



**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

5/15/2017

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

□ Budget Amendments Report

**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD APRIL 16 - MAY 15, 2017**

Under Village of Pinehurst Ordinance #16-09, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2017 Budget. The Budget Officer may **not** transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-00-980-7400	Capital Outlay: Equipment		\$ 6,000	4/17/2017
	10-00-980-5400	Departmental Supplies	\$ 6,000		
	10-20-410-7430	Capital Outlay: IT Equipment Charges		\$ 6,000	
	10-20-410-5911	IT Charges	\$ 6,000		
	(To transfer funding for Public Services replacement radios from capital outlay to operating budget, as each individual radio did not meet the capitalization threshold.)				
2	10-00-980-7400	Capital Outlay: Equipment		\$ 4,800	04/17/17
	10-00-980-5400	Departmental Supplies	\$ 4,800		
	10-00-220-7430	Capital Outlay: IT Equipment Charges		\$ 4,800	
	10-00-220-5911	IT Charges	\$ 4,800		
	(To transfer funding for Council Conference Room video camera from capital outlay to operating budget, as purchase did not meet the capitalization threshold.)				
3	10-00-960-7400	Capital Outlay: Equipment		\$ 4,200	04/20/17
	10-00-960-3560	Charges to Other Departments	\$ 4,200		
	10-20-420-7410	Capital Outlay: Fleet Equipment Charges		\$ 4,200	
	10-20-420-5400	Departmental Supplies	\$ 4,200		
	(To transfer funding for snow plow from capital outlay to operating budget, as purchase did not meet the capitalization threshold.)				
4	10-00-980-7400	Capital Outlay: Equipment		\$ 6,000	05/05/17
	10-00-980-5400	Departmental Supplies	\$ 6,000		
	10-80-640-7430	Capital Outlay: IT Equipment Charges		\$ 6,000	
	10-80-640-5911	IT Charges	\$ 6,000		
	(To transfer funding for Fair Barn projector and related equipment from capital outlay to the operating budget as the individual items did not meet the capitalization threshold.)				
5	10-00-230-7430	Capital Outlay: IT Equipment Charges	\$ 200		05/08/17
	10-00-240-7430	Capital Outlay: IT Equipment Charges	\$ 250		
	10-10-310-7430	Capital Outlay: IT Equipment Charges	\$ 1,100		
	10-10-320-7430	Capital Outlay: IT Equipment Charges	\$ 950		
	10-40-710-7430	Capital Outlay: IT Equipment Charges	\$ 260		
	10-10-330-7430	Capital Outlay: IT Equipment Charges	\$ 90		
	10-20-410-7430	Capital Outlay: IT Equipment Charges	\$ 76		
	10-20-420-7430	Capital Outlay: IT Equipment Charges	\$ 388		
	10-30-510-7430	Capital Outlay: IT Equipment Charges	\$ 236		
	10-80-610-7430	Capital Outlay: IT Equipment Charges	\$ 300		
	10-80-620-7430	Capital Outlay: IT Equipment Charges	\$ 50		
	10-80-640-7430	Capital Outlay: IT Equipment Charges	\$ 100		
	10-40-720-7430	Capital Outlay: IT Equipment Charges	\$ 50		
	10-00-960-7430	Capital Outlay: IT Equipment Charges	\$ 100		
	10-00-970-7430	Capital Outlay: IT Equipment Charges	\$ 100		
	10-00-220-7430	Capital Outlay: IT Equipment Charges		\$ 4,250	
	(To transfer remaining funds from the Council Conference Room video project to purchase a replacement plotter/scanner that has failed. The cost of the plotter/scanner will be allocated to all departments.)				



**PUBLIC SAFETY REPORTS.
ADDITIONAL AGENDA DETAILS:**

Police Department
Fire Department

FROM:

Lauren Craig

DATE OF MEMO:

5/16/2017

MEMO DETAILS:

Attached are the monthly public safety reports.

ATTACHMENTS:

Description

- ☐ PD Report April
- ☐ FD Report April

Incident IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

April 2017 - April 2016

Part I Offenses	April 2016	April 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Murder	0	0	0	0%	1	0	-1	-100%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	0	0	0	0%	0	0	0	0%
Violent Total:	0	0	0	0%	1	0	-1	-100%
Burglary	0	0	0	0%	0	1	1	-
Residential	0	0	0	0%	0	1	1	-
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	6	4	-2	-33%	23	25	2	9%
Auto Theft	0	1	1	-	0	1	1	-
Arson	0	0	0	0%	0	0	0	0%
Property Total:	6	5	-1	-17%	23	27	4	17%
Part I Total:	6	5	-1	-17%	24	27	3	12%

Part II Offenses	April 2016	April 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Drug	24	38	14	58%	62	63	1	2%
Assault Simple	2	3	1	50%	4	4	0	0%
Forgery/Counterfeit	0	0	0	0%	1	0	-1	-100%
Fraud	2	1	-1	-50%	10	8	-2	-20%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	0	1	1	-	1	3	2	200%
Vandalism	3	1	-2	-67%	14	4	-10	-71%
Weapons	0	3	3	-	1	6	5	500%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	0	0	0	0%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	0	0	0%	1	0	-1	-100%
D.W.I.	1	12	11	1100%	2	13	11	550%
Liquor Law Violation	0	1	1	-	1	1	0	0%
Disorderly Conduct	1	0	-1	-100%	2	1	-1	-50%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	18	37	19	106%	70	56	-14	-20%
Part II Total:	51	97	46	90%	169	159	-10	-6%
Incident Total:	57	102	45	79%	193	186	-7	-4%

Arrest IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

April 2017 - April 2016

Part I Offenses	April 2016	April 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	0	0	0	0%	0	1	1	-
Violent Total:	0	0	0	0%	0	1	1	-
Burglary	0	0	0	0%	0	1	1	-
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	4	2	-2	-50%	6	11	5	83%
Auto Theft	0	1	1	-	0	1	1	-
Arson	0	0	0	0%	0	0	0	0%
Property Total:	4	3	-1	-25%	6	13	7	117%
Part I Total:	4	3	-1	-25%	6	14	8	133%

Part II Offenses	April 2016	April 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Drug	30	25	-5	-17%	72	79	7	10%
Assault Simple	2	1	-1	-50%	9	3	-6	-67%
Forgery/Counterfeit	2	0	-2	-100%	2	0	-2	-100%
Fraud	0	0	0	0%	0	2	2	-
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	1	2	1	100%	3	4	1	33%
Vandalism	1	0	-1	-100%	2	2	0	0%
Weapons	0	2	2	-	5	7	2	40%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	1	0	-1	-100%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	2	2	-	0	2	2	-
D.W.I.	6	13	7	117%	25	26	1	4%
Liquor Law Violation	1	1	0	0%	6	3	-3	-50%
Disorderly Conduct	1	0	-1	-100%	2	3	1	50%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	30	36	6	20%	105	103	-2	-2%
Part II Total:	74	82	8	11%	232	234	2	1%
Arrest Total:	78	85	7	9%	238	248	10	4%



HISTORY, CHARM, AND SOUTHERN HOSPITALITY_____

SUMMARY FOR THE MONTH OF APRIL 2017

SUMMARY OF INCIDENT CALLS

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INCIDENT					
Fire	6	25	9	14	79%
Overpressure Rupture, Explosion, Overheat - no fire	1	2	0	2	0%
Rescue & EMS Incidents	34	159	38	137	16%
Hazardous Conditions - no fire	20	52	11	58	-10%
Service Call	25	102	15	71	44%
Good Intent Call	35	99	19	61	62%
False Alarm & False Call	15	84	16	91	-8%
Severe Weather & Natural Disaster	2	7	0	5	40%
Special Incident Type	0	0	1	1	-100%
TOTAL INCIDENTS	138	530	109	440	20%

SUMMARY OF INSPECTION

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INSPECTIONS					
Residential	11	39	7	33	18%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	0	0	0	0%
Commercial	4	40	0	1	3900%
Plan Review/Site Inspections	1	5	1	6	-17%
Reinspection	5	33	0	10	230%
Occupancy Certificates	0	0	0	0	0%
TOTAL INSPECTIONS	21	117	8	50	134%
Violations Found:	10	51	0	0	N/A
YTD Violations to be Corrected:		86		0	
YTD Violations Corrected:		49		0	
Correction Percentage:		57%		0%	

May 2, 2017

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org



**APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.
ADDITIONAL AGENDA DETAILS:**

April 11 Work Session
April 13 Special Meeting
April 25 Regular Meeting

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

5/16/2017

MEMO DETAILS:

See attachments for draft minutes.

ATTACHMENTS:

Description

- ☐ 04-11 Work Session Minutes
- ☐ 04-13 Special Meeting (Lake Pinehurst Sidewalk) Minutes
- ☐ 04-25 Regular Meeting Minutes

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
APRIL 11, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Work Session at 4:30 p.m., Tuesday, April 11, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 38 attendees, including 9 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Recognition of SWAC Girls Basketball State Championship Team.

Mark Wagner and Dave White from the Parks and Recreation Department formally introduced the team and Coach Mike Apke recognized each of the 11 and 12 year old Girls Basketball Team that recently competed in the Statewide Athletics Committee (SWAC) District and State Championships.

3. Discuss and consider awarding the contract to construct the Village Acres sidewalk project.

Mark Wagner, Director of Parks and Recreation explained the need for Council to consider awarding the contract for sidewalk construction in Village Acres for Spring Lake Drive. Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council unanimously approved to authorize the Mayor or her designee to execute the contract with Elite Roofing, LLC for the construction of Village Acres sidewalks in the amount of \$337,521.25 by a vote of 5-0.

4. Discussion on Downtown Parking.

Assistant Village Manager Natalie Hawkins presented the results of the recent Open Village Hall survey which included resident, businesses, and visitor feedback regarding downtown parking in the Village of Pinehurst. Ms. Hawkins shared the results regarding possible solutions to address customer parking problems which included support for employee restricted parking zones, time restricted parking zones, and installing customer parking signage. Ms. Hawkins noted 59% of respondents indicated there is not a parking problem. Assistant Village Manager Jeff Batton suggested another alternative to address parking by adding spaces around the Theatre Building and Given Book Shop. Council discussed the results and these alternative solutions and determined not to take action to regulate parking enforcement but to proceed with the additional parking spaces as proposed. Ms. Hawkins agreed to update the Business Partners on these results and plans that will be moving forward.

5. FY 2018 Strategic Operating Plan Preview.

Assistant Village Manager Natalie Hawkins presented a preview of the FY 2018 Strategic Operating Plan that was based on the guidance provided by the Council in December at the annual Strategic Planning Retreat. Ms. Hawkins reviewed the more significant items currently proposed in the five-year plan including Initiative Action Plans and Staffing Plan. John Frye, Director of Financial Services, also shared the proposed SOP includes a consistent tax rate of \$0.295 for FY 2018-2022 and he explained several of the major capital projects being proposed. Mr. Frye explained the financial

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
APRIL 11, 2017**

impact, funding, and timeline for the Community Center that was included in the five year plan. Mr. Frye also shared a preview of the five year financial plan. Ms. Hawkins asked for Council for input on this before staff prepares the budget document for submission to Council in May.

6. Discuss and consider a budget amendment to upgrade a Financial Services Technician position from part-time to full-time.

Village Manager Jeff Sanborn explained a request to upgrade a Financial Services Technician position from part-time to full-time for FY 2017 due to increased workloads, anticipated staff turnover, and training needs in the Financial Services Department. John Frye, Director of Financial Services, further explained this request and the proposed recruitment timeline to coordinate overlap for the transition. Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council unanimously approved Ordinance 17-04 amending the FY 2017 budget to change the Financial Services Technician from part-time to full-time by a vote of 5-0.

7. Discuss the concept of the New Leaf Society.

Councilmember Bouldry explained the concept of the New Leaf Society was introduced to him by Molly Rowell of the Beautification Committee. Mr. Bouldry explained the New Leaf Society is a nonprofit organization that has created a vibrant community in Alamance County, NC. Mr. Bouldry suggested contemplating this for the local region and having discussions with their organization. Mayor Fiorillo suggested reaching out to Keep Moore County Beautiful and have them look into this society as a possible project with Molly Rowell.

8. Discuss the composition of small planning group for land use analysis efforts.

Councilmember Bouldry explained his interest in planning and in particular the Initiative Action Plans listed in the budget going forward. Proposing to have Dr. Deb Manzo facilitate a half day discussion in late June 2017 around high level concepts of land use planning and include several leaders in the community and with staff and Council. Definition of types of deliverables we would like to have as a result of the land use planning effort and processes to happen on the journey towards the deliverables.

9. Village Council's work session discussion.

- a. Council discussed the upcoming budget work sessions and staff noted they will be scheduled during the week of May 15-19.

10. Review the preliminary list of items for the 4/25 Regular Meeting agenda.

Village Manager Jeff Sanborn submitted the following list of items for the April 25 Regular Meeting.

1. Consent Agenda: Approval of Draft Village Council Meeting Minutes
2. Consent Agenda: Public Safety Reports
3. Consider amendment to an interlocal agreement for inspection services with Moore County.
4. Discuss and consider special assessments de-acceleration
5. Discuss and consider the Moore County fuel sale contract
6. Consider a resolution reappointing the Chairman and Vice Chairman of the Pinehurst Community Watch program
7. Public Hearing: The purpose of the public hearing is to consider an Official Zoning Map Amendment. This map amendment would rezone five parcels of land consisting of approximately ± 4.25 acres. These properties are addressed as 105, 110 & 115 Everett Rd., 35 Kelly Rd. and is the current location of Community Presbyterian Church. These properties are further defined as being Moore County LRK # 00024664, 00024264, 00029859, 00017301 & 98000236. These properties are currently zoned R-10 and R-20 (Residential District). The proposed map amendment would change the zoning of the properties to R-10 CD- Residential Conditional District (R-10-CD) for the purpose of adding three covered entrances to the existing facility, adding new parking areas,

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
APRIL 11, 2017**

modifying existing parking areas and new vehicular entrances and drop off areas, as well as landscaping to the church campus. The applicant and property owner for this rezoning is Community Presbyterian Church.

11. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Work Session. The motion was seconded by Councilmember Bouldry and carried unanimously. The Work Session adjourned at 6:17 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

DRAFT

**MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
APRIL 13, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Special Meeting at 7:00 p.m., Thursday, April 13, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Mr. Jeffrey Batton, Assistant Village Manager
Mr. Mark Wagner, Director of Parks and Recreation
Ms. Lauren M. Craig, Village Clerk

Absent: Mr. Clark H. Campbell, Councilmember

And approximately 118 attendees, including 1 staff and 0 press.

1. Call to Order.

The meeting was called to order by Village Manager Jeff Sanborn.

2. Present Results of Lake Pinehurst Survey on Sidewalks and Street Lights and Discuss Projects.

Village Manager Jeff Sanborn welcomed attendees and provided an overview of the purpose of the Public Input Meeting on Lake Pinehurst Sidewalks and Street Lights, discussed why Lake Pinehurst residents were surveyed in March 2017 to gauge their satisfaction with sidewalks and streetlights, and reviewed select annual community survey results. Mr. Sanborn reviewed the results of the survey. Parks and Recreation Director Mark Wagner discussed the proposed sidewalk project on St. Andrews Drive and Lake Forest Drive in the Lake Pinehurst neighborhood. Assistant Village Manager Jeff Batton discussed the Village's street lighting policy and density options for additional street lighting in Lake Pinehurst.

Mayor Nancy Fiorillo invited attendees to provide any comments. Approximately 36 attendees commented on sidewalks and street lighting matters.

3. Motion to Adjourn.

The Special Meeting adjourned at 9:33 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
APRIL 25, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, April 25, 2017 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Clark Campbell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 65 attendees, including 9 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance.

Pastor John Jacobs of The Village Chapel led the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. Reports.

Manager

- Jim Lewis and others have worked on the Historic Preservation Commission Guidelines and Jeff Sanborn has met with Mr. Lewis to work through having a product that is legally sustainable and a vast improvement on the previous set of guidelines. This should be ready to bring before Council at the May work session.

Council

- Councilmember Bouldry shared he has met with Audrey Moriarty and Bill Callison regarding Given Memorial Library. He also explained he attended the Moore County Transportation Committee meeting last week and they did not have a quorum present so there was no voting. He also noted the Sustainability Subcommittee of the Pinehurst Appearance Committee has researched well head regulations and they will give a summary about the implications of these.
- Councilmember Cashion said last Wednesday he spent the day at the General Assembly as a guest of Representative Boles which was very interesting.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider an amendment to the Interlocal Agreement with Moore County for Building Inspection Services.
- B. Consider a resolution reappointing the Chairman of the Pinehurst Community Watch program.
- C. Budget Amendments Report

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- D. Approval of Draft Village Council Meeting Minutes.
 - March 14 Work Session
 - March 14 Closed Session
 - March 28 Regular Meeting
- E. Public Safety Reports.
 - Police Department
 - Fire Department

End of Consent Agenda.

Councilmember Bouldry moved to approve the Consent Agenda. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 5-0.

5. Motion to Recess Regular Meeting and Enter Into a Public Hearing.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council approved to recess the regular meeting and enter into a public hearing by a vote of 5-0.

6. Public Hearing No. 1

The purpose of the public hearing is to consider an Official Zoning Map Amendment and approval of a General Concept Plan. This map amendment would rezone three parcels of land consisting of approximately ± 4.25 acres. These properties are addressed as 105, 110 & 125 Everett Rd., as well as 35 Kelly Rd and is the current location of Community Presbyterian Church. The properties are further defined as being a part of Moore County LRK #'s 00024664, 00024264, 00029859, 00017301 & 98000236. The properties are currently zoned R-10 Residential District and R-20 Residential District. The proposed map amendment would change the zoning of the properties to R-10 Residential - Conditional District (R-10-CD) for the purpose of adding three covered entrances to the existing facility, adding new parking areas, modifying existing parking areas, new vehicular entrances and new drop off areas as well as landscape enhancements to the church campus. The applicant and property owner for this rezoning is Community Presbyterian Church.

Kevin Reed explained the purpose of the public hearing is to consider an Official Zoning Map Amendment and approval of a General Concept Plan. This map amendment would rezone three parcels of land consisting of approximately ± 4.25 acres. These properties are addressed as 105, 110 & 125 Everett Rd., as well as 35 Kelly Rd and is the current location of Community Presbyterian Church. The properties are further defined as being a part of Moore County LRK #'s 00024664, 00024264, 00029859, 00017301 & 98000236. The properties are currently zoned R-10 Residential District and R-20 Residential District. The proposed map amendment would change the zoning of the properties to R-10 Residential - Conditional District (R-10-CD) for the purpose of adding three covered entrances to the existing facility, adding new parking areas, modifying existing parking areas, new vehicular entrances and new drop off areas as well as landscape enhancements to the church campus. The applicant and property owner for this rezoning is Community Presbyterian Church. He noted the Planning and Zoning Board voted unanimously to recommend the request be approved and the general concept plan be approved with 8 attached conditions. Mr. Reed explained the proposed conditions.

Pete Bogle, the architect for the project representing Community Presbyterian Church (CPC), explained the goals of the church's 2016 master plan to create a cohesive campus, resolve parking and traffic flow issues, and improve access and circulation of the site. He shared the final master plan that has been submitted and explained it has been reviewed by Village Planning Staff, the Technical Review Committee, Engineering, and the Planning and Zoning Board.

Mayor Fiorillo disclosed that she, along with Councilmember Bouldry, and Councilmember Berggren are members of CPC. The Manager noted that according to the Village Attorney, unless the Councilmembers have a financial interest or participated in the planning for this project, there is no basis of recusal. Council concurred that these Councilmembers do not have either of these restrictions.

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Councilmember Berggren asked about the building that would not be removed if the right of way parking was not allowed. Council held further discussion about the project specifically regarding the right of way parking. Pastor Rod Stone explained they did complete the requirement to invite the adjacent property owners to a meeting. Mayor Fiorillo opened the floor for public comments and asked the public to state case in three minutes.

Public Comments:

- Bob Blackwell is a member of CPC for 18 years and serves as an Elder. He said the church wants to be a good neighbor and he supports the plan and thinks this will allow the church to be better stewards of the neighborhood with this proposed plan.
- John Hoffmann, said the presentation reminded him of the Kuester presentation months ago and he lives a half block from CPC. He noted he was not invited to the neighborhood meeting. He suggested an issue with three Councilmembers being members of the church. He said this is a series of assaults since the construction of the fellowship hall and the result was that the neighborhood and ROW have been inundated with unsupervised and unattended parking. He said this is not an issue of faith but a land use issue although a church is a permitted use in all zoning districts.
- Sheila Van Dyke is a member of CPC for 20 years and think it's important for Council to support this. She listed the many uses of the Church and the ways they serve the community. She explained many other ways they serve people and those who need help in the community.
- Jack Binning said the first service was on September 7, 1930 making the church 68 years old. He said it was and continues to be a historical and important part of the community. He said this is a church with services, weddings, funerals, and people need to park their cars for these. He said the Village should not expect the church to gamble on a non-certainty like using the school parking lot.
- Wayne Maples asked if there is a pedestrian walkway included in the plan and he noted this is the second most dangerous intersection, next to the traffic circle.
- Linda Mizell said this church walked with her for 6 years during an illness with her husband. She said the church needs to be improved to continue these program and meet the demands of future generations.
- Ken Schroeder asked about the Nelson property and asked what type of water mitigation would be used. He said there are 3.5 acres of impervious surface and asked how the water would be managed for the paved parking lot. He said he has dealt with this daily on Ft. Bragg and said surging water and pavement is an expense and he doesn't know where in the PDO the Village addresses pervious pavers or pervious pavement. He said they would be creating heat islands. He also said before surfaces, the custodian of the church blows and the gravel parking produces
- Charles McWilliams said he has been a member of CPC for 40 years. He said the church is more than bricks and mortar and is a place his family was raised and where he buried his wife. He said he approves this plan to rejuvenate the church and landscaping.
- Carolyn Shaw asked if the Mayor can help with the speed issue along Midland. She said Council is having a terrible rush to judgment on something more important than what is being heard today. She said they are pushing too hard, too fast and there seems to be a foregoing conclusion that this will be approved. She asked if it has been considered to relocate the church because for 30 years this church has been a problem.
- Bob Tweed commented this will not destroy the neighborhood, it will improve the appearance. He has been a member for over 20 years and wants to see the area improved and wants to provide adequate parking for future church members.
- Joe Koontz said Mr. Bogle eloquently covered the points and he strongly agrees with the plan as proposed. He said the changes are needed for the church and after studying the plan, the neighborhood will be enhanced. He asked the Council to look favorably upon this.

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- Roger Simmons said as a Cotswold resident, he wanted to be annexed into the Village of Pinehurst because it is a beautiful place to live. He said he is a member of the church and he believes the church needs help with landscaping and proper driveways to give a unified look.
 - John Strickland commented that Mr. Bogle mentioned the pavement decisions have not been fully made yet. He said a key issue is the parking and pavement on the property and how it affects the look and drainage. He is aware of two other churches that have gone to a grass and composite material for parking and he encourages this to be considered.
 - Judy Davis commented the notion to have overflow parking at the elementary school is a value added asset. She said her neighbors believe the demolition of a few houses takes too much of the fabric of Pinehurst to add to a parking dimension. She also asked about the phases of this project. She said the intersection at Kelly and Everette is very dangerous and pedestrians have to be very careful. She suggested to eliminate the ROW parking and utilize the school.
 - Bart Boudreaux said we are making a lot of changes for four hours a week at this church and disrupting the neighborhood. He said the ROW parking now is not included in the impervious count. He said get rid of the ROW parking, landscape all of that, and use the other areas for parking.
 - Mr. Van Dyke said the school parking was a verbal agreement and the church cannot depend on this for the future.
 - CPC Pastor Rod Stone responded according to the deed of the property, the area is deeded to be a church. He said the church wants to be in compliance and use the facility the best way they can. He said the church wants to work with the Village regarding appearance, design, and plant material. He said the first phase is tonight's decision, then a fundraising campaign will begin at the church. He said parking is a necessity. He said no one argues the historic elements of the cottage but it is not designed for the church to benefit from this facility and they will work with anyone to help move this house.
 - Mr. Bogle said the phases are unknown but the parking lots are to be built with the storm water management and landscaping all at one time. He noted they could consider the grass surface parking areas similar to Brownson in Southern Pines for certain parking areas that would be used on a nonfrequent basis. He said the school lot is over 700 feet away from the church and he said landscaping will be well done.
7. **Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.**
Upon a motion by Councilmember Bouldry, seconded by Councilmember Campbell, Council approved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.
8. **Discuss and consider Ordinance 17-05 amending the Official Pinehurst Zoning Map as it pertains to the rezoning of 105 Everette Road, 110 Everette Road, 125 Everette Road, and 35 Kelly Road.**
Council held a discussion about the public hearing and determined to review material and discuss this further at the next work session. They noted it would be helpful to have the applicant at this meeting to continue the discussion.
9. **Presentation of Quarterly Financial Statements for the Quarter Ended March 31, 2017.**
John Frye, Financial Services Director, presented the quarterly financial statements for the quarter ended March 31, 2017. Mr. Frye noted the Village's financial condition is favorable. He said revenues exceeded expenditures by a larger margin than anticipated in our forecast for the first three quarters. Mr. Frye also explained in addition, our operating expenditures are under control and our revenue outlook is positive. Mr. Frye gave an overview of the statements and explained the details of the revenue and financial outlook. Councilmember Bouldry suggested looking into the Harness Track performance targets to see other ways to use the space.

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10. Consider approving a contract to sell fuel to Moore County.

John Frye, Financial Services Director, explained the Village currently sells gasoline and diesel fuel to Moore County for their Solid Waste, Public Works, and Emergency Services divisions. He noted this arrangement provides the County with a convenient southern fueling location, particularly for ambulances visiting the hospital. The current contract expires June 30, 2017 and both County and Village staff wish to continue the arrangement. Upon a motion by Councilmember Bouldry, seconded by Councilmember Campbell, Council unanimously authorized the Mayor or her designee to execute the contract to sell fuel to Moore County by a vote of 5-0.

11. Consider a resolution waiving special assessment acceleration.

John Frye, Financial Services Director, explained billings for this year's Municipal Service District (MSD) and Cotswold special assessment installments were mailed in January and were due February 9, 2017. North Carolina General Statute 160A-233(b) states that if any installment of these assessments is not paid by the due date, all of the installments remaining unpaid become due and payable, unless the Council waives this acceleration. Mr. Frye explained as of the due date, eight property owners did not pay this year's installment. Seven of the delinquent assessments have now been paid due to subsequent collection efforts. The one remaining assessment will remain accelerated and we will attempt to collect the entire balance. Upon a motion by Councilmember Campbell, seconded by Councilmember Cashion, Council unanimously approved Resolution 17-13 to waive the acceleration of the remaining assessment installments for the seven properties that have paid their annual installment by a vote of 5-0.

12. Discuss Pine Ridge Road right-of-way abandonment.

Assistant Village Manager Jeff Batton explained staff reported at a previous Council meeting that a builder had inquired about the possibility of abandoning a portion of the Pine Ridge Road right-of-way near Lake Pinehurst. At that meeting, Council asked staff to seek input from Jackson Hamlet representatives on the potential closure. Mr. Batton noted after speaking with Mr. O'Neal Russ, a longtime resident and member of the Jackson Hamlet Community Board, as well as the homeowner immediately adjacent to the connection, both indicated they did not support a closure and felt the connection served a purpose for both Pinehurst and Jackson Hamlet residents. Council formed a consensus to leave this as is and not to abandon the right-of-way.

13. Discuss the Land Use Plan Committee composition.

Councilmember Bouldry passed out copies of an email that he sent on April 23 regarding the composition of the small group for land use planning and comp planning. He suggests Deb Manzo to facilitate this group in June and he would like Council's idea for who would serve on this committee. He shared a suggestion of the group's makeup to ensure a good mix of Council, staff, and residents on this committee. Council agreed for Councilmember Bouldry and Mayor Fiorillo to be the Council representation on this committee. Council also discussed other potential members such as Fred Engelfried, Leo Santowasso, Kevin Drum, JoAnn Valdez, Kevin Reed, Bruce Gould, and other residents.

14. Other Business.

- Councilmember Bouldry said there is a lot being offered as a donation to the Village on Timuquana in Pinehurst No. 6. Jeff Batton said a resident from Raleigh owns this as a membership lot and no longer has a need for it and has offered to donate this to the Village. Mr. Batton said it is an unbuildable lot and has some drainage that comes on to it and there is a catch basin at the corner property line. Council formed a consensus not to accept this lot donation.
- Council held a discussion about the location of the May Live After 5. Mayor Fiorillo noted the more exposure we can give our businesses downtown, the better. Mayor Fiorillo asked to hold The Embers concert in Tufts Park. Council held a discussion about this. Mark Wagner noted this was going to be a test run to see how a large event could be handled at the Arboretum rather than downtown. Mark Wagner said it will take more staff time, more police

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involvement to direct traffic, and ability to shut down the streets earlier to move part of this event out into the streets. Council determined to keep the May event at Tufts Park.

15. Comments from Attendees.

- Frank Pacifico commented the decibel level from the music at the Arboretum can be heard from his home.
- Jeanne Casinella said we are growing fast and there are many demands on Highway 5. She asked Council to get a group together from Aberdeen and have a serious conversation about how both towns will proceed with the issues being creating along Highway 5 and how to work together. She also commented about the vote about the bypass and she has a problem with how Mr. Cashion handled this and wants an understanding of the process for a representative voting and who they are representing with their vote.
- Judy Davis commented not to move the concert from the Village Green. Ms. Davis also explained the Civic Group sent out four visual representations to show the St. Andrews and Lake Forest area where the sidewalks are being proposed. Ms. Davis shared a sidewalk overlay simulation to show the placement of the sidewalks that cross driveways and intersect with mature trees and landscaping. Council noted they are still receiving input regarding this project. Ms. Davis also thinks whoever comes to a public hearing needs to be heard including John Hoffmann and should not be limited to three minutes.
- Frank Pacifico added that once a sidewalk is installed, you are responsible for the liability and the maintenance of it. He said his tax dollars are going to be going towards putting in sidewalks in an area he does not plan to use. He also discussed the use of Village funds for maintaining state roadways. He also said do not put a sidewalk in front of his house.
- Jeanne Casinella said the drainage and topography will be awful for sidewalks due to flooding in the area.

16. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Berggren and carried unanimously. The Regular Meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk



PUBLIC HEARING NO. 1
ADDITIONAL AGENDA DETAILS:

The purpose of this public hearing is to discuss the proposed Fiscal Year 2018 Budget for the Village of Pinehurst.

FROM:

Jeff Sanborn

DATE OF MEMO:

5/16/2017

MEMO DETAILS:

This agenda item is for the statutorily required Annual Budget Public Hearing. During this hearing, any person wishing to speak about the recommended FY 2018 Budget may do so. Attached is a short PowerPoint presentation that Staff will present at the beginning of the Public Hearing to provide a brief overview of the budget. The budget in its entirety may be viewed online at www.vopnc.org or at Village Hall.

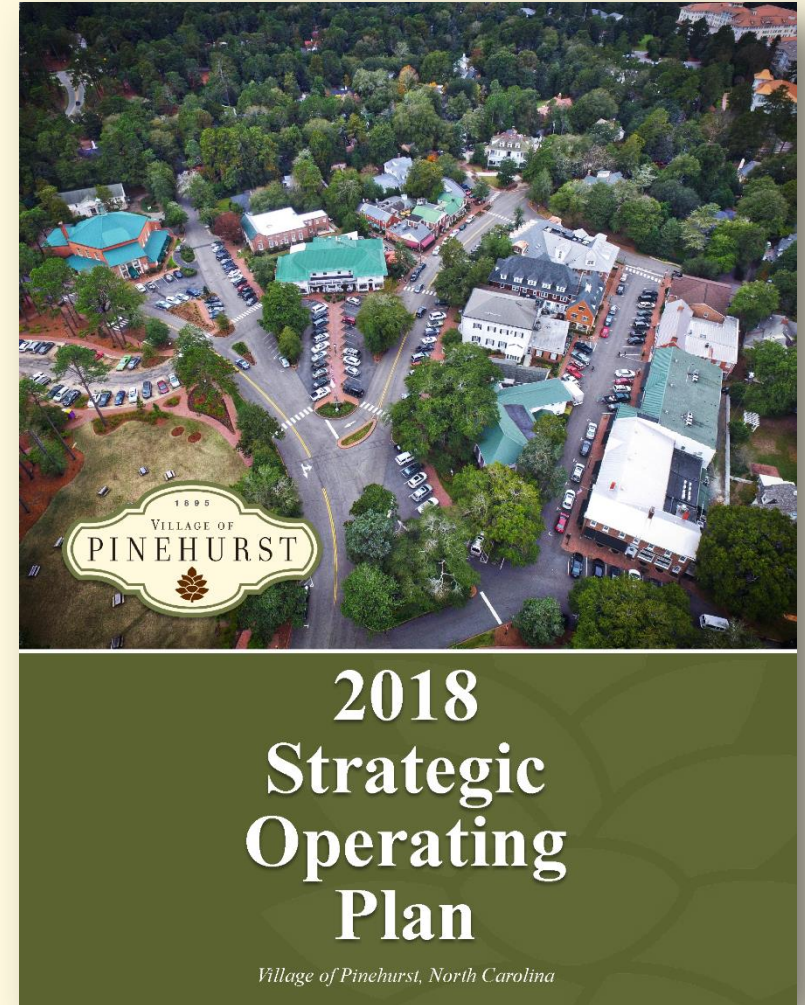
ATTACHMENTS:

Description

□ FY 2018 Public Hearing Presentation

FY 2017 Budget Public Hearing

May 23, 2017



2018 Strategic Operating Plan

Village of Pinehurst, North Carolina

FY 2018 Budget



FY 2018 Strategic Operating Plan (SOP) was developed:

- To achieve the Council's vision and mission
- To achieve stated goals and objectives
- To comply with the GFOA Distinguished Budget Presentation Award requirements



VISION

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

MISSION

Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

VALUES

Initiative
Teamwork
Service
Improvement

FY 2018 Budget



- Four Areas of Focus:
 1. Guiding appropriate growth and redevelopment
 2. Providing pedestrian connectivity
 3. Maintaining high quality streets
 4. Providing recreation programs, leisure activities, and cultural arts events for all ages
- Includes 12 Initiative Action Plans (IAPs) at a cost of \$1.3 million



FY 2018 Budget



Significant Items Included in FY 2018 Budget:

- \$19.1 million budget, 0.5% higher than amended FY 2017 Budget
- No change to the \$0.295 property tax rate
- Includes \$1.3 million of appropriated fund balance (savings):
 - Expect to use \$295,000 (budget to actual variance); ending fund balance at 48% of expenditures
- Addition of 2.5 full-time equivalents (FTEs):

Dept	Type	Job Title	FTE
Human Resources	20 to 30 Hrs	Human Resources Assistant	0.25
Financial Services	20 to 40 hours	Financial Services Technician	0.50
Buildings & Grounds	New FT	Grounds Specialist II	1.00
Streets & Grounds	New Seasonal	Maintenance Worker	0.70
		TOTAL	2.45

FY 2018 Budget



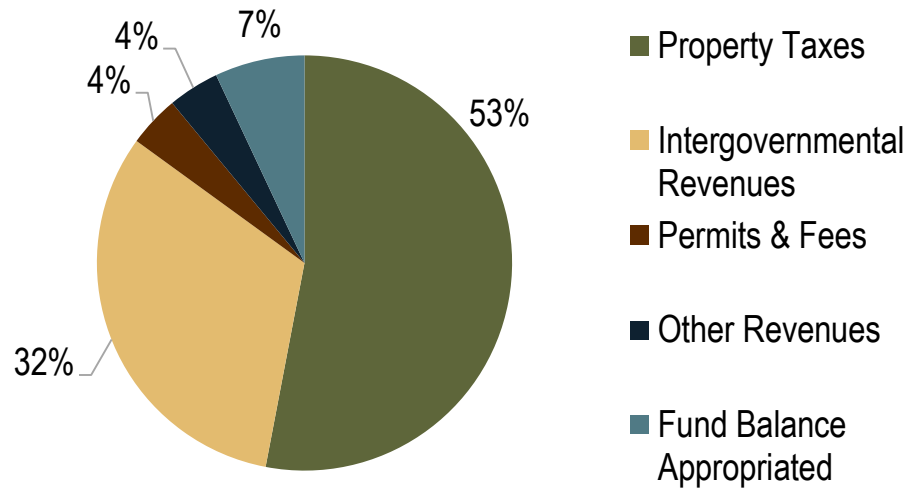
Significant FY 2018 Capital Items:

- \$343,000 for design of a Community Center
- \$914,000 for routine replacement of vehicles and equipment
- \$1,262,100 in other capital additions:
 - Pedestrian connectivity (\$430,000)
 - Storm drainage projects (\$110,000)
 - McIntyre Rd streetscape improvements (\$145,000)
 - Pave Cannon Park parking lot (\$120,000)

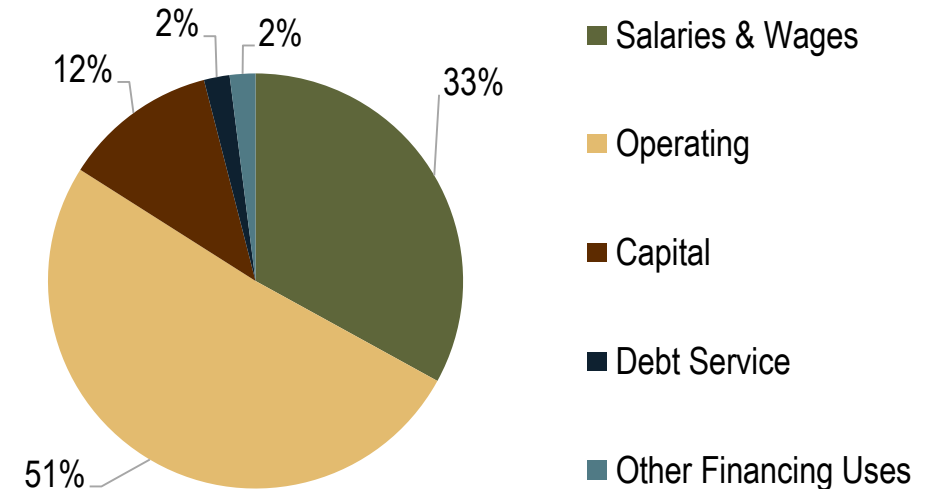
FY 2018 Budget



FY 2018 Budgeted Revenues



FY 2018 Budgeted Expenditures



Questions and Public Input



**CONSIDER A REQUEST FROM COMMUNITY PRESBYTERIAN CHURCH
FOR THE REZONING OF +/- 4.25 ACRES FROM R-10 RESIDENTIAL AND
R-20 RESIDENTIAL TO R-10 RESIDENTIAL - CONDITIONAL DISTRICT
ADDITIONAL AGENDA DETAILS:**

FROM:

Kevin B. Reed, Director of Planning and Inspections

CC:

Jeff Sanborn, Village Manager, Bruce Gould, Principal Planner

DATE OF MEMO:

5/11/2017

MEMO DETAILS:

The Village Council, at its April 25, 2017 meeting, conducted a duly advertised public hearing on a rezoning request submitted by Community Presbyterian Church. Following the hearing and discussion of the request, Village Council asked that the item be placed on the agenda of a future Council Work Session to further discuss the request with Village staff and the applicant. At the May 9, 2017 Council Work Session, the applicants presented several options for potential revisions to the General Concept Plan which showed all existing parking being removed from the Village right-of-way and no additional parking being established in the right-of-way. Council was generally receptive to this approach and the applicants were asked to finalize a General Concept Plan incorporating these changes. Additionally, staff was asked to prepare an amended rezoning ordinance to reflect the changes and conditions shown on a revised General Concept Plan.

Attached, you will find three plans sheets. First, is a site plan (Sheet CD1) which shows the existing conditions of the property. Second, is a revised General Concept Plan (Sheet CD2) which shows the changes relative to on-site parking, the removal of parking in the right-of-way and other site improvement changes. Third, is a site plan showing the impervious calculations of the project in accordance with the General Concept Plan. Also attached is a revised Ordinance #17-05 for Council's consideration. Please let me know if you have any questions or concerns.

ATTACHMENTS:

Description

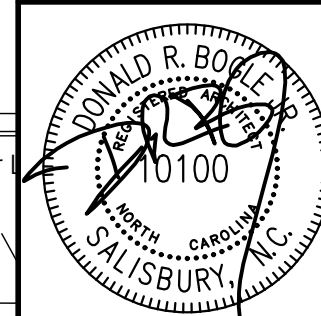
- ☐ Concept Plan 1
- ☐ Concept Plan 2
- ☐ Concept Plan 3
- ☐ Ordinance #17-05 Rezoning Community Pres. Church

REVISED PER
VILLAGE COUNCIL
COMMENTS

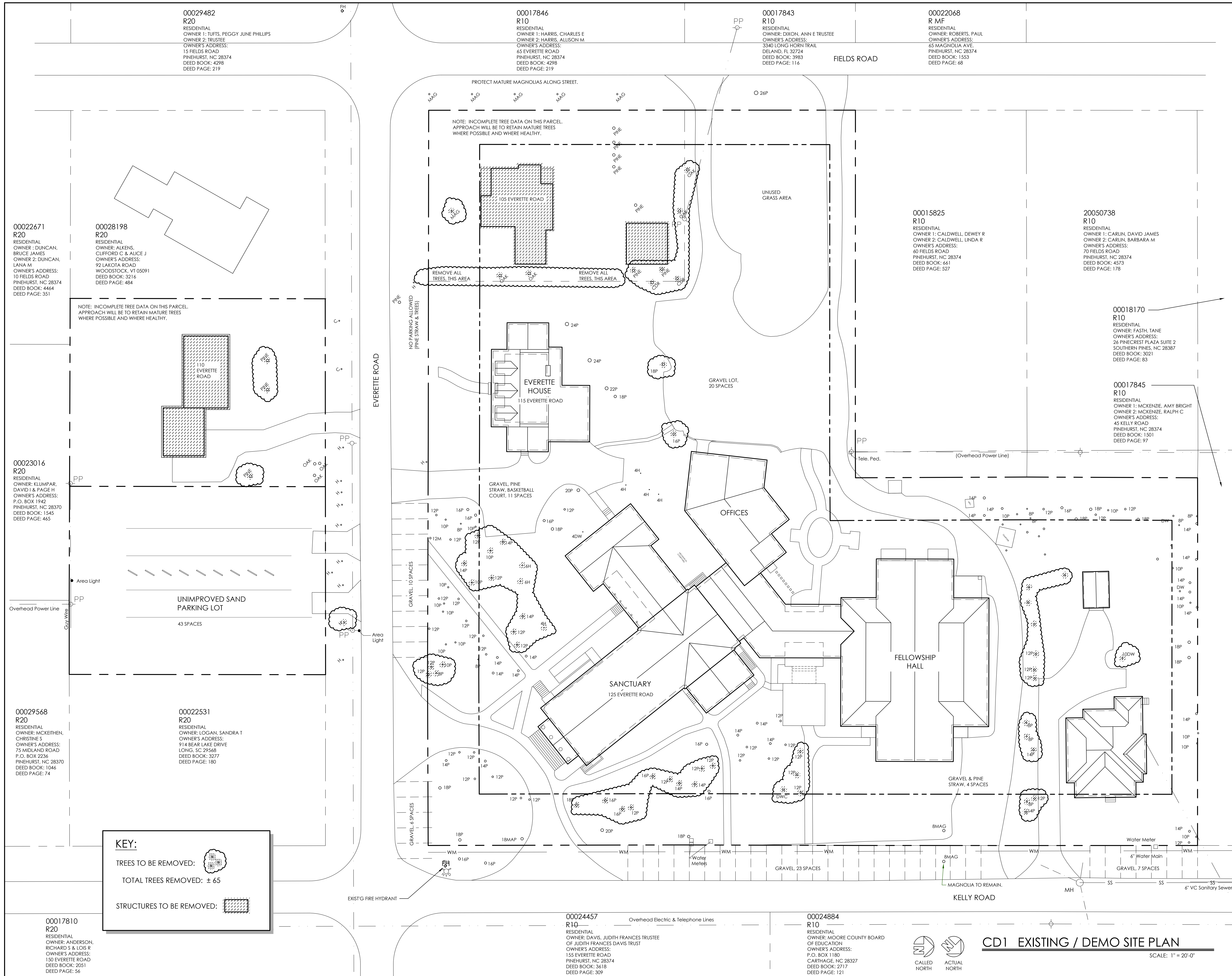
EXISTING
SITE PLAN

MAY 18, 2017

COMMUNITY
PRESBY CHURCH
125 EVERETTE ROAD
PINEHURST, NC



DRAWN BY: DRB
CHECKED BY: DRB
DATE: 5/2017
PROJECT #: 1624
SHEET NUMBER
CD1
OF: 3



REVISED PER
VILLAGE COUNCIL
COMMENTS

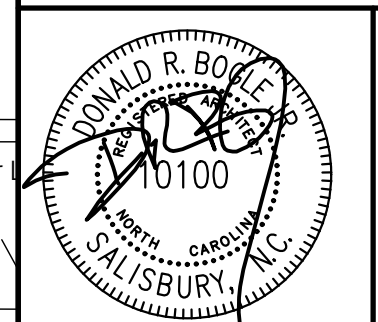
CONDITIONAL DISTRICT SITE PLAN

PROPOSED DEVELOPMENT
MASTER PLAN GOALS

MAY 19, 2017

COMMUNITY PRESBY CHURCH

125 EVERETTE ROAD
PINEHURST, NC



DRAWN BY: DRB
CHECKED BY: DRB
DATE: 5/20/17
PROJECT #: 1624

SHEET NUMBER
CD2
OF: 3

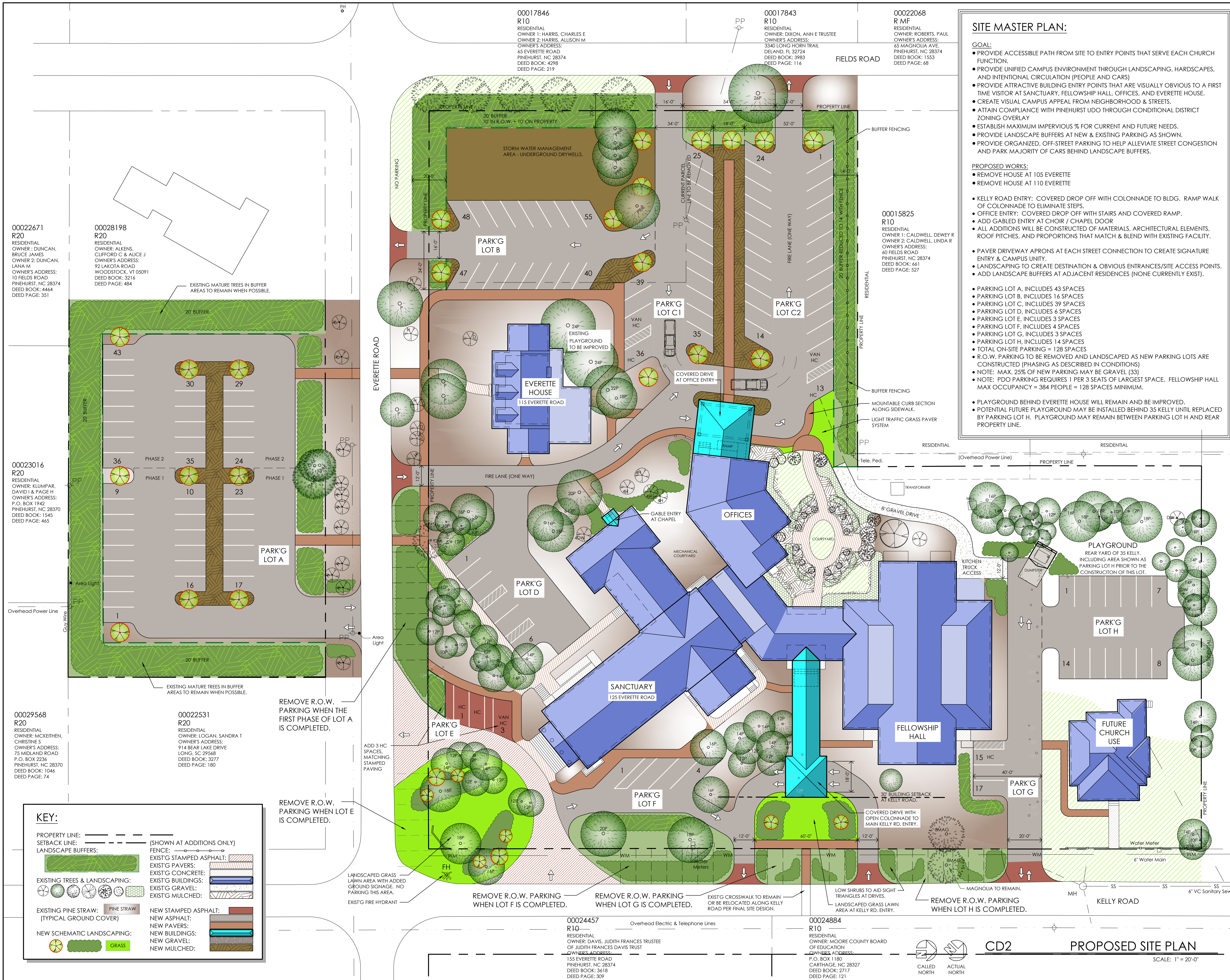
SITE MASTER PLAN:

GOAL:

- PROVIDE ACCESSIBLE PATH FROM SITE TO ENTRY POINTS THAT SERVE EACH CHURCH FUNCTION.
- PROVIDE UNIFIED CAMPUS ENVIRONMENT THROUGH LANDSCAPING, HARDSCAPES, AND INTENTIONAL CIRCULATION (PEOPLE AND CARS).
- PROVIDE ATTRACTIVE BUILDING ENTRY POINTS THAT ARE VISUALLY OBVIOUS TO A FIRST TIME VISITOR AT SANCTUARY, FELLOWSHIP HALL, OFFICES, AND EVERETTE HOUSE.
- CREATE VISUAL CAMPUS APPEAL FROM NEIGHBORHOOD & STREETS.
- ATTAIN COMPLIANCE WITH PINEHURST UDO THROUGH CONDITIONAL DISTRICT ZONING OVERLAY
- ESTABLISH MAXIMUM IMPERVIOUS % FOR CURRENT AND FUTURE NEEDS.
- PROVIDE LANDSCAPE BUFFERS AT NEW & EXISTING PARKING AS SHOWN.
- PROVIDE ORGANIZED, OFF-STREET PARKING TO HELP ALLEVIATE STREET CONGESTION AND PARK MAJORITY OF CARS BEHIND LANDSCAPE BUFFERS.

PROPOSED WORKS:

- REMOVE HOUSE AT 105 EVERETTE
- REMOVE HOUSE AT 110 EVERETTE
- KELLY ROAD ENTRY: COVERED DROP OFF WITH COLONNADE TO BLDG. RAMP WALK OF COLONNADE TO ELIMINATE STEPS.
- OFFICE ENTRY: COVERED DROP OFF WITH STAIRS AND COVERED RAMP.
- ADD GABLED ENTRY AT CHOR / CHAPEL DOOR
- ALL ADDITIONS WILL BE CONSTRUCTED OF MATERIALS, ARCHITECTURAL ELEMENTS, ROOF PITCHES, AND PROPORTIONS THAT MATCH & BLEND WITH EXISTING FACILITY.
- PAVER DRIVEWAY APRONS AT EACH STREET CONNECTION TO CREATE SIGNATURE ENTRY & CAMPUS UNITY.
- LANDSCAPING TO CREATE DESTINATION & OBVIOUS ENTRANCES/SITE ACCESS POINTS.
- ADD LANDSCAPE BUFFERS AT ADJACENT RESIDENCES (NONE CURRENTLY EXIST).
- PARKING LOT A, INCLUDES 43 SPACES
- PARKING LOT B, INCLUDES 16 SPACES
- PARKING LOT C, INCLUDES 39 SPACES
- PARKING LOT D, INCLUDES 6 SPACES
- PARKING LOT E, INCLUDES 3 SPACES
- PARKING LOT F, INCLUDES 4 SPACES
- PARKING LOT G, INCLUDES 3 SPACES
- PARKING LOT H, INCLUDES 14 SPACES
- TOTAL ON-SITE PARKING = 128 SPACES
- R.O.W. PARKING TO BE REMOVED AND LANDSCAPED AS NEW PARKING LOTS ARE CONSTRUCTED (PHASING AS DESCRIBED IN CONDITIONS)
- NOTE: MAX. 25% OF NEW PARKING MAY BE GRAVEL (33)
- NOTE: PDO PARKING REQUIRES 1 PER 3 SEATS OF LARGEST SPACE. FELLOWSHIP HALL MAX OCCUPANCY = 384 PEOPLE = 128 SPACES MINIMUM.
- PLAYGROUND BEHIND EVERETTE HOUSE WILL REMAIN AND BE IMPROVED.
- POTENTIAL FUTURE PLAYGROUND MAY BE INSTALLED BEHIND 35 KELLY UNTIL REPLACED BY PARKING LOT H. PLAYGROUND MAY REMAIN BETWEEN PARKING LOT H AND REAR PROPERTY LINE.



CD2

PROPOSED SITE PLAN

SCALE: 1" = 20'-0"

TOTAL IMPERVIOUS CALCULATIONS

PROPERTY NORTH OF EVERETTE = 152,141 SF
PROPERTY SOUTH OF EVERETTE= 32,913 SF
TOTAL PROPERTY = 185,054 SF (4.25 ACRES)

IMPERV. NORTH OF EVERETTE = 80,069 SF
IMPERV. SOUTH OF EVERETTE = 17,723 SF
TOTAL IMPERV. SHOWN = 97,792 SF

TOTAL % IMPERVIOUS SHOWN = 52.85%

PROPERTY LINE

IMPERVIOUS CALCULATIONS
NORTH OF EVERETTE = 152,141 SF
TOTAL IMPERV. SHOWN = 80,069 SF
TOTAL % IMPERVIOUS = 52.63%

THIS CALCULATION DOES NOT INCLUDE SOUTH
PROPERTY ACROSS EVERETTE ROAD.

PROPERTY LINE

PROPERTY LINE

PROPERTY LINE

PROPERTY LINE

PROPERTY LINE

ZONING:
EXISTING BASE ZONING = R10
ADD CONDITIONAL DISTRICT OVERLAY (CD)

CONDITIONS FOR CD

1. IMPERVIOUS SURFACES LIMIT INCREASE TO 56%. THIS REQUESTED AMOUNT ALLOWS FOR 3.15% (5,829 SF) MORE PAVED SURFACES THAN ARE IDENTIFIED PER THIS PLAN.

2. SPECIAL USES / SPECIAL REQUIREMENTS

2.1. REMOVE SR18 REQUIREMENT THAT RELIGIOUS INSTITUTIONS BE LOCATED ON A MINIMUM OF 5 ACRES HAVING DIRECT PRIMARY ACCESS TO A MAJOR COLLECTOR OR THOROUGHFARE STREET.
2.2. CONDITIONAL DISTRICT OVERLAY WILL REPLACE ANY PREVIOUS SPECIAL USE PERMITS.

3. EXISTING R.O.W. PARKING WILL BECOME NO PARKING ZONES AS NEW PARKING LOTS ARE CONSTRUCTED AS FOLLOWS:

- 3.1. REMOVE R.O.W. PARKING AT CORNER OF EVERETTE & KELLY (6 SPACES) WHEN NEW PARKING LOT "E" IS COMPLETED.
- 3.2. REMOVE R.O.W. PARKING ON EVERETTE BETWEEN EXISTING SANCTUARY FRONT DRIVE AND NEW FIRE LANE ENTRANCE (10 SPACES) WHEN THE FIRST PHASE OF NEW PARKING LOT "A" IS COMPLETED.
- 3.3. REMOVE R.O.W. PARKING ON KELLY BETWEEN EXISTING SANCTUARY FRONT DRIVE AND NEW COVERED DROP EXIT (12 SPACES) WHEN NEW PARKING LOT "F" IS COMPLETED.
- 3.4. REMOVE R.O.W. PARKING ON KELLY AT NEW COVERED DROP EXIT AND ENTRANCE DRIVES (11 SPACES) WHEN NEW PARKING LOT "G" IS COMPLETED.
- 3.5. REMOVE R.O.W. PARKING ON KELLY BETWEEN COVERED DROP ENTRY DRIVE AND ENTRY DRIVE TO LOT "G" (7 SPACES) WHEN NEW PARKING LOT "H" IS COMPLETED.
- 3.6. R.O.W. PARKING WILL BE REPLACED WITH LANDSCAPING
- 3.6.a. VILLAGE OF PINEHURST WILL REMOVE GRAVEL DOWN TO VIRGIN SOIL AND WILL REPLACE WITH TOP SOIL SUITABLE FOR LANDSCAPE PLANTING.
- 3.6.b. CHURCH WILL PROVIDE MINIMAL LANDSCAPING TO DETER PARKING IN THESE AREAS.
- 3.6.c. VILLAGE OF PINEHURST WILL INSTALL "NO PARKING" SIGNS AS EXISTING R.O.W. SECTIONS ARE REMOVED.

4. TREES REMOVED MUST BE REPLACED WITH NEW TREES AT A MINIMUM 1:1 RATIO (CONDITION ADDED BY PLANNING BOARD).

4.1. NOTE: REQUIRED BUFFER TREES WILL FAR EXCEED THE NUMBER OF TREES PROPOSED TO BE REMOVED.

ELECTED CONDITIONS:

1. EDIT TABLE OF PERMITTED USES (18.4.1A) TO INCLUDE ONLY:

- 1.1. DWELLING, SINGLE FAMILY
- 1.2. RELIGIOUS INSTITUTION
- 1.3. ACCESSORY USES:
 - 1.3.a. BEEKEEPING - LIMITED TO RESIDENTIAL USES
 - 1.3.b. CEMETERY
 - 1.3.c. CHILD/ADULT DAYCARE HOME OCCUPATION - LIMITED TO RESIDENTIAL USES
 - 1.3.d. WIRELESS TELECOM
 - 1.3.e. HOME OCCUPATION - LIMITED TO RESIDENTIAL USES
 - 1.3.f. PET HOUSES AND PET RUNS - LIMITED TO RESIDENTIAL USES
 - 1.3.g. PLAYGROUNDS
 - 1.3.h. ACCESSORY BUILDINGS
 - 1.3.i. ACCESSORY STRUCTURES
- 1.4. TEMPORARY USES - RETAIN ALL TEMPORARY USES AS PERMITTED BY THE ORDINANCE.
- 1.5. CHURCH PROPERTY ALONG EVERETTE AND KELLY WILL BE COMBINED INTO ONE PARCEL. THIS INCLUDES ALL 5 PARCELS PERTAINING TO THIS CONDITIONAL DISTRICT REQUEST.

REVISED PER
VILLAGE COUNCIL
COMMENTS

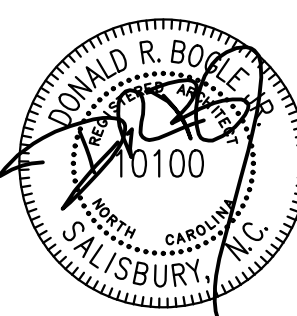
CONDITIONAL
DISTRICT
SITE PLAN

IMPERVIOUS CALCULATIONS
CONDITIONS FOR C.D.

MAY 18, 2017

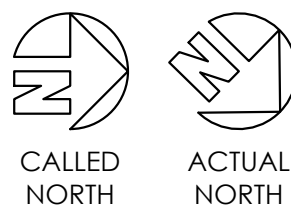
COMMUNITY
PRESBY CHURCH

125 EVERETTE ROAD
PINEHURST, NC



DRAWN BY: DRB
CHECKED BY: DRB
DATE: 5/2017
PROJECT #: 1624

SHEET NUMBER
CD3
OF: 3



CD3

IMPERVIOUS CALCULATIONS

SCALE: 1" = 20'-0"

ORDINANCE #17-05:

AN ORDINANCE AMENDING THE OFFICIAL PINEHURST ZONING MAP AS IT PERTAINS TO THE REZONING OF CERTAIN LAND LOCATED AT 105 EVERETTE ROAD, 110 EVERETTE ROAD, 125 EVERETTE ROAD AND 35 KELLY ROAD.

THAT WHEREAS, the Village Council of the Village of Pinehurst adopted a new Pinehurst Development Ordinance and Map on the 8th day of October, 2014, for the purpose of regulating planning and development in the Village of Pinehurst and the extraterritorial area over which it has jurisdiction; and

WHEREAS, said Ordinance and Map may be amended from time to time as circumstances and the best interests of the community have required; and

WHEREAS, a public hearing was held at 4:30 p.m. on April 25, 2017 in the Assembly Hall of the Pinehurst Village Hall, Pinehurst, North Carolina after due notice in the Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Village of Pinehurst, and its extraterritorial jurisdiction, for the purpose of considering rezoning of multiple parcels of land consisting of approximately 4.25 acres addressed as 105 Everette Road, 110 Everette Road, 125 Everette Road; and, 35 Kelly Road, further defined as being Moore County LRK #'s 24664, 24264, 29859, 17301; and, 9800236 from R-10 (Residential District) and R-20 (Residential District) to R-10 Residential Conditional District (R-10-CD) at which time all interested citizens, residents and property owners in the Village of Pinehurst and its extraterritorial jurisdiction were given an opportunity to be heard as to whether they favored or opposed the proposed rezoning; and

WHEREAS, the Planning and Zoning Board has recommended the zoning map be amended and General Concept Plan be approved; and

WHEREAS, the applicant has agreed upon the following condition(s):

- 1. To allow for an increase of impervious surface which would not exceed 56%.**
- 2. A waiver to SR-18 so as to not require the church to be located on 5 acres or on a major collector or thoroughfare street.**
- 3. All conditions of previously approved special use permits are waived including the requirement that 35 Kelly Road not be used for Church purposes and must remain a single-family residence.**
- 4. Edit Table of Permitted Uses and limit the uses of the property to include only the following:**
 - a. Dwelling, Single Family**
 - b. Religious Institution**
 - c. Accessory Uses:**

- i. Beekeeping – Limited to 110 Everett Road and 35 Kelly Road
 - ii. Cemetery
 - iii. Child/Adult Day Care Home Occupation – Limited to 110 Everett Road and 35 Kelly Road
 - iv. Wireless Telecom
 - v. Home Occupation – Limited to 110 Everett Road and 35 Kelly Road
 - vi. Pet Houses and Pet Runs – Limited to 110 Everett Road and 35 Kelly Road
 - vii. Playgrounds
 - viii. Accessory Buildings
 - ix. Accessory Structures
 - d. Temporary Uses – Retain all temporary uses as permitted by the PDO
- 5. Preschool will operate as an accessory use to the Church, thus child care, as a separately permitted use is not required or requested
 - 6. Conditional District Overlay will replace any previous Special Use Permits with all previous conditions to be removed and no additional requirements established.
 - 7. Trees to be removed shall be replaced at a minimum ratio of 1 to 1.
 - 8. No additional parking may be established in the Village right-of-way and all existing parking within the right-of-way must be removed based on the following schedule:
 - a. Completion of Parking Lot “A” will require the removal of the spaces along Everett Road and across from the existing sand lot (approx. 10 spaces)
 - b. Completion of Parking Lot “E” will require the removal of the spaces located at the near and along the corner of Everett Road and Kelly Road (approx. 6 spaces).
 - c. Completion of Parking Lot “F” will require the removal of the spaces located along the southern most portion of Kelly Road (approx. 12 spaces).
 - d. Completion of Parking Lot “G” will require the removal of the spaces located along the Kelly Road and in the vicinity of the crosswalk (approx. 11 spaces).
 - e. Completion of Parking Lot “H” will require the removal of the spaces located along the northern most portion of Kelly Road (approx. 7 spaces).
 - 9. The removal of parking in the right-of-way will be the responsibility of the Village. The Village will also prepare the former parking areas with topsoil or other material suitable for planting and landscaping. The Church will be responsible for the installation of planting and landscaping which will be approved by the Village to prohibit parking in the right-of-way.

WHEREAS, the Village Council, after considering all of the facts and circumstances surrounding the proposed rezoning, have determined that it is in the best interests of the Village of Pinehurst and the extraterritorial jurisdiction that the Development Ordinance and Zoning Map be amended.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled on this 23rd day of May, 2017 as follows:

SECTION 1. That the Pinehurst Zoning Map of the Village of Pinehurst and its extraterritorial zoning jurisdiction be and the same hereby is amended by rezoning of approximately 4.25 acres addressed as 105 Everette Road, 110 Everette Road, 125 Everette Road; and, 35 Kelly Road, further defined as being Moore County LRK #'s 24664, 24264, 29859, 17301; and, 9800236 from R-10 (Residential District) and R-20 (Residential District) to R-10 Residential Conditional District (R-10-CD).

SECTION 2. The rezoning map and General Concept Plan is attached hereto as Exhibit A and made a part hereof, the same as if included verbatim.

SECTION 3. This Ordinance shall be and remain in full force and effect from and after the date of its adoption.

Adopted this 23rd day of May, 2017.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney

EXHIBIT A





Q3 UPDATE ON THE STATUS OF THE FY 2017 STRATEGIC OPERATING PLAN IMPLEMENTATION. ADDITIONAL AGENDA DETAILS:

FROM:

Natalie Hawkins

DATE OF MEMO:

5/17/2017

MEMO DETAILS:

This agenda item represents the Q3 update on the status of the implementation of the FY 2017 Strategic Operating Plan (SOP) Initiative Action Plans (IAPs). The attached report indicates the status of Initiative Action Plans at March 31st and each preceding quarter. At March 31st, the status of the 25 IAPs is as follows:

- 4 - In progress, but not on schedule
- 11 - In progress and on schedule
- 8 - Completed
- 2 - Deleted

The attached report also indicates the status of metrics, relative to quarterly goals, for the FY 2017 Initiative Action Plans. This is the first year that we have established quarterly metrics for action plans. These targets were established to help staff and Council monitor the progress of Initiative Action Plans throughout the year.

The majority of Initiative Action Plans are on schedule at March 31st. In some instances, however, circumstances such as inadequate staff capacity or slow response times from outside parties have prevented staff from implementing the FY 2017 Initiative Action Plans as originally planned, which may result in the Village not completing them in FY 2017. Initiative Action Plans at risk for not being completed in FY 2017 include:

1. Traffic preemption - NCDOT has not been responsive to Village requests to activate the installed device or install the additional devices requested
2. Land use analysis - staff capacity and an unresponsive bidder have contributed to the delays in this initiative
3. Street lighting - Duke Energy was slow to begin installation in Village Acres, but is making more progress recently
4. Neighborhood sidewalks - Delays from the Village engineer contributed to a late start of this project. The contractor is proceeding at a good pace, so there is a chance the Village Acres sidewalks could be complete by 6/30, but 7/31 is probably a more realistic completion date.
5. Evaluate solar energy - This initiative will not be completed this FY due to staff's inability to receive competitive bids despite multiple attempts. The Village may want to reconsider inclusion of this initiative.

Otherwise, the Village expects to complete the remaining Initiative Action Plans for FY 2017.

If you have any questions about this update, please let me know.

ATTACHMENTS:

Description

📎 Q3 FY 2017 SOP Update

Village of Pinehurst Strategic Operating Plan Update Q3 - FY 2017



VILLAGE OF PINEHURST | www.vopnc.org



FY 2017 Strategic Operating Plan Overview

Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and also includes a five-year financial plan.

Vision, Mission, and Values

The vision is what the Village intends to be and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees are expected to operate as they provide services.



Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

FY 2017 Balanced Scorecard

FY 2017 Goals

The FY 2017 Balanced Scorecard contains 9 community goals in the four perspectives.



FY 2017 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2017, the Village Council identified four strategic objectives as areas of focus:

1. Improve the quality of neighborhoods,
2. Provide interconnected greenway trails, bike paths, and sidewalks,
3. Enhance community engagement, and
4. Provide a supportive and rewarding work environment.

FY 2017 Initiative Action Plans

Status of FY 2017 Initiative Action Plans at March 31, 2017

The 2017 Strategic Operating Plan includes 18 Initiative Action Plans (IAPs) for FY 2017. Initiative Action Plans are those specific actions the Village will take to achieve its strategic objectives and ultimately Balanced Scorecard goals. The status of the FY 2017 IAPs at March 31st, including seven IAPs that were carried forward (CF) from the previous year are indicated in the table below:

	Goal	IAP Description	Q1 IAP Status	Q2 IAP Status	Q3 IAP Status	Comments
Customer	Safeguard the community	Traffic pre-emption program				NCDOT installed 3rd device, but was not active at the end of Q3
		Fire Department accreditation				Accreditation was conferred at Accreditation Hearing in August 2016
		Citizens on Patrol				ACE was completed in Q3; COPs have assumed two additional responsibilities
		Traffic enforcement				Two new traffic enforcement officers were hired in Q2
	Ensure Pinehurst is a premier residential community	Land use analysis				Only one RFQ was received & vendor was unresponsive; staff will work with Moore Co. GIS to complete land use inventory and explore traffic analysis tools by 9/30
		Code enforcement				Code enforcement officer conducts 4-5 neighborhood patrols per month
		Street lighting				Installation of street lights in Village Acres is scheduled to be completed in Q4
		Marketing and promotion				Launched Google search and display ads and Facebook ads in March; Campaign will run until June 30, 2017
		Grounds maintenance BIRDIE (CF)				Completed
		Redevelop Public Services Complex (CF)				Phase 3 landscaping and installation of additional gravel will be completed in FY18
		Code enforcement BIRDIE (CF)				Have not completed the evaluation as scheduled
	Ensure a thriving business community	Streetscape enhancements				Construction drawings were completed, with construction to commence in Q4
	Provide multimodal transportation systems	Greenways				Dundee Rd renovations were completed in Q3; Extension to Spring Lake and additional renovations will be completed in Q4
		Neighborhood sidewalks				Project fell behind due to engineering delays; Construction began in April 2017 & expect to complete in July 2017
		Midland Road Corridor Study (CF)				Completed
	Manage solid waste collection	Supplemental yard debris collection				DELETED IN Q1
		Evaluate solar energy (CF)				Rebid project in Q3; Only 1 bid received from same vendor as 1st bid; Will have to rebid to larger regional market to pursue this project
	Maintain an active, healthy community	Recreation facilities				DELETE IN Q3 - Because grant funding was not obtained to construct the playground and no other funds were allocated, this IAP is

						being deleted in Q3
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	Goal	IAP Description	Q1 IAP Status	Q2 IAP Status	Q3 IAP Status	Comments
Internal	Professionally manage a high performing organization	Civic engagement				Civic engagement ACE recommendations were approved by Council in Jan 2017
		Continuous process improvement				Addressed three of the four areas planned, with two more areas (supplier effectiveness and emergency preparedness planned for Q4)
		Review key processes (CF)				Completed in July
Workforce	Attract & retain an engaged workforce	Workforce plans				Analyzed workforce demographics and identified critical positions to include in succession planning in Q3
		Learning and development system				Succession planning efforts are in progress with additional steps to occur in Q4
		PD staffing				All hiring of reserve and on call-dispatchers was completed in Q3; Realignment of staff was completed in Q3
		TOPS Training (CF)				Completed in Q3 with six month calendar rolled out according to plan
IAPs listed in red are FY 2017 Village Council Areas of Focus.						

KEY		# of IAPs
In progress; NOT on schedule		4
In progress; on schedule		11
Completed		8
Deleted		2
TOTAL		25

Initiative Action Plans Metrics at March 31, 2017

Each of the 18 FY 2017 Initiative Action Plans (IAPs) has metrics associated with it. Management tracks and monitors these metrics throughout the year to help ensure the Village's annual goals are achieved. The table below indicates the status of the FY 2017 IAP metrics through March 31, 2017.

	Initiative Action Plan (IAP) Metrics	Q3 FY2017 (YEAR TO DATE)				
		FY17 YTD Value	FY17 YTD Goal	Variance To Goal	% Variance To Goal	Comments
Administration	AD 1 - Continuous Process Improvement					
	# of OFIs from Level 3 feedback report addressed	1	2	-1	-50%	Have not fully addressed 2-way communication with workforce
	AD 2 - Civic Engagement					
	# of mobile app downloads (cumulative)	1,097	800	297	37%	
	Total # of followers on all social media sites	11,792	10,500	1,292	12%	
	CD 1 - Marketing and Promotion					
	# of print ads placed	49	24	25	104%	
	# of digital ads placed	57	30	27	90%	
	# of Welcome Center visitors	2,286	2,000	286	14%	
Fire	FD 1 - Traffic pre-emption program					
	# of traffic pre-emption devices installed (cumulative)	2	3	-1	-33%	Waiting on NCDOT to activate the installed device
	FD 2 - Fire Department Accreditation					
	Accredited Agency	Yes	Yes	N/A	N/A	
HR	HR 1 - Workforce Plans					
	% of employees with skills analysis conducted	0%	0%	N/A	N/A	
	HR 2 - Learning & Development System					
	Matrix of key positions, tenure, etc developed	No	No	N/A	N/A	
P&R	PR 1 - Greenways					
	# of lf of greenway trail constructed	500	1,400	-900	-64%	Fell behind due to engineering delays; will complete by 6/30
	PR 2 - Neighborhood Sidewalks & Pathways					
	# of lf of neighborhood sidewalks constructed	0	1,594	-1,594	-100%	Fell behind due to engineering delays; may complete by 6/30
	PR 4 - Recreation Facilities					
	# of park amenities added or replaced	0	0	0	N/A	

	Initiative Action Plan (IAP) Metrics	Q3 FY2017 (YEAR TO DATE)				
		FY17 YTD Value	FY17 YTD Goal	Variance To Goal	% Variance To Goal	Comments
Planning	PL 1 - Land Use Analysis					
	Land Use Analysis Report Completed	No	No	N/A	N/A	
	PL 3 - Code Enforcement					
	# of neighborhood patrols completed	34	26	8	31%	
Police	PD 1 - Citizens on Patrol					
	COP Volunteer Hours	2,101	2,250	-149	-7%	# of COPs continue to fall, with a low of 13 in Q2; Back up to 25 in Q3
	# of Citizens on Patrol volunteer hours per volunteer	124	57	67	118%	
	PD 3 - PD Staffing					
	# of reserve officers hired	4	4	0	N/A	
	# of officer positions reassigned to new roles	4	4	0	N/A	
	PD 4 - Traffic Enforcement					
	# of new officers hired	2	2	0	N/A	
S&G	SG 1 - Streetscape Enhancements					
	Enhancement project construction commenced	No	No	N/A	N/A	
	SG 2 - Street Lighting					
	# of streetlights installed	4	0	4	N/A	

Department Heads reviewed the status of FY 2017 IAPs and metrics at their Quarterly Strategy and Performance Meeting. Some common themes that emerged relative to the Council's four areas of focus include:

1. **Improve the quality of neighborhoods** – code compliance efforts have increased with routine patrols and removal of Welcome Center responsibilities from Planning staff; staff is behind on moving forward with the land use analysis as planned due to staff capacity and unresponsiveness of single bidder.
2. **Provide interconnected greenway trails, bike paths, and sidewalks** – slow response times and delays from McGill Associates engineering have impacted the Village's ability to complete planned greenways and sidewalks on schedule.
3. **Enhance community engagement** – social media engagement has significantly surpassed goals and staff is in the process of implementing additional community engagement improvements, as discussed with Council in January.
4. **Provide a supportive and rewarding work environment** – Human Resources staff has been able to make progress on TOPs training improvements and succession planning in Q3.



**CONSIDER A CONTRACT FOR LEGAL SERVICES FOR FY 2018.
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

5/15/2017

MEMO DETAILS:

The proposed contract for legal services with Van Camp, Meacham, & Newman, PLLC for FY 2018 is attached for your review and consideration. The functional terms of the contract are unchanged from the previous year. The contract calls for a 2% cost increase, bringing the monthly rate to \$4,478. The hourly rate for Michael Newman remains at \$350 per hour, the same rate as the previous year.

The contract may be approved by a motion authorizing the Mayor or her designee to execute the contract.

ATTACHMENTS:

Description

▣ Agreement for Legal Services FY 2018

NORTH CAROLINA
COUNTY OF MOORE

AGREEMENT FOR LEGAL SERVICES

THIS CONTRACT is entered into between VAN CAMP, MEACHAM, & NEWMAN, PLLC (Firm) TIN #-56-2228538, and the VILLAGE OF PINEHURST (Village) TIN #56-1211319, for the provision of general legal representation. The contract period is July 1, 2017 to June 30, 2018. Michael J. Newman (Attorney), a partner in the Firm, will be the primary attorney assigned to this contract by the Firm. If Mr. Newman is not available, the Firm may assign another qualified attorney as an alternate upon the request of the Village Manager.

SECTION I: SCOPE

Attorney will provide general legal representation to the Village in the following areas of law as they pertain to municipalities, said list not to be all-inclusive:

Land Use Regulation
General Police (Ordinance making) powers
Employer-Employee relations, labor law
Environmental law
Police and Public Safety law
Financial law

In advising the Village in the aforementioned areas, Attorney will prepare for and be available to attend all regular meetings, special meetings, and work sessions of the Village Council upon request of the Village Manager. Also, when necessary and if requested and approved through the office of the Village Manager, Attorney will attend work sessions and regular meetings of the Planning and Zoning Board. Also, if requested and approved through the office of the Village Manager, Attorney will prepare for and attend meetings of the Board of Adjustment and the Community Appearance Commission. Attorney will attend, either with or on behalf of the Mayor, Village Council Members, or the Village Manager, any State or County administrative or regulatory body deliberating upon issues or matters of concern to the Village of Pinehurst when requested through the Village Manager's office. Michael J. Newman will be the primary attorney assigned to this contract. If Mr. Newman is not able to attend any of the above-mentioned meetings due to illness, personal vacation, etc., the Firm shall send a qualified attorney as an alternate upon request of the Village Manager. These arrangements for an alternate attorney shall be agreed upon in advance by the Attorney and the Village Manager whenever possible.

The Attorney will also participate, when requested by the Village Council or Village Manager, in dispute resolution or settlement discussions. Attorney will review ordinances and resolutions prior to adoption, recommending changes when appropriate, and will draft ordinances, resolutions and other documents when requested through the office of the Village Manager.

The Attorney may, with the prior approval of the Village Manager, subcontract with other firms or individuals to have certain services performed for the Village, such as title searches, but the Attorney shall remain responsible to the Village for the quality and timeliness of these services. Not included within the scope of services between the Village and Attorney, nor among those services that Attorney may contract with others, are those services customarily performed by outside bond counsel.

Should outside counsel be necessary for proper representation of the Village, Attorney shall recommend at least two firms for the Village Council to choose from for such additional representation. Attorney is responsible to the Village Council for coordinating Village representation with outside counsel, and reporting on a regular basis to the Village Council the status of that particular issue and the outside legal representation.

SECTION II: RELATIONSHIP

The Attorney is not eligible for any fringe benefits or covered by the Village's Personnel Policy. The Attorney is free to act as the legal representative for any other person or entity when doing so will not create a conflict of interest with the interests of the Village of Pinehurst.

The primary contact for the Village regarding legal matters will be the Village Manager. Providing instructions and requests for service to the Attorney shall be the responsibility of the Village Manager. All correspondence of the Village Attorney to the Village Council shall be either directed to or through the Village Manager. All direction from the Village Council to the Village Attorney shall be either directed to or through the Village Manager. No investigations or claims shall be initiated by the office of the Village Attorney without prior approval of the Village Manager. The office of the Village Attorney may initiate responses to inquiries, demands or claims made against the Village, without prior approval of the Village Manager, however, the Village Manager shall be advised promptly of such claims and the responses made. It is understood by both parties that it is the desire of the Village Council that the Attorney practice law on behalf of the Village in a manner designed to be preventive in nature.

There shall be an annual review of the status of this agreement, and the desirability of the legal services being provided herein.

SECTION III; TERM

The term of this agreement shall be from July 1, 2017 to June 30, 2018. Should either party wish to terminate this agreement for any reason they may do so by giving ninety days written notice of their intention to terminate this agreement. Failure of the Village of Pinehurst to give such notice to the Firm shall entitle the Firm to one-fourth of the then applicable annual amount of compensation for the services of Attorney. Failure of the Firm to give appropriate notice to the Village as specified above shall cause the Village not to be obligated to pay any amounts due for legal or related services from and after the date of the resignation of Attorney.

SECTION IV; COMPENSATION

For the provision of legal representation, including the associated paralegal and administrative support services normally associated with legal representation, and other legal services, including the required attendance at Council and other meetings, to the Village of Pinehurst, the Firm shall be compensated in a monthly amount of \$4,478.00. It is the intention of the Village and the Firm that the annual compensation amount shall cover attendance at meetings of the Village Council and various Village boards and commissions as described in SECTION I above, and for such additional meetings and consultations as may be required, estimated to be approximately thirty (30) hours per month. A detailed report of the services provided under this agreement, including the hours of service by category or project, shall be submitted to the Village Manager by the 15th of the month following the month of service. It is recognized that demands upon Attorney's time and skills are unpredictable, hence it is agreed that either party may call for a mutual

review of the adequacy and reasonableness of the compensation at any time upon ten days written notice, and that in any event there shall be a full annual review of the services which have been performed and are anticipated with the full Village Council.

For additional services provided to the Village in cases of litigation, beyond the initial thirty (30) hours per month, as authorized through the office of the Village Manager, the Village agrees to pay the Firm the Attorney's the hourly rates described on the attached letter for such services, upon presentation to the Village of an invoice describing the services provided, the provider, the applicable hourly rate, and the amount of time spent by the provider on each particular task.

Payment for subcontracted services, WestLaw Research, Municipal Attorney's Association membership expenses, and continuing education expenses related to municipal law shall be made by the Attorney and shall be charged to the Village on the Attorney's monthly invoice.

It is understood that extraordinary services which may be required of Attorney shall be discussed if and as the occasion arises, and agreement sought on a reasonable basis of additional compensation to be paid, in light of the nature of the situation, the time to be foreseeably consumed or the unusual demand to be placed upon Attorney.

It is further understood that litigation may not be unusually demanding, or reasonably require extra or special compensation; at the same time, other situations can develop that do fall in the unusual category, e.g. possibly an extensive revision of the zoning and subdivision ordinances, labor negotiation, financing, etc.. These will be discussed and agreed upon at the time they arise.

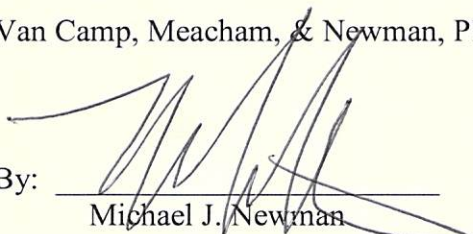
For the Village of Pinehurst

By: _____
Nancy Roy Fiorillo, Mayor

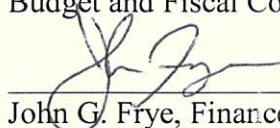
Attest:

Lauren Craig, Village Clerk

Van Camp, Meacham, & Newman, PLLC:

By: 
Michael J. Newman

This instrument has been preaudited in the
Manner required by the Local Government
Budget and Fiscal Control Act


John G. Frye, Finance Officer

5/23/17
Date



VAN CAMP, MEACHAM & NEWMAN, PLLC
ATTORNEYS AT LAW

JAMES R. VAN CAMP
EDDIE H. MEACHAM
MICHAEL J. NEWMAN
THOMAS M. VAN CAMP*
WILLIAM M. VAN O'LINDA, JR.***
RICHARD YELVERTON
KIMBERLY POST
WHITNEY P. FOUSHEE
AMANDA L. TOMBLYN

Two Regional Circle (28374)
Post Office Box 1389
Pinhurst, NC 28370

MICHAEL J. NEWMAN
Attorney at Law

Telephone: (910) 295-2525
Facsimile: (910) 235-0233

May 12, 2017

michaeln@vancamplaw.com

* Certified Superior Court Mediator
*** Also Licensed in South Carolina

Village of Pinehurst
Attn: John Frye
395 Magnolia Road
Pinehurst, NC 28374

RE: *Agreement for Legal Services*

Dear John:

Enclosed please find an executed copy of the Agreement for Legal Services. My hourly rate is \$350.00.

With best wishes, I remain,

Sincerely yours,

VAN CAMP, MEACHAM & NEWMAN, PLLC

Michael J. Newman

MJN/lc

Enclosure



**CONSIDER A LAND EXCHANGE BETWEEN VILLAGE OF PINEHURST
AND MR. FRANK MASER.
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Batton

DATE OF MEMO:

5/15/2017

MEMO DETAILS:

This item is to discuss and consider a motion to authorize the Mayor or her designee to execute all documents necessary to facilitate a land swap between the Village of Pinehurst and Frank Maser.

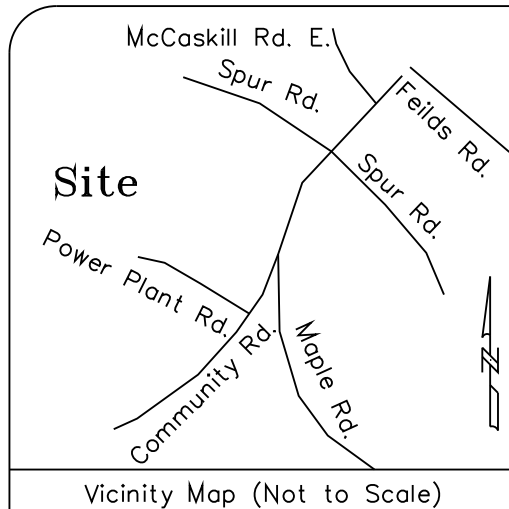
Specifically the Village would exchange .60 acres of land it owns behind 45 Community Road (map attached) for 5.88 acres of land owned by Mr. Maser (map attached) in the vicinity of Bretton Woods and Colonial Pines Townhomes, addressed as 2402 Wentworth Circle.

Both parcels are currently vacant land. The value of the property being given up by the Village of Pinehurst is appraised at \$25,000 and the tax value of the land being received by the Village is \$161,000. Thanks.

ATTACHMENTS:

Description

- ☐ Map - VOP .60 acres
- ☐ Map - Mr. Maser 5.88 acres



I, Ryan D. McBryde, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 4766 Page 408); that the boundaries not surveyed are clearly indicated as drawn from information as indicated; that the ratio of precision as calculated is 1:20,000; that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, registration number and seal this 11th day of April, A.D., 2017.

Ryan D. McBryde
Professional Land Surveyor

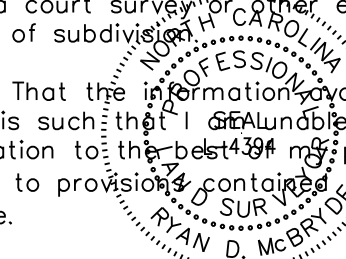
L-4394
Registration Number

Notes: This map is in accordance with GS 47-30.
Area by coordinate method.
No recoverable horizontal control within 2000 feet.
Dashed lines not surveyed, drawn from information as indicated.
There are no visible encroachments other than those shown hereon.
Survey is subject to any Declaration of Restrictions, Conditions, Easements, Covenants, Agreement, Liens and Charges of Record.

Legend: IPF = Iron Pipe Found
IPS = Iron Pipe Set
IRF = Iron Rod Found
IRS = Iron Rod Set
CMF = Concrete Monument Found
⊙ = Sewer Manhole
⊠ = Water Meter
⊕ = Fire Hydrant
⊖ = Utility Pole
CATV = Cable Television
PSO = Power Stub Out
TP = Telephone Pedestal
WV = Water Valve
☆ = Aerial Light
— — = Building Setback Line
—OHU— = Overhead Utilities
SSO = Sanitary Stub Out
□ = Electrical Transformer
⊠ = HVAC
—SS— = Sanitary Sewer
○ = Calculated Point

I, Ryan D. McBryde, a Professional Land Surveyor L-4394, certify to one or more of the following as indicated:

- ☐ A. That this plat is a survey that created a subdivision of land within the area of the county or municipality that has an ordinance that regulates parcels of land.
- ☐ B. That this plat is of a survey that is located in such portion of a county or municipality that is unregulated as to an ordinance that regulates parcels of land.
- ☐ C. That this plat is of a survey of an existing parcel or parcels of land and does not create a new street or change an existing street.
- ☒ D. That this plat is of a survey of another category, such as the recombination of existing parcels, a court survey or other exception to the definition of subdivision.
- ☐ E. That the information available to this surveyor is such that I am unable to make a determination to the best of my professional ability as to provisions contained in (A) through (D) above.



Ryan D. McBryde
Professional Land Surveyor

L-4394
Registration Number

04/11/17
Date

GRAPHIC SCALE



(IN FEET)
1 inch = 30 ft.

Location of underground utilities, if shown, are based on visible evidence and drawings provided to the surveyor. Location of underground utilities and structures may vary from shown locations. Additional utilities may exist. Local utility companies should be consulted for further information on utilities affecting the property.

This survey was done without benefit of an attorney's title search which could disclose zoning, restrictive covenants, easements not visible to surveyor, building setbacks, or other information which could affect surveyed property.
No subsurface or environmental considerations affecting this property have been made by surveyor.

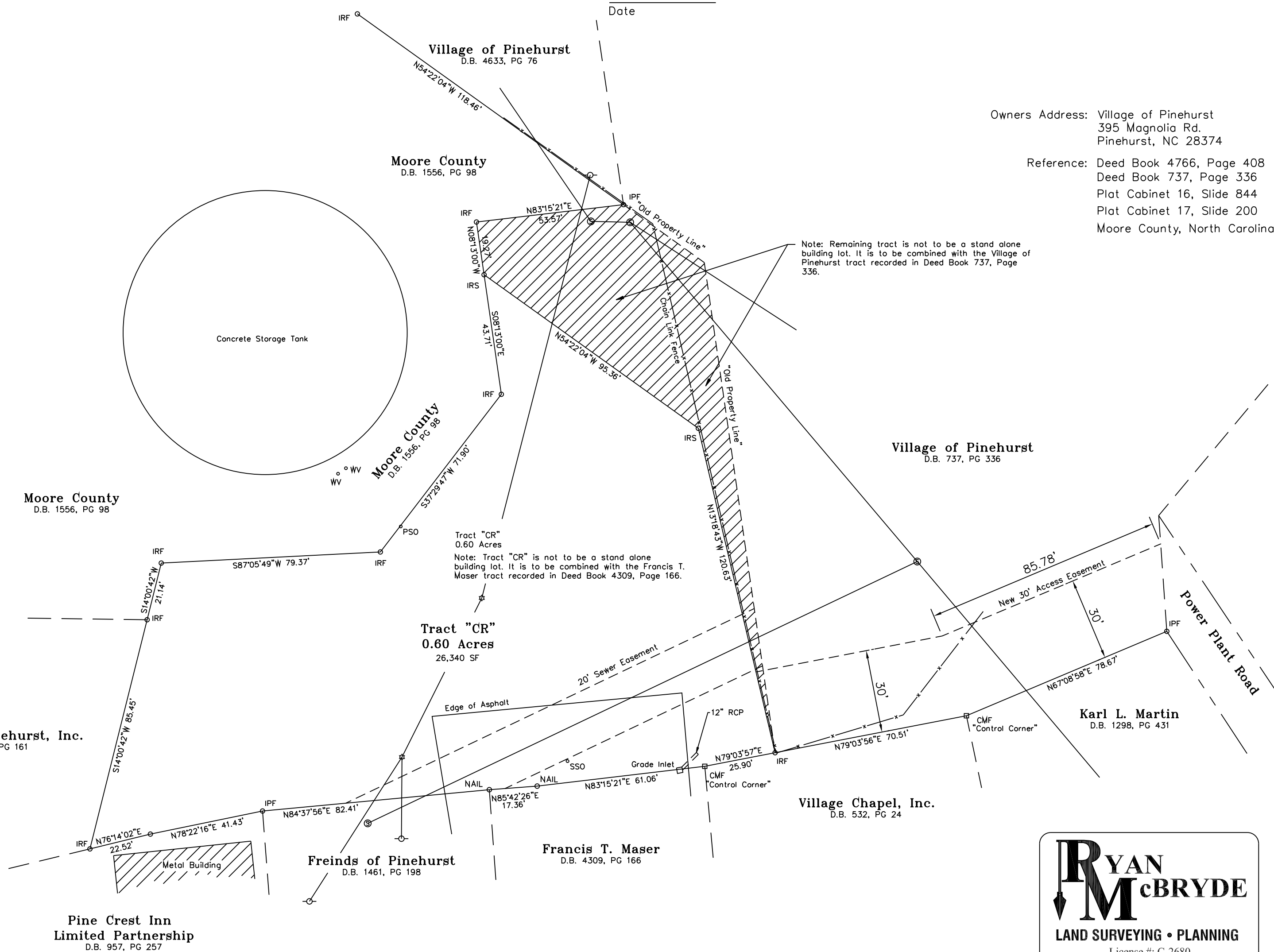
State of North Carolina
Village of Pinehurst

I, hereby certify that the division of property shown and described hereon is exempt from Village of Pinehurst Subdivision Ordinance.

Village Manager or
(Designated Authorized Representative)

Date

Per P.C. 17, SL 200
Moore County Registry



Owners Address: Village of Pinehurst
395 Magnolia Rd.
Pinehurst, NC 28374

Reference: Deed Book 4766, Page 408
Deed Book 737, Page 336
Plat Cabinet 16, Slide 844
Plat Cabinet 17, Slide 200
Moore County, North Carolina

Note: Remaining tract is not to be a stand alone building lot. It is to be combined with the Village of Pinehurst tract recorded in Deed Book 737, Page 336.

Tract "CR"
0.60 Acres
26,340 SF
Note: Tract "CR" is not to be a stand alone building lot. It is to be combined with the Francis T. Maser tract recorded in Deed Book 4309, Page 166.

**RYAN
McBRYDE**
LAND SURVEYING • PLANNING
License #: C-2680
P.O. Box 1013
105-A Parkway Dr.
Aberdeen, NC 28315
Phone/Fax (910) 944-2410

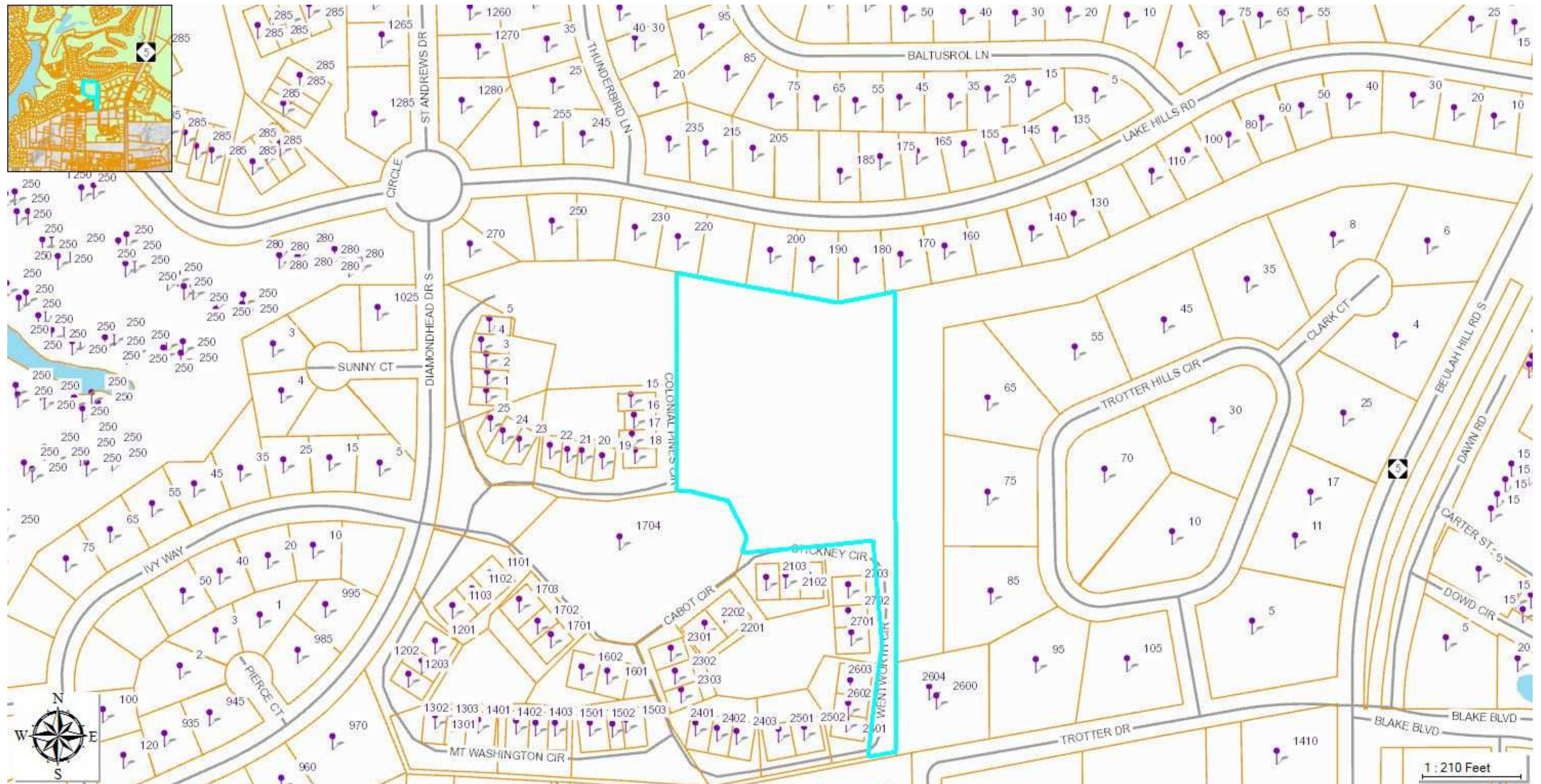
State of North Carolina
County of Moore

I, _____, Review Officer of Moore County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer

Date

Survey For:
Village of Pinehurst
Tract "CR", 0.60 Acre Tract
Public Works Land
Recombination Survey
Mineral Springs Township, Moore County
Pinehurst, North Carolina
April 11, 2017 JOB# 160220A2





**CONSIDER A RESOLUTION OPPOSING SENATE BILL 126 AND HOUSE
BILL 522 REGARDING A PROPOSED MODIFICATION TO THE SALES
TAX DISTRIBUTION.
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn, John Frye

DATE OF MEMO:

5/18/2017

MEMO DETAILS:

Attached is a resolution opposing Senate Bill 126 and House Bill 522 regarding the proposed change in annual distribution of sales and use taxes levied by the State of North Carolina should Council be interested in adopting this. The resolution, if executed will be sent to the President of the Senate (Lieutenant Governor) Dan Forest, Speaker of the House Tim Moore, Senator Harry Brown (Senate Bill 126's Primary Sponsor), Representative David Lewis (House Bill 522's Primary Sponsor), Senator Jerry Tillman, Representative Jamie Boles, the North Carolina League of Municipalities and the County of Moore.

ATTACHMENTS:

Description

- Resol 17-15 Opposing SB 126 and HB 522

RESOLUTION #17-15:

A RESOLUTION OPPOSING SENATE BILL 126 AND HOUSE BILL 522

THAT WHEREAS, the North Carolina Senate has passed Senate Bill 126 entitled: *Change the LOST Adjustment Factor* (the “Bill”), which has been sent over to the North Carolina House of Representatives for its consideration where it appears as House Bill 522; and

WHEREAS, the Bill intends to modify the annual distribution to counties of one-half percent of the sales and use taxes levied by the State of North Carolina; and

WHEREAS, the Bill would modify the distribution by altering the adjustment factors in N.C.G.S. 105-486(b) so that they are no longer based upon various factors affecting each particular county as previously determined by the General Assembly, but based upon the tier designation as provided under N.C.G.S. 143B-437.08; and

WHEREAS, The Bill would also significantly impair City Hold Harmless revenues granted under N.C.G.S. 105-522(a)(2) and would result in cities no longer being held harmless for sales tax revenues lost from the repeal of Article 44 Local Option Sales Taxes; and

WHEREAS, if the Bill passes, the Village of Pinehurst would suffer an estimated loss of revenue of up to \$352,000 per year; and

WHEREAS, Moore County and its municipalities will suffer an estimated combined loss of \$1,435,000 in Fiscal Year 2017-2018.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 23rd day of May, 2017, as follows:

SECTION 1. That the Village Council of the Village of Pinehurst urges the North Carolina General Assembly to oppose Senate Bill 126 entitled *Change the LOST Adjustment Factor* and its counterpart, House Bill 522; and

SECTION 2. That the Village Clerk forward a copy of this executed Resolution to President of the Senate (Lieutenant Governor) Dan Forest, Speaker of the House Tim Moore, Senator Harry Brown (Senate Bill 126’s Primary Sponsor), Representative David Lewis (House Bill 522’s Primary Sponsor), Senator Jerry Tillman, Representative Jamie Boles, the North Carolina League of Municipalities and the County of Moore.

THIS RESOLUTION passed and adopted this the 23rd day of May, 2017.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney

DRAFT