MINUTES OF
VILLAGE COUNCIL WORK SESSION
MAY 9, 2017

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Work Session at 4:30 p.m., Tuesday, May 9, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 30 attendees, including 10 staff and 1 press.

1. **Call to Order.**
   Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Recognition and presentation of certificate for Fire Chief Carlton Cole completing the USFA's Executive Fire Officer Program.**
   Village Manager Jeff Sanborn recognized Fire Chief Carlton Cole for recently completed the USFA's Executive Fire Officer Program.

3. **Consider a request from Community Presbyterian Church for the Rezoning of +/- 4.25 Acres from R-10 Residential and R-20 Residential to R-10 Residential - Conditional District.**
   Kevin Reed, Director of Planning and Inspections, explained the Village Council, at its April 25, 2017 meeting, conducted a duly advertised public hearing on a rezoning request submitted by Community Presbyterian Church. Pete Bogle, the architect for the project representing Community Presbyterian Church (CPC) gave an overview of the submitted plan. He also shared a revision to the plan if they are to remove the right of way parking. Council discussed the impervious surface and the right of way parking. Kevin Reed explained Council may want to consider changing Condition 1 and Condition 8 from the Planning and Zoning Board before approving an ordinance. Council and the applicant discussed the potential for a future partnership for the Village to remove the blue stone and bring in fill dirt and the church to bring in topsoil and planting for the right of ways. Council formed a consensus to consider a vote at their next Regular Meeting and have staff present a revised ordinance for consideration.

4. **Presentation of the 2018 Strategic Operating Plan.**
   Village Manager Jeff Sanborn presented the Village Council with an overview of the recommended FY 2018 Budget and Strategic Operating Plan. John Frye explained an update regarding a senate bill regarding sales tax revenue changes. Mr. Sanborn explained Council's four areas of focus were to guide appropriate redevelopment and growth, provide interconnected greenway trails, bike paths, & sidewalks, maintain high quality streets, and to provide recreation programs, leisure activities, & cultural arts events for all ages. Mr. Sanborn reviewed the SOP key components and enhancements, explained major items included in the budget, and the list of Initiative Action Plans. Mr. Sanborn gave an overview of the General Fund budget and significant FY 2018 capital projects. Mr. Sanborn also gave an overview of the FY 2018-2022 Five-year Financial Forecast. Council thanked Mr. Sanborn for his presentation of the Strategic Operating Plan and Budget.

5. **Presentation by staff on the Draft Village of Pinehurst Historic District Guidelines.**
Kevin Reed, Director of Planning and Inspections, gave an update on the committee regarding their guideline development process and history of the HPC Standards and Guidelines. He gave an overview of the organization of the newly proposed guidelines and any potential issues for Council to consider. Mr. Reed commended Jim Lewis and his committee on their work on this document. Council held a discussion with Jim Lewis regarding clarification for using the word "should" in these guidelines. Council discussed the notion of districts. Michael Newman, Village Attorney, explained he has a disagreement with respect to the incongruity standard and only the NC General Statutes gives the HPC discretion. Mr. Newman cautioned Council to reread the case in Beaufort that he has cited for them. Council held a discussion about these recommendations. Jim Lewis suggested dividing up the Village into multiple districts because our historic district is too large. Council formed a consensus that they will not make any determination tonight. Mayor Fiorillo suggested to obtain more public input at their next meeting and to hear from designers and home builders. She would also like to consider the advice from the attorney.

6. **Discuss Lake Pinehurst sidewalks.**
Council said leave it in the budget and assign it somewhere for now and they will discuss this at a later time.

7. **Discuss Lake Pinehurst street lights.**
Council said leave it in the budget and assign it somewhere for now and they will discuss this at a later time.

8. **Discuss downtown parking.**
Mayor Fiorillo said Marty McKenzie does not want us to change the green space adjacent to the Theatre Building. Each Councilmember, with the exception of Councilmember Campbell, supported the planned project to add spaces along Cherokee and not to do anything to the area adjacent to the Theatre Building at this time.

9. **Discuss a potential Triangle J Council of Governments (COG) tri-cities planning project.**
Mayor Fiorillo explained the Mayors and Managers of Pinehurst, Southern Pines and Aberdeen wish to establish a framework within which we can discuss issues of mutual interest especially in the areas of transportation infrastructure, compatible zoning and compatible development standards. The Mayor explained the Triangle J Council of Governments has agreed to moderate this effort and provide any planning staff capacity they have that would be appropriate to the task for the price of membership in the Triangle JCOG as two year trial program. Mr. Sanborn said the annual Triangle J COG dues for Pinehurst would be $6,288. Pat Corso supported this effort and said it creates a good opportunity for facilitated planning discussions among the three towns. Council formed a consensus to pursue this membership.

10. **Other Business**
    a. None.

11. **Review the preliminary list of items for the 5/23 Regular Meeting agenda.**
Village Manager Jeff Sanborn submitted the following list of items for the May 23 Regular Meeting.

    1. Consent Agenda: Approval of Draft Village Council Meeting Minutes
    2. Consent Agenda: Public Safety Reports
    3. Consent Agenda: Consider a reappointment to the Planning and Zoning Board and the Board of Adjustment (Myles Larsen).
    4. Public Hearing: The purpose of this public hearing is to discuss the proposed Fiscal Year 2018 Budget for the Village of Pinehurst.
    5. Discuss and consider an ordinance for the proposed Village of Pinehurst Historic District Guidelines.

6. Consider a request from Community Presbyterian Church for the Rezoning of +/- 4.25 Acres from R-10 Residential and R-20 Residential to R-10 Residential - Conditional District.
7. FY 2017 3rd Quarter SOP Update
8. Consider a land swap: property behind Old Fire Station in exchange for land behind Trotter Hills

Council determined to add public input for the historic guidelines to this agenda on May 23.

12. **Motion to go into Closed Session pursuant to NCGS §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee. Specifically, the Council will discuss Village Manager Jeff Sanborn's contract and performance review.**

    Upon a motion by Councilmember Berggren, seconded by Councilmember Bouldry, Council unanimously approved to go into Closed Session pursuant to NCGS §143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee. Specifically, the Council will discuss Village Manager Jeff Sanborn's contract and performance review by a vote of 5-0.

13. **Motion to adjourn the Closed Session and re-enter the Work Session.**
    Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren Council unanimously approved to adjourn the Closed Session and re-enter the Work Session by a vote of 5-0.

14. **Motion to Adjourn.**
    Councilmember Campbell moved to adjourn the Work Session. The motion was seconded by Councilmember Cashion and carried unanimously. The Work Session adjourned at 8:00 p.m.

Respectfully Submitted,

Lauren M. Craig

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Village Clerk