VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF MAY 8, 2018
COUNCIL CONFERENCE ROOM
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, May 8, 2018 in the Council Conference Room of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John R. Cashion, Mayor Pro Tem
Mr. John Bouldry, Treasurer
Ms. Judy Davis, Councilmember
Mr. Kevin Drum, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 38 attendees, including 11 staff and 1 press.

1. **Call to Order.**
Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Reports:**

Manager

- Jeff Sanborn explained the Village has been searching for the new Performance Management Director position and the Village has extended the offer to Lauren Craig, currently the Village Clerk. She will begin in this new position on July 2. The Village Clerk position will be posted by the end of the week.
- Randy Gould, Moore County Public Works Director, presented information about the cross connection control. He discussed the regulations and the NCDEQ guidelines. He explained the types of devices that are used to prevent backflow for domestic service, moderate hazards, and severe hazards. He shared the requirements according to the plumbing code. He made the suggestion to winterize the RP connections. He noted all systems in NC require RPs to be installed above ground. He explained letters have been sent to anyone that has an irrigation system to have their backflow device tested. The county has an approved testers list available on the county website and the test results will be sent to BSI. Scott Thomas explained what new construction homes are required to install in order to comply. The Council received audience comments and questions on this requirement.

Council

- Councilmember Drum said the new green awnings at the Razooks Building look great. He also reminded the public about Live after 5 this Friday.
- Councilmember Bouldry explained the Beautification Committee met and there is an effort to designate Midland Road as a scenic byway. The application is due in August and it would take a year to hear about the approval. Gene Walker is working with the group for writing this application and they are seeking volunteers to help with this application.
- Councilmember Cashion shared that Partners in Progress is asking for a $1,000 increase from the Village of Pinehurst annual contribution.
- Mayor Fiorillo shared she attended a dedication of the Xeriscape Garden for Dolores Gregory
- Councilmember Davis said she met with the Pinehurst Business Partners and they are working for better ways to support businesses.

3. **Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be

enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Consider a resolution reappointing Jim McChesney and Molly Gwinn to the Historic Preservation Commission.
B. Approval of Draft Village Council Meeting Minutes.
April 10 Regular Meeting
April 10 Work Session

End of Consent Agenda.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council unanimously approved the Consent Agenda by a vote of 5-0.

4. **Q3 Update on the Status of the FY 2018 Strategic Operating Plan Implementation.**
Ms. Natalie Hawkins, Assistant Village Manager, presented an update on the status of implementing the FY 2018 Strategic Operating Plan including the implementation of this year's Initiative Action Plans (IAPs) through the end of March 31, 2018. Ms. Hawkins shared the status of completing each of the IAPs and the metrics projected through 3/31/18. She noted there are 6 IAPs that are on schedule, 1 IAP has been completed, and 3 are in progress but not on schedule. Staff is proposing to delete the Incentive Reward IAP from the list and this will be pursued as a project next year. Council thanked Ms. Hawkins for the update.

5. **Presentation of the FY 2019 Strategic Operating Plan.**
Manager Jeff Sanborn presented an overview of the Recommended FY 2019 Budget and Strategic Operating Plan. Mr. Sanborn explained the efforts taken to prepare this recommended document. He explained staff has worked on developing a plan that would realize the goals and objectives set by the Council. He reminded the Council and public of the two budget work sessions scheduled in the Council Conference Room to discuss the budget in more detail on May 14 and May 16 at 2:00pm and the public hearing is scheduled for May 22 at 4:30pm. Mr. Sanborn discussed the Strategic Priorities section of the document and what is included. He shared the key components of the SOP. Mr. Sanborn shared the FY 2019 general fund budget overview noting a $22.5 million budget with a consistent property tax rate of $0.295. Mr. Sanborn explained the general fund revenues and assumptions. He also shared an overview of the FY 2019 general fund expenditures. He shared the significant FY 2019 capital projects which total $1.1 million and the capital project fund which includes a $4,068,000 transfer for the Community Center construction. Mr. Sanborn highlighted the five-year financial forecast. Mr. Sanborn shared the list of Initiative Action Plans and projected costs associated with each over the five year period. He shared based on employee, volunteer, and Council input, the Village has identified 104 different Opportunities for Innovation and Improvement that are scheduled for FY 2019-2023. Out of this list, he shared staff plans to conduct 15 evaluations (3 BIRIDIES and 12 ACEs) to identify ways to improve processes and service delivery. Mr. Sanborn explained the next steps of the budget work sessions, public hearing, and plan to adopt the budget by June 12. Council discussed posting an Open Village Hall topic and updates will be provided before each work session.

6. **Community Center Update and Discussion.**
Parks and Recreation Director Mark Wagner, Oakley Collier Architects, and McGill Associates presented an update on the design of the Community Center including a revised rendering of the building since the public input meeting held in March. They also reviewed the conceptual site plan showing available parking for the facility, entrance and exit to the site, and discussion about trip generation calculations that were completed. Mr. Wagner explained staff's need for Council's direction on these design concepts in order to proceed to the next steps to the Technical Review Committee, Planning and Zoning Board, and Village Council. Ann Collier gave an overview of the community input session on March 22. Mike Apke reviewed details on the conceptual site plan for the Community Center and the trip generation calculations. Jeff Batton explained staff completed traffic counts on Rattlesnake in March and NC DOT ran a model and concluded if this were a NC DOT road, there would be no road improvements or a traffic impact analysis needed. Mr. Wagner noted Neal Smith Engineering will be the Village's engineering representative on the project and will be reviewing this information as well. Council held a discussion about the parking, traffic, lighting, and interior plan. Council formed a consensus to move forward.

7. **Discuss and consider a budget amendment for vehicle insurance proceeds.**
John Frye, Financial Services Director, explained this fiscal year there have been several Police and Fire vehicles damaged in accidents. The Village's insurance provider is expected to cover approximately $13,000 in damages related to these incidents and these funds must now be added to the General Fund Budget in order to cover the cost of the repairs to these vehicles. Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council unanimously approved Ordinance 18-06 amending the budget for the Village of Pinehurst for insurance proceeds by a vote of 4-0. Councilmember Cashion was excused to leave the meeting early prior to this vote.

8. **Discuss and consider a budget amendment for the St. Andrews Drive Railway Crossing.**
John Frye, Financial Services Director, explained the North Carolina Department of Transportation (NCDOT) recently notified the Village of an opportunity to partner to receive federal funding for a highway-rail grade crossing at the intersection of St. Andrews Drive and the Aberdeen Carolina & Western Railroad to greatly enhance safety at this intersection. The project is estimated to cost $283,300 and after applying the federal funds, the Village's estimated share would be $28,330 plus an annual maintenance cost of $1,214. He explained the Village must respond in writing by June 25 indicating interest to pursue this project. Upon a motion by

Councilmember Davis, seconded by Councilmember Drum, Council unanimously approved Ordinance 18-05 amending the budget for the Village of Pinehurst for the St. Andrews Drive railway crossing by a vote of 4-0.

9. Other Business.

- Councilmember Bouldry asked what is expected for the May 22 Regular Meeting agenda and the Manager noted the Budget Public Hearing and the presentation for the traffic circle proposed design changes by NC DOT.

10. Comments from Attendees.

- Jack Farrell said relative to the budget presentation he would ask the Council to consider that the Village has had a surplus and we have a substantial fund balance. He suggests reducing the Village tax to $0.28 for this coming year and relative to the number for FTEs to think seriously about more full time employees in police and fire due to a growing and changing population.
- Lynn Goldhammer asked about the LED lighting at the Community Center and about school buses coming and going from the Community Center. She also asked if the Community Center was only serving Pinehurst residents. She asked about the expenses vs. revenues of the Community Center. She also asked about the impacts this could have on small businesses. She also asked about the design of the Community Center.

11. Motion to Adjourn.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Davis, Council approved to adjourn the Regular Meeting by a vote of 4-0 at 7:50 pm.

Respectfully Submitted,

Lauren M. Craig

Lauren M. Craig,
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement