Planning and Zoning Board
April 5, 2018
Council Conference Room
395 Magnolia Road
Pinehurst, North Carolina
4:00 pm

MINUTES

Board Members in Attendance:

Leo Santowasso, Chair
Cyndie Burnett, Board Member
Jeff Haarlow, Board Member
Fred Engelfried, Board Member
David Kelley, Vice-Chair
Julia Latham, Board Member
Mike Marsh, Vice-Chair
Joel Shriberg, Board Member

Board Member Absent:

Myles Larsen, Board Member

Staff in Attendance:

Alex Cameron, Planner
Gwendy Hutchinson, Planning and Administrative Assistant

I. Call to Order

Chair Santowasso asked staff to poll the Board. Chair Santowasso confirmed that there was a quorum present and called the meeting to Order.

II. Approval of Minutes: March 1, 2018

Cyndie Burnett made a motion to approve the March 1, 2018 Minutes; Mike Marsh seconded the motion, which was unanimously approved.

III. New Business

Chair Santowasso discussed with the Board that under the direction of Village Council and Village Managers, the Planning and Zoning Board will need to form a new Sub-Committee for Tree Clearing to make possible changes to the current Pinehurst Development Ordinance (PDO). Cyndie Burnett, Mike Marsh and Joel Shriberg, as well as staff, agreed to serve on the new Sub-Committee. Chair Santowasso stated that there may be a need to adding a new member to the Board.

Chair Santowasso adjourned the meeting to reconvene after the Board of Adjustment meeting. The Board reconvened at 4:43 pm to continue their meeting.

IV. General Business

A. Update on Subcommittees

1. Update on Minimum Heated Square Footage for Apartments/Condos/Townhouses
   The sub-committee continued discussion on Heated Square footage for Apartments/Condos and Townhouses. Chair Santowasso stated that there is not a definition of apartment in the PDO and suggested that there needs to be one. The Sub-Committee discussed square footages for (1) bedroom – 750; (2) bedroom – 1,000 and (3) bedrooms at 1,250. Joel Shriberg stated that currently the Greens have said that their leases would be for one year with the exception of six months if someone is building a home. David Kelley suggested that more discussion is needed.

2. Update on Sign Ordinance Modifications/Rewrite
   The sub-committee continued discussions on Sign Ordinance Modifications/Rewrite. Chair Santowasso suggested that the Comprehensive Plan should look into signage as well.

V. Next Meeting Date

A. May 3, 2018

VI. Motion to Adjourn

David Kelley made a motion to adjourn. Jeff Haarlow seconded the motion, which was unanimously approved. The meeting ended at 5:23 pm.