



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF APRIL 26, 2016
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Reports:
 - Manager
 - Council
4. Presentation of resolutions honoring members of the Greenway Committee (Campbell, Farren, Lewis, Baron, Lash, Reed, Watford)
5. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider resolutions honoring members of the Beautification Committee (Halleen, Bonville, Fallon).
- B. Consider a resolution reappointing members to the Pinehurst Community Watch (Gaida, Tuxbury).
- C. Budget Amendments Report
- D. Approval of Draft Village Council Meeting Minutes.
 - March 8 Regular Meeting Minutes
 - March 8 Special Meeting Minutes
 - March 11 Special Meeting Minutes
 - March 22 Regular Meeting Minutes
- E. Public Safety Reports.
 - Police Department
 - Fire Department

End of Consent Agenda.

6. Motion to recess the Regular Meeting and Enter into a Public Hearing.
7. Public Hearing No. 1

The purpose of the public hearing is to consider Official Text Amendments to the Pinehurst Development Ordinance (PDO) specifically Section 8.6, "Special Requirements (SR) to the Table of Permitted and Special Uses and Special Requirements" and Section 10.2, "Definitions" The applicant is

the Village of Pinehurst.

8. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.
9. Consider an ordinance amending the Pinehurst Development Ordinance as it pertains to Section 8.6 "Special Requirements (SR) to the Table of Permitted and Special Uses and Special Requirements" and Section 10.2, "Definitions."
10. Presentation of Financial Statements for the Quarter Ended March 31, 2016
11. Discuss and consider a resolution to change the name of Pool Road to Old Pool Road.
12. Other Business.
13. Comments from Attendees.
14. Motion to go into Closed Session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.
Specifically, the Council will discuss three potential land swap options.
15. Motion to adjourn the Closed Session and re-enter the Regular Meeting.
16. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Competent, Courteous, Professional, and Responsive.



**CONSIDER RESOLUTIONS HONORING MEMBERS OF THE
BEAUTIFICATION COMMITTEE (HALLEEN, BONVILLE, FALLON).
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

4/19/2016

MEMO DETAILS:

Attached are three resolutions honoring volunteers Diane Halleen, Marylyn Bonville, and Virginia Fallon who have served on the Pinehurst Beautification Committee.

ATTACHMENTS:

Description

- ☐ Resolution 16-09 Honor Diane Halleen
- ☐ Resolution 16-10 Honor Marylyn Bonville
- ☐ Resolution 16-11 Honor Virginia Fallon

RESOLUTION 16-09:

**A RESOLUTION HONORING THE SERVICE OF MS. DIANE HALLEEN TO THE
VILLAGE OF PINEHURST BEAUTIFICATION COMMITTEE**

THAT WHEREAS, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Ms. Diane Halleen for her dedicated service to the citizens of Pinehurst as a member of the Pinehurst Beautification Committee; and

WHEREAS, Ms. Halleen was appointed to the Beautification Committee on November 16, 2010 and served continuously and faithfully from that time; and

WHEREAS, Ms. Halleen was instrumental in the efficient operation of the Beautification Committee always conducting the Village's business in a courteous, professional manner; and

WHEREAS, Ms. Halleen was deeply involved in planning and implementing the annual decorating of the Village for Christmas in both the Village Center and the surrounding historic district, a tradition which has brought great pleasure to residents and visitors to Pinehurst alike and which has brought much favorable publicity to the Village; and

WHEREAS, Ms. Halleen was instrumental in numerous beautification projects throughout the Village, in conjunction with and in cooperation with the Pinehurst Garden Clubs and the Village of Pinehurst Public Services Department.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this 26th day of April, 2016 as follows:

SECTION 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the gifts of time, ability, and determination given as a member of the Beautification Committee.

SECTION 2. That the Village Manager is hereby directed to have a copy of this Resolution presented to Ms. Halleen as a token of our gratitude.

THIS RESOLUTION passed and adopted this 26th day of April, 2016.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Lauren M. Craig, Village Clerk

Approved as to Form:

Michael J. Newman, Village Attorney

DRAFT

RESOLUTION 16-10:

**A RESOLUTION HONORING THE SERVICE OF MS. MARYLYN BONVILLE TO THE
VILLAGE OF PINEHURST BEAUTIFICATION COMMITTEE**

THAT WHEREAS, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Ms. Marylyn Bonville for her dedicated service to the citizens of Pinehurst as a member of the Pinehurst Beautification Committee; and

WHEREAS, Ms. Bonville was appointed to the Beautification Committee on November 16, 2010 and served continuously and faithfully from that time; and

WHEREAS, Ms. Bonville was instrumental in the efficient operation of the Beautification Committee always conducting the Village's business in a courteous, professional manner; and

WHEREAS, Ms. Bonville was deeply involved in planning and implementing the annual decorating of the Village for Christmas in both the Village Center and the surrounding historic district, a tradition which has brought great pleasure to residents and visitors to Pinehurst alike and which has brought much favorable publicity to the Village; and

WHEREAS, Ms. Bonville was instrumental in numerous beautification projects throughout the Village, in conjunction with and in cooperation with the Pinehurst Garden Clubs and the Village of Pinehurst Public Services Department.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this 26th day of April, 2016 as follows:

SECTION 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the gifts of time, ability, and determination given as a member of the Beautification Committee.

SECTION 2. That the Village Manager is hereby directed to have a copy of this Resolution presented to Ms. Bonville as a token of our gratitude.

THIS RESOLUTION passed and adopted this 26th day of April, 2016.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Lauren M. Craig, Village Clerk

Approved as to Form:

Michael J. Newman, Village Attorney

DRAFT

RESOLUTION 16-11:

**A RESOLUTION HONORING THE SERVICE OF MS. VIRGINIA FALLON TO THE
VILLAGE OF PINEHURST BEAUTIFICATION COMMITTEE**

THAT WHEREAS, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Ms. Virginia Fallon for her dedicated service to the citizens of Pinehurst as a member of the Pinehurst Beautification Committee; and

WHEREAS, Ms. Fallon was appointed to the Beautification Committee on November 16, 2010 and served continuously and faithfully from that time; and

WHEREAS, Ms. Fallon was instrumental in the efficient operation of the Beautification Committee always conducting the Village's business in a courteous, professional manner; and

WHEREAS, Ms. Fallon was deeply involved in planning and implementing the annual decorating of the Village for Christmas in both the Village Center and the surrounding historic district, a tradition which has brought great pleasure to residents and visitors to Pinehurst alike and which has brought much favorable publicity to the Village; and

WHEREAS, Ms. Fallon was instrumental in numerous beautification projects throughout the Village, in conjunction with and in cooperation with the Pinehurst Garden Clubs and the Village of Pinehurst Public Services Department.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this 26th day of April, 2016 as follows:

SECTION 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the gifts of time, ability, and determination given as a member of the Beautification Committee.

SECTION 2. That the Village Manager is hereby directed to have a copy of this Resolution presented to Ms. Fallon as a token of our gratitude.

THIS RESOLUTION passed and adopted this 26th day of April, 2016.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Lauren M. Craig, Village Clerk

Approved as to Form:

Michael J. Newman, Village Attorney

DRAFT



**CONSIDER A RESOLUTION REAPPOINTING MEMBERS TO THE
PINEHURST COMMUNITY WATCH (GAIDA, TUXBURY).
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

4/19/2016

MEMO DETAILS:

The terms of Doug Tuxbury and John Gaida on the Pinehurst Community Watch Board are expiring on April 30, 2016 and both are interested in serving for an additional term. A resolution is attached to consider their reappointments.

ATTACHMENTS:

Description

- ▣ Resolution 16-12 Reappt Members of Pinehurst Community Watch (Tuxbury, Gaida)

RESOLUTION #16-12:

**A RESOLUTION REGARDING RE-APPOINTMENTS TO THE
VILLAGE OF PINEHURST COMMUNITY WATCH BOARD.**

THAT WHEREAS, the Village Council of the Village of Pinehurst, North Carolina has established a Community Watch Program; and

WHEREAS, the terms of Doug Tuxbury and John Gaida will expire April 30, 2016; and

WHEREAS, Mr. Tuxbury, Mr. Gaida and the Village Council are all desirous of their continuing to serve as members of the Pinehurst Community Watch Board.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in a regular meeting assembled this 26th day of April, 2016, as follows:

SECTION 1. That the following re-appointments are hereby made to the Community Watch Board for the terms indicated:

- [1] Doug Tuxbury, Chairman, is re-appointed to the Community Watch Board for one additional year, effective April 30, 2016 with said term to expire April 30, 2017.
- [2] John Gaida is re-appointed to the Community Watch Board for one additional year, effective April 30, 2016 with said term to expire April 30, 2017.

SECTION 2. That the re-appointees shall continue serving until replacements are appointed and qualified.

THIS RESOLUTION passed and adopted this 26th day of April, 2016.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney



**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Dean

DATE OF MEMO:

4/20/2016

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

□ Budget Amendments Report

**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD MARCH 1 - APRIL 15, 2016**

Under Village of Pinehurst Ordinance #15-11, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2016 Budget. The Budget Officer may **not** transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-00-980-7400	Capital Outlay: Equipment		\$ 9,500	4/11/2016
	10-00-980-5400	Departmental Supplies	\$ 9,500		
	<u>Allocation Accounts</u>				
	10-10-320-7430	Capital Outlay: IT Equipment Charges-Fire		\$ 6,250	
	10-00-220-7430	Capital Outlay: IT Equipment Charges-Administration		\$ 1,250	
	10-10-310-7430	Capital Outlay: IT Equipment Charges-Police		\$ 2,000	
	10-10-320-5911	IT Charges-Fire	\$ 6,000		
	10-10-310-5911	IT Charges-Police	\$ 2,000		
	10-00-220-5911	IT Charges-Administration	\$ 1,000		
	10-00-230-5911	IT Charges-Financial Services	\$ 500		

(The cost of replacing two pieces of IT equipment was below the Village's capitalization threshold of \$5,000. This amendment transferred these funds from the IT capital outlay budget to the IT operating budget and adjusted the appropriate departmental allocation accounts.)



APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.

ADDITIONAL AGENDA DETAILS:

March 8 Regular Meeting Minutes
March 8 Special Meeting Minutes
March 11 Special Meeting Minutes
March 22 Regular Meeting Minutes

FROM:

Natalie Dean

CC:

Jeff Sanborn

DATE OF MEMO:

3/14/2016

MEMO DETAILS:

See attachments for draft minutes.

ATTACHMENTS:

Description

- ☐ 03-08 Regular Meeting Minutes
- ☐ 03-08 Special Meeting Minutes
- ☐ 03-11 Work Session Minutes
- ☐ 03-22 Regular Meeting Minutes

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
MARCH 8, 2016**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, March 8, 2016 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Natalie E. Dean, Interim Village Clerk

And approximately 26 attendees, including 3 staff and 2 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports.

Manager

- Village Manager Jeff Sanborn reported that the Village is proceeding with the installation of the stop signs on Monticello Drive and is waiting on placards and striping to complete the installation.

Council

- Mayor Fiorillo reported that the Ladies' Night Out event that was recently held at the Fair Barn was a sell-out and a very successful event. She thanked Danaka Bunch at the Fair Barn for coordinating the event. Mayor Fiorillo also reminded the Council and audience about two other upcoming events: the St. Patrick's Day Parade on Saturday, March 12th and the Matinee Races at the Harness Track on April 10th.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a Resolution Reappointing Members to the Beautification Committee (Gilley and Koontz)**
- B. Budget Amendments Report**

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 5-0.

4. Motion to Recess Regular Meeting and Enter into a Public Hearing.

Councilmember Cashion moved to recess the Regular Meeting and enter into a Public Hearing. The motion was seconded by Councilmember Berggren and carried unanimously with a vote of 5-0.

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
MARCH 8, 2016**

5. Public Hearing No. 1

Planning Director Kevin Reed indicated the purpose of the public hearing was to consider an Official Zoning Map Amendment to rezone one parcel of land consisting of approximately ± 9.6 acres at 300 Dundee Rd. and is the current location of Sacred Heart Catholic Church. This property is currently zoned R-10 (Single-family Residential). The proposed map amendment would change the zoning of the property to Conditional District R-10 for the purpose of adding a new parking lot consisting of 29 spaces, associated landscaping and walkways. This proposal will also increase the allowable impervious surface on the site from 40% to 55% and is seeking to allow future phases of development as a use by right versus a special use in the R-10 District. The applicant for this rezoning is Sacred Heart Catholic Church. The property owner is Bishop Joseph F. Gossman Roman Catholic Diocese, Raleigh, NC.

Planning Director Kevin Reed explained the request and Council discussed the 45% impervious surface recommendation of staff and the P&Z Board with a representative from the Sacred Heart Catholic Church. Planning Director Kevin Reed indicated that the proposed amendment is in accordance with the Comprehensive Long Range Plan and that staff recommends approval.

Mayor Fiorillo indicated there were people signed up to speak on this matter. The following individuals provided their public comments during the hearing:

Robert Brown (Thunderbird Court), who owns an adjacent property, indicated he was notified of the plans that were being considered by the P&Z Board and that he did not support the concept plan. He indicated his concerns that the plans he received differ from the plans being considered by the Council. Some changes he expressed concern with were the amount and location of handicap parking, the planned stormwater facilities, and the size of the driveway entrance. Mr. Brown distributed letters to the Village Council for their review.

John Hoffman (200 Everette Road) indicated the original study packet raised several questions for him: 1) why are additional paved handicap spaces required 2) why is the zoning change needed. These original plans were changed. He indicated the proposed parking would have a negative impact on neighboring residents and limits should be placed on the impervious surface. Mr. Hoffman also recommend the Village retain the current zoning and keep the current area as pine straw parking.

Bart O'Connor (Donald Ross Drive) indicated that there is a large group of church members who have a hard time accessing the entrance and that the proposed additional 29 parking spaces are primarily for older church members to make it easier for them to access the church. He indicated that adequate parking for elderly church members is the church's greatest need, based on a survey completed by the church. He also indicated the parking will be screened and landscaped to match the current landscaping on the site and will exceed the Village's requirements.

Ed Beiber (300 Glasgow Drive), who is a member of the church's finance committee, indicated the changes made to the original plan submitted were made at the request of either the Planning Department, NC Department of Transportation, or the Fire Department. He indicated that the number of handicap parking spaces were modified to minimize the amount of handicap signage required so it is more aesthetically pleasing.

Kevin Reed reported the NC Accessibility Code regulates the signage and striping for handicap parking.

6. Motion to Adjourn the Public Hearing and Re-Enter the Regular Meeting.

Upon a motion by Councilmember Cashion seconded by Councilmember Bouldry, Council unanimously moved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
MARCH 8, 2016**

7. Consider Ordinance 16-05 Amending the Pinehurst Zoning Map as it pertains to 300 Dundee Road.

Upon a motion by Councilmember Campbell, seconded by Councilmember Bouldry, Council approved Ordinance 16-05 amending the official Pinehurst Zoning Map as it pertains to the rezoning of certain land located at 300 Dundee Road and moved that the proposed amendments to the PDO are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated March 1, 2016 from Kevin Reed, Director of Planning and Inspections, by a vote of 5-0.

8. Consider Ordinance 16-06 Amending Ordinance 13-18 to Revise Condition #1 of Walker Station Development.

Kevin Reed, director of Planning and Inspections, explained that The Village received a request from Citadel Development Group, LLC to amend Ordinance #13-18 that was previously adopted by Village Council on April 23, 2013. The purpose of the amendment would be to revise Condition #1 of the Ordinance to read as follows: 1. The construction drawings and final approvals are based on the concept plan submitted for the neighborhood, as revised by the drawing dated February 25, 2016 to include additional open space being added to Private Park "A" as shown on the attached Exhibit A. The net result of the proposed change would be a reduction in the total number of building lots (three fewer lots) and an increase in open space to further accommodate community amenities. He indicated the proposed amendment is in accordance with the Comprehensive Long Range Plan and staff recommends approval.

Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council approved Ordinance 16-06 by a vote of 5-0 amending the original conditions of the conditional use permit issued under Ordinance 13-18 as it pertains to certain land at 2090 Midland Road.

9. Consider Resolution 16-05 Requesting a Speed Limit Change on Hwy 211.

Manager Jeff Sanborn indicated this agenda item is a resolution for the Council to consider requesting the NC Department of Transportation (DOT) reduce the speed limit on Hwy 211. Mayor Fiorillo indicated that a DOT member indicated the Village could request a speed limit reduction for the DOT to consider.

Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, Council approved Resolution 16-05 by a vote of 5-0, requesting a speed limit change on a portion of North Carolina Highway 211 in the Village of Pinehurst, North Carolina.

10. Discuss the Formation of a Tri-City Task Force to Research a Southern Moore County YMCA.

Manager Sanborn indicated this agenda item was for the Council to discuss the formation of a task force to research the concept of creating a Southern Moore County YMCA. Mayor Nancy Fiorillo indicated she believed it is worth looking into this and that Aberdeen and Southern Pines are appointing members to a task force. Council agreed to participate in the task force.

11. Consider Resolution 16-06 Waiving Special Assessment Acceleration.

John Frye, director of Financial Services, explained that billings for this year's Municipal Service District (MSD) and Cotswold special assessment installments were mailed in January and were due February 11, 2016. North Carolina General Statute 160A-233(b) states that if any installment of these assessments is not paid by the due date, all of the installments remaining unpaid become due and payable, unless the Council waives this acceleration. As of the due date, five property owners did not pay this year's installment. Mr. Frye indicated all of the delinquent assessments have now been paid due to subsequent collection efforts and recommend the Council approve a resolution to waive the acceleration of the remaining assessment installments on these five properties.

Upon a motion by Councilmember Campbell, seconded by Councilmember Bouldry, Council approved Resolution 16-06 by a vote of 5-0 waiving acceleration of special assessment installments for the Village of Pinehurst, North Carolina.

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
MARCH 8, 2016**

12. Other Business.

- None

13. Comments from Attendees.

- Mr. Frank Pacifico indicated he received a notice about the controlled burn in Rassie Wicker Park. Councilmember Campbell asked Mr. Pacifico if he liked the improvements the Village recently made on McKenzie Road and Hwy 5 to improve sight distances. Mr. Pacifico indicated the improvements have made it better and he appreciates the Village's efforts to make it a safer intersection.
- Mr. Tom Campbell asked where the Village limits extend on Hwy 211 where the speed limit reduction is being contemplated. Mr. Cashion indicated the proposed speed limit of 45 MPH would extend to the Village Limits where the State Farm Insurance Company is located on Hwy 211.

14. Motion to Adjourn.

Councilmember Berggren moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Campbell and carried unanimously. The Regular Meeting adjourned at 5:35 p.m.

Respectfully Submitted,

Natalie E. Dean
Interim Village Clerk

**MINUTES OF
SPECIAL JOINT MEETING OF THE VILLAGE COUNCIL
AND THE PLANNING & ZONING BOARD
MARCH 8, 2016**

**395 MAGNOLIA ROAD
COUNCIL CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
4:00 P.M.**

The Pinehurst Village Council held a Special Joint Meeting with the Planning & Zoning Board at 4:00 p.m., Tuesday, March 8, 2016 in the Council Conference Room of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

From the Village Council:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Natalie Dean, Interim Village Clerk

From the Planning & Zoning Board:

Fred Engelfried, Chairman
Richard Ashton, Board Member
David Kelley, Board Member
Leo Santowasso, Board Member

And approximately 9 attendees, including 3 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Discussion with the Planning & Zoning Board Regarding the Village's Property on Juniper Lake Road.

Members of the P&Z Board discussed their recommendation that the Village retain its property on Juniper Lake Road for its original intended use whenever the Village may be ready to develop the land for that purpose in the future. They also discussed their recommendation to expand the ETJ as indicated in their report dated August 19, 2015. Mr. Leo Santowasso indicated that 2/3 or 30 acres of the track is shallow grade and could be developed. He also indicated that if the Village could extend the ETJ, it would provide the Village with more of an opportunity to impact the Juniper Lake Road corridor.

Mayor Fiorillo indicated the Sandsharks organization has requested the Village consider a land swap for a portion of the Juniper Lake Road property with their land on the corner of Rattlesnake Trail and Woods Road. After a discussion, Council indicated the matter should be studied further before Council would consider such a request.

Council agreed they do not want to sell the Village's property on Juniper Lake Road immediately but should study the matter of expanding the ETJ further before making any decisions. Councilmembers thanked the P&Z Board for their study and analysis of the Village's property on Juniper Lake Road.

3. Discussion with the Planning & Zoning Board Regarding the Board's Report on Above Ground Swimming Pools.

**MINUTES OF
SPECIAL JOINT MEETING OF THE VILLAGE COUNCIL
AND THE PLANNING & ZONING BOARD
MARCH 8, 2016**

Chairman Fred Engelfried reported the P&Z Board evaluated above ground seasonal swimming pools and recommends the Village amend the PDO to allow pools with water less than 24 inches deep be located in the rear yard location with a 10 foot setbacks from all property lines, provided a permit is obtained. Council and staff discussed building code requirements, such as fencing and alarms, which are triggered when an above ground pool exceeds 24 inches. After a discussion, Council member Campbell requested the Council also consider allowing above ground pools (above 24 inches deep) which are currently prohibited by the Village as long as the above ground pool complies with the building code. Council then agreed to conduct a work session at 4:30 pm on Friday, March 11th to discuss the matter further.

4. Adjournment.

The Special Joint Meeting adjourned at 4:35 p.m.

Respectfully Submitted,

Natalie E. Dean
Interim Village Clerk

DRAFT

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
MARCH 11, 2016**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Work Session at 4:30 p.m., Friday, March 11, 2016 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Natalie E. Dean, Interim Village Clerk

And approximately 2 attendees, including 1 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Discuss Amending the PDO for Above-Ground Swimming Pools.

Councilmember Campbell indicated he had researched the building code requirements for above ground pools. He indicated he found there are no barriers required for temporary pools below 24 in of water and that pools between 24 in and 48 in of water require a barrier under the building code. At 48 in of water, no barrier is required if the stairwell can be removed or locked because this effectively limits the access to the pool.

Planning Director Kevin Reed inquired if the Council is considering allowing permanent above-ground pools because that would be a significant deviation from the current code. Council indicated they were not in favor of permanent above-ground pools, but were supportive of allowing temporary, or seasonal, pools.

Council discussed P&Z option #2, as presented by Planning Director Kevin Reed, that includes the following amendments to the PDO: 1) continue to prohibit permanent pools, 2) allow seasonal wading pools up to 48 in of water between May 1 to September 30, 3) require erection of the temporary pool to maintain a 10 foot setback, 4) require the removal of the pool from October 1 to April 30, and 5) require a development permit each season the pool is erected.

The Council also discussed the definition of seasonal wading pools and Council decided by consensus they liked the P&Z Option #2 presented by Planning Director Kevin Reed and asked for the P&Z Board to finalize this proposed amendment at their April meeting. Council also discussed ways to inform residents of these changes once the PDO is amended, such as the newsletter in June and the Neighborhood Advisory Committee.

3. Items not on the agenda

Councilmember Berggren asked if the Council could alter its meeting schedule to go back to having one work session a month and one regular meeting a month to help make the Council more effective. After a discussion, the Council decided to alter its meeting schedule to two meetings a month: the 2nd Tuesday of the month will be a work session and the 4th Tuesday of the month will be a Regular Meeting.

The Council also discussed alternatives to modifying the Assembly Hall dias and the estimated cost.

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
MARCH 11, 2016**

The Mayor inquired about renaming Pool Road to Old Pool Road and directed the Village Manager to proceed with a Village-initiated name change.

4. Motion to Adjourn.

Councilmember Berggren moved to adjourn the Work Session. The motion was seconded by Councilmember Cashion and carried unanimously. The Work Session adjourned at 5:10 p.m.

Respectfully Submitted,

Natalie Dean
Interim Village Clerk

DRAFT

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
MARCH 22, 2016**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, March 22, 2016 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Natalie E. Dean, Interim Village Clerk

And approximately 24 attendees, including 10 staff and 2 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance.

Dr. John Jacobs from The Village Chapel led the invocation and Mayor Fiorillo led the Pledge of Allegiance.

3. Reports.

Manager

- Village Manager Jeff Sanborn reported that the Village continues to gather additional traffic data and has completed assessments on Monticello Dr., Juniper Creek Blvd., Burning Tree Rd., and Spring Lake Drive. Manager Sanborn indicated the specific assessment results on Monticello Dr., which show traffic volumes have decreased by 18% on Monticello Dr. and speeds have decreased 2 MPH since installing the stop signs. Manager Sanborn also reported traffic speeds and volume data collected on Juniper Creek Blvd., Burning Tree Rd., Spring Lake Drive, and Hwy 5 based on recent traffic assessments.

Council

- Councilmember Bouldry congratulated staff for doing a good job addressing and quickly responding to a drainage problem brought to the Village's attention. He specifically thanked Manager Sanborn, Asst. Village Manager Jeff Batton, and S&G Superintendent Ralph Bowen.

4. Presentation of the Arbor Day Proclamation.

Mayor Fiorillo presented the proclamation to Wayne Haddock declaring April 19, 2016 as Arbor Day in the Village of Pinehurst.

5. Presentation of the Vietnam Veterans Proclamation.

Councilmember Bouldry presented the proclamation to Pat Tomasetti declaring March 29, 2016 as Vietnam Veterans Day in the Village of Pinehurst.

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
MARCH 22, 2016**

6. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Approval of Draft Village Council Meeting Minutes.
February 9 Regular Meeting Minutes
February 10 Special Meeting Minutes
February 16 Work Session Minutes
February 23 Regular Meeting Minutes
- B. Public Safety Reports.
Police Department
Fire Department

End of Consent Agenda.

Councilmember Berggren moved to approve the Consent Agenda. The motion was seconded by Councilmember Campbell and passed unanimously with a vote of 5-0.

- 7. Consider Honoring Retiring Firefighters by Allowing them to Purchase their Helmets.**
Councilmember Campbell moved to award the helmets used by Fire Department Battalion Chief J.J. Southers and Captain Rick Tufts for the price of \$1.00 each upon their retirements. The motion was seconded by Councilmember Berggren and carried unanimously with a vote of 5-0.

8. Presentation of VOP 311 BIRDIE Report.

Assistant Village Manager Natalie Dean presented the results of the VOP311 BIRDIE team's investigation into how the Village manages customer complaints. The BIRDIE team recommended the Village take the following actions to improve its process for handling customer complaints: 1. Develop a standard Complaint Management Policy and Procedure, 2. Develop a Complaint Management System to track complaints using a Customer Relationship Management (CRM) tool called "Public Stuff", and 3. Change the automated attendant message on the main telephone line to Village Hall to include Code Enforcement concerns. Council supported the BIRDIE team's recommendations and instructed staff to proceed with implementing them.

9. Other Business.

- Councilmember Campbell indicated he would like for staff to allow a discount for non-profits, such as Healthy Kids, for park facility rentals similar to what we do for non-profits at the Fair Barn. Councilmember Campbell indicated he spoke with Parks & Recreation Director, Mark Wagner, about this and he would like to work with Mark on this.

10. Comments from Attendees.

- There were no comments from attendees.

11. Motion to Adjourn.

Councilmember Campbell moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Bouldry and carried unanimously. The Regular Meeting adjourned at 5:10 p.m.

Respectfully Submitted,

Natalie E. Dean
Interim Village Clerk



**PUBLIC SAFETY REPORTS.
ADDITIONAL AGENDA DETAILS:**

Police Department
Fire Department

ATTACHMENTS:

Description

- ▣ Fire Department Report - March 2016
- ▣ Police Department Report - March 2016



HISTORY, CHARM, AND SOUTHERN HOSPITALITY_____

SUMMARY FOR THE MONTH OF MARCH 2016

SUMMARY OF INCIDENT CALLS

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INCIDENT					
Fire	2	4	4	16	-75%
Overpressure Rupture, Explosion, Overheat - no fire	0	2	0	2	0%
Rescue & EMS Incidents	30	99	2	8	1138%
Hazardous Conditions - no fire	13	47	14	38	24%
Service Call	22	56	13	53	6%
Good Intent Call	12	42	32	82	-49%
False Alarm & False Call	24	75	22	69	9%
Severe Weather & Natural Disaster	0	5	0	1	400%
Special Incident Type	0	0	0	0	0%
TOTAL INCIDENTS	103	330	87	269	23%

SUMMARY OF INSPECTION

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INSPECTIONS					
Residential	7	26	7	21	24%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	0	2	2	-100%
Commercial	0	1	31	83	-99%
Plan Review/Site Inspections	2	5	2	3	67%
Reinspection	10	10	22	98	-90%
Occupancy Certificates	0	0	0	0	0%
TOTAL INSPECTIONS	19	42	64	207	-80%
Violations Found:	0	0	69	193	-100%
YTD Violations to be Corrected:		0		124	
YTD Violations Corrected:		0		101	
Correction Percentage:		0%		81%	

April 1, 2016

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org

Incident IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

March 2016 - March 2015

Part I Offenses	March 2015	March 2016	+/-	Percent Changed	Year-To-Date		+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	1	0	-1	-100%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	1	0	-1	-100%
Assault	2	0	-2	-100%	2	0	-2	-100%
Violent Total:	2	0	-2	-100%	3	0	-3	-100%
Burglary	0	0	0	0%	0	0	0	0%
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	5	5	0	0%	31	20	-11	-35%
Auto Theft	0	0	0	0%	0	0	0	0%
Arson	0	0	0	0%	0	0	0	0%
Property Total:	5	5	0	0%	31	20	-11	-35%
Part I Total:	7	5	-2	-29%	34	20	-14	-41%

Part II Offenses	March 2015	March 2016	+/-	Percent Changed	Year-To-Date		+/-	Percent Changed
Drug	5	41	36	720%	19	45	26	137%
Assault Simple	3	2	-1	-33%	4	4	0	0%
Forgery/Counterfeit	1	0	-1	-100%	1	1	0	0%
Fraud	2	1	-1	-50%	11	9	-2	-18%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	1	0	-1	-100%	2	1	-1	-50%
Vandalism	0	6	6	-	6	11	5	83%
Weapons	0	2	2	-	0	3	3	-
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	1	1	-	0	1	1	-
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	0	0	0%	1	1	0	0%
D.W.I.	0	7	7	-	0	7	7	-
Liquor Law Violation	0	2	2	-	0	2	2	-
Disorderly Conduct	0	0	0	0%	1	1	0	0%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	20	41	21	105%	46	79	33	72%
Part II Total:	32	103	71	222%	91	165	74	81%
Incident Total:	39	108	69	177%	125	185	60	48%

Arrest IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department

March 2016 - March 2015

Part I Offenses	March 2015	March 2016	+/-	Percent Changed	Year-To-Date		+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	1	0	-1	-100%	2	0	-2	-100%
Violent Total:	1	0	-1	-100%	2	0	-2	-100%
Burglary	0	0	0	0%	0	0	0	0%
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	0	1	1	-	3	2	-1	-33%
Auto Theft	0	0	0	0%	1	0	-1	-100%
Arson	0	0	0	0%	0	0	0	0%
Property Total:	0	1	1	-	4	2	-2	-50%
Part I Total:	1	1	0	0%	6	2	-4	-67%

Part II Offenses	March 2015	March 2016	+/-	Percent Changed	Year-To-Date		+/-	Percent Changed
Drug	5	38	33	660%	22	42	20	91%
Assault Simple	4	1	-3	-75%	6	7	1	17%
Forgery/Counterfeit	0	0	0	0%	0	0	0	0%
Fraud	4	0	-4	-100%	5	0	-5	-100%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	0	1	1	-	4	2	-2	-50%
Vandalism	0	1	1	-	1	1	0	0%
Weapons	0	2	2	-	0	5	5	-
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	0	1	1	-
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	0	0	0%	0	0	0	0%
D.W.I.	9	7	-2	-22%	18	19	1	6%
Liquor Law Violation	1	1	0	0%	3	5	2	67%
Disorderly Conduct	3	0	-3	-100%	4	1	-3	-75%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	33	24	-9	-27%	81	75	-6	-7%
Part II Total:	59	75	16	27%	144	158	14	10%
Arrest Total:	60	76	16	27%	150	160	10	7%



PUBLIC HEARING NO. 1
ADDITIONAL AGENDA DETAILS:

The purpose of the public hearing is to consider Official Text Amendments to the Pinehurst Development Ordinance (PDO) specifically Section 8.6, "Special Requirements (SR) to the Table of Permitted and Special Uses and Special Requirements" and Section 10.2, "Definitions" The applicant is the Village of Pinehurst.

FROM:

Kevin B. Reed, Director of Planning and Inspections

CC:

Jeff Sanborn, Village Manager; Bruce Gould, Principal Planner

DATE OF MEMO:

4/17/2016

MEMO DETAILS:

Please see the attached staff report for this public hearing.

ATTACHMENTS:

Description

- ☐ Staff Report
- ☐ Ordinance 16-07 Amending the PDO (pools)



PLANNING AND INSPECTIONS DEPARTMENT STAFF REPORT

To: Mayor Fiorillo and Village Council

From: Kevin B. Reed, Director of Planning and Inspections

Cc: Jeff Sanborn, Village Manager
Bruce Gould, Principal Planner

Date: April 26, 2016

Subject: **Public Hearing and Staff Report for Request by the Village of Pinehurst for Proposed Amendments to Section 8.6, “Special Requirements (SR) to the Table of Permitted and Special Uses and Special Requirements” and Section 10.2, “Definitions” of the Pinehurst Development Ordinance (PDO).**

Request

The Village of Pinehurst is proposing amendments to the Pinehurst Development Ordinance (PDO) in order to allow above ground seasonal swimming pools from May 1 to September 30. Currently, the PDO prohibits above ground swimming pools. The specific amendments would allow the Village to issue a Development Permit which would allow for an above ground seasonal pool containing up to 48” of water provided the pool is located in the rear yard and no closer than 10-feet to any property line. . The pool would be a temporary seasonal use and would have to be removed from October 1 to April 30 and stored in a location not visible from adjacent properties or the street. Seasonal swimming pools that containing greater than 24” of water would also have to meet the applicable standards of the NC Building Code.

Comprehensive Plan Consistency Statement

Page 3 of the 2010 Village of Pinehurst Comprehensive Plan indicates that the Village of Pinehurst should address community needs in the most efficient and cost-effective manner.

Page 14 of the 2010 Village of Pinehurst Comprehensive Plan indicates that the main strategy of the Plan is to manage activities to enhance the character and ambience of the community and to protect existing neighborhoods.

The proposed text amendments would allow for Seasonal Swimming Pools and regulate them to minimize any adverse impacts to the existing neighborhoods. This is consistent with the above mentioned goals detailed in the Pinehurst Comprehensive Plan. Achieving goals in accordance with the Comprehensive Plan is considered reasonable and in the best interest of the public.

Conclusion

The proposed text amendments will allow for seasonal swimming pools to meet the needs of Village residents with families and small children. The aforementioned references indicate that these proposed amendments are consistent with the 2010 Comprehensive Long-Range Village Plan. Achieving goals in accordance with the Comprehensive Plan is considered reasonable and in the best interest of the public.

Recommendation

The Planning & Zoning (P&Z) Board conducted a public hearing and discussed these potential amendments at its meeting held on April 7, 2016. Following its discussion of the amendments to the PDO, the P&Z Board voted unanimously to recommend to the Village Council that the amendments be approved. Attached to this memorandum is a copy of the proposed amendments in ordinance format.

I look forward to discussing the proposed amendments with the Mayor and Village Council at its April 26, 2016 meeting. Please let me know if you have any questions regarding this matter.

ORDINANCE #16-07:

AN ORDINANCE AMENDING THE PINEHURST DEVELOPMENT ORDINANCE AS IT PERTAINS TO SECTION 8.6, "SPECIAL REQUIREMENTS (SR) TO THE TABLE OF PERMITTED AND SPECIAL USES AND SPECIAL REQUIREMENTS" AND SECTION 10.2, "DEFINITIONS":

THAT WHEREAS, the Village Council of the Village of Pinehurst adopted a new Pinehurst Development Ordinance on the 8th day of October, 2014, for the purpose of regulating planning and development in the Village of Pinehurst and the extraterritorial area over which it has jurisdiction; and

WHEREAS, said Ordinance may be amended from time to time as circumstances and the best interests of the community have required; and

WHEREAS, a public hearing was held at 4:30 p.m. on April 26, 2016, in the Assembly Hall of the Pinehurst Village Hall, Pinehurst, North Carolina after due notice in the Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Village of Pinehurst, and its extraterritorial jurisdiction, for the purpose of considering proposed amendments to the Pinehurst Development Ordinance, at which time all interested citizens, residents and property owners in the Village of Pinehurst and its extraterritorial jurisdiction were given an opportunity to be heard as to whether they favored or opposed the proposed text amendments; and

WHEREAS, the Planning and Zoning Board has recommended the Village Council amend Section 8.6 and Section 10.2 of the Pinehurst Development Ordinance; and

WHEREAS, the Village Council, after considering all of the facts and circumstances surrounding the proposed amendments to the text of the Pinehurst Development Ordinance, have determined that it is considered reasonable and in the best interest of the Village of Pinehurst and the extraterritorial jurisdiction and that it is consistent with the 2010 Comprehensive Plan that the Pinehurst Development Ordinance be further amended, making the amendments as requested.

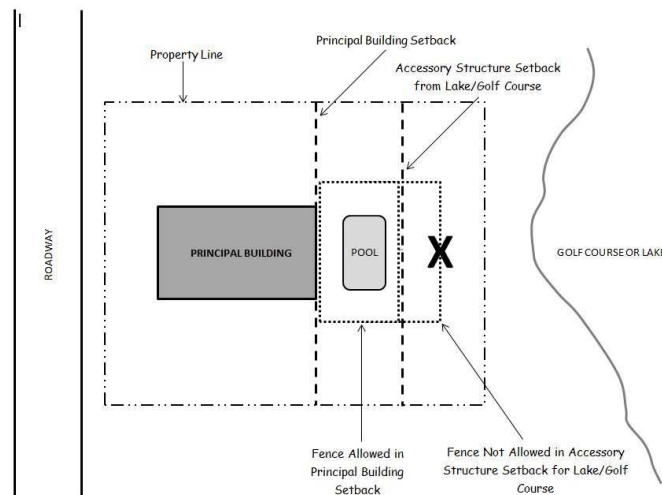
NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 26th day of April, 2016, as follows:

SECTION 1. That the Pinehurst Development Ordinance of the Village of Pinehurst and its extraterritorial zoning jurisdiction be and the same hereby is amended by adding the following text amendments to Section 8.6, "Special Requirements (SR) to the Table of Permitted and Special Uses and Special Requirements" and Section 10.2, "Definitions":

Section 8.6, “Special Requirements (SR) to the Table of Permitted and Special Uses and Special Use Requirements

SR-105 Swimming Pools and Spas/Hot Tubs

- (1) Above ground swimming pools are prohibited **except for Seasonal Swimming Pools regulated in item (6) below.** ~~Above ground pools shall include any above ground pool device that uses or is designed to use a filtration system or have any linear dimension or diameter greater than 6 feet.~~
- (2) In residential zoning districts, all swimming pools **as defined in Section 10.2 of this Ordinance** shall be constructed only within the building envelope setbacks for accessory structures in the rear or side yard. Required fences for swimming pools located on golf courses or adjoining lakes may be located within the principal building setback but shall not be fenced in the accessory building or structure setback from lakefront or golf course indicated in Section 9.2a Table of Dimensional Requirements;



- (3) All building construction related to swimming pools (bath houses) shall be set back as provided in Subsection (2) above. Walks may extend no more than four (4) feet into building setbacks for accessory structures;
- (4) Hot tub/spas shall be setback as provided in Subsection 2 above.
- (5) Any pool water, structure, or chamber shall be treated, altered, or maintained so as to prevent the development of unsanitary conditions. Pools under construction or which are no longer being operated shall be

maintained in a manner so as to prevent the development of unsanitary conditions, potential injury, or possible drowning. All pool enclosure fencing shall be completed at the time the pool is allowed to contain water.

(6) Seasonal Swimming Pools as defined in Section 10.2 of this document are permitted to be installed above ground with the following standards;

- (i) Structure shall only be erected from May 1 to September 30.**
- (ii) Structure shall only be allowed in the rear yard and maintain a 10 foot setback from all property lines.**
- (iii) From October 1 to April 30 the structure shall be removed and stored in a location not visible from a street or adjacent property.**
- (iv) Seasonal swimming pools containing greater than 24" of water shall meet all applicable requirements of the NC Building Code.**
- (v) A Development Permit is required each season that the structure is erected and a sketch plan shall be submitted along with the application showing the proposed location of the Seasonal Swimming Pool.**

Section 10.2, "Definitions"

Swimming Pool: Any structure intended for swimming or recreational bathing. This includes in-ground, above-ground and on-ground swimming pools, hot tubs and spas.

Seasonal Swimming Pool: Any structure intended for swimming or recreational bathing that contains water 48" deep or less. These are intended to be structures that are easy to erect and remove at the end of the swimming season and typically are not hard wired for electricity if needed or provided.

SECTION 2. That all ordinances or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this ordinance.

SECTION 3. That this Ordinance shall be and remain in full force and effect from and after the date of its adoption.

THIS ORDINANCE passed and adopted this 26th day of April, 2016.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Lauren M. Craig, Village Clerk

Approved as to Form:

Michael J. Newman, Village Attorney



**CONSIDER AN ORDINANCE AMENDING THE PINEHURST DEVELOPMENT
ORDINANCE AS IT PERTAINS TO SECTION 8.6 "SPECIAL REQUIREMENTS
(SR) TO THE TABLE OF PERMITTED AND SPECIAL USES AND SPECIAL
REQUIREMENTS" AND SECTION 10.2, "DEFINITIONS."
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

4/21/2016

MEMO DETAILS:

Attached is the ordinance amending the PDO for Council to consider upon the close of the public hearing.

ATTACHMENTS:

Description

- ▣ Ordinance 16-07 Amending the PDO (pools)

ORDINANCE #16-07:

AN ORDINANCE AMENDING THE PINEHURST DEVELOPMENT ORDINANCE AS IT PERTAINS TO SECTION 8.6, "SPECIAL REQUIREMENTS (SR) TO THE TABLE OF PERMITTED AND SPECIAL USES AND SPECIAL REQUIREMENTS" AND SECTION 10.2, "DEFINITIONS":

THAT WHEREAS, the Village Council of the Village of Pinehurst adopted a new Pinehurst Development Ordinance on the 8th day of October, 2014, for the purpose of regulating planning and development in the Village of Pinehurst and the extraterritorial area over which it has jurisdiction; and

WHEREAS, said Ordinance may be amended from time to time as circumstances and the best interests of the community have required; and

WHEREAS, a public hearing was held at 4:30 p.m. on April 26, 2016, in the Assembly Hall of the Pinehurst Village Hall, Pinehurst, North Carolina after due notice in the Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Village of Pinehurst, and its extraterritorial jurisdiction, for the purpose of considering proposed amendments to the Pinehurst Development Ordinance, at which time all interested citizens, residents and property owners in the Village of Pinehurst and its extraterritorial jurisdiction were given an opportunity to be heard as to whether they favored or opposed the proposed text amendments; and

WHEREAS, the Planning and Zoning Board has recommended the Village Council amend Section 8.6 and Section 10.2 of the Pinehurst Development Ordinance; and

WHEREAS, the Village Council, after considering all of the facts and circumstances surrounding the proposed amendments to the text of the Pinehurst Development Ordinance, have determined that it is considered reasonable and in the best interest of the Village of Pinehurst and the extraterritorial jurisdiction and that it is consistent with the 2010 Comprehensive Plan that the Pinehurst Development Ordinance be further amended, making the amendments as requested.

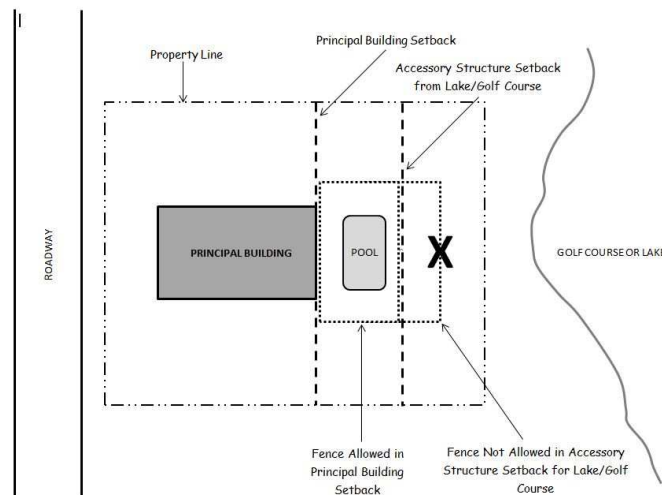
NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 26th day of April, 2016, as follows:

SECTION 1. That the Pinehurst Development Ordinance of the Village of Pinehurst and its extraterritorial zoning jurisdiction be and the same hereby is amended by adding the following text amendments to Section 8.6, "Special Requirements (SR) to the Table of Permitted and Special Uses and Special Requirements" and Section 10.2, "Definitions":

Section 8.6, “Special Requirements (SR) to the Table of Permitted and Special Uses and Special Use Requirements

SR-105 Swimming Pools and Spas/Hot Tubs

- (1) Above ground swimming pools are prohibited **except for Seasonal Swimming Pools regulated in item (6) below.** ~~Above ground pools shall include any above ground pool device that uses or is designed to use a filtration system or have any linear dimension or diameter greater than 6 feet.~~
- (2) In residential zoning districts, all swimming pools **as defined in Section 10.2 of this Ordinance** shall be constructed only within the building envelope setbacks for accessory structures in the rear or side yard. Required fences for swimming pools located on golf courses or adjoining lakes may be located within the principal building setback but shall not be fenced in the accessory building or structure setback from lakefront or golf course indicated in Section 9.2a Table of Dimensional Requirements;



- (3) All building construction related to swimming pools (bath houses) shall be set back as provided in Subsection (2) above. Walks may extend no more than four (4) feet into building setbacks for accessory structures;
- (4) Hot tub/spas shall be setback as provided in Subsection 2 above.
- (5) Any pool water, structure, or chamber shall be treated, altered, or maintained so as to prevent the development of unsanitary conditions. Pools under construction or which are no longer being operated shall be

maintained in a manner so as to prevent the development of unsanitary conditions, potential injury, or possible drowning. All pool enclosure fencing shall be completed at the time the pool is allowed to contain water.

(6) Seasonal Swimming Pools as defined in Section 10.2 of this document are permitted to be installed above ground with the following standards;

- (i) Structure shall only be erected from May 1 to September 30.**
- (ii) Structure shall only be allowed in the rear yard and maintain a 10 foot setback from all property lines.**
- (iii) From October 1 to April 30 the structure shall be removed and stored in a location not visible from a street or adjacent property.**
- (iv) Seasonal swimming pools containing greater than 24" of water shall meet all applicable requirements of the NC Building Code.**
- (v) A Development Permit is required each season that the structure is erected and a sketch plan shall be submitted along with the application showing the proposed location of the Seasonal Swimming Pool.**

Section 10.2, "Definitions"

Swimming Pool: Any structure intended for swimming or recreational bathing. This includes in-ground, above-ground and on-ground swimming pools, hot tubs and spas.

Seasonal Swimming Pool: Any structure intended for swimming or recreational bathing that contains water 48" deep or less. These are intended to be structures that are easy to erect and remove at the end of the swimming season and typically are not hard wired for electricity if needed or provided.

SECTION 2. That all ordinances or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this ordinance.

SECTION 3. That this Ordinance shall be and remain in full force and effect from and after the date of its adoption.

THIS ORDINANCE passed and adopted this 26th day of April, 2016.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Lauren M. Craig, Village Clerk

Approved as to Form:

Michael J. Newman, Village Attorney



**PRESENTATION OF FINANCIAL STATEMENTS FOR THE QUARTER ENDED
MARCH 31, 2016
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Dean

DATE OF MEMO:

4/19/2016

MEMO DETAILS:

The financial statements for the quarter ended March 31, 2016 are presented for your information and review.

Highlights and commentary are provided in the accompanying memo.

ATTACHMENTS:

Description

- ☐ Memo on Quarterly Financial Statements-March 31, 2016
- ☐ Quarterly Financial Statements-March 31, 2016

John G. Frye, CPA
395 Magnolia Road
Pinehurst, NC 28374
Phone: 910-295-8646
Fax: 910-295-4434
e-mail: jfrye@vopnc.org

Village of Pinehurst

Memo

To: Village Council
From: John G. Frye
CC: Jeff Sanborn & Senior Leadership
Date: April 19, 2016
Re: Financial Statements for the Quarter Ended March 31, 2016

As we enter the final quarter of the fiscal year, the Village's financial condition is favorable. Revenues exceeded expenditures by a larger margin than anticipated in our forecast for the first three quarters. In addition, our operating expenditures are under control and our revenue outlook is stable. These results should position us well to complete the objectives outlined in the FY 2016 Strategic Operating Plan

Financial Position:

The Village's General Fund is showing \$3.3 million in income for the first nine months of the year compared to \$2.2 million the prior year. The Village budgeted for revenues to exceed expenditures by roughly \$421,000 for the three quarters.

In terms of fund balance, the Village's fund balance is currently 63% of expenditures, which is higher than the 55% level seen the previous year at March 31.

The Village's total cash and investment balances increased by \$1,932,000, or 22% compared with the previous year. A portion of this increase is due to the increase in fund balance in the previous fiscal year. The remainder of the increase is due to revenues that are higher than expected and capital expenditures that are lower than expected at this point in the fiscal year.

Of the \$10.8 million in cash and investments at March 31, 2016, \$3.0 million was held in high-quality certificates of deposit purchased under the Village's investment program. Our long-term debt balances continue to remain relatively low. The Village currently owes a total of \$1.5 million in notes payable.

Revenues & Expenditures:

General fund revenues were \$56,000, or 0.3% above the year-to-date budget projections. Property tax revenues were \$103,000 above the quarterly revenue estimate. This increase is due to a slightly higher tax collection rate compared to the previous year and a slightly higher tax base.

You may recall that last year, Moore County projected the Village's revalued tax base would decrease by 5.15%. After all valuation appeals were settled, the values only declined by 4.87%. This, in addition to normal growth and strong motor vehicle tax collections, has resulted in the higher than expected property tax revenues.

Local option sales tax revenues are in line with our quarterly projections. The budget, when adopted, forecast a 3% increase over the previous year.

Electricity sales taxes have increased dramatically since the State of North Carolina implemented a new tax rate and distribution formula in FY 2015. Collections are on track to reach the current revenue projection of \$1,088,000 by year's end. The original budget for this revenue source was \$788,000.

General fund operating expenditures were \$1,558,000 or 13% below the quarterly budget. This variance is well below the expected expenditure variance of 5%. Salaries and benefits are \$710,000 lower than the quarterly budget due to employee turnover and related position vacancies. Also, compared to the previous year, operating expenditures were down \$725,000 year to date, partly due to the early completion of our annual resurfacing work in the prior year.

For capital outlay, only 40% of the capital outlay budgeted in the first three quarters was actually expended. The variance is due to several projects that were planned for the first three quarters but not yet completed. These projects include, the Public Services redevelopment, splash pad, greenways, sidewalks, and two solid waste vehicles that are on order.

Financial Outlook:

The Village issued 78 residential building permits valued at \$19,431,000 during the first three quarters. The number of homes permitted is two less than the previous year, however, the total value of the homes is 5.7% higher than the previous year. At this rate, we are on track to meet our estimate of 100 homes permitted for the fiscal year. The average value of these homes also increased from \$227,000 to \$249,000, or 10%, when compared to the previous fiscal year.

The amount of fund balance appropriated this fiscal year is \$1,511,000. This is lower than the \$1,888,000 appropriated last year. Based on available information, we anticipate the Village's fund balance will decrease by approximately \$63,000 by the end of FY 2016. This is highly dependent upon the completion of several major capital projects before the end of the fiscal year. This estimate will leave the projected ending fund balance for the General Fund at 47% of expenditures, or 7% above our policy target range.

Other Items:

During the first three quarters, the Fair Barn covered 89% of operating expenditures with operating revenues. This is higher than the 77% achieved at this point the previous year but below the balanced scorecard target of 100%. Before discounts were applied, the Fair Barn broke even for the quarter with the ratio standing at 100%.

The Harness Track covered 83% of its operating expenditures compared to 69% the previous year. This can be misleading as most stall rental income is recognized at the beginning of the season, while expenditures are incurred across the entire season. Their performance target for expenditure coverage for the year is 56%. As the season comes to an end, the ratio will decline and become more comparable to the annual target.

Conclusion:

At this point in the fiscal year, I am very pleased with the Village's financial condition and position. The Village Council and Village managers are to be commended for meeting or exceeding all of the Village's financial targets. This positions the Village nicely for the upcoming adoption of our 5-year Strategic Operating Plan.

Should you have any questions about these quarterly statements, please feel free to contact me.

VILLAGE OF PINEHURST



FINANCIAL STATEMENTS
FOR THE NINE MONTHS ENDED
MARCH 31, 2016

**Village of Pinehurst
Financial Statements
Table of Contents**

Combined Balance Sheet.....	1
General Fund	
Statement of Revenues, Expenditures, and Changes in Fund Balance, Budget and Actual	2
Schedule of Cash and Investment.....	4
Investment Yield Summary.....	5
Schedule of Fund Balance	6
Schedule of Capital Outlay by Function and Activity	7
Schedule of General Long Term Debt.....	8
Schedule of Budget Amendments.....	9
Schedule of Ad Valorem Property Tax Collections	10
Schedule of Ad Valorem Property Tax Levy	11
Building Permits Summary.....	12
Local Option Sales Taxes Summary.....	13
Schedule of Fair Barn Revenues and Expenditures	14
Schedule of Harness Track Revenues and Expenditures.....	15

Village of Pinehurst
Combined Balance Sheet - All Fund Types
March 31, 2016

	Governmental Fund Type	Account Groups		Totals March 31, 2016	Totals March 31, 2015
	General Fund	General Capital Assets	General Long - Term Debt		
ASSETS					
Cash & investments	\$ 10,831,791	\$ -	\$ -	\$ 10,831,791	\$ 8,899,365
Taxes receivable	48,044	-	-	48,044	70,177
Assessments receivable	131,362	-	-	131,362	67,391
Due from other governmental agencies	977,472	-	-	977,472	1,030,913
Interest receivable	-	-	-	-	-
Other receivables	194,716	-	-	194,716	231,429
Prepaid items	-	-	-	-	5,035
Inventory	37,654	-	-	37,654	42,187
Capital assets	-	38,806,674	-	38,806,674	37,300,469
Amounts to be provided for retirement of general long-term debt	-	-	2,330,491	2,330,491	2,675,328
TOTAL ASSETS	\$ 12,221,039	\$ 38,806,674	\$ 2,330,491	\$ 53,358,204	\$ 50,322,294
LIABILITIES AND FUND EQUITY					
Accounts payable	\$ 39,676	\$ -	\$ -	\$ 39,676	\$ 14,509
Withholdings & accrued expenses	46,293	-	-	46,293	42,598
Accrued vacation	-	-	618,868	618,868	598,130
Net pension obligation	-	-	235,014	235,014	196,824
Deposits	110,213	-	-	110,213	74,578
Unavailable revenues	395,002	-	-	395,002	363,530
Residential assurance deposits	-	-	-	-	-
Long-term debt	-	-	1,476,609	1,476,609	1,880,374
Total Liabilities	591,184	-	2,330,491	2,921,675	3,170,543
EQUITY					
Investment in general capital assets	-	38,806,674	-	38,806,674	37,300,469
Fund Balance:					
Nonspendable:					
Inventory	37,654	-	-	37,654	42,187
Prepaid items	1,500	-	-	1,500	5,035
Restricted:					
Stabilization by state statute	2,364,303	-	-	2,364,303	1,647,488
Transportation	-	-	-	-	-
Committed:					
Capital Project fund expenditures	-	-	-	-	(98,774)
Special Revenue fund expenditures	-	-	-	-	-
Assigned:					
Designated for expenditures	1,510,790	-	-	1,510,790	1,987,155
Unassigned	7,715,608	-	-	7,715,608	6,268,191
Total equity	11,629,855	38,806,674	-	50,436,529	47,151,751
TOTAL LIABILITIES & EQUITY	\$ 12,221,039	\$ 38,806,674	\$ 2,330,491	\$ 53,358,204	\$ 50,322,294

Village of Pinehurst
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual - General Fund
Nine Months Ended March 31, 2016

	Annual Budget as of 3/31/2016	Quarterly Budget as of 3/31/2016	YTD as of 3/31/2016	YTD as of 3/31/2015	Current Year Over (Under) Prior Year	% of 2016 Budget Spent / Received YTD
Revenues						
Ad valorem taxes & penalties	\$ 9,573,000	\$ 9,417,206	\$ 9,519,988	\$ 9,605,710	\$ (85,722)	99.45%
Assessments	29,075	29,075	45,741	20,116	25,625	157.32%
Other taxes and licenses	-	-	7,525	1,640	5,885	100.00%
Intergovernmental revenues:						
Unrestricted	5,249,400	3,674,775	3,492,534	3,309,491	183,043	66.53%
Restricted	505,450	501,446	501,071	534,344	(33,273)	99.13%
Permits & fees	556,300	450,780	449,731	455,373	(5,642)	80.84%
Sales & service	652,000	558,815	565,418	494,582	70,836	86.72%
Other revenues	169,680	133,868	121,235	123,941	(2,706)	71.45%
Interest earned on investments	10,200	4,601	11,207	1,887	9,320	109.87%
TOTAL REVENUES	16,745,105	14,770,566	14,714,450	14,547,084	167,366	87.87%
Operating Expenditures						
Governing Body	233,248	188,498	135,644	136,778	(1,134)	58.15%
Administration	1,094,434	843,630	744,482	752,975	(8,493)	68.02%
Financial Services	619,430	514,131	505,540	448,127	57,413	81.61%
Human Resources	358,090	271,769	218,145	238,371	(20,226)	60.92%
Police	2,782,714	2,113,408	1,855,278	1,943,923	(88,645)	66.67%
Fire	2,755,678	2,102,226	1,762,744	1,793,146	(30,402)	63.97%
Inspections	231,685	174,891	130,708	155,155	(24,447)	56.42%
Public Services Administration	406,560	307,023	250,888	260,068	(9,180)	61.71%
Streets & Grounds	1,258,840	943,973	858,365	877,089	(18,724)	68.19%
Powell Bill Funds	654,000	653,875	552,258	734,954	(182,696)	84.44%
Solid Waste	1,386,900	998,253	890,885	1,036,484	(145,599)	64.24%
Recreation	1,363,859	1,033,887	865,674	855,227	10,447	63.47%
Library	225,000	125,000	200,000	360,000	(160,000)	88.89%
Harness Track	516,910	392,659	334,667	347,286	(12,619)	64.74%
Fair Barn	311,420	240,540	173,166	177,694	(4,528)	55.61%
Planning	645,070	490,977	375,968	406,152	(30,184)	58.28%
Community Development	225,040	183,905	141,420	167,698	(26,278)	62.84%
Debt Service	464,304	362,032	422,187	452,496	(30,309)	90.93%
Contingency	48,000	35,500	-	-	-	0.00%
Total Operating Expenditures	15,581,182	11,976,177	10,418,019	11,143,623	(725,604)	66.86%
Capital Outlay Expenditures						
Administration	66,945	68,195	16,662	68,192	(51,530)	24.89%
Financial Services	900	900	-	2,051	(2,051)	0.00%
Human Resources	450	450	-	1,025	(1,025)	0.00%
Police	139,385	141,385	-	28,756	(28,756)	0.00%
Fire	107,865	114,115	64,161	93,682	(29,521)	59.48%
Inspections	25,355	25,355	-	809	(809)	0.00%
Public Services Administration	486,285	311,285	184,603	636	183,967	37.96%
Streets & Grounds	309,228	289,228	186,877	278,678	(91,801)	60.43%
Powell Bill Funds	146,000	70,000	48,272	21,115	27,157	0.00%
Solid Waste	325,780	325,780	-	175,746	(175,746)	0.00%
Recreation	657,520	657,520	136,008	100,524	35,484	20.68%
Harness Track	190,790	190,790	142,689	137,587	5,102	74.79%
Fair Barn	72,865	47,865	8,449	37,082	(28,633)	11.60%
Planning	26,145	26,145	-	2,615	(2,615)	0.00%
Community Development	169,200	104,200	159,234	270,422	(111,188)	94.11%
Total Capital Outlay Expenditures	2,724,713	2,373,213	946,955	1,218,920	(271,965)	34.75%
TOTAL EXPENDITURES	18,305,895	14,349,390	11,364,974	12,362,543	(997,569)	62.08%
REVENUES OVER (UNDER)						
EXPENDITURES	(1,560,790)	421,176	3,349,476	2,184,541	1,164,935	

Village of Pinehurst
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual - General Fund
Nine Months Ended March 31, 2016

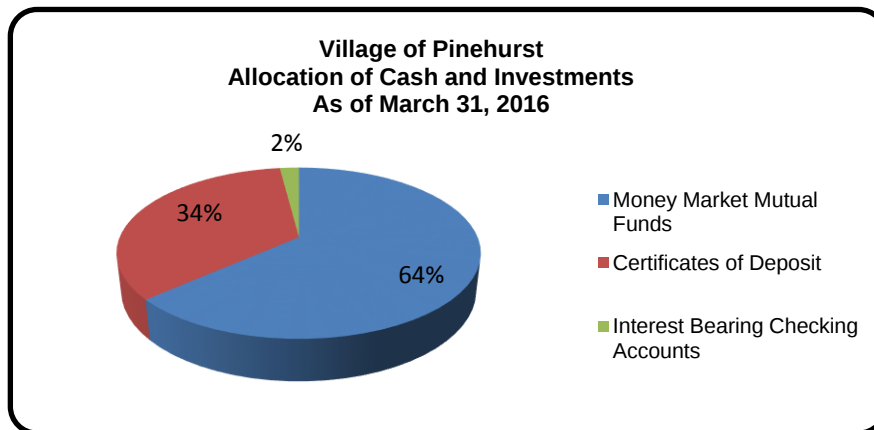
	Annual Budget as of 3/31/2016	Quarterly Budget as of 3/31/2016	YTD as of 3/31/2016	YTD as of 3/31/2015	Current Year Over (Under) Prior Year	% of 2016 Budget Spent / Received YTD
Other Financing Sources (Uses)						
Operating transfers in	\$ -	\$ -	\$ -	\$ 2,897	\$ (2,897)	0.00%
Sales of capital assets	50,000	(256,250)	55,277	13,771	41,506	110.55%
Total Other Fin. Sources (Uses)	<u>50,000</u>	<u>(256,250)</u>	<u>55,277</u>	<u>16,668</u>	<u>38,609</u>	110.55%
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXP AND OTHER FINANCING USES	(1,510,790)	164,926	3,404,753	2,201,209	1,203,544	
Appropriated Fund Balance	<u>1,510,790</u>	<u>135,151</u>	<u>-</u>	<u>-</u>	<u>-</u>	
EXCESS OF REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE APP. OVER (UNDER) EXP AND OTHER FIN. USES	<u>\$ -</u>	<u>\$ 300,077</u>	3,404,753	<u>\$ 2,201,209</u>	<u>\$ 1,203,544</u>	
FUND BALANCE, JULY 1			<u>8,225,102</u>			
FUND BALANCE, DEC 31			<u>\$ 11,629,855</u>			

**Village of Pinehurst
Schedule of Cash and Investment
As of March 31, 2016**

Investment	Bond/Bank Ratings	Purchase Date	Maturity Date	Cost
Money Market Mutual Funds				
North Carolina Capital Management Trust	AAAm (S&P)			\$ 7,676,476
Certificates of Deposit				
First Bank	4 star *	01/17/15	01/17/16	503,004
First Bank	4 star	07/29/15	07/29/16	1,529,991
First Tennessee Bank	5 star	08/04/15	08/04/16	1,000,000
Interest Bearing Checking Accounts				
PNC Bank Operating				121,120
Petty Cash				
				<u>1,200</u>
Total Cash and Investments				<u><u>\$ 10,831,791</u></u>
Total Cash and Investments (same quarter previous year)				<u><u>\$ 8,899,365</u></u>

Summary of Cash and Investments

Money Market Mutual Funds	\$ 7,676,476
Certificates of Deposit	3,032,995
Interest Bearing Checking Accounts	121,120
Petty Cash	<u>1,200</u>
	<u><u>\$ 10,831,791</u></u>

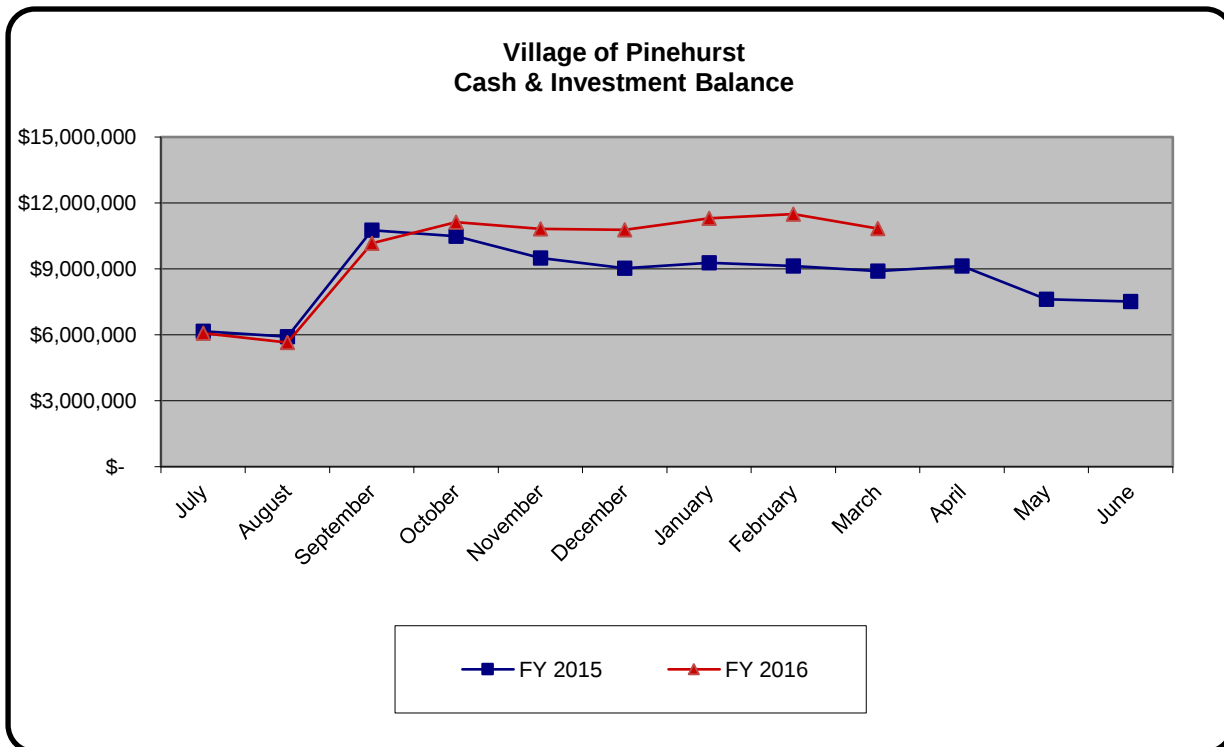


* Bank star ratings provided by Bauerfinancial.com

Village of Pinehurst Investment Yield Summary

	FY 2015			FY 2016		
	Cash Balance	Investment Earnings	Investment Yield*	Cash Balance	Investment Earnings	Investment Yield*
July	\$ 6,167,938	\$ (6,270)	-1.14%	\$ 6,074,972	\$ 591	0.11%
August	5,916,617	5,372	1.08%	5,649,499	362	0.08%
September	10,757,924	34	0.00%	10,169,143	244	0.04%
October	10,481,371	1,170	0.13%	11,126,089	513	0.06%
November	9,496,173	56	0.01%	10,822,604	665	0.07%
December	9,036,543	55	0.01%	10,777,247	1,244	0.14%
January	9,279,151	1,305	0.17%	11,303,280	2,899	0.32%
February	9,132,727	47	0.01%	11,494,468	2,159	0.23%
March	8,899,365	121	0.02%	10,831,791	2,530	0.28%
April	9,129,908	138	0.02%			
May	7,622,093	147	0.02%			
June	7,512,741	7,661	1.23%			
Average	<u>\$ 8,619,379</u>	<u>\$ 9,836</u>	0.11%	<u>\$ 9,805,455</u>	<u>\$ 11,207</u>	0.11%

* Investment yield is presented on an accrual basis.



**Village of Pinehurst
Schedule of Fund Balance - General Fund
March 31, 2016**

	Fund Balance at 3/31/2016	Fund Balance at 3/31/2015
General Fund		
Nonspendable:		
Inventory	\$ 37,654	\$ 42,187
Prepaid Items	1,500	5,035
Restricted:		
Stabilization by State Statute	2,364,303	1,647,488
Transportation	-	-
Assigned		
Subsequent year's expenditures	1,510,790	1,987,155
Unassigned	7,715,608	6,268,191
	<u>\$ 11,629,855</u>	<u>\$ 9,950,056</u>

Village of Pinehurst
Schedule of Capital Outlay by Function and Activity
Nine Months Ended March 31, 2016

	Annual Budget	YTD Budget	YTD Expenditures	Remaining Balance
<u>Land</u>				
Public Services	\$ 35,500	\$ 35,500	\$ 29,882	\$ 5,618
Recreation	561,975	561,975	59,655	502,320
Harness Track	54,000	54,000	41,934	12,066
Fair Barn	17,000	17,000	-	17,000
Community Development	140,700	75,700	139,439	1,261
	809,175	744,175	270,910	538,265
<u>Buildings and Grounds</u>				
Administration	31,000	31,000	2,513	28,487
Fire	23,000	23,000	-	23,000
Public Services	364,500	189,500	82,174	282,326
Harness Track	59,800	59,800	26,796	33,004
Fair Barn	55,500	30,500	8,449	47,051
	533,800	333,800	119,932	413,868
<u>Equipment and Furniture</u>				
Administration	35,945	37,195	14,150	21,795
Financial Services	900	900	-	900
Human Resources	450	450	-	450
Police	37,385	39,385	-	37,385
Fire	18,565	24,815	5,620	12,945
Inspections	355	355	-	355
Public Services Administration	30,285	30,285	19,575	10,710
Streets & Grounds	61,190	61,190	23,476	37,714
Solid Waste	780	780	-	780
Recreation	95,545	95,545	76,353	19,192
Harness Track	76,990	76,990	73,959	3,031
Fair Barn	365	365	-	365
Planning	1,145	1,145	-	1,145
Community Development	28,500	28,500	19,795	8,705
	388,400	397,900	232,928	155,472
<u>Vehicles</u>				
Police	102,000	102,000	-	102,000
Fire	66,300	66,300	58,541	7,759
Inspections	25,000	25,000	-	25,000
Public Services Administration	56,000	56,000	52,972	3,028
Solid Waste	325,000	325,000	-	325,000
Planning	25,000	25,000	-	25,000
	599,300	599,300	111,513	487,787
<u>Infrastructure</u>				
Streets & Grounds	248,038	228,038	163,401	84,637
Powell Bill	146,000	70,000	48,272	97,728
	394,038	298,038	211,673	182,365
Total	\$ 2,724,713	\$ 2,373,213	\$ 946,956	\$ 1,777,757

% of Capital Outlay Budget Expended

34.75%

Note: This Schedule includes Fleet Maintenance, Buildings & Grounds and Information Technology Capital Outlay.

Village of Pinehurst
Schedule of General Long Term Debt
Fiscal Year Ended June 30, 2016

	Balance at 3/31/2016	Balance at 3/31/2015	Increase (Decrease)
Fire Station			
\$2,500,000; due in 30 semi-annual payments of fixed principal of \$83,334 plus interest @ 3.44%; collateralized by Fire Station bldg; final payment due on 3/15/2020.	\$ 666,667	\$ 833,333	\$ (166,666)
Fair Barn			
\$1,000,000; due in 40 semi-annual payments consisting of fixed principal of \$25,000 plus interest @ 4.60%; collateralized by Fair Barn bldg; final payment due on 3/11/22.	300,000	350,000	(50,000)
67.04 Acres (Chicken Plant Road)			
\$500,000; due in 30 semi-annual payments consisting of fixed principal of \$16,667 plus interest @ 3.98%; collateralized by 67.04 acres of land; final payment due 4/17/18.	66,667	100,000	(33,333)
2009 Firetruck			
\$500,000; due in 14 semi-annual payments of \$42,037 beginning on 6/1/10; final payment due on 12/1/16; interest @ 4.43% with a 35% interest rebate on each payment; collateralized by firetruck.	81,042	158,987	(77,945)
2013 Firetruck			
\$550,000; due in 14 semi-annual payments of \$41,917 beginning on 2/1/14; final payment due on 8/1/20; interest @ 1.75%; collateralized by firetruck.	362,234	438,054	(75,820)
	1,476,610	1,880,374	(403,764)
Unfunded Pension Benefit Obligation	235,014	196,824	38,190
Accumulated Vacation	618,867	598,130	20,737
	853,881	794,954	58,927
	<u>\$ 2,330,491</u>	<u>\$ 2,675,328</u>	<u>\$ (344,837)</u>

Village of Pinehurst
Schedule of Budget Amendments - General Fund
For the Fiscal Year Ended June 30, 2016

As of March 31, 2016

	ORIGINAL 2015-2016 BUDGET	Amended * Qtr Ended 09/30/15	Amended Qtr Ended 12/31/15	Amended Qtr Ended 03/31/16	Amended Qtr Ended 06/30/16	Total Amendments	Amended 2015-2016 Budget
REVENUES							
Ad valorem taxes	\$ 9,573,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,573,000
Unrestricted Intergov't Revenues	4,785,900	-	-	463,500	-	463,500	5,249,400
Restricted Intergov't Revenues	505,450	-	-	-	-	-	505,450
Permits & Fees	544,300	-	12,000	-	-	12,000	556,300
Sales & Services	579,000	-	-	73,000	-	73,000	652,000
Assessments	29,075	-	-	-	-	-	29,075
Other Revenues	492,680	-	-	(273,000)	-	(273,000)	219,680
Investment Income	10,200	-	-	-	-	-	10,200
Appropriated Fund Balance	1,375,639	451,651	-	(316,500)	-	135,151	1,510,790
TOTAL REVENUES	\$ 17,895,244	\$ 451,651	\$ 12,000	\$ (53,000)	\$ -	\$ 410,651	\$ 18,305,895
OPERATING EXPENDITURES							
Governing Body	224,500	8,748	-	-	-	8,748	233,248
Administration	1,086,880	5,554	-	1,000	-	6,554	1,093,434
Financial Services	607,930	-	10,000	1,000	-	11,000	618,930
Human Resources	403,690	(24,000)	(10,000)	(11,600)	-	(45,600)	358,090
Police	2,791,945	16,269	-	(27,500)	-	(11,231)	2,780,714
Fire	2,699,720	17,858	12,000	20,100	-	49,958	2,749,678
Inspections	231,685	-	-	-	-	-	231,685
Public Services Administration	405,460	-	-	1,100	-	1,100	406,560
Streets & Grounds	1,272,040	-	-	(13,200)	-	(13,200)	1,258,840
Powell Bill	654,000	-	-	-	-	-	654,000
Solid Waste	1,381,200	3,600	-	2,100	-	5,700	1,386,900
Planning	677,670	17,400	-	(50,000)	-	(32,600)	645,070
Community Development	201,040	-	-	24,000	-	24,000	225,040
Recreation	1,352,900	8,959	2,000	-	-	10,959	1,363,859
Library	200,000	25,000	-	-	-	25,000	225,000
Harness Track	539,260	(22,350)	-	-	-	(22,350)	516,910
Fair Barn	301,420	10,000	-	-	-	10,000	311,420
Contingency	50,000	-	(2,000)	-	-	(2,000)	48,000
Debt Service	464,304	-	-	-	-	-	464,304
Total Operating Expenditures	15,545,644	67,038	12,000	(53,000)	-	26,038	15,571,682
CAPITAL EXPENDITURES							
Administration	33,195	35,000	-	-	-	35,000	68,195
Financial Services	900	-	-	-	-	-	900
Human Resources	450	-	-	-	-	-	450
Police	129,085	12,300	-	-	-	12,300	141,385
Fire	82,815	31,300	-	-	-	31,300	114,115
Inspections	25,355	-	-	-	-	-	25,355
Public Services Administration	430,285	56,000	-	-	-	56,000	486,285
Streets & Grounds	276,190	33,038	-	-	-	33,038	309,228
Powell Bill	146,000	-	-	-	-	-	146,000
Solid Waste	260,780	65,000	-	-	-	65,000	325,780
Planning	26,145	-	-	-	-	-	26,145
Community Development	91,000	78,200	-	-	-	78,200	169,200
Recreation	620,545	43,975	-	(7,000)	-	36,975	657,520
Harness Track	160,990	29,800	-	-	-	29,800	190,790
Fair Barn	65,865	-	-	7,000	-	7,000	72,865
Total Capital Expenditures	\$ 2,349,600	\$ 384,613	\$ -	\$ -	\$ -	\$ 384,613	\$ 2,734,213
TOTAL EXPENDITURES	\$ 17,895,244	\$ 451,651	\$ 12,000	\$ (53,000)	\$ -	\$ 410,651	\$ 18,305,895

* Includes \$434,851 that was reappropriated from FY 2014-15.

**Village of Pinehurst
Schedule of Ad Valorem Property Tax Collections
Nine Months Ended March 31, 2016**

Real and Personal

Tax Year	Nine Months Ended March 31, 2016			Nine Months Ended March 31, 2015		
	Budgeted Collections	Gross Collections	% Collected Through 3/31/2016	Budgeted Collections	Gross Collections	% Collected Through 3/31/2015
Third Prior Year	\$ -	\$ 537	100.00%	\$ -	\$ 1,913	100.00%
Second Prior Year	-	509	100.00%	-	160	100.00%
First Prior Year	5,000	1,933	38.66%	5,000	1,891	37.82%
Current Year	9,073,000	9,100,400	100.30%	9,224,000	9,209,793	99.85%
	<u>\$ 9,078,000</u>	<u>\$ 9,103,379</u>	<u>100.28%</u>	<u>\$ 9,229,000</u>	<u>\$ 9,213,757</u>	<u>99.83%</u>

Motor Vehicles

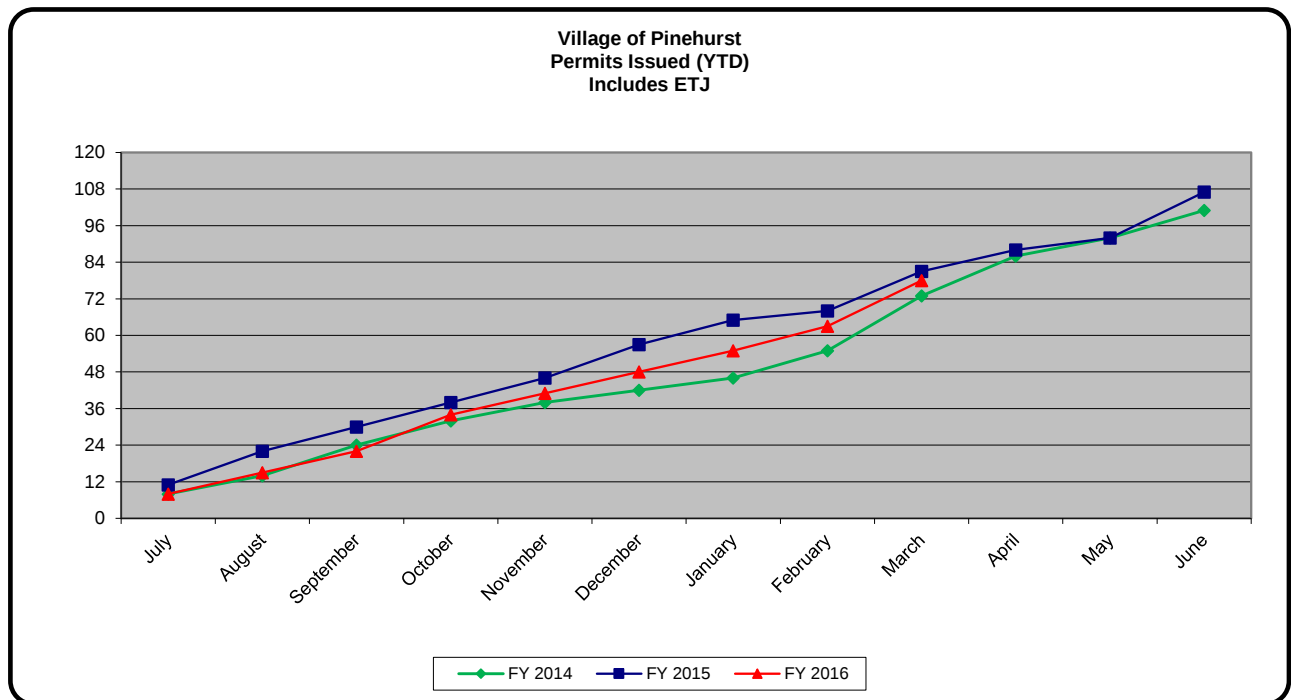
Tax Year	Nine Months Ended March 31, 2016			Nine Months Ended March 31, 2015		
	Budgeted Collections	Gross Collections	% Collected Through 3/31/2016	Budgeted Collections	Gross Collections	% Collected Through 3/31/2015
Third Prior Year	\$ -	\$ 492	100.00%	\$ -	\$ 566	100.00%
Second Prior Year	-	337	100.00%	-	186	100.00%
First Prior Year	2,000	-	0.00%	2,000	3,998	199.90%
Current Year	493,000	411,582	83.49%	536,000	378,599	70.63%
	<u>\$ 495,000</u>	<u>\$ 412,411</u>	<u>83.32%</u>	<u>\$ 538,000</u>	<u>\$ 383,349</u>	<u>71.25%</u>

**Village of Pinehurst
Schedule of Ad Valorem Property Tax Levy
Nine Months Ended March 31, 2016**

Property Valuation				
	Nine Months Ended March 31, 2016	Nine Months Ended March 31, 2015	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal	\$ 3,147,895,244	\$ 3,308,884,985	\$ (160,989,741)	-4.87%
Motor Vehicles	143,307,323	135,110,072	8,197,251	6.07%
	<u>\$ 3,291,202,567</u>	<u>\$ 3,443,995,057</u>	<u>\$ (152,792,490)</u>	<u>-4.44%</u>
Levy				
	Nine Months Ended March 31, 2016	Nine Months Ended March 31, 2015	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal	\$ 9,132,129	\$ 9,261,768	\$ (129,639)	-1.40%
Motor Vehicles	410,318	377,952	32,366	8.56%
	<u>\$ 9,542,447</u>	<u>\$ 9,639,720</u>	<u>\$ (97,273)</u>	<u>-1.01%</u>

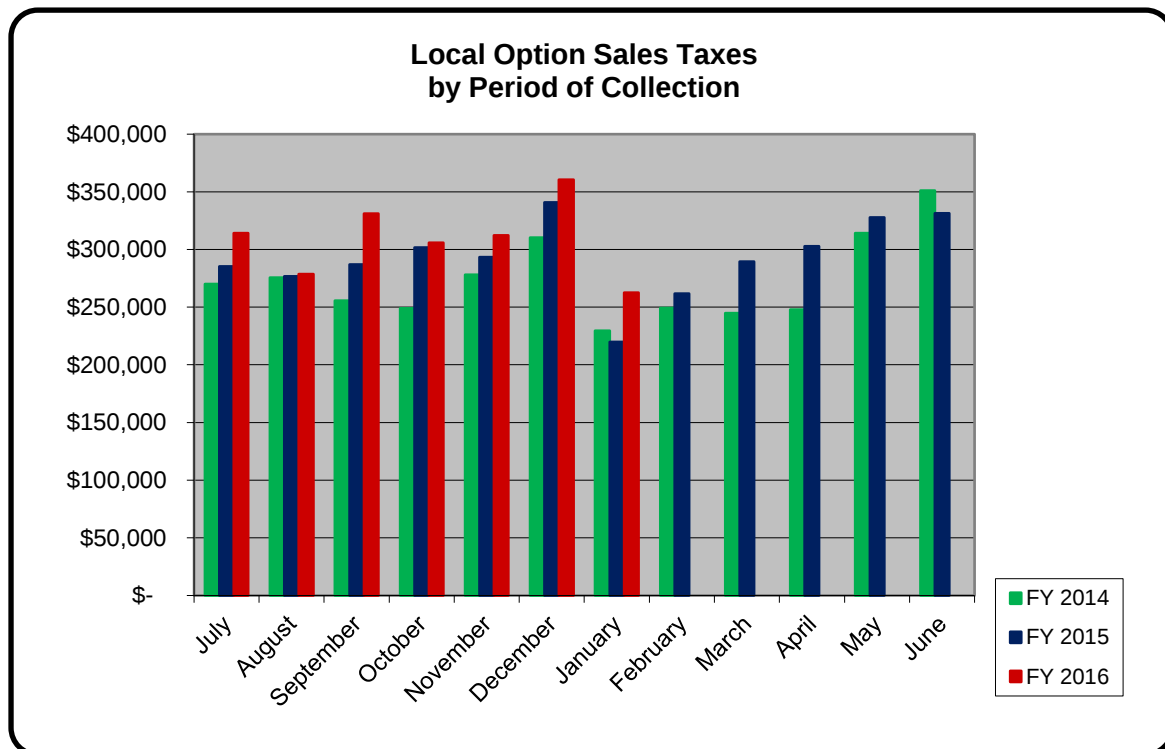
**Village of Pinehurst
Residential Building Permits - Includes ETJ**

	FY 2014		FY 2015		FY 2016		Construction Costs Percentage Change YTD
	# of	Est.	# of	Est.	# of	Est.	
	Permits	Construction	Permits	Construction	Permits	Construction	
	Issued	Costs	Issued	Costs	Issued	Costs	
July	8	\$ 1,579,000	11	\$ 2,106,000	8	\$ 1,497,225	-28.91%
August	6	1,624,120	11	2,470,488	7	1,595,098	-32.43%
September	10	1,698,171	8	1,998,500	7	1,585,920	-28.85%
October	8	3,444,648	8	1,543,000	12	3,457,175	0.21%
November	6	1,195,000	8	1,472,000	7	1,995,662	5.64%
December	4	1,141,400	11	2,667,725	7	1,367,888	-6.19%
January	4	1,216,800	8	2,628,440	7	1,839,725	-10.40%
February	9	1,608,000	3	579,000	8	2,121,563	-0.03%
March	18	3,864,200	13	2,913,250	15	3,970,930	5.73%
April	13	3,209,000	7	1,804,545	-	-	
May	6	1,201,000	4	1,064,841	-	-	
June	9	2,264,000	15	3,985,669	-	-	
YTD	101	\$ 24,045,339	107	\$ 25,233,458	78	\$ 19,431,186	



**Village of Pinehurst
Local Option Sales Taxes**

	FY 2014	FY 2015	FY 2016	Same Month Change From Prior Year
July	\$ 269,967	\$ 285,352	\$ 314,280	10.14%
August	275,713	276,790	278,768	0.71%
September	255,685	287,107	331,186	15.35%
October	248,959	301,580	305,904	1.43%
November	278,014	293,421	312,234	6.41%
December	310,229	340,776	360,390	5.76%
January	229,653	219,819	262,661	19.49%
February	249,354	261,597	-	
March	244,765	289,556	-	
April	247,995	302,660	-	
May	314,055	327,882	-	
June	351,046	331,369	-	
YTD	<u>\$ 3,275,435</u>	<u>\$ 3,517,909</u>	<u>\$ 2,165,423</u>	



Village of Pinehurst
Schedule of Fair Barn Revenues and Expenditures
Nine Months Ended March 31, 2016

	Annual Budget as of 3/31/2016	Quarterly Budget as of 3/31/2016	Actual 3/31/2016	YTD as of 3/31/2015	Current Year Over (Under) Prior Year	% of 2016 Budget Spent / Received YTD
<u>Fair Barn</u>						
Revenues	\$ 223,000	\$ 186,815	\$ 173,188	\$ 158,503	\$ 14,685	77.66%
Expenditures						
Operating	311,420	240,540	173,166	177,694	(4,528)	55.61%
Capital	72,865	47,865	8,449	37,082	(28,633)	11.60%
Debt Service	65,525	65,525	65,526	67,826	(2,300)	100.00%
	<u>449,810</u>	<u>353,930</u>	<u>247,141</u>	<u>282,602</u>	<u>(35,461)</u>	<u>54.94%</u>
Net <u>Before</u> Discounts	<u>(226,810)</u>	<u>(167,115)</u>	<u>(73,953)</u>	<u>(124,099)</u>	<u>50,146</u>	<u>32.61%</u>
Event Revenue Discounts			<u>(19,204)</u>	<u>(22,058)</u>	<u>2,854</u>	
Net <u>After</u> Discounts	<u>\$ (226,810)</u>	<u>\$ (167,115)</u>	<u>\$ (93,157)</u>	<u>\$ (146,157)</u>	<u>\$ 53,000</u>	<u>41.07%</u>
Operating Revenues as a % of Operating Expenditures - Before Discounts	72%	78%	100%	89%		
Operating Revenues as a % of Operating Expenditures - After Discounts	72%	78%	89%	77%		
Target			100%			

Village of Pinehurst
Schedule of Harness Track Revenues and Expenditures
Nine Months Ended March 31, 2016

	Annual Budget as of 3/31/2016	Quarterly Budget as of 3/31/2016	Actual 3/31/2016	YTD as of 3/31/2015	Current Year Over (Under) Prior Year	% of 2016 Budget Spent / Received YTD
<u>Harness Track</u>						
Revenues	\$ 289,000	\$ 260,500	\$ 278,419	\$ 240,985	\$ 37,434	96.34%
Expenditures						
Operating	516,910	392,659	334,667	347,286	(12,619)	64.74%
Capital	<u>190,790</u>	<u>190,790</u>	<u>142,689</u>	<u>137,587</u>	<u>5,102</u>	<u>74.79%</u>
	<u>707,700</u>	<u>583,449</u>	<u>477,356</u>	<u>484,873</u>	<u>(7,517)</u>	<u>67.45%</u>
Net <u>Before</u> Discounts	<u>(418,700)</u>	<u>(322,949)</u>	<u>(198,937)</u>	<u>(243,888)</u>	<u>44,951</u>	<u>47.51%</u>
Event Revenue Discounts			<u>(2,070)</u>	<u>(1,040)</u>	<u>(1,030)</u>	
Net <u>After</u> Discounts	<u>\$ (418,700)</u>	<u>\$ (322,949)</u>	<u>\$ (201,007)</u>	<u>\$ (244,928)</u>	<u>\$ 43,921</u>	<u>48.01%</u>
Operating Revenues as a % of Operating Expenditures - Before Discounts	56%	66%	83%	69%		
Operating Revenues as a % of Operating Expenditures - After Discounts	56%	66%	83%	69%		
Target			56%			



**DISCUSS AND CONSIDER A RESOLUTION TO CHANGE THE NAME OF POOL ROAD TO OLD POOL ROAD.
ADDITIONAL AGENDA DETAILS:**

FROM:

Kevin B. Reed, Director of Planning and Inspections

CC:

Jeff Sanborn, Village Manager

DATE OF MEMO:

3/30/2016

MEMO DETAILS:

The Village has received a request to change the name of Pool Road to Old Pool Road. The pool and pool house in the vicinity of Pool Road were demolished last year. Section 95.017 of the Pinehurst Municipal Code states the Village Council may initiate a road name change without receiving a petition. Planning and Inspection (P&I) staff submitted the proposed name change to Moore County for review and has received pre-approval for the change (see attached pre-approval form). In order for the road name change to become effective, the Village Council is required to approve the attached resolution. If the name change is approved by the Village Council, a final name change form will be submitted to Moore County from the P&I staff.

ATTACHMENTS:

Description

- ☐ Pre-Approval from Moore County GIS/Public Safety
- ☐ Resolution 16-07 Road Name Change

PRE-APPROVAL Municipality Road Name Form

Date Completed: 3/18/16

Municipality:

- | | | | |
|-------------------------------------|---|---|---|
| ☐ Aberdeen | ☐ Cameron | ☐ Carthage | ☐ Foxfire |
| ☐ Pinebluff | ☒ Pinehurst | ☐ Robbins | ☐ Southern Pines |
| ☐ Taylortown | ☐ Vass | ☐ Whispering Pines | |

General description of location: Subdivision: (Plat Cabinet , Slide)

Contecting road between Oatmont Cir and St Andrews Dr. Located to the west of Parcel 00025796.

This is a road name change. The pool and pool house and been removed.

GIS E-Signature: Rachel W Smith

Date: 3/18/16

911 Manager E-Signature: _____

Date:

Public Safety Director E-Signature: Bryan Phillips

Date: 3/21/2016

Road Name(s):

Old name: POOL RD	GIS Comments: no conflict forseen
NEW Name:	911 Manager:
OLD POOL RD	☐ Approved ☐ Denied (Reason:)
	Public Safety Director:
	☒ Approved ☐ Denied (Reason:)

RESOLUTION #16-07:

A RESOLUTION REGARDING A ROAD NAME CHANGE IN THE VILLAGE OF PINEHURST.

THAT WHEREAS, the Village Council of the Village of Pinehurst provides services for the public health, safety, and general welfare of the community; and

WHEREAS, the naming of roads, public and private, in subdivisions within both the corporate limits and the extraterritorial jurisdiction falls under the powers given the Village Council of the Village of Pinehurst by North Carolina General Statutes 160A-174 and 160A-296; and

WHEREAS, addresses of properties should conform with the standard 911 Emergency system; and

WHEREAS, Section 95.017 of the Pinehurst Municipal Code indicates the Village Council may initiate a road name change without a petition; and

WHEREAS, the Village Council desires to change the name of Pool Road;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 26th day of April, 2016, as follows:

SECTION 1. That the entire portion of Pool Road be named “Old Pool Road.”

SECTION 2. That the official Powell Bill Map of the Village of Pinehurst be and the same hereby is amended to re-name the aforementioned road to, “Old Pool Road.”

SECTION 3. That the attached map designated as Exhibit A be recorded at the office of the Register of Deeds of Moore County in Carthage, N.C.

SECTION 4. That this resolution shall be and remain in full force and effect from and after the date of its adoption.

THIS RESOLUTION passed and adopted this 26th day of April 2016.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By:

Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney

Exhibit A – Resolution 16-07
Road Renaming for Pool Road



**VILLAGE OF PINEHURST
CERTIFICATION OF DOCUMENTS**

I, Lauren M. Craig, Clerk for the Village of Pinehurst, do hereby certify that the attached is a true and original copy of Resolution 16-07 entitled "A Resolution Regarding a Road Name Change in the Village of Pinehurst" that was adopted by the Council of the Village of Pinehurst by a vote of _____ at their regular meeting held on April 26, 2016.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the official corporate seal of the Village of Pinehurst to be affixed this ____ day of April, 2016.

Lauren M. Craig
Village Clerk

(Municipal Seal)