



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF APRIL 25, 2023
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday April 25, 2023, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Jeff Morgan, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk

And approximately 14 attendees, including 8 staff and 1 press

1. **Call to Order.**
Mayor Strickland called the Village Council meeting to order.
2. **Invocation and Pledge of Allegiance**
Reverend Hugh Tudor-Foley, Episcopal Diocese of North Carolina, provided the invocation and Mayor John Strickland led the Pledge of Allegiance.
3. **Reports:**
Village Manager
 - Mr. Jeff Sanborn, Village Manager, provided no report.

Village Council

- Mayor Strickland reported he, Councilmember Hogeman, and Village Manager Jeff Sanborn met with the Given Tufts Foundation to discuss fundraising efforts in the future. He reported the Village hosted a meeting of the mayors of Southern Pines, Aberdeen, and Foxfire, along with Mr. Sanborn and Colonel Wilcox, Garrison Commander from Fort Bragg to review the changes in the name from Fort Bragg to Fort Liberty on June 2nd. Colonel Wilcox noted there will be some disruptions as renovations to roads and bridges are undertaken.

Mayor Strickland reported he, Mayor Pro Tem Pizzella, and Mr. Sanborn met with the D.O.T., focusing on changes to the traffic circle. He stated they discussed some of the less invasive ways to calm traffic and

deal with congestion that Council members had suggested. He noted the Department of Transportation Region 8 will take these ideas into consideration and the Council will continue to keep the residents up to date on progress.

Mayor Strickland reported at the Neighborhood Advisory Committee meeting (NAC), Mayor Pro Tem Pizzella attended in his place to answer questions on the new policy governing the NAC. Lastly, he reported he attended the Kiwanis Club's Honor the Military Child event and thanked the Parks and Recreation staff for assisting in moving the activities indoor following an unexpected rainfall.

- Councilmember Morgan reported he attended the Pinehurst Triathlon by Pinehurst Lake, where an estimated 600 people participated. He noted this race the prior year saw an attendance of only 100. He reported he attended the Triangle J Council of Government meeting where the organization's proposed budget was reviewed. He noted the budget is a little over 40 million, which mainly passes through as a variety of funds and grants to fund a variety of different programs. He stated the remainder of less than two-hundred-thousand dollars is for their administrative costs. He reported 2.6 million was allocated for the Durham MPO and have offered the Village technical expertise as we go through the process of forming our new MPO.
- Councilmember Hogeman reported she attended the Moore County Board of Commissioners Task Force session on April 17th where many topics were discussed. She noted two that were important for the Village were their proposed property tax rate drop from 48.5% to 33.5%, and the consideration of bringing water and sewer to the middle of the county from Seven Lakes to Vass. She noted this is through areas that are now zoned rural agricultural, which would allow major subdivisions to enter this area. She stated her concern is on how much public input opportunity will be provided. She noted the proposed changes are going to the Planning Board of the County on Thursday, May 4th at 6 p.m.

Councilmember Hogeman reported she and Mayor Pro Tem Pizzella attended the Pinehurst Business Partners where they announced their recent dog fair was a roaring success and was well attended. She noted they were able to raise a nice sum for several charities, including animal rescue places. She stated they have a number of events coming up over the next several months.

- Councilmember Boesch reported the CVB has not decided how to distribute the one million dollars they have in an excess fund balance but will be offered as grants to nonprofits and municipalities. She thanked Assistant Village Manager Jeff Batton and staff for the placement of the signage referencing overnight parking limitations.
- Mayor Pro Tem Pizzella thanked Assistant Village Manager Jeff Batton and staff for the placement of the signage referencing overnight parking limitations.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Approval of Village Council Meeting Minutes
- April 11, 2023, Council Regular Meeting
 - April 11, 2023, Council Work Session

End of Consent Agenda.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Hogeman, Council unanimously approved the Consent agenda by a vote of 5-0.

5. Discuss and Consider Contract with Waste Management for Solid Waste Services in Pinewild.

Assistant Village Manager of Operations, Jeff Batton, and Public Services Director, Mike Apke, presented a contract with Waste Management for solid waste services in Pinewild. Mr. Batton stated this past November, the Village received bids from two companies to provide services for the next five-year period. He stated the five-year timeframe was specifically selected to encourage other bidders by providing time to recoup the capital costs necessary to begin service to Pinewild.

Mr. Batton reported the two bids received were from Republic Services and Waste Management. He noted the low responsive, responsible bidder was Waste Management at \$24.82 per home, per month for collection of yard debris, household trash and recycling. He stated the contract is valued at \$272,524 for the first year based on 915 homes. He reported the value changes as more homes are added, but the rate per unit/per month remains constant.

Mr. Batton stated annual increases after year one will be subject to a CPI index specific to trash. He noted Republic Services' bid was \$26 per home, per month for a total year one cost of \$285,480 and so staff recommends the low bid be accepted and that the Village enter into this contract with Waste Management.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, council unanimously approved the mayor, or his designee enter into an agreement between the Village of Pinehurst and Waste Management for \$272,524 for year one, with annual increases after year one subject to a CPI index specific to trash, for solid waste services to the Pinewild neighborhood, by a vote of 5-0.

6. FY 2024 Strategic Operating Plan (SOP) Preview.

Village Manager Jeff Sanborn and Finance Director Dana Van Nostrand presented a preview of the Fiscal Year 2024 Strategic Operating Plan (SOP) that was based on the guidance provided by the Council in December and January at the annual Strategic Planning Retreat and subsequent meetings. The more significant items proposed in the five-year plan were discussed to seek Council input to select a scenario and make any modifications needed for submission to Council at the May 4th Council meeting.

Mr. Sanborn reported Council identified three (3) areas of focus in January 2023 that are addressed in the FY2024 Strategic Operating Plan. The areas of focus are developing codes and ordinances to protect the character of Village neighborhoods, support the business community, and provide a safe and effective multi-modal transportation system. He stated the Village plan is to conduct 33 projects in FY2024-2028, including: construction of pedestrian facilities, stormwater improvements, purchase of a ladder track, development of West Pinehurst Park, Village Place streetscape enhancements, replace park lighting at Cannon Park Fields 1 & 2, public safety radio improvements, restore historical pathways within the village, resurface Village Green parking lot, and preserve/conservate open space in and around Pinehurst.

Mr. Sanborn reported staff will conduct 17 evaluations in FY2024-2028 to ID ways to improve processes and service delivery, including evaluating and implementing document imaging storage, evaluating ways to automate employee timekeeping, and recruitment/hiring process improvements.

Ms. Van Nostrand presented the proposed FY2024-2028 Five-Year Financial Plan. Key highlights of the financial forecast included a FY2024 tax rate of \$0.23, \$0.005 less than the inflation-adjusted revenue-neutral tax rate of \$0.235 based on the County's property revaluation. Other points highlighted were same tax rate increases as the adopted FY2023 Strategic Operating Plan, and an increase of \$0.01 in FY2026 due to added staff and operating costs for the expanded library/archives.

Ms. Van Nostrand reported FY2024 is a revaluation year, with the 8.0 cent decrease a result of adopting a rate slightly lower than the inflation-adjusted revenue-neutral tax rate based on the 50% average increase in property values. The council discussed fund balance percentage, with Ms. Van Nostrand reporting the policy minimum of 30% of total General Fund fund balance as a % of budgeted expenditures. She noted that fund

balance is built up through FY24; spent on capital projects through FY28. She stated the high in FY24 will be 68.4% and the low in FY28 at 30.9%, which is comparable to Southern Pines, but well below other peers.

Ms. Van Nostrand reported proposed Capital Project funds will be expended as: \$4,600,000 for a library expansion in FY2025, \$400,000 for Fire Station 93 in FY2028, and \$6,480,000 expended across FY2024-FY2026 for the relocation of Public Services. She noted there will be a \$3,000,000 debt financing in FY2026 for construction of the Public Services facility.

Key highlights of the FY2024-2028 staffing plan includes a FY2024 cost of living adjustment of 8%, merit raises averaging 2% funded in FY2024-2028, and the addition of 7.88 full-time equivalents (FTEs) in proposed FY2024-2028 plan. Staff positions will include an Athletics Coordinator, Recreation Assistant, Assistant Fire Marshall, Firefighter, Police Apprentice, Stormwater Technician, Library/Archives staff, and the removal of a part-time Inspector.

Village Manager Sanborn stated staff will present the SOP and projected budget to the public and then two work sessions are scheduled for May 17th and May 18th for Council. He noted the approval would normally be at the first June meeting but can be at the second meeting. Councilmember Hogeman suggested putting some standards in place for the small area 5 project on 211 as we may need to spend some money on it.

7. Other Business.

Mayor Pro Tem Pizzella reported he noticed the Canon Park scoreboard is small and suggests that consideration be given to replacing it with a larger one. Mr. Sanborn stated that Mark Wagner reports the scoreboard is not old but perhaps the supports need replaced. He stated that if it were to be replaced it would be approximately \$10,000.

Mr. Pizzella asked for an update on the meeting with Jackson Hamlet meeting. Mr. Sanborn stated that will be discussed during the work session tonight. He asked for an explanation on how MyVop tickets are resolved and how the public is made aware of what the outcome of the reported issue is. Mr. Sanborn stated that the staff has built into the process a comments suggestion. Mr. Sanborn stated he can investigate further and supply answers if Mr. Pizzella has a particular case, he has questions on.

8. Comments from Attendees.

- Kollete Kolinsky addressed Council about a case of deed fraud she recently experienced.

9. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Hogeman, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 6:43 p.m.

Respectfully Submitted,



Kelly Chance,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement