MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
APRIL 14, 2015

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, April 14, 2015 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Jeffrey H. Batton, Interim Village Manager
Ms. Melissa Holt, Administrative Coordinator

And approximately 18 attendees, including 4 staff and 2 press.

1. **Call to Order.**
Mayor Nancy Roy Fiorillo called the meeting to order.

2. **Presentation of the Arbor Day Proclamation.**
Mayor Fiorillo presented the proclamation to Wayne Haddock declaring April 22, 2015 as Arbor Day in the Village of Pinehurst.

3. **Reports**

Manager

- April 21 will be a Council work session.
- NCLM will hold a Regional League Meeting this Thursday morning at the Fair Barn.
- The deer education workshop has been scheduled for September 26.

Council

- Councilmember Strickland added that the deer workshop will be regarding deer resistant plantings. Along with staff members, Mr. Strickland attended the Transportation Authority meeting where they discussed coal ash effects in the Lee, Chatham and Moore County areas and the potential impact on roads as a result of heavy equipment related to potential fracking.
- Mayor Fiorillo reported that the mayors of Southern Pines, Pinehurst and Aberdeen met with Rep. Jamie Boles to discuss the redistribution of the sales tax. This would cause a deficit of $1.1 million annually by the third year for the Village. Also in this meeting, they discussed the extraterritorial jurisdiction territory statutes and some proposed legislation related to building inspections. Boles stated that he did not feel that the fracking or coal ash would affect Moore County, with the exception of the northernmost tip of the county. Mayor Fiorillo noted that April is Volunteer Appreciation Month and thanked the many volunteers who give their time for the Village.

4. **Motion to Approve Consent Agenda.**

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Consider a resolution reappointing members to the Pinehurst Community Watch (Lemke, Gaida).
B. Public Safety Report

Police Department
Fire Department

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Campbell and passed unanimously with a vote of 5-0.

5. **Discuss and consider executing a lease agreement for indoor recreation space.**
Mark Wagner, Director of Parks and Recreation explained that staff has been working with the real estate agent for the property located at 300 Kelly Road that the Village is interested in leasing for use by the Parks and Recreation Department. Mr. Wagner noted that the Village Council approved pursuing a short term lease for the property at the January 27, 2015 meeting. Mr. Wagner presented Council with a proposed lease which includes a term from May 1, 2015 through June 30, 2018 at $2,000 per month. Mr. Wagner also noted a potential need for parking expansion for parking at the facility in the future. Council questioned the potential of a long term improvement to the parking area.

Upon a motion by Councilmember John Cashion, seconded by Councilmember John Strickland, Council unanimously approved the Mayor or her designee be authorized to execute a lease agreement with Rattlesnake Properties, LLC for the Pinehurst Parks and Recreation Department use of 300 Kelly Road with a term of May 1, 2015 through June 30, 2018 at $2,000 per month by a vote of 4-0 with Councilmember Campbell abstaining.

6. **Interview and consider a resolution appointing Christine Dandeneau to the Community Appearance Commission.**
Interim Manager, Jeff Batton, introduced Alan Hoy from the Community Appearance Commission and volunteer applicant Christine Dandeneau to the Village Council. Mr. Hoy explained his interest to appoint Ms. Dandeneau to the Community Appearance Commission and Council asked Ms. Dandeneau to share information about herself and her interest.

Upon a motion by Councilmember Phillips, seconded by Councilmember Campbell, Council unanimously approved Resolution 15-17 appointing Christine Dandeneau to the Community Appearance Commission by a vote of 5-0. (A copy of this resolution can be found in the resolution book.)

7. **Presentation by Partners in Progress on Moore Alive.**
Pat Corso of Partners in Progress and Jeff Denny with Liaison Design presented an update to Council on how the Moore Alive website has performed since its launch last year.

Mr. Corso requested that the Village Council consider a $5,000 investment toward the Moore Alive website in the FY 2016 Budget.

Council discussed referral traffic from the Moore Alive Facebook page and updating the Moore Alive promotional video. Council agreed to support Partners in Progress/Moore Alive with $5,000 in the FY 2016 budget.

8. **Presentation on the File of Life and Yellow Dot programs at the Pinehurst Fire Department.**
Fire Chief Carlton Cole shared information on two programs that the Fire Department offers: the new File of Life program and the Yellow Dot program. Chief Cole noted the "File of Life" program is intended to provide residents with a method to store medical information in their home that emergency responders can find if the person is found unconscious. He also noted that the Yellow Dot program is similar but is registrants' vehicles, while File of Life is for the home.

9. **Discuss and give feedback on the Bicycle & Pedestrian Master Plan.**
Interim Manager, Jeff Batton, explained the need for Council to discuss and give feedback on the Bicycle and Pedestrian Master Plan draft and introduced Mike Apke of McGill Associates to facilitate the conversation. Mr. Apke noted that the NCDOT is also reviewing the draft Bicycle Master Plan at this time and once all comments have been collected, staff would plan to make revisions and return to a future Council meeting with the final plans seeking adoption. Mr. Apke pointed out that the Comprehensive Pedestrian Plan and the Comprehensive Bicycle Plan are two separate plans. The bike plan is being funded by the Department of Transportation.

Council questioned if adequate space existed in the right-of-way which would make the addition of sidewalks possible. There was also discussion regarding the addition of sidewalks versus greenway trails around Lake Pinehurst. Mayor Fiorillo expressed concern over the possibility of adding bike lanes to some of Pinehurst's narrow streets.

10. **Discuss matters related to the collection of delinquent Municipal Service District assessments.**
Interim Manager Jeff Batton explained that billings for this year's Municipal Service District (MSD) assessments were mailed in January and were due February 11, 2015. Mr. Batton noted that as of the due date, three property owners did not pay this year's installment but at this time all of the delinquent assessments have been paid due to subsequent collection efforts. Staff recommends Council approve a resolution waiving the acceleration of the remaining assessment installments at these three properties.

Councilmember Campbell suggested that the resolution be rewritten to state that acceleration of repayment not be undertaken unless Council acts to accelerate. Mr. Batton suggested they approve this resolution before them and that the suggestion be researched further.

Upon a motion by Councilmember John Cashion, seconded by Councilmember John Strickland, Council unanimously approved Resolution 15-15 waiving the acceleration of the remaining assessment installments of the Municipal Service District for the Village of Pinehurst by a vote of 5-0. (A copy of this resolution can be found in the resolution book.)

11. **Discuss possible amendments to the Pinehurst Development Ordinance (PDO) regarding a Municipal Public Service Facility.**
Kevin Reed, Director of Planning and Inspections, discussed the concept of defining the land use/use type known as a "Municipal Public Service Facility" in the Pinehurst Development Ordinance (PDO) and listing it as a permitted use in some zoning districts. Mr. Reed explained that currently, the PDO does not include a definition for this type of use in the new PDO. Previous versions of the PDO defined this type of land use and included it in the Table of Permitted and Special Uses. Staff believes the omission of this type of use from the current PDO is simply an oversight. Mr. Reed also suggested the defined use of "Municipal Public Service Facility" be added as a permitted use in the Village Mixed Use Zoning jurisdiction and Village Cottage Professional jurisdiction. Mr. Reed sought Council's concurrence in order to initiate the process to formally make the changes.

Council concurred.

12. **Discuss and consider an ordinance accepting a road dedication for Cotswold roads.**
Interim Manager, Jeff Batton, explained the need for Council to consider accepting the dedication of a portion of the road network and associated rights-of-ways in Cotswold of Pinehurst as public streets from the Cotswold Homeowners Association and Planet Development, LLC since annexation has now occured.

Upon a motion by Councilmember John Cashion, seconded by Councilmember Claire Phillips, Council unanimously approved Ordinance 15-06 accepting the petition for dedication of streets within the Cotswold of Pinehurst subdivision and amending Chapter 7, Schedule II and Schedule IV of the

Pinehurst Municipal Code as it pertains to regulating traffic on these streets within the Village of Pinehurst by a vote of 5-0. (A copy of this ordinance can be found in the ordinance book.)

13. Other Business

- Councilmember Strickland asked for an update regarding the Cotswold drainage project. Mr. Batton stated that the project was bid last Wednesday and bids are due April 22. He intends to bring a contract award recommendation to Council on April 28.

14. Comments from attendees.

- None.

15. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Strickland and carried unanimously. The Regular Meeting adjourned at 6:03 p.m.

Respectfully Submitted,

Melissa Holt

Melissa Holt,
Acting Village Clerk