



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF MARCH 28, 2017
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance.
3. Reports:
 - Manager
 - Council

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Policy Approval Delegation to Village Manager.
- B. Consider a resolution reappointing a member to the Planning and Zoning and Board of Adjustment (Kelley).
- C. Budget Amendments Report
- D. Approval of Draft Village Council Meeting Minutes.
 - February 14 Work Session
 - February 21 Special Meeting
 - February 28 Regular Meeting
 - February 28 Closed Session
- E. Public Safety Reports.
 - Police Department
 - Fire Department

End of Consent Agenda.

5. Presentation of the Certificate of Achievement for Excellence in Financial Reporting.
6. Consider a sponsorship request for the 2017 Concours d' Elegance.
7. Discuss a potential right-of-way closing on Pine Ridge Road.
8. Other Business.
9. Comments from Attendees.
10. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Competent, Courteous, Professional, and Responsive.



**POLICY APPROVAL DELEGATION TO VILLAGE MANAGER.
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

3/7/2017

MEMO DETAILS:

At the February 28 Village Council meeting, several financial policy updates were approved. During the policy discussion, it was recommended that the Purchasing Card (P-Card) Program Policy and the Travel Expense & Reimbursement Policy be delegated to the Village Manager for approval as administrative policies.

The attached resolution outlines the Village's policy approval authorities and delegates the approval of these two policies to the Village Manager as administrative policies.

ATTACHMENTS:

Description

- Resolution Regulating Administrative, Financial, and Human Resources Policies

RESOLUTION #17-11:

A RESOLUTION REGULATING ADMINISTRATIVE, FINANCIAL, AND HUMAN RESOURCES POLICIES OF THE VILLAGE OF PINEHURST.

THAT WHEREAS, Chapter 160A, Article 7 of the General Statutes of North Carolina outlines the powers and duties of the Village Manager and the Village Council; and

WHEREAS, the Village Council has deemed it necessary and in the best interests of its employees and citizens to formulate and revise administrative policies; and

WHEREAS, as the operational needs of the Village change, the Village Council and the Village Manager have from time to time adopted and amended previously adopted administrative policies for the Village of Pinehurst;

WHEREAS, the Village has established an inter-departmental Policy Committee to review all policies that impact employees or departments activities across the organization; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 28th day of March, 2017, as follows:

SECTION 1. The Village Manager is hereby authorized to approve all administrative policies as recommended by the Village's Policy Committee.

SECTION 2. All financial policies of the Village shall be approved by the Village Council with the exception of the following policies, which are hereby designated as administrative policies:

1. Purchasing Card (P-Card) Program Policy
2. Travel Expense & Reimbursement Policy

SECTION 3. All human resources policies shall be approved in accordance with Resolution #09-31.

SECTION 4. The Village Manager shall report to the Village Council any revisions to existing policies or newly created policies that are approved by the Village Manager.

SECTION 5. The Policy Committee Chair is hereby instructed to furnish, in a timely manner, a copy of all approved or updated policies to the employees of the Village of Pinehurst upon approval.

SECTION 6. This resolution shall be and the same is hereby effective from and after the date of its adoption.

THIS RESOLUTION passed and adopted this 28th day of March, 2017.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By:

Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney

DRAFT



**CONSIDER A RESOLUTION REAPPOINTING A MEMBER TO THE PLANNING
AND ZONING AND BOARD OF ADJUSTMENT (KELLEY).**

ADDITIONAL AGENDA DETAILS:

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

3/23/2017

MEMO DETAILS:

David Kelley's term on the BOA/P&Z will expire on April 30, 2017 and he is interested in serving an additional term. The Chairpersons are in support of this reappointment and are asking Council to consider reappointing David Kelley for another three year term.

ATTACHMENTS:

Description

- ▣ Resol 17-12 Reappt. BOA and PandZ (Kelley)

RESOLUTION #17-12:

**A RESOLUTION REGARDING A RE-APPOINTMENT TO THE PINEHURST
PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.**

THAT WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, the term of Mr. David Kelley will expire on April 30, 2017; and

WHEREAS, Mr. Kelley and the Village Council of Pinehurst are desirous of his continuing to serve as a member of the Board of Adjustment and the Planning and Zoning Board for an additional term.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 28th day of March, 2017 as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment and the Planning and Zoning Board for the term indicated:

Mr. Kelley is re-appointed as a member of the Board of Adjustment and the Planning and Zoning Board, effective April 30, 2017, said term expiring on April 30, 2020.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 28th day of March, 2017.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney



**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

3/20/2017

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

□ Budget Amendments Report FY 2017

**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD JANUARY 16 - MARCH 15, 2017**

Under Village of Pinehurst Ordinance #16-09, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2017 Budget. The Budget Officer may **not** transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-20-420-7700	Capital Outlay: Infrastructure		\$ 10,000	1/30/2017
	10-20-420-5400	Departmental Supplies		\$ 10,000	
	10-20-420-9999	Departmental Contingency		\$ 10,000	
	10-20-420-5300	Contracted Services	\$ 30,000		
		<i>(Departmental transfer in Streets & Grounds for additional small drainage projects that do not meet the capitalization threshold.)</i>			



**APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.
ADDITIONAL AGENDA DETAILS:**

February 14 Work Session
February 21 Special Meeting
February 28 Regular Meeting
February 28 Closed Session

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

3/22/2017

MEMO DETAILS:

See attachments for draft minutes.

ATTACHMENTS:

Description

- ☐ 02-14 Work Session Minutes
- ☐ 02-21 Special Meeting Minutes
- ☐ 02-28 Regular Meeting Minutes

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
FEBRUARY 14, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Work Session at 4:30 p.m., Tuesday, February 14, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

Excused absence: Mr. Clark H. Campbell, Councilmember

And approximately 30 attendees, including 6 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Presentation by Bob Klug and Gene Maples on the Midland Road Corridor Study.

Council welcomed Gene Maples, a resident of Southern Pines ETJ, to give a presentation on alternative options to the Midland Road Corridor Study. Mr. Maples explained he and his group are trying to help people think as creatively as possible regarding the proposed Midland Road corridor plan. Mr. Maples suggested looking at the solutions in phases and to consider things such as lowering the speed limit along Midland Road which would not cost anything out of pocket beyond street signs. Mr. Maples gave a presentation, using Google Earth, to show the entire corridor from Southern Pines to Pinehurst and explained where his committee is proposing alternatives from the original corridor plan.

Audience member Rick Finnin a member and resident of Pinehurst No. 9 explained he generally agrees with the concept regarding this being an iconic road and he would be in favor of a traffic light at Carolina Eye Clinic. He explained he is a cyclist and travels Midland Road on his bike and he suggested widening the sides of the roads along Midland Road.

Audience member Jason Kaufman noted he appreciates the work that Gene Maples did on this. He noted he is working on the Western Connector proposal and it has a lack of creativity. He said citizens are having to do a lot of the alternative studies.

Audience member Jim Kennedy explained he served on the committee with Gene and bought property in this area in the mid-90s. He professionally studied highways and Midland Road caught his eye when they first came to this area.

Audience member Kimberly Daniels Taws explained there are a lot of people who care about this area and she appreciates Council going tree by tree and preserving the look.

Audience member Cindy Lang of Midland County Club explained getting out of her neighborhood onto Midland Road is difficult and there has been a fatality at their entrance. She suggested getting the speed limit lowered on Midland Road and take down just 5-6 trees for better visuals at the entrance to Midland Country Club.

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
FEBRUARY 14, 2017**

Audience member Laurie Wiles explained in the 6 year period between 2010 and 2015 there were 157 crashes on Midland Road and less than half resulted in injuries. 33 trees were struck in the 6 year period and there was one fatality. She explained a similar issue that occurred in New Jersey that was not solved correctly due to trees being a natural way to stop accidents by slowing people down. She said taking down trees is not the answer and suggested installing street lamps.

Councilmember Bouldry thanked Gene Maples for his presentation and asked about the next steps. Mr. Maples suggested for the Council to come up with a priority list while the Southern Pines Town Council also does the same before discussing with NC DOT.

Audience member Bob Klug explained this study was started because Gene Maples had angst with NC DOT regarding the Walker Station intersection. Mr. Klug suggested slowing the process and the speed and see what happens in a few years.

Audience member Rick Finnin asked if a special designation of this road would do anything for the NC DOT. Councilmember Berggren said Midland Road is marketed as the "Fifth Avenue of Golf" and she will do anything to keep this in tact with integrity. Ms. Berggren gave her perspective on the accidents and thinks the phased approach, reducing the speed limit and lighting are good ideas and the clearance of 500 feet should be negotiable.

Councilmember Cashion said any turns onto Midland should be right turns only because it will give the best line of sight.

Audience member Molly Rowell suggested making Midland Road a special designated historic district.

Audience member Judy Davis said in Virginia they had byways which were historic roads and she suggested looking into this as an opportunity.

3. Discussion on downtown parking in the Village of Pinehurst.

Village Manager Jeff Sanborn explained Council and staff have received complaints about downtown parking and have been looking into options to address this. Mr. Sanborn shared information gathered by the Police Department regarding available parking spaces in each of the designated parking areas over a period of time to give data to the situation. Mr. Sanborn noted the Village turned away from the two hour parking approach a few years ago and gave data regarding citations written from 2004-2007 and fees collected. He explained staff has considered examining options with Citizens on Patrol but we are limited on staff capacity. Mr. Sanborn also explained a solution called The Barnacle which can be affixed to a windshield and helps collect payment more effectively. Another suggestion is to increase the number of handicap designated spaces. Assistant Village Manager Natalie Hawkins explained how the "Put the Customer First" program was implemented and communicated as a voluntary program. Council determined for Councilmember Berggren to talk to the Pinehurst Business Partners.

Audience member Bob Barmore said you cannot rely on the business owners to self-police and he has been championing something to be done. He said the parking is a big issue for customers and we need to do something for the people who don't park in the appropriate locations.

4. Presentation of Quarterly Financial Statements for the Quarter Ended December 31, 2016

John Frye, Financial Services Director, presented the financial statements for the six months ended December 31, 2016 for the Village of Pinehurst. Mr. Frye noted the Village remains in a very good financial position through the first half of the fiscal year and revenues exceeded expenditures by a larger margin than anticipated. Operating expenses are below the expected levels and revenue outlook is on target which will position the Village well to carry out objectives for the FY 2017 Strategic Operating Plan. Mr. Frye covered details in revenues, expenditures, and the general financial outlook for the Village of Pinehurst.

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
FEBRUARY 14, 2017**

5. Presentation of Mid-Year Financial Projections and Budget Amendment

John Frye, Financial Services Director, presented the projected year-end financial results for FY 2017. Mr. Frye estimated the Village's revenues will exceed its expenditures at year-end by approximately \$100,000 which is in line with the estimates when the budget was adopted. He also projected that the fund balance will increase to \$9,444,000 by the close of this fiscal year which will leave the ending fund balance for the General Fund at 49.6% of expenditures. Mr. Frye also explained the reasons for Council to consider a mid-year budget adjustment and the details that the ordinance includes. Upon a motion by Councilmember Berggren, seconded by Councilmember Cashion, Council unanimously approved Ordinance 17-01 amending the budget for the Village of Pinehurst by a vote of 4-0.

6. Village Council's work session discussion.

- a. Council determined to discuss the Key Partners and Collaborators list at a later date.

7. Review the preliminary list of items for the 2/28 Regular Meeting agenda.

Village Manager Jeff Sanborn submitted the following list of items for the February 28 Regular Meeting. Councilmember Bouldry explained his excused absence from the meeting on February 28.

1. Presentation of resolution honoring Joel Shriberg for his service on the BOA and P&Z.
2. Present resolution honoring Richard Ashton for his service on the Board of Adjustment and the Planning and Zoning Board.
3. Consent Agenda: Approval of Draft Village Council Meeting Minutes
4. Consent Agenda: Public Safety Reports
5. Consent Agenda: Budget Amendment to Reclassify Capital Items as Operating
6. Consider awarding the contract for the greenway extension.
7. Consider awarding the annual audit contract for Fiscal Year 2017.
8. Discuss proposed updates to Finance policies for the Village of Pinehurst.

8. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Work Session. The motion was seconded by Councilmember Bouldry and carried unanimously. The Work Session adjourned at 7:07 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

**MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
FEBRUARY 21, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Special Meeting at 4:30 p.m., Tuesday, February 21, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. Clark H. Campbell, Councilmember
Mr. John Bouldry, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 48 attendees, including 5 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Discussion and public comments on the proposed Western Connector.

Village Manager Jeff Sanborn gave a presentation on the proposed Western Connector. He explained the purpose of this meeting is to solicit input on a very important transportation project. Mr. Sanborn shared the connector was conceived over 25 years ago to alleviate potential future growth and traffic on Hwy 5 and has been included in plans since. Mr. Sanborn showed average daily traffic numbers on Hwy 5 near the railroad overpass at 2014 and 2040 and what Level of Service (LOS) we would be at depending on the solution. Mr. Sanborn also shared information about the growth projections and the analysis that was done to figure out how these projections were formulated. Mr. Sanborn explained this project would have to compete for funding and once that happens, NC DOT would negotiate environmental impacts, costs, and property that this would affect. Mr. Sanborn shared the following timeline: 2017 to adopt MCTP, 20122 to compete for funding, 2030 for right of way acquisition, and 2035 would be the earliest expected the road would be opening. Mr. Sanborn also shared the current results from the Open Village Hall topic and noted the topic will be left up longer than planned. Mr. Sanborn summarized that staff believes Council should endorse the retention of the Western Connector in Village plans and inclusion of the Western Connector in the Moore County Comprehensive Transportation Plan.

Audience member Flint Long asked about the urgency of this project that was conveyed.

Audience member John Taylor said the county has to adopt a transportation plan whether it includes this project or not and he recalls from the last transportation meeting numbers that more than half of the projected growth that the county is projected was east of 15/501 and North of Midland Road. He asked what percentage of the traffic on Hwy 5 is designated as local traffic and he commented about the number of homes projected in Foxfire. Pat Molamphy said there is specific information based on cellular data that shows either 1 in 5 or 1 in 6 of the vehicles traveling along Hwy 5 do not terminate on Hwy 5.

Audience member Debbie Lalor said regarding the Village being almost fully built out that adding apartment complexes of four floors does expand the density and she asked why improving Linden Road going towards the backside of Hwy 5 wouldn't be an option.

**MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
FEBRUARY 21, 2017**

Bruce Geddes and Jason Kaufman of "Grow Moore Smart" gave a presentation opposing the Western Connector. They explained their view that the NC DOT projections are overinflated and oversubscribed. Mr. Geddes explained the great quality of life and the vision for West Pinehurst. He noted the topic of eminent domain has not been discussed in Moore County Transportation Committee meetings or mentioned by the NC DOT. He shared information regarding each TAZ and available property for the projected development. They shared models showing traffic patterns in the surrounding area. They noted the local agenda doesn't have to align with NCDOT and TARPO and should be removed from the transportation plan. They suggested the following as solutions: remove the Western Corridor from the transportation plan and to do inexpensive alternatives first and see the results. They also suggested working with the railroad to improve the traffic flow on Hwy 5 and offer other improvements to the traffic circle, Morganton, NC5, US 15/501, US 1, and throughout Moore County. Council held a discussion about the presentation.

Laurie Wiles shared a story about the history of Frederick Law Olmsted and James Tufts. She said this Western Connector cuts through a large portion of that land that James Tufts had laid out.

George Lucas who has property that comes out on Linden Road and Foxfire said mass transit is needed and is a simple fix by buying buses. He asks that the Council reject the idea of a Western Connector because it does not serve a purpose. He said no one has talked to the railroads because commuter trains could be put in.

Diane Lucas said this is wrong because we would be taking the breeding ground of the redheaded woodpeckers. Laurie Wiles gave information about this unique area of long leaf pines and its habitat to wildlife.

Carl Hoover said the important argument is the zoning and he assumes there would be a natural increase of the Village limits. He suggested the social ecosystem and the boutique feel of Pinehurst are important and an increase of density would hurt this. He suggested looking at other case studies to offer valid input here.

Tom Pashley, President of Pinehurst Resort and CC, stated that on behalf of the resort, they have a concern about Hwy 5 and Morganton and these roads are very important to the resort. He suggested they be involved in the decision if it will affect the traffic and experience along these roads.

Earl Ingram said he is Pinehurst's friendly neighbor. He explained his involvement since October 1996 and he said it seems we have come full circle since that time. He said it was identified back then that the traffic was local traffic not thru traffic and the local traffic has only increased in this area. He suggested pushing for more turn lanes and accelerated improvements of the traffic circle to help the congestion. He also believes the transportation plan can move forward without the Western Connector.

Harry Huberth reiterated the point this is a huge decision to make and he said the data is flawed and is not good data for decisions. He said some of the development on the books is no longer going to be developed in this economy.

Larry Fenton said Hwy 5 and Morganton are being used to get to businesses and to avoid the traffic circle. He suggested the right lane on Highway 211 going toward the traffic circle is useless and should be used to get people onto 15-501 South directly.

Jeff Sanborn said the traffic circle is related to many of the traffic issues and he said to date, the most effective alternative for the traffic circle will leave us in 2025 with traffic conditions that are like today because of the projected growth.

Collett Kolinski of Lake Pinehurst said she has been here 30 years and the traffic circle has already been improved once. She said not to mess with the traffic circle or residents would really push back.

**MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
FEBRUARY 21, 2017**

Mike McCue, Mayor of Foxfire Village, said the Council in Foxfire is in favor of low density development because they think that's their niche and they have a new land use plan to support low density. He said his number one priority of the Western Connector is to not widen Hoffman and Roseland Roads and he would be against the bypass being put through Foxfire Village. He shared the current Council would be most interested in talking about zoning and land use with the county and Pinehurst.

3. Motion to Adjourn.

Councilmember Bouldry moved to adjourn the Special Meeting. The motion was seconded by Councilmember Cashion and carried unanimously. The Special Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

DRAFT

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
FEBRUARY 28, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, February 28, 2017 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Ms. Claire L. Berggren, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Clark Campbell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

Excused Absence: Mr. John Bouldry, Councilmember

And approximately 16 attendees, including 5 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance.

Pastor David Beam of Pinehurst United Methodist Church led the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. Reports.

Manager

- The Open Village Hall topic on the Western Connector was closed out this morning. The results are very similar to what was viewed last Tuesday. The Manager shared the overview of results.
- Staff relocated several pine trees from the Arboretum onto Magnolia Road.
- The Manager spoke with Wayne Vest from Moore County regarding the potential to move the county EMS facility next to the fire station and they seemed interested in the option for Pinehurst to build the facility with a lease back option for the county. There is also a potential that they could turn over the property on McCaskill Road owned by the county to the Village of Pinehurst if this relocation occurred.

Council

- Mayor Fiorillo commented that she was too easily impressed with the presentation on the Western Connector and many of the parcels have already been subdivided for future development that were shown as not available for development in the presentation by Grow Moore Smart.

4. Presentation of resolution honoring Joel Shriberg for his service on the Board of Adjustment and the Planning and Zoning Board.

Mayor Fiorillo presented Joel Shriberg with a resolution honoring him for his service on the Board of Adjustment and the Planning and Zoning Board for the Village of Pinehurst.

5. Presentation of resolution honoring Richard Ashton for his service on the Board of Adjustment and the Planning and Zoning Board.

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
FEBRUARY 28, 2017**

Mr. Ashton could not attend the meeting but Mayor Fiorillo presented the resolution for Richard Ashton honoring him for his service on the Board of Adjustment and the Planning and Zoning Board for the Village of Pinehurst.

6. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a budget amendment to reclassify capital items as operating.
- B. Public Safety Reports.
 - Police Department
 - Fire Department
- C. Approval of Draft Village Council Meeting Minutes.
 - January 10 Work Session
 - January 10 Closed Session
 - January 24 Regular Meeting

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Berggren and passed unanimously with a vote of 4-0.

7. Consider and approve the audit contract for Fiscal Year 2017.

John Frye, Director of Financial Services, explained each year at this time we award the Village's audit contract to an independent auditor in accordance with North Carolina General Statutes. Mr. Frye said based upon the professional service we have received from our current auditors, he recommends the Village continue its relationship with the firm Dixon Hughes Goodman, LLP. Upon a motion by Councilmember Cashion, seconded by Councilmember Berggren, the Village Council unanimously approved the audit contract with Dixon Hughes Goodman in the amount of \$29,500 for FY 2018 by a vote of 4-0.

8. Review and update of various financial policies for the Village of Pinehurst.

John Frye, Director of Financial Services, explained under Village of Pinehurst Resolution #10-03 all financial policies of the Village must be approved and amended by the Village Council. He explained the Village currently has nine approved financial policies and five of these policies are recommended for updates at this time. Mr. Frye shared the proposed changes to the five policies. Council formed a consensus to change the approval authority to the Village Manager for the P-Card Program Policy and the Travel Expense and Reimbursement Policy.

Upon a motion by Councilmember Cashion seconded by Councilmember Berggren, the Village Council unanimously approved Ordinance 17-02 regarding the procedures for disposing of personal property valued less than \$10,000 for the Village of Pinehurst and Resolution 17-10 adopting and amending Financial Policies of the Village of Pinehurst by a vote of 4-0.

9. Discuss and consider awarding the contract for greenway construction.

Mark Wagner, explained the Village recently bid out the Greenway Trail extension project planned along US 15-501 from Forrest Drive to Spring Lake Drive. He noted a total of six contractors received bid packages with two of those, Black Rock Nursery and Brooks Hauling, submitting bids for the project on February 14, 2017. Staff recommends the Village award the US 15-501 Greenway Trail extension project to Black Rock Nursery in the total bid amount of \$164,997.00, contingent upon receipt of all final regulatory approvals for the project. Upon a motion by Councilmember Berggren, seconded by Councilmember Cashion, the Village Council unanimously approved that the Village of Pinehurst award the US 15-501 Greenway Trail Extension project to Black Rock Nursery, LLC in the total bid amount of \$164,997, contingent upon the receipt of all final regulatory approvals for the project by a vote of 4-0.

**MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
FEBRUARY 28, 2017**

10. Review the final McIntyre/McCaskill Road streetscape plans.

Jeff Batton, Assistant Village Manager shared the final concept plan of the McIntyre/McCaskill Road streetscape plans and he noted this will be shared with the business owners at a meeting on March 7. Mr. Batton noted brick sidewalk sections that will be added similar to Community Road. Mr. Batton noted parking improvements that will also be added along the road and plans for street lighting. Staff plans to go to bid in March before awarding and proceeding in April and the project is scheduled to be completed by the end of December. Council discussed the project and gave a consensus to move forward with these plans.

11. Other Business.

- Mayor Fiorillo asked Jeff Sanborn to give a history of the two hour parking framework that the Village of Pinehurst used until 2007. Mr. Sanborn explained how it was ineffective with enforcement and collections. Mayor Fiorillo explained there is an option called the Barnacle and shared a video of this product. Council discussed the concept of the Barnacle and the Manager said each Barnacle is \$600. The Mayor said the business community has created this problem and are expecting the Village to solve this issue. Council raised several concerns with the Barnacle option and determined to talk to the business owners further.

12. Comments from Attendees.

- Jeanne Casinella asked how the vote is done when a Councilmember is a representative at meetings such as the NC DOT meetings. Jeanne also asked why Councilmember Cashion voted to take the Western Connector off the table and Councilmember Cashion said he took that vote based on his perspective on the issue at that time. She said she is disappointed that we react rather than plan ahead in regards to the Western Connector. She said growth is great but brings problems and we need a solution to the issue of gridlock on Highway 5. Jeanne also suggests the Village of Pinehurst hire more police officers.

13. Motion to go into Closed Session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Specifically, the Council will discuss potential land swaps.

Upon a motion by Councilmember Berggren, seconded by Councilmember Cashion, the Village Council unanimously approved to go into Closed Session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Specifically, the Council will discuss potential land swaps. This was approved by a vote of 4-0.

14. Motion to adjourn the Closed Session and re-enter the Regular Meeting.

Upon a motion by Councilmember Campbell, seconded by Councilmember Berggren, the Village Council unanimously approved to adjourn the Closed Session and re-enter the Regular Meeting by a vote of 4-0.

15. Motion to Adjourn.

Councilmember Campbell moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Campbell and carried unanimously. The Regular Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk



**PUBLIC SAFETY REPORTS.
ADDITIONAL AGENDA DETAILS:**

Police Department
Fire Department

FROM:
Lauren Craig

DATE OF MEMO:
3/3/2017

MEMO DETAILS:
Attached are the monthly public safety reports.

ATTACHMENTS:

Description

- ☐ February 2017 PD Report
- ☐ February 2017 FD Report

Incident IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department February 2017 - February 2016

Part I Offenses	February 2016	February 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Murder	0	0	0	0%	1	0	-1	-100%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	0	0	0	0%	0	0	0	0%
Violent Total:	0	0	0	0%	1	0	-1	-100%
Burglary	0	0	0	0%	0	1	1	-
Residential	0	0	0	0%	0	1	1	-
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	8	6	-2	-25%	14	14	0	0%
Auto Theft	0	0	0	0%	0	0	0	0%
Arson	0	0	0	0%	0	0	0	0%
Property Total:	8	6	-2	-25%	14	15	1	7%
Part I Total:	8	6	-2	-25%	15	15	0	0%

Part II Offenses	February 2016	February 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Drug	1	13	12	1200%	4	30	26	650%
Assault Simple	0	0	0	0%	2	1	-1	-50%
Forgery/Counterfeit	0	0	0	0%	1	0	-1	-100%
Fraud	5	6	1	20%	8	8	0	0%
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	1	1	0	0%	1	3	2	200%
Vandalism	3	2	-1	-33%	5	3	-2	-40%
Weapons	1	3	2	200%	1	6	5	500%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	0	0	0	0%	0	0	0	0%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	1	1	0	0%	1	1	0	0%
D.W.I.	0	5	5	-	0	5	5	-
Liquor Law Violation	0	1	1	-	0	1	1	-
Disorderly Conduct	0	1	1	-	1	1	0	0%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	28	28	0	0%	38	39	1	3%
Part II Total:	40	61	21	52%	62	98	36	58%
Incident Total:	48	67	19	40%	77	113	36	47%

Arrest IBR Reported Offenses Month To Month Comparison

Pinehurst Police Department February 2017 - February 2016

Part I Offenses	February 2016	February 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Murder	0	0	0	0%	0	0	0	0%
Rape	0	0	0	0%	0	0	0	0%
Robbery	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Individual	0	0	0	0%	0	0	0	0%
Assault	0	1	1	-	0	1	1	-
Violent Total:	0	1	1	-	0	1	1	-
Burglary	0	1	1	-	0	1	1	-
Residential	0	0	0	0%	0	0	0	0%
Non-Residential	0	0	0	0%	0	0	0	0%
Commercial	0	0	0	0%	0	0	0	0%
Other	0	0	0	0%	0	0	0	0%
Larceny	1	4	3	300%	1	6	5	500%
Auto Theft	0	0	0	0%	0	0	0	0%
Arson	0	0	0	0%	0	0	0	0%
Property Total:	1	5	4	400%	1	7	6	600%
Part I Total:	1	6	5	500%	1	8	7	700%

Part II Offenses	February 2016	February 2017	+/-	Percent Changed	Year-To-Date 2016	Year-To-Date 2017	+/-	Percent Changed
Drug	3	9	6	200%	4	32	28	700%
Assault Simple	1	0	-1	-100%	6	1	-5	-83%
Forgery/Counterfeit	0	0	0	0%	0	0	0	0%
Fraud	0	1	1	-	0	1	1	-
Embezzlement	0	0	0	0%	0	0	0	0%
Stolen Property	1	1	0	0%	1	1	0	0%
Vandalism	0	1	1	-	0	1	1	-
Weapons	3	2	-1	-33%	3	5	2	67%
Prostitution	0	0	0	0%	0	0	0	0%
All Other Sex Offenses	1	0	-1	-100%	1	0	-1	-100%
Gambling	0	0	0	0%	0	0	0	0%
Offenses Against Family/Children	0	0	0	0%	0	0	0	0%
D.W.I.	8	6	-2	-25%	12	8	-4	-33%
Liquor Law Violation	2	1	-1	-50%	4	1	-3	-75%
Disorderly Conduct	0	1	1	-	1	1	0	0%
Obscenity	0	0	0	0%	0	0	0	0%
Kidnap	0	0	0	0%	0	0	0	0%
All Other Offenses	37	12	-25	-68%	51	34	-17	-33%
Part II Total:	56	34	-22	-39%	83	85	2	2%
Arrest Total:	57	40	-17	-30%	84	93	9	11%



HISTORY, CHARM, AND SOUTHERN HOSPITALITY

SUMMARY FOR THE MONTH OF FEBRUARY 2017

SUMMARY OF INCIDENT CALLS

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INCIDENT					
Fire	10	13	0	2	550%
Overpressure Rupture, Explosion, Overheat - no fire	0	0	2	2	-200%
Rescue & EMS Incidents	42	86	31	69	25%
Hazardous Conditions - no fire	8	22	12	34	-35%
Service Call	21	59	18	34	74%
Good Intent Call	25	49	11	30	63%
False Alarm & False Call	16	50	21	51	-2%
Severe Weather & Natural Disaster	0	0	1	5	-500%
Special Incident Type	0	0	0	0	0%
TOTAL INCIDENTS	122	279	96	227	23%

SUMMARY OF INSPECTION

	<i>NUMBER THIS MONTH</i>	<i>NUMBER YTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER YTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INSPECTIONS					
Residential	8	19	11	19	0%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	0	0	0	0%
Commercial	5	25	0	1	2400%
Plan Review/Site Inspections	0	4	3	3	33%
Reinspection	13	28	0	0	2800%
Occupancy Certificates	0	0	0	0	0%
TOTAL INSPECTIONS	26	76	14	23	230%
Violations Found:	18	59	0	0	5900%
YTD Violations to be Corrected:		41		0	
YTD Violations Corrected:		25		0	
Correction Percentage:		0%		0%	

March 2, 2017

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org



**PRESENTATION OF THE CERTIFICATE OF ACHIEVEMENT FOR
EXCELLENCE IN FINANCIAL REPORTING.
ADDITIONAL AGENDA DETAILS:**

FROM:

Natalie Dean Hawkins

DATE OF MEMO:

3/20/2017

MEMO DETAILS:

Last month, the Village was recognized by the Government Finance Officers Association with the Certificate of Achievement for Financial Reporting for its FY 2016 Comprehensive Annual Financial Report. This is the 24th consecutive year the Village has received this award.

This award is the highest form of recognition in governmental accounting and financial reporting. Attaining this recognition represents a significant accomplishment by the Village and especially the Financial Services Department.

I would like to commend Financial Services Director, John Frye, and his team for another job well done!



CONSIDER A SPONSORSHIP REQUEST FOR THE 2017 CONCOURS D' ELEGANCE.

ADDITIONAL AGENDA DETAILS:

FROM:

Mark Wagner

CC:

Jeff Sanborn, John Frye

DATE OF MEMO:

3/22/2017

MEMO DETAILS:

For your consideration is a sponsorship request for the 2017 Concours d'Elegance which is planned for the weekend of May 5th – 7th, 2017.

As in previous years, the Concours is requesting free use of Village facilities, promotion of the event and for the Village to be a ticket sales site. In return they would provide the Village with all required applications and permits, insurance certificates, marketing and promotion recognition on select event materials and a mutually agreed upon number of tickets and credentials to the events.

The specific facilities, dates and value of revenues associated with the request are as follows:

• Fair Barn -	May 2-8, 2017	Value of Donation:	\$ 13,150
• Harness Track ½ Mile Infield -	May 3-8, 2017	Value of Donation:	\$ 900
• Harness Track 1 Mile Infield -	May 5-7, 2017	Value of Donation:	\$ 450
• Tufts Park -	May 5, 2017	Value of Donation:	\$ <u>325</u>
Total Value of Donation:			\$14,825

This request for sponsorship falls under Category B of the Village's sponsorship policy for events coordinated by a commercial entity for at least the partial purpose of earning a profit. The request must be approved in public by the Village Council after a full, financial accounting of the previous year's event has been completed. The Village Manager and Finance Director did meet with Jay Howard, President of the Pinehurst Concours d'Elegance and did a review of the financials for last year's event. After that meeting it was determined that there is no reason why the Village would not be able to sponsor the event again this year if Council so chooses.

Mr. Howard will be at the meeting on March 28th and available to answer any questions you may have regarding this year's event.

Thank you.

ATTACHMENTS:

Description

- ☐ Letter of Request for Sponsorship



January 15, 2017

Jeff Sanborn
The Village of Pinehurst
395 Magnolia Rd.
Pinehurst, NC 28374

Dear Jeff,

The Pinehurst Concours d'Elegance continues to develop into a premier event for the Pinehurst area. Year four produced growth in ticket sales, sponsorships and overall awareness, however the event is still focused on growing sponsorship revenues to offset increasing operations costs for this event. Historically the premier Concours events like Pebble Beach and Amelia Island have taken several years to reach a point where the events can sustain themselves with ticket sales and sponsorships. In addition, as the events gained stature, add-on events started to materialize, which have helped these Concours grow to the mega-events they are today. Local economic impact for these events has reached multimillion dollar levels, and the local economic impact is estimated at over 4 million dollars annually.

The goals for 2017 include:

- Significant growth of event corporate sponsorships & ticket sales
- Enhanced concert entertainment with a new target demographic
- Enhanced National sales and marketing strategy
- Continued support to the military through contributions to the USO of North Carolina

The Opportunity:

The Pinehurst Concours d'Elegance has the potential for rapid growth the future. Similar events with the same model are thriving and continue to break records for attendance and revenues each year. This event continues to offer a new demographic customer for the Pinehurst community and unique opportunities for strong media promotion/exposure outside of the golf world. Partnering with the Concours provides the Village of Pinehurst with a "vehicle" to drive added exposure to the Village, revenues to area merchants and a community-wide economic impact that could rival the major golf championships that have been held in Pinehurst. This continued partnership support is critical to the success and long-term association the Concours d'Elegance has within the Village of Pinehurst community.

The Village of Pinehurst In-kind support will include:

Village facility use:

- Fair Barn – May 2-8, 2017
- Harness Track ½ Mile Infield – May 3-8, 2017
- Polo Field 1 Mile Infield – May 5-7, 2017
- Tufts Park – May 5, 2017
- Village of Pinehurst (Village Hall) will serve as a community ticket sales outlet from November 25, 2017 to May 5, 2017
- Direct promotion of the Pinehurst Concours d'Elegance through:
 - Website Promotion
 - Direct mail
 - Visitor Center
 - Pinehurst Merchant promotions (if applicable)

The Pinehurst Concours d'Elegance and its operators will provide:

- Required facility temporary use applications and permits
- Commercial General Liability Insurance at a minimum amount of \$1,000,000 per occurrence. (Certificate of Insurance to be supplied to VOP)
- Marketing and promotional recognition on selected event materials for the event to include banners, signs, flyers, brochures, etc. in accordance with the Village of Pinehurst Logo use guidelines.
- Monthly communications regarding the event planning and operations
- A mutually agreed upon number of tickets and hospitality access credentials for VOP internal use during the Concours d'Elegance events.

We are hopeful that the members of the Village Council will vote to continue to support this unique event in 2017 and for subsequent years. We look forward to your favorable response.

Sincerely,



Jay Howard, President
Pinehurst Concours d'Elegance



**DISCUSS A POTENTIAL RIGHT-OF-WAY CLOSING ON PINE RIDGE ROAD.
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Batton

DATE OF MEMO:

3/23/2017

MEMO DETAILS:

The Village was approached by a builder who may be interested in building on a vacant lot at the end of Pine Ridge Road (map attached). The builder asked if the Village would consider closing and abandoning the right-of-way, presumably to improve potential sale opportunities if he were to acquire the lot and build.

This Village portion of the road runs from Shamrock Way to the Village limits where it transitions to a dirt road that exists on private property in Jackson Hamlet. The combination of the Village road and the private dirt road connects to a DOT road within Jackson Hamlet that leads to Hwy 5.

Legal counsel indicates that a right-of-way can be abandoned for any reason provided all proper procedures are followed. By law, once the right-of-way is abandoned, the right-of-way is split between the two adjoining properties and they would be free to do as they choose with the property including blocking access.

Several years back, the Village considered closing this right-of-way but elected to keep it open due to the connectivity it provided between the Village, Jackson Hamlet and ultimately Hwy 5.

Staff seeks Council's direction on whether to initiate the procedures necessary to abandon the right-of-way or whether to leave existing conditions as they are.

Thanks.

ATTACHMENTS:

Description

Map



← Village of Pinehurst | Jackson Hamlet →