



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF MARCH 12, 2024
ASSEMBLY HALL**

**PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance
3. Reports:
 Manager
 Council
4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- February 13, 2024 Regular Meeting
- February 13, 2024 Work Session
- February 27, 2024 Regular Meeting
- February 27, 2024 Work Session

B. Budget Amendments Report

End of Consent Agenda.

5. Proclamation of Arbor Day 2024
6. Consider Resolution 24-02 Honoring the Service of Ms. Lydia Boesch as Treasurer and Councilmember of Pinehurst, North Carolina
7. Presentation by Moore County Public Works Director, Randy Gould, to Update Council on Future Needs and Plans for Water and Sewer
8. Consider Resolution 24-12 Leasing Village Property to Pinehurst Brewery
9. Consider Ordinance 24-06 Amending Village Municipal Code Section 94.14 Temporary Events
10. Consider Ordinance 24-07 Temporary Parking Restrictions for the 2024 US Open
11. Consider Ordinance 24-08 Creation of Temporary Social District for the 2024 US Open
12. Q2 Update on the Status of the FY 2024 Strategic Operating Plan
13. Consider the Resignation of Mr. Jeff Sanborn, Village Manager, Effective October 25, 2024

14. Other Business.
15. Comments from Attendees.
16. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



APPROVAL OF VILLAGE COUNCIL MEETING MINUTES ADDITIONAL AGENDA DETAILS:

- February 13, 2024 Regular Meeting
- February 13, 2024 Work Session
- February 27, 2024 Regular Meeting
- February 27, 2024 Work Session

ATTACHMENTS:

Description

- ☐ 02.13.2024 Regular Meeting Minutes
- ☐ 02.13.2024 Work Session Minutes
- ☐ 02.27.2024 Regular Meeting Minutes
- ☐ 02.27.2024 Work Session Minutes



**Village Council
Minutes for Regular Meeting
February 13, 2024
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, February 13, 2024, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Mr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Jeff Sanborn, Village Manager
Ms. Beth Dunn, HR Generalist and Acting Village Clerk
Mr. Paul Conners, IT Technician

And approximately 26 attendees, including 6 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:30 p.m.

2. Invocation by Rev. Dr. Matthew Stillman and Pledge of Allegiance by Ainsley Bare.

3. Reports:

Village Manager

- Mr. Jeff Sanborn, Village Manager, reported the Village's FY24 resurfacing project is getting ready to begin. The Village was awarded the Leading the Way Award from ETC Institute.

Village Council

- Mayor Pizzella reported Pinehurst South and East Midland areas still need a representative for the Neighborhood Advisory Committee. Reminded residents to submit all applications for building permits online.
- Councilmember Morgan congratulated the staff on receiving the Leading the Way Award. He reported that at the January Central Pines Regional Council meeting they discussed the water supply partnership project, and their budget was approved. He stated they are updating board contact information and are developing a media training class for elected officials.
- Councilmember Ficklin reported she went to look at the Moore County Library. She attended her first Beautification Committee meeting, and they reviewed the budget. She reported that the streetlights have been installed on Dogwood Road from The Holly to Pinecrest to improve pedestrian safety and are part of the downtown amenity plan. The new holiday wreath storage

building, which they share with the Fire Department, has new shelving and a safety ladder. Planning is underway for the 2024 Warren H. Manning Award. Looking to successfully address House Bill 259 which will only allow for Southeastern States and NC native plants to be planted in DOT right-of-ways.

- Mayor Pro Tem Taylor reported he met with Phil Werz with the CVB, and they will be having their first quarterly meeting on March 15th. He also reminded residents Moore County met on January 25th about the Land Use Plan and tonight they were meeting tonight at Pinecrest High School. The next Land Use meeting is scheduled for February 15th.
- Councilmember Farrell reported that on the 1st Sunday of every month, there is an informal gathering of car enthusiasts downtown. He stated that the cars are impressive and told the community to stop by and check them out.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Approval of Village Council Meeting Minutes
 - January 23, 2024 Regular Meeting Minutes
 - January 23, 2024 Work Session Minutes
- B. Approval of the Revised 2024 Meeting Schedule

End of Consent Agenda.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved the Consent agenda by a vote of 5-0.

5. Consider Resolution 24-08 Appointing Mr. Jimmy Duncan to the Planning & Zoning Board and Board of Adjustment.

Jeremy Hooper, Planning and Zoning Chairman introduced Jimmy Duncan and briefed Council on his background.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Farrell, Council unanimously approved Resolution 24-08 Appointing Mr. Jimmy Duncan to the Planning & Zoning Board and Board of Adjustment effective February 13th, 2024, to serve at the pleasure of Council until the end of his term on February 28th, 2026, by a vote of 5-0.

RESOLUTION #24-08:

A RESOLUTION REGARDING AN APPOINTMENT TO THE PINEHURST PLANNING & ZONING BOARD AND BOARD OF ADJUSTMENT.

THAT WHEREAS, the Village of Pinehurst has established a Planning & Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160D-301 and 160D-302; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning & Zoning Board and the Board of Adjustment; and

WHEREAS, there is a need to fill a vacancy on the Boards; and

WHEREAS, Mr. Duncan and the Village Council of Pinehurst are desirous of Mr. Duncan serving as a member of the Planning & Zoning Board and the Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 13th day of February, 2024 as follows:

That the following appointment is hereby made to the Planning & Zoning Board and the Board of Adjustment for the term indicated:

Mr. Jimmy Duncan is appointed as a member of the Planning & Zoning Board and the Board of Adjustment effective February 13, 2024, to serve at the pleasure of the Council until the end of his term on February 28, 2026.

THIS RESOLUTION passed and adopted this 13th day of February, 2024.

6. FY2024 Bi-Annual Public Safety Reports

Fire Chief Carlton Cole and Police Chief Glen Webb presented the Fire Bi-Annual Public Safety Reports.

7. Consider Resolution 24-09 SMPO Lead Planning Agency Financial Agreement with NCDOT.

Mr. Doug Willardson, Assistant Village Manager, and Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed the SMPO Lead Planning Agency Financial Agreement with NCDOT with Council.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 24-09 SMPO Lead Planning Agency Financial Agreement with NCDOT, a resolution to enter into the Financial Agreement for the Sandhills Metropolitan Planning Organization by a vote of 5-0.

RESOLUTION #24-09:

RESOLUTION TO ENTER INTO THE FINANCIAL AGREEMENT FOR THE SANDHILLS METROPOLITAN PLANNING ORGANIZATION.

THAT WHEREAS, on December 29, 2022 the US Census Bureau released 2020 population estimates for Urban Areas; and

WHEREAS, the Pinehurst-Southern Pines Urban Area was determined to have a population of 50,319 which met requirements for a metropolitan planning organization (MPO) in accordance with applicable provision of Title 23, United States Code (USC) Section 134 and 135 and 49 USC Section 5303; and Code of Federal Regulations (CFR) Part 450; and

WHEREAS, the Village adopted Resolution 23-45 on October 10, 2023 to enter into the Sandhills Metropolitan Planning Organization (SMPO) Memorandum of Understanding between the Town of Aberdeen, Village of Foxfire, County of Moore, Town of Pinebluff, Village of Pinehurst, Town of Southern Pines, Town of Taylortown, Village of Whispering Pines, and the North Carolina Department of Transportation; and

WHEREAS, the Secretary of the North Carolina Department of Transportation (NCDOT) designated the SMPO as the metropolitan planning agency for the Pinehurst-Southern Pines Urban Area on December 22, 2023; and

WHEREAS, in North Carolina, MPOs operate under the lead planning agency (LPA) concept where the LPA provides administrative and technical support to the MPO; and

WHEREAS, the Village of Pinehurst will be the LPA for the SMPO responsible for the budgeting, accounting, and financial processing and reporting of the SMPO; and

WHEREAS, the NCDOT requires the Village of Pinehurst as the LPA to enter into a Metropolitan Planning Organization (MPO) Agreement for the use of federal funds for planning activities and fee reimbursement (Financial Agreement).

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 13th day of February, 2024:

SECTION 1. The Financial Agreement is approved and the Mayor and Village Clerk and hereby directed to enter into and execute the Financial Agreement.

SECTION 2. The officers of the Village are hereby directed to carry out the roles and responsibilities of the LPA as dictated in the Financial Agreement.

THIS RESOLUTION passed and adopted this 13th day of February, 2024.

8. Consider Resolution 24-10 Lead Planning Agency Agreement with SMPO.

Mr. Doug Willardson, Assistant Village Manager, and Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed the Lead Planning Agency Agreement with SMPO with Council.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Farrell, Council unanimously approved Resolution 24-10 Lead Planning Agency Agreement with SMPO, a resolution to enter into the Lead Planning Agency Agreement with the Sandhills Metropolitan Planning Organization by a vote of 5-0.

RESOLUTION #24-10:

RESOLUTION TO ENTER INTO THE LEAD PLANNING AGENCY AGREEMENT WITH THE SANDHILLS METROPOLITAN PLANNING ORGANIZATION.

THAT WHEREAS, on December 29, 2022 the US Census Bureau released 2020 population estimates for Urban Areas; and

WHEREAS, the Pinehurst-Southern Pines Urban Area was determined to have a population of 50,319 which met requirements for a metropolitan planning organization (MPO) in accordance with applicable provision of Title 23, United States Code (USC) Section 134 and 135 and 49 USC Section 5303; and Code of Federal Regulations (CFR) Part 450; and

WHEREAS, the Village adopted Resolution 23-45 on October 10, 2023 to enter into the Sandhills Metropolitan Planning Organization (SMPO) Memorandum of Understanding between the Town of Aberdeen, Village of Foxfire, County of Moore, Town of Pinebluff, Village of Pinehurst, Town of Southern Pines, Town of Taylortown, Village of Whispering Pines, and the North Carolina Department of Transportation; and

WHEREAS, the Secretary of the North Carolina Department of Transportation (NCDOT) designated the SMPO as the metropolitan planning agency for the Pinehurst-Southern Pines Urban Area on December 22, 2023; and

WHEREAS, in North Carolina, MPOs operate under the lead planning agency (LPA) concept where the LPA provides administrative and technical support to the MPO; and

WHEREAS, the Village of Pinehurst will be the LPA for the SMPO responsible for the budgeting, accounting, and financial processing and reporting of the SMPO; and

WHEREAS, the Governing Board of the SMPO and the Village of Pinehurst desire to formally set forth and clarify their respective primary authorities, responsibilities, and operations in a Lead Planning Agency Agreement (LPA Agreement).

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 13th day of February, 2024:

SECTION 1. The LPA Agreement is approved and the Mayor and Village Clerk are hereby directed to enter into and execute the LPA Agreement.

SECTION 2. The officers of the Village are hereby directed to carry out the roles and responsibilities of the LPA as dictated in the LPA Agreement.

THIS RESOLUTION passed and adopted this 13th day of February, 2024.

9. Consider Ordinance 24-04 Establishing the SMPO Special Revenue Fund.

Mr. Doug Willardson, Assistant Village Manager, and Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed the SMPO Special Revenue Fund with Council

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved Ordinance 24-04 Establishing the SMPO Special Revenue Fund, a grant project ordinance adopting a special revenue fund to account for the revenues and expenditures of the Sandhills Metropolitan Planning Organization and appropriate funds for Fiscal Year 2024 by a vote of 5-0.

ORDINANCE #24-04:

A GRANT PROJECT ORDINANCE ADOPTING A SPECIAL REVENUE FUND TO ACCOUNT FOR THE REVENUES AND EXPENDITURES OF THE SANDHILLS METROPOLITAN PLANNING ORGANIZATION AND APPROPRIATE FUNDS FOR FISCAL YEAR 2024.

THAT WHEREAS, on December 29, 2022 the US Census Bureau released 2020 population estimates for Urban Areas; and

WHEREAS, the Pinehurst-Southern Pines Urban Area was determined to have a population of 50,319 which met requirements for a metropolitan planning organization (MPO) in accordance with applicable provision of Title 23, United States Code (USC) Section 134 and 135 and 49 USC Section 5303; and Code of Federal Regulations (CFR) Part 450; and

WHEREAS, the Village adopted Resolution 23-45 on October 10, 2023 to enter into the Sandhills Metropolitan Planning Organization (SMPO) Memorandum of Understanding between the Town of Aberdeen, Village of Foxfire, County of Moore, Town of Pinebluff, Village of Pinehurst, Town of Southern Pines, Town of Taylortown, Village of Whispering Pines, and the North Carolina Department of Transportation; and

WHEREAS, the Secretary of the North Carolina Department of Transportation (NCDOT) designated the SMPO as the metropolitan planning agency for the Pinehurst-Southern Pines Urban Area on December 22, 2023; and

WHEREAS, in North Carolina, MPOs operate under the lead planning agency (LPA) concept where the LPA provides administrative and technical support to the MPO; and

WHEREAS, the Village of Pinehurst will be the LPA for the SMPO responsible for the budgeting, accounting, and financial processing and reporting of the SMPO in accordance with the Financial Agreement with the NCDOT adopted by Village Council in Resolution 24-09 and the LPA Agreement with the SMPO adopted by Village Council in Resolution 24-10; and

WHEREAS, a special revenue fund is needed to ensure proper accountability of SMPO revenues and expenditures; and

WHEREAS, budget appropriations are needed for the SMPO to incur expenditures in fiscal year 2024.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Governing Body of the Village of Pinehurst, North Carolina, that pursuant to Sections 13.2 and 26(b) of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

SECTION 1. The project authorized is the transportation planning work of the SMPO which is funded by federal and State grant funds and member dues.

SECTION 2. The following amounts are appropriated in the SMPO Special Revenue Fund for the remainder of fiscal year 2024:

Expenditures Amount
Sandhills Metropolitan Planning Organization \$ 100,000

SECTION 3. The following revenues are anticipated to be available in the SMPO Special Revenue Fund for the remainder of fiscal year 2024:

Revenues Amount
SMPO State Grants \$ 80,000
SMPO Member Dues 20,000

SECTION 4. The Financial Services Director is hereby directed to maintain within the SMPO Special Revenue Fund sufficient specific detailed accounting records to provide the accounting information to the grantor agency as required by the grant agreement(s), federal and State regulations, the financial agreement, and the LPA agreement.

SECTION 5. Funds may be advanced from the General Fund to the SMPO Special Revenue Fund as deemed appropriate by the Financial Services Director. Any funds advanced will be repaid from the reimbursement grant proceeds and member dues within a year.

SECTION 6. The Financial Services Director is directed to report, on a quarterly basis, on the financial status of the SMPO Special Revenue Fund as a part of the Village's quarterly financial statements.

SECTION 7. Beginning with the fiscal year 2025 budget, the SMPO Special Revenue Fund budget will be adopted annually by the Village Council with the Village of Pinehurst's annual operating budget. The SMPO Governing Board will approve the annual revenue and expenditure budget for the SMPO for inclusion in the Village of Pinehurst's annual budget ordinance.

SECTION 8. The SMPO Governing Board or SMPO Director may request amendments to the SMPO Special Revenue Fund budget, including any reappropriation of unexpended funds from the prior fiscal year, as applicable and allowed by the grant agreements. The Village Manager is hereby authorized to transfer amounts between line item expenditures within the SMPO department appropriation in the SMPO Special Revenue Fund when requested by the SMPO Governing Board or SMPO Director. Amendments to increase or decrease revenues anticipated to be available in the SMPO Special Revenue Fund must be adopted by Village Council in accordance with G.S. 159-15.

SECTION 9. The SMPO Governing Board or its designee is hereby authorized to execute the necessary agreements to complete the work of the SMPO within the SMPO Special Revenue Fund budget in accordance with the LPA Agreement, grant agreements, and applicable Village policies.

SECTION 10. Copies of this grant project ordinance shall be furnished to the Village Clerk, Village

Manager, and Financial Services Director for direction in carrying out this project.

THIS ORDINANCE passed and adopted this 13th day of February, 2024.

10. Consider Resolution 24-07 Amending the Fees and Charges Schedule for FY 2025.

Ms. Dana Van Nostrand, Financial Services Director, reviewed the recommended changes to the Fees and Charges Schedule for FY25.

RESOLUTION #24-07:

A RESOLUTION AMENDING THE VILLAGE OF PINEHURST FEES AND CHARGES SCHEDULE

THAT WHEREAS, the Village Council of the Village of Pinehurst adopted a Pinehurst Fees and Charges Schedule on the 9th day of March, 2004; and

WHEREAS, it is the policy of the Village of Pinehurst to review and amend the Fees and Charges Schedule on an annual basis, or as deemed necessary; and

WHEREAS, the Village Council, after considering all the facts and circumstances surrounding the proposed amendments to the Pinehurst Fees and Charges Schedule, have determined that it is in the best interest of the Village of Pinehurst to make the amendments as requested.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 13th day of February, 2024, as follows:

SECTION 1. That the attached “Village of Pinehurst Fees and Charges Schedule,” is hereby adopted effective July 1, 2024, said schedule attached hereto as (Exhibit A) is made a part hereof, the same as if included verbatim.

SECTION 2. That all resolutions or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this resolution.

SECTION 3. That this Resolution shall be and remain in full force and effect from the date of its adoption.

THIS RESOLUTION passed and adopted this 13th day of February, 2024.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 24-07 Amending the Fees and Charges Schedule for FY 2025 by a vote of 5-0.

11. Quarterly Financial Statements as of December 31, 2023.

Ms. Dana Van Norstrand, Financial Services Director, reviewed and discussed the quarterly financial statements as of December 31, 2023 with Council.

12. Discuss Referral of Trotter Hills Residential Development Conditional Zoning Request Back to Planning & Zoning Board.

Mr. Alex Cameron, Planning & Inspections Director, provided background information on the Trotter Hills Residential Development Conditional Zoning request and the Planning & Zoning Boards November 2023 decision to Council, and his recommendation that Council consider referring the request back to the Planning & Zoning Board for a more collaborative revision of the request so a revised request may be presented to Council.

Upon a motion by Councilmember Morgan, seconded by Councilmember Farrell, Council unanimously approved to refer the Trotter Hills Residential Development Conditional Zoning request back to the Planning & Zoning Board for collaborative work on project design and conditions, and reconsideration of the resulting updated request by a vote of 5-0.

13. Other Business.

Mayor Pizzella asked for information on the type of composite being used for the Maple / Dundee Road walkway upgrade (which is Chapel Hill grit).

14. Comments from Attendees.

John Webster, 140 McKenzie Rd. W, asked the Council to consider alternatives to the proposed new Library and to question whether the community needs or wants to fund a new Library.

15. Motion to Adjourn.

Upon a motion by Councilmember Farrell, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 07:07 p.m.

Respectfully Submitted,

Beth Dunn
HR Generalist and Acting Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

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**Village Council
Minutes for Work Session
February 13, 2024
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Pinehurst Village Council held a Work Session Meeting at 07:20 p.m., Tuesday, February 13, 2024, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Mr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Jeff Sanborn, Village Manager
Ms. Beth Dunn, HR Generalist & Acting Village Clerk
Mr. Paul Conners, IT Technician

And approximately 9 attendees, including 4 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Council Work Session to order at 07:20 p.m.

2. Discussion on the Size and Budget of the New Given Library.

Mr. Doug Willardson, Assistant Village Manager, and Ms. Audrey Moriarty, Library Services and Archives Director, reviewed and discussed a Staff Memo and PowerPoint presentation on the Given Memorial Library Size Recommendation with Council.

Upon a motion by Councilmember Ficklin, seconded by Mayor Pro Tem Taylor, Council agreed to have the architectural firm Oakley Collier Design create a floor plan for a Library facility at 8,400 square feet by a vote of 3-2, with Councilmembers Farrell and Morgan voting “Nay”.

3. Determine the 2024 Partners and Collaborators Assignments

Council requested the National Park Service be added as a Partner and Collaborator and agreed Councilmembers Farrell and Ficklin would be assigned to the National Park Service.

4. Other Business

Mayor Pro Tem Taylor asked that discussion of at least one strategic item be added to each of the future Work Session agendas. Council and Staff agreed to add discussions of topics considered to be strategic (updating the 2019 Comprehensive Plan, debt financing, etc.) to future Work Session agendas.

5. Adjournment.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Work Session at 09:50 p.m., by a vote of 5-0.

Respectfully Submitted,

Beth Dunn
HR Generalist and Acting Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

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**Village Council
Minutes for Regular Meeting
February 27, 2024
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, February 27, 2024, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Mr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Jeff Sanborn, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Technician

And approximately 20 attendees, including 6 staff and 0 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:30 p.m.

2. Invocation by Father John Forbes and Pledge of Allegiance by Maryn Evans.

3. Reports:

Village Manager

- Mr. Jeff Sanborn, Village Manager, reported on the upcoming retirement of Mr. Jeff Batton, Assistant Village Manager, after 36 years of experience in Local Government, 29 of those years here at the Village of Pinehurst and 20 years holding the position of Assistant Village Manager.

Village Council

- Mayor Pizzella reported that the Historic Plaque Awards applications are available for submission until April 15, 2024, on the February 19, 2024 Neighborhood Advisory Committee meeting and openings on the Committee, on the March 04, 2024 Beautification

Committee meeting, on the March 07, 2024 Planning & Zoning Board meeting, on the February 15, 2024 Sandhills Metropolitan Planning Organization meeting, on a recent “Ride Along” with Mr. Chris Coen in one of the Village of Pinehurst Solid Waste trucks, on the March 16, 2024 Saint Patrick’s Day parade, and on the March 23, 2024 Easter Egg Hunt.

- Councilmember Morgan reported on the April 06, 2024 Matinee Races at the Harness Track, echoed Mayor Pizzella’s statement regarding allowing space between solid waste receptacles to facilitate pick up, and thanked Mr. Batton for his service.
- Councilmember Ficklin reported on the February 26, 2024 Pinehurst Business Partner’s event held at Elliott’s on Linden.
- Mayor Pro Tem Taylor reported on the recent listening sessions held by the Moore County Board of Commissioners regarding the proposed updates to their Land Use Plan.
- Councilmember Farrell reported on the February 19, 2024 Neighborhood Advisory Committee meeting and on the February 22, 2024 Historic Preservation Commission meeting.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Budget Amendments Report

End of Consent Agenda.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved the Consent agenda by a vote of 5-0.

5. Consider Resolution 24-01 Honoring the Service of Mr. John Strickland as Mayor of Pinehurst, North Carolina.

Mayor Pizzella read and presented Resolution 24-01 to Mr. Strickland. Mr. Strickland thanked Mayor Pizzella and the Village of Pinehurst Community and Staff for the time he spent on Council and being presented with the Resolution of Appreciation honoring him.

RESOLUTION #24-01:

RESOLUTION HONORING THE SERVICE OF MR. JOHN STRICKLAND AS MAYOR OF PINEHURST, NORTH CAROLINA

WHEREAS, the Village Council of Pinehurst, North Carolina wishes to acknowledge and express its appreciation to Mr. John Strickland for his dedicated service to the citizens of Pinehurst as Mayor; and

WHEREAS, Mr. Strickland served the Village of Pinehurst as Mayor from December 2019 to

December 2023; and

WHEREAS, Mr. Strickland dedicated his time, knowledge, and abilities to the Village and provided unwavering leadership and thoughtful consideration to all matters; and

WHEREAS, Mr. Strickland was a key partner in negotiating the development of the USGA Golf House Pinehurst facilities and the establishment of the Village of Pinehurst as the first US Open anchor site; and

WHEREAS, Mr. Strickland played an integral role in notable projects such as the acquisition of the Given Memorial Library and Tufts Archives, the formation of the Sandhills Metropolitan Planning Organization, and the creation of the Co-Operative Liaison of Mutual Benevolence Agreement with Dornoch, Scotland; and

WHEREAS, Mr. Strickland actively participated in the formalization of the Neighborhood Advisory Committee; and

WHEREAS, Mr. Strickland contributed to the development and adoption of the Downtown Amenity Plan, 2023 Parks & Recreation Master Plan, Tree Buffer Ordinance, 2023 Stormwater Management and Master Plan, and Village Place and Pinehurst South Small Area Plans and Form Based Guidance Plans; and

WHEREAS, Mr. Strickland was, and continues to be, a strong advocate for the community of the Village of Pinehurst.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina in a Regular Meeting assembled this 27th day of February 2024 as follows:

Section 1. That, on behalf of the citizens of Pinehurst, the Village Council expresses deep appreciation and gratitude to Mr. Strickland for the gifts of time, ability, and commitment in carrying out his duties as Mayor for the Village of Pinehurst.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst and a copy thereof, duly executed by the Mayor and Village Clerk, be presented to Mr. John Strickland as a token of our gratitude.

This Resolution passed and adopted on this 27th day of February 2024.

6. Consider Resolution 24-11 Honoring the Service of Dr. Tom Hennie as Councilmember of Pinehurst, North Carolina.

Mayor Pizzella read and presented Resolution 24-11 to Dr. Hennie. Dr. Hennie thanked Mayor Pizzella and expressed appreciation for the opportunity to serve the Village of Pinehurst.

RESOLUTION #24-11:

RESOLUTION HONORING THE SERVICE OF DR. TOM HENNIE AS COUNCILMEMBER OF PINEHURST, NORTH CAROLINA

WHEREAS, the Village Council of Pinehurst, North Carolina wishes to acknowledge and express its appreciation to Dr. Tom Hennie for his dedicated service to the citizens of Pinehurst as Councilmember; and

WHEREAS, Dr. Hennie served the Village of Pinehurst as Councilmember from September 2023 to December 2023; and

WHEREAS, Dr. Hennie dedicated his time, knowledge, and abilities to the Village and provided thoughtful consideration to all matters; and

WHEREAS, Dr. Hennie contributed to the adoption of the 2023 Stormwater Management and Master Plan; and

WHEREAS, Dr. Hennie was, and continues to be, a strong advocate for the community of the Village of Pinehurst.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina in a Regular Meeting assembled this 27th day of February 2024 as follows:

Section 1. That, on behalf of the citizens of Pinehurst, the Village Council expresses deep appreciation and gratitude to Dr. Hennie for the gifts of time, ability, and commitment in carrying out his duties as Councilmember for the Village of Pinehurst.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst and a copy thereof, duly executed by the Mayor and Village Clerk, be presented to Dr. Tom Hennie as a token of our gratitude.

This Resolution passed and adopted on this 27th day of February 2024.

7. Consider Resolution 24-03 Honoring the Service of Ms. Jane Hogeman as Councilmember of Pinehurst, North Carolina.

Mr. Strickland spoke of the time he spent serving with Ms. Hogeman on Council and read Resolution 24-03 Honoring Ms. Hogeman.

RESOLUTION #24-03:

RESOLUTION HONORING THE SERVICE OF MS. JANE HOGEMAN AS COUNCILMEMBER OF PINEHURST, NORTH CAROLINA

WHEREAS, the Village Council of Pinehurst, North Carolina wishes to acknowledge and express its appreciation to Ms. Jane Hogeman's family for her dedicated service to the citizens of Pinehurst as Councilmember; and

WHEREAS, Ms. Hogeman served the Village of Pinehurst as Councilmember from December 2019 until her death on July 19, 2023; and

WHEREAS, Ms. Hogeman dedicated her time, knowledge, and abilities to the Village and provided thoughtful consideration to all matters; and

WHEREAS, Ms. Hogeman was a key partner in negotiating the development of the USGA Golf House Pinehurst facilities and the establishment of the Village of Pinehurst as the first US Open anchor site; and

WHEREAS, Ms. Hogeman played an integral role in notable projects such as the acquisition of the Given Memorial Library and Tufts Archives; and

WHEREAS, Ms. Hogeman actively participated in the formalization of the Neighborhood Advisory Committee; and

WHEREAS, Ms. Hogeman contributed to the development and adoption of the Downtown Amenity Plan, 2023 Parks & Recreation Master Plan, Tree Buffer Ordinance, 2023 Stormwater Management and Master Plan, and Village Place and Pinehurst South Small Area Plans and Form Based Guidance Plans; and

WHEREAS, Ms. Hogeman was always a strong advocate for the community of the Village of Pinehurst.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina in a Regular Meeting assembled this 27th day of February 2024 as follows:

Section 1. That, on behalf of the citizens of Pinehurst, the Village Council expresses deep appreciation and gratitude for Ms. Hogeman's gifts of time, ability, and commitment in carrying out her duties as Councilmember for the Village of Pinehurst.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst and a copy thereof, duly executed by the Mayor and Village Clerk, be presented to the family of Ms. Jane Hogeman as a token of our gratitude.

This Resolution passed and adopted on this 27th day of February 2024.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved Resolution 24-01 Honoring the Service of Mr. John Strickland as Mayor, Resolution 24-03 Honoring the Service of Ms. Jane Hogeman as Councilmember, and Resolution 24-11 Honoring the Service of Dr. Tom Hennie of Pinehurst, North Carolina by a vote of 5-0.

8. Ordinance 24-05 FY 2024 Mid-Year Budget Amendment.

Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed the FY 2024 Mid-Year Budget Amendment Memo with Council.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Morgan, Council unanimously approved Ordinance 24-05 an ordinance amending Ordinance 23-14 appropriating funds for operations of the Village of Pinehurst for Fiscal Year 2024, regarding revenues and expenditures of the general fund (Mid-Year Budget Amendments) by a vote of 5-0.

ORDINANCE #24-05:

AN ORDINANCE AMENDING ORDINANCE #23-14 APPROPRIATING FUNDS FOR OPERATIONS OF THE VILLAGE OF PINEHURST FOR FISCAL YEAR 2024, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND (MID-YEAR BUDGET AMENDMENTS).

THAT WHEREAS, the Village budgeted for revenues and expenditures in FY 2024 for the General Fund; and

WHEREAS, the estimates for FY 2024 revenues and expenditures have been calculated and there are some variations between the amounts budgeted and the amounts expected,

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 27th day of February 2024, as follows:

SECTION 1. To amend the General Fund with regard to revenues and expenditures, the revenue and expenditure accounts are to be changed as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
<i>Revenues:</i>			
10-00-100-3023	2023 Ad Valorem Taxes	\$ 90,000	
10-00-100-3123	2023 MV Tax		\$ 140,000
10-20-170-3350	Powell Bill		65,223
10-80-170-3364	State Aid Library System		1,361
10-10-100-3210	Fire District		29,000
10-80-130-3412	Stall Rental	25,000	
10-80-130-3417	Fair Barn Rental		20,000
10-00-120-3820	Sale of Fixed Assets		290,000
10-80-120-3888	Library Donations		106,000
10-00-120-3890	Interest on Investments		214,000
10-00-190-3905	FB Appropriation – General	960,584	
<i>Expenditures:</i>			
10-00-210-5800	Professional Services – Governing Body		40,000
10-00-220-5500	Dues & Subscriptions – Administration		15,000
10-00-240-4990	Salary Adjustments – Human Resources		50,000
10-00-960-5600	Gas – Fleet		40,000
10-00-960-3560	Charges to Other Departments – Fleet	40,000	
10-10-320-5903	Fleet ISF – Police		20,000
10-20-420-5903	Fleet ISF – Streets & Grounds		12,500
10-30-510-5903	Fleet ISF – Solid Waste		7,500
10-20-420-5300	Contracted Services – Streets & Grounds		50,000

10-80-620-6000	Rentals – Harness Track	15,000
	TOTAL	<u>\$ 1,115,584 \$ 1,115,584</u>

SECTION 2. Copies of this budget amendment shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for their direction and implementation.

THIS ORDINANCE passed and adopted this 27th day of February 2024.

9. Other Business.

None.

10. Comments from Attendees.

Mr. Maxie Gleaton, 35 McIntyre Rd. (Maxie's Tap Room Owner), asked to learn more from Council regarding the plans for the 2024 U.S. Open about a temporary Social District or permission for businesses to allow social drinking.

Ms. Lynn Goldhammer expressed approval of the Village's healthy Fund Balance and concern over the condition of roadway shoulders around the Village.

Father John Forbes asked Council to consider the financial impacts delaying or having to build additions to the new Library could have, and the importance of a Library to all age groups of the community.

Mayor Pro Tem Taylor provided an additional report on the February 27, 2024 meeting of the Moore County Public Works Task Force.

11. Motion to Adjourn.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 05:28 p.m.

Respectfully Submitted,

Shannon Konstantinou
Village Clerk

*A videotape of this meeting is located on the Village website: www.vopnc.org
Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.*

*Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement*



**Village Council
Minutes for Work Session
February 27, 2024
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Pinehurst Village Council held a Work Session Meeting at 05:39 p.m., Tuesday, February 27, 2024, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Mr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Jeff Sanborn, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Technician

And approximately 5 attendees, including 5 staff and 0 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 05:39 p.m.

2. Discussion of Temporary Ordinances for the US Open.

Mr. Doug Willardson, Assistant Village Manager, Mr. Jeff Batton, Assistant Village Manager, and Mr. Alex Cameron, Planning & Inspections Director, reviewed and discussed a PowerPoint presentation on 2024 U.S. Open Temporary Ordinances, which focused on Parking, the Downtown Experience, and a proposed Social District, with Council.

Council agreed to consider proposals for 2024 U.S. Open Temporary Ordinances at a March 2024 meeting.

Councilmember Morgan asked that the Village and USGA have a discussion regarding allowing the Farmers' Market to continue during the time the USGA has rented out the Village properties in preparation for the U.S. Open and the potential for the Farmers' Market to be included in Village planned events at Tufts Park during the U.S. Open.

3. Discussion on the Use of Debt Financing and Other Funding Options for Capital Needs

Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed the Debt Financing Presentation document with Council.

4. Discussion of Comprehensive Plan Amendment Procedures

Mayor Pro Tem Taylor asked Councilmember Farrell to provide Council with a background on his

experience during the 2019 Comprehensive Plan development.

Councilmember Farrell shared his beliefs on the importance of a Comprehensive Plan for the Village of Pinehurst community, provided Council with an outline of revisions to the 2019 Comprehensive Plan he would recommend, noted most of the Plan is still relevant, and offered options for Council action on the Plan.

Council agreed with Councilmember Farrell's assessment of the Plan and discussed options for action on the Plan and the need to adhere to an established process for updating or amending the Plan.

Mr. Doug Willardson, Assistant Village Manager, and Mr. Alex Cameron, Planning & Inspections Director, presented Council with a draft copy of the Comprehensive Plan Adoption, Amendment, and Implementation Policy document and a document outlining the Comprehensive Plan amendment process.

Council debated whether a decision on updating or amending the 2019 Comprehensive Plan should be delayed until after Moore County finalizes their Land Use Plan and determined a delay would not be necessary.

Council agreed to have Staff continue to develop the Comprehensive Plan Adoption, Amendment, and Implementation Policy for future consideration by Council.

5. Other Business

Mayor Pizzella asked for an update on how the Village might market the water tower property and on when a design proposal for the 8,400 square foot version of the new Library will be presented to Council.

Mayor Pro Tem Taylor asked Mr. Batton for an update on the discussion of a topic covered during a Closed Session meeting, Mr. Batton stated dialogue has been opened.

Councilmember Farrell proposed including discussion of expanding the Village's Extra-Territorial Jurisdiction to a future meeting agenda.

6. Adjournment.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Work Session at 07:41 p.m., by a vote of 5-0.

Respectfully Submitted,

Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement



BUDGET AMENDMENTS REPORT ADDITIONAL AGENDA DETAILS:

FROM:

Dana Van Nostrand

DATE OF MEMO:

3/7/2024

MEMO DETAILS:

Attached is the report of interdepartmental budget amendments less than \$25,000 that were approved by the Village Manager since the last Council meeting.

ATTACHMENTS:

Description

▣ Budget Amendment Report



**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD FEBRUARY 21 - MARCH 7, 2024**

Under Village of Pinehurst Ordinance #23-14, the Village Council grants the Budget Officer (the Village Manager) the ability to transfer appropriations under specific conditions. These conditions allow transfers between departments (including contingency) of the same fund to increase an appropriation up to \$25,000 in a single budget amendment for the FY 2024 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes." Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	Reallocate funds to cover the planned costs of the Village's US Open Experience and other US Open visitor materials expenditures (pocket map and schedule of events, visitor guide, walking tour, etc.)			3/5/2024
10-80-610-5470	US Open Experience - Parks & Recreation	\$ 8,450		
10-80-610-9999	Contingency - Parks & Recreation		\$ 8,450	
10-40-720-5000	Advertising - Community Development	12,750		
10-00-210-9999	Contingency - Governing Body		3,000	
10-00-220-9999	Contingency - Administration		5,000	
10-40-720-9999	Contingency - Community Development		4,000	
10-40-720-6544	Welcome Center - Community Development		750	
		<u>\$ 21,200</u>	<u>\$ 21,200</u>	



**PROCLAMATION OF ARBOR DAY 2024
ADDITIONAL AGENDA DETAILS:**

FROM:

Shannon Konstantinou

CC:

Jeff Sanborn; Councilmembers

DATE OF MEMO:

3/4/2024

MEMO DETAILS:

Proclamation establishing April 26, 2024 as Arbor Day for the Village of Pinehurst.

ATTACHMENTS:

Description

📎 Draft Arbor Day Proclamation 2024

MAYORAL PROCLAMATION

VILLAGE OF PINEHURST

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource; and

WHEREAS, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees are a source of joy and spiritual renewal; and

WHEREAS, Pinehurst strives to be recognized as a Tree City USA by the National Arbor Day Foundation.

NOW THEREFORE, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim April 26, 2024, as “ARBOR DAY” in the Village of Pinehurst, and urge all citizens to support efforts to care for our trees and woodlands and to support our Village’s community forestry program; and

FURTHER, I urge all citizens to plant trees to promote the well-being of present and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Village of Pinehurst, this the 12th day of March, 2024.

Patrick Pizzella, Mayor



**CONSIDER RESOLUTION 24-02 HONORING THE SERVICE OF MS. LYDIA
BOESCH AS TREASURER AND COUNCILMEMBER OF PINEHURST,
NORTH CAROLINA
ADDITIONAL AGENDA DETAILS:**

FROM:

Shannon Konstantinou

CC:

Jeff Sanborn; Councilmembers

DATE OF MEMO:

2/1/2024

MEMO DETAILS:

Please, see the attached material related to this item.

ATTACHMENTS:

Description

- Resolution 24-02 Honoring Councilmember Boesch

RESOLUTION #24-02:

RESOLUTION HONORING THE SERVICE OF MS. LYDIA BOESCH AS TREASURER AND COUNCILMEMBER OF PINEHURST, NORTH CAROLINA

WHEREAS, the Village Council of Pinehurst, North Carolina wishes to acknowledge and express its appreciation to Ms. Lydia Boesch for her dedicated service to the citizens of Pinehurst as Treasurer and Councilmember; and

WHEREAS, Ms. Boesch served the Village of Pinehurst as Treasurer and Councilmember from December 2019 to December 2023; and

WHEREAS, Ms. Boesch dedicated her time, knowledge, and abilities to the Village and provided thoughtful consideration to all matters; and

WHEREAS, Ms. Boesch was instrumental in Council's efforts to improve the Village's relationship with the National Park Service and in solidifying the status of the Village of Pinehurst's National Historic Landmark designation; and

WHEREAS, Ms. Boesch was a key partner in negotiating the development of the USGA Golf House Pinehurst facilities and the establishment of the Village of Pinehurst as the first US Open anchor site; and

WHEREAS, Ms. Boesch played an integral role in notable projects such as the acquisition of the Given Memorial Library and Tufts Archives; and

WHEREAS, Ms. Boesch actively participated in the formalization of the Neighborhood Advisory Committee and served as the Council representative on the Bicycle and Pedestrian Committee; and

WHEREAS, Ms. Boesch contributed to the development and adoption of the Downtown Amenity Plan, 2023 Parks & Recreation Master Plan, 2023 Stormwater Management and Master Plan, and Village Place and Pinehurst South Small Area Plans and Form Based Guidance Plans; and

WHEREAS, Ms. Boesch was, and continues to be, a strong advocate for the community of the Village of Pinehurst.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina in a Regular Meeting assembled this 12th day of March 2024 as follows:

Section 1. That, on behalf of the citizens of Pinehurst, the Village Council expresses deep appreciation and gratitude to Ms. Boesch for the gifts of time, ability, and commitment in carrying out her duties as Treasurer and Councilmember for the Village of Pinehurst.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst and a copy thereof, duly executed by the Mayor and Village Clerk, be presented to Ms. Lydia Boesch as a token of our gratitude.

This Resolution passed and adopted on this 12th day of March 2024.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Approved as to Form:

Shannon Konstantinou, Village Clerk

Michael J. Newman, Village Attorney



**PRESENTATION BY MOORE COUNTY PUBLIC WORKS DIRECTOR,
RANDY GOULD, TO UPDATE COUNCIL ON FUTURE NEEDS AND PLANS
FOR WATER AND SEWER
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Batton

DATE OF MEMO:

2/22/2024

MEMO DETAILS:

Randy Gould, Moore County's Public Works Director, will be present to update Council on future water quantity and sewer capacity needs and their plans to meet those needs.

Other items related to water distribution and sewer collection may also be presented.

Thanks.



**CONSIDER RESOLUTION 24-12 LEASING VILLAGE PROPERTY TO
PINEHURST BREWERY
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Batton

DATE OF MEMO:

3/5/2024

MEMO DETAILS:

The Pinehurst Brewery Company has been using property referred to as the Ground Storage tanks property (see attached aerial view of property) for overflow parking for several years under an agreement with Moore County Public Utilities.

This property was recently acquired by the Village of Pinehurst and this agenda item is to consider adopting a resolution (attached) to rent the space to Pinehurst Brewery for a period of up to 5 years.

The letter of agreement (attached) is set for an initial term of March 1 to June 30, 2024 in order to get the renewal on the Village's fiscal year basis. Thereafter, the agreement renews in one-year increments up to a maximum of five times before the agreement has to be revisited. The Village is permitted to opt out of the agreement at any time with 30 days notice in order to maintain maximum flexibility for future Village use.

The rent amount was determined by averaging the cost per parking space of the two lots the Village rents downtown from private property-owners. The total annual rent starts at \$3,280 and is increased by the CPI-U at each renewal.

If Council agrees to rent the space, a resolution will need to be adopted.

Thanks.

ATTACHMENTS:

Description

- ☐ Resolution #24-12
- ☐ Resolution Attachment-Letter of Agreement
- ☐ Aerial view of Property

RESOLUTION #24-12:

**A RESOLUTION AUTHORIZING LEASE OF PROPERTY
FOR THE VILLAGE OF PINEHURST**

WHEREAS, the Village of Pinehurst owns property at 111 Power Plant Road. Pinehurst, NC 28374; and

WHEREAS, the Pinehurst, LLC and its subsidiary Pinehurst Brewing Company (Tenant), have requested to lease a portion of 111 Power Plant Road for overflow parking; and

WHEREAS, the Village and the Tenant have agreed to lease said property for in accordance with the Letter of Agreement attached hereto; and

WHEREAS, North Carolina General Statute § 160A-272 authorizes the Village to enter into leases of up to 10 years upon resolution of the Village Council;

NOW, THEREFORE, BE IT RESOLVED, that the Village Council of the Village of Pinehurst, North Carolina in a regular meeting on the 12th day of March, 2024, as follows:

SECTION 1. That the Village Council hereby approves lease of the Village property described above to Pinehurst, LLC – Pinehurst Brewing Company and directs the Mayor and required Village official(s) to execute any instruments necessary for the lease.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

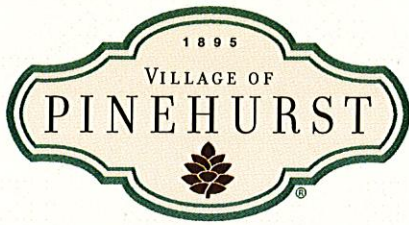
By: _____
Patrick Pizzella, Mayor

Attest:

Approved as to Form:

Shannon Konstantinou, Village Clerk

Michael J. Newman, Village Attorney



HISTORY, CHARM, AND SOUTHERN HOSPITALITY_____

Letter of Agreement

This Letter of Agreement, between the Village of Pinehurst, hereinafter referred to as the “VOP” and Pinehurst, LLC and its subsidiary, Pinehurst Brewery Company, hereinafter referred to as “PBC” sets forth the terms and conditions by which PBC will lease certain parking spaces on property owned by VOP at 111 Power Plant Road.

PBC and VOP agree that the initial number of parking spaces leased is twenty (20). The initial base rent for each parking space shall be established as \$164 per year totaling \$3280 for a 12-month period as of March 1, 2024. Any increase in number of parking spaces or decrease shall result in an adjustment of the total rent due.

The initial term of this agreement shall be for the period of March 1, 2024 to June 30, 2024. PBC shall remit payment in the amount of \$1,093 ($\$164 \times 20 \text{ spaces} = \$3,280 / 12 \text{ months} = \$273.33 \text{ per month} \times 4 \text{ months} = \$1093.33$) for that timeframe by March 15, 2024, which represents the prorated amount of the annual rent due.

Thereafter, the agreement will automatically renew annually on July 1 of each year for 12 months unless PBC informs VOP in writing of their intent to withdraw from the agreement. Said notification must be made 30 days in advance of the expiration date. This agreement may be terminated by VOP at any time with 30 days’ notice. In such event, VOP will return a prorated share of the annual amount paid for the year to PBC. Annual renewals are limited to no more than five (5) (ending June 30, 2029) before the agreement shall be reviewed and possibly renewed.

Each annual renewal shall increase by the U.S. Dept of Labor’s previous 12-month Consumer Price Index for all urban consumers (CPI-U), as published by June 1 of that year.

VOP acknowledges and PBC confirms that the materials currently on the lot for parking purposes, i.e., stone and tire stops belong to PBC. Both parties agree that PBC shall be responsible for maintaining the parking spaces including but not limited to replenishing stone and repairing/replacing tire stops.

Should PBC withdraw from the agreement, PBC will be responsible for removing surface stone and tire stops and restore the area to grass unless VOP informs PBC not remove the stone.

Installation of signage by PBC may be permitted by VOP if it conforms to VOP standards and requirements.

ADMINISTRATION

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-1900 • Fax (910) 295-4434 • www.vopnc.org

Both parties hereby agree to protect, defend, indemnify and hold the other free and harmless from and against any and all losses, penalties, damages, settlement costs, charges, professional fees or other expenses or liabilities of every kind that are due to the negligence of their action. This mutually exclusive condition extends to all officers, elected officials, employees, agents, subcontractors or suppliers of the two parties. PBC agrees to maintain commercial general liability insurance in an amount of at least \$1 million per occurrence and agrees to provide a certificate of insurance to VOP listing them as additionally insured.

All correspondence shall be addressed and sent accordingly:

Pinehurst, LLC (for PBC)
C/O Richard Higginbotham
P.O. Box 4000
Pinehurst, NC 28374

Village of Pinehurst
Assistant Village Manager of Operations
395 Magnolia Road
Pinehurst, NC 28374

By signature below both parties acknowledge they have read, understand, and agree to abide by the terms of this agreement as entered into this day, the _____ of _____, 202__.

Signature: PBC Representative

Date

Print Name

Attest

Date

Signature: Village Representative

Date

Print Name

Attest

Date





**CONSIDER ORDINANCE 24-06 AMENDING VILLAGE MUNICIPAL CODE
SECTION 94.14 TEMPORARY EVENTS
ADDITIONAL AGENDA DETAILS:**

FROM:

Doug Willardson

DATE OF MEMO:

3/7/2024

MEMO DETAILS:

In follow up to Council's discussion at the last work session, staff has drafted changes to the Village's temporary events ordinance. The changes are illustrated in the redlined version attached. The intent of the changes is twofold. First, to allow temporary event permits to be issued during events like the US Open or other major events held within the Village. Second, the proposed changes give staff criteria and opportunity to restrict or forbid certain event applications. We believe this will help Village staff strike the right balance of holding enough special events to make opportunities like the US Open successful, but also protect the quality of life of Village residents.

ATTACHMENTS:

Description

- ☐ Ordinance 24-06 Amending Village Municipal Code Section 94.14 Temporary Events
- ☐ Proposed 94.14 changes redlined

ORDINANCE #24-06:

AN ORDINANCE AMENDING SECTION 94.14 OF THE PINEHURST MUNICIPAL CODE

WHEREAS, the Village Council of the Village of Pinehurst adopted an ordinance dated October 20, 1980, establishing and implementing certain authorized police powers for the purpose of prescribing regulations governing conditions detrimental to the health, safety, and welfare of its citizens; and

WHEREAS, on September 13, 2011 the Village Council of the Village of Pinehurst adopted Ordinance 11- 25 which established the general ordinances of the Village of Pinehurst as revised, amended, restated, codified, and compiled in book form and declared that these shall constitute the "Village of Pinehurst, North Carolina Municipal Code"; and

WHEREAS, the Municipal Code will be subsequently amended from time to time as conditions warrant; and

WHEREAS, the Village Council has determined that it is in the best interest of the citizens of Pinehurst to amend Section 94.14 of the Pinehurst Municipal Code in order to better regulate and manage temporary events held within the Village.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled this 12th day of March 2024 as follows:

SECTION 1. That the following amendments be made to Section 94.14:

REGULATED OR PROHIBITED ACTIVITY

§ 94.14 TEMPORARY EVENTS.

(A) Temporary event permits are hereby required for any temporary events that are deemed beneficial to the community as a whole. These events must be held in conjunction with one of the following criteria. Events not meeting the following criteria are not eligible for a temporary event permit.

(1) Major civic and cultural events, grand openings, and groundbreaking ceremonies that impact Village resources (i.e. police, fire, parks and recreation and public services);

(2) Athletic events, including those which utilize Village property, public streets or rights-of-way;

(3) Parades, fairs, festivals, or other ancillary entertainment or hospitality activities associated with major golf tournaments or other large-scale temporary events hosted in the Village;

(4) Other temporary events, deemed by Village staff, as having a community-wide significance and benefit.

(B) The Parks and Recreation Department, upon a recommendation from appropriate Village Departments, may issue a temporary event permit only upon finding that the temporary event satisfies the following requirements:

(1) If the property is undeveloped, it contains sufficient open space to support the temporary use;

(2) If the property is developed, it contains an area that is not actively used but which would support the proposed temporary use without encroaching into or creating a negative impact on existing buffers, open space, landscaping, traffic movements, or parking space availability;

(3) Tents and other temporary structures will be located so as to not interfere with the normal operations of any permanent use located on the property;

(4) Off-street parking is adequate to accommodate the proposed temporary event. Available public parking and other off-site parking accommodations may be considered to count toward the proposed temporary event. Other factors may include, but are not limited to, proximity to the event, shared parking agreements, or shuttle services;

(6) Restroom facilities are provided and adequate to accommodate the proposed temporary event;

(7) A plan for the disposal of solid waste generated as a result of the temporary event will be implemented and all trash and recycling receptacles will be promptly serviced and removed if temporary;

(8) A plan for security and safety will be implemented on and around the site of the event, including sufficient staffing, provision for pedestrian safety and traffic routing;

(9) A plan for public health and safety on, around, and outside the site of the event will be implemented, including a showing that the event will not likely cause interference with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the Village and will not likely cause unreasonable or unwarranted disruption to vehicular or pedestrian traffic;

(10) All inspections and permits required by applicable construction codes have been met and approved by the Planning and Inspections Department and the Fire Department;

(11) The temporary event meets all other applicable requirements of the Village of Pinehurst Codes and Ordinances.

(C) The Parks and Recreation Department, upon a recommendation from appropriate Village Departments, may deny a temporary event permit for any of the following reasons:

(1) When there are numerous and competing requests for temporary event permits, the Parks and Recreation Department may select one application over another based on the following criteria:

(i) previous performance of similar activities within the Village;

(ii) other and/or prior demonstration of ability to produce a high-quality event;

(iii) superior ability to mitigate potential disruption to neighboring uses; and

- (iv) deference to application first received.
- (2) Previous poor performance when issued a temporary event permit;
- (3) Proposed temporary event is not compatible with community standards and norms;
- (4) Proposed temporary event strains Village resources, including staffing or use of facilities, roads or equipment;
- (5) Proposed temporary event is disruptive to neighboring uses and such disruptions cannot be effectively mitigated;
- (6) Failure on behalf of the applicant to satisfy the requirements of 94.14 (B).
- (Ord. 13-16, passed 4-23-13) Penalty, see § [94.99](#)

SECTION 2. That these Ordinance amendments shall be and remain in full force and effect from March 12, 2024.

THIS ORDINANCE is passed and adopted this 12th day of March 2024.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Patrick Pizzella, Mayor

Attest:

Approved as to Form:

Shannon Konstantinou, Village Clerk

Michael J. Newman, Village Attorney

REGULATED OR PROHIBITED ACTIVITY

§ 94.14 TEMPORARY EVENTS.

(A) Temporary event permits are hereby required for any temporary events that are deemed beneficial to the community as a whole. These events must be held in conjunction with one of the following criteria. Events not meeting the following criteria are not eligible for a temporary event permit.

~~Any person, firm or corporation is hereby required to secure a temporary event permit for events meeting one or more of the following criteria:~~

(1) Major civic and cultural events, grand openings, and ~~ground breaking~~groundbreaking ceremonies that impact ~~v~~Village resources (i.e. police, fire, parks and recreation and public services);

(2) Athletic events, including those which utilize ~~v~~Village property, public streets or rights-of-way;

(3) Parades, fairs, festivals, or other ancillary entertainment or hospitality activities associated with major golf tournaments or other large-scale temporary events hosted in the Village

(4) Other temporary events, deemed by Village staff, as having-of a community-wide significance and benefit.

(B) The Parks and Recreation Department, upon a recommendation from the Public Services, Police, Fire, and Planning and Inspections appropriate Village Departments, mayshall issue a temporary event permit only upon finding that the temporary event satisfies the following requirements:

(1) If the property is undeveloped, it contains sufficient open space to support the temporary use;

(2) If the property is developed, it contains an area that is not actively used but which would support the proposed temporary use without encroaching into or creating a negative impact on existing buffers, open space, landscaping, traffic movements, or parking space availability;

(3) Tents and other temporary structures will be located so as to not interfere with the normal operations of any permanent use located on the property;

(4) Off-street parking is adequate to accommodate the proposed temporary event. Available public parking and other off-site parking accommodations may be considered to count toward the proposed temporary event. Other factors may include, but are not limited to, proximity to the event, shared parking agreements, or shuttle services;

~~—(5)— Where the temporary event will occupy an existing parking area, the number of parking spaces left available will be no less than the minimum required in the Village of Pinehurst Codes and Ordinances for the principal, permanent use of the property;~~

(6) Restroom facilities are provided and adequate to accommodate the proposed temporary event;

(7) A plan for the disposal of solid waste generated as a result of the temporary event will be implemented and all trash and recycling receptacles will be promptly serviced and removed if temporary;

(8) A plan for security and safety will be implemented on and around the site of the event, including sufficient staffing, provision for pedestrian safety and traffic routing;

(9) A plan for public health and safety on, around, and outside the site of the event will be implemented, including a showing that the event will not likely cause interference with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the village and will not likely cause unreasonable or unwarranted disruption to vehicular or pedestrian traffic;

(10) All inspections and permits required by applicable construction codes have been met and approved by the Planning and Inspections Department and the Fire Department;

(11) The temporary event meets all other applicable requirements of the Village of Pinehurst Codes and Ordinances.

(C) The Parks and Recreation Department, upon a recommendation from appropriate Village Departments, may deny a temporary event permit for any of the following reasons:

(1) When there are numerous and competing requests for temporary event permits, the Parks and Recreation Department may select one application over another based on the following criteria:

(i) previous performance of similar activities within the Village;

(ii) other and/or prior demonstration of ability to produce a high-quality event;

(iii) superior ability to mitigate potential disruption to neighboring uses; and

(iv) deference to first-application first received.

(2) Previous poor performance when issued a temporary event permit;

(3) Proposed temporary event is not compatible with community standards and norms;

(4) Proposed temporary event strains Village resources, including staffing or use of facilities, roads or equipment;

(5) Proposed temporary event is disruptive to neighboring uses and such disruptions cannot be effectively mitigated;

(6) Failure on behalf of the applicant to satisfy the requirements of 94.14 (B).

(Ord. 13-16, passed 4-23-13) Penalty, see § 94.99



**CONSIDER ORDINANCE 24-07 TEMPORARY PARKING RESTRICTIONS
FOR THE 2024 US OPEN
ADDITIONAL AGENDA DETAILS:**

FROM:

Doug Willardson

DATE OF MEMO:

3/7/2024

MEMO DETAILS:

As discussed at the last work session, staff has prepared an ordinance for temporary parking restrictions during the 2024 US Open. As a reminder, this ordinance calls for a three-hour parking limit in the core of the Village to assist with parking turnover in the business district. Elsewhere, the ordinance prohibits parking where it would cause a disruption to abutting uses or where US Open-ticketed patrons may be tempted to park and walk to the course. Based on feedback from Council, we added additional prohibited parking in the residential areas between the Village Core and Carolina Vista Drive. Additionally, the ordinance has a \$50 fine associated with any parking violations. This is the maximum allowed under state statute for parking violations.

Lastly, while not a part of the ordinance, staff is recruiting a recently retired police officer to serve as parking enforcement during the week of the Open and investigating the most effective options for monitoring parking violations.

A map is attached illustrating the proposed parking changes.

ATTACHMENTS:

Description

- ☐ Ordinance 24-07 Temporary Parking Restrictions for the 2024 US Open
- ☐ Temporary Parking Restrictions Map

ORDINANCE #24-07:

AN ORDINANCE AMENDING CHAPTER 72 OF THE PINEHURST MUNICIPAL CODE AS IT PERTAINS TO TEMPORARY PARKING IN THE VILLAGE OF PINEHURST DURING THE 2024 US OPEN.

THAT, WHEREAS, the Village Council of the Village of Pinehurst adopted an ordinance dated October 20, 1980, establishing and implementing certain authorized police powers for the purpose of prescribing regulations governing conditions detrimental to the health, safety, and welfare of its citizens; and

WHEREAS, on September 13, 2011 the Village Council of the Village of Pinehurst adopted Ordinance 11-25 which adopted the general ordinances of the Village of Pinehurst as revised, amended, restated, codified, and compiled in book form and declared that these shall constitute the “Village of Pinehurst, North Carolina Municipal Code;” and

WHEREAS, the Municipal Code will be subsequently amended from time to time as conditions warrant; and

WHEREAS, the Village Council has determined that it is in the interests of health, safety, and welfare of both the guests and the citizens of Pinehurst to further regulate parking during the 2024 US Open Men’s Golf Championship by prohibiting parking at the designated locations listed below in Section 1; closing a certain section of road as described in Section 2; and limiting parking time on certain streets at the designated locations listed below in Section 3;

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina, in a regular meeting assembled this 12th day of March, 2024, as follows:

SECTION 1. That Schedule I – Parking Prohibited at All Times of Chapter 72, Section 72.01 of the Pinehurst Municipal Code is hereby amended by adding the following streets and roads to the schedule of those designated as “No Parking”, except for those specific areas where signs and pavement markings clearly designate the existence of public parking, to be effective from June 10th through June 16th, 2024:

<i>Street</i>	<i>Side</i>	<i>Location</i>
Ritter Road	Both	Highway 5 to Chinquapin Road
Carolina Vista Drive	Both	Ritter to Old NC 2
Magnolia Road	West	Market Square to 265 Magnolia Road
Magnolia Road	East	Community Road to rear driveway of the Manor Hotel
Community Road	South	Magnolia Road to Maple Road
Cherokee Road West	South	Village Green West to Azalea Road
Shaw Road SE	Both	Azalea to Carolina Vista
Azalea Road	Both	Old NC 2 to Carolina Vista
Dundee Road	Both	Community Road to Craig Road
Craig Road	Both	Dundee Road to McIntyre Road
Woods Road	Both	Dundee Road to McIntyre Road
Maple Road	Both	Community Road to Orange Road

Cherokee Road East	Both	Village Green Road to Laurel Road
Palmetto Road	Both	Cherokee Road East to Maple Road
Village Green Road East	Both	100 Village Green Road East to Old NC 2
Village Green Road West	Both	Old NC 2 to Theatre Building driveway

SECTION 2. That the following streets will be closed by the Village to be effective from June 10th through June 16th, 2024:

Pine Tree Road, from St Andrews to Hwy #5, except for residents of Condominium complexes with driveway access on Pine Tree Road.

SECTION 3. That Schedule II – Parking Time Limited on Certain Streets, Chapter 72, Section 72.03 of the Pinehurst Municipal Code is hereby amended by adding the following streets and roads to the schedule of those designated as “Parking time limited on certain streets” as follows, to be effective from June 10th through June 16th, 2024:

<i>Street</i>	<i>Side</i>	<i>Time Limit</i>	<i>Hours</i>	<i>Location</i>
Cherokee Road	South	<u>3 hours</u>	Between 9:00 a.m. and <u>6:00 p.m.</u>	In front of Given Memorial Library
<u>Cherokee Road</u>	<u>North and South</u>	<u>3 hours</u>	<u>Between 9:00 a.m. and 6:00 p.m.</u>	<u>All public parking locations</u>
<u>Chinquapin Road</u>	<u>North and South</u>	<u>3 hours</u>	<u>Between 9:00 a.m. and 6:00 p.m.</u>	<u>All public parking locations from Cherokee Road to Magnolia Road.</u>
<u>Magnolia Road</u>	<u>North and South</u>	<u>3 hours</u>	<u>Between 9:00 a.m. and 6:00 p.m.</u>	<u>All public parking locations from Chinquapin to 45 Magnolia Road.</u>
<u>Market Square</u>	<u>North and South</u>	<u>3 hours</u>	<u>Between 9:00 a.m. and 6:00 p.m.</u>	<u>All public parking locations.</u>
<u>Village Green East</u>	<u>West</u>	<u>3 hours</u>	<u>Between 9:00 a.m. and 6:00 p.m.</u>	<u>Adjacent to the Given Memorial Library</u>

SECTION 4. That Chapter 72, Section 72.99 of the Pinehurst Municipal Code is hereby amended by adding the following:

§ 72.99 PENALTY.

(E) Violations of the terms of § 72.01 or 72.03 shall subject the violator to an infraction and a civil fine of up to \$50, inclusive of all penalty assessments and court costs as set forth in G.S. § 14-4(b).

SECTION 5. That all ordinances in conflict herewith are hereby declared null and void while this ordinance remains in full force and effect.

SECTION 6. That this ordinance shall be and remain in full force and effect on June 10th and after the erection of the appropriate and necessary traffic signs, until June 16th, 2024.

SECTION 7. That the Chief of Police and Director of Public Services are hereby authorized and directed to establish appropriate signage at the places designated in Sections 1, 2 and 3 of this ordinance, as they deem necessary, for the purpose of enforcement.

THIS ORDINANCE passed and adopted this 12th day of March, 2024.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

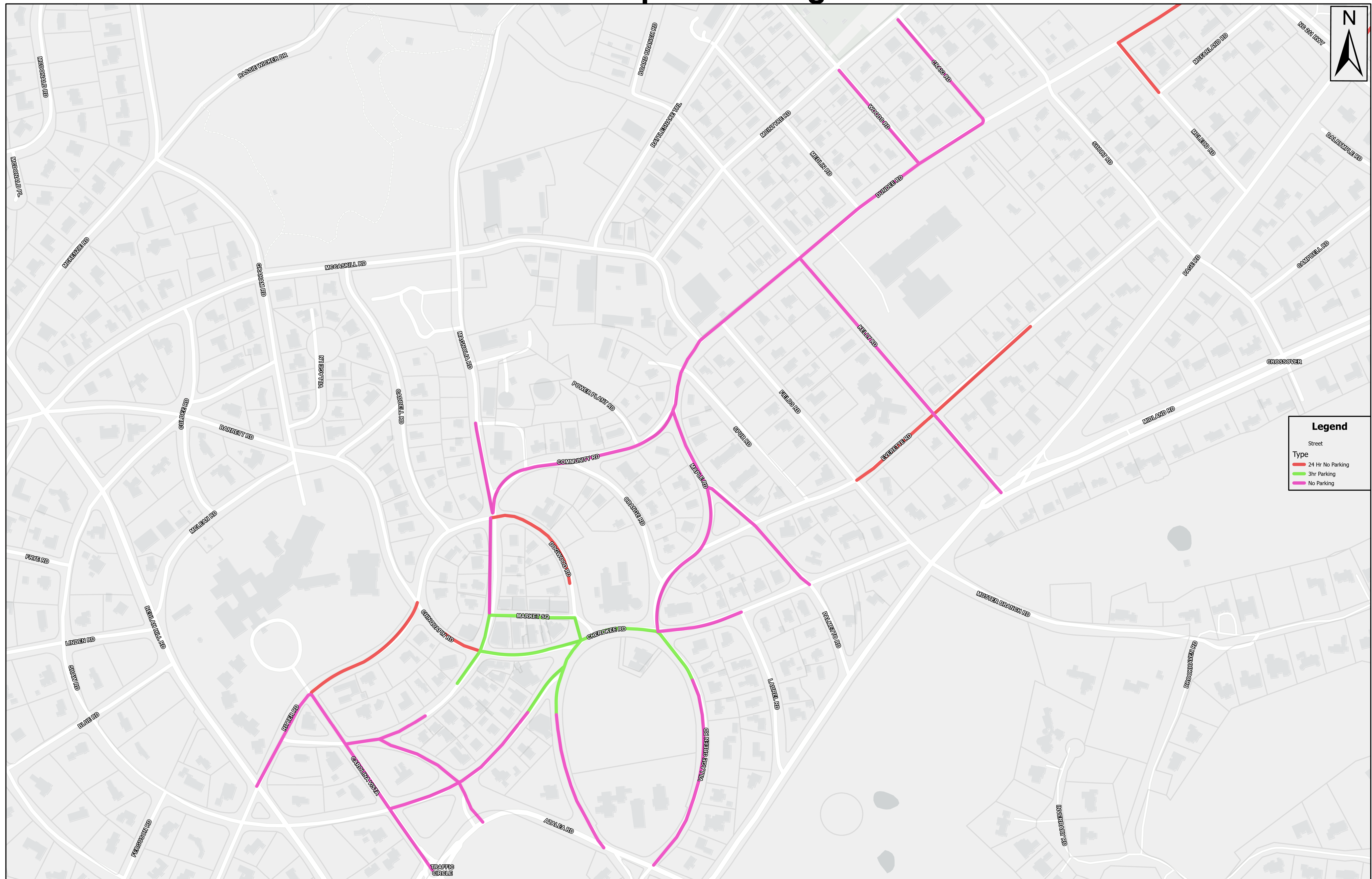
Attest:

Approved as to Form:

Shannon Konstantinou, Village Clerk

Michael J. Newman, Village Attorney

2024 US Open Parking Plan





**CONSIDER ORDINANCE 24-08 CREATION OF TEMPORARY SOCIAL
DISTRICT FOR THE 2024 US OPEN
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

- ▣ Ordinance 24-08 Creation of Temporary Social District for the 2024 US Open
- ▣ Ordinance 24-08 Exhibit A (Map of Social District)

ORDINANCE #24-08:

AN ORDINANCE CREATING A SOCIAL DISTRICT TO REGULATE OPEN CONTAINERS OF ALCOHOLIC BEVERAGES BY AMENDING SECTION 130.05 OF THE PINEHURST MUNICIPAL CODE

THAT, WHEREAS, pursuant to N.C.G.S. § 160A-205.4 the Village may adopt an ordinance designating one or more social districts for use in accordance with N.C.G.S. § 18B-300.1; and

WHEREAS, the North Carolina General Assembly enacted the above legislation allowing municipalities to designate social districts within their jurisdiction to allow alcoholic beverages sold by licensed premises to be consumed within the district, outside of the establishment where the beverage was purchased; and

WHEREAS, the Village Council finds that the allowance of open containers during the 2024 US Open Golf Championships can be adequately managed by the Village's law enforcement and can be beneficial to the economic vitality of the Village Center;

NOW THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this 12th day of March, 2024 as follows:

SECTION 1. That Section 130.05 of the Village of Pinehurst, North Carolina Municipal Code is hereby amended, which shall read as follows:

§ 130.05 ALCOHOLIC BEVERAGES

(E) Creation of a social district to be in effect during the 2024 US Open Golf Championships.

- (1) Notwithstanding the provisions of sections 130.05 (A), (B), (C) and (D) of this Code, the possession of alcoholic beverages and open containers and their consumption shall be lawful within the Village Center Social District created pursuant to the provisions of G.S. § 160A-205.4 for the dates of June 10th, 2024 through June 16th, 2024.
- (2) The Social District shall be created, designated, and managed in accordance with the requirements contained in G.S. § 160A-205.4 and Chapter 18B.
- (3) The Social District shall be established in accordance with the map attached hereto as Exhibit A.
- (4) The hours of operation for this social district shall be from 12:00 p.m. to 11:00 p.m.
- (5) Any alcoholic beverage purchased for consumption in the Social District shall (i) only be consumed in the Social District and (ii) be disposed of before the person in possession of the alcoholic beverage exits the Social District unless the person is reentering the licensed premises where the alcoholic beverage was purchased.

- (6) Each permittee and non-permittee located within an established and designated social district and voluntarily wishes to participate shall display a uniform sign, provided by the City or its designee, indicating its inclusion in the social district, and allows alcoholic beverages on its premises when the social district is active. No business shall be required to participate or be included in the social district or to allow customers to bring alcohol onto its premises.
- (7) Any person who violates this section and any person who aids, abets, encourages, assists in, or contributes to a violation of this section shall be punishable as an infraction pursuant to N.C.G.S. §14-3.1 the procedure for disposition of infractions is as provided in Chapter 15A Article 66 of the North Carolina General Statutes.

SECTION 2. The Village Manager or their designee is hereby directed to create a management and maintenance plan for the Village Center Social District and post the plans and a rendering of the Social District boundaries on the Village's website.

SECTION 3. The Village Manager or their designee is directed to submit a detailed map of the Village Center Social district and the days and hours during which the Social District shall be in operation to the North Carolina Alcoholic Beverage Control Commission

SECTION 4. That all ordinances in conflict herewith are hereby declared null and void while this ordinance remains in full force and effect.

SECTION 5. That this ordinance shall be and remain in full force and effect on June 10th and after the erection of the appropriate and necessary signs, until June 16th, 2024.

THIS ORDINANCE passed and adopted this 12th day of March, 2024.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Approved as to Form:

Shannon Konstantinou, Village Clerk

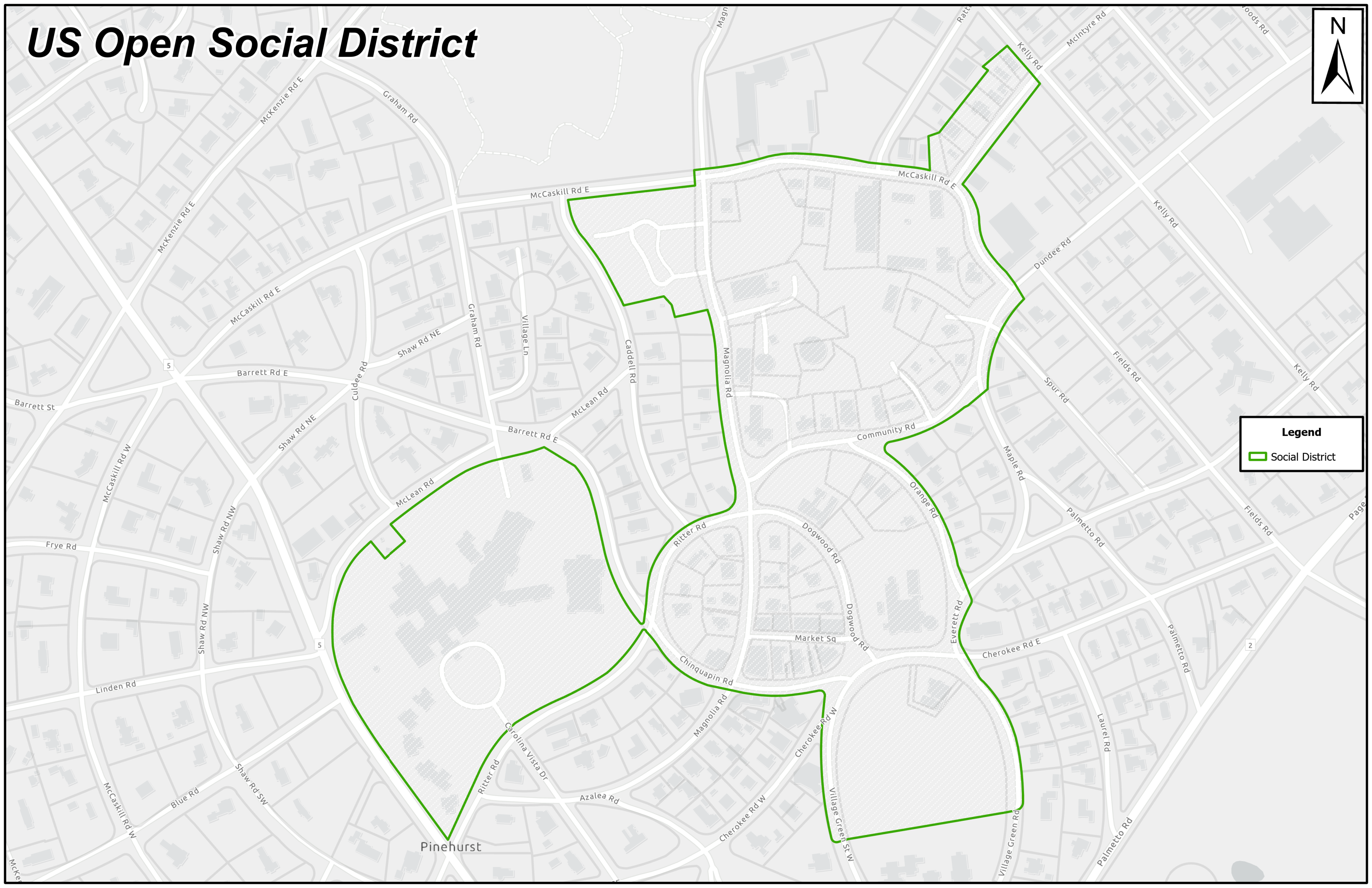
Michael J. Newman, Village Attorney

US Open Social District



Legend

 Social District





**Q2 UPDATE ON THE STATUS OF THE FY 2024 STRATEGIC OPERATING
PLAN
ADDITIONAL AGENDA DETAILS:**

FROM:

Matthew McKirahan

CC:

Jeff Sanborn

DATE OF MEMO:

2/20/2024

MEMO DETAILS:

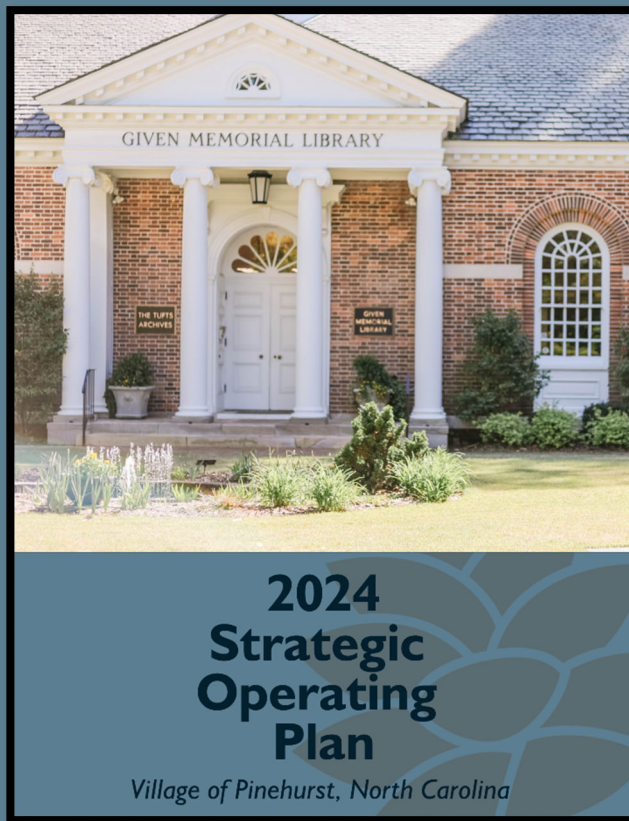
This agenda item is to review the update on the status of implementing the FY 2024 Strategic Operating Plan, including this year's Initiative Action Plans (IAPs) through the end of December 31, 2023.

ATTACHMENTS:

Description

- ▣ Q2 FY 2024 SOP Update
- ▣ Q2 FY 2024 SOP Update Presentation

Village of Pinehurst Strategic Operating Plan Update FY 2024



VILLAGE OF PINEHURST | www.vopnc.org



FY 2024 Strategic Operating Plan Overview

Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan, which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and includes a five-year financial plan.

Vision, Mission, and Values

The vision is what the Village intends to be, and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees and volunteers are expected to operate as they provide services.



Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

FY 2024 Balanced Scorecard

FY 2024 Goals

The FY 2024 Balanced Scorecard contains 9 strategic goals in the four perspectives.



FY 2024 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2024, the Village Council identified three strategic objectives as Areas of Focus:

1. Develop codes and ordinances to protect the character of Village neighborhoods
2. Support the business community
3. Provide a safe and effective multi-modal transportation system

FY 2024 Initiative Action Plans (IAPs)

Status of FY 2024 Initiative Action Plans on December 31, 2023

The FY 2024 Strategic Operating Plan includes 6 Initiative Action Plans (IAPs).

IAP Status at 12/31/23		# of IAPs	% of IAPs
In progress; on schedule		5	83%
In progress; NOT on schedule		0	0%
Complete		0	0%
Starts in the Future		1	17%
TOTAL		6	100%

Status of FY 2024 Initiative Action Plan Metrics on December 31, 2023

The IAPs include metrics to track how effective the Village is at accomplishing targeted results.

Metrics Projections Met at 12/31/23		# of IAPs	% of IAPs
Achieved projected performance		3	43%
Did not achieve targeted results		1	14%
Starts in the future		0	0%
Undefined		3	43%
TOTAL		7	100%

The complete status of the FY 2024 IAPs and an indication if metric projections were achieved in Q2 are indicated in the table attached to this report.



	Goal	IAP Name	IAP Description	FY	Q2 FY 2024 IAP Status				
					IAP Status	Q2 Comments	IAP Metrics	YTD Actual	YTD Goal
Customer	Promote high quality neighborhoods, development, and appearance	Update the Pinehurst Development Ordinance	Update the Pinehurst Development Ordinance to reflect priorities of the 2019 Comprehensive Plan and changes required by 160d legislation.	FY24-26		Task #1--developing and issue an RFQ for consultants--is mostly complete, with staff finalizing the RFQ by Q3. The next task--reviewing and recommending a consultant for Village Council to review/interview--is slated for a Q4 FY2024/Q1 FY2025 completion date.	# of PDO sections drafted and presented to Village Council	0	0
	Support the business community	Relocation of the Public Services Complex to allow for redevelopment of Village Place. (6.5)	Purchase or use property already owned for purposes of moving the public services facility from its current location to another location to make room for Village Place to develop.	FY24-28		This IAP is currently in progress and on schedule. The next task--Task #3: Negotiate and complete acquisition of property if not using currently owned land--is currently in progress. Due diligence on the potential property was completed in Q2. This task is due by the end of Q3 FY 2024.	No applicable IAP metric identified at this time.		
	Promote transportation mobility and connectivity	Develop and implement a Consolidated Multi-Modal Transportation Plan	Consolidate multi-modal transportation plans in one document that incorporate bike, pedestrian, and golf cart accessibility. The IAP will continue through implementation of the plan.	FY24-28		Task #1 of this IAP --develop and issue RFQ for consultants, is slated for a Q3 FY 2024 completion date. The IAP is tied to the formation of the MPO, and tasks/deadlines may adjust as the SMPO begins its work.	No applicable IAP metric identified at this time.		
		Implement a Metropolitan Planning Organization (MPO) in association with regional partners	Create and implement a new metropolitan planning organization (MPO) with the assistance of regional partners.	FY24-28		The Village of Pinehurst was designated as the lead agency in Q2. Staff drafted the job description for the executive director position, which is scheduled to be recruited/hired in Q3. The MOU was executed at the end of December 2023. This IAP is currently on track moving into Q3 tasks.	No applicable IAP metric identified at this time.		
	Promote active living and cultural opportunities	Expand and renovate Given Library/Tufts Archives	The purpose of this IAP is to create and implement a plan to expand and renovate the Givens Memorial Library and Tufts Archives.	FY24-28		This IAP is currently in progress and on schedule to meet upcoming Q4 tasks. In Q2, design schematics were provided for review. Staff is awaiting a final decision on the size and scope of the new library facility. Staff has also been in contact with the Friends of the Library group, which has haired a firm to solicit potential donations.	% of residents satisfied with Given Memorial Library services (of residents who used the services within the past year)	91%	95%
							% of residents satisfied with Tufts Archives services (of residents who used the services within the past year)	98%	95%
		Retrofit current athletic fields with synthetic turf	Retrofit existing grass athletic fields into synthetic turf at Wicker Park and Cannon Park. Converting fields to synthetic will provide a more durable surface for activities and reduce maintenance costs over the life of the synthetic fields.	FY24-28		The first field was retrofitted in FY 2023. This IAP is currently marked as a future IAP as the next task is slated for Q1 FY 2025.	% of residents satisfied with the quality of Village parks	98%	95%

IAPs listed in red are FY 2024 Village Council Areas of Focus.

Key for IAP Status	
	In progress; NOT on schedule
	In progress; on schedule
	Completed
	Starts in the future
	Removed IAP and metric

Key for Metrics	
	Did not achieve projected performance
	Achieved projected performance
	Starts in the future
	Removed IAP and metric
	Starts in the future

FY 2024-2028 Strategic Objectives

We define strategic objectives as prospects for new or changed services or processes. The Village Council prioritizes the list of strategic objectives identified in the annual Strategic Planning Retreat. Below is a list of OFIs addressing strategic objectives included in the five-year financial forecast (FY 2024-2028).

FY 2024 OFIs that address Strat. Objectives	OFI	Years	Notes
Comprehensive update to the Pinehurst Development Ordinance	IAP	FY24-26	Task #1 – develop and issue an RFQ for consultants – is mostly complete, with staff finalizing the RFQ by Q3. The next task – reviewing and recommending a consultant for Village Council to review/interview – is slated for a Q4 FY2024/Q1 FY2025 completion date
Implement a Metropolitan Planning Organization (MPO) with assistance from Regional Partners	IAP	FY24-28	The Village of Pinehurst was designated as the lead agency in Q2. Staff drafted the job description for the executive director position, which was posted in Q3. <i>This IAP was marked complete during Q3.</i>
Relocation of the Public Services Complex	IAP	FY24-28	This IAP is currently in progress and on schedule. The next task – Task #3: Negotiate and complete acquisition of property if not using currently owned land – is currently in progress. Due diligence on the potential property was completed in Q2. This task is due by the end of Q3 FY2024.
Develop and implement a consolidated multi-modal transportation plan	IAP	FY24-28	Task #1 of this IAP – develop and issue an RFQ for consultants – is slated for a Q3 FY 2024 completion date. The IAP may tie to the formation of the SMPO, which may influence upcoming tasks and deadlines.
Retrofit current athletic fields with synthetic turf	IAP	FY24-28	No action is scheduled for this IAP until FY25.
Expand and renovate Given Library/Tufts Archives	IAP	FY24-28	This IAP is currently in progress and on schedule to meet upcoming Q4 tasks. In Q2, design schematics were provided for review. Staff has also been in contact with the Friends of the Library group, which has hired a firm to solicit potential donations.
Evaluate viability of potential Fair Barn enhancements or improvements	Evaluation	FY24	Currently in progress. Recommendations for short-term improvements will be discussed as part of the FY25 budget process.
Evaluate programmatic opportunities with the USGA	Evaluation	FY24	This OFI was removed during the FY 2025 Strategic Planning Retreat.
Evaluate the need for a right-hand turn lane from Rattlesnake Rd to Hwy 211	Evaluation	FY24	This OFI was removed during the Q1 QSS as decisions on potential turn lane were shared with the NC DOT.
Provide world-class execution of plans for the 2024 US Open	Project	FY24	Staff is working with the USGA to finalize their role in the US Open experience downtown.

(continued) FY 2024 OFIs that address Strat. Objectives	OFI	Years	Notes
Build business relationships with organizations frequenting the Pinehurst area to better meet their needs while balancing resident quality of life	Project	FY24	Removed during the FY 2025 Strategic Planning Retreat.
Coordinate with the NC DOT to realign Morganton Rd	Project	FY24	No action was taken during Q2. A meeting is scheduled for February 27, 2024 to review revised concepts.
Collaborate with NC DOT to improve the Traffic Circle	Project	FY24	The NC DOT implemented Council suggestions for signage and bollards. As there are no current plans for major reconstruction discussions, this OFI is marked complete.
Hwy 5 STIP Project	Project	FY24	Staff had initial contact with the NC DOT about their project plans for Hwy 5.
Foster collaboration between the Tufts Archives and the USGA museum	Project	FY24-28	Staff met with Victoria Nenno, Senior Historian, USGA Golf Museum and Library, to discuss reciprocal exhibit ideas. She proposed an exhibit "50 Moments in Pinehurst History: to open during the US Open and remain for 9 months.
Create a Highway Corridor Overlay ordinance in the PDO to protect critical corridors (2.21)	Project	FY24-25	This OFI is tied to the PDO update. However, FY 2025 Strategic Operating Plan discussions with Council may indicate this OFI moving down or off the OFI list in FY 2025.
Construct sidewalks, walkways, greenways, and/or bike lanes/paths	Project	FY24-28	Pine Vista is complete. Juniper Creek Rd is in the design phase.
Implementation of stormwater improvements (6.9)	Project	FY24-28	Several storm drainage projects were completed in Q2, including projects on Glen Eagles Lane and McCaskill Rd. Several other projects or scheduled for Q3. Bids for the Magnolia Rd drainage project will also be received in Q3.
Village Place streetscape enhancements	Project	FY24-28	Items to be completed – four-way stop at Chinquapin and Magnolia, downtown stormwater project, conversion of angled parking to parallel parking on upper Chinquapin with additional parking beside the theatre building.
Evaluate a process for improving communication strategies with businesses	Evaluation	FY24	During the FY2025 Strategic Planning Retreat, Council directed staff to explore this OFI in FY24. In Q3, staff begun evaluating the Village's business communication strategy and plan on conducting listening sessions with businesses by the end of FY24.
Address resident street lighting dissatisfaction	Project	FY24-28	This OFI has not yet started.

Future Year OFIs that address Strat. Objectives	OFI	Years	Notes
Design, build, staff, and equip Fire Station 93	IAP	FY28+ *	During the FY2025 Strategic Planning Retreat, Council directed staff to rename the IAP to "Design, Build, Staff, and Equip a Third Fire Department Facility."
Evaluate the need for an additional Police Station or substation to meet the increased service needs and demands of residents. (6.7)	Evaluation	FY26	The FY2025 currently Strategic Operating Plan adjusts this OFI to focus on a police substation evaluation.
Partner with Moore Co. to relocate the EMS facility	Project	FY25	
Create a process for reviewing and updating, when applicable, the FY 2019 Comprehensive Plan	Project	FY25	Staff is currently working on a process to review comprehensive plan updates. The OFI is on track for implementation in FY25.
Develop West Pinehurst Park and identify potential partners. (7.3)	Project	~~FY28~~ 5+ years*	During the FY2025 Strategic Planning Retreat, Council directed staff to move this OFI into the 5+ year category.
Replace lighting at Cannon Park Fields 1 and 2	Project	FY25	
Pursue public/private development partnerships, issuing Requests for Development Proposals (RFDP), as needed. (2.20)	Evaluation	FY25	During the FY2025 Strategic Planning Retreat, Council directed staff to move this OFI to FY26.
Consider a policy to partner with others to promote private, or public, acquisition of historic properties to hold, manage, preserve, restore, and improve properties to promote historic preservation efforts. (1.4)	Evaluation	FY28	During the FY2025 Strategic Planning Retreat, Council directed staff to remove this OFI.
~~Preserve/conserv~~ open space in and around Pinehurst and develop a comprehensive conservation plan for ETJ and update zoning for Focus Area #1	Project	FY25	During the FY2025 Strategic Planning Retreat, Council directed staff to remove the strikethrough language.
Consider expanding the Village's extra-territorial jurisdiction north of NC Highway 211 and west of US Highway 15-501. (2.9)	Project	FY25	During the FY2025 Strategic Planning Retreat, Council directed staff to remove this OFI.
Consider enhancements to the pedestrian alleyways in Village Center	Evaluation	FY25	During the FY2025 Strategic Planning Retreat, Council directed staff to pursue easement/ownership of private alleyways.
Update the PDO and zoning maps to address planning needs for Focus Area 1	Project	FY26	During the FY2025 Strategic Planning Retreat, Council directed staff to update the OFI language, removing FA 1 and adding FA 3.

* Notes an updated timeline.



Village Council
Strategic Operating Plan
FY 2024 – Q2 Update

Initiative Action Plan Updates

FY 2024 Strategic Operating Plan Update



Q2 Overall Performance

FY 2024 Initiative Action Plans (IAPs)

Status of FY 2024 Initiative Action Plans on December 31, 2023

The FY 2024 Strategic Operating Plan includes 6 Initiative Action Plans (IAPs).

IAP Status at 12/31/23		# of IAPs	% of IAPs
In progress; on schedule		5	83%
In progress; NOT on schedule		0	0%
Complete		0	0%
Starts in the Future		1	17%
TOTAL		6	100%

Status of FY 2024 Initiative Action Plan Metrics on December 31, 2023

The IAPs include metrics to track how effective the Village is at accomplishing targeted results.

Metrics Projections Met at 12/31/23		# of IAPs	% of IAPs
Achieved projected performance		3	43%
Did not achieve targeted results		1	14%
Starts in the future		0	0%
Undefined		3	43%
TOTAL		7	100%

1895
VILLAGE OF
PINEHURST

Q2 Status: In progress; on schedule

[illegible]

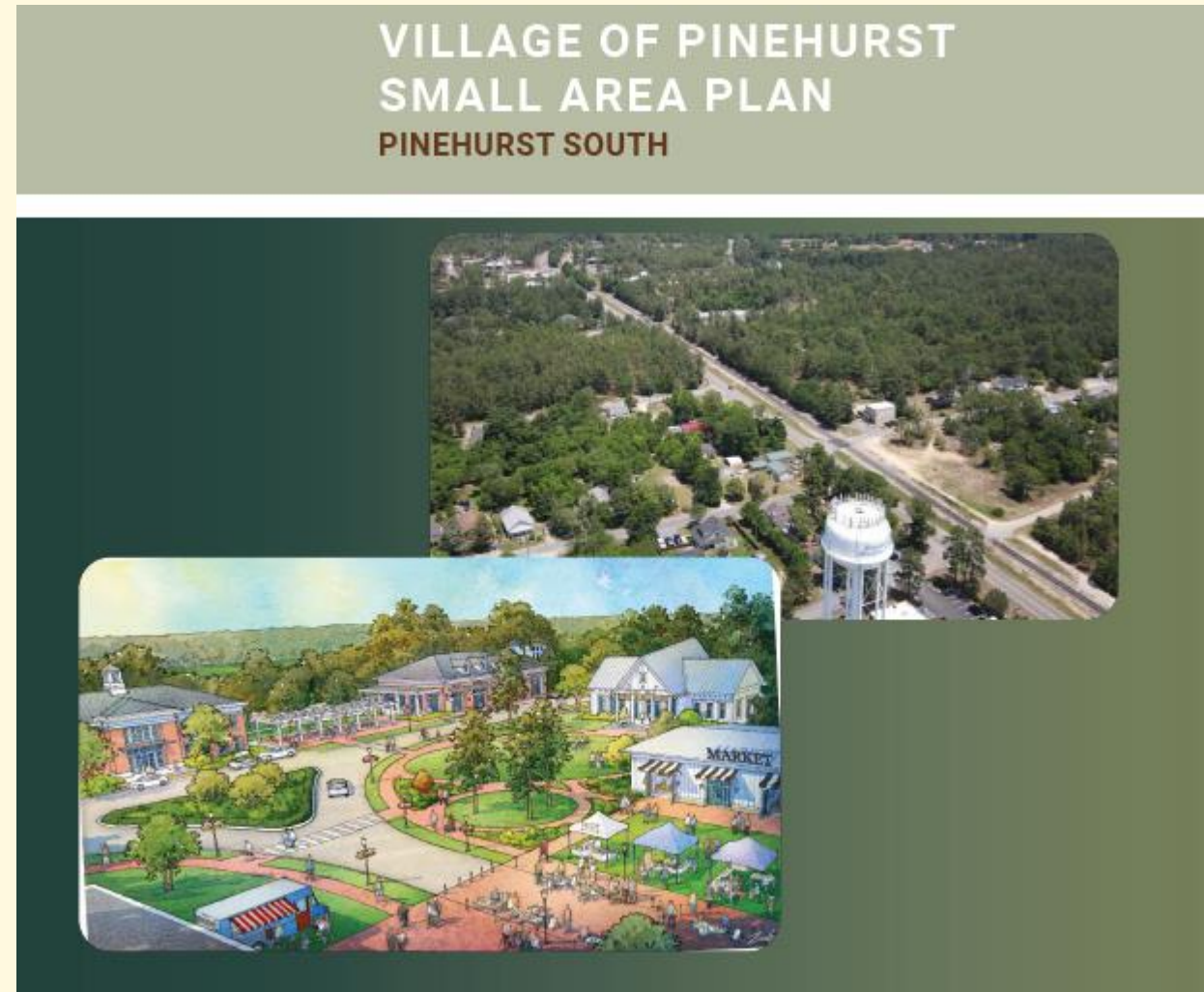
FY 2024 Strategic Operating Plan Update



Implement a Metropolitan Planning Organization (MPO) with assistance from Regional Partners

Q2 Status: In progress; on schedule

Q2 Update: The Village of Pinehurst was designated as the lead agency in Q2. Staff drafted the job description for the executive director position, which was posted in Q3. *This IAP was marked complete during Q3.*



FY 2024 Strategic Operating Plan Update



Relocation of the Public Services Complex

Q2 Status: In progress; on schedule

Q2 Update: This IAP is currently in progress and on schedule. The next task – Task #3: Negotiate and complete acquisition of property if not using currently owned land – is currently in progress. Due diligence on the potential property was completed in Q2. This task is due by the end of Q3 FY2024.



FY 2024 Strategic Operating Plan Update



Retrofit current athletic fields with synthetic turf

Q2 Status: Future IAP

Q2 Update: No action is scheduled for this IAP until FY25.



FY 2024 Strategic Operating Plan Update



Expand and renovate Given Library/Tufts Archives

Q2 Status: In progress; on schedule

Q2 Update: This IAP is currently in progress and on schedule to meet upcoming Q4 tasks. In Q2, design schematics were provided for review. Staff has also been in contact with the Friends of the Library group, which has hired a firm to solicit potential donations.



FY 2024 Strategic Operating Plan Update



Develop and implement a consolidated multi-modal transportation plan

Q2 Status: In progress; on schedule

Q2 Update: Task #1 of this IAP – develop and issue an RFQ for consultants – is slated for a Q3 FY 2024 completion date. The IAP may tie to the formation of the SMPO, which may influence upcoming tasks and deadlines.



Opportunities for Improvements/Innovations Updates

FY 2024 Strategic Operating Plan Update



OFI Evaluations

Evaluate viability of potential Fair Barn enhancements or improvements	FY24	Currently in progress. Recommendations for short-term improvements will be discussed as part of the FY25 budget process.
Evaluate programmatic opportunities with the USGA	FY24	This OFI was removed during the FY 2025 Strategic Planning Retreat.
Evaluate the need for a right-hand turn lane from Rattlesnake Rd to Hwy 211	FY24	This OFI was removed during the Q1 QSS as decisions on potential turn lane were shared with the NC DOT.
Evaluate a process for improving communication strategies with businesses	FY24	During the FY2025 Strategic Planning Retreat, Council directed staff to explore this OFI in FY24. In Q3, staff begun evaluating the Village’s business communication strategy and plan on conducting listening sessions with businesses by the end of FY24.

FY 2024 Strategic Operating Plan Update



OFI Projects

Provide world-class execution of plans for the 2024 US Open	FY24	Staff is working with the USGA to finalize their role in the US Open experience downtown.
Build business relationships with organizations frequenting the Pinehurst area to better meet their needs while balancing resident quality of life	FY24	This OFI was removed during the FY 2025 Strategic Planning Retreat.
Coordinate with the NC DOT to realign Morganton Rd	FY24	No action was taken during Q2. A meeting is scheduled for February 27, 2024 to review revised concepts.
Collaborate with NC DOT to improve the Traffic Circle	FY24	The NC DOT implemented Council suggestions for signage and bollards. As there are no current plans for major reconstruction discussions, this OFI is marked complete.
Hwy 5 STIP Project	FY24	Staff had initial contact with the NC DOT about their project plans for Hwy 5.
Foster collaboration between the Tufts Archives and the USGA museum	FY24-28	Staff met with Victoria Nenno, Senior Historian, USGA Golf Museum and Library, to discuss reciprocal exhibit ideas. She proposed an exhibit "50 Moments in Pinehurst History: to open during the US Open and remain for 9 months.
Create a Highway Corridor Overlay ordinance in the PDO to protect critical corridors (2.21)	FY24-25	This OFI is tied to the PDO update. However, FY 2025 Strategic Operating Plan discussions with Council may indicate this OFI moving down or off the OFI list in FY 2025.
Construct sidewalks, walkways, greenways, and/or bike lanes/paths	FY24-28	Pine Vista is complete. Juniper Creek Rd is in the design phase.
Implementation of stormwater improvements (6.9)	FY24-28	Several storm drainage projects were completed in Q2, including projects on Glen Eagles Lane and McCaskill Rd. Several other projects or scheduled for Q3. Bids for the Magnolia Rd drainage project will also be received in Q3.
Village Place streetscape enhancements	FY24-28	Items to be completed – four-way stop at Chinquapin and Magnolia, downtown stormwater project, conversion of angled parking to parallel parking on upper Chinquapin with additional parking beside the theatre building.
Address resident street lighting dissatisfaction	FY24-28	This OFI has not yet started.

Questions?



**CONSIDER THE RESIGNATION OF MR. JEFF SANBORN, VILLAGE
MANAGER, EFFECTIVE OCTOBER 25, 2024
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Sanborn

DATE OF MEMO:

3/7/2024

MEMO DETAILS:

On February 27, 2024, I notified the Village Council by written letter of my intent to resign from duties as Village Manager with an effective date of October 25, 2024.

Legal experts at the North Carolina League of Municipalities have advised that Council will need to agree to accept my request for resignation in a public meeting. We were also advised that if Council wishes to discuss the request prior to deciding to accept or reject, that discussion must be done in closed session.

ATTACHMENTS:

Description

📎 Notification of Intent to Resign

February 27, 2024

Council Members,

It is with sadness that I submit my notice of intent to resign, effective October 25, 2024. My experience in serving the Village of Pinehurst has been extremely rewarding, but it is time for me to move on.

Over the last several years I have increasingly found that the political environment in our otherwise wonderful community is such that I can no longer effectively lead. For your thoughtful consideration, I would like to humbly point out two vitally important leadership climate issues that warrant your attention going forward.

First, recognize that Village staff does not have a high degree of trust in Council leadership. On the question "I trust Council Members" in our 2023 employee survey, our results were in the 36th percentile of all governmental organizations surveyed that have a governing body. That number was down slightly from 2022. On the six questions we ask employees about Council in our survey, none scored above the 41st percentile. I expect that our results will be somewhat similar this year.

Second, I want to share the perception that Council increasingly appears to see the analysis and advice of our wonderfully experienced and knowledgeable staff as an obstacle to overcome rather than an asset to leverage. To be fair, this is something that ebbs and flows with the cycle of new Council to experienced Council, but my perception is that this is more prevalent now than at any time since I started working here.

I know you understand that I share these observations because I deeply care about our collective Village team. I hope that my candor can help you to improve this team and the leadership environment that supports it.

I would like to thank Nancy Fiorillo, John Cashion, John Strickland, Claire Berggren and Clark Campbell for having trusted in me and for initially giving me the exceptional opportunity to work with what is surely one of the best municipal staffs in the State of North Carolina. Many Council Members have served our Village since then, and I have benefitted from the leadership provided by every one of them in some way.

Over the next several months, I will endeavor to ensure that I leave my affairs in order for whomever continues in this role after me. With that said, I will be available to speak with anyone about anything related to my previous work, if doing so will help.

Regards,

Jeffrey M. Sanborn
Manager, Village of Pinehurst