



**Village Council
Minutes for the Regular Meeting of November 12, 2024
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, November 12, 2024, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Systems Specialist
Ms. JoEllen Richter, IT Technician

And approximately 17 attendees in addition to 6 staff and 0 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:30 p.m.

2. Invocation by Reverend Trey Majure and Pledge of Allegiance by Genevieve DeSabio.

3. Reports:

Village Manager

- Mr. Doug Willardson reported on the November 16, 2024, Moore County Hazardous Waste Collection event at Pinecrest High School; on the November 23, 2024, Turkey Trot race; on the November 23, 2024, celebration of Donald Ross' birthday; on the November 30, 2024, Small Business Saturday / Shop Small kick off; on the November 30, 2024, Pop Up Holiday Market at the Fair Barn; and on the December 06, 2024, Christmas Tree Lighting event.

Village Council

- Mayor Pizzella reported on the November 09, 2024, Southern Pines Veterans' Day parade; on the October 26, 2024, Festival D'Avion at Moore County Airport; on the October 26, 2024, Oktoberfest event; on a recent meeting with residents regarding golf cart safety and upcoming informational push; and on the recent Pinehurst Police Department daily reports.
- Councilmember Morgan reported on the October 23, 2024, Central Pines Regional

Council Board of Delegates meeting.

- Mayor Pro Tem Taylor reported on the November 06, 2024, Technical Coordinating Committee of the Sandhills Metropolitan Planning Organization meeting (TCC-SMPO).
- Councilmember Ficklin reported on the October 28, 2024, Pinehurst Business Partners meeting held in West End; on the November 04, 2024, Beautification Committee meeting; and on the November 09, 2024, Southern Pines Veterans' Day parade.
- Councilmember Farrell reported on the quarterly Regional Land Use Advisory Commission (RLUAC) meeting.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- October 08, 2024, Closed Session Minutes
- October 22, 2024, Regular Meeting Minutes
- October 22, 2024, Work Session Minutes

End of Consent Agenda.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Morgan, Council unanimously approved the Consent Agenda by a vote of 5-0.

5. Public Comments.

Ms. JoAnn Valdes, Pinehurst resident, expressed concern about the reduced visibility at the entrances to the Pinehurst Traffic Circle due to the types and sizes of plantings and asked that Council reach out to NCDOT to ask that the plantings be reviewed.

Mr. Bruce Geddes, Pinehurst resident, expressed concern about the reduced visibility at the entrances to the Pinehurst Traffic Circle due to the types and sizes of plantings and asked that Council reach out to NCDOT to ask that the plantings be reviewed.

Mr. Parker Garrison, Seven Lakes resident, was asked by Mayor Pizzella to defer his comments and presentation on the Pinehurst Traffic Circle to the Work Session during discussion of Item 2.A. General Business: Discussion on Residents-Proposed Improvements to the Pinehurst Traffic Circle. Mr. Garrison agreed to defer his comments and presentation to the Work Session.

6. Proclamations.

A. Small Business Saturday 2024

Mr. Willardson provided background on Small Business Saturday and Mayor Pizzella read aloud the Small Business Saturday 2024 Proclamation.

**MAYORAL PROCLAMATION
VILLAGE OF PINEHURST**

WHEREAS, the Village of Pinehurst, North Carolina, celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are 34.7 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 61.1% of net new jobs created since 1995, and small businesses employ 45.9% of the employees in the private sector in the United States; and

WHEREAS, 68 cents of every dollar spent at a small business in the United States stays in the local community and every dollar spent at small businesses creates an additional 48 cents in local business activity as a result of employees and local businesses purchasing local goods and services; and

WHEREAS, 59% of United States consumers aware of Small Business Saturday shopped or ate at a small, independently owned retailer or restaurant on Small Business Saturday 2023; and

WHEREAS, the Village of Pinehurst supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in Regular Meeting assembled this 12th day of November 2024, as follows:

We, the Village Council, do hereby proclaim November 30th, 2024, as Small Business Saturday and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Village of Pinehurst, this the 12th day of November 2024.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved the Small Business Saturday 2024 Mayoral Proclamation by a vote of 5-0.

7. **Resolutions.**

A. Resolution 24-36 Honoring Mr. Jeremy Hooper

Mayor Pizzella provided background on Mr. Jeremy Hooper's service to the Village and read aloud Resolution 24-36 honoring Mr. Hooper for his years of service on the Planning & Zoning Board and Board of Adjustment.

Upon a motion by Councilmember Farrell, seconded by Councilmember Ficklin, Council unanimously approved Resolution 24-36 honoring Mr. Jeremy Hooper by a vote of 5-0.

**A Resolution Honoring the Service of
Mr. Jeremy Hooper**

WHEREAS, Mr. Jeremy Hooper has been a dedicated and invaluable member of the Village of Pinehurst community; and

WHEREAS, Mr. Hooper served with distinction on the Planning & Zoning Board and Board of Adjustment from 2018 to 2024, generously volunteering his time and expertise, and making significant contributions to the thoughtful and responsible growth of the Village; and

WHEREAS, Mr. Hooper was appointed by the Village Council as the Chair for the Planning & Zoning Board and served in this position from October 12th, 2021 to October 31st, 2024; and

WHEREAS, Mr. Hooper was instrumental in the development of the Village Place and Pinehurst South Small Area Plans and Form-Based Guidance Plans, which were adopted by

the Village Council in May of 2023; and

WHEREAS, Mr. Hooper's contributions to these Boards has had a profound and lasting impact on the Village of Pinehurst.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina, in a Regular Meeting assembled this 12th day of November 2024 as follows:

Section 1. That the Village Council hereby expresses, on behalf of the citizens of Pinehurst, its sincere gratitude and appreciation to Mr. Jeramy Hooper for his exemplary service and dedication to the community.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst and a copy thereof, duly executed by the Mayor, be presented to Mr. Hooper as a token of our esteem.

This Resolution passed and adopted this 12th day of November 2024.

B. Resolution 24-38 Appointment of Mr. William Colmer to the Planning & Zoning Board and Board of Adjustment (P&Z / BOA)

Mayor Pizzella introduced Mr. William Colmer and asked Mr. Colmer to provide information on his desire to serve on the Planning & Zoning Board and Board of Adjustment and background experience.

Mr. Colmer spoke of his personal background, education in engineering, professional experience in program management, and military service. Mr. Colmer, also, spoke of his involvement in the Village of Pinehurst community.

Councilmember Morgan thanked Mr. Colmer for his volunteer service within the Village of Pinehurst community and on the Military Officers Association.

Upon a motion by Councilmember Morgan, seconded by Councilmember Farrell, Council unanimously approved Resolution 24-38 appointing Mr. William Colmer to the Planning & Zoning Board and Board of Adjustment (P&Z / BOA) effective November 12th, 2024, until November 30th, 2026, by a vote of 5-0.

RESOLUTION #24-38:

A RESOLUTION REGARDING AN APPOINTMENT TO THE PINEHURST PLANNING & ZONING BOARD AND BOARD OF ADJUSTMENT.

THAT WHEREAS, the Village of Pinehurst has established a Planning & Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160D-301 and 160D-302; and

WHEREAS, on the 13th day of March 2012, the Village Council of the Village of Pinehurst adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning & Zoning Board and the Board of Adjustment; and

WHEREAS, there is a need to fill a vacancy on the Boards; and

WHEREAS, Mr. William Colmer and the Village Council of the Village of Pinehurst are desirous of Mr. Colmer serving as a member of the Planning & Zoning Board and the Board

of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 12th day of November 2024, that the following appointment is hereby made to the Planning & Zoning Board and the Board of Adjustment for the term indicated:

Mr. William Colmer is appointed as a member of the Planning & Zoning Board and the Board of Adjustment effective November 12, 2024, to serve at the pleasure of the Council until the end of his term on November 30, 2026.

THIS RESOLUTION passed and adopted this 12th day of November 2024.

C. Resolution 24-39 Appointment of Ms. Martha Wicker to the Neighborhood Advisory Committee (Old Town East)

Ms. Kristin Bunton, Communications Specialist and Neighborhood Advisory Committee Staff Liaison, introduced Ms. Martha Wicker.

Ms. Wicker spoke about her personal connection to the Village of Pinehurst and Rassie Wicker Park and background experience.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 24-39 Appointment of Ms. Martha Wicker to the Neighborhood Advisory Committee (Old Town East) effective November 12th, 2024, until June 30th, 2026, by a vote of 5-0.

RESOLUTION #24-39:

A RESOLUTION APPOINTING THE NEIGHBORHOOD ADVISORY COMMITTEE REPRESENTATIVE FOR OLD TOWN EAST.

WHEREAS, the Village of Pinehurst established a Neighborhood Advisory Committee (NAC) in 2008; and

WHEREAS, the Village of Pinehurst officially reorganized the Neighborhood Advisory Committee (NAC) under the leadership of the Village Council of the Village of Pinehurst on the 11th day of April 2023; and

WHEREAS, there is a need to fill a vacancy on the Neighborhood Advisory Committee to represent the Old Town East designated area; and

WHEREAS, Mrs. Martha Wicker and the Village Council of Pinehurst are desirous of Mrs. Martha Wicker serving as a representative of the Old Town East area on the Neighborhood Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 12th day of November 2024 as follows:

SECTION 1. That the following appointment is hereby made to the Neighborhood Advisory Committee for the term indicated:

Mrs. Martha Wicker is appointed as a representative of the Old Town East area on the

Neighborhood Advisory Committee, effective November 12th, 2024, said term to expire June 30th, 2026.

THIS RESOLUTION passed and adopted this the 12th day of November 2024.

8. Ordinances.

A. Consider Ordinance 24-20 Amending the FY 2025 General Fund Budget for a SBITA

Ms. Dana Van Nostrand, Financial Services Director, reviewed a memo detailing the requested FY 2025 General Fund Budget amendment for a SBITA contract with Auvik and discussed with Council the reason budget amendments are needed for new software subscription contracts.

Upon a motion by Councilmember Farrell, seconded by Councilmember Morgan, Council unanimously approved Ordinance 24-20 amending the FY 2025 General Fund Budget for a SBITA contract with Auvik by a vote of 5-0.

ORDINANCE #24-20:

AN ORDINANCE AMENDING THE ORDINANCE APPROPRIATING FUNDS FOR OPERATIONS OF THE VILLAGE OF PINEHURST FOR FISCAL YEAR 2025, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND (SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS REPORTING REQUIREMENTS UNDER GASB STATEMENT NO. 96)

THAT WHEREAS, the Governmental Accounting Standards Board (GASB) released Statement No. 96 entitled *Subscription-Based Information Technology Arrangements* which was adopted in the fiscal year beginning July 1, 2022 (FY 2023); and

WHEREAS, Ordinance 24-11, adopted on June 4, 2025, appropriated funds for the FY 2025 General Fund budget based on the subscription-based information technology arrangements (SBITAs) known at the time; and

WHEREAS, an amendment is needed to increase expenditure appropriations and amend anticipated revenues in the General Fund for a SBITA that was not included in Ordinance 24-11 for a network management software subscription;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 12th day of November 2024, as follows:

SECTION 1. To amend the FY 2025 General Fund budgeted expenditures, the following amounts are to be added to the expenditure appropriations:

GENERAL FUND EXPENDITURES:

Administration	\$ 1,630
Financial Services	540
Human Resources	1,635
Police	4,535
Fire	3,270

Inspections	545
Public Services Administration	910
Streets & Grounds	730
Solid Waste	545
Planning	1,455
Recreation	1,090
Library & Archives	730
Harness Track	185
Fair Barn	365
Debt Service	<u>9,505</u>
TOTAL EXPENDITURES AMENDMENT	<u>\$ 27,670</u>

SECTION 2. To amend the General Fund budgeted revenues, the following amount should be added to the original estimated revenues for FY 2025:

GENERAL FUND REVENUES:

Other Financing Sources \$ 27,670

TOTAL REVENUES AMENDMENT \$ 27,670

SECTION 3. Copies of this budget amendment shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for their direction and implementation.

THIS ORDINANCE passed and adopted this 12th day of November 2024.

9. Regular Business.

A. FY 2025 Quarterly Financial Statements as of and for the Quarter Ended September 30, 2024

Ms. Dana Van Nostrand, Financial Services Director, reviewed a memo detailing the FY 2025 Q1 Financial Statements and discussed each section of the memo with Council.

B. FY 2025 Quarterly Strategic Operating Plan Update for the Quarter Ended September 30, 2024

Mr. Willardson reviewed a PowerPoint presentation on the FY 2025 Q1 Strategic Operating Plan update, which highlighted the FY25 Initiative Action Plan.

C. Consider Bids for Chinquapin and Magnolia Intersection and Stormwater Improvements Project

Mr. Willardson and Mr. Carlton Cole, Assistant Village Manager, reviewed a memo detailing the Chinquapin and Magnolia Intersection and Stormwater Improvements Project and background on the bids received, and displayed proposed site plans for the project.

Upon a motion by Councilmember Farrell, seconded by Mayor Pro Tem Taylor, Council unanimously approved the Chinquapin and Magnolia Intersection and Stormwater Improvements Project contract with Ascot Corporation for the Alternate Bid amount of \$664,459 by a vote of 5-0.

10. Other Business

Mayor Pizzella reiterated the concerns expressed by the residents who spoke during the Public Comments period regarding the plantings at the Pinehurst Traffic Circle approaches.

11. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 05:48 p.m.

Respectfully Submitted,



Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement