



MEMORANDUM

To: Village Council
From: Natalie Hawkins
Date: February 26, 2019
Subject: Update on the Timing of the Comprehensive Long Range Plan

After your February 12th Council meeting, I followed up again with our consultants, Town Planning and Urban Design Collaborative, on the scenario planning process, alternative ways to seek public input on the alternative scenarios, and the resulting timing of the Comprehensive Long Range Plan. This memo discusses these topics.

After reviewing the seven growth choice areas that Matt Noonkester discussed with the Council and Think Tank, he is now recommending we do scenario planning for five areas, including:

1. Village Place/Rattlesnake Road Corridor
2. Hwy 5 Commercial Area (Trotter Hills, Pinehurst South, etc.)
3. Existing Extra-Territorial Jurisdiction
4. Moore Regional Hospital Campus
5. South of Hwy 211 - north of Pinewild development

Based on your direction on February 12th, our consultants are proceeding with scenario planning and should have the impacts of the alternative choices quantified in the next few weeks.

Once the impacts of alternative choices are quantified, Village staff can post this information to the Envision the Village website to allow the public time to contemplate the alternatives before the DRAFT PLAN is delivered to the public mid-summer.

Staff proposed the following process as a way to ensure the community is able to provide their input on the alternative scenario planning choices and that the presentation at the Open House is truly a draft plan:

The consultants prepare a draft plan that includes and describes the impacts of ALL of the scenarios contemplated. Staff would review the plan before the Open House for scrivener errors only. The community would provide their input on the draft plan and indicate their preferred scenarios. The consultants would incorporate public input and prepare a revised draft plan for the P&Z Board and Village Council to consider. The P&Z Board and Council would provide their input and our consultants would prepare a final plan for Council adoption.

The table below shows how the process could proceed under staff's proposal and our consultants have agreed they can commit to this process and to the timeline shown below:

Task/Deliverable	Deadline	Responsible Party	Review Time
Finish Scenario Planning	March 5 th	TPUDC	
Post Scenario Planning Information on Envision the Village Site	March 15 th	VOP	
Deliver PRE-DRAFT PLAN	May 15 th	TPUDC	10 weeks for TPUDC to create PRE-DRAFT PLAN after scenario planning (with all scenarios presented)
VOP Comments Due	May 31 st	VOP	2 weeks for VOP staff to review PRE-DRAFT PLAN for scrivener errors only
Open House - DRAFT PLAN	June 17 th , 18 th , or 19 th	TPUDC	2 weeks for TPUDC to incorporate VOP scrivener error comments (should be fairly minimal) into DRAFT PLAN
Public Comments Due	July 15 th	VOP	4 weeks for VOP to seek and submit public comments on DRAFT PLAN
Deliver REVISED DRAFT PLAN to P&Z/Council	August 30 th	TPUDC	6 weeks for TPUDC to incorporate public comments and prepare REVISED DRAFT PLAN
P&Z/Council Comments Due	September 30 th	VOP	4 weeks for P&Z/Council to review and submit comments on REVISED DRAFT PLAN
Deliver FINAL PLAN	October 30 th	TPUDC	4 weeks for TPUDC to incorporate P&Z/Council comments and prepare FINAL PLAN

This process differs from the process outlined in our consulting agreement and may result in a change order. While I do not yet know what that change order might cost, I do know that this process would require extra work for our consultants to document multiple scenarios in the draft plan and then remove those not selected. With that said, I would not expect it to cost as much as the additional public input sessions, or \$18,000. I also believe this proposed process is one that is more transparent and clearly allows the public the opportunity to provide their input on the alternative scenarios. I also believe this process would alleviate any public concerns that the draft plan is not truly a draft plan.

Staff is seeking direction from the Council on this proposed process as a way to address public concerns expressed at your meeting on February 12th. Staff is also awaiting direction from Council on authorization for up to \$20,000 for additional illustration costs to help better articulate the growth choice areas.