VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF FEBRUARY 25, 2014
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM

1. Call to Order.

2. Invocation and Pledge of Allegiance.

3. Reports:
   - Manager
   - Council

4. Motion to Approve Consent Agenda.

   All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

   A. Approval of Draft Village Council Meeting Minutes

      January 14 Regular Meeting
      January 15 Special Meeting
      January 22 Special Meeting
      January 28 Regular Meeting
      January 28 Closed Session
      January 29 Special Meeting

   B. Resolution 14-09 reappointing member to the Board of Adjustment for the Village of Pinehurst (Hardt)

   C. Report on Review of Investment Policy

   D. Motion to Receive Budget Amendments Report to Council for the Period January 16 - February 15, 2014.

   End of Consent Agenda.

5. Motion to Recess Regular Meeting and Enter Into a Joint Meeting with the Pinehurst Planning and Zoning Board for a Public Hearing.

6. Public Hearing No. 1

   To consider Official Text Amendments to the Pinehurst Development Ordinance in order to amend Section 2.2 Definitions, Section 10.2.1 Table of Permitted and Special Uses and Section 10.2.1.3 Special Requirements to the Table of Permitted and Special Uses. The purpose of this amendment is to define a "Retirement Community" and include it as a permitted use in the OP (Office and Professional) Zoning District and establish special requirements for retirement communities. The applicant is Julie Shea Sutton.

7. Motion to Adjourn Public Hearing and Enter into a Quasi-Judicial Hearing

8. Quasi-Judicial Hearing No. 2

   To consider an Official Zoning Map Amendment. This map amendment would rezone one parcel of land consisting of approximately 5 acres. This property is addressed as 4176 Murdocksville Rd. This property is further defined as being a part of Moore County LRK # 22010. This property is currently zoned R-10 (Single-family Residential). The proposed map amendment would change the zoning of the property to Conditional Use OP (Office and Professional) for the purpose of developing a “Retirement Community” consisting of 56 units. The applicant for this rezoning is Julie Shea Sutton. The property owner is Kenton R. Loyd.

9. Motion to Adjourn the Joint Meeting and Quasi-Judicial Hearing and Enter into a Pinehurst Village Council Public Hearing.

10. Public Hearing No. 3

    To consider the matter of annexation of the Cotswold neighborhood into the Village of Pinehurst.

11. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.

12. Community Transformation Grant Opportunity for West Pinehurst Community Park

13. Audit Contract for FY 2013-2014

14. Budget Amendment - Moore Alive Project

15. Other Business.

16. Comments from Attendees.

17. Motion to Adjourn.

History, Charm, & Southern Hospitality.

Vision

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions, enhanced by a unique combination of cultural arts and recreational activities.

Mission

Preserve and enhance the community's character and ambience by guiding growth, managing change, and providing services in a financially responsible manner.

Values

Competent
Courteous
Professional
Responsive

APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES

ADDITIONAL AGENDA DETAILS:

January 14 Regular Meeting
January 15 Special Meeting
January 22 Special Meeting
January 28 Regular Meeting
January 28 Closed Session
January 29 Special Meeting

FROM:
Lauren Craig, Village Clerk

CC:
Andy Wilkison, Village Manager

DATE OF MEMO:
2/18/2014

MEMO DETAILS:
See attachments for draft minutes

ATTACHMENTS:

	Description
🗋	January 14 Regular Meeting
🗋	January 15 Special Meeting
🗋	January 22 Special Meeting
🗋	January 28 Regular Meeting
🗋	January 28 Closed Session
🗋	January 29 Special Meeting

MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JANUARY 14, 2014

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, January 14, 2014 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 33 attendees, including 6 staff and 2 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports

Manager

- Reminded citizens that Council is holding a Special Meeting to review the proposed PDO Wednesday, January 15 at 5:00pm in the Council Conference Room.
- Reported that he will be attending a meeting at 4:00pm on Wednesday, January 15 for the Cotswold Annexation in Assembly Hall to discuss the voluntary annexation.

Council

- Councilmember Strickland noted that each year we are subject to news reports of what is trending and he shared the list of what is "in and out" for 2014.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Resolution 14-01 Honoring Donald Van Roosen (Water Committee)
B. Resolution 14-02 Honoring Percy Bennett (P&Z)
C. Resolution 14-03 Honoring Bart and Martha O'Connor (Beautification)

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Strickland and passed unanimously with a vote of 5-0.

4. Discussion about PDO Rewrite with Steering Committee

Mayor Fiorillo introduced the discussion about the Pinehurst Development Ordinance Rewrite with the Steering Committee attendees. The Steering Committee was represented by Alan Stagaard, Bill Thurman, Bob Koontz, Jay Snyder, Jim McChesney, Nancy Smith, Percy Bennett, and Robert Hayter.
The steering committee discussed the charge by Council to the committee, the diagnosis report and notable comments from the steering committee about this report. They also discussed the work with the Lawrence Group and philosophical differences. Councilmember Campbell applauded the steering committee for their time and commitment of this committee and explained that he would like to take

all of the committee's comments and enthusiasm and continue moving this project forward. Robert Hayter noted that this current document can be taken to the finish line with the elected body and the professional staff. Mayor Fiorillo noted that Council will be meeting each Wednesday starting January 15 from 5:00-6:00pm and invited the public to attend.

5. Renovation of the Atrium located between main lobby and Assembly Hall
Bo Bozarth, Chairman of the Pinehurst Community Appearance Commission presented the project to renovate the Atrium at Village Hall. CAC has received a full estimate and is asking for an additional $1,000 for the lighting upgrades to provide additional lighting in the Atrium. Alan Hoy noted that it will light the trees and the walkway because safety was a concern of the committee. After discussion, Council thanked the CAC for finding these improvement areas and Council formed a consensus to proceed.

6. Flag Display Program
Bo Bozarth, Chairman of the Pinehurst Community Appearance Commission presented the concept of the Flag Display Program as an effort to recognize the dedication and sacrifice of our military service members. There is no cost to this program and it would be available for all citizens to participate on a voluntary basis. After discussion, Council formed a consensus to proceed with the Flag Program.

7. Annual Update of Fees and Charges Schedule
John Frye, Director of Financial Services explained the suggested update of the fees and charges schedule including new language to enhance facility rental deposit requirements, new fees due to the yard debris study, removal of language for the harness track regarding co-sponsored events, and adding a new section that is called Village-Wide to establish fees for a co-sponsored events. Upon a motion by Councilmember Strickland, seconded by Councilmember Phillips, Council unanimously approved Resolution 14-04 amending the fees and charges schedule for the Village of Pinehurst by a vote of 5-0. (A copy of the resolution is found in the Resolution Book.)

8. Ordinance Change- Solid Waste Services
The Manager explained the need to amend the municipal code regarding Solid Waste Services. Upon a motion by Councilmember Strickland seconded by Councilmember Phillips, Council unanimously approved Ordinance 14-01 amending Chapter 50 of the Pinehurst Municipal Code as it pertains to Solid Waste for the Village of Pinehurst by a vote of 5-0. (A copy of the ordinance is found in the Ordinance Book.)

9. Removing the Residential Assurance and Bonding Requirements for Single Family Home Construction from Municipal Code
The Manager explained the need to amend the Municipal Code to remove the Residential Assurance and Bonding Requirements for Single Family Home Construction. The Manager also noted the need if this is approved to consider the budget ordinance provided. Upon a motion by Councilmember Cashion, seconded by Councilmember Campbell, Council unanimously approved Ordinance 14-02 amending Section 150 of the Pinehurst Municipal Code to eliminate the Residential Assurance Fund and the bond requirement for new construction for the Village of Pinehurst by a vote of 5-0. (A copy of the ordinance is found in the Ordinance Book.) Upon a motion by Councilmember Cashion, seconded by Councilmember Strickland, Council unanimously approved Ordinance 14-03 closing the Residential Assurance Fund and the Residential Assurance Interest Fund and transferring remaining interest funds to the General Fund for the Village of Pinehurst by a vote of 5-0. (A copy of the ordinance is found in the Ordinance Book.)

10. Strategic Planning Retreat Follow Up
Natalie Dean, Assistant Village Manager presented the items that staff has been working on since the Strategic Planning Retreat held in December. The finalized list of Strategic Objectives for FY 2015, Strategic Advantages and Challenges for FY 2015 and the Blind Spot Process were reviewed with Council. Natalie Dean summarized the process starting with Council's strategic objectives and goals

that were created in the Strategic Planning Retreat and noted that staff is now starting to identify initiatives to address these that will be brought back to Council.

Identifying a blind spot, Mayor Fiorillo brought up the hope to develop Trotter Hills. Council discussed the need to help extend the water line and the issue with the current fee-in-lieu of sidewalks regulation with some of these properties bordering Highway 5. Councilmember Cashion encouraged all Councilmembers to think about what Council is or is not willing to do regarding commercial development in areas of Pinehurst.

11. Downtown Parking Enforcement

Natalie Dean, Assistant Village Manager presented the prepared research regarding the downtown parking enforcement project as directed from Council in October. In this project, staff would designate "employee restricted parking" to be used for customers only and hire a Downtown Parking Ambassador to enforce this with the business owners. Natalie Dean noted that Council would need to consider the proposed amendment to the Municipal Code, amendment to the Pay and Classification Plan, and amendment to the FY 2014 budget to implement this project. Ms. Dean summarized the Village Center Enhancement committee feedback on the project along with the unanimous decision of the committee to put focus on a customer first program before this kind of enforcement.

Audience member and Pinehurst Business Guild President, Keith McDaniel noted that this would be bad for downtown business and suggests the businesses monitor their own employees. Audience member Marty McKenzie explained that no one disagrees with putting the customer first but he does not like the proposed plan for enforcement noting the system the hospital uses. He does not want the relationship with the Village Council and downtown business to be threatened over this issue.

Mayor Fiorillo said we should respect the businesses and postpone this idea and look into a more robust solution. Natalie Dean shared a concept for "Put the Customer First" that could be an alternative to employee restricted parking and suggested working out the details of the "Put the Customer First" program at the next VCE meeting, inviting members from the Business Guild, in order to present back to Council on January 28 and be prepared with a plan that is Council endorsed to roll out on January 31 at the merchant meeting.

12. Other Business

- Councilmember Phillips inquired about the plans to enhance the beautification in the Village Center, noting the upcoming events such as the Welcome Center opening in mid-February, Concours D'Elegance in May, and the US Opens in June. The Manager will have Jeff Batton send these plans to Council to review.

13. Comments from attendees.

- Mr. Pacifico inquired about Council's thoughts on collecting garbage and the use of the garbage cans rather than putting out plastic bags. The Manager noted that our staff informs citizens of this regulation when violations are noted and it is something that our staff addresses on an ongoing basis throughout the Village. He also mentioned the trees lining the road going to the Carolina Hotel that have been marked with nails causing a potential danger to large crowds of pedestrians.

14. Motion to Adjourn.

Councilmember Cashion moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Phillips and carried unanimously. The Regular Meeting adjourned at 7:31 p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
JANUARY 15, 2014

395 MAGNOLIA ROAD
COUNCIL CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
5:00 P.M.

The Pinehurst Village Council held a Special Meeting at 5:00 P.M. on Wednesday, January 15, 2014 in the Council Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Natalie Dean, Assistant Village Manager

And approximately 5 attendees, including 4 staff.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Draft PDO Discussion Chapters 1-4

Bruce Gould, Senior Planner, led a discussion of the changes that are being proposed to Chapters 1-3 of the Pinehurst Development Ordinance. Council agreed to minor modifications to the first three chapters of the PDO and agreed to review Chapters 4-6 at their next meeting on January 22nd.

3. Adjournment.

At approximately 6:30 pm Councilmember Phillips moved to recess the Special Meeting until 5:00pm on January 22nd. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 5-0.

Respectfully Submitted,

Natalie Dean,
Asst. Village Manager

MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
JANUARY 22, 2014

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
5:00 P.M.

The Pinehurst Village Council reconvened the Special Meeting at 5:00 P.M. on Wednesday, January 22, 2014 in Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Ms. Claire L. Phillips, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Mr. Bruce Gould, Senior Planner
Ms. Lauren M. Craig, Village Clerk

And approximately 3 attendees, including 2 staff.

1. Call to Order and Reconvened the Special Meeting from January 15, 2014.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Appoint Chairman for the Pinehurst Planning and Zoning Board

Mayor Nancy Roy Fiorillo explained the need to appoint a new chairman of the Pinehurst Planning and Zoning Board. Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously approved Resolution 14-06 appointing Kevin Hardt as Chairman of the Pinehurst Planning and Zoning Board by a vote of 5-0. (A copy of the resolution is found in the Resolution Book.)

3. Draft PDO Discussion Chapters 4-6

Bruce Gould, Senior Planner led a discussion of the changes that are being proposed to the Pinehurst Development Ordinance. Additional items from Chapters 1-3 were discussed and minor modifications were decided. Council discussed several items in Chapter 4 of the Pinehurst Development Ordinance. Council agreed to minor modifications to the reviewed chapters of the PDO and agreed to finish reviewing Chapter 4-6 at their next meeting on January 29th.

4. Adjournment.

At approximately 6:30 pm Councilmember Strickland moved to recess the Special Meeting until 5:00 pm on January 29th in the Council Conference Room. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 5-0.

Respectfully Submitted,

Lauren Craig,
Village Clerk

MINUTES OF
VILLAGE COUNCIL REGULAR MEETING
JANUARY 28, 2014

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, January 28, 2014 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Lauren M. Craig, Village Clerk

Excused absence Ms. Claire L. Phillips, Councilmember

And approximately 35 attendees, including 8 staff and 1 press.

1. Call to Order.
Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance
Andrew M. Wilkison, Village Manager offered the invocation and led everyone in the Pledge of Allegiance.

3. Reports

Manager
- Provided a draft of a potential lease agreement between the Village of Pinehurst and Frank Maser to lease a small amount of land for parking near Old Fire Station 91 and asked Council to review this and give feedback before proceeding.
- Reminder about the Council Special Meeting on January 29 to review the PDO at 5:00pm in Council Conference Room.

Council
- Councilmember Strickland noted that the Bike and Pedestrian Plan study meeting was held on January 27 and should have a consultant selected in the near future.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Draft Village Council Meeting Minutes
12/10/2013 Work Session Minutes
12/10/2013 Closed Session Minutes
12/10/2013 Regular Meeting Minutes
12/10/2013 Special Meeting Minutes
12/12/2013-12/13/2013 Strategic Planning Retreat Minutes

B. Public Safety Report
Police Department
Fire Department

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Strickland and passed unanimously with a vote of 4-0.

5. Presentation on Moore County Emergency Responders Memorial

Lieutenant Jerry McDonald and Wanda Rhyne delivered a presentation to the Village Council concerning the proposed Moore County Emergency Responders Memorial. The design of the memorial was shared as designed by Robert Hayter, to represent Police, Fire, and EMS. This memorial is planned to be located behind the new Logan Hall at Sandhills Community College. The Council discussed the request to donate $2,500 and determined they will make a donation and will set this amount in the very near future.

6. Discussion with Representatives of the Cotswold Subdivision

Pat Corso and John Scanlon of the Cotswold Subdivision presented the results of the meeting of the Cotswold Property Owners held on January 15, 2014, and discussed the next steps in their request for annexation by the Village in conjunction with the Village Council. The Manager inquired with Representative Jamie Boles on his availability for a public hearing and he noted the February 25 would be best. The Council agreed to hold this public hearing on February 25 at 4:30pm at the Council Regular Meeting in Assembly Hall.

7. Election of Firemen's Relief Fund Trustees

Pinehurst Fire Chief, Carlton Cole explained the need for the election of a Firemen's Relief Fund Trustee. Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously appointed Virginia F. Fallon for a two year term to the Local Firemen's Relief Fund Board of Trustees by a vote of 4-0.

8. Award of Construction Contract Jackson Hamlet Phase III Wastewater Collection System

Bruce Gould, Senior Planner, and Mike Apke, of McGill and Associates, explained the need to award the contract for the Jackson Hamlet Phase III Wastewater Collection System. Upon a motion by Councilmember Strickland, seconded by Councilmember Cashion, Council unanimously authorized the Mayor or her designee to enter into a contract with Sandhills Contractors, Inc. in the amount of $344,121.97 to complete work on the Jackson Hamlet Wastewater Collection System Improvements-Phase 3 project, contingent upon the securing of three easements from property owners that are needed to construct the project by a vote of 4-0.

9. Resolution Adopting the 2030 and 2040 Population, Employment and Development Projections for the Pinehurst Area from NCDOT for the Moore County Comprehensive Transportation Plan

The Manager explained the need to adopt the population, employment and development projections for the Pinehurst Area from NCDOT. Upon a motion by Councilmember Cashion, seconded by Councilmember Strickland, Council unanimously approved Resolution 14-07 adopting the 2030 and 2040 Population, Employment and Development Projections for the Pinehurst Area from NCDOT for the Moore County Comprehensive Transportation Plan by a vote of 4-0.

10. FY 2015 BSC and Council Goals

Assistant Village Manager, Natalie Dean reviewed the proposed FY 2015 Balanced Score Card and Council Goals. She explained that staff has started working on budget requests to link to the Balanced Scorecard and has made suggestions for consolidating several goals. Upon a motion by Councilmember Strickland, seconded by Councilmember Campbell, Council unanimously adopted the Balanced Scorecard for FY2015 as presented at the Regular Meeting by a vote of 4-0. The recommended changes to the Council Goals were reviewed and Council formed a consensus with the changes. Senior staff will begin completing forms in February and March for budget requests. FY 2015 proposed short term and long term areas of focus were also discussed. Council formed a consensus for these areas of focus for FY 2015.

11. Other Business

- None.

12. Comments from attendees.

- Audience member, Mr. Pacifico, said the Village is about to demolish the old field house in Cannon Park but this building is in good shape and was dedicated in 1956 to two individuals. He also noted that the new building storing items for Parks and Recreation, across the street from the fire station and beside the police department, is a tin shack and does not fit the area. He would like the plaque to be reestablished on the grounds for the Cannon Park building.

13. Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council.

Specifically the Village Attorney will discuss a claim between Align Development, LLC, Julie Sutton, and the Village of Pinehurst.

Councilmember Strickland moved to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council to discuss a claim between Align Development, LLC, Julie Sutton, and the Village of Pinehurst. The motion was seconded by Councilmember Cashion and carried unanimously.

14. Motion to adjourn the Closed Session and re-enter the Regular Meeting.

Councilmember Campbell moved to adjourn the Closed Session and re-enter the Regular Meeting. The motion was seconded by Councilmember Strickland and carried unanimously.

15. Motion to Adjourn.

Councilmember Campbell moved to adjourn the Regular Meeting. The motion was seconded by Councilmember Cashion and carried unanimously. The Regular Meeting adjourned at 5:53p.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

MINUTES OF
VILLAGE COUNCIL SPECIAL MEETING
JANUARY 29, 2014

395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
5:00 P.M.

The Pinehurst Village Council reconvened the Special Meeting at 5:00 P.M. on Wednesday, January 29, 2014 in the Council Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Clark H. Campbell, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Mr. Bruce Gould, Senior Planner
Ms. Lauren M. Craig, Village Clerk

Excused absence Ms. Claire L. Phillips, Councilmember

And approximately 3 attendees, including 2 staff.

1. Call to Order and Reconvened the Special Meeting from January 22, 2014.

Mayor Nancy Roy Fiorillo called the meeting to order to reconvene the Special Meeting from January 22. Assistant Village Manager Jeff Batton has asked for Council's guidance about directional signage for churches in the Village in conjunction with the new wayfinding standards.

2. Draft PDO Discussion Chapters 4-6

Bruce Gould, Senior Planner led a discussion of the changes that are being proposed to the Pinehurst Development Ordinance. The standards of review that were discussed last week to be reduced in number were reviewed again and Council concurred with the changes.

Council continued discussing items in the remainder of Chapter 4 of the Pinehurst Development Ordinance. Council agreed to minor modifications of the reviewed chapter of the PDO and noted additional items will be discussed further at the next meeting after staff brings back wording suggestions. Bruce Gould shared that Chapter 5 variances and administrative appeals may be affected by changing legislation and Council determined to discuss this further after the Planning Department staff could do more research on these changes. Council agreed to review Chapter 6 at their next meeting.

3. Adjournment.

At approximately 6:07 pm Councilmember Strickland moved to recess the Special Meeting until 5:00pm on February 5th in the Council Conference Room. The motion was seconded by Councilmember Cashion and passed unanimously with a vote of 4-0.

Respectfully Submitted,

Lauren Craig,
Village Clerk

RESOLUTION 14-09 REAPPOINTING MEMBER TO THE BOARD OF ADJUSTMENT FOR THE VILLAGE OF PINEHURST (HARDT)

ADDITIONAL AGENDA DETAILS:

ATTACHMENTS:

	Description
🗋	Resolution 14-09

RESOLUTION #14-09:

A RESOLUTION REGARDING A RE-APPOINTMENT TO THE BOARD OF ADJUSTMENT FOR THE VILLAGE OF PINEHURST.

THAT WHEREAS, the Village of Pinehurst has established a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, the term of Mr. Kevin Hardt expired on January 31, 2014; and

WHEREAS, Mr. Hardt and the Village Council of Pinehurst are desirous of his continuing to serve as a member of the Board of Adjustment;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 25th day of February, 2014 as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment for the term indicated:

Mr. Kevin Hardt is re-appointed as a member of the Board of Adjustment effective January 31, 2014, said term expiring on May 31, 2014.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 25th day of February, 2014.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: ______________________________
Nancy Roy Fiorillo, Mayor

Attest:

____
Lauren M. Craig, Village Clerk

Approved as to Form:

____
Michael J. Newman, Village Attorney

REPORT ON REVIEW OF INVESTMENT POLICY

ADDITIONAL AGENDA DETAILS:

FROM:
John Frye

CC:
Andy Wilkison & Natalie Dean

DATE OF MEMO:
2/17/2014

MEMO DETAILS:
Per the Village's Investment Policy, staff is to review the policy on an annual basis. This memo is to inform you that I have performed a review of the policy and do not see any need to make any changes to the policy at this time. If you have any questions, please let me know.

MOTION TO RECEIVE BUDGET AMENDMENTS REPORT TO COUNCIL FOR THE PERIOD JANUARY 16 - FEBRUARY 15, 2014.

ADDITIONAL AGENDA DETAILS:

FROM:
John Frye

CC:
Natalie Dean & Andy Wilkison

DATE OF MEMO:
2/14/2014

ATTACHMENTS:

Description

Monthly Budget Amendments Report-021514

VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD JANUARY 16 - FEBRUARY 15, 2014

Under Village of Pinehurst Ordinance #13-27, the Village Council grants the Budget Officer, or Village Manager the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to $10,000 between departments (including contingency) of the same fund for the 2013-2014 Budget. The Budget Officer may **not** transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT	APPROVED DATE
1	10-10-330-6400	Utilities - Inspections	$ 1,200		1/21/2014
	10-40-710-6400	Utilities - Planning		$ 1,200	
		(A portion of Village Hall utilities is being allocated to the Inspections Department. An appropriation for this purpose was not established in the original budget.)			

PUBLIC HEARING NO. 1

ADDITIONAL AGENDA DETAILS:

To consider Official Text Amendments to the Pinehurst Development Ordinance in order to amend Section 2.2 Definitions, Section 10.2.1 Table of Permitted and Special Uses and Section 10.2.1.3 Special Requirements to the Table of Permitted and Special Uses. The purpose of this amendment is to define a "Retirement Community" and include it as a permitted use in the OP (Office and Professional) Zoning District and establish special requirements for retirement communities. The applicant is Julie Shea Sutton.

FROM:
Bruce Gould, Senior Planner

DATE OF MEMO:
2/18/2014

MEMO DETAILS:
See attachment.

ATTACHMENTS:

Description

- Memorandum and Staff Analysis
- Applicant Petition

PLANNING AND INSPECTIONS DEPARTMENT

MEMORANDUM

To:	Mayor, Village Council and Planning and Zoning Board
From:	Bruce Gould, Senior Planner
Cc:	Andy Wilkison, Village Manager Andrea Correll, Planning Director Lauren Craig, Village Clerk
Date:	February 18, 2014
Subject:	Section 2.2 Definitions, Section 10.2.1 Table of Permitted and Special Uses and Section 10.2.1.3 Special Requirements to the Table of Permitted and Special Uses as it relates to Retirement Communities.

This is a joint Public Hearing before the Village Council and the Planning and Zoning Board. In accordance with the Pinehurst Development Ordinance the Planning and Zoning Board shall review this application and make a recommendation to the Village Council for their consideration. Therefore, the Village Council should not take action on these proposed amendments until a recommendation from the Planning and Zoning Board is made. The next scheduled meeting of the Planning and Zoning Board is Thursday, March 6, 2014.

These text amendments are being proposed to define and allow Retirement Communities within the Office and Professional (OP) Zoning District with Special Requirements. The applicant is Julie Shea Sutton. If these text amendments are approved along with the associated rezoning it would allow for a 56 unit Retirement Community to be constructed just north of Pinehurst Rheumatology on Murdocksville Rd.

The current maximum height in the OP Zoning District is 35'. This proposal would increase that to 40' for Retirement Communities. The current parking requirement for residential uses is 2 parking spaces per dwelling unit. This proposal would reduce that to 1.25 spaces per dwelling unit for Retirement Communities. Under the current OP zoning district there is no maximum number of dwelling units, however residential uses are not permitted on the ground floor of the principal building. This proposal would limit the maximum number of dwellings to 12 units per acre for retirement communities.

<u>Proposed Text Amendments</u>

*** Added text is **bolded** and **<u>underlined</u>*****

Section 2.2 Definitions

<u>Retirement Community:</u>

<u>A planned age-restricted development for individuals 55 years in age or older which may consist of any housing form such as attached and detached single-family dwellings, apartment complexes, condominiums, townhouses, cottages, etc. and their associated uses and structures. These developments are intended to have an emphasis on social and recreational activities. These developments shall not include food or medical services and are intended to allow for independent living of the residents inhabiting the dwelling units.</u>

Table 10.2.1 TABLE OF PERMITTED AND SPECIAL USES
RESIDENTIAL

USE TYPES	PC	R-210	R-30	R-20	R-15	R-10	R-8	R-5	R-MF	RD	OP	H	HD	VC	NC	SR
Dwelling, Accessory		SC	SC	SC	SC	SC	SC	SC	SC							1
Dwelling, Duplex									X							
Dwelling, Mixed Use											X			X	X	2
Dwelling, Multi-Family									X							
Dwelling, Single-Family		X (1)	X	X	X	X	X	X	X							
Dwelling, Townhouse									X							3
Family Care Home		X	X	X	X	X	X	X	X							4
Life Care Community		SC														
Mobile Home								X								5
<u>Retirement Community</u>											**<u>X</u>**					**<u>29</u>**

Note (1): Subdivisions of thirty (30) acres or more in the R-210 District are required to meet the Open Space Subdivision requirements of Section 10.2.14.13.

X=Permitted Use
SC=Major Special Use (Village Council)
SR=Special Requirement (See Section 10.2.1.3)
SZ=Minor Special Use (Zoning Board of Adjustment)

Section 10.2.1.3 Special Requirements to the Table of Permitted and Special Uses

SR-29. Retirement Community

(1) **The minimum number of parking spaces required in Table 10.2.3.2 of this ordinance may be reduced to a minimum of 1.25 parking spaces per dwelling unit for Retirement Communities.**

(2) **These uses may exceed the maximum building height required in Table 10.2.2.2 (c) of this ordinance. In no instance may a structure exceed a maximum height of 40'.**

(3) **These uses shall have a maximum density of 12 units per acre.**

Comprehensive Plan Analysis

Page 59 of the 2010 Comprehensive Long Range Plans Strategic Element indicates a major strategy of the community should be to consider ways to meet the long-term housing needs of the residents of Pinehurst and their families. It states that the development pattern of Pinehurst did not anticipate some of the changing desires and needs of a residential community (larger homes, larger lots, housing for an aging population, etc.).

This proposal takes into consideration the changing needs and desires of the community and is therefore deemed to be in accordance with the 2010 Comprehensive Plan. Achieving goals in accordance with the Comprehensive Plan is considered reasonable and in the best interest of the public.

VILLAGE OF PINEHURST

Application For
Pinehurst Development Ordinance Amendment

Fee: $400.00

Applicant Information

Name: Julie Shea Sutton in partnership with Align Development, LLC

Address: 4605 Union Church Rd., Carthage, NC 28327

Phone Number: 910-986-4818 E-mail: Sutton.jandbconsulting@gmail.com

Type of Change: New Addition ☑ Revision ☐ Ordinance Section (s): 2.2 Definitions, Table 10.2.1

Current Text:

Table 10.2.1 TABLE OF PERMITTED AND SPECIAL USES does not list "Retirement Community" as a Residential Use Types. It lists only one residential use type specifically for senior citizens: Life Care Community.

Proposed Text (attach additional sheets if necessary):

Please see Attached.

Reason for requested change (attach additional sheets if necessary):

To create a compatible, higher density, age restricted (55& over) residential use that would serve as a buffer zone between business districts and residential districts. The requested use will allow independent senior living dwellings in a development that emphasizes social and recreational activities and will not include food or medical services.

I hereby certify that the information presented by me in this application is accurate to the best of my knowledge, information, and belief.

Signature: Julie Shea Sutton Date: 1/21/2014

VILLAGE OF PINEHURST

Application For
Pinehurst Development Ordinance Amendment

<u>Office Use Only</u>

Action of Planning and Zoning Board and Meeting Date(s):

Action of Village Council and Meeting Date(s):

Section 2.2 Definitions

Retirement Community:

A planned age-restricted development for individuals 55 years in age or older which may consist of any housing form such as attached and detached single-family dwellings, apartment complexes, condominiums, townhouses, cottages, etc. and their associated uses and structures. These developments are intended to have an emphasis on social and recreational activities. These developments shall not include food or medical services and are intended to allow for independent living of the residents inhabiting the dwelling units.

Table 10.2.1 TABLE OF PERMITTED AND SPECIAL USES
RESIDENTIAL

USE TYPES	PC	R-210	R-30	R-20	R-15	R-10	R-8	R-5	R-MF	RD	OP	H	HD	VC	NC	SR
Dwelling, Accessory		SC	SC	SC	SC	SC	SC	SC	SC							1
Dwelling, Duplex									X							
Dwelling, Mixed Use											X			X	X	2
Dwelling, Multi-Family									X							
Dwelling, Single-Family		X (1)	X	X	X	X	X	X	X							
Dwelling, Townhouse									X							3
Family Care Home		X	X	X	X	X	X	X	X							4
Life Care Community		SC														
Mobile Home								X								5
Retirement Community											**X**					**29**

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SR-29. Retirement Community

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(2) These uses may exceed the maximum building height required in Table 10.2.2.2 (c) of this ordinance. In no instance may a structure exceed a maximum height of 40'.

(3) These uses shall have a maximum density of 12 units per acre.

QUASI-JUDICIAL HEARING NO. 2

ADDITIONAL AGENDA DETAILS:

To consider an Official Zoning Map Amendment. This map amendment would rezone one parcel of land consisting of approximately 5 acres. This property is addressed as 4176 Murdocksville Rd. This property is further defined as being a part of Moore County LRK # 22010. This property is currently zoned R-10 (Single-family Residential). The proposed map amendment would change the zoning of the property to Conditional Use OP (Office and Professional) for the purpose of developing a "Retirement Community" consisting of 56 units. The applicant for this rezoning is Julie Shea Sutton. The property owner is Kenton R. Loyd.

FROM:
Bruce Gould, Senior Planner

DATE OF MEMO:
2/18/2014

ATTACHMENTS:

Description

- Staff Report for Rezoning at 4176 Murdocksville Rd.
- Rezoning Map
- Elevations and Concept Plan for Rezoning at 4176 Murdocksville Rd.
- Applicant Petition for Rezoning at 4176 Murdocksville Rd
- Neighborhood Meeting Summary

1895

VILLAGE OF

PINEHURST

PLANNING AND INSPECTIONS DEPARTMENT STAFF REPORT

To: Mayor, Village Council and Planning and Zoning Board
From: Bruce Gould, Senior Planner
Cc: Andy Wilkison, Village Manager
Andrea Correll, Planning Director
Lauren Craig, Village Clerk
Date: February 18, 2014
Subject: Staff Report for Proposed Rezoning at 4176 Murdocksville Rd.

Applicant:	Julie Shea Sutton
Owners:	Kenton R. Loyd
Property Location:	4176 Murdocksville Rd.
Rezoning:	The current R-10 District is established as a district in which the principal use of land is for low-density residential purposes. The proposed CU-OP (office and professional) is established as a district in which the principal use of land is for office and professional service uses and their supporting uses.
Current Land Use:	Single Family Residential
Proposed Land Use:	56 Unit Retirement Community

This is a joint Public Hearing before the Village Council and the Planning and Zoning Board. In accordance with the Pinehurst Development Ordinance the Planning and Zoning Board shall review this application and make a recommendation to the Village Council for their consideration. Therefore, the Village Council should not take action on these proposed amendments until a recommendation from the Planning and Zoning Board is made. The next scheduled meeting of the Planning and Zoning Board is Thursday, March 6, 2014.

The applicant requests a conditional use rezoning of +/- 5 acres currently zoned R-10 (Residential) to CU-OP (conditional use office and professional) in order to construct a 56 unit Retirement Community. A neighborhood meeting was required of the applicant prior to submitting. Please find the results of that meeting as reported by the applicant attached.

The purpose of the public hearing is to consider an Official Zoning Map Amendment. This map amendment would rezone ± 5 acres of a ±10 acre tract. This property is addressed as 4176 Murdocksville Rd. The

owner authorized applicant for this rezoning is Julie Shea Sutton and the owner of the property is Kenton R. Loyd. The property is further defined as being Moore County LRK # 22010.
The applicant has offered the following conditions as part of this conditional use rezoning petition;

1. All exterior siding will be hardiplank. All building roofs will be covered with 30 yr. warranty, antifungal dimensional (architectural) shingles. Each building will have seamless gutters.
2. All buildings will meet or exceed the standards and requirements for ENERGY STAR 2.0 as verified by an independent, 3rd party expert who assists with project design, verifies construction quality ant tests completed units.
3. No HVAC units will be visible from the front of the building and all HVAC units will be screened.
4. Positive drainage will be provided at all driveways, parking areas, ramps, walkways and dumpster pads to prevent standing water.
5. The landscape budget per unit will be greater than $1,000 per unit. This is for plants and trees and does not include fine grading, seeding, straw or sod. All plant material will be native to the climate and area.
6. Fencing complimentary to the appearance of the building will screen the dumpster area. The pad and approach area will be concrete. A pad will be included for recycling receptacle and the property will participate in local recycling programs.

<u>Analysis:</u>

This property currently contains ± 10 acres of land. The applicant has under contract to purchase ± 5 acres of this property. The property under contract is the southern portion of the parent tract and contains a single family home that will be removed if the development proceeds. Tax records indicate that the home was built in 1920. This property is currently located within the Pinehurst ETJ and it is the intent of the Village and the applicant that this project be annexed into the Village Limits if the development occurs.

The surrounding properties contain multiple zoning designations, land uses and jurisdictions some of which are depicted on the inserted map. The applicant has requested CU-OP as an appropriate transition between these zoning designations and land uses.

The property adjacent to this proposed rezoning to the North will consist of the residual acreage from the parent tract and will remain zoned R-10. The current property owner has indicated that they will build a new single family home on the tract to replace their existing home. This property will remain within the Village of Pinehurst ETJ.

The properties across Murdocksville Rd. to the East of the subject rezoning are zoned R-8 and are currently vacant. These properties are located within the Pinehurst Corporate Limits.

The properties to the South and West are located within the Corporate Limits of the Town of Taylortown. I have not been able to verify the zoning of these tracts with Taylortown. However, based off of the tax information and parcel data it appears that each of these properties are either zoned for commercial use or a portion of the property already contain a commercial use. The property immediately to the south with frontage on Murdocksville Rd. is currently used as a Montessori School and medical offices. The other property to the south contains a single family home but has a tax classification of commercial improved and was once a part of the property that contains the school and office building before being developed and brought into Taylortown from the Pinehurst ETJ

The property to the West is within Taylortown's corporate limits as well. This property was apparently annexed into Taylortown with the Olmstead Village Development and is still owned by Marty McKenzie, the developer of Olmstead Village. This property is currently vacant and has a tax classification as a vacant farm. This property was previously located within the Pinehurst ETJ

Existing utilities are in place to serve this proposed rezoning and the subsequent development.

This site contains no floodplains. The national wetland inventory does indicate some wetlands on the western portion of the site that will have to be accommodated for. There is also a stream along the western property boundary.

The site is within a WS III Watershed Protection area in which some relief will need to be given in order to allow the proposed development to exceed 24% built upon area. The Village Council recently amended the PDO to allow for intensity allocation to be given to multi-family developments.

Based on the surrounding zoning and built environment this rezoning proposal would be compatible with the existing adjacent uses and create a transition from the adjacent single family zoning/uses and the commercial areas of Taylortown. Additionally, allowing a retirement community in close proximity to shopping and medical facilities would be a sound land use decision.

Public Hearing and Approval Process:

This Public Hearing is to be quasi-judicial due to the Conditional Use Permit associated with the rezoning. Additionally, pursuant to section 7.2.4 (a) of the PDO if the Village Council approves the application for rezoning, after a simultaneous hearing of the rezoning and conditional use petition, then it shall at the same time, issue a conditional use permit authorizing the proposed use or uses of the property, including such additional reasonable conditions as the Village Council deems desirable to promote the public health, safety and general welfare as agreed upon by the applicant.

The conditions may include, but are not limited to:

1. The location of the proposed use on the property;
2. The number of structures;
3. The location and extent of accessory and support facilities, such as parking lots, driveways, fences and access streets;
4. The location and extent of buffer areas and other special purpose areas on the property;
5. The height of any structures;
6. The timing of development;
7. Exterior design elements;
8. Other restrictions on the use of the property;
9. Such other matters as the applicant may propose. No condition shall be less restrictive than the standards of the parallel general use district or the standards of any overlay district, which applies to the property.

Recommendation of Staff:

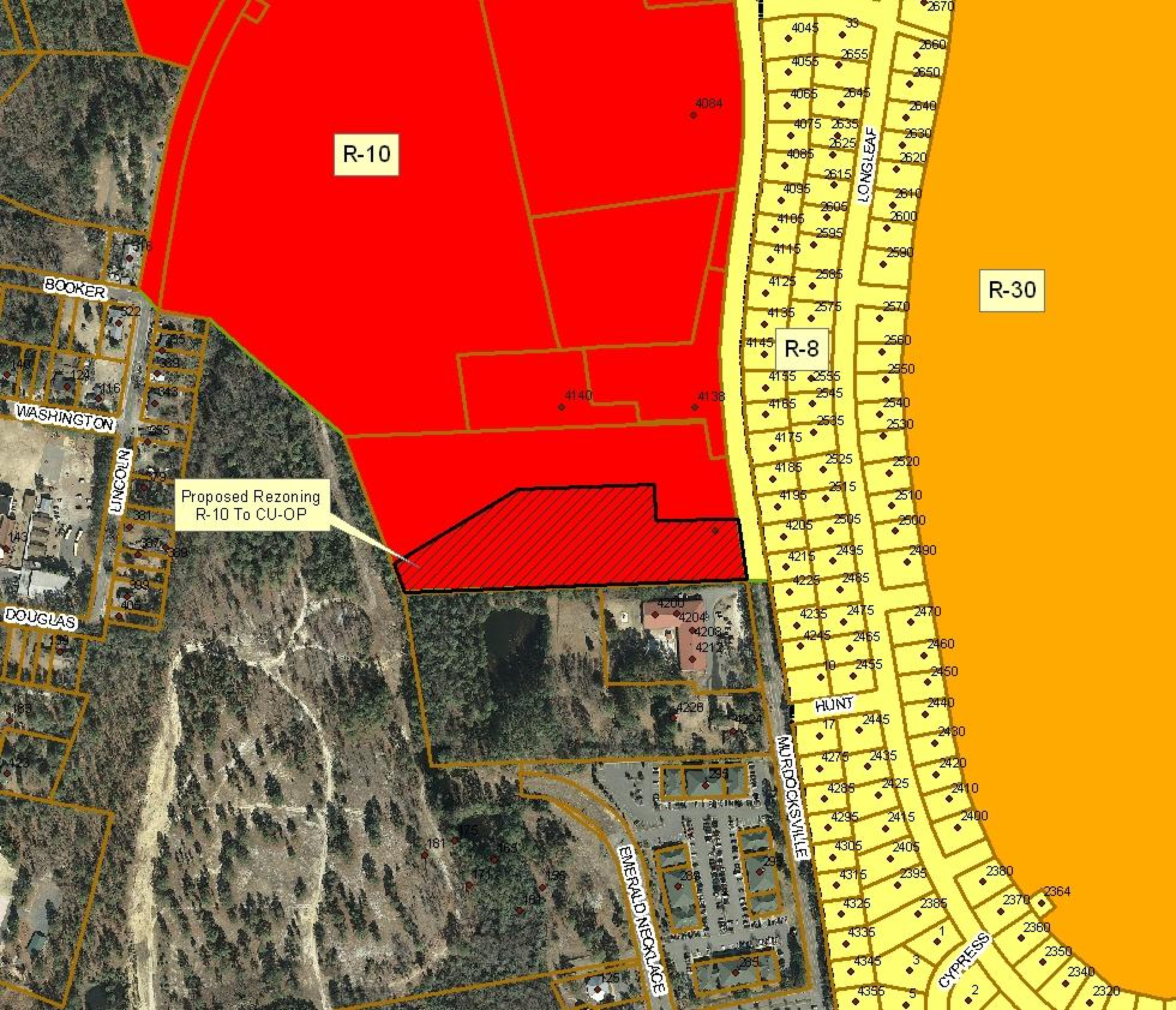
The Planning Staff recommends approval of the rezoning request to conditional use CU-OP, which limits the development of the property to a 56 unit Retirement Community. The proposed use will meet all the requirements of the OP Zoning District and the PDO at the time of site plan approval as well as the general concept plan, building elevations and any other agreed to or submitted conditions associated with this conditional use rezoning proposal. This staff recommendation is based on the submitted exhibits attached.

Comprehensive Plan Consistency Statement:

Page 59 of the 2010 Comprehensive Long Range Plans Strategic Element indicates a major strategy of the community should be to consider ways to meet the long-term housing needs of the residents of Pinehurst and their families. It states that the development pattern of Pinehurst did not anticipate some of the changing desires and needs of a residential community (larger homes, larger lots, housing for an aging population, etc.).

The Future Land Use Plan in the 2010 Comprehensive Plan shows this area as one for higher density residential uses.

This proposal takes into consideration the changing needs and desires of the community as well as the Future Land Use Plan and is therefore deemed to be in accordance with the 2010 Comprehensive Plan. Achieving goals in accordance with the Comprehensive Plan is considered reasonable and in the best interest of the public.


R-10
R-30
R-8
Proposed Rezoning
R-10 To CU-OP
BOOKER
WASHINGTON
LINCOLN
DOUGLAS
LONGLEAF
HUNT
MURDOCKSVILLE
EMERALD NECKLACE
CYPRESS

NCHFA Preliminary Application Design

North Carolina
HOUSING
FINANCE
AGENCY

CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

conceptual rendering

january 25, 2013

project 012141

This graphic is for illustrative purposes only and is subject to change.

Exterior Design Elements

- Wide Clapboard Siding
- Cedar Shakes
- Green Shingles
- Copula
- Transoms Above Ground Floor Windows
- Dormers
- Front Porch

Building and Site Amenities

- Great Room with Fireplace
- Health/Beauty Room
- Internet Cafe
- Exercise Room
- Gazebo
- Outdoor Seating Areas
- Raised Bed Garden Plots with Built-In Benches, Potting Shed, and Composting Bin

Timing of Development

- Construction Starting Early 2014
- 50% Complete by July/August 2014

Site Data

Site Area______5.00 Acres

Units__________21 2- Bedroom
35 1- Bedroom
56 Total Units

Parking _______70 Spaces (1.25 per Unit)

CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

conceptual site plan

january 25, 2013

project 012141

CLINE DESIGN

Pinehurst Senior Apartments

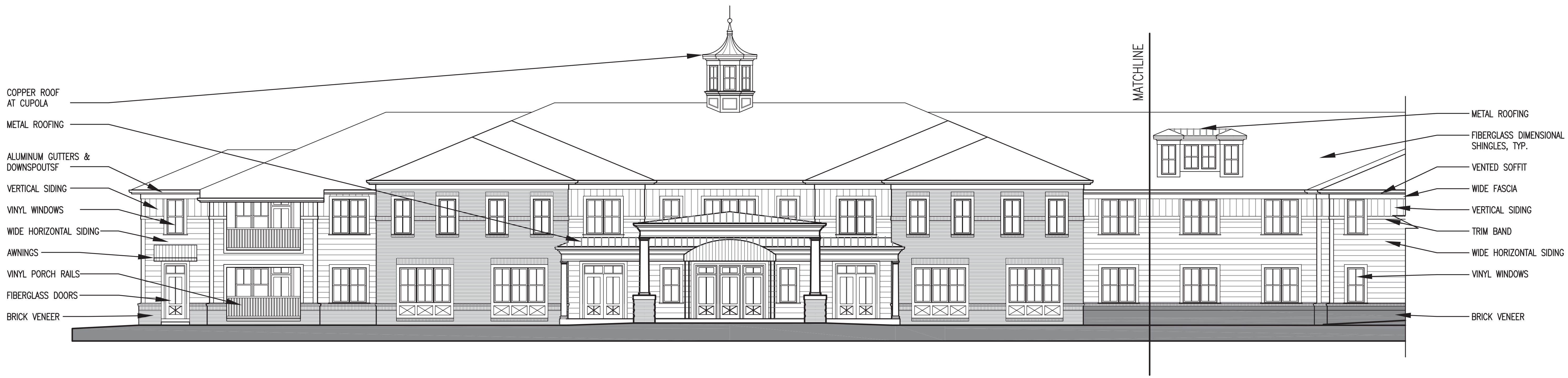
pinehurst, north carolina

overall front & rear elevations

3/64" = 1' - 0"

project 012141

This graphic is for illustrative purposes only and is subject to change.



CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

partial front elevations

1/16" = 1' - 0"

project 012141

This graphic is for illustrative purposes only and is subject to change.

CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

partial rear elevations

1/16" = 1' - 0"

project 012141

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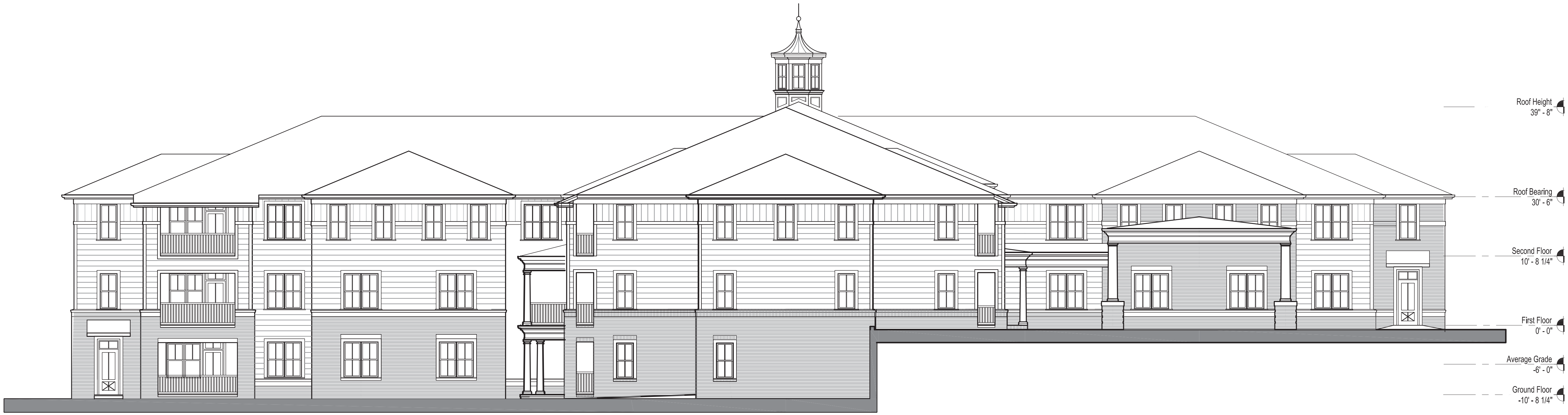

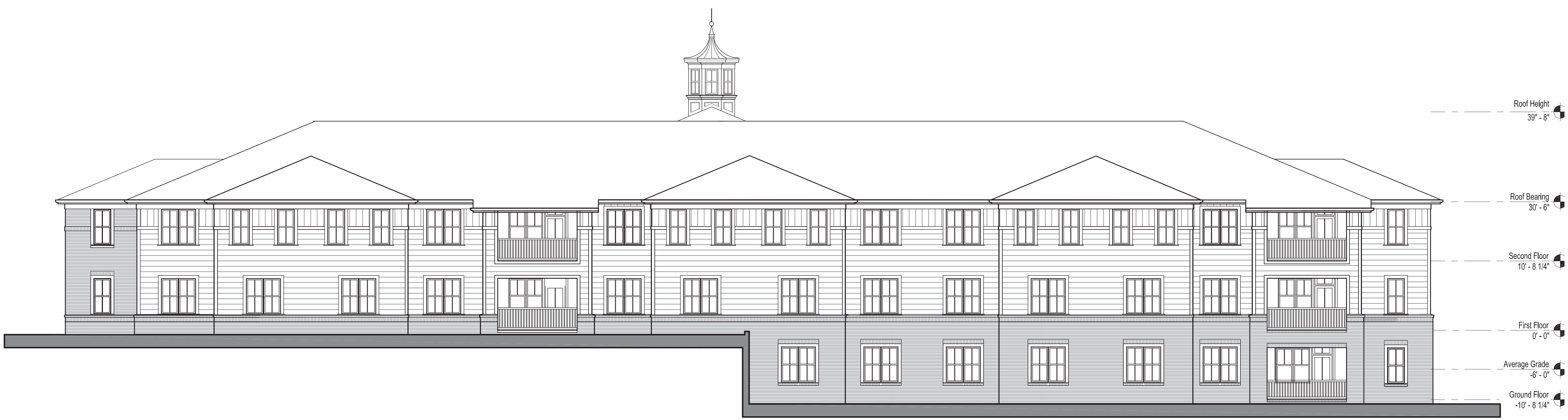

CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

side elevations

1/16" = 1' - 0"

project 012141

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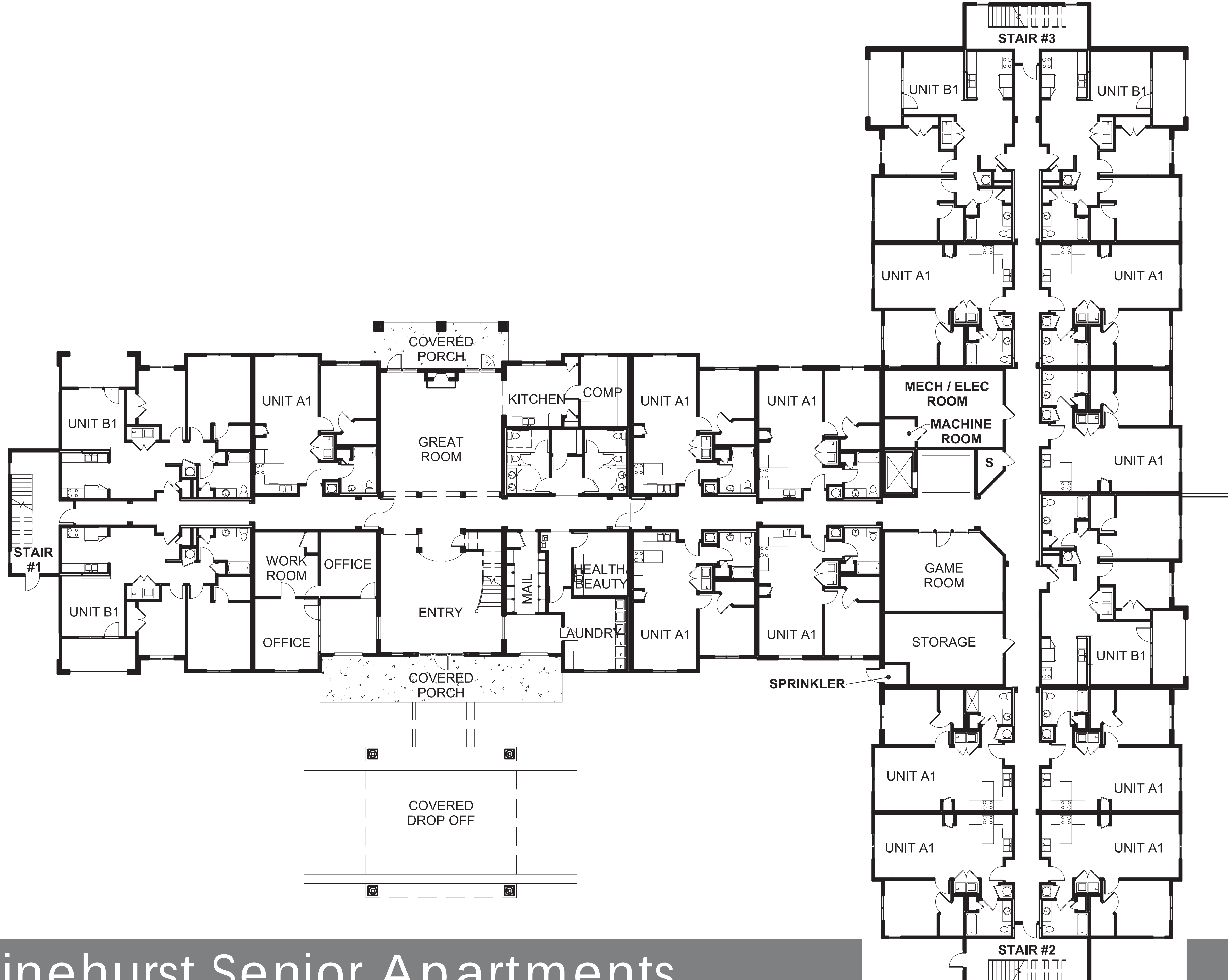

CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

first floor plan

3/64" = 1' - 0"

project 012141

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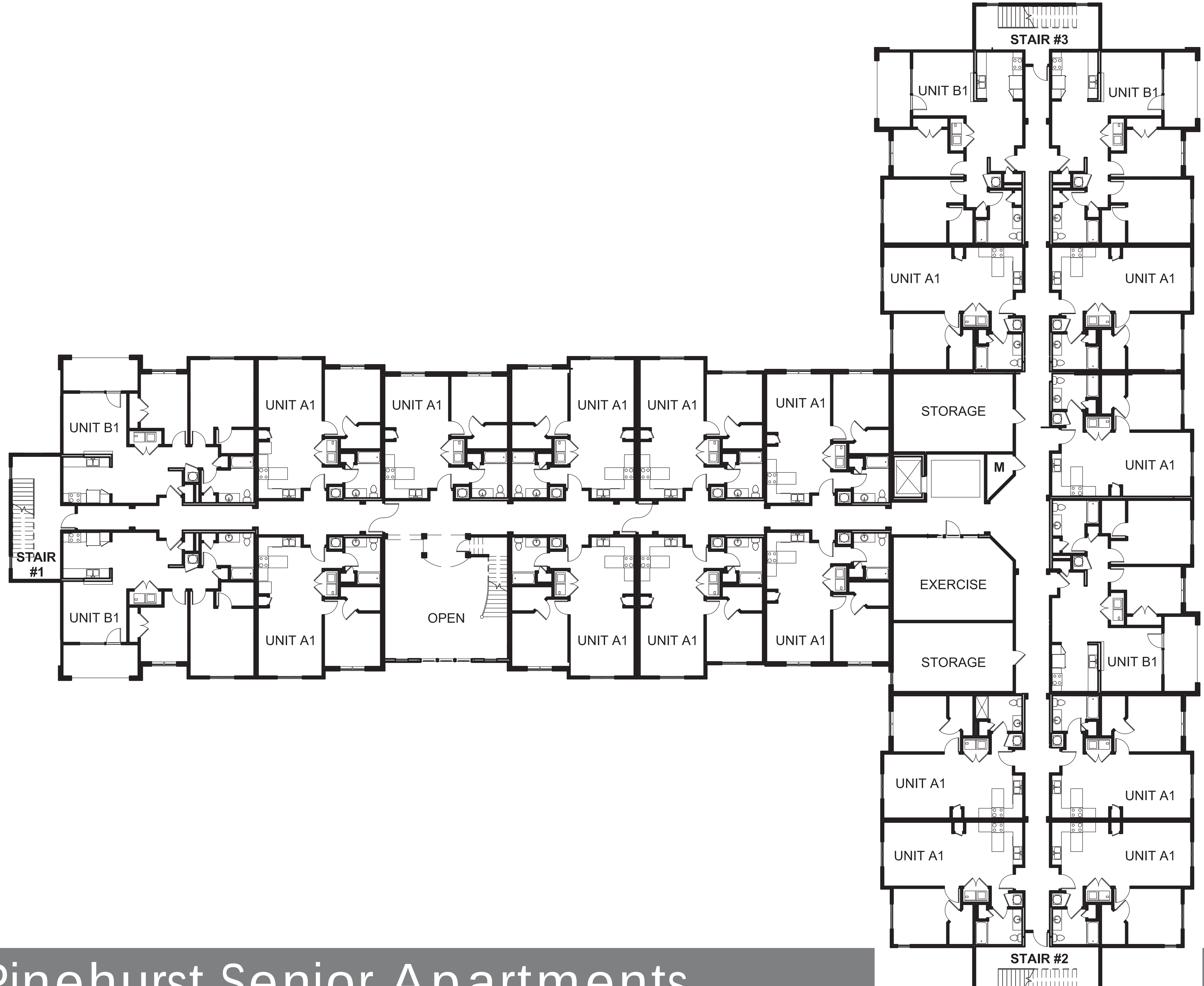

CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

second floor plan

3/64" = 1' - 0"

project 012141

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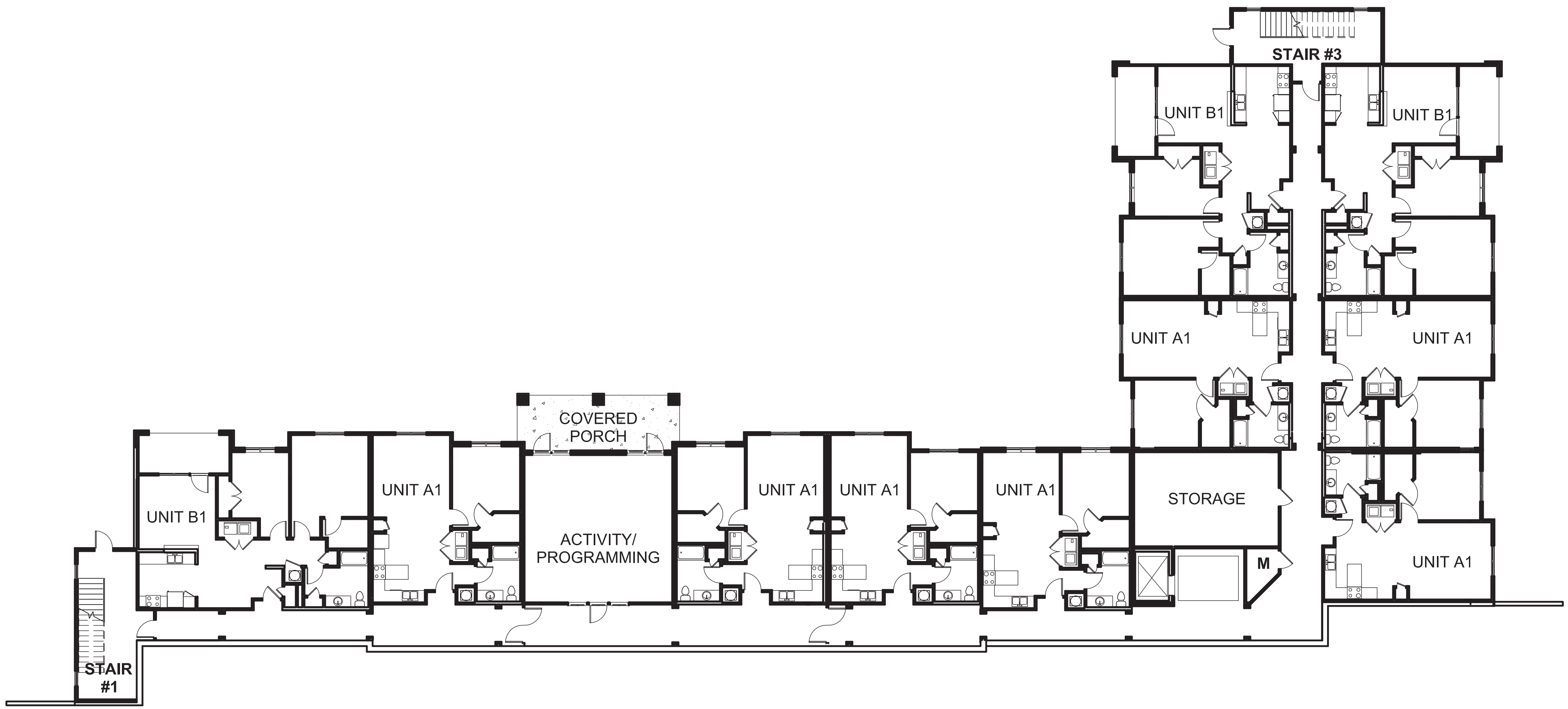


Pinehurst Senior Apartments

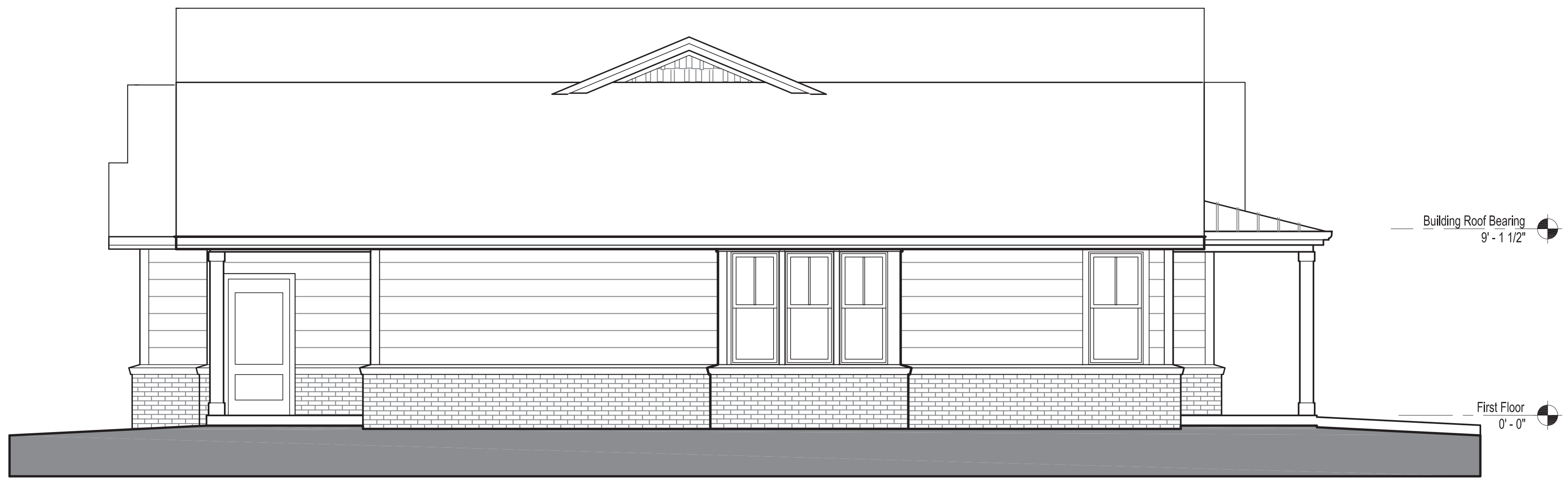
pinehurst, north carolina

ground floor plan

3/64" = 1' - 0"

project 012141

This graphic is for illustrative purposes only and is subject to change.



CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

cottage front & side elevations

1/8” = 1’ - 0”

project 012141

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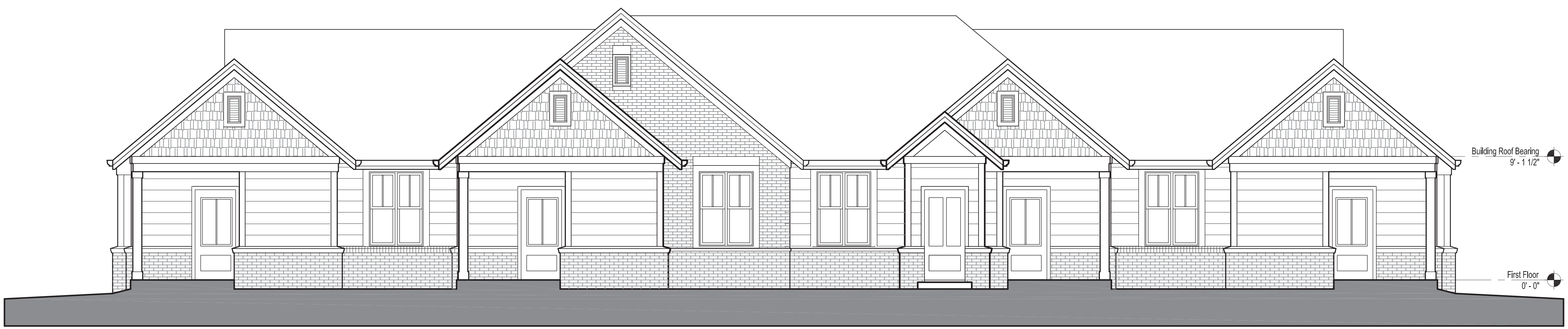

CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

cottage rear & side elevations

1/8" = 1' - 0"

project 012141

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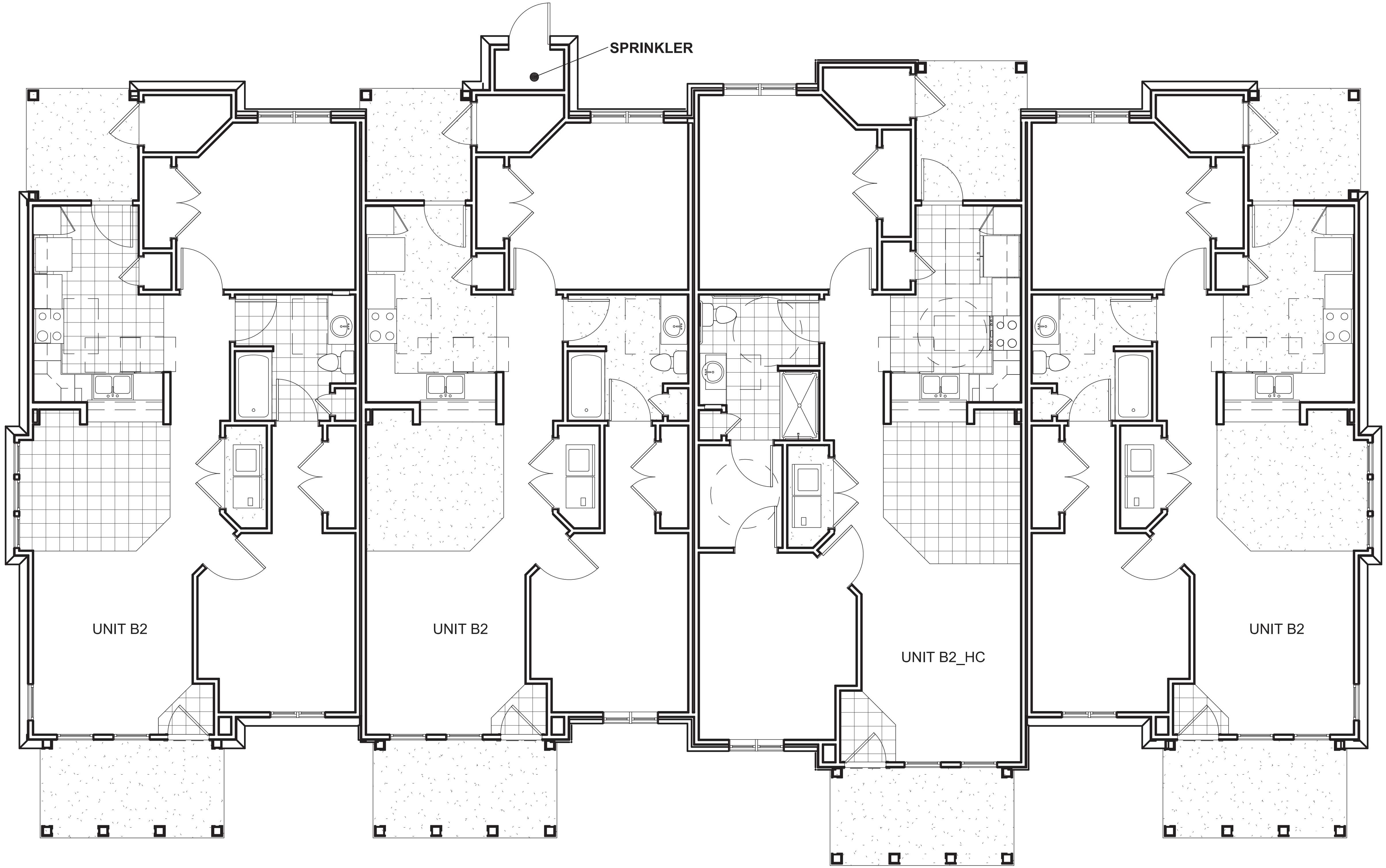


CLINE DESIGN

Pinehurst Senior Apartments

pinehurst, north carolina

cottage building plan

1/8" = 1' - 0"

project 012141

The Village *of*
PINEHURST
NORTH CAROLINA

Application for

Amendment to the Zoning Map

Applicant: Name Julie Shea Sutton

Address4605 Union Church Rd., Carthage, NC 28327

Telephone Number__910-986-4818____ Fax Number 1-877-822-0316

Email Sutton.jandbconsulting@gmail.com

Signature *Julie Shea Sutton* ________ Date 1/21/14

Note: If more than one applicant, please provide a separate document listing all applicant information and their signatures.

Property LRK Number(s) 22010

(attach separate list if necessary)

Present zoning classification R10

Requested zoning classification OP Conditional Use

Current Land Use Single Family Residence and Accessory Building

Number of parcels _1_______ Approximate size of area 5 acres

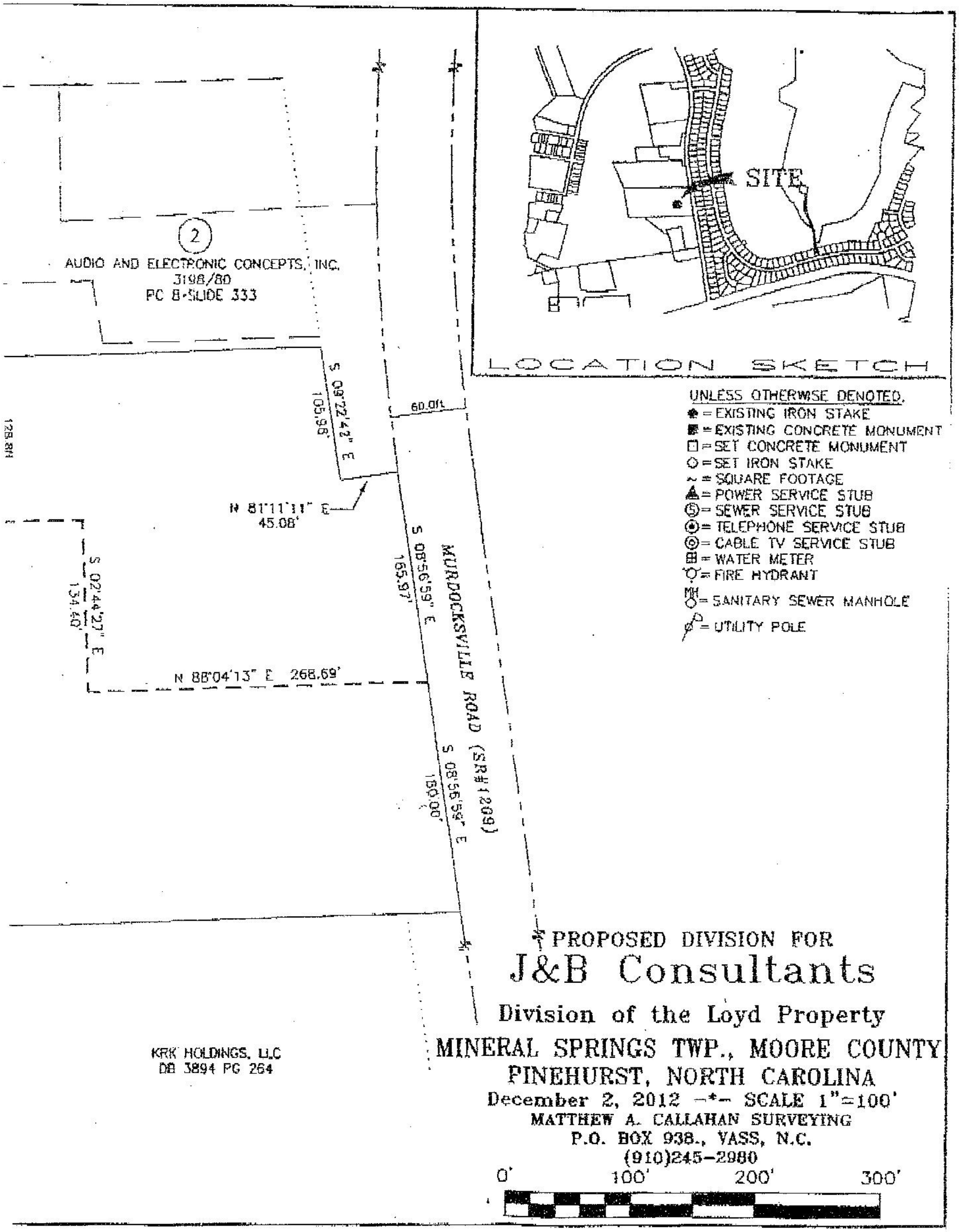
Physical location of area 4176 Murdocksville Rd., West End, NC 27376 (Village of Pinhurst's ETJ)

Are public utilities available? Yes. Water is located along the site's frontage, and sewer is across the road from site.

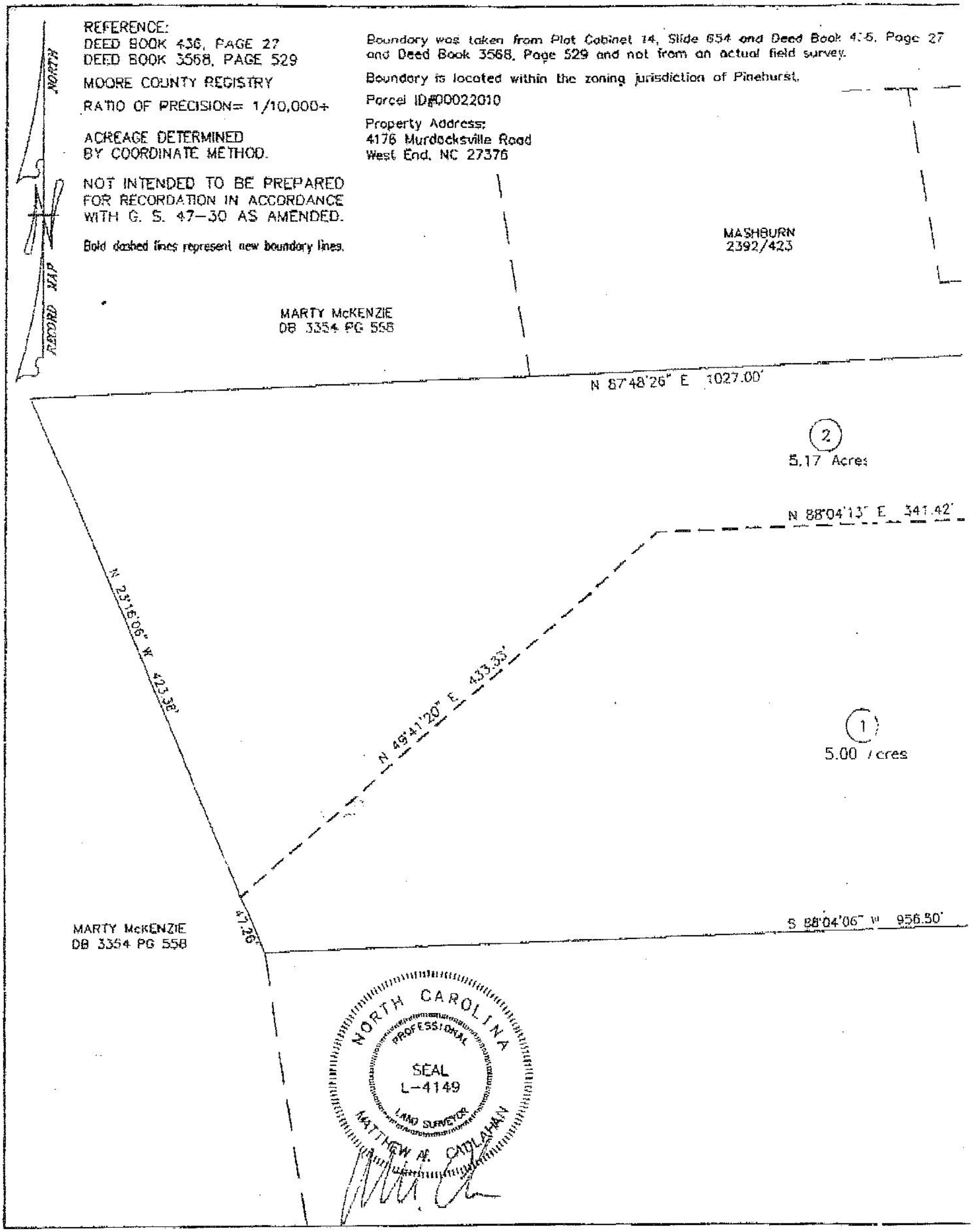
Reason for map amendment To create a compatible, higher density, age-restricted (55 & over) residential use that would serve as a buffer zone between business districts and residential districts. The requested use will allow independent senior living dwellings in a development that emphasizes social and recreational activities and will not include food or medical services.

Note to Applicant

By signing and submitting this application you are hereby certifying that this application and submittal, including all additional items, to be complete and accurate.



SITE
LOCATION SKETCH
UNLESS OTHERWISE DENOTED,
= EXISTING IRON STAKE
= EXISTING CONCRETE MONUMENT
= SET CONCRETE MONUMENT
= SET IRON STAKE
= SQUARE FOOTAGE
= POWER SERVICE STUB
= SEWER SERVICE STUB
= TELEPHONE SERVICE STUB
= CABLE TV SERVICE STUB
= WATER METER
= FIRE HYDRANT
MH
= SANITARY SEWER MANHOLE
= UTILITY POLE
2
AUDIO AND ELECTRONIC CONCEPTS, INC.
3198/80
PC 8-SLIDE 333
S 09°22'42" E
105.98'
60.0ft
N 81°11'11" E
45.08'
S 08°56'59" E
165.97'
MURDOCKSVILLE ROAD (SR#1209)
S 02°44'27" E
134.40'
N 88°04'13" E 268.69'
S 08°56'59" E
150.00'
KRK HOLDINGS, LLC
DB 3894 PG 264
PROPOSED DIVISION FOR
J&B Consultants
Division of the Loyd Property
MINERAL SPRINGS TWP., MOORE COUNTY
PINEHURST, NORTH CAROLINA
December 2, 2012 -*- SCALE 1"=100'
MATTHEW A. CALLAHAN SURVEYING
P.O. BOX 938., VASS, N.C.
(910)245-2980
0'
100'
200'
300'


REFERENCE:
DEED BOOK 436, PAGE 27
DEED BOOK 3568, PAGE 529
MOORE COUNTY REGISTRY
RATIO OF PRECISION= 1/10,000+
ACREAGE DETERMINED
BY COORDINATE METHOD.
NOT INTENDED TO BE PREPARED
FOR RECORDATION IN ACCORDANCE
WITH G. S. 47-30 AS AMENDED.
Bold dashed lines represent new boundary lines.
Boundary was taken from Plat Cabinet 14, Slide 654 and Deed Book 4:6, Page 27 and Deed Book 3568, Page 529 and not from an actual field survey.
Boundary is located within the zoning jurisdiction of Pinehurst.
Parcel ID#00022010
Property Address:
4176 Murdocksville Road
West End, NC 27376
NORTH
RECORD MAP
MASHBURN
2392/423
MARTY McKENZIE
DB 3354 PG 558
N 87°48'26" E 1027.00'
2
5.17 Acres
N 88°04'13" E 341.42'
N 23°16'06" W 423.38'
N 49°41'20" E 433.33'
1
5.00 Acres
S 88°04'06" W 956.50'
47.26'
MARTY McKENZIE
DB 3354 PG 558
NORTH CAROLINA
PROFESSIONAL
SEAL
L-4149
LAND SURVEYOR
MATTHEW A. CALLAHAN

Conditions offered for 5 acre portion of 4176 Murdocksville Rd.
Conditional Use OP Rezoning Request

1. All exterior siding will be hardiplank. All building roofs will be covered with 30 yr. warranty, antifungal dimensional (architectural) shingles. Each building will have seamless gutters.

2. All buildings will meet or exceed the standards and requirements of ENERGY STAR 2.0 as verified by an independent, 3rd party expert who assists with project design, verifies construction quality and tests completed units.

3. No HVAC unit will be visible from the front of the building and all HVAC units will be screened.

4. Positive drainage will be provided at all driveways, parking areas, ramps, walkways and dumpster pads to prevent standing water.

5. The landscape budget per unit will be greater than $1,000 per unit. This is for plants and trees and does not include fine grading, seeding, straw or sod. All plant material will be native to the climate and area.

6. Fencing complimentary to the appearance of buildings will screen the dumpster area. The pad and approach area will be concrete. A pad will be included for recycling receptacles and the property will participate in local recycling programs.

Summary of 1/31/14 Adjacent Neighbors Meeting

Senior Planner, Bruce Gould met Bruce and Julie Sutton at the Village of Pinehurst Government Complex and escorted them to Assembly Hall at 5:45pm. A full set of the concept plan, presentation-size elevations, and floor plans of the proposed Pinehurst Senior Apartments were readied for attendees.

Copies of the list of conditions and 11 x17 color copies of the presentation-size plans were set out. No one attended. Planner Gould stopped by at 6:20pm and said it was ok to pack up. Bruce and Julie Sutton left Assembly Hall at 6:25pm.

Earlier in the week, Bruce Gould called and said Town Hall would be closing due to weather conditions and the rescheduled meeting date and time of 1/31/14 at 6:00pm was agreed upon. For his part, Mr. Gould posted a sign on the door prior to the originally scheduled meeting of Wed.1/29/14 noting the rescheduled meeting.

Additionally, Julie Sutton emailed property owners: Jay Arnette, Judy and Ken Loyd, Marty McKenzie and John McNeil. John McNeil of KRK Holdings phoned back and expressed his support. He expressed his support for the proposal in 2013 to staff and at the public hearing before the Planning and Zoning Board in 2013.

The week of the rescheduled meeting, Jay Arnette of EduCare Day Care, Mr. McNeil and The Loyd's expressed their support. These three abut all of Pinehurst Senior Apartments property boundaries except for a 50 ft. utility easement behind a large, undisturbed, wooded buffer to the rear of the proposal.

Attached are the letters sent to all adjacent property owners and the property owners who own the wooded buffer across from the site on Murdocksville Rd.

Respectfully submitted,

Julie Shea Sutton

PUBLIC HEARING NO. 3

ADDITIONAL AGENDA DETAILS:

To consider the matter of annexation of the Cotswold neighborhood into the Village of Pinehurst.

ATTACHMENTS:

Description

- Staff memo on background of annexation discussions
- Location map of Cotswold neighborhood

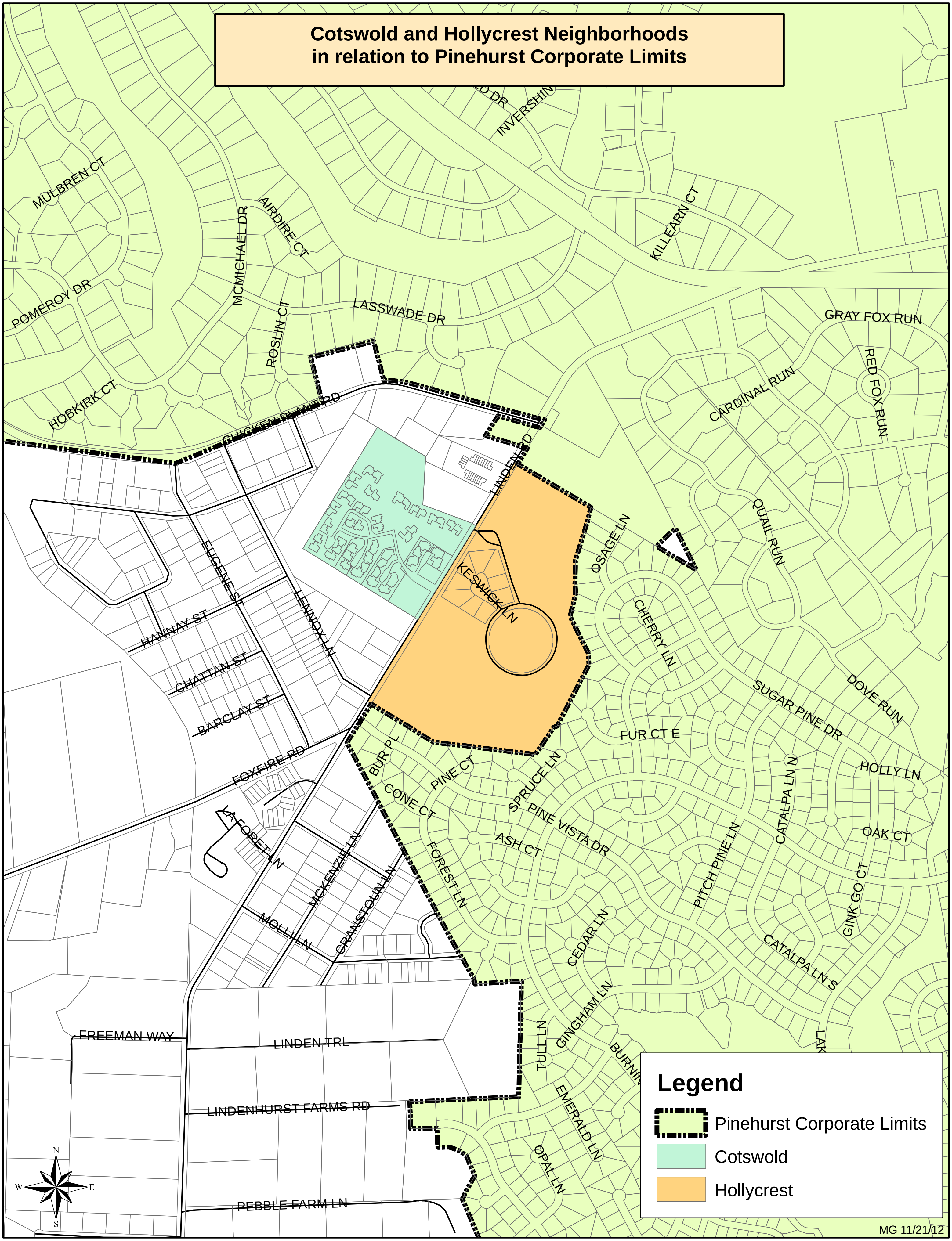
To: Mayor, Village Council.
From: Village Manager.
Date: February 20, 2014.
Re: Public Hearing regarding potential annexation of Cotswold.

As Council is aware, for over a year and a half, Village representatives have been meeting with leadership of the Cotswold neighborhood to discuss possible annexation of the Cotswold neighborhood by the Village of Pinehurst. Meetings have involved Village Council Members, staff, the Village's consulting engineer, and the developer and his representatives who own most if not all of the undeveloped land in Cotswold.

Representative Jamie Boles has been kept informed of the discussions all along, as Cotswold itself does not qualify for involuntary or statutory annexation, and for the annexation to occur, a local bill causing such would need to be enacted by the North Carolina General Assembly.

In November of last year, the Village Council authorized the Mayor to execute a Term Sheet regarding the annexation, which was subsequently executed by Mr. John Scanlon of the Cotswold neighborhood.

Representative Boles has consistently stated that he wished for the Village Council to hold a public hearing on the matter before it is considered by the North Carolina General Assembly. Representative Boles requested that the hearing be held this evening so that he could be in attendance. The public hearing this evening is to fulfill the request of Representative Boles.


Cotswold and Hollycrest Neighborhoods
in relation to Pinehurst Corporate Limits
MULBREN CT
POMEROY DR
HOBKIRK CT
MCMICHAEL DR
AIRDRIE CT
ROSLIN CT
LASSWADE DR
INVERSHIN
KILLEARN CT
GRAY FOX RUN
RED FOX RUN
CARDINAL RUN
QUAIL RUN
LINDEN RD
OSAGE LN
CHERRY LN
KESWICK LN
EUGENE ST
LENNOX LN
HANNAY ST
CHATTAN ST
BARCLAY ST
FOXFIRE RD
LA FORET LN
MCKENZIE LN
CRANSTOUN LN
MOLLIE LN
BUR PL
CONE CT
PINE CT
SPRUCE LN
PINE VISTA DR
ASH CT
FOREST LN
FUR CT E
SUGAR PINE DR
DOVE RUN
HOLLY LN
OAK CT
CATALPA LN N
CATALPA LN S
PITCH PINE LN
GINK GO CT
CEDAR LN
GINGHAM LN
TULL LN
EMERALD LN
OPAL LN
FREEMAN WAY
LINDEN TRL
LINDENHURST FARMS RD
PEBBLE FARM LN
N
S
E
W
Legend
Pinehurst Corporate Limits
Cotswold
Hollycrest
MG 11/21/12

COMMUNITY TRANSFORMATION GRANT OPPORTUNITY FOR WEST PINEHURST COMMUNITY PARK

ADDITIONAL AGENDA DETAILS:

FROM:
Mark Wagner, Director of Parks & Recreation

CC:
Andy Wilkison, Village Manager; Jeff Batton, Assistant Village Manager

DATE OF MEMO:
2/19/2014

MEMO DETAILS:
An opportunity presented itself this week to apply for grant funding as part of the Region 6 Community Transformation Grant (CTG). The CTG is funded through the NC Division of Public Health and the CDC focusing on improving the health of communities. The CTG has retained the services of Holland Consulting Planners to help facilitate planning projects in the region and is looking for plans to fund/assist with.

I would like to apply to the CTG for funding to conduct a Master Plan for the 67 acres the Village owns on Chicken Plant Road currently referred to as West Pinehurst Community Park. We asked for funding in the current fiscal year for this Master Plan but were not funded. If we are successful in applying for and receiving the grant through CTG, Holland Consulting Planners would assist the Village with the creation of a Master Plan for the property.

We estimated $40,000 for the cost of the Master Plan last year, so I would like to apply for up to $25,000 in grant funds from the CTG to put towards the cost of the plan. That would leave the Village having to fund up to $15,000 in the next fiscal year, but hopefully we can do it for less, not to exceed the grant amount awarded.

If Council approves the request, I will prepare the Request for Assistance Letter as required for the Grant and have the Village Manager sign it. Our deadline for applying is March 14, 2014. I appreciate your consideration of this request and would be happy to provide any additional information you may need.

Thank you.

AUDIT CONTRACT FOR FY 2013-2014

ADDITIONAL AGENDA DETAILS:

FROM:
John Frye

CC:
Andy Wilkison & Natalie Dean

DATE OF MEMO:
2/17/2014

MEMO DETAILS:
Each year at this time we award the Village's audit contract to an independent auditor in accordance with North Carolina General Statutes. Based upon the professional service we have received from our current auditors, I recommend the Village continue its relationship with the firm Dixon Hughes Goodman, LLP which is located in Southern Pines.

The proposed base fee of $22,450 is the same fee charged for the previous year. In addition to this base amount, our auditors estimate that it will take approximately 40 additional hours at their standard rate of $150 per hour to comply with the risk assessment standards bringing the total estimated contract amount to $28,450. Funding for this contract will be appropriated in the 2014-15 Budget.

As the Village's financial staff is able to complete a majority of the work in-house, we are able to maintain the audit fee at what I consider to be a very reasonable amount. Therefore, I recommend the Village Council approve the audit contract with Dixon Hughes Goodman in the amount of $28,450.

As always, should you have any questions about the contract please feel free to give me a call.

ATTACHMENTS:

	Description
🗋	Contract to Audit Accounts-2014

LGC-205 (Rev. 2013)

CONTRACT TO AUDIT ACCOUNTS

Of Village of Pinehurst
Governmental Unit

On this 5th day of February, 2014, Dixon Hughes Goodman LLP
Auditor

130 Turnberry Way, Pinehurst, North Carolina 28374
Mailing Address

, hereinafter referred to as the Auditor, and Board of Commissioners of Village of Pinehurst, hereinafter referred
Governing Board / Governmental Unit

to as the Governmental Unit, agree as follows:

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit for the period beginning July 1, 2013, and ending June 30, 2014. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate discretely presented component units, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC CPA Board).

3. This contract contemplates an unqualified opinion being rendered. If financial statements are not prepared in accordance with GAAP, or the statements fail to include all disclosures required by GAAP, please provide an explanation for that departure from GAAP in an attachment.

4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract (See Item 22). If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

   If the audit engagement is not subject to *Government Accounting Standards*, the Auditor shall provide an explanation as to why in an attachment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the State and Local Government Finance Division (SLGFD) within four months of fiscal year end. Audit report is due on: October 31, 2014. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the Secretary of the LGC for approval.

7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relates to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] The process for

invoice approval has changed. All invoices for Audit work must be submitted by email in PDF format to the Secretary of the LGC for approval. The invoices must be sent through the portal at: http://nctreasurer.slgfd.leapfile.net. Subject line should read "Invoice - only. The PDF invoice marked 'approved' with approval date will be returned by email to the Auditor for them to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the LGC, the following fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts:

   Year-end bookkeeping assistance – [*For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards*] N/A

   Audit $22,450 plus application of risk assessment standards at our standard hourly rate of $145-$150/hr. and compliance work for Single Audit at $145-$150/hr.

   Preparation of the annual financial statements N/A

   Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. The **75% cap for interim invoice approval for this audit contract is $** 20,400

10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall include documentation either in the notes to the audited financial statements or as a separate report submitted to the SLGFD along with the audit report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the SLGFD simultaneously with the Governmental Unit's audited financial statements unless otherwise specified in the bond documents.

11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.

12. If the audit firm is required by the NC CPA Board or the Secretary of the LGC to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Governmental Unit will not be billed for the pre-issuance review. The pre-issuance review must be performed **prior** to the completed audit being submitted to the LGC. The pre-issuance report must accompany the audit report upon submission to the LGC.

13. The Auditor shall electronically submit the report of audit to the LGC when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the LGC. These audited financial statements are used in the preparation of official statements for debt offerings (the Auditors' opinion is not included), by municipal bond rating services, to fulfill secondary market disclosure requirements of the Securities and Exchange Commission, and other lawful purposes of the Governmental Unit, without subsequent consent of the Auditor. If it is determined by the LGC that corrections need to be made to the Governmental Unit's financial statements, they should be provided within three days of notification unless, another time frame is agreed to by the LGC.

    The LGC's process for submitting contracts, audit reports and Invoices are subject to change. Auditors should use the submission process in effect at the time of submission. The most current instructions will be found on our website: https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx

    In addition, if the OSA designates certain programs to be audited as major programs, a turnaround document and a representation letter addressed to the OSA shall be submitted to the LGC.

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor.

15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the LGC for approval. The portal address to upload your amended contract and letter of explanation documents is http://nctreasurer.slgfd.leapfile.net No change shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

Contract to Audit Accounts (cont.) Village of Pinehurst
(Name of Governmental Unit)

16. Whenever the Auditor uses an engagement letter with the Governmental Unit, Item 17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 23 of this contract. Engagement letters containing indemnification clauses will not be approved by the LGC.

17. Special provisions should be limited. Please list any special provisions in an attachment. See attachment.

18. A separate contract should not be made for each division to be audited or report to be submitted. A separate contract must be executed for each component unit which is a local government and for which a separate audit report is issued.

19. The contract must be executed, pre-audited, physically signed by all parties and submitted in PDF format including Governmental Unit and Auditor signatures to the Secretary of the LGC. The current portal address to upload your contractual documents is http://nctreasurer.slgfd.leapfile.net Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of September 4, 2013. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.

20. The contract is not valid until it is approved by the LGC Secretary. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

22. The Auditor acknowledges that any private employer transacting business in this State who employs 25 or more employees in this State must, when hiring an employee to work in the United States, use E Verify to verify the work authorization of the employee in accordance with N.C.G.S. §64 26(a). The Auditor acknowledges further that any such private employer and its subcontractors must comply with all of the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (North Carolina's E-verify law), and that such private employer has a duty under the law to ensure compliance by its subcontractors. The Auditor further acknowledges that this contract is of the type governed by S.L. 2013-418, which makes it unlawful for a local government to enter into certain types of contracts unless the contractor and its subcontractors comply with North Carolina's E-verify law, and that failure to comply with such law could render this contract void. The Auditor hereby covenants, warrants and represents for itself and its subcontractors that with respect to this contract the Auditor and its subcontractors shall comply with the provisions of North Carolina's E-verify law and that failure to comply with such law shall be deemed a breach of this contract and may render this contract void.

23. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16.) N/A

24. **All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.**

Audit Firm Signature:

Firm Dixon Hughes Goodman LLP

By Jennifer W. Lambeth
(Please type or print name)

Jennifer Lambeth
(Signature of authorized audit firm representative)

Email Address of Audit Firm:

jennifer.lambeth@dhgllp.com

Date February 5, 2014

Governmental Unit Signatures:

By
(Please type or print name and title)

(**Signature of Mayor/Chairperson of governing board**)

Date

Date Governing Body Approved Audit Contract - G.S. 159-34(a)

Date:

Unit Signatures (continued):

By N/A
(Chair of Audit Committee- please type or print name)

N/A
(Signature of Audit Committee Chairperson)

Date N/A

(If Governmental Unit has no audit committee, this section should be marked "N/A.")

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

John Frye
Governmental Unit Finance Officer (Please type or print name)

John Frye
(Signature)

Email Address of Finance Officer

jfrye@vopnc.org

Date 2/17/14

(Preaudit Certificate must be dated.)

DIXON HUGHES GOODMAN LLP
Certified Public Accountants and Advisors

February 5, 2014

Village of Pinehurst
395 Magnolia Road
Pinehurst, NC 28374

We are pleased to confirm our understanding of the services we are to provide for the Village of Pinehurst (the "Village") for the year ended June 30, 2014. This attachment to item 17, "Contract to Audit Accounts" (LGC-205) is intended to further clarify certain provisions of the Contract.

AUDIT SERVICES

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the Village as of and for the year ended June 30, 2014.

AUDIT OBJECTIVES

The objective of our audit is the expression of opinions as to whether the Village's financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. The objective also includes reporting on:

- Internal control related to the financial statements and compliance with laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with Single Audit Act Amendments of 1996 and Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* ("OMB Circular A-133") and the *State Single Audit Implementation Act*.

The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (1) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance; and, OMB Circular A-133 and the *State Single Audit Implementation Act* in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Village is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in Government Auditing Standards may not satisfy the relevant legal, regulatory, or contractual requirements.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the

Comptroller General of the United States; the provisions of OMB Circular A-133; and the *State Single Audit Implementation Act*, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133 and the *State Single Audit Implementation Act*, and other procedures we consider necessary to enable us to express such an opinion. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

AUDIT PROCEDURES – GENERAL

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures may include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We may request written representations from the Village's attorneys as part of the engagement, and they may bill the Village for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from management about the financial statements and related matters. Because of the importance of management's written or verbal representations to an effective audit, you agree to release Dixon Hughes Goodman LLP and its personnel from any liability and costs relating to our services under this letter attributable to any misrepresentations by management.

AUDIT PROCEDURES – INTERNAL CONTROLS

Our audit includes obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control over financial reporting. Accordingly we will express no such opinion. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under auditing standards generally accepted in the United States of America, *Government Auditing Standards*, OMB Circular A-133 and the *State Single Audit Implementation Act*.

As required by OMB Circular A-133 and the *State Single Audit Implementation Act*, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and state award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133 and the *State Single Audit Implementation Act*.

AUDIT PROCEDURES – COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 and the *State Single Audit Implementation Act* require that we also plan and perform the audit to obtain reasonable assurance about whether the Village has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina* for the types of compliance requirements that could have a direct and material effect on each of the Village's major programs. The purpose of these procedures will be to express an opinion on the Village's compliance with requirements applicable to each of its major programs in our reports on compliance issued pursuant to OMB Circular A-133 and the *State Single Audit Implementation Act*.

MANAGEMENT'S RESPONSIBILITIES

Management is responsible for designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Village and the respective changes in financial position and, where applicable, cash flows in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. The responsibility for the financial statements and all representations contained therein remains with management and those charged with governance, which includes officers and directors of the Village. Management is also responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Management is also responsible for providing us with access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation and other matters. You also agree to provide us with any additional information that we may request from management for the purpose of the audit as well as unrestricted access to any person within the Village from whom we determine it necessary to obtain audit evidence. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for the design, implementation and maintenance of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the Village involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Village received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Village complies with applicable laws and regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. As required by OMB Circular A-133 and the *State Single Audit Implementation Act*, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a Summary Schedule of Prior Audit Findings and a Corrective Action Plan if necessary.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit Objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

We understand that the Village's employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

REQUIRED SUPPLEMENTARY INFORMATION

Our audit is for the purpose of forming an opinion on the financial statements taken as a whole. Accounting principles generally accepted in the United States ("GAAP") provide for certain required supplementary information ("RSI") to accompany the basic financial statements. We understand the following RSI will accompany the basic financial statements:

1. Management's Discussion and Analysis ("MD&A")
2. Law Enforcement Officers' Special Separation Allowance – Schedule of Funding Progress
3. Law Enforcement Officers' Special Separation Allowance – Schedule of Employer Contributions

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The Village's management is responsible for the fair presentation of the RSI. As part of our engagement, we will apply certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

SUPPLEMENTARY INFORMATION

We understand that the following supplementary information other than RSI will accompany the basic financial statements:

1. Combining non-major and fiduciary fund statements
2. Budgetary schedules for all funds required to adopt a budget other than the General Fund and annually adopted major special revenue funds
3. Schedule of Ad Valorem Taxes Receivable
4. Analysis of Current Tax Levy – County-Wide Levy
5. Financial Data Schedule
6. Schedule of Expenditures of Federal and State Awards

Such information is presented for the purpose of additional analysis of the financial statements and is not a required part of the basic financial statements. The Village's management is responsible for the fair presentation of the supplementary information. We will subject the supplementary information to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the accounting and other records used to prepare the financial statements or to the financial statements themselves in accordance with auditing standards generally accepted in the United States of America.

Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Our responsibility is to report whether such information is fairly stated in all material aspects in relation to the basic financial statements taken as a whole. You agree to include our report on the supplementary information other than RSI in any document that contains, and indicates that we have reported on, the supplementary information other than RSI. You also agree to include the audited financial statements with any presentation of the supplementary information other than RSI that includes our report thereon or make the audited financial statements readily available to users of the supplementary information other than RSI no later than the date the supplementary information other than RSI is issued with our report thereon.

OTHER INFORMATION

Our audit is for the purpose of forming an opinion on the basic financial statements taken as a whole. We understand the Village will prepare schedules for inclusion in the Comprehensive Annual Financial Report. Such information is presented for the purpose of additional analysis and is not a required part of the basic financial statements. The Village's management is responsible for such information. We will not subject such information to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we will not express an opinion or provide any assurance on it.

MANAGEMENT'S RESPONSIBILITY FOR NONATTEST SERVICES

You agree to assume all management responsibilities and to oversee the nonattest services we will provide by designating an individual possessing suitable skill, knowledge and/or experience. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services. You are responsible for designing, implementing, and maintaining internal controls.

We will provide the following nonattest services:

- We will advise management about appropriate accounting principles and their application and will assist in preparation of the Village's basic financial statements. The responsibility for the basic financial statements and all representations contained therein remains with management, which includes members of the governing board.
- At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide to management the required electronic copy of the financial reporting package (including the basic financial statements, Schedule of Expenditures of Federal and State Awards, auditors' reports on internal controls and compliance, Schedule of Findings and Questioned Costs, Corrective Action Plan (if required) and a Summary Schedule of Prior Audit Findings (if required) along with the Data Collection Form) to be uploaded on the federal clearinghouse's website.
- At the conclusion of the engagement, we will upload the audited financial statements and compliance reports on the North Carolina State Treasurer's website.

You are responsible for evaluating the adequacy and results of the above nonattest services performed and accepting responsibility for the results of such services. This includes your review and approval of all adjustments we may propose to the accounting records of the Village or its financial statements as a result of these services.

USE OF FINANCIAL STATEMENTS

If the Village's financial statements are to be included in a client prepared document, other than the Village's *Comprehensive Annual Financial Report*, which includes other information, the Village should notify us of the nature of the document and allow us to read such document prior to submitting the document to others. An example of another document would be an official statement in connection with a public debt offering.

AUDIT ADMINISTRATION, FEES AND OTHER

In connection with providing our professional services, we may engage the assistance of outside service providers. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we are responsible for the adequate oversight of all services provided by the third-party service provider and for ensuring that all services are performed with competence and due professional care.

The audit documentation for this engagement is the property of Dixon Hughes Goodman LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office or North Carolina Office of the State Auditor pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of Dixon Hughes Goodman LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

This engagement is limited to the services outlined above. We will perform all services in accordance with applicable professional standards.

Jennifer Lambeth is the engagement director and is responsible for supervising the engagement and signing the report of authorizing another individual to sign.

Our fee for these services and any additional services is detailed in the "Contract to Audit Accounts" (LGC-205) dated February 5, 2014 between the Village of Pinehurst and Dixon Hughes Goodman, LLP. Our fee is based on the assumption there will be no significant bookkeeping assistance required or significant changes in the Village's operations including (but not limited to): issuance of new debt; new construction projects; creation of new funds; new or "State Mandated" major programs required to be tested for Single Audit; or additional procedures required in response to the discovery of fraud. We will issue contract addendums for additional fees related to any bookkeeping or changes mentioned above. The additional fees will be billed at our standard hourly rates depending on the experience level of the individuals performing the work.

Many of our clients choose to communicate with us by email, and we may use email in connection with this engagement unless you direct us otherwise. We will use reasonable precautions to protect your confidential information, but we have no obligation to employ any measures that you do not regularly employ in protecting your confidential information. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed, we cannot guarantee or warrant that e-mail from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim any liability or responsibility whatsoever for interception or unintentional disclosure or communication of e-mail transmissions, or for the unauthorized use or failed delivery of e-mails transmitted by us in connection with the performance of this engagement or the disclosure or communication of confidential or proprietary information arising therefrom (hereinafter collectively referred to as "Email Interruption"). You agree that we shall have no liability for any loss or damage to any person or entity resulting from related to any Email Interruption, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues of anticipated profits, and you herby forever release us from any such liability and shall indemnify us from any claim related thereto.

This agreement and any claim arising out of the services provided shall be governed by the laws of the state of North Carolina, exclusive of its conflict of laws rules. The parties agree that any action between them related to or arising out of this engagement shall be brought only in the state or federal courts of North Carolina.

Whenever possible, each provision of this agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision hereof shall be ineffective, or invalid, such ineffectiveness or invalidity shall be only to the extent of such prohibition or invalidity, without invalidating the remainder of the provision or the remaining provisions of this agreement, which shall otherwise remain in full force and effect. The agreements of the Village of Pinehurst and Dixon Hughes Goodman LLP contained in the Contract to Audit Accounts and this attachment shall survive the completion or termination of this engagement.

Progress billings will be submitted to the North Carolina Office of the State Treasurer for approval and then mailed to you. All invoices are payable upon presentation.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2011 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the Village of Pinehurst and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and the Contract to Audit Accounts and return it to us.

Very truly yours,

Dixon Hughes Goodman LLP

ACKNOWLEDGED:

This letter correctly sets forth the understanding of the Village of Pinehurst

By: ______________________________ Date: ____________________
Chairman

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

2/17/14
Finance Officer

P&N Postlethwaite & Netterville

A Professional Accounting Corporation
Associated Offices in Principal Cities of the United States
www.pncpa.com

System Review Report

To the Partners of Dixon Hughes Goodman LLP
And the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Dixon Hughes Goodman LLP (the firm) applicable to non-SEC issuers in effect for the year ended February 28, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The Firm is responsible for designing a system of quality control and complying with it to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the Firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans and audits performed under FDICIA.

In our opinion, the system of quality control for the accounting and auditing practice of Dixon Hughes Goodman LLP in effect for the year ended February 28, 2011, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies) or fail.* Dixon Hughes Goodman LLP has received a rating of *pass.*

Postlethwaite & Netterville

Baton Rouge, Louisiana
October 6, 2011

8550 United Plaza Blvd, Suite 1001 • Baton Rouge, LA 70809 • Tel: 225.922.4600 • Fax: 225.922.4611

BUDGET AMENDMENT - MOORE ALIVE PROJECT

ADDITIONAL AGENDA DETAILS:

FROM:
John Frye

CC:
Andy Wilkison & Natalie Dean

DATE OF MEMO:
2/17/2014

MEMO DETAILS:

As you know, Moore County Partners in Progress and the Convention and Visitors Bureau delivered a presentation to the Village Council regarding a digital marketing proposal entitled “Moore Alive” on December 13, 2013. The Moore Alive project represents a partnership with Duke Energy, Moore County, and other municipalities in Moore County to promote the area for economic development.

The Village Council approved a motion on December 13, 2013 to dedicate $10,000 to the project, but did not formally amend the General Fund budget. The attached ordinance will create an appropriation for this project in the General Fund and facilitate payment of the invoice from Partners in Progress as presented.

Thank you for your consideration of this item. Should you have any questions, please let me know.

ATTACHMENTS:

Description

- Budget Amendment
- Invoice from Partners in Progress

ORDINANCE #14-07:

AN ORDINANCE AMENDING THE ORDINANCE APPROPRIATING FUNDS FOR OPERATIONS OF THE VILLAGE OF PINEHURST FOR FISCAL YEAR 2014, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND (MOORE ALIVE WEBSITE AND DIGITAL MARKETING CAMPAIGN).

THAT WHEREAS, Partners in Progress and the Convention and Visitors Bureau delivered a presentation to the Village Council regarding a digital marketing proposal entitled "Moore Alive" on December 13, 2013; and

WHEREAS, the Moore Alive project represents a partnership with Duke Energy, Moore County, and other municipalities in Moore County to promote the area for economic development; and

WHEREAS, the Village Council subsequently approved a motion on December 13, 2013 to dedicate $10,000 to the project, but did not formally amend the General Fund budget;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 25th day of February 2014, as follows:

SECTION 1. To amend the General Fund with regard to revenues and expenditures, the revenue and expenditure accounts are to be changed as follows:

Account No.	Account Name	Debit	Credit
10-40-720-5000	Advertising	$ 10,000	
10-00-190-3905	Fund Balance Appropriated		$ 10,000

SECTION 2. Copies of this budget amendment shall be furnished to the Village Clerk, Village Manager and to the Financial Services Director for their direction and implementation.

Adopted this the 25th day of February 2014.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: ______________________________
Nancy Roy Fiorillo, Mayor

Attest:

____
Lauren M. Craig, Village Clerk

Approved as to Form:

____
Michael J. Newman, Village Attorney

Invoice

Date	Invoice #
2/7/2014	1002

MOORE COUNTY PARTNERS IN PROGRESS
ECONOMIC DEVELOPMENT

PO Box 5885
Pinehurst, NC 28374-5885
(910) 246-0311

Bill To
Village of Pinehurst 395 Magnolia Road Pinehurst, NC 28374

Description	Amount
Contribution for the "Moore Alive" marketing initiative (website & digital marketing campaign)	10,000.00

Partners in Progress is a 501(c)(3) organization. Thank you for your support!

Total $10,000.00