



**VILLAGE COUNCIL  
AGENDA FOR REGULAR MEETING OF FEBRUARY 23, 2021  
ASSEMBLY HALL  
395 MAGNOLIA ROAD  
PINEHURST, NORTH CAROLINA  
4:30 PM**

1. Call to Order.

2. Reports:

Manager

Council

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Resolution to Honor Board of Adjustment and Planning and Zoning Board Member.

B. Public Safety Reports

January, 2021 Police Report

January, 2021 Fire Report

C. Approval of Village Council Meeting Minutes.

February 9, 2021 Regular Meeting

February 9, 2021 Work Session

End of Consent Agenda.

4. Q2 Update on the Status of the FY 2021 Strategic Operating Plan Implementation.

5. Presentation of Mid-Year Financial Projections and Budget Amendment.

6. Discuss and Consider Resolution Amending the Village of Pinehurst Fees and Charges Schedule.

7. Other Business.

8. Comments from Attendees.

9. Motion to Adjourn.

*Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.*

*Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.*

*Values: Service, Initiative, Teamwork, and Improvement.*



**COUNCIL  
ADDITIONAL AGENDA DETAILS:**

**ATTACHMENTS:**

Description

- ▣ 2021 Key Partner List



| Council Member to Report | Partners & Collaborators                               |
|--------------------------|--------------------------------------------------------|
| John Strickland          | Moore County Transportation Committee                  |
|                          | Neighborhood Advisory Committee                        |
|                          | Pinehurst Resort                                       |
| Judy Davis               | Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen) |
|                          | FirstHealth                                            |
|                          | Moore County                                           |
| Lydia Boesch             | Convention and Visitors Bureau                         |
|                          | Bicycle and Pedestrian Advisory Committee              |
| Kevin Drum               | Triangle J. COG                                        |
|                          | Partners in Progress                                   |
|                          | NCDOT/TARPO                                            |
| Jane Hogeman             | Beautification Committee                               |
|                          | Moore County Schools                                   |
|                          | Pinehurst Business Partners                            |



**RESOLUTION TO HONOR BOARD OF ADJUSTMENT AND PLANNING  
AND ZONING BOARD MEMBER.  
ADDITIONAL AGENDA DETAILS:**

**FROM:**

Beth Dunn

**CC:**

Jeff Sanborn

**DATE OF MEMO:**

2/16/2021

**MEMO DETAILS:**

Attached is draft resolution 21-04 for your consideration. This resolution is to acknowledge and express appreciation to Mr. Joel Shriberg for his dedicated service to the citizens of Pinehurst as a member of the Board of Adjustment and Planning and Zoning Board.

**ATTACHMENTS:**

Description

▣ Resolution 21-04

**RESOLUTION #21-04:**

**RESOLUTION HONORING THE SERVICE OF MR. JOEL SHRIBERG TO THE  
VILLAGE OF PINEHURST PLANNING AND ZONING BOARD AND BOARD OF  
ADJUSTMENT**

**WHEREAS**, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Mr. Joel Shriberg for his dedicated service to the citizens of Pinehurst as a member of the Board of Adjustment and the Planning and Zoning Board; and

**WHEREAS**, Mr. Shriberg was first appointed to the Planning and Zoning Board on January 25, 2011 and as a member of the Board of Adjustment on March 13, 2012 and served until January 30, 2017; and

**WHEREAS**, Mr. Shriberg was re-appointed to the Board of Adjustment and Planning and Zoning Board on February 1, 2018 and served until January 31, 2021; and

**WHEREAS**, Mr. Shriberg was instrumental in the efficient operation of the Board of Adjustment and the Planning and Zoning Board always conducting the Village's business in a courteous, professional manner; and

**WHEREAS**, Mr. Shriberg has been a significant contributor to a number of subcommittees and study groups, always utilizing his analytical skills and his past experiences to create better outcomes for the community and gaining a broad consensus; and

**WHEREAS**, Mr. Shriberg was involved in numerous reviews of significant development projects in Pinehurst and its extraterritorial jurisdiction in which he always ensured that the Planning and Zoning Board fully examined all of the aspects of the proposed development or land use request before providing its recommendation to the Village Council; and

**WHEREAS**, Mr. Shriberg's presence always added a sense of dignity to the board's proceedings.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this this 23<sup>rd</sup> day of February, 2021 as follows:

**Section 1.** That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the gifts of time, ability, and determination given as a member of the Board of Adjustment and the Planning and Zoning Board.

**Section 2.** That the Village Manager is hereby directed to have a copy of this Resolution presented to Mr. Shriberg as a token of our gratitude.

**This Resolution passed and adopted this 23<sup>rd</sup> day of February, 2021.**

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

(Municipal Seal)

By: \_\_\_\_\_  
John C. Strickland, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Beth Dunn, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney

DRAFT



**PUBLIC SAFETY REPORTS  
ADDITIONAL AGENDA DETAILS:**

January, 2021 Police Report  
January, 2021 Fire Report

**FROM:**

Beth Dunn

**CC:**

Jeff Sanborn

**DATE OF MEMO:**

2/19/2021

**MEMO DETAILS:**

Attached are the January, 2021 Public Safety Reports.

**ATTACHMENTS:**

Description

- ❑ January, 2021 Police Report
- ❑ January 2021, Fire Report

# Police Department Monthly Report to Council January 2021

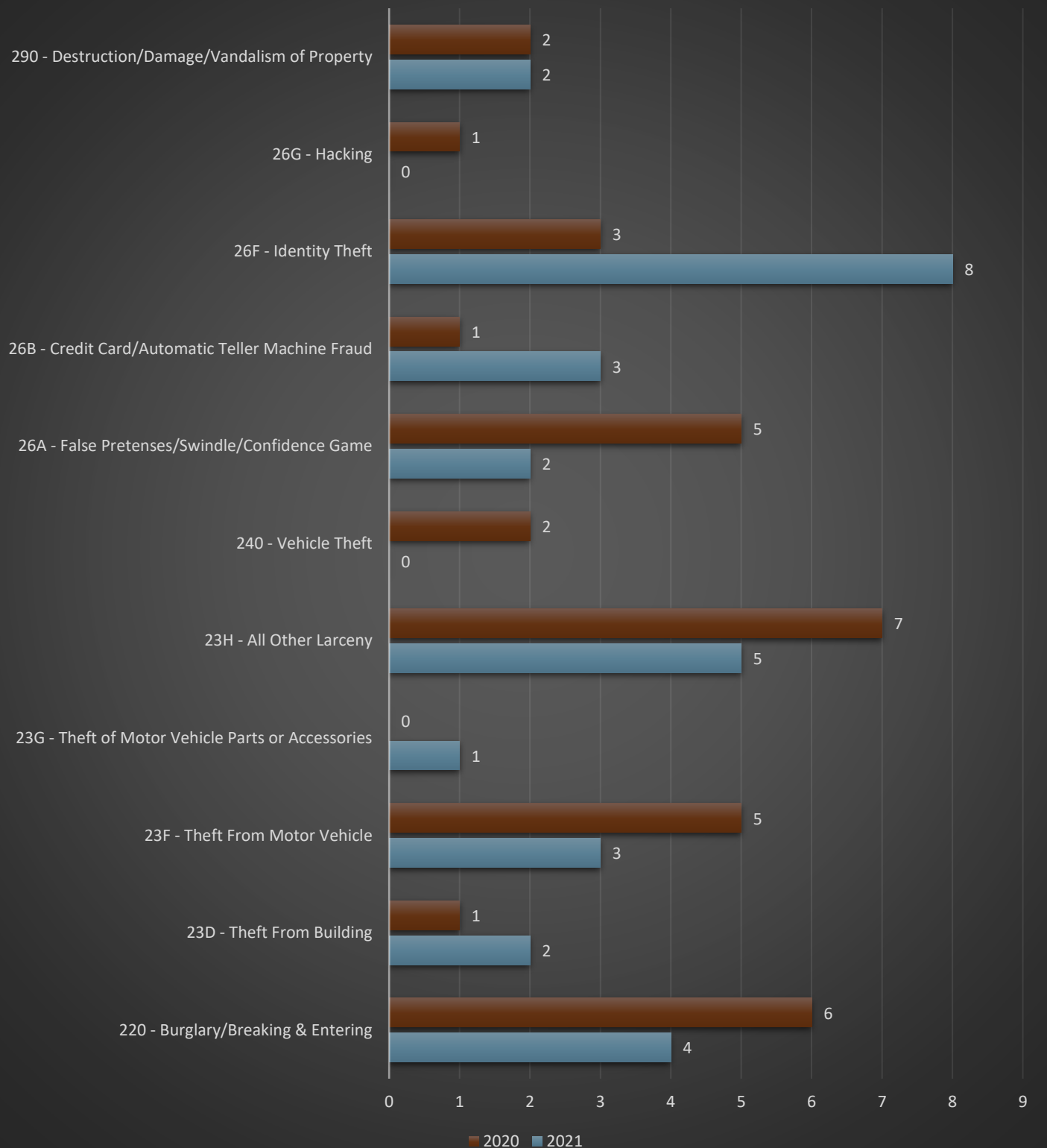


*Prepared by*  
Chief Glen Webb

2.1.2021

## Monthly Report January 2021 (With Previous Year / Same Month Range)

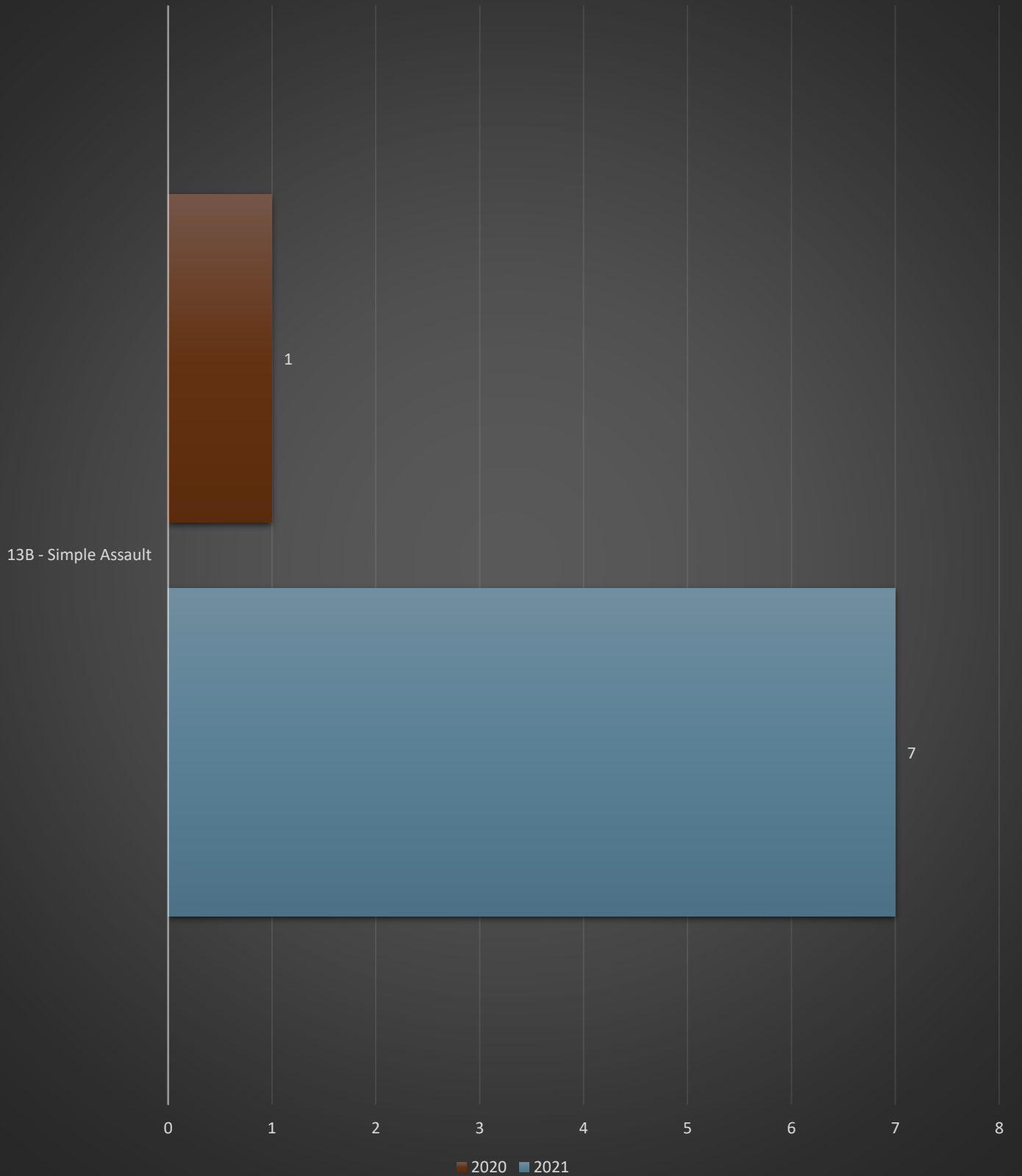
### January 2021 Property Crime



**Jan 2020 Total Property Crime: 33**

**Jan 2021 Total Property Crime: 30**

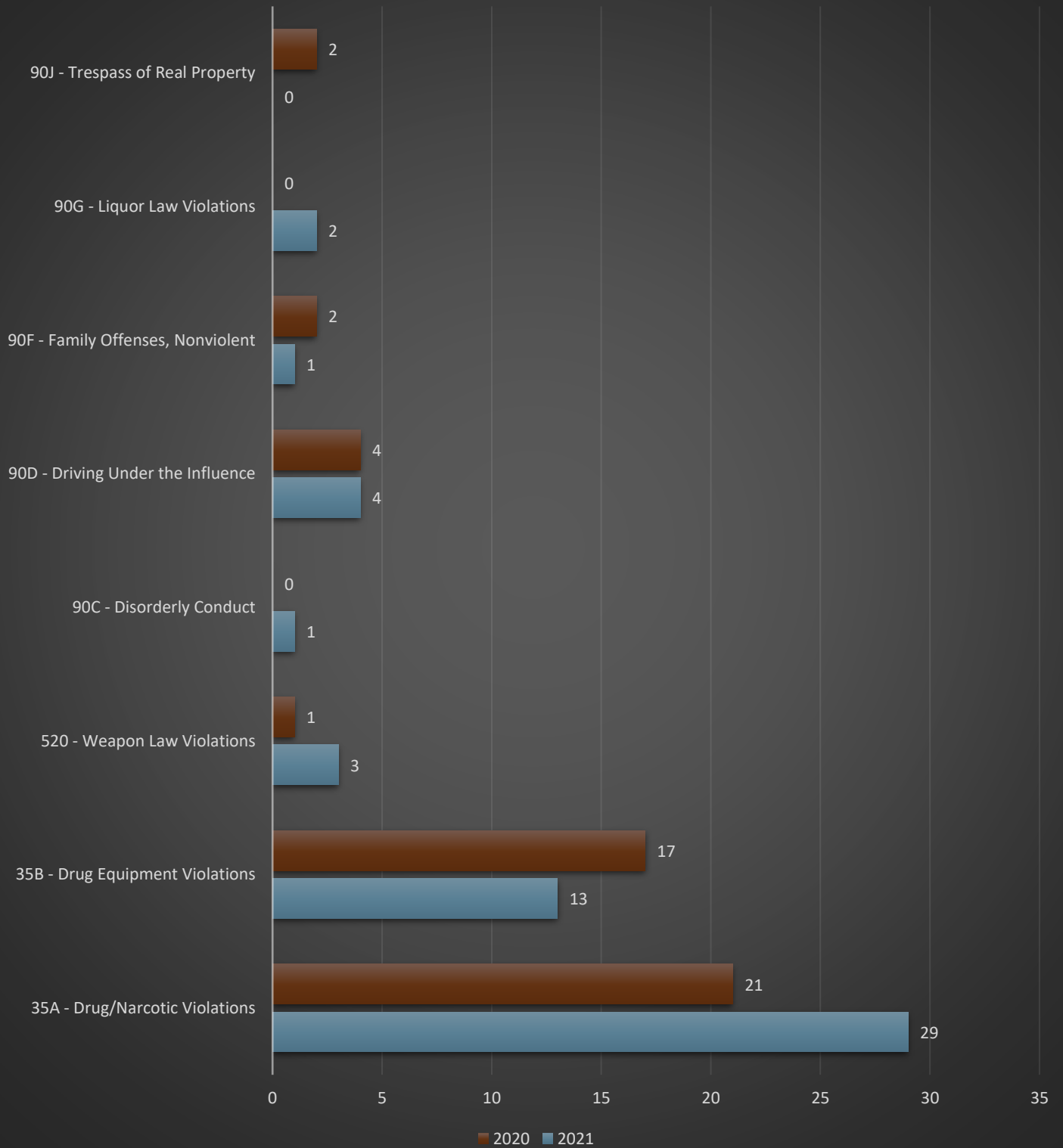
## Crimes Against Persons January 2021



**Jan 2020 Total Crimes Against Persons: 1**

**Jan 2021 Total Crimes Against Persons: 7**

## Crimes Against Society, January 2021

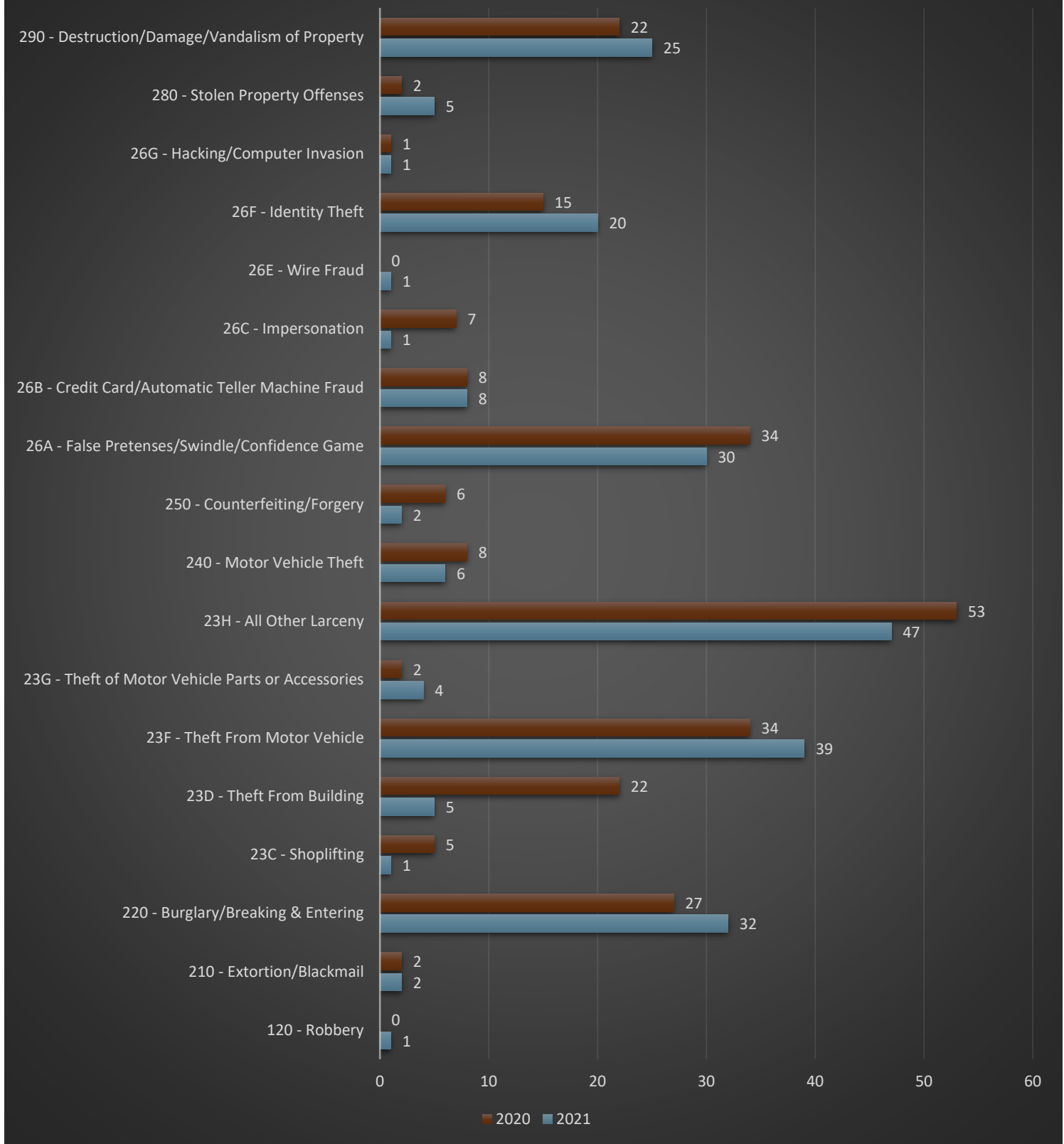


**Jan 2020 Total Crimes Against Society: 47**

**Jan 2021 Total Crimes Against Society: 53**

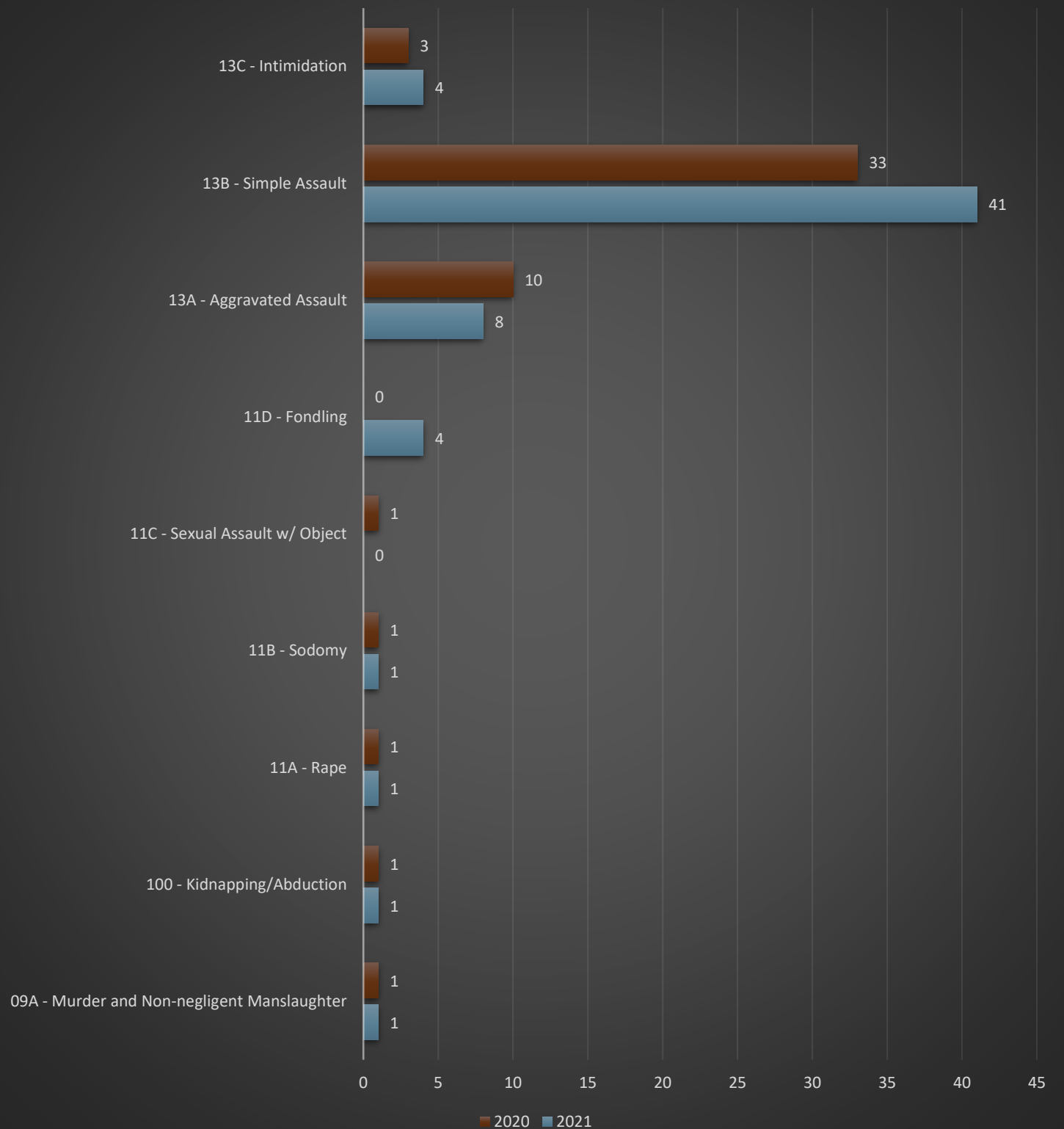
**Rolling 12 Month Crimes Reported, Feb. 1, 2020- Jan. 31, 2021**  
**(With Previous Year 12 Month Total)**

**Property Crime Feb 1, 2020 - Jan 31, 2021**



**Rolling 12 Month Total Crimes Against Property 2020: 248**  
**Rolling 12 Month Total Crimes Against Property 2021: 230**

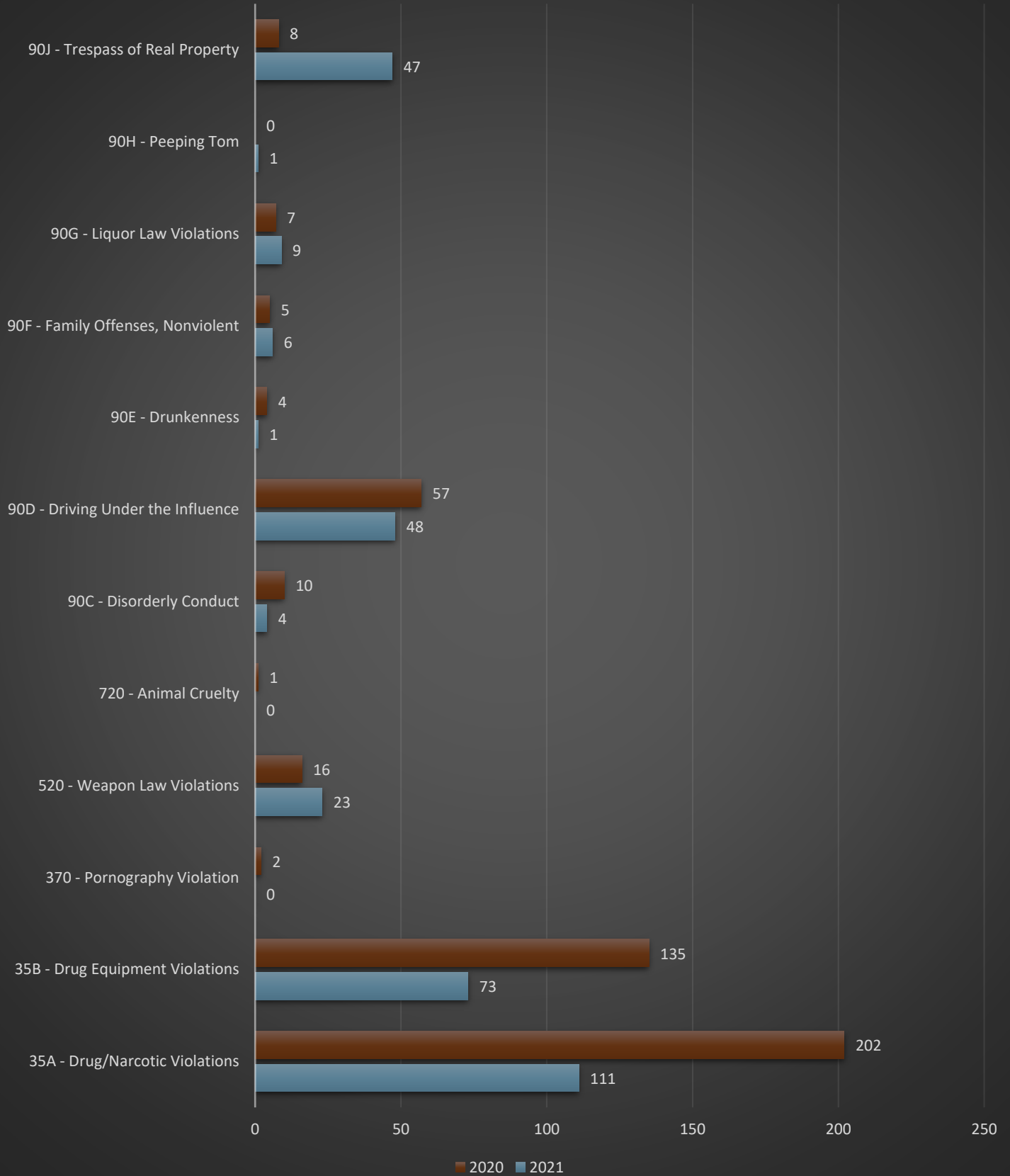
## Crimes Against Persons Feb 1, 2020 - Jan 31, 2021



**Rolling 12 Month 2020 Total Crimes Against Persons: 48**

**Rolling 12 Month 2021 Total Crimes Against Persons: 57**

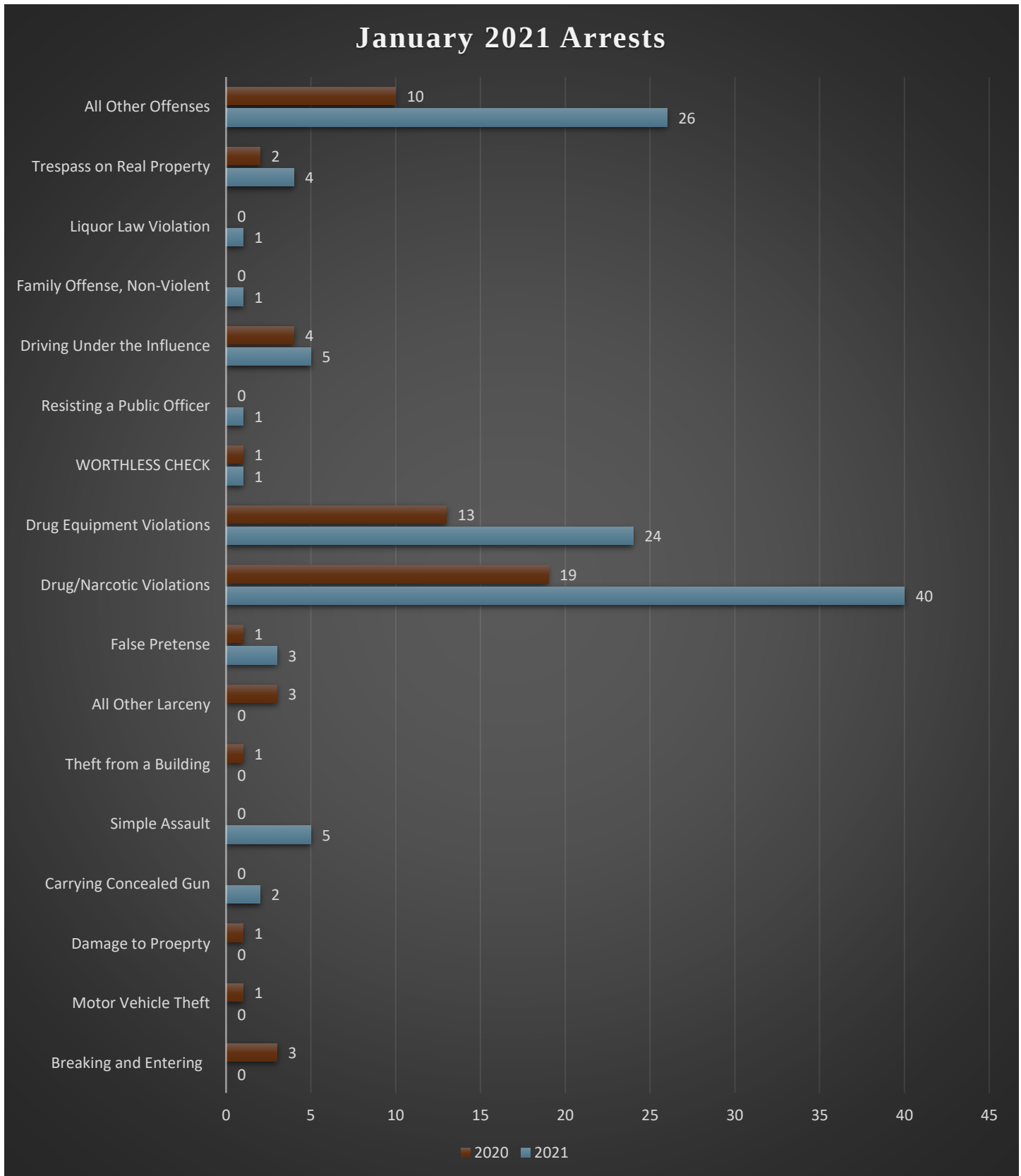
## Crimes Against Society Feb 1, 2020 - Jan 31, 2021



**Rolling 12 Month Total Crimes Against Society 2020: 447**

**Rolling 12 Month Total Crimes Against Society 2021: 323**

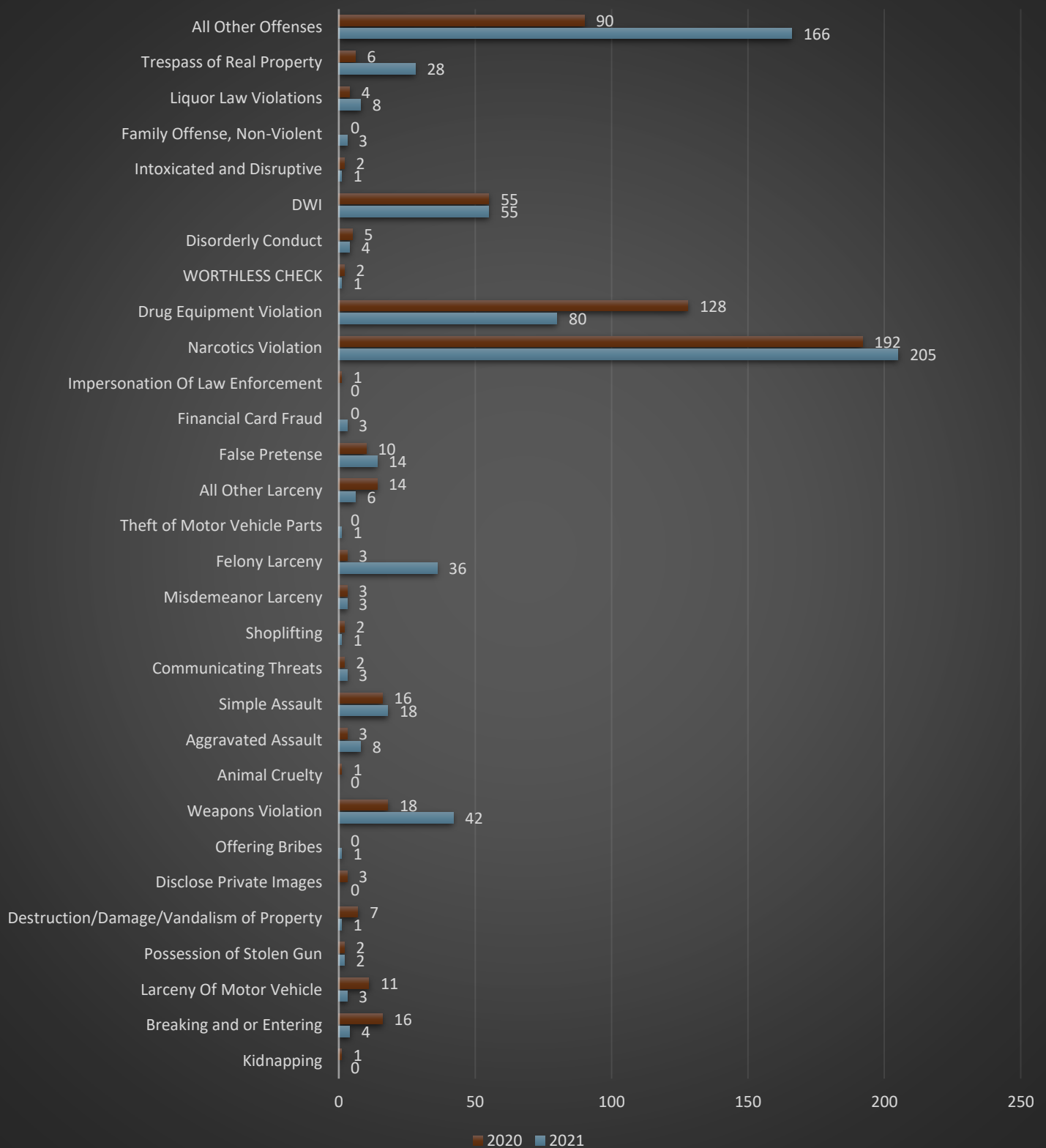
## Arrest Totals January 2021 (With Previous Year / Same Month Range)



**Jan 2020 Total Arrests: 59**  
**Jan 2021 Total Arrests: 113**

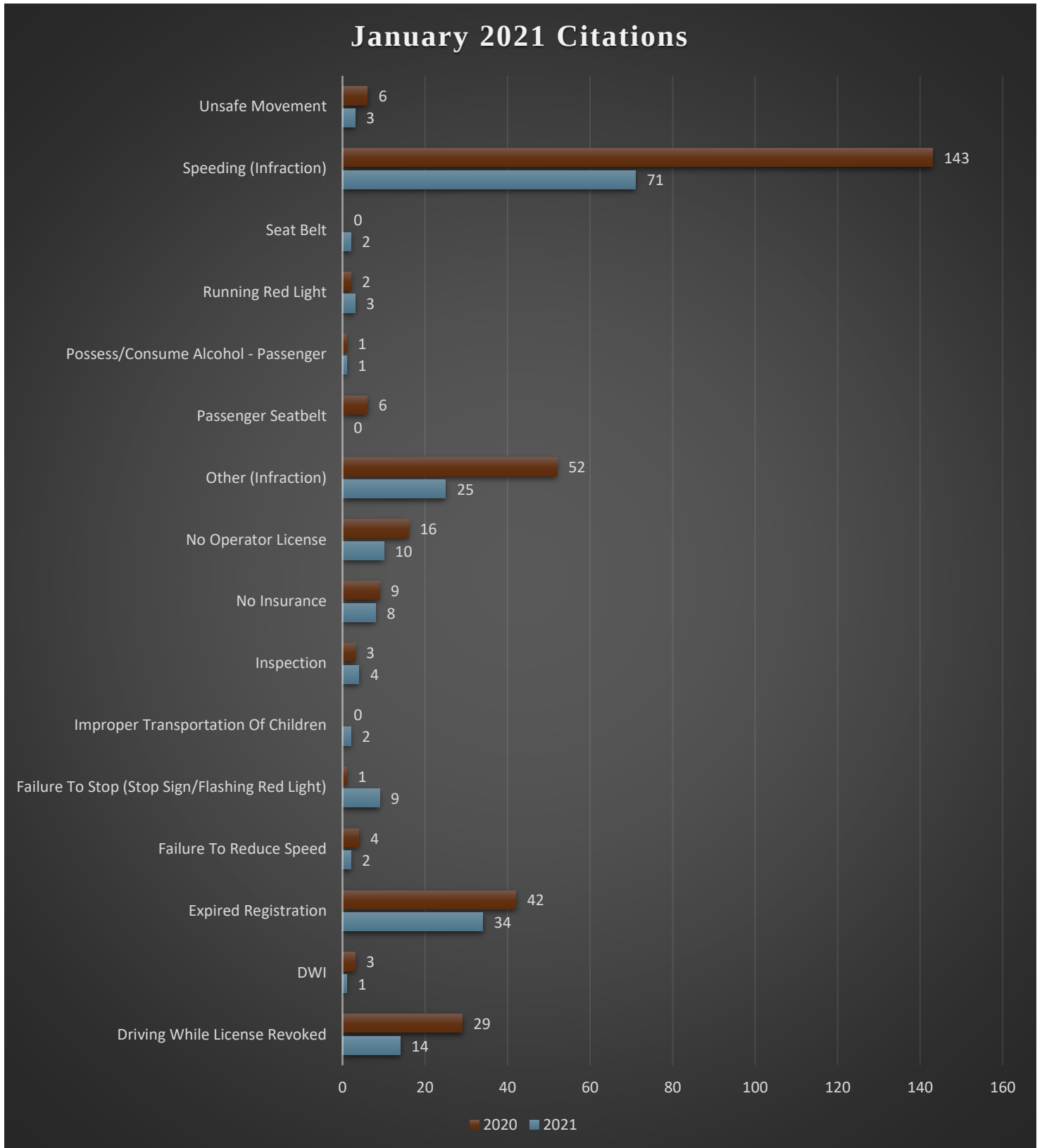
**Rolling 12 Month Arrest Totals: Feb 1, 2020-Jan 31, 2021**  
 (With Previous Year Same 12 Month Range):

**Arrests Feb 1, 2020 - Jan 31, 2021**



**Rolling 12 Month Arrest Totals 2020: 597**  
**Rolling 12 Month Arrest Totals 2021: 697**

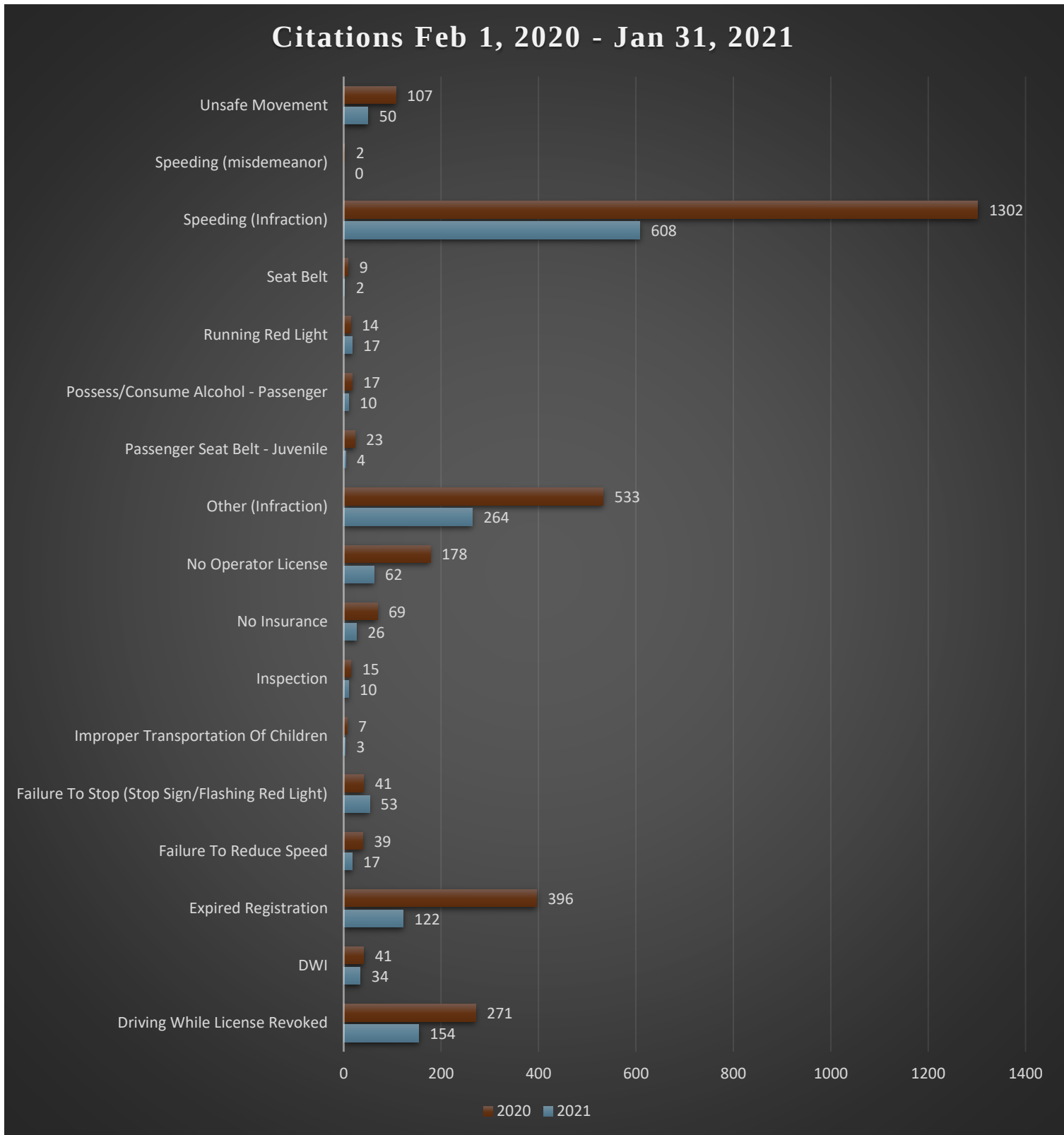
## Citation Totals January 2021 (With Previous Year / Same Month Range)



**Jan 2020 Total Citations: 317**

**Jan 2021 Total Citations: 189**

**Rolling 12 Month Citation Totals: Feb 1, 2020- Jan 31, 2021**  
**(With Previous Year Same 12 Month Range):**



**Rolling 12 Month 2020 Total Citations: 3064**

**Rolling 12 Month 2021 Total Citations: 1436**

## Notes

**Property Crimes:** Excluding two outlier events over the last year, property crime remains flat. The most likely areas where property crime occurs tends to be the areas of 15-501 which gives an easy escape route into the county. As a reminder because of NIBRs reporting, the 90J Trespass Code reflects a breaking and entering of a motor vehicle. There is still some bleed over from previous entries so you may see B&E Motor Vehicle as well. This will eventually purge itself and only be listed as the Trespass. In looking for trends, the common denominators are night time and unlocked doors. Nothing indicates specific people or neighborhoods targeted beyond convenience.

**Crimes Against Persons:** There is a small uptick in simple assault. These are mostly committed by someone the victim knows. We pay particular attention on these calls as most tend to be domestic in nature. With COVID, businesses and schools not operating at 100% creates an environment where victims of Domestic Violence do not have as many avenues to escape an abuser. Officers are sensitive to this fact and make every attempt to connect victims into resources. We will continue to monitor this closely and use any legal means at our disposal.

**Crimes Against Society:** This again reflects good proactive work on the part of our officers. These results are almost always from traffic stops.

**Arrests:** Arrests are up, which reflects both self-initiated activity and more seasoned officers recognizing violations and making arrests. Based on the types of crimes being charged, I don't believe this indicates any specific shift in our population, but is part of the overall growth of the surrounding areas, as well as the hospital attracting more people from out of town.

**Citations:** We continue to focus our efforts within the Village Limits with a premium on quality of citation v. quantity of citation. Several of our newer officers are attending radar school soon to assist in our efforts at traffic enforcement.



# PINEHURST FIRE DEPARTMENT

## By The Numbers - January 2021



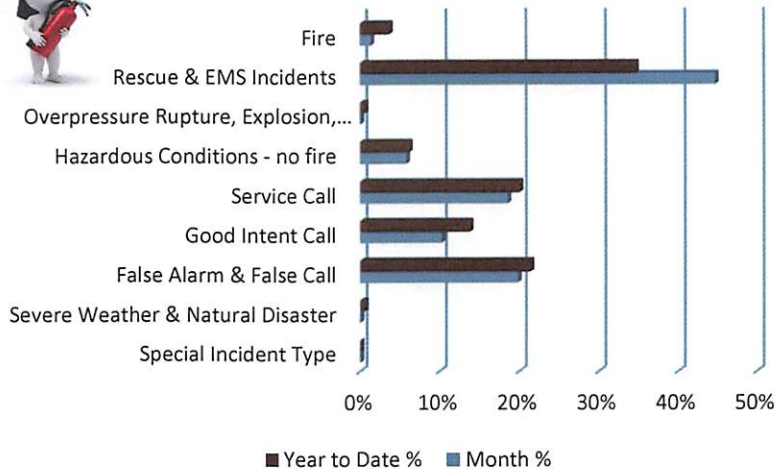
### Month

Calls for Service **157**  
 % Overlapping Incidents **19.75%**  
 Busiest Day of Week **WED**  
 Busiest Hour of Day **10 AM**  
 # of Times Staff Recalled **1**

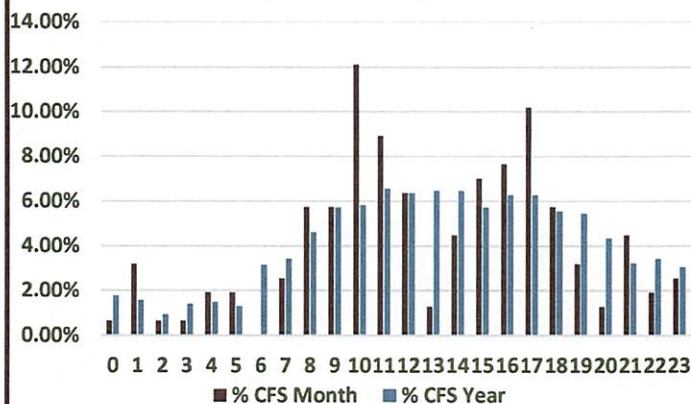
### Year

Calls for Service **1088**  
 % Overlapping Incidents **16.08%**  
 Busiest day of Week **WED**  
 Busiest Hour of Day **11 AM**  
 # of Times Staff Recalled **7**

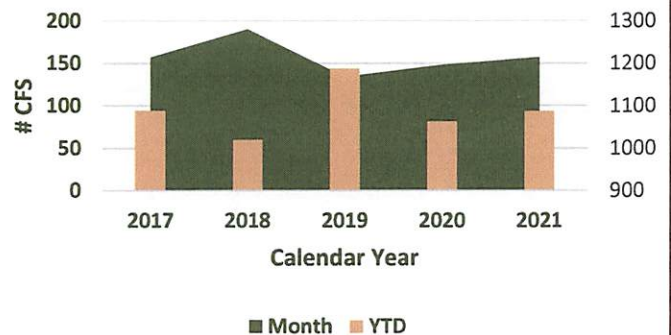
### % of Calls for Service (CFS)



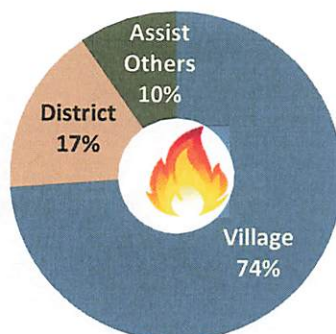
### % CFS BY HOUR OF DAY



### 5 Year Comparison Through this Month of Year



### LOCATION OF CFS FOR FY20



### Inspections Completed this

MONTH **100**  
 YEAR **669**

### Code Violations Found this

MONTH **41**  
 YEAR **339**

### Percentage of Violations

Corrected YTD **94%**



Days Since Last Lost Time Accident in FD **353**

### YTD Training Hours

IN HOUSE **4434**  
 OUTSIDE **0**



### Public Awareness Contacts

MONTH **9,890**  
 YTD **85,951**





HISTORY, CHARM, AND SOUTHERN HOSPITALITY

## SUMMARY FOR THE MONTH OF JANUARY 2021

### SUMMARY OF INCIDENT CALLS

|                                                        | <i>NUMBER<br/>THIS<br/>MONTH</i> | <i>NUMBER<br/>FYTD</i> | <i>NUMBER<br/>THIS MONTH<br/>LAST YEAR</i> | <i>NUMBER<br/>FYTD<br/>LAST YEAR</i> | <i>PERCENTAGE<br/>YTD</i> |
|--------------------------------------------------------|----------------------------------|------------------------|--------------------------------------------|--------------------------------------|---------------------------|
| <b>TYPE OF INCIDENT</b>                                |                                  |                        |                                            |                                      |                           |
| Fire                                                   | 2                                | 39                     | 2                                          | 29                                   | 34%                       |
| Overpressure Rupture, Explosion,<br>Overheat - no fire | 0                                | 5                      | 0                                          | 4                                    | 25%                       |
| Rescue & EMS Incidents                                 | 70                               | 375                    | 50                                         | 330                                  | 14%                       |
| Hazardous Conditions - no fire                         | 9                                | 66                     | 19                                         | 94                                   | -30%                      |
| Service Call                                           | 29                               | 217                    | 24                                         | 209                                  | 4%                        |
| Good Intent Call                                       | 16                               | 149                    | 22                                         | 184                                  | -19%                      |
| False Alarm & False Call                               | 31                               | 232                    | 31                                         | 205                                  | 13%                       |
| Severe Weather & Natural Disaster                      | 0                                | 5                      | 0                                          | 7                                    | -29%                      |
| Special Incident Type                                  | 0                                | 0                      | 0                                          | 1                                    | -100%                     |
| <b>TOTAL INCIDENTS</b>                                 | <b>157</b>                       | <b>1088</b>            | <b>148</b>                                 | <b>1063</b>                          | <b>2%</b>                 |

### SUMMARY OF INSPECTION

|                                 | <i>NUMBER<br/>THIS<br/>MONTH</i> | <i>NUMBER<br/>FYTD</i> | <i>NUMBER<br/>THIS MONTH<br/>LAST YEAR</i> | <i>NUMBER<br/>FYTD<br/>LAST YEAR</i> | <i>PERCENTAGE<br/>YTD</i> |
|---------------------------------|----------------------------------|------------------------|--------------------------------------------|--------------------------------------|---------------------------|
| <b>TYPE OF INSPECTIONS</b>      |                                  |                        |                                            |                                      |                           |
| Residential                     | 15                               | 100                    | 5                                          | 88                                   | 14%                       |
| Residential New Systems         | 0                                | 0                      | 0                                          | 0                                    | 0%                        |
| Residential Fire Sprinkler      | 0                                | 20                     | 0                                          | 0                                    | 2000%                     |
| Commercial                      | 21                               | 244                    | 2                                          | 36                                   | 578%                      |
| Plan Review/Site Inspections    | 49                               | 119                    | 0                                          | 5                                    | 2280%                     |
| Reinspection                    | 15                               | 158                    | 0                                          | 95                                   | 66%                       |
| Occupancy Certificates          | 0                                | 28                     | 0                                          | 0                                    | 2800%                     |
| <b>TOTAL INSPECTIONS</b>        | <b>100</b>                       | <b>669</b>             | <b>7</b>                                   | <b>224</b>                           | <b>199%</b>               |
| Violations Found:               | 41                               | 339                    | 3                                          | 78                                   | 335%                      |
| YTD Violations to be Corrected: |                                  | 298                    |                                            | 75                                   |                           |
| YTD Violations Corrected:       |                                  | 279                    |                                            | 59                                   |                           |
| Correction Percentage:          |                                  | 94%                    |                                            | 79%                                  |                           |

February 3, 2021

J. Carlton Cole, Fire Chief

#### FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • [www.vopnc.org](http://www.vopnc.org)



**APPROVAL OF VILLAGE COUNCIL MEETING MINUTES.  
ADDITIONAL AGENDA DETAILS:**

February 9, 2021 Regular Meeting  
February 9, 2021 Work Session

**FROM:**  
Beth Dunn

**CC:**  
Jeff Sanborn

**DATE OF MEMO:**  
2/16/2021

**MEMO DETAILS:**  
Attached are the draft minutes from the February 9th regular meeting and work session.

**ATTACHMENTS:**

Description

- ☐ February 9, 2021 Regular Meeting
- ☐ February 9, 2021 Work Session



**VILLAGE COUNCIL  
MINUTES FOR REGULAR MEETING OF FEBRUARY 9, 2021  
ASSEMBLY HALL  
395 MAGNOLIA ROAD  
PINEHURST, NORTH CAROLINA  
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, February 9, 2021 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina and via the electronic meeting platform ZOOM. The meeting was streamed in real time on the Village's website.

The following were in remote attendance:

Mr. John C. Strickland, Mayor  
Mr. Jeffrey M. Sanborn, Village Manager  
Ms. Judy Davis, Mayor Pro Tem  
Ms. Lydia Boesch, Councilmember  
Mr. Kevin Drum, Councilmember  
Ms. Jane Hogeman, Councilmember

The following were in attendance in Assembly Hall:

Ms. Beth Dunn, Village Clerk

And approximately 6 attendees, including 4 staff and 1 press.

**1. Call to Order.**

Mayor Strickland, called the Village Council meeting to order.

**2. Reports:**

**Village Manager**

- Reported that the FY 2021 resurfacing project is almost complete. Monticello, which is in progress now, is the last road to be resurfaced. In this contract, 4.2 miles of resurfacing will be completed. We do expect to have small funds left over, which can be rolled into next year's funds since it is not a significant amount.
- Next Thursday we will hold virtual public workshops for the Small Area Plans. Currently there are 180 participants signed up for the workshop. More information on the workshop and to sign up please visit the Village website at [www.vopnc.org](http://www.vopnc.org).

**Village Council**

- Mayor Strickland stated vaccination operations at the Fair Barn are going well. Hopefully the County will receive more vaccines soon. He also noted he attended the Partners in Progress meeting today and Pat Corso, Executive Director, announced he will be retiring in May. The NCDOT gave a presentation at the meeting. The NC First Commission has some recommendations for raising revenues for NCDOT. They reported funding still remains a concern for the NC Moves 2050 program. NCDOT reported that the Page Road and Highway 15-501 project is on the work schedule for FY 2022. Improvements at Highway 211 and Gun Club are a couple years out, however, NCDOT recognizes the issues there. Several projects related to the widening and installing turning lanes on Highway 15-501 are still on the schedule over the next couple of years. NCDOT is mindful that these projects will have to work around the upcoming U.S. Opens in 2024 and 2029

- Mayor Pro Tem Davis stated that Byrd Gwinn passed away from complications of COVID-19. He was a long time member of the Planning and Zoning Board.
- Councilmember Drum stated the NCDOT is starting to think dynamic and be innovated with their plans for funding, as they see gas tax revues declining with the increased use of electric cars.
- Councilmember Hogeman stated Beautification Committee is working on their budget and project planning for FY 2022. New landscaping projects at intersections along Highway 5, such as Monticello, Blake Blvd., and Lake Forest Drive. Also, they are looking at improvements from McDonald to Highway 211, which the BPAC is also looking at installing sidewalks along that stretch of highway.
- Councilmember Boesch stated she is pleased with the National Park Service (NPS) study and the community involvement in the public meetings last week. It was good for the public to have a positive experience with the NPS.

### 3. **Motion to Approve Consent Agenda.**

**All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.**

- Approval of Village Council Meeting Minutes.
  - January 19, 2021 Special Meeting
  - January 19, 2021 Closed Session
  - January 26, 2021 Special Meeting
  - January 26, 2021 Closed Session
  - January 26, 2021 Regular Meeting
  - January 26, 2021 Work Session

#### **End of Consent Agenda.**

Upon a motion by Councilmember Drum, seconded by Councilmember Boesch, Council unanimously approved the Consent agenda by a vote of 5-0.

### 4. **Motion to Recess Regular Meeting and Enter into a Public Hearing.**

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved to recess the regular meeting and enter into a public hearing, by a vote of 5-0.

### 5. **Public Hearing No. 1.**

Darryn Burich, Planning and Inspections Director stated this public hearing is to receive public comments on a proposed moratorium on real estate development activities in two specific geographic areas within the Village of Pinehurst. The areas are identified as the Village Place/Rattlesnake Trail Corridor area and the Pinehurst South/ NC Highway 5 Commercial Area (Focus Area 4 and 2 of the 2019 Comprehensive Plan). The length of the proposed moratorium is 9 months, which coincides with the Small Area Plans schedule. Moratoriums are permitted under NCGS 160D-107. Public Hearing notices were published twice, as required, in The Pilot on January 27, 2021 and February 3, 2021. Mr. Burich stated they also created a page on the Village's website on the proposed moratorium to be as transparent as possible.

Mr. Burich reviewed the two Focus Areas and the existing zoning of each area. Mr. Burich explained the purpose for the moratorium is to implement recommendations of the 2019 Comprehensive Plan, as existing conditions are not congruent with the plan and also allow Small Area Plans to be developed with form based codes. The need for the moratorium is from increasing development pressure in both the Focus Areas, incompatible zoning and land use, and incompatible development occurring. Mr. Burich noted that alternatives to a moratorium were considered, such as proactive zoning changes, formulating new zoning regulations, and doing nothing. Mr. Burich explained that the proposed moratorium will not prohibit all development activity. Mr. Burich explained there are 5 statutory exclusions and 6 additional exceptions that will allow development:

1. Any project for which a valid building permit issued pursuant to G.S. 160D-1108 is outstanding,
2. Any project for which a special use permit application has been accepted as complete,
3. Development set forth in a site-specific or phased vesting plan approved pursuant to G.S. 160D-108,
4. Development for which substantial expenditures have already been made in good-faith reliance on a prior valid development approval,

5. Preliminary or final subdivision plats that have been accepted for review prior to the call for a hearing to adopt the moratorium. Any preliminary subdivision plat accepted for review by the local government prior to the call for a hearing, if subsequently approved, shall be allowed to proceed to final plat approval without being subject to the moratorium.
6. Existing single-family residential uses as regulated by current North Carolina Residential Building Codes.
7. Projects undergoing Technical Review Committee as of the effective date of the moratorium ordinance.
8. Alterations and repairs to existing buildings regulated by North Carolina State Building Codes.
9. Site improvements required to comply with the American with Disabilities Act.
10. Changes in occupancy or use of existing structures not involving building or site additions and not requiring rezoning action.
11. Development in an approved subdivision in which substantial infrastructure expenditures have been incurred, including roadway, water, and/or sewer infrastructure, regardless of whether individual parcel owners within the subdivision have submitted a complete application for development approval.

Council discussed the language in the proposed ordinance for the duration and provision for extension, if necessary. Mr. Burich explained the Small Area Plan adoption phase is scheduled to start in June and a 9 month moratorium should cover the adoption phase.

**Public Comments:**

No public comments were heard or received.

**6. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.**

Upon a motion by Councilmember Drum, seconded by Mayor Pro Tem Davis, Council unanimously approved to adjourn the public hearing and re-enter the regular meeting, by a vote of 5-0.

**7. Discuss and Consider an Ordinance for a Moratorium for the Village Place/Rattlesnake Trail Corridor and the Pinehurst South/NC Highway 5 Commercial Area (Focus Area 4 and 2 of the 2019 Comprehensive Plan).**

Mayor Strickland stated that today's regular meeting would be recessed until tomorrow, February 10, 2021, at 6:00 p.m. to allow a 24 hour public comment period on the proposed moratorium.

**8. Presentation of Financial Statements for the Quarter Ended December 31, 2020.**

Brooke Hunter, Financial Services Director, stated that the Village remains in a good financial position through the first half of the fiscal year, despite the economic impacts of the COVID-19 pandemic. Revenues exceeded expenditures by a larger margin than anticipated in the forecast for the first two quarters. In addition, operating expenditures are below expected levels and revenue outlook is on target. The Village's General Fund is showing \$5.6 million in income for the first six months of the year, which is lower than the \$7.3 million the prior year. As a reminder, last year contained the return of \$1 million previously contributed to the Given Memorial Library capital expansion campaign. Ms. Hunter noted that for this quarter, the Village made an early debt payoff for its last remaining installment financing debt obligation and as of December 31, 2020, the Village has no installment financing debt.

Ms. Hunter explained that for local option sales taxes, the adopted budget forecast was a 5% decrease over the previous year for the first quarter and no change in collections over the previous year for the remaining quarters, due to the known impacts of COVID-19. So far, the actual local option sales tax collections for the first four months of the year are running 8.9% ahead of the previous year's collections. Ms. Hunter explained a few minor revenue sources decreased as a result of COVID-19 restrictions and facility closures. These include Fair Barn revenue, recreation fees, athletic fees, and event sponsorship revenue. Ms. Hunter noted that in some cases, these decreased revenues were offset with fewer expenditures. General fund operating expenditures were \$1,336,000, or 14%, below the quarterly budget. This variance is above the expected expenditure variance of 5%; however, differences of this nature are typical at this point in the year.

Ms. Hunter stated that the Village issued 71 single-family residential building permits valued at \$18,051,000 during the first two quarters compared to 89 the previous year. The average value of these homes decreased from \$292,000 to \$254,000, or 13%, when compared to the previous fiscal year. The Village expects to exceed the forecasted number of 100 homes constructed by year-end.

Ms. Hunter explained that Fair Barn rentals were directly affected by the pandemic with state-mandated facility closures. Staff worked with the Health Department to classify the Fair Barn as a convention center, which allowed us to begin hosting events with a maximum of 100 guests. A total of six paid events were held during the second quarter. Due to the extensive restrictions, as of December 31, the Fair Barn covered only 12% of operating expenditures with operating revenues compared to the 75% coverage achieved at this point last year. The Harness Track covered 61% of its operating expenditures compared to 77% the previous year, primarily due to five trainers who did not return and a couple of trainers who brought fewer horses. Canadian travel restrictions, related to COVID-19, played a role in the lower revenue this season. Ms. Hunter noted that fortunately, soccer and lacrosse practices occurring at the track has brought in some additional revenue for the track.

Mayor Strickland asked if there is guidance on sales tax revenues from the estate. Ms. Hunter stated that the League of Municipalities issues a revenue bulletin each year, which should come out the end of March. Mayor Pro Tem Davis asked about the estimated construction costs on residential permits. Jeff Sanborn, Village Manager, stated that the construction cost listed is what is listed at the time of construction permit and the real number isn't until the assessed value is added to the tax rolls, after construction of the home.

**9. Discuss and Consider Resolution Amending the Village's Fund Balance Policy.**

Brooke Hunter, Financial Services Director, explained this agenda item is to discuss and consider a resolution amending the Village's Fund Balance Policy. Council discussed staff's recommended changes to the Fund Balance Policy at their work session on January 26<sup>th</sup>. The changes being proposed to the Fund Balance Policy are to modify from "in the range of 30% - 40%" to a "minimum of 30%" and to add a section to include a provision to commit a percentage of fund balance for future capital needs, if fund balance at year end exceeds 40% of actual General Fund expenditures.

Ms. Hunter stated that after Council's previous work session, staff consulted with the UNC School of Government about the necessary steps to meet Governmental Accounting Standards Board (GASB) reporting requirements to commit fund balance. They recommended approving a separate resolution each year, since policies themselves are not legally binding. This step also ensures a clear trail of Council's intent to commit the funds for future capital annually.

Ms. Hunter explained if Council approves the recommended amendment to the Village's Fund Balance, Village staff would bring forth a resolution to commit fund balance for capital needs to the Council each June, along with the subsequent year's budget ordinance. This would allow the Council to take deliberate action about the amount of fund balance it wants to commit for future capital needs each year. The calculation of fund balance committed for capital would occur after fiscal year end and would be reported in the Comprehensive Annual Financial Report (CAFR) and in the Quarterly Financial Statements presented to the Council each quarter.

Upon a motion by Councilmember Drum, seconded by Mayor Pro Tem Davis, Council unanimously approve resolution 21-03 amending the Village of Pinehurst Fund Balance Policy as revised, by a vote of 5-0.

**10. Other Business.**

- No other business was discussed.

**11. Comments from Attendees.**

- Collett Kolinski, Queens Court, stated that she has some documents related to Protecting and Retaining Trees in North Carolina, in which she shared copies with Council.
- Timothy L. Kempf, 1290 Burning Tree Road, submitted the following comments by email: As a citizen of the Village of Pinehurst and Moore County, I wish to express my deep concern and strong disagreement over the government's harmful and unreasonable violation of my God given rights to Life, Liberty, and the Pursuit of Happiness by the State and Federal Government. The following is a list of grievances that the above "elected" officials have levied against "We the People":
  1. Forced to wear a mask without choice. A gross violation of our God given rights.
  2. Slander and libel by labeling any individual that does not support the tyrannical government as "Domestic Terrorists", "Nazis", and "Extremist Organizations" causing people to be fired from jobs, ridiculed by leftist supporters, and threatened

with violence. A gross violation of our God given rights.

3. Violations of privacy by listening and recording private conversations through the use of technology such as computers, cell phones, and smart devices. A gross violation of the Fourth Amendment of the Constitution.

4. Censoring speech. A gross violation of the First Amendment of the United States Constitution.

5. Passing and/or attempting to pass laws to prevent ownership of arms. A gross violation of the Second Amendment of the United States Constitution.

6. Writing executive orders to bypass the legislative process and the spirit of the law. Gross violation of every article in the United States and North Carolina Constitutions.

First, I would like to recommend the Village of Pinehurst and Moore County put a law into place that allows for a vote by county elected officials to determine whether or not a federal and/or executive order violates the constitutional rights of the people of Moore County. If so, Moore County reserves the right to declare itself a "Sanctuary County" free of the executive order that violates constitutional rights.

Second, I would like to recommend the formation of a well-regulated volunteer reserve deputy force that can be trained and supervised under the direction and control of the Moore County Sheriff that can be deputized in order to protect and defend the county's "Sanctuary" status if needed.

**12. Motion to Recess the Regular Meeting.**

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved to recess the regular meeting until February 10, 2021 at 6:00 p.m., by a vote of 5-0 at 6:07 p.m.

**13. Motion to Reconvene the Regular Meeting.**

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved to reconvene the regular meeting at 6:00 p.m. on February 10, 2021, by a vote of 5-0.

**14. Discuss and Consider an Ordinance for a Moratorium for the Village Place/Rattlesnake Trail Corridor and the Pinehurst South/NC Highway 5 Commercial Area (Focus Area 4 and 2 of the 2019 Comprehensive Plan).**

Village Clerk, Beth Dunn, read 1 public comment submitted in regards to the Public Hearing held on February 9, 2021.

- Kaye Pierson, Pinehurst Resident, submitted the following comment by email: I wish to give my full support of the proposed temporary moratorium for development in the two identified focus areas of the present Long Range Comprehensive Plan and applaud your efforts going forward.

Councilmember Hogeman asked if the proposed 9 month period for the moratorium would allow enough time for the required notice period to hold the public hearings to amend the Comprehensive Plan, should those recommendations come from the Small Area Plans. Mr. Sanborn stated we think it's enough time and can certainly be extend if we need to with the statutory provision that allow us to.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Boesch, Council unanimously approved ordinance 21-03 adopting a moratorium on real estate development activity in specific geographic areas within the Village of Pinehurst and the Village of Pinehurst Extraterritorial Jurisdiction, by a vote of 5-0.

**15. Motion to Adjourn the Regular Meeting.**

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Drum, Council unanimously approved to adjourn the regular meeting, by a vote of 5-0 at 6:08 p.m.

Respectfully Submitted,

Beth Dunn,  
Village Clerk

*A videotape of this meeting is located on the Village website: [www.vopnc.org](http://www.vopnc.org)*

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*Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.*

*Values: Service, Initiative, Teamwork, and Improvement*

DRAFT



**VILLAGE COUNCIL  
MINUTES FOR WORK SESSION OF FEBRUARY 9, 2021  
ASSEMBLY HALL  
395 MAGNOLIA ROAD  
PINEHURST, NORTH CAROLINA**

**IMMEDIATELY FOLLOWING THE REGULAR MEETING**

The Pinehurst Village Council held a work session at 6:15 p.m., Tuesday, February 9, 2021, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina and via the electronic meeting platform ZOOM. The meeting was streamed in real time on the Village's website.

The following were in remote attendance:

Mr. John C. Strickland, Mayor  
Ms. Judy Davis, Mayor Pro Tem  
Ms. Lydia Boesch, Councilmember  
Mr. Kevin Drum, Councilmember  
Ms. Jane Hogeman, Councilmember  
Mr. Jeffrey Sanborn, Village Manager

The following were in attendance in Assembly Hall:

Ms. Beth Dunn, Village Clerk

And approximately 1 attendee, including 1 staff.

**1. Call to Order.**

Mayor John Strickland, called the Council work session to order.

**2. Discuss Moore County Occupancy Tax.**

Jeff Sanborn, Village Manager, explained we were notified by Moore County several weeks ago about a meeting to hear a proposal by the Moore County Convention and Visitors Bureau (CVB) to use the additional 3% occupancy tax that was authorized by legislation several years ago, but never approved by the County. The meeting is scheduled for March 10<sup>th</sup>.

Mr. Sanborn explained that session law was approved in 2011 for a 3% occupancy tax. At least 2/3 of the funds were to be used to promote travel and tourism and the remainder for tourism related expenses. Mr. Sanborn noted that in 2018, 3% equated to 1.8 million and in 2020, 3% was 1.4 million, due to COVID impacts. In 2015, an additional 3% was approved by the General Assembly, but was never levied by Moore County. These additional funds would have the same restrictions for use as the current tax. Currently the CVB uses all the occupancy tax revenues to promote tourism and travel and none for tourism related expenditures.

The CVB's current proposal calls to levy the additional 3%, approved by the General Assembly in 2015, for a 6% occupancy tax. The CVB would then use 4% for promotion of travel and tourism, which would equate to \$2.5 million annually. They would use the remaining 2% for tourism product development. Those funds would be put into a Tourism Product Development Fund in which certain organizations can apply for "grants" from the fund. The individual grant projects would be approved by the CVB using a two-step approval process, in which a small committee would vet out project requests and then require CVB Board approval. Mr. Sanborn reviewed examples of potential qualifying projects such as, amphitheater or performance venue, Fair Barn type facility, Hillcrest Park project, upscale sporting preserve, zip line complex, and Tufts Archives/museum project.

Mr. Sanborn stated that he and the managers from Aberdeen and Southern Pines have discussed a different option for the use of the additional occupancy tax. Just like the CVB's proposal, use 4% for promotion of travel and tourism. Use only 1%, which would equate to \$600,000, for Tourism Product Development, as prescribed by the CVB. The remaining 1% could be distributed to Moore County municipalities to be used for tourism related expenses, which would equate to around \$600,000. The idea on how to distribute those funds, to the various municipalities, is still under discussion. One idea is to start with a flat rate for each to ensure everyone gets something, even though municipalities don't have lodging facilities. Some other ideas include distributing based on number of beds in occupancy tax generating facilities, based on proportion of occupancy tax collected in each municipality, or based on population. Mr. Sanborn noted that the language in the local bill requires that tourism expense dollars have to be spent on items deemed appropriate by the CVB. Mr. Sanborn stated in his discussions with some CVB representatives they have recognized that there are municipal expenses that can be appropriate uses for occupancy tax dollars, such as pedestrian and bicycle facilities that accommodate tourist patterns of circulation. CVB representatives have agreed to meet with Tri-City managers to try to solidify greater common ground that the managers can bring back to the governing boards.

Mayor Pro Tem Davis asked if we would ask for funds for projects on an annual basis. Mr. Sanborn stated that wasn't clear yet, it seems it may be on an as desired basis. Councilmember Boesch stated she attended a CVB back in June and happened to be at a meeting when the occupancy tax was being discussed. They shared that NC compared to surrounding states receive less funds for tourism from the General Assembly, putting them at a competitive disadvantage. She would like to hear more on the need for the funds and how it would be spent.

Councilmember Hogeman asked why do we need the additional 3% occupancy tax or are we better leaving it in the cookie jar until we really need it and noted they could be taking away more tourism away by adding more cost. Mr. Sanborn stated that all indication is that the CVB, towns, and County all want the tax increase. Councilmember Drum stated he is 100% for the increase of the occupancy tax for additional funding for tourism and noted that the national average is above 6% and so the increase shouldn't affect travel to the area. Mayor Strickland stated that Mr. Sanborn will update Council at the next work session, after his meeting next week.

### **3. Other Work Session Business.**

- Mayor Strickland suggested February 18<sup>th</sup> at 4:00 p.m. to meet with the Planning and Zoning Board and Council agreed that date and time would work.
- Councilmember Boesch suggested talking about marketing downtown once they receive some feedback from the National Park Service on the Landmark Status.
- Councilmember Drum suggested talking about some of the grant opportunities that were suggested by the National Park Service.
- Mayor Strickland stated on item that came up in the Baldrige feedback is how the Village communicates with the business community. Council discussed various ways to reach the business community.

### **4. Motion to Adjourn.**

Council unanimously approved to adjourn the work session at 7:51 p.m.

Respectfully Submitted,

Beth Dunn,  
Village Clerk

*A videotape of this meeting is located on the Village website: [www.vopnc.org](http://www.vopnc.org)*

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**Q2 UPDATE ON THE STATUS OF THE FY 2021 STRATEGIC OPERATING  
PLAN IMPLEMENTATION.  
ADDITIONAL AGENDA DETAILS:**

**FROM:**

Lauren Craig

**CC:**

Jeff Sanborn

**DATE OF MEMO:**

2/15/2021

**MEMO DETAILS:**

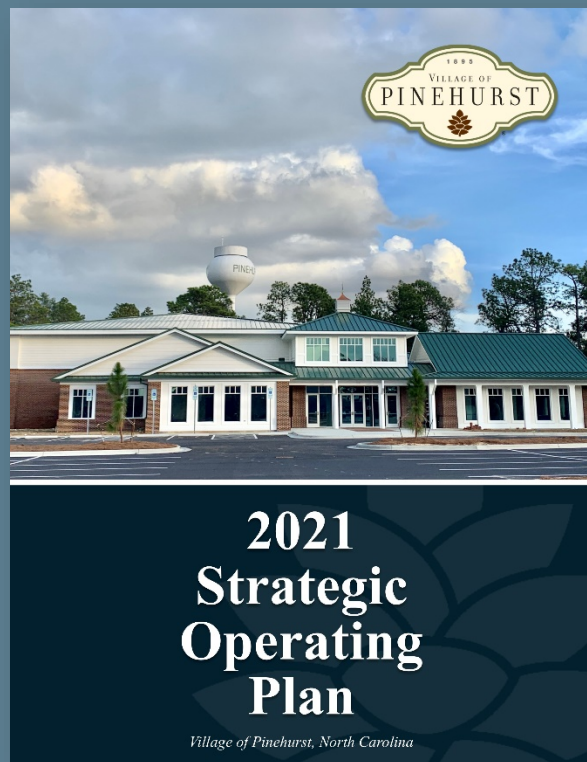
This agenda item is to review the update on the status of implementing the FY 2021 Strategic Operating Plan, including this year's Initiative Action Plans (IAPs) through the end of December 31, 2020.

**ATTACHMENTS:**

Description

▣ Q2 FY 2021 SOP Update

**Village of Pinehurst  
Strategic Operating Plan Update  
FY 2021 – Q2  
October 1, 2020 - December 31, 2020**



VILLAGE OF PINEHURST | [www.vopnc.org](http://www.vopnc.org)



# FY 2021 Strategic Operating Plan Overview

## Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan, which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and includes a five-year financial plan.

## Vision, Mission, and Values

The vision is what the Village intends to be and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees and volunteers are expected to operate as they provide services.



## Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

# FY 2021 Balanced Scorecard

## FY 2021 Goals

The FY 2021 Balanced Scorecard contains 9 strategic goals in the four perspectives.



## FY 2021 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2021, the Village Council identified three strategic objectives as Areas of Focus AOF:

1. Manage development and enforce codes and ordinances,
2. Provide a safe and effective multi-modal transportation system; and
3. Manage stormwater systems.

## FY 2021-2025 Strategic Opportunities

We define strategic opportunities as prospects for new or changed services or processes. The Village Council prioritizes the list of strategic opportunities identified in the annual Strategic Planning Retreat. Below is a list of OFIs addressing strategic opportunities included in the five-year financial forecast (FY 2021-2025).

| FY 2021 OFIs that address Strat. Opportunities                                                                                                              | OFI     | Years   | Notes                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|-------------------------------------------------------------------|
| Update the Pinehurst Development Ordinance                                                                                                                  | IAP     | FY21-25 | In progress                                                       |
| Small Area Plan for the Village Place/Rattlesnake Trail Corridor and Pinehurst South/Hwy5 Commercial Area                                                   | IAP     | FY21    | In progress                                                       |
| Prepare a comprehensive stormwater master plan                                                                                                              | IAP     | FY21-23 | Starting in Q3                                                    |
| Implement the GIS strategic plan                                                                                                                            | IAP     | FY21    | In progress                                                       |
| Evaluate, identify, and purchase land for a future third fire station                                                                                       | Project | FY21    | In progress                                                       |
| Pursue regulatory authority around our borders through ETJ extensions, annexation agreements, and amending the water/wastewater agreement with Moore County | Project | FY21    | In progress                                                       |
| Consolidate and align multi-modal transportation planning/engineering                                                                                       | Project | FY21-25 | In progress- recruiting a Transportation Planner                  |
| Identify alternative locations for the Public Services Complex                                                                                              | Project | FY21    | In progress                                                       |
| Implement elements of the 2015 Comprehensive Pedestrian Plan and Bicycle Plan                                                                               | Project | FY21-25 | In progress with Rattlesnake Trail and Woods Road walkway project |
| Create a master plan to develop West Pinehurst Park                                                                                                         | Project | FY21    | In progress                                                       |
| <b>Future Year OFIs that address Strat. Opportunities</b>                                                                                                   |         |         |                                                                   |
| Develop a comprehensive plan for mitigating future traffic on Highway 5                                                                                     | Project | FY22    |                                                                   |
| Update the Comprehensive Parks & Recreation Master Plan while considering neighborhood open spaces and amenities                                            | Project | FY23    |                                                                   |
| Expand street lighting                                                                                                                                      | Project | FY23-25 |                                                                   |
| Prepare a consolidated multi-modal transportation plan                                                                                                      | IAP     | FY24    |                                                                   |
| Partner with others to bring high speed internet and mobile services to the Village                                                                         | Project | FY26+   |                                                                   |

## FY 2021 Initiative Action Plans (IAPs)

### Status of FY 2021 Initiative Action Plans at December 31, 2020

The FY 2021 Strategic Operating Plan includes 8 Initiative Action Plans (IAPs). As of December 31, 2020, of the 7 IAPs scheduled to begin, 6 were in progress and on schedule and 1 IAP was removed. 1 IAP is scheduled to begin in Q3 of FY 2021. Please see the attached report for more information.

| IAP Status at 12/31/20   |  | # of IAPs | % of IAPs |
|--------------------------|--|-----------|-----------|
| In progress; on schedule |  | 6         | 100%      |
| TOTAL                    |  | 6         |           |
| Starts in the future     |  | 1         |           |
| Removed                  |  | 1         |           |

### Status of FY 2021 Initiative Action Plan Metrics at December 31, 2020

The IAPs include metrics to track how effective the Village is at accomplishing targeted results. As of December 31, 2020, the Village achieved projected performance for 5, or 83%, of the 6 IAPs tracking metrics in Q2.

| Metrics Projections Met at 12/31/20   |  | # of IAPs | % of IAPs |
|---------------------------------------|--|-----------|-----------|
| Achieved projected performance        |  | 5         | 83%       |
| Did not achieve projected performance |  | 1         | 17%       |
| TOTAL                                 |  | 6         |           |
| Starts in the future                  |  | 1         |           |
| Removed                               |  | 1         |           |

The complete status of the FY 2021 IAPs and an indication if metric projections were achieved in Q2 are indicated in the table attached to this report.

Village of Pinehurst  
Initiative Action Plans (IAPs) Quarterly Report  
FY 2021



|          | Goal                                                 | IAP Name                                                                                                         | IAP Description                                                                                                                                                                                                                                       | FY        | Q2 FY 2021 IAP Status |                                                                                                                                                                                                                                                                                                            |                                                                                                 |            |          |
|----------|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------|----------|
|          |                                                      |                                                                                                                  |                                                                                                                                                                                                                                                       |           | IAP Status            | Q2 Comments                                                                                                                                                                                                                                                                                                | IAP Metrics                                                                                     | YTD Actual | YTD Goal |
| Customer | Safeguard the community                              | <b>Police Department Accreditation</b>                                                                           | Implement accreditation standards for law enforcement and achieve Law Enforcement Accreditation through CALEA                                                                                                                                         | FY21      |                       | After evaluation by the Police Chief and Village Manager, staff recommends removing this initiative action plan and pursuing accreditation through North Carolina Law Enforcement Accreditation, a division of NC Training and Standards. This will be pursued as a project on the OFI List going forward. | % of standards in compliance with CALEA accreditation                                           | removed    | removed  |
|          | Promote high quality development and appearance      | <b>Update the Pinehurst Development Ordinance</b>                                                                | Update the Pinehurst Development Ordinance to reflect priorities of the 2019 Comprehensive Plan and changes required by 160d legislation.                                                                                                             | FY21-FY25 |                       | Staff continued working through the tree preservation development standard in Q2.                                                                                                                                                                                                                          | # of PDO text amendments drafted and presented to Village Council                               | 0          | 0        |
|          |                                                      | <b>Small Area Plan for the Village Place/Rattlesnake Trail Corridor and Pinehurst South/Hwy5 Commercial Area</b> | Engage a consultant and develop small area plans for 2 Focus Areas identified in the 2019 Comp Plan. This represents an update and expansion of the previously adopted 2008 New Core Master Plan and a new plan for the Pinehurst South Focus Area 2. | FY21      |                       | At the end of Q2, staff continued working with Design Collective, the selected consultant, to begin data collection and analysis for the Small Area Plans Phase 1.                                                                                                                                         | # of participants who attended meetings or viewed information on Engage Pinehurst               | 0          | 0        |
|          | Protect the environment                              | <b>Develop a comprehensive storm water master plan</b>                                                           | Develop a plan and strategy to address stormwater issues and concerns within the community.                                                                                                                                                           | FY21-FY23 |                       | This IAP is scheduled to begin in Q3 of FY 2021.                                                                                                                                                                                                                                                           | # of MyVOP stormwater requests                                                                  | 121        | 65       |
| Internal | Professionally manage a high performing organization | <b>P&amp;I Process Improvements (carryforward)</b>                                                               | Implement recommendations to improve the efficiency and effectiveness of our permit and inspection processes as identified, recommended, and approved as a result of the BIRDIE evaluation.                                                           | FY21      |                       | Staff continued working on the permit guides which are due to be finalized in Q3 and Admin staff continued organizing the historical planning board minute files.                                                                                                                                          | Average # of days to issue single family permits for new construction and additions/alterations | 9.16       | 11       |
|          |                                                      | <b>Build Baldrige Framework Systems &amp; Culture</b>                                                            | Continue to use the leading business model, the Baldrige Framework for Performance Excellence, to ensure systematic processes that deliver exceptional results and conduct a site visit for the National Malcolm Baldrige Quality award.              | FY21      |                       | Staff conducted the virtual site visit with national examiners from October 2-7, 2020. Village staff received the notification of award recipients on November 18 and received the complete feedback report on December 3.                                                                                 | % of site visit preparation plan completed                                                      | 100%       | 100%     |
|          |                                                      | <b>Expand GIS Capabilities</b>                                                                                   | Continue implementing the GIS Strategic Plan for the Village.                                                                                                                                                                                         | FY21      |                       | There are no new tasks for the IAP scheduled until Q3. The new GIS Analyst was hired in Q2.                                                                                                                                                                                                                | # of online interactive GIS maps                                                                | 12         | 10       |

|                                                                | Goal                                  | IAP Name                           | IAP Description                                                                                             | FY   | Q2 FY 2021 IAP Status |                                                                                                                                                 |                                                |            |          |
|----------------------------------------------------------------|---------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------|------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------|----------|
|                                                                |                                       |                                    |                                                                                                             |      | IAP Status            | Q2 Comments                                                                                                                                     | IAP Metrics                                    | YTD Actual | YTD Goal |
| Workforce                                                      | Attract & retain an engaged workforce | Workforce Learning and Development | Expand the Village's succession planning process and enhance the workforce learning and development system. | FY21 |                       | Staff worked through the systematic steps of the Learning and Development System for Q2. There are no new tasks for the IAP scheduled until Q3. | % of vacancies filled with internal candidates | 56%        | 35%      |
| IAPs listed in red are FY 2021 Village Council Areas of Focus. |                                       |                                    |                                                                                                             |      |                       |                                                                                                                                                 |                                                |            |          |

| Key for IAP Status |                                       |
|--------------------|---------------------------------------|
|                    | In progress; on schedule              |
|                    | Starts in the future                  |
|                    | Removed IAP and metric                |
| Key for Metrics    |                                       |
|                    | Did not achieve projected performance |
|                    | Achieved projected performance        |
|                    | Starts in the future                  |
|                    | Removed IAP and metric                |



**PRESENTATION OF MID-YEAR FINANCIAL PROJECTIONS AND  
BUDGET AMENDMENT.  
ADDITIONAL AGENDA DETAILS:**

**FROM:**

Brooke Hunter

**CC:**

Jeff Sanborn & Natalie Hawkins

**DATE OF MEMO:**

2/17/2021

**MEMO DETAILS:**

Financial Services has projected the year-end financial results for FY 2021. Details are provided in the accompanying memo and budget amendment summary. A budget amendment ordinance is also included for your review and consideration.

**ATTACHMENTS:**

Description

- ☐ Mid-Year Financial Projections and Budget Amendment Memo
- ☐ Mid-Year Budget Amendment Summary
- ☐ Ordinance 21-04 Mid-Year Adjustments

# Memo

**To:** Village Council  
**From:** Brooke Hunter  
**CC:** Village Managers  
**Date:** February 18, 2021  
**Re:** Projected Year-End Financial Results and Budget Amendment

---

## Projected Year-End Financial Results

Based upon my review of the quarterly financial statements through the end of December and discussions with Senior Management and Department Heads, I have formulated my estimate of the Village's projected year-end financial results. At this time, I estimate that the Village's expenditures will exceed its revenues at year-end by approximately \$236,000. While this is a loss, projected expenditures include a large reappropriation of over \$1 million related to purchases and projects that were incomplete as of June 30, 2020 and continued into FY 2021.

This estimate also includes the transfer of approximately \$200,000 to the General Fund to close out the Community Center Capital Project Fund. The transfer includes unspent expenditures and interest income. This item is not included in the proposed mid-year budget amendment, since it will be included in a separate ordinance to close the capital project fund by the end of the fiscal year.

Total fund balance for the General Fund at the beginning of this fiscal year was \$11,229,000. I am projecting that fund balance will decrease to \$10,994,000 by the close of this fiscal year. This estimate will leave the ending fund balance for the General Fund at 48% of expenditures. This percentage is above our policy minimum and positions us well to address initiatives identified in the FY 2022 Village Council Strategic Planning Retreat.

## Budget Amendment

When evaluating our projected actual amounts compared to the current budget, I identified several of the more significant items that have deviated from our original budget projections. We propose the Village revise the budget estimates for these items in an effort to bring the budgeted amounts closer to expected levels. I have detailed the proposed changes below:

### Revenues

- We project motor vehicle property tax revenues to be slightly higher than originally anticipated. These projections are based on the taxes collected to date. We recommend increasing motor vehicle tax revenues by \$54,000.
- At the time the local option sales tax budget for FY 2021 was developed and adopted, the impact of COVID-19 was unknown, thus we budgeted this revenue source conservatively. Fortunately, the impact of COVID-19 on this revenue source was not as severe as we anticipated, in part because of sales tax collection on online purchases that occurred during

the pandemic. Local option sales taxes and their related hold harmless reimbursements are projected to be higher than budgeted. We recommend increasing sales taxes by \$314,000 and the hold harmless reimbursements by \$83,000.

- Several revenue sources were impacted by the COVID-19 pandemic, primarily due to state-mandated facility closures, restricted gathering sizes, and overall economic conditions. We recommend making the following adjustments:
  - Electricity sales tax revenue is lower than expected this year. As the NC League of Municipalities reported in their quarterly revenue update, the Governor placed a moratorium on utility disconnections from March 31<sup>st</sup> through the end of July. The Utilities Commission placed a subsequent moratorium on utility disconnections for all for-profit electric, natural gas and water utilities through September 1<sup>st</sup>. This affected collections for the first quarter of the year. In addition, the US Energy Information Administration reported that electricity consumption patterns differed during the pandemic. The increase in home electricity use has not made up for the decrease in commercial use due to business closures. We recommend decreasing this revenue by \$45,000.
  - Investment income is below our projection due to historic low interest rates during the COVID-19 pandemic. We recommend reducing this revenue by \$22,600.
  - After we developed our estimate for Powell Bill funding, the NC Department of Transportation (NC DOT) reduced their overall Powell Bill budget. We received approximately \$20,000 less than originally anticipated, thus we recommend reducing revenue by this amount.
  - Harness Track stall occupancy declined this year since fewer trainers returned to the track and some trainers brought fewer horses. Canadian travel restrictions related to COVID-19 played a role in the lower revenue this season. Also, some training facilities would not guarantee racing season stalls if trainers did not rent training season stalls. We recommend decreasing this revenue by \$68,000.
  - The Fair Barn was closed through October due to state-mandated restrictions. The facility may now host events with a maximum of 100 guests. Many customers have either cancelled their events or rescheduled them to a later date. Due to these extensive restrictions, we recommend reducing revenue by \$180,000.
  - Many Recreation programs were cancelled or restricted in size during the first half of the fiscal year. We recommend decreasing this revenue source by \$78,000.
- Building Permits and Inspection fees, as well as Planning and Zoning fees were budgeted conservatively as we were not sure what impact the pandemic may have on construction and development in our area. We estimated 100 new single-family homes to be constructed in FY 2021; however, with 71 new home permits issued by December 31<sup>st</sup>, we revised this estimate to approximately 150 homes. Also, planning and inspection fees for the FirstHealth parking deck were nearly \$63,000. Due to these revised home estimates and the significant one-time fee for the parking deck, we recommend increasing the Building Permits and Inspection fees by \$101,000 and increasing Planning and Zoning fees by \$139,000.
- The Village entered into an agreement with the NC DOT to install pedestrian and equipment crossing signage and safety improvements on Morganton Road and NC-5 at the request of Pinehurst Resort. Pinehurst Resort reimbursed the Village for these improvements. We recommend increasing the Restricted Donations revenue by \$9,900 and increasing the related expenditure below.

- Our original Fire District Revenue budget was developed with an estimate from the Moore County Fire Commission in February. However, the Fire Commission reallocated those funds based on information that was submitted to them, which changed our allocation slightly. Thus, we recommend decreasing this revenue by \$13,000.
- ABC revenues are lower than expected this year, but similar to the receipts last year. A reduction of \$11,000 is recommended for ABC revenue on mixed beverages and a reduction of \$9,000 for ABC revenue on counter sales.
- Proceeds from the sale of fixed assets are lower than expected this year. A reduction of \$10,000 is recommended for this revenue.

### **Expenditures**

- In Human Resources, \$50,000 was originally appropriated for salary market adjustments. When the market adjustments for FY 2021 were implemented, it was determined that they could be absorbed within the affected departments due to various position changes and temporary vacancies. We are recommending removing the \$50,000 appropriation from the budget.
- In Fire, we recommend increasing the capital equipment account by \$48,750 to cover the traffic preemption device true-up invoice that we received for previous device installations. The NC DOT originally estimated each replacement at approximately \$8,000. In the installation agreement, we agreed to pay the actual cost to install the devices. Based on historical costs, we estimated the true-up amount to be \$750 per device for 11 devices totaling \$8,250, which was reappropriated in FY 2021. However, the actual cost per device was significantly higher than the NC DOT estimated.
- In Streets & Grounds, we request increasing the Contracted Services expenditure budget by \$9,900 for safety enhancements on Morganton Road and NC-5. This amount was reimbursed by Pinehurst Resort, as mentioned above.

In total, these adjustments will increase the Village's FY 2021 Budget by \$8,650 and will reduce fund balance appropriated by \$235,650. Adopting the above adjustments within the revenue and expenditure accounts will enable the Village to prepare more accurate budget estimates for the next fiscal year and maintain statutory compliance required by the Local Government Budget and Fiscal Control Act.

As we enter the strategic planning and budgeting season, the Village is well positioned to carry out the objectives in our Strategic Operating Plan. The Village continues to remain in a solid financial position because of our conservative financial policies, good financial planning, and diligent budget oversight. Should you have any questions, please feel free to contact me.

**Village of Pinehurst**

**Mid-Year Budget Review FY 2021  
Budget Amendment Summary**

| <b><u>Revenues</u></b>                | <b><u>Increase/(Decrease)</u></b> |                                                                                        |
|---------------------------------------|-----------------------------------|----------------------------------------------------------------------------------------|
| Property Taxes-MV                     | \$ 54,000                         | 10-00-100-3120 Estimate revision                                                       |
| Local Option Sales Taxes              | 314,000                           | 10-00-100-3260 Estimate revision                                                       |
| Hold Harmless Sales Tax               | 83,000                            | 10-00-110-3245 Estimate revision                                                       |
| Electricity Sales Tax                 | (45,000)                          | 10-00-100-3231 Estimate revision (COVID related)                                       |
| Investment Income                     | (22,600)                          | 10-00-120-3890 Estimate revision (COVID related)                                       |
| Powell Bill                           | (20,000)                          | 10-20-170-3350 Actual receipts (NCDOT reduced PB budget due to COVID)                  |
| Building Permits/Inspection Fees      | 101,000                           | 10-10-130-3402 Incr. residential construction activity & FirstHealth parking deck fees |
| Planning and Zoning Fees              | 139,000                           | 10-40-130-3400 Incr. residential construction activity                                 |
| Restricted Donations                  | 9,900                             | 10-20-120-3882 Safety enhancements at Morganton Road and NC 5                          |
| Fire District Revenue                 | (13,000)                          | 10-10-100-3210 Estimate revision                                                       |
| HT Stall Rental                       | (68,000)                          | 10-80-130-3412 Decreased rentals (COVID related)                                       |
| Fair Barn Rental                      | (180,000)                         | 10-80-130-3417 Facility closures and event cancellations (COVID related)               |
| Recreation Fees                       | (78,000)                          | 10-80-130-3410 Estimate revision (COVID related)                                       |
| ABC Net Rev-50% Mixed Beverages       | (11,000)                          | 10-00-120-3870 Estimate revision                                                       |
| ABC Net Rev-25% Counter Sales         | (9,000)                           | 10-00-120-3871 Estimate revision                                                       |
| Sale of Fixed Assets                  | (10,000)                          | 10-00-120-3820 Estimate revision                                                       |
| Fund Balance Appropriated             | (235,650)                         | 10-00-190-3905 Reduce fund balance appropriated                                        |
| Net Revenue Increase/(decrease)       | <u>\$ 8,650</u>                   |                                                                                        |
| <b><u>Expenditures</u></b>            | <b><u>Increase/(Decrease)</u></b> |                                                                                        |
| Human Resources-Salary Adjustments    | \$ (50,000)                       | 10-00-240-4990 Reduction in salary market adjustments                                  |
| Fire-Capital Outlay: Equipment        | 48,750                            | 10-10-320-7400 Traffic preemption device true-up amount for previous installations     |
| Streets & Grounds-Contracted Services | 9,900                             | 10-20-420-5300 Safety enhancements at Morganton Road and NC 5                          |
| Net Expenditure Increase/(Decrease)   | <u>\$ 8,650</u>                   |                                                                                        |

**ORDINANCE #21-04:**

**AN ORDINANCE AMENDING THE ORDINANCE APPROPRIATING FUNDS FOR OPERATIONS OF THE VILLAGE OF PINEHURST, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND FOR THE VILLAGE OF PINEHURST, NORTH CAROLINA (MID-YEAR BUDGET ADJUSTMENTS).**

**THAT WHEREAS,** the Village budgeted for revenues and expenditures in FY 2021 for the General Fund; and

**WHEREAS,** the estimates for FY 2021 revenues and expenditures have been calculated and there are some variations between the amounts budgeted and the amounts expected,

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 23<sup>rd</sup> day of February 2021, as follows:

**SECTION 1.** To amend the General Fund with regard to revenues and expenditures, the revenue and expenditure accounts are to be changed as follows:

| <u>Account No.</u> | <u>Account Name</u>                | <u>Debit</u> | <u>Credit</u> |
|--------------------|------------------------------------|--------------|---------------|
| Revenues:          |                                    |              |               |
| 10-00-100-3120     | Property Taxes-MV 2020             |              | \$ 54,000     |
| 10-00-100-3260     | Local Option Sales Taxes           |              | 314,000       |
| 10-00-110-3245     | Hold Harmless Sales Taxes          |              | 83,000        |
| 10-10-130-3402     | Building Permits & Inspection Fees |              | 101,000       |
| 10-40-130-3400     | Planning and Zoning Fees           |              | 139,000       |
| 10-20-120-3882     | Restricted Donations               |              | 9,900         |
| 10-00-100-3231     | Electricity Sales Tax              | \$ 45,000    |               |
| 10-00-120-3890     | Investment Income                  | 22,600       |               |
| 10-20-170-3350     | Powell Bill                        | 20,000       |               |
| 10-10-100-3210     | Fire District Revenue              | 13,000       |               |
| 10-80-130-3412     | Harness Track Stall Rental Income  | 68,000       |               |
| 10-80-130-3417     | Fair Barn Rental Income            | 180,000      |               |
| 10-80-130-3410     | Recreation Fees                    | 78,000       |               |
| 10-00-120-3870     | ABC Revenue – 50% Mixed Bev        | 11,000       |               |
| 10-00-120-3871     | ABC Revenue – 25% Counter Sales    | 9,000        |               |
| 10-00-120-3820     | Sales of Fixed Assets              | 10,000       |               |
| 10-00-190-3905     | Fund Balance Appropriated          | 235,650      |               |
| Expenditures:      |                                    |              |               |
| 10-00-240-4990     | Salary Adjustment Funds-HR         |              | \$ 50,000     |
| 10-20-420-5300     | Contracted Services-S&G            | \$ 9,900     |               |
| 10-10-320-7400     | Capital Outlay: Equipment-Fire     | 48,750       |               |

**SECTION 2.** Copies of this budget amendment shall be furnished to the Village Clerk, to the Village Manager, and to the Financial Services Director for their direction and implementation.

**THIS ORDINANCE** passed and adopted this 23<sup>rd</sup> day of February 2021.

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

(Municipal Seal)

By: \_\_\_\_\_  
John C. Strickland, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Beth Dunn, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney



## **DISCUSS AND CONSIDER RESOLUTION AMENDING THE VILLAGE OF PINEHURST FEES AND CHARGES SCHEDULE.**

### **ADDITIONAL AGENDA DETAILS:**

#### **FROM:**

Brooke Hunter

#### **CC:**

Jeff Sanborn, Jeff Batton, Natalie Hawkins, Carlton Cole & Mark Wagner

#### **DATE OF MEMO:**

2/15/2021

#### **MEMO DETAILS:**

The Village's Fees and Charges Policy calls for the periodic review of all fees and charges. Staff conducted a review of the Village's Fees and Charges Schedule and recommended the changes discussed below. The items proposed for your consideration are in the areas of Fire and Recreation.

##### Fire

Fire Sprinkler Systems, Fire Alarm/Detection Systems, and Standpipe Systems all require plan review by the Fire Department. The amount of time required to review these plans is dependent on the square footage of the building. To capture the actual costs of reviewing these plans and performing the inspection, staff proposes changing the unit of measurement to \$100 per permit plus \$0.01 per square foot.

Hood Suppression System permits were formerly charged under "Other Permits." However, since they are commonly required, staff is proposing to list this permit separately in the fee schedule and increase the fee to \$75 like all "Other Permits."

Other required permits are proposed to increase from \$25 to \$75 to more accurately cover the actual costs associated with issuing the permits.

The Fee Schedule formerly listed "Installation or Removal of Above Ground Storage Tanks or Underground Storage Tanks" and "Fireworks Display" permits separately in the fee schedule. Staff recommends removing these separately listed permits and charge for them under "Other Permits" since they are not as common.

Fire staff recommends adding "Re-review fees for 3<sup>rd</sup> and subsequent submission" of \$100 to cover the cost of repeat reviews. This is consistent with the Planning & Inspections Department, who also begins charging re-review fees upon the third review.

Lastly, fines to "Lift a Stop Work Order" and for "Work performed without a permit," are consistent with Planning & Inspections Department fines. The intent is to discourage work performed without a permit.

##### Recreation

At the Fair Barn, staff recommends reinstating the "Additional Hour" fee of \$150 per hour above the daily allowed hour usage (8 hours for weekdays and 14 hours for weekends). This fee was eliminated last year and included as part of our Fair Barn package pricing.

In Parks and Recreation, a “Drop In Fee” of \$7 per activity per day is requested to be added to allow participants to attend individual sessions of program and Open Gym activities.

Also in Parks and Recreation, staff recommends adding “Event Admission” fees of \$2 per person ages 12 & under and \$5 per person ages 13 & over. This fee would apply to athletic tournaments held in VOP recreation facilities. This fee is consistent with the rates listed in the Statewide Athletics Committee Manual.

Lastly, in Parks and Recreation, non-profit rates have been added to equal the resident rates for all facility rentals in recreation facilities, including the Arboretum, Tufts Park, and the Community Center. This is consistent with the fees that are already listed for the shelters and athletic fields. No changes to dollar amounts are being recommended.

#### Additional Information

Full details of the recommended changes to the fee schedule are provided in the attached “Fee Schedule Changes” document. This document provides the current fee, proposed fee, any increase or decrease, percent change, and a brief explanation. A redlined version of the fee schedule is also attached to illustrate the revisions.

All of the proposed fee changes, if approved, will become effective July 1, 2021. A resolution is provided for your consideration. The affected Department Heads and I plan to attend the meeting to address any questions you may have.

#### **ATTACHMENTS:**

##### Description

- ☐ Resolution 21-05 Amending the Fees and Charges Schedule
- ☐ Fee Schedule 07-01-2021 (Exhibit A)
- ☐ Fee Schedule Changes 7-2021
- ☐ Fee Schedule 07-01-2021 - Redlined Version

**RESOLUTION #21-05:**

**A RESOLUTION AMENDING THE VILLAGE OF PINEHURST FEES AND CHARGES SCHEDULE**

**THAT WHEREAS,** the Village Council of the Village of Pinehurst adopted a Pinehurst Fees and Charges Schedule on the 9<sup>th</sup> day of March, 2004; and

**WHEREAS,** it is the policy of the Village of Pinehurst to review and amend the Fees and Charges Schedule on an annual basis, or as deemed necessary; and

**WHEREAS,** the Village Council, after considering all of the facts and circumstances surrounding the proposed amendments to the Pinehurst Fees and Charges Schedule, have determined that it is in the best interest of the Village of Pinehurst to make the amendments as requested.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 23<sup>rd</sup> day of February, 2021, as follows:

**SECTION 1.** That the attached “Village of Pinehurst Fees and Charges Schedule,” is hereby adopted effective July 1, 2021, said schedule attached hereto as (Exhibit A) is made a part hereof, the same as if included verbatim.

**SECTION 2.** That all resolutions or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this resolution.

**SECTION 3.** That this Resolution shall be and remain in full force and effect from the date of its adoption.

**THIS RESOLUTION** passed and adopted this 23<sup>rd</sup> day of February, 2021.

(Municipal Seal)

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

By: \_\_\_\_\_  
John C. Strickland, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Beth Dunn, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**ADMINISTRATION:**

| Council<br>Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Description                                                                                                         | Fee/Charge           | Unit                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------|
| <b>Other Charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Paper Copies                                                                                                        | \$0.10               | per sheet                                 |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overtime Costs if overtime is needed to fulfill a public records request promptly                                   | Actual overtime cost | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time) | Actual labor cost    | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Golf Cart Stickers                                                                                                  | \$20.00              | per cart                                  |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Municipal Code Copies:</b><br>Entire Code                                                                        | \$0.10               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Supplements                                                                                                         | \$1.00               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Sufficient Funds (NSF)                                                                                          | \$35.00              | per return                                |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Late Payment of Code Enforcement Invoices                                                                           | 1.5%                 | per month on balance unpaid after 30 days |
| <b><u>Rental Fees for Use of Village Rooms</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                      |                                           |
| Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals.                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred. |                                                                                                                     |                      |                                           |
| A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate.                                                                                                           |                                                                                                                     |                      |                                           |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Deposit – Assembly Hall &amp; Station 91 Conference Room:</b><br>Audio visual equipment is <u>not</u> utilized   | \$100.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Audio visual equipment is utilized                                                                                  | \$200.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Rental Fee – Conference Room:</b><br>Up to 3 hours:<br>Resident                                                  | \$25.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Resident                                                                                                        | \$50.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | More than 3 hours                                                                                                   | \$25.00              | per hour                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**ADMINISTRATION (continued):**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                        | Description                                                             | Fee/Charge                                                                  | Unit      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------|
|                                                                                                                                                                                                                                                                   | <b>Rental Fee – Assembly Hall &amp;<br/>Station 91 Conference Room:</b> |                                                                             |           |
| 12/2007                                                                                                                                                                                                                                                           | Up to 3 hours:                                                          |                                                                             |           |
|                                                                                                                                                                                                                                                                   | Resident                                                                | \$50.00                                                                     | per event |
| 12/2007                                                                                                                                                                                                                                                           | Non-Resident                                                            | \$100.00                                                                    | per event |
| 12/2007                                                                                                                                                                                                                                                           | More than 3 hours                                                       | \$25.00                                                                     | per hour  |
| 01/2013                                                                                                                                                                                                                                                           | Audio visual assistance                                                 | \$50.00                                                                     | per hour  |
| <b>Reimbursement Fees for Services</b>                                                                                                                                                                                                                            |                                                                         |                                                                             |           |
| 04/1998                                                                                                                                                                                                                                                           | Time                                                                    | Cost of staff used (Salaries &<br>Benefits), plus 10%<br>administrative fee | per hour  |
| 04/1998                                                                                                                                                                                                                                                           | Equipment                                                               | Rates determined by Federal<br>Emergency Management<br>Agency (FEMA)        | various   |
| Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at <a href="https://www.fema.gov/schedule-equipment-rates">https://www.fema.gov/schedule-equipment-rates</a> . |                                                                         |                                                                             |           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**FIRE:**

| Council<br>Adopted Date                                                                                                                                                                        | Description                                                  | Fee/Charge                | Unit                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------|------------------------------------------------------------------|
| <b>Fire Inspection (Non-Residential)</b>                                                                                                                                                       |                                                              |                           |                                                                  |
| 10/2001                                                                                                                                                                                        | Initial Inspection                                           | No Charge                 |                                                                  |
| 02/2020                                                                                                                                                                                        | Re-Inspection with violations remaining                      |                           |                                                                  |
|                                                                                                                                                                                                | 1 <sup>st</sup> Re-Inspection                                | \$50.00                   | per inspection                                                   |
|                                                                                                                                                                                                | 2 <sup>nd</sup> Re-Inspection                                | \$100.00                  | per inspection                                                   |
|                                                                                                                                                                                                | 3 <sup>rd</sup> and Subsequent Re-Inspection                 | \$250.00                  | per inspection                                                   |
| <b>Permits Required by NC Fire Code – review, permit and inspection fees</b>                                                                                                                   |                                                              |                           |                                                                  |
| The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code.                             |                                                              |                           |                                                                  |
| 02/2021                                                                                                                                                                                        | Fire Sprinkler Systems                                       | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Fire Alarm / Detection Systems                               | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Standpipe System                                             | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Hood Suppression System                                      | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Any other required permit                                    | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Re-review fees for 3 <sup>rd</sup> and subsequent submission | \$100.00                  | per submission                                                   |
| 02/2021                                                                                                                                                                                        | Lift a Stop Work Order                                       | \$100.00                  | per Stop Work Order                                              |
| 02/2021                                                                                                                                                                                        | Work performed without a permit                              | Double fee                | per permit                                                       |
| Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule. |                                                              |                           |                                                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**INFORMATION TECHNOLOGY (IT):**

| Council<br>Adopted<br>Date   | Description                                        | Fee/Charge                    | Unit                          |
|------------------------------|----------------------------------------------------|-------------------------------|-------------------------------|
| <b>Media Charges</b>         |                                                    |                               |                               |
| 12/2009                      | CD/DVD                                             | \$1.00                        | per disk                      |
| <b>Source Charges</b>        |                                                    |                               |                               |
| 12/2009                      | Customized GIS Color Maps                          | \$50.00 plus<br>cost of map   | per hour, one hour<br>minimum |
| 12/2009                      | Data Analysis and Conversion                       | \$50.00 plus<br>cost of media | per hour, one hour<br>minimum |
| <b>Color Orthos GIS Maps</b> |                                                    |                               |                               |
| 12/2009                      | Copy of already created map up to<br>8.5 x 11      | \$2.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 11 x<br>17       | \$6.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 17 x<br>22       | \$10.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 22 x<br>34       | \$12.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 34 x<br>44       | \$20.00                       | per map                       |
| 12/2009                      | Copy of already created ORTHO map up<br>to 36 x 48 | \$50.00                       | per map                       |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**PLANNING AND INSPECTIONS:**

| Council<br>Adopted<br>Date | Description                                                 | Planning Fee   |                 | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------------|----------------|-----------------|----------------|----------------------|
|                            |                                                             | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                 |
|                            | <b>Amendments</b>                                           |                |                 |                |                      |
| 02/2019                    | Zoning Text Amendment (PDO)                                 | \$500          | per application |                |                      |
| 02/2019                    | Zoning Map (Rezoning)                                       | \$1,300        | per application |                |                      |
| 02/2019                    | Zoning Map (Conditional Rezoning)                           | \$5,000        | per application |                |                      |
| 02/2019                    | Comprehensive Plan Amendment                                | \$750          | per application |                |                      |
|                            | <b>Board of Adjustment Fees</b>                             |                |                 |                |                      |
| 02/2019                    | Appeal (50% is refunded if appeal is successful)            | \$1,000        | per application |                |                      |
| 02/2019                    | Variance                                                    | \$500          | per application |                |                      |
|                            | <b>Certificates of Appropriateness (Historic District)</b>  |                |                 |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Major                | \$500          | per application |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Minor                | \$100          | per application |                |                      |
|                            | <b>Final Plats</b>                                          |                |                 |                |                      |
| 02/2019                    | Final Plat - Major                                          | \$325          | per application |                |                      |
| 02/2019                    | Final Plat - Minor                                          | \$50           | per application |                |                      |
|                            | <b>Site Plans (Commercial and Multi-Family)</b>             |                |                 |                |                      |
| 02/2020                    | General Concept Plan                                        | \$2,900        | per permit      |                |                      |
| 02/2019                    | Site Plan - Major (>= 2 acres)                              | \$4,000        | per permit      |                |                      |
| 02/2020                    | Site Plan - Minor (< 2 acres)                               | \$2,100        | per permit      |                |                      |
|                            | <b>Special Use Permit</b>                                   |                |                 |                |                      |
| 02/2019                    | Special Use                                                 | \$700          | per application |                |                      |
|                            | <b>Subdivisions of Land</b>                                 |                |                 |                |                      |
| 02/2019                    | Subdivision - Major                                         | \$4,500        | per permit      |                |                      |
| 02/2019                    | Subdivision - Minor                                         | \$1,400        | per permit      |                |                      |
| 02/2019                    | Subdivision - Exempt                                        | \$50           | per permit      |                |                      |
|                            | <b>Commercial Building Permits</b>                          |                |                 |                |                      |
| 02/2019                    | Commercial Addition                                         | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial Alteration                                       | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial New                                              | \$4,100        | per permit      | \$0.59         | per square foot (sf) |
|                            | <b>Demolition/Relocation Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Commercial Demolition                                       | \$205          | per permit      | \$170          | per permit           |
| 02/2019                    | Multi-Family Demolition                                     | \$200          | per permit      | \$175          | per permit           |
| 02/2019                    | Residential Demolition                                      | \$50           | per permit      | \$150          | per permit           |
|                            | <b>Grading/Clearing Permit</b>                              |                |                 |                |                      |
| 02/2019                    | Grading/Clearing Permit (Required for any new construction) | \$40           | per permit      | \$110          | per permit           |
|                            | <b>Multi-Family Building Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Multi-Family Addition                                       | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family Alteration                                     | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family New                                            | \$4,100        | per permit      | \$0.59         | per square foot (sf) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

***PLANNING AND INSPECTIONS (continued):***

| Council<br>Adopted<br>Date | Description                                           | Planning Fee   |            | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------|----------------|------------|----------------|----------------------|
|                            |                                                       | Fee/<br>Charge | Unit       | Fee/<br>Charge | Unit                 |
|                            | <b>Pools and Spas</b>                                 |                |            |                |                      |
| 02/2019                    | Pool/Spa - Commercial                                 | \$380          | per permit | \$170          | per permit           |
| 02/2019                    | Pool/Spa - Residential                                | \$65           | per permit | \$110          | per permit           |
|                            | <b>Re-Roof (&gt;\$15,000)</b>                         |                |            |                |                      |
| 02/2019                    | Re-Roof - Commercial                                  | \$40           | per permit | \$110          | per permit           |
| 02/2019                    | Re-Roof - Residential                                 | \$40           | per permit | \$60           | per permit           |
|                            | <b>Residential Building Permits</b>                   |                |            |                |                      |
| 02/2019                    | Residential Addition                                  | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential Alteration                                | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential New                                       | \$330          | per permit | \$0.17         | per square foot (sf) |
| 03/2004                    | Residential New - Homeowners Recovery Fee             | \$10           | per permit |                |                      |
|                            | <b>Single Trade Permits - Commercial/Multi-Family</b> |                |            |                |                      |
| 02/2019                    | Commercial/Multi-Family Electrical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Mechanical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Plumbing                      | \$40           | per permit | \$60           | per permit           |
|                            | <b>Single Trade Permits - Residential</b>             |                |            |                |                      |
| 02/2019                    | Residential Electrical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Mechanical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Plumbing                                  | \$40           | per permit | \$40           | per permit           |
|                            | <b>Manufactured/Modular Units</b>                     |                |            |                |                      |
| 02/2019                    | Manufactured/Modular Units - Commercial               | \$100          | per permit | \$150          | per unit             |
| 02/2019                    | Manufactured/Modular Units - Residential              | \$100          | per permit | \$100          | per unit             |
|                            | <b>Accessory Structures</b>                           |                |            |                |                      |
| 02/2019                    | Accessory Structures - Commercial                     | \$200          | per permit | \$0.59/sf      | per square foot (sf) |
| 02/2019                    | Accessory Structures - Residential                    | \$175          | per permit | \$0.17/sf      | per square foot (sf) |
| 03/2004                    | Accessory Structures - No Dimension > 12 ft.          | \$50           | per permit |                |                      |
|                            | <b>Other Permits</b>                                  |                |            |                |                      |
| 02/2019                    | ABC Permit                                            | \$50           | per permit | \$100          | per permit           |
| 02/2019                    | Beekeeping                                            | \$25           | per permit |                |                      |
| 02/2019                    | Decks and Patios                                      | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Docks & Bulkheads                                     | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Driveway                                              | \$25           | per permit | \$75           | per permit           |
| 02/2019                    | Fence, Wall, or Column                                | \$125          | per permit | \$50           | per permit           |
| 02/2019                    | Floodplain Development                                | \$200          | per permit |                |                      |
| 02/2019                    | Home Health & Day Care                                | \$50           | per permit | \$100          | per permit           |
| 03/2004                    | Home Occupation                                       | \$50           | per permit |                |                      |
| 02/2019                    | Mobile Food Vendor                                    | \$25           | per permit |                |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**PLANNING AND INSPECTIONS (continued):**

| Council<br>Adopted<br>Date                                                                                                | Description                                       | Planning Fee   |                 | Inspection Fee |                     |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|-----------------|----------------|---------------------|
|                                                                                                                           |                                                   | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                |
|                                                                                                                           | <b>Other Permits (continued)</b>                  |                |                 |                |                     |
| 02/2019                                                                                                                   | Propane Tank                                      | \$50           | per permit      | \$50           | per permit          |
| 02/2020                                                                                                                   | Right of Way Use - Residential                    | No Charge      | per permit      |                |                     |
| 02/2020                                                                                                                   | Right of Way Use - Commercial                     | \$50           | per permit      |                |                     |
| 02/2019                                                                                                                   | Seasonal Pool                                     | \$25           | per permit      |                |                     |
| 02/2019                                                                                                                   | Sign - Permanent                                  | \$225          | per permit      | \$50           | per permit          |
| 02/2019                                                                                                                   | Solar Permit                                      | \$45           | per permit      | \$55           | per permit          |
| 02/2019                                                                                                                   | Temporary Use                                     | \$250          | per permit      |                |                     |
| 02/2019                                                                                                                   | Tent (Inspection fee waived for horse show tents) | \$65           | per permit      | \$110          | per permit          |
| 02/2019                                                                                                                   | Zoning Use                                        | \$50           | per permit      |                |                     |
|                                                                                                                           | <b>Other Fees</b>                                 |                |                 |                |                     |
| 02/2019                                                                                                                   | Annexation                                        | No Charge      | per petition    |                |                     |
| 02/2019                                                                                                                   | Compliance or Re-Inspection Fee                   |                |                 | \$100          | per inspection      |
| 02/2019                                                                                                                   | Encroachment Agreement                            | \$200          | per agreement   |                |                     |
| 02/2019                                                                                                                   | Modification to Prior Approval                    | \$200          | per application |                |                     |
| 02/2019                                                                                                                   | Plan Re-Review Fee (3rd and subsequent reviews)   | \$500          | per review      |                |                     |
| 02/2019                                                                                                                   | Pre-Application Meeting                           | No Charge      | per meeting     |                |                     |
| 02/2019                                                                                                                   | Time Extension                                    | \$50           | per application |                |                     |
| 02/2019                                                                                                                   | Zoning Certification Letter                       | \$50           | per letter      |                |                     |
|                                                                                                                           | <b>Penalties/Violations</b>                       |                |                 |                |                     |
| 03/2004                                                                                                                   | Lift a STOP WORK ORDER                            |                |                 | \$100          | per STOP WORK ORDER |
| 03/2004                                                                                                                   | Work performed without a permit                   | Double fee     | per permit      |                |                     |
| All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived. |                                                   |                |                 |                |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**POLICE:**

| Council Adopted Date      | Description                                                  | Fee/Charge | Unit                             |
|---------------------------|--------------------------------------------------------------|------------|----------------------------------|
| <b>Miscellaneous Fees</b> |                                                              |            |                                  |
| 12/2004                   | <b>Parking Ticket:</b>                                       |            |                                  |
| 12/2004                   | Overtime Violation                                           | \$5.00     | per ticket                       |
|                           | Other Parking Violations                                     | \$10.00    | per ticket                       |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Permit         | \$10.00    | per application                  |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Special Permit | No Charge  | per application                  |
| 12/2009                   | Precious Metals Dealer Permit                                | \$180.00   | per application                  |
| 12/2009                   | Precious Metals Registered Employee                          | \$10.00    | initial application per employee |
|                           |                                                              | \$3.00     | annual renewal per employee      |
| 12/2009                   | Precious Metals Special Occasion Permit                      | \$180.00   | per application                  |

**PUBLIC SERVICES – SOLID WASTE:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                               | Description         | Fee/Charge | Unit                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------|
| <b>Miscellaneous Fees</b>                                                                                                                                                                                                                                                                                                          |                     |            |                     |
| Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge. |                     |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | <b>Refuse:</b>      |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | <b>Recycle:</b>     |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | <b>Yard Debris:</b> |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
|                                                                                                                                                                                                                                                                                                                                    | 95 Gallon Cart      | \$55.00    |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – FAIR BARN:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Description                                                                                                                                          | Fee/Charge                                                        | Unit                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------|
| <b>Facility Rental</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                      |                                                                   |                                           |
| Fair Barn can be rented under the following two options: the applicable base fee plus a package rate for all amenities or, for renters who use only tables and chairs, the applicable base fee plus a per table/chair fee. If any amenity is requested, other than tables and chairs, the package rate applies. Non-profits will only be charged the applicable base fee and may use all Fair Barn amenities.                                                                                                                                                       |                                                                                                                                                      |                                                                   |                                           |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Full Day (14 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial                                             | \$1,575.00<br>\$1,950.00<br>\$1,500.00<br>\$2,200.00              | per day                                   |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Weekday (8 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial<br><b>(14 hours or less) *:</b><br>Commercial | \$950.00<br>\$1,200.00<br>\$1,000.00<br>\$1,350.00<br>\$1,925.00  | per day                                   |
| 02/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Additional Hour Above 8 Hour/14 Hour Maximum</b>                                                                                                  | \$150.00                                                          | per hour                                  |
| 09/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Corporate Meeting                                                                                                                                    | \$785.00<br>\$485.00                                              | greater than 4 hours<br>less than 4 hours |
| <b>*Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. Additional hours will be billed at \$150/hour.</b>                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                      |                                                                   |                                           |
| <b>**See Non-Profit definition on Page 10.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                      |                                                                   |                                           |
| <b>Special Use</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                      |                                                                   |                                           |
| 12/2003                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Base Fee                                                                                                                                             | Determined with the approval of the Parks and Recreation Director |                                           |
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Package Rate</b> (Includes all amenities):<br>Resident<br>Non-Resident/Commercial                                                                 | \$1,500.00<br>\$2,000.00                                          | per event plus applicable base fee        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date | Description                                                                                                                            | Fee/Charge                           | Unit        |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------|
| 02/2019              | Cancellation (90 days or less)                                                                                                         | 80% of deposit retained              | per deposit |
| 02/2019              | Cancellation (91 days or more)                                                                                                         | 60% of deposit retained              | per deposit |
| 02/2020              | Chairs (includes set-up)                                                                                                               | \$6.00                               | per chair   |
| 02/2019              | Deposit (Security/Damage):<br>Non-Profit* (full day or weekday)<br>Full Day (excluding non-profits)<br>Weekday (excluding non-profits) | \$750.00<br>\$1,250.00<br>\$1,000.00 | per event   |
| 09/2013              | Corporate Meeting Deposit                                                                                                              | \$250.00                             | per event   |
| 01/2015              | Holiday Premium **                                                                                                                     | \$375.00                             | per day     |
| 02/2019              | Prohibited Items (deducted from deposit)                                                                                               | \$500.00                             | per event   |
| 12/2007              | Tables (includes set-up)                                                                                                               | \$9.00                               | per table   |

\* See Non-Profit definition below.

\*\* Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.

**Fair Barn Fees and Charges Definition**

|                                                                                               |                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                               | <b>Categories of Renters:</b>                                                                                                                                                                                                                                |
| 12/2003                                                                                       | <u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst.                                                                                                                   |
| 12/2003                                                                                       | <u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst.                                                                                                                  |
| 12/2003                                                                                       | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                                     |
| 12/2003                                                                                       | <u>Commercial:</u> Any individual, sole proprietorship, corporation, business or other entity that does not qualify under any other renter category.                                                                                                         |
| 07/2017                                                                                       | <u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule. |
| The Village of Pinehurst reserves the right to define the renter category based on the usage. |                                                                                                                                                                                                                                                              |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fee/Charge | Unit |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| <b>Other Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |      |
| 12/2003                  | <u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |      |
| 07/2017                  | <u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate.                                                                         |            |      |
| 07/2017                  | <u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |      |
| 12/2003                  | <u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |      |
| 12/2003                  | <u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations. |            |      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – HARNESS TRACK:**

| Council Adopted Date                        | Description                                                       | Fee/Charge | Unit                                   |
|---------------------------------------------|-------------------------------------------------------------------|------------|----------------------------------------|
| <b>Ground Use</b>                           |                                                                   |            |                                        |
| 02/2020                                     | One Infield - without Show Rings                                  | \$155.00   | per day                                |
| 02/2020                                     | One Infield – with Show Rings                                     | \$260.00   | per day                                |
| 02/2020                                     | Two Infields – without Show Rings                                 | \$310.00   | per day                                |
| 02/2020                                     | Two Infields – with Show Rings                                    | \$360.00   | per day                                |
| 07/2017                                     | Special Event Use – One Infield                                   | \$600.00   | per day                                |
|                                             | Special Event Use – Two Infields                                  | \$1,200.00 | per day                                |
| <b>Deposits</b>                             |                                                                   |            |                                        |
| 01/2004                                     | Grounds Use Clean Up                                              | \$150.00   | per rental                             |
| 01/2004                                     | Show Office Use Clean Up                                          | \$50.00    | per rental                             |
| 01/2007                                     | Stall Reservation                                                 | \$100.00   | per stall                              |
| <b>Standardbred Training (Stall Rental)</b> |                                                                   |            |                                        |
| 02/2020                                     | Full Season                                                       | \$975.00   | per stall                              |
| 02/2020                                     | Monthly                                                           | \$325.00   | per stall                              |
| 02/2020                                     | Partial Month – Prorated                                          | \$11.00    | per stall/per day                      |
| <b>Standardbred Training (Other Fees)</b>   |                                                                   |            |                                        |
| 02/2020                                     | Grooms Quarters - Improved                                        | \$212.00   | per month                              |
| 02/2020                                     | Grooms Quarters - Unimproved                                      | \$74.00    | per month                              |
| 07/2015                                     | Grooms Quarters - Prorated                                        | \$7.00     | per day                                |
| 01/2013                                     | Grooms Quarters Cleaning Fee                                      | \$50.00    | per room                               |
| 02/2020                                     | Additional Occupant                                               | \$62.00    | per month                              |
| 02/2009                                     | Manure Pile Removal                                               | \$25.00    | per pile                               |
| <b>Horse Shows</b>                          |                                                                   |            |                                        |
| 01/2001                                     | Manure Pile Removal                                               | \$25.00    | per pile                               |
| 12/2009                                     | <b>Impact Fee:</b><br>Temporary Stalls<br>Horse not using a stall | \$10.00    | per stall, per show per day, per horse |
| 01/2011                                     |                                                                   | \$10.00    |                                        |
| 02/2020                                     | Paddock Fee                                                       | \$26.00    | per paddock per show                   |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – HARNESS TRACK (continued):**

| Council<br>Adopted<br>Date                        | Description                                                     | Fee/Charge                                   | Unit                               |
|---------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------|------------------------------------|
| <b>Horse Shows (continued)</b>                    |                                                                 |                                              |                                    |
| 01/2015                                           | Stall Clean Out                                                 | \$10.00                                      | per stall                          |
| 02/2020                                           | Vendor/Exhibitor Fee                                            | \$26.00                                      | per vendor/exhibitor               |
| <b>Stall Rental</b>                               |                                                                 |                                              |                                    |
| Rates are per stall, per weekend, max of 3 nights |                                                                 |                                              |                                    |
| 02/2020                                           | Stall Rental (less than 100)                                    | \$41.00                                      |                                    |
| 02/2020                                           | Stall Rental (more than 100)                                    | \$36.00                                      |                                    |
| 02/2020                                           | Tack Stall Rental                                               | \$36.00                                      |                                    |
| 01/2013                                           | Additional Stall Nights over 3 Nights                           | \$15.00                                      | per stall, per night               |
| <b>Other Fees</b>                                 |                                                                 |                                              |                                    |
| 01/1997                                           | Admission/Parking Charge (does not apply to non-profit rentals) | 10% of gate, if admission/parking is charged |                                    |
| 07/2015                                           | Oversize Vehicle Parking (RV)                                   | \$35.00                                      | per night (maximum stay of 7 days) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – HARNESS TRACK (continued):**

| Council Adopted Date                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Harness Track Fees and Charges Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 01/2012                                           | <u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings.         |
| 01/1997                                           | <u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit.                                                                                                                                                                                                                                                                                                                                                                                           |
| 01/2011                                           | <u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount. |
| 01/2014                                           | <u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village's Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds.                                                                                                                                                                                                                                                                                                                                                       |
| 01/1997                                           | <u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 07/2017                                           | <u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group.                                                                                                                                                                                                                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Description                                                                     | Fee/Charge                                                                                                                                                                                                                                                       | Unit                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Memberships/Classes/Programs</b><br><br>The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated. |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident Family Membership                                                  | Membership cost is \$60. The membership is valid for one year beginning on January 1 <sup>st</sup> . It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs. |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Individual<br>Resident<br>Non-Resident                    | \$15.00<br>\$30.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Family<br>(2 or more members)<br>Resident<br>Non-Resident | \$30.00<br>\$60.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Resident – Classes/Programs                                                     | \$10.00 plus direct costs                                                                                                                                                                                                                                        | per participant              |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident – Classes/Programs                                                 | Two times resident fee                                                                                                                                                                                                                                           | per participant              |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Outside Group Programs                                                          | Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities.                                        |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Late Pickup Fee<br>Resident/Non-Resident                                        | \$1.00                                                                                                                                                                                                                                                           | per minute                   |
| <b>Athletic Events</b><br><br>The athletic events fee may be waived for youth at the discretion of the Parks and Recreation Director.                                                                                                                                                                                                                                                                                                                                                                 |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Team Fee (Resident and Non-Resident)                                            | \$20.00 plus direct costs                                                                                                                                                                                                                                        | per team                     |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Individual Fee:</b><br>Resident                                              | \$5.00 plus direct costs                                                                                                                                                                                                                                         | per individual               |
| 01/2011                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident                                                                    | Two times the resident fee                                                                                                                                                                                                                                       | per individual               |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                             | Description                                              | Fee/Charge                                                           | Unit                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------------------|----------------------|
| <b>Athletic Leagues</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |                                                                      |                      |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Team Fee:</b><br>Resident                             | \$40.00 plus direct costs                                            | per team             |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | \$40.00 plus direct costs plus<br>\$20.00 per non-resident on roster | per team             |
| <b>Youth Day Camps</b><br><br>The weekly rates for Youth Day Camps will be calculated and published in the Spring/Summer Program Guide. The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session.<br><br>The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Resident                                                 | \$10.00 plus direct costs                                            | per participant      |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | One and a half times the resident fee                                | per participant      |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                          | Deposit                                                  | \$25.00                                                              | per week reserved    |
| <b>General Fees</b><br><br>The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule.                                                                                                                                                                                                                                                                    |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Admission Charged (does not apply to non-profit rentals) | 10%                                                                  | gross sales          |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Chairs-(only available on site)                          | \$1.50 set up by renter<br>\$3.00 set up by Village staff            | per chair            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-on site                                           | \$4.50 set up by renter<br>\$9.00 set up by Village staff            | per table            |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-off site (limited quantities)                     | \$4.50 Resident<br>\$9.00 Non-Resident                               | per table            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Vendor/Exhibitor                                         | \$25.00                                                              | per vendor/exhibitor |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Food Vendor                                              | \$75.00                                                              | per vendor           |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Alcohol Vendor                                           | \$400.00                                                             | per vendor           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                        | Description                                         | Fee/Charge                                                                                                                                                                             | Unit                                                    |
|---------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <b>General Fees (continued)</b>             |                                                     |                                                                                                                                                                                        |                                                         |
| 06/2013                                     | Sound System                                        | \$50.00                                                                                                                                                                                | per event                                               |
| 12/2008                                     | Overnight Parking(Resident and Non-Resident         | \$2.00                                                                                                                                                                                 | per car per night                                       |
| 02/2021                                     | Drop In Fee                                         | \$7.00                                                                                                                                                                                 | per day per activity                                    |
| 02/2021                                     | Event Admission                                     | \$2.00<br>\$5.00                                                                                                                                                                       | per person ages 12 & under<br>per person ages 13 & over |
| <b>Rental Fees for Use of Village Parks</b> |                                                     |                                                                                                                                                                                        |                                                         |
| 01/2012                                     | Facility Rental Supervisor                          | \$25.00<br>\$10.00                                                                                                                                                                     | first two hours<br>each additional hour                 |
| 06/2013                                     | <b>Athletic Facilities:</b><br>Resident/Non-Profit  | \$15.00<br>\$30.00                                                                                                                                                                     | per hour without lights<br>per hour with lights         |
| 07/2017                                     | Non-Resident                                        | \$30.00<br>\$60.00                                                                                                                                                                     | per hour without lights<br>per hour with lights         |
| 12/2008                                     | Bleachers (Resident and Non-Resident)               | \$25.00                                                                                                                                                                                | per bleacher per day                                    |
| 07/2017                                     | <b>Park Picnic Shelters:</b><br>Resident/Non-Profit | \$30.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour               |
| 07/2017                                     | Non-Resident                                        | \$60.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour               |
| <b>Special Event Permits</b>                |                                                     |                                                                                                                                                                                        |                                                         |
| 01/2015                                     | Application Fee                                     | \$50.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Late Application Fee                                | \$25.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Bleachers                                           | \$50.00                                                                                                                                                                                | per unit                                                |
| 01/2015                                     | Greenway Trail Use                                  | \$50.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Post Event Clean Up                                 | \$100.00                                                                                                                                                                               | per event                                               |
| 01/2015                                     | Street Closure                                      | \$50.00                                                                                                                                                                                | per barricade point                                     |
| 01/2015                                     | On-site Staffing (three hour minimum)               | Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event. |                                                         |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Description                                                                                                                                                             | Fee/Charge                      | Unit                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------------------|
| <b>Rental Fees for Use of Arboretum and Tufts Park</b><br><br>Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred.<br><br>Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                                         |                                 |                                                                |
| <b>Arboretum Lawn</b><br><br>The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                         |                                 |                                                                |
| <b>Timmel Pavilion Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                         |                                 |                                                                |
| 01/2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum):</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident                                                            | \$180.00<br>\$240.00<br>\$40.00 | first three hours<br>first three hours<br>each additional hour |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum)</b><br><b>Discounted rate if booked within 72 hours of use:</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident | \$60.00<br>\$120.00<br>\$30.00  | first three hours<br>first three hours<br>each additional hour |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (full day):</b><br>Resident/Non-Profit<br>Non-Resident                                                                                               | \$750.00<br>\$1,000.00          | per day<br>per day                                             |
| <b>Grounds Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                         |                                 |                                                                |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pergola Garden:</b><br>Resident/Non-Profit<br>Non-Resident                                                                                                           | \$500.00<br>\$650.00            | per day                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                                         | Description                                                                         | Fee/Charge               | Unit      |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------|-----------|
| <b>Rental Fees for Use of Arboretum and Tufts Park (continued)</b> |                                                                                     |                          |           |
| <b>Grounds Only</b> (includes tables and chairs) (continued)       |                                                                                     |                          |           |
| 07/2017                                                            | <b>Magnolia Lawn:</b><br>Resident/Non-Profit<br>Non-Resident                        | \$500.00<br>\$650.00     | per day   |
| 01/2015                                                            | <b>Joyce's Meadow:</b><br>Resident/Non-Profit<br>Non-Resident                       | \$600.00<br>\$775.00     | per day   |
| 01/2015                                                            | <b>All Grounds:</b><br>Resident/Non-Profit<br>Non-Resident                          | \$775.00<br>\$1,000.00   | per day   |
| <b>Grounds &amp; Pavilion Rental</b> (includes tables and chairs)  |                                                                                     |                          |           |
| 07/2017                                                            | <b>Pergola Garden &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Magnolia Lawn &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident  | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Joyce's Meadow &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>All Grounds &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident    | \$1,500.00<br>\$1,800.00 | per day   |
| <b>Staff</b>                                                       |                                                                                     |                          |           |
| 01/2015                                                            | Set up/Breakdown crew for tables and chairs                                         | \$200.00                 | per event |
| <b>Deposit</b>                                                     |                                                                                     |                          |           |
| 01/2015                                                            | Timmel Pavilion Only Deposit                                                        | \$100.00                 | per event |
| 07/2018                                                            | Multiple Amenities/Venues Deposit                                                   | \$200.00                 | per event |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                       | Description                                         | Fee/Charge                                        | Unit            |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|-----------------|
| <b>Tufts Memorial Park</b>                                                                                                 |                                                     |                                                   |                 |
| 06/2013                                                                                                                    | Deposit                                             | \$100.00                                          | per event       |
| 06/2013                                                                                                                    | Resident/Non-Profit                                 | \$250.00                                          | per day         |
| 01/2015                                                                                                                    | Non-Resident                                        | \$325.00                                          | per day         |
| <b>Special Events</b>                                                                                                      |                                                     |                                                   |                 |
| At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs. |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident and Non-Resident                           | No charge                                         | per participant |
| <b>Workshops</b>                                                                                                           |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident                                            | \$5.00                                            | per participant |
| 12/2008                                                                                                                    | Non-Resident                                        | Two times the resident fee                        | per participant |
| <b>Trips</b>                                                                                                               |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | <b>Using Non-Village Owned Vehicle:</b><br>Resident | \$5.00 plus direct costs                          | per participant |
| 01/1997                                                                                                                    | Non Resident                                        | \$10.00 plus direct costs                         | per participant |
| 01/1997                                                                                                                    | <b>Using Village Owned Vehicle:</b><br>Resident     | \$5.00 plus direct costs and<br>IRS mileage rate  | per participant |
| 01/1997                                                                                                                    | Non-Resident                                        | \$10.00 plus direct costs<br>and IRS mileage rate | per participant |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS AND RECREATION (continued):**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Description                                                                                                                                                                          | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Rental Fees for Use of Community Center</b><br><br>Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b><br><br><b>All kitchen rentals require additional kitchen cleaning fee as noted below.</b><br><br><b>Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday.</b> |                                                                                                                                                                                      |                                                              |                                                                                                      |
| <b>Community Center Facility Rentals:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                      |                                                              |                                                                                                      |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate          | <br>\$80.00<br>\$100.00<br>\$160.00<br>\$200.00<br>\$40.00   | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate  | <br>\$110.00<br>\$140.00<br>\$220.00<br>\$280.00<br>\$55.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate                    | <br>\$170.00<br>\$215.00<br>\$340.00<br>\$430.00<br>\$85.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$225.00<br>\$280.00<br>\$450.00<br>\$560.00<br>\$115.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                           | Description                                                                                                                                                                                       | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Community Center Facility Rentals (continued)</b> |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room/<br/>Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$260.00<br>\$325.00<br>\$520.00<br>\$650.00<br>\$130.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| <b>Tournaments:</b>                                  |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                                           | <br>\$680.00<br>\$850.00<br>\$1,360.00<br>\$1,700.00         | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                        | <br>\$900.00<br>\$1,125.00<br>\$1,800.00<br>\$2,250.00       | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose<br/>Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                            | <br>\$1,040.00<br>\$1,300.00<br>\$2,080.00<br>\$2,600.00     | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | Kitchen Cleaning Fee                                                                                                                                                                              | \$50.00                                                      | per kitchen rental                                                                                   |
| <b>Deposits</b>                                      |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | Multi-Purpose Room                                                                                                                                                                                | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Gymnasium                                                                                                                                                                                         | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Tournaments                                                                                                                                                                                       | \$225.00                                                     | per event                                                                                            |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Parks and Recreation Fees and Charges Definitions</b></p> <p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p> |                                                                                                                                                                                                                                                        |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations). |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams.                                                                                                                                                    |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Classes:</u> Programs that require more than one meeting time to complete.                                                                                                                                                                          |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable.                                                                                                                       |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Rental:</u> Fee charged for the use of Village owned property.                                                                                                                                                                             |
| 01/2012                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental.                            |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance.                                                                                      |
| 07/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                               |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes.                                                                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes.                                                                                                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations).                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Trips:</u> Organized travel for a specific purpose.                                                                                                                                                                                                 |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Workshops:</u> One-day programs that are limited to a set minimum and maximum.                                                                                                                                                                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – PARKS and RECREATION (continued):**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |
| 02/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Refund Policy</b> |
| <p><b>Purpose</b></p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p><b>Coverage</b></p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p><b>Policy</b></p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p>When an adult athletic team has canceled under circumstances that qualify the team for a refund, the refund will be 75% of the team's registration fee. The \$20 fee for non-resident team members is not refundable.</p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant's slot is filled. Otherwise, there will be no refund.</p> <p><b>Inclement Weather Policy – Shelters and Athletic Fields</b></p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"><li>• If lights are used, notice shall be given before lights are scheduled to come on.</li><li>• If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given.</li><li>• When lights are not reserved, notice shall be given within twenty four (24) hours of rental.</li></ul> <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p> |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**VILLAGE- WIDE:**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 07/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p> |  |

**Village of Pinehurst  
Changes to Fees & Charges  
Effective July 1, 2021**

**Fire Department Fees**

| Fire (page 3)                                                                                          | Current Fee                                                        | Increase (Decrease) In Fee | New Fee                                         | % Change | Explanation                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|----------------------------|-------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Changes:</u></b>                                                                                 |                                                                    |                            |                                                 |          |                                                                                                                                                                                         |
| Fire Sprinkler Systems                                                                                 | \$100.00 first 100 heads/devices plus \$0.50 per additional device | Varies                     | \$100.00 per permit plus \$0.01 per square foot | Varies   | Changed unit from "per head/device" to "per square foot," as square footage of building drives the amount of time it takes to review the plans for these systems.                       |
| Fire Alarm/Detection Systems ( <i>formerly Other Permits</i> )                                         | \$25.00                                                            | Varies                     | \$100.00 per permit plus \$0.01 per square foot | Varies   | Fee was formerly charged under "Other Permits." This permit requires plan review, which is driven by square footage. Fee is increased to capture actual costs of reviewing these plans. |
| Standpipe Systems ( <i>formerly Other Permits</i> )                                                    | \$25.00                                                            | Varies                     | \$100.00 per permit plus \$0.01 per square foot | Varies   | Fee was formerly charged under "Other Permits." This permit requires plan review, which is driven by square footage. Fee is increased to capture actual costs of reviewing these plans. |
| Hood Suppression System ( <i>formerly Other Permits</i> )                                              | \$25.00                                                            | \$50.00                    | \$75.00                                         | 200%     | Fee was formerly charged under "Other Permits." Increased fee to more accurately cover actual costs and list separately since this is a very commonly required permit.                  |
| Any Other Required Permit                                                                              | \$25.00                                                            | \$50.00                    | \$75.00                                         | 200%     | Increased fee to more accurately cover actual costs.                                                                                                                                    |
| Installation or Removal of Above Ground Storage Tanks or Underground Storage Tanks & Fireworks Display | \$50.00                                                            | \$25.00                    | \$75.00                                         | 50%      | Fees were formerly listed separately. Removed separate listing and include with "Other Permits" going forward.                                                                          |
| <b><u>Additions:</u></b>                                                                               |                                                                    |                            |                                                 |          |                                                                                                                                                                                         |
| Re-review fees for 3rd and subsequent submission                                                       | \$0.00                                                             | \$100.00                   | \$100.00                                        | 100%     | Added fee to cover cost of multiple reviews. Charging fees beginning with the third review is consistent with Planning & Inspections Department charges.                                |
| Lift a Stop Work Order                                                                                 | \$0.00                                                             | \$100.00                   | \$100.00                                        | 100%     | Added fine to be consistent with Planning & Inspections Department charges.                                                                                                             |
| Work performed without a permit                                                                        | \$0.00                                                             | Varies                     | Double fee per permit                           | 100%     | Added fine to be consistent with Planning & Inspections Department charges. Intended to discourage work performed without a permit.                                                     |

**Village of Pinehurst  
Changes to Fees & Charges  
Effective July 1, 2021**

**Parks & Recreation Fees**

| Recreation - Fair Barn (page 9)           | Current<br>Fee | Increase<br>(Decrease)<br>In Fee | New<br>Fee | %<br>Change | Explanation                                                                                                                                                                                                                                                                              |
|-------------------------------------------|----------------|----------------------------------|------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Facility Rental: Additional Hour (page 9) | \$0.00         | \$150.00                         | \$150.00   | 100%        | This fee was in the schedule previously, but was removed last year and included as part of our Fair Barn package pricing. Staff would like to reinstate this fee for occasions when renters require use above the daily allowed hour usage (8 hrs for weekdays and 14 hrs for weekends). |

| Recreation - Parks and Recreation (pages 17-22)                                                                          | Current<br>Fee | Increase<br>(Decrease)<br>In Fee | New<br>Fee                                                            | %<br>Change | Explanation                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------|-----------------------------------------------------------------------|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Fees: Drop In Fee (page 17)                                                                                      | \$0.00         | \$7.00                           | \$7.00 per activity per day                                           | 100%        | Added fee to allow participants to attend individual sessions of programs and Open Gym activities.                                                     |
| General Fees: Event Admission (page 17)                                                                                  | \$0.00         | \$2.00<br>\$5.00                 | \$2.00 per person ages 12 & under<br>\$5.00 per person ages 13 & over | 100%        | Added event admission fees that apply to athletic tournaments held in VOP recreation facilities.                                                       |
| Rental Fees for Use of Arboretum and Tufts Park (pages 18-20) &<br>Rental Fees for Use of Community Center (pages 21-22) | Various        | \$0.00                           | Various                                                               | 0%          | Added non-profit rate to equal the resident rate for facility rentals in park facilities including the Arboretum, Tufts Park and the Community Center. |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**ADMINISTRATION:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Description                                                                                                         | Fee/Charge           | Unit                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------|
| <b>Other Charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Paper Copies                                                                                                        | \$0.10               | per sheet                                 |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overtime Costs if overtime is needed to fulfill a public records request promptly                                   | Actual overtime cost | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time) | Actual labor cost    | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Golf Cart Stickers                                                                                                  | \$20.00              | per cart                                  |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Municipal Code Copies:</b><br>Entire Code                                                                        | \$0.10               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Supplements                                                                                                         | \$1.00               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Sufficient Funds (NSF)                                                                                          | \$35.00              | per return                                |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Late Payment of Code Enforcement Invoices                                                                           | 1.5%                 | per month on balance unpaid after 30 days |
| <b><u>Rental Fees for Use of Village Rooms</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                      |                                           |
| Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals.                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred. |                                                                                                                     |                      |                                           |
| A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate.                                                                                                           |                                                                                                                     |                      |                                           |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Deposit – Assembly Hall &amp; Station 91 Conference Room:</b><br>Audio visual equipment is <u>not</u> utilized   | \$100.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Audio visual equipment is utilized                                                                                  | \$200.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Rental Fee – Conference Room:</b><br>Up to 3 hours:<br>Resident                                                  | \$25.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Resident                                                                                                        | \$50.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | More than 3 hours                                                                                                   | \$25.00              | per hour                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~**

**ADMINISTRATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                              | Description                                                         | Fee/Charge                                                            | Unit      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------|-----------|
| 12/2007                                                                                                                                                                                                                                                           | <b>Rental Fee – Assembly Hall &amp; Station 91 Conference Room:</b> |                                                                       |           |
| 12/2007                                                                                                                                                                                                                                                           | Up to 3 hours:                                                      |                                                                       |           |
| 12/2007                                                                                                                                                                                                                                                           | Resident                                                            | \$50.00                                                               | per event |
| 12/2007                                                                                                                                                                                                                                                           | Non-Resident                                                        | \$100.00                                                              | per event |
| 12/2007                                                                                                                                                                                                                                                           | More than 3 hours                                                   | \$25.00                                                               | per hour  |
| 01/2013                                                                                                                                                                                                                                                           | Audio visual assistance                                             | \$50.00                                                               | per hour  |
| <b>Reimbursement Fees for Services</b>                                                                                                                                                                                                                            |                                                                     |                                                                       |           |
| 04/1998                                                                                                                                                                                                                                                           | Time                                                                | Cost of staff used (Salaries & Benefits), plus 10% administrative fee | per hour  |
| 04/1998                                                                                                                                                                                                                                                           | Equipment                                                           | Rates determined by Federal Emergency Management Agency (FEMA)        | various   |
| Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at <a href="https://www.fema.gov/schedule-equipment-rates">https://www.fema.gov/schedule-equipment-rates</a> . |                                                                     |                                                                       |           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**FIRE:**

| Council Adopted Date                                                                                                                                                                                      | Description                                                                                                 | Fee/Charge                           | Unit                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------------|
| <b><u>Inspection (Non-Residential)</u></b>                                                                                                                                                                |                                                                                                             |                                      |                                                                             |
| <del>10/2001</del>                                                                                                                                                                                        | <del>Initial Inspection</del>                                                                               | <del>No Charge</del>                 |                                                                             |
| <del>02/2020</del>                                                                                                                                                                                        | <del>Re-Inspection with all violations corrected</del>                                                      | <del>No Charge</del>                 |                                                                             |
| <del>02/2020</del>                                                                                                                                                                                        | <del>Re-Inspection with violations remaining</del>                                                          |                                      |                                                                             |
|                                                                                                                                                                                                           | <del>— 1<sup>st</sup> Re-Inspection</del>                                                                   | <del>\$50.00</del>                   | <del>per inspection</del>                                                   |
|                                                                                                                                                                                                           | <del>— 2<sup>nd</sup> Re-Inspection</del>                                                                   | <del>\$100.00</del>                  | <del>per inspection</del>                                                   |
|                                                                                                                                                                                                           | <del>— 3<sup>rd</sup> and Subsequent Re-Inspection</del>                                                    | <del>\$250.00</del>                  | <del>per inspection</del>                                                   |
| <b><u>Fire Prevention Permits</u></b>                                                                                                                                                                     |                                                                                                             |                                      |                                                                             |
| <del>The fees set forth in this section are fixed for the issuance of the permits required by the Fire Prevention Code.</del>                                                                             |                                                                                                             |                                      |                                                                             |
| <del>01/2015</del>                                                                                                                                                                                        | <del>Installation/Additions to Alarm or Sprinkler Systems</del>                                             | <del>\$100.00</del>                  | <del>first 100 heads/devices<br/>\$0.50 per additional device</del>         |
| <del>10/2001</del>                                                                                                                                                                                        | <del>Installation or Removal of AGST (Above Ground Storage Tanks) or UGST (Underground Storage Tanks)</del> | <del>\$50.00</del>                   | <del>per permit</del>                                                       |
| <del>10/2001</del>                                                                                                                                                                                        | <del>Fireworks Display</del>                                                                                | <del>\$50.00</del>                   | <del>per permit</del>                                                       |
| <del>10/2001</del>                                                                                                                                                                                        | <del>Any Other Permits Required but not Listed Above</del>                                                  | <del>\$25.00</del>                   | <del>per permit</del>                                                       |
| <del>Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule.</del> |                                                                                                             |                                      |                                                                             |
| <b><u>Fire Inspection (Non-Residential)</u></b>                                                                                                                                                           |                                                                                                             |                                      |                                                                             |
| <del>10/2001</del>                                                                                                                                                                                        | <del>Initial Inspection</del>                                                                               | <del>No Charge</del>                 |                                                                             |
| <del>02/2020</del>                                                                                                                                                                                        | <del>Re-Inspection with violations remaining</del>                                                          |                                      |                                                                             |
|                                                                                                                                                                                                           | <del>1<sup>st</sup> Re-Inspection</del>                                                                     | <del>\$50.00</del>                   | <del>per inspection</del>                                                   |
|                                                                                                                                                                                                           | <del>2<sup>nd</sup> Re-Inspection</del>                                                                     | <del>\$100.00</del>                  | <del>per inspection</del>                                                   |
|                                                                                                                                                                                                           | <del>3<sup>rd</sup> and Subsequent Re-Inspection</del>                                                      | <del>\$250.00</del>                  | <del>per inspection</del>                                                   |
| <b><u>Permits Required by NC Fire Code – review, permit and inspection fees</u></b>                                                                                                                       |                                                                                                             |                                      |                                                                             |
| <del>The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code.</del>                             |                                                                                                             |                                      |                                                                             |
| <del>02/2021</del>                                                                                                                                                                                        | <del>Fire Sprinkler Systems</del>                                                                           | <del>\$100.00 due at submittal</del> | <del>per permit plus \$0.01 per square foot for permit and inspection</del> |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~1~~<sup>0</sup>**

|                                                                                                                                                                                                       |                                                                    |                                  |                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|----------------------------------|-------------------------------------------------------------------------|
| <u>02/2021</u>                                                                                                                                                                                        | <u>Fire Alarm / Detection Systems</u>                              | <u>\$100.00 due at submittal</u> | <u>per permit plus \$0.01 per square foot for permit and inspection</u> |
| <u>02/2021</u>                                                                                                                                                                                        | <u>Standpipe System</u>                                            | <u>\$100.00 due at submittal</u> | <u>per permit plus \$0.01 per square foot for permit and inspection</u> |
| <u>02/2021</u>                                                                                                                                                                                        | <u>Hood Suppression System</u>                                     | <u>\$75.00</u>                   | <u>per permit</u>                                                       |
| <u>02/2021</u>                                                                                                                                                                                        | <u>Any other required permit</u>                                   | <u>\$75.00</u>                   | <u>per permit</u>                                                       |
| <u>02/2021</u>                                                                                                                                                                                        | <u>Re-review fees for 3<sup>rd</sup> and subsequent submission</u> | <u>\$100.00</u>                  | <u>per submission</u>                                                   |
| <u>02/2021</u>                                                                                                                                                                                        | <u>Lift a Stop Work Order</u>                                      | <u>\$100.00</u>                  | <u>per Stop Work Order</u>                                              |
| <u>02/2021</u>                                                                                                                                                                                        | <u>Work performed without a permit</u>                             | <u>Double fee</u>                | <u>per permit</u>                                                       |
| <u>Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule.</u> |                                                                    |                                  |                                                                         |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~**

**INFORMATION TECHNOLOGY (IT):**

| Council Adopted Date         | Description                                     | Fee/Charge                 | Unit                       |
|------------------------------|-------------------------------------------------|----------------------------|----------------------------|
| <b>Media Charges</b>         |                                                 |                            |                            |
| 12/2009                      | CD/DVD                                          | \$1.00                     | per disk                   |
| <b>Source Charges</b>        |                                                 |                            |                            |
| 12/2009                      | Customized GIS Color Maps                       | \$50.00 plus cost of map   | per hour, one hour minimum |
| 12/2009                      | Data Analysis and Conversion                    | \$50.00 plus cost of media | per hour, one hour minimum |
| <b>Color Orthos GIS Maps</b> |                                                 |                            |                            |
| 12/2009                      | Copy of already created map up to 8.5 x 11      | \$2.00                     | per map                    |
| 12/2009                      | Copy of already created map up to 11 x 17       | \$6.00                     | per map                    |
| 12/2009                      | Copy of already created map up to 17 x 22       | \$10.00                    | per map                    |
| 12/2009                      | Copy of already created map up to 22 x 34       | \$12.00                    | per map                    |
| 12/2009                      | Copy of already created map up to 34 x 44       | \$20.00                    | per map                    |
| 12/2009                      | Copy of already created ORTHO map up to 36 x 48 | \$50.00                    | per map                    |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~1~~<sup>0</sup>**

**PLANNING AND INSPECTIONS:**

| Council<br>Adopted<br>Date | Description                                                 | Planning Fee   |                 | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------------|----------------|-----------------|----------------|----------------------|
|                            |                                                             | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                 |
|                            | <b>Amendments</b>                                           |                |                 |                |                      |
| 02/2019                    | Zoning Text Amendment (PDO)                                 | \$500          | per application |                |                      |
| 02/2019                    | Zoning Map (Rezoning)                                       | \$1,300        | per application |                |                      |
| 02/2019                    | Zoning Map (Conditional Rezoning)                           | \$5,000        | per application |                |                      |
| 02/2019                    | Comprehensive Plan Amendment                                | \$750          | per application |                |                      |
|                            | <b>Board of Adjustment Fees</b>                             |                |                 |                |                      |
| 02/2019                    | Appeal (50% is refunded if appeal is successful)            | \$1,000        | per application |                |                      |
| 02/2019                    | Variance                                                    | \$500          | per application |                |                      |
|                            | <b>Certificates of Appropriateness (Historic District)</b>  |                |                 |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Major                | \$500          | per application |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Minor                | \$100          | per application |                |                      |
|                            | <b>Final Plats</b>                                          |                |                 |                |                      |
| 02/2019                    | Final Plat - Major                                          | \$325          | per application |                |                      |
| 02/2019                    | Final Plat - Minor                                          | \$50           | per application |                |                      |
|                            | <b>Site Plans (Commercial and Multi-Family)</b>             |                |                 |                |                      |
| 02/2020                    | General Concept Plan                                        | \$2,900        | per permit      |                |                      |
| 02/2019                    | Site Plan - Major (>= 2 acres)                              | \$4,000        | per permit      |                |                      |
| 02/2020                    | Site Plan - Minor (< 2 acres)                               | \$2,100        | per permit      |                |                      |
|                            | <b>Special Use Permit</b>                                   |                |                 |                |                      |
| 02/2019                    | Special Use                                                 | \$700          | per application |                |                      |
|                            | <b>Subdivisions of Land</b>                                 |                |                 |                |                      |
| 02/2019                    | Subdivision - Major                                         | \$4,500        | per permit      |                |                      |
| 02/2019                    | Subdivision - Minor                                         | \$1,400        | per permit      |                |                      |
| 02/2019                    | Subdivision - Exempt                                        | \$50           | per permit      |                |                      |
|                            | <b>Commercial Building Permits</b>                          |                |                 |                |                      |
| 02/2019                    | Commercial Addition                                         | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial Alteration                                       | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial New                                              | \$4,100        | per permit      | \$0.59         | per square foot (sf) |
|                            | <b>Demolition/Relocation Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Commercial Demolition                                       | \$205          | per permit      | \$170          | per permit           |
| 02/2019                    | Multi-Family Demolition                                     | \$200          | per permit      | \$175          | per permit           |
| 02/2019                    | Residential Demolition                                      | \$50           | per permit      | \$150          | per permit           |
|                            | <b>Grading/Clearing Permit</b>                              |                |                 |                |                      |
| 02/2019                    | Grading/Clearing Permit (Required for any new construction) | \$40           | per permit      | \$110          | per permit           |
|                            | <b>Multi-Family Building Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Multi-Family Addition                                       | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family Alteration                                     | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family New                                            | \$4,100        | per permit      | \$0.59         | per square foot (sf) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

***PLANNING AND INSPECTIONS (continued):***

| Council<br>Adopted<br>Date | Description                                           | Planning Fee   |            | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------|----------------|------------|----------------|----------------------|
|                            |                                                       | Fee/<br>Charge | Unit       | Fee/<br>Charge | Unit                 |
|                            | <b>Pools and Spas</b>                                 |                |            |                |                      |
| 02/2019                    | Pool/Spa - Commercial                                 | \$380          | per permit | \$170          | per permit           |
| 02/2019                    | Pool/Spa - Residential                                | \$65           | per permit | \$110          | per permit           |
|                            | <b>Re-Roof (&gt;\$15,000)</b>                         |                |            |                |                      |
| 02/2019                    | Re-Roof - Commercial                                  | \$40           | per permit | \$110          | per permit           |
| 02/2019                    | Re-Roof - Residential                                 | \$40           | per permit | \$60           | per permit           |
|                            | <b>Residential Building Permits</b>                   |                |            |                |                      |
| 02/2019                    | Residential Addition                                  | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential Alteration                                | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential New                                       | \$330          | per permit | \$0.17         | per square foot (sf) |
| 03/2004                    | Residential New - Homeowners Recovery Fee             | \$10           | per permit |                |                      |
|                            | <b>Single Trade Permits - Commercial/Multi-Family</b> |                |            |                |                      |
| 02/2019                    | Commercial/Multi-Family Electrical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Mechanical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Plumbing                      | \$40           | per permit | \$60           | per permit           |
|                            | <b>Single Trade Permits - Residential</b>             |                |            |                |                      |
| 02/2019                    | Residential Electrical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Mechanical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Plumbing                                  | \$40           | per permit | \$40           | per permit           |
|                            | <b>Manufactured/Modular Units</b>                     |                |            |                |                      |
| 02/2019                    | Manufactured/Modular Units - Commercial               | \$100          | per permit | \$150          | per unit             |
| 02/2019                    | Manufactured/Modular Units - Residential              | \$100          | per permit | \$100          | per unit             |
|                            | <b>Accessory Structures</b>                           |                |            |                |                      |
| 02/2019                    | Accessory Structures - Commercial                     | \$200          | per permit | \$0.59/sf      | per square foot (sf) |
| 02/2019                    | Accessory Structures - Residential                    | \$175          | per permit | \$0.17/sf      | per square foot (sf) |
| 03/2004                    | Accessory Structures - No Dimension > 12 ft.          | \$50           | per permit |                |                      |
|                            | <b>Other Permits</b>                                  |                |            |                |                      |
| 02/2019                    | ABC Permit                                            | \$50           | per permit | \$100          | per permit           |
| 02/2019                    | Beekeeping                                            | \$25           | per permit |                |                      |
| 02/2019                    | Decks and Patios                                      | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Docks & Bulkheads                                     | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Driveway                                              | \$25           | per permit | \$75           | per permit           |
| 02/2019                    | Fence, Wall, or Column                                | \$125          | per permit | \$50           | per permit           |
| 02/2019                    | Floodplain Development                                | \$200          | per permit |                |                      |
| 02/2019                    | Home Health & Day Care                                | \$50           | per permit | \$100          | per permit           |
| 03/2004                    | Home Occupation                                       | \$50           | per permit |                |                      |
| 02/2019                    | Mobile Food Vendor                                    | \$25           | per permit |                |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~1~~<sup>0</sup>**

**PLANNING AND INSPECTIONS (continued):**

| Council<br>Adopted<br>Date                                                                                                | Description                                       | Planning Fee   |                 | Inspection Fee |                     |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|-----------------|----------------|---------------------|
|                                                                                                                           |                                                   | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                |
|                                                                                                                           | <b>Other Permits (continued)</b>                  |                |                 |                |                     |
| 02/2019                                                                                                                   | Propane Tank                                      | \$50           | per permit      | \$50           | per permit          |
| 02/2020                                                                                                                   | Right of Way Use - Residential                    | No Charge      | per permit      |                |                     |
| 02/2020                                                                                                                   | Right of Way Use - Commercial                     | \$50           | per permit      |                |                     |
| 02/2019                                                                                                                   | Seasonal Pool                                     | \$25           | per permit      |                |                     |
| 02/2019                                                                                                                   | Sign - Permanent                                  | \$225          | per permit      | \$50           | per permit          |
| 02/2019                                                                                                                   | Solar Permit                                      | \$45           | per permit      | \$55           | per permit          |
| 02/2019                                                                                                                   | Temporary Use                                     | \$250          | per permit      |                |                     |
| 02/2019                                                                                                                   | Tent (Inspection fee waived for horse show tents) | \$65           | per permit      | \$110          | per permit          |
| 02/2019                                                                                                                   | Zoning Use                                        | \$50           | per permit      |                |                     |
|                                                                                                                           | <b>Other Fees</b>                                 |                |                 |                |                     |
| 02/2019                                                                                                                   | Annexation                                        | No Charge      | per petition    |                |                     |
| 02/2019                                                                                                                   | Compliance or Re-Inspection Fee                   |                |                 | \$100          | per inspection      |
| 02/2019                                                                                                                   | Encroachment Agreement                            | \$200          | per agreement   |                |                     |
| 02/2019                                                                                                                   | Modification to Prior Approval                    | \$200          | per application |                |                     |
| 02/2019                                                                                                                   | Plan Re-Review Fee (3rd and subsequent reviews)   | \$500          | per review      |                |                     |
| 02/2019                                                                                                                   | Pre-Application Meeting                           | No Charge      | per meeting     |                |                     |
| 02/2019                                                                                                                   | Time Extension                                    | \$50           | per application |                |                     |
| 02/2019                                                                                                                   | Zoning Certification Letter                       | \$50           | per letter      |                |                     |
|                                                                                                                           | <b>Penalties/Violations</b>                       |                |                 |                |                     |
| 03/2004                                                                                                                   | Lift a STOP WORK ORDER                            |                |                 | \$100          | per STOP WORK ORDER |
| 03/2004                                                                                                                   | Work performed without a permit                   | Double fee     | per permit      |                |                     |
| All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived. |                                                   |                |                 |                |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~**

**POLICE:**

| Council Adopted Date      | Description                                                  | Fee/Charge | Unit                             |
|---------------------------|--------------------------------------------------------------|------------|----------------------------------|
| <b>Miscellaneous Fees</b> |                                                              |            |                                  |
| 12/2004                   | <b>Parking Ticket:</b>                                       |            |                                  |
| 12/2004                   | Overtime Violation                                           | \$5.00     | per ticket                       |
|                           | Other Parking Violations                                     | \$10.00    | per ticket                       |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Permit         | \$10.00    | per application                  |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Special Permit | No Charge  | per application                  |
| 12/2009                   | Precious Metals Dealer Permit                                | \$180.00   | per application                  |
| 12/2009                   | Precious Metals Registered Employee                          | \$10.00    | initial application per employee |
|                           |                                                              | \$3.00     | annual renewal per employee      |
| 12/2009                   | Precious Metals Special Occasion Permit                      | \$180.00   | per application                  |

**PUBLIC SERVICES – SOLID WASTE:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                               | Description         | Fee/Charge | Unit                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------|
| <b>Miscellaneous Fees</b>                                                                                                                                                                                                                                                                                                          |                     |            |                     |
| Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge. |                     |            |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Refuse:</b>      |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Recycle:</b>     |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Yard Debris:</b> |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 95 Gallon Cart      | \$55.00    |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021<sup>10</sup>**

**RECREATION – FAIR BARN:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Description                                                                                                                                          | Fee/Charge                                                        | Unit                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------|
| <b>Facility Rental</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                      |                                                                   |                                           |
| Fair Barn can be rented under the following two options: the applicable base fee plus a package rate for all amenities or, for renters who use only tables and chairs, the applicable base fee plus a per table/chair fee. If any amenity is requested, other than tables and chairs, the package rate applies. Non-profits will only be charged the applicable base fee and may use all Fair Barn amenities.                                                                                                                                                       |                                                                                                                                                      |                                                                   |                                           |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Full Day (14 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial                                             | \$1,575.00<br>\$1,950.00<br>\$1,500.00<br>\$2,200.00              | per day                                   |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Weekday (8 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial<br><b>(14 hours or less) *:</b><br>Commercial | \$950.00<br>\$1,200.00<br>\$1,000.00<br>\$1,350.00<br>\$1,925.00  | per day                                   |
| <u>02/2021</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <u>Additional Hour Above 8 Hour/14 Hour Maximum</u>                                                                                                  | <u>\$150.00</u>                                                   | <u>per hour</u>                           |
| 09/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Corporate Meeting                                                                                                                                    | \$785.00<br>\$485.00                                              | greater than 4 hours<br>less than 4 hours |
| <b>*Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. <u>Additional hours will be billed at \$150/hour.</u></b><br><b>**See Non-Profit definition on Page 10.</b>                                                                                                                                                                                                                                                                                                      |                                                                                                                                                      |                                                                   |                                           |
| <b>Special Use</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                      |                                                                   |                                           |
| 12/2003                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Base Fee                                                                                                                                             | Determined with the approval of the Parks and Recreation Director |                                           |
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Package Rate</b> (Includes all amenities):<br>Resident<br>Non-Resident/Commercial                                                                 | \$1,500.00<br>\$2,000.00                                          | per event plus applicable base fee        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                           | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Fee/Charge                           | Unit        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------|
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (90 days or less)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 80% of deposit retained              | per deposit |
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (91 days or more)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 60% of deposit retained              | per deposit |
| 02/2020                                                                                                                                                                                                                                                                        | Chairs (includes set-up)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$6.00                               | per chair   |
| 02/2019                                                                                                                                                                                                                                                                        | Deposit (Security/Damage):<br>Non-Profit* (full day or weekday)<br>Full Day (excluding non-profits)<br>Weekday (excluding non-profits)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$750.00<br>\$1,250.00<br>\$1,000.00 | per event   |
| 09/2013                                                                                                                                                                                                                                                                        | Corporate Meeting Deposit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$250.00                             | per event   |
| 01/2015                                                                                                                                                                                                                                                                        | Holiday Premium **                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$375.00                             | per day     |
| 02/2019                                                                                                                                                                                                                                                                        | Prohibited Items (deducted from deposit)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$500.00                             | per event   |
| 12/2007                                                                                                                                                                                                                                                                        | Tables (includes set-up)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$9.00                               | per table   |
| <p>* See Non-Profit definition below.</p> <p>** Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |             |
| Fair Barn Fees and Charges Definition                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <p><b>Categories of Renters:</b></p> <p><u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst.</p> <p><u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst.</p> <p><u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.</p> <p><u>Commercial:</u> Any individual, sole proprietorship, corporation, business or other entity that does not qualify under any other renter category.</p> <p><u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule.</p> |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |             |
| 07/2017                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |             |
| The Village of Pinehurst reserves the right to define the renter category based on the usage.                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |             |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fee/Charge | Unit |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| <b>Other Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |      |
| 12/2003                  | <u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |      |
| 07/2017                  | <u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate.                                                                         |            |      |
| 07/2017                  | <u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |      |
| 12/2003                  | <u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |      |
| 12/2003                  | <u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations. |            |      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**RECREATION – HARNESS TRACK:**

| Council Adopted Date                        | Description                       | Fee/Charge | Unit                                   |
|---------------------------------------------|-----------------------------------|------------|----------------------------------------|
| <b>Ground Use</b>                           |                                   |            |                                        |
| 02/2020                                     | One Infield - without Show Rings  | \$155.00   | per day                                |
| 02/2020                                     | One Infield – with Show Rings     | \$260.00   | per day                                |
| 02/2020                                     | Two Infields – without Show Rings | \$310.00   | per day                                |
| 02/2020                                     | Two Infields – with Show Rings    | \$360.00   | per day                                |
| 07/2017                                     | Special Event Use – One Infield   | \$600.00   | per day                                |
|                                             | Special Event Use – Two Infields  | \$1,200.00 | per day                                |
| <b>Deposits</b>                             |                                   |            |                                        |
| 01/2004                                     | Grounds Use Clean Up              | \$150.00   | per rental                             |
| 01/2004                                     | Show Office Use Clean Up          | \$50.00    | per rental                             |
| 01/2007                                     | Stall Reservation                 | \$100.00   | per stall                              |
| <b>Standardbred Training (Stall Rental)</b> |                                   |            |                                        |
| 02/2020                                     | Full Season                       | \$975.00   | per stall                              |
| 02/2020                                     | Monthly                           | \$325.00   | per stall                              |
| 02/2020                                     | Partial Month – Prorated          | \$11.00    | per stall/per day                      |
| <b>Standardbred Training (Other Fees)</b>   |                                   |            |                                        |
| 02/2020                                     | Grooms Quarters - Improved        | \$212.00   | per month                              |
| 02/2020                                     | Grooms Quarters - Unimproved      | \$74.00    | per month                              |
| 07/2015                                     | Grooms Quarters - Prorated        | \$7.00     | per day                                |
| 01/2013                                     | Grooms Quarters Cleaning Fee      | \$50.00    | per room                               |
| 02/2020                                     | Additional Occupant               | \$62.00    | per month                              |
| 02/2009                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| <b>Horse Shows</b>                          |                                   |            |                                        |
| 01/2001                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| 12/2009<br>01/2011                          | <b>Impact Fee:</b>                |            |                                        |
|                                             | Temporary Stalls                  | \$10.00    | per stall, per show per day, per horse |
|                                             | Horse not using a stall           | \$10.00    |                                        |
| 02/2020                                     | Paddock Fee                       | \$26.00    | per paddock per show                   |

**VILLAGE OF PINEHURST  
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EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**RECREATION – HARNESS TRACK (continued):**

| Council<br>Adopted<br>Date                        | Description                                                     | Fee/Charge                                   | Unit                               |
|---------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------|------------------------------------|
| <b>Horse Shows (continued)</b>                    |                                                                 |                                              |                                    |
| 01/2015                                           | Stall Clean Out                                                 | \$10.00                                      | per stall                          |
| 02/2020                                           | Vendor/Exhibitor Fee                                            | \$26.00                                      | per vendor/exhibitor               |
| <b>Stall Rental</b>                               |                                                                 |                                              |                                    |
| Rates are per stall, per weekend, max of 3 nights |                                                                 |                                              |                                    |
| 02/2020                                           | Stall Rental (less than 100)                                    | \$41.00                                      |                                    |
| 02/2020                                           | Stall Rental (more than 100)                                    | \$36.00                                      |                                    |
| 02/2020                                           | Tack Stall Rental                                               | \$36.00                                      |                                    |
| 01/2013                                           | Additional Stall Nights over 3 Nights                           | \$15.00                                      | per stall, per night               |
| <b>Other Fees</b>                                 |                                                                 |                                              |                                    |
| 01/1997                                           | Admission/Parking Charge (does not apply to non-profit rentals) | 10% of gate, if admission/parking is charged |                                    |
| 07/2015                                           | Oversize Vehicle Parking (RV)                                   | \$35.00                                      | per night (maximum stay of 7 days) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**RECREATION – HARNESS TRACK (continued):**

| Council Adopted Date                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Harness Track Fees and Charges Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 01/2012                                           | <u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings.         |
| 01/1997                                           | <u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit.                                                                                                                                                                                                                                                                                                                                                                                           |
| 01/2011                                           | <u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount. |
| 01/2014                                           | <u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village's Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds.                                                                                                                                                                                                                                                                                                                                                       |
| 01/1997                                           | <u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 07/2017                                           | <u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group.                                                                                                                                                                                                                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**RECREATION – PARKS and RECREATION:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Description                                                                     | Fee/Charge                                                                                                                                                                                                                                                       | Unit                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Memberships/Classes/Programs</b><br><br>The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated. |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident Family Membership                                                  | Membership cost is \$60. The membership is valid for one year beginning on January 1 <sup>st</sup> . It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs. |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Individual<br>Resident<br>Non-Resident                    | \$15.00<br>\$30.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Family<br>(2 or more members)<br>Resident<br>Non-Resident | \$30.00<br>\$60.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Resident – Classes/Programs                                                     | \$10.00 plus direct costs                                                                                                                                                                                                                                        | per participant              |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident – Classes/Programs                                                 | Two times resident fee                                                                                                                                                                                                                                           | per participant              |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Outside Group Programs                                                          | Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities.                                        |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Late Pickup Fee<br>Resident/Non-Resident                                        | \$1.00                                                                                                                                                                                                                                                           | per minute                   |
| <b>Athletic Events</b><br><br>The athletic events fee may be waived for youth at the discretion of the Parks and Recreation Director.                                                                                                                                                                                                                                                                                                                                                                 |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Team Fee (Resident and Non-Resident)                                            | \$20.00 plus direct costs                                                                                                                                                                                                                                        | per team                     |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Individual Fee:</b><br>Resident                                              | \$5.00 plus direct costs                                                                                                                                                                                                                                         | per individual               |
| 01/2011                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident                                                                    | Two times the resident fee                                                                                                                                                                                                                                       | per individual               |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                             | Description                                              | Fee/Charge                                                           | Unit                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------------------|----------------------|
| <b>Athletic Leagues</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |                                                                      |                      |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Team Fee:</b><br>Resident                             | \$40.00 plus direct costs                                            | per team             |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | \$40.00 plus direct costs plus<br>\$20.00 per non-resident on roster | per team             |
| <b>Youth Day Camps</b><br><br>The weekly rates for Youth Day Camps will be calculated and published in the Spring/Summer Program Guide. The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session.<br><br>The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Resident                                                 | \$10.00 plus direct costs                                            | per participant      |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | One and a half times the resident fee                                | per participant      |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                          | Deposit                                                  | \$25.00                                                              | per week reserved    |
| <b>General Fees</b><br><br>The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule.                                                                                                                                                                                                                                                                    |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Admission Charged (does not apply to non-profit rentals) | 10%                                                                  | gross sales          |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Chairs-(only available on site)                          | \$1.50 set up by renter<br>\$3.00 set up by Village staff            | per chair            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-on site                                           | \$4.50 set up by renter<br>\$9.00 set up by Village staff            | per table            |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-off site (limited quantities)                     | \$4.50 Resident<br>\$9.00 Non-Resident                               | per table            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Vendor/Exhibitor                                         | \$25.00                                                              | per vendor/exhibitor |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Food Vendor                                              | \$75.00                                                              | per vendor           |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Alcohol Vendor                                           | \$400.00                                                             | per vendor           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2021<sup>10</sup>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                        | Description                                         | Fee/Charge                                                                                                                                                                             | Unit                                                                          |
|---------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <b>General Fees (continued)</b>             |                                                     |                                                                                                                                                                                        |                                                                               |
| 06/2013                                     | Sound System                                        | \$50.00                                                                                                                                                                                | per event                                                                     |
| 12/2008                                     | Overnight Parking(Resident and Non-Resident         | \$2.00                                                                                                                                                                                 | per car per night                                                             |
| <u>02/2021</u>                              | <u>Drop In Fee</u>                                  | <u>\$7.00</u>                                                                                                                                                                          | <u>per day per activity</u>                                                   |
| <u>02/2021</u>                              | <u>Event Admission</u>                              | <u>\$2.00</u><br><u>\$5.00</u>                                                                                                                                                         | <u>per person ages 12 &amp; under</u><br><u>per person ages 13 &amp; over</u> |
| <b>Rental Fees for Use of Village Parks</b> |                                                     |                                                                                                                                                                                        |                                                                               |
| 01/2012                                     | Facility Rental Supervisor                          | \$25.00<br>\$10.00                                                                                                                                                                     | first two hours<br>each additional hour                                       |
| 06/2013                                     | <b>Athletic Facilities:</b><br>Resident/Non-Profit  | \$15.00<br>\$30.00                                                                                                                                                                     | per hour without lights<br>per hour with lights                               |
| 07/2017                                     | Non-Resident                                        | \$30.00<br>\$60.00                                                                                                                                                                     | per hour without lights<br>per hour with lights                               |
| 12/2008                                     | Bleachers (Resident and Non-Resident)               | \$25.00                                                                                                                                                                                | per bleacher per day                                                          |
| 07/2017                                     | <b>Park Picnic Shelters:</b><br>Resident/Non-Profit | \$30.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour                                     |
| 07/2017                                     | Non-Resident                                        | \$60.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour                                     |
| <b>Special Event Permits</b>                |                                                     |                                                                                                                                                                                        |                                                                               |
| 01/2015                                     | Application Fee                                     | \$50.00                                                                                                                                                                                | per event                                                                     |
| 01/2015                                     | Late Application Fee                                | \$25.00                                                                                                                                                                                | per event                                                                     |
| 01/2015                                     | Bleachers                                           | \$50.00                                                                                                                                                                                | per unit                                                                      |
| 01/2015                                     | Greenway Trail Use                                  | \$50.00                                                                                                                                                                                | per event                                                                     |
| 01/2015                                     | Post Event Clean Up                                 | \$100.00                                                                                                                                                                               | per event                                                                     |
| 01/2015                                     | Street Closure                                      | \$50.00                                                                                                                                                                                | per barricade point                                                           |
| 01/2015                                     | On-site Staffing (three hour minimum)               | Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event. |                                                                               |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Description                                                                                                                                                                         | Fee/Charge                      | Unit                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------------------|
| <b>Rental Fees for Use of Arboretum and Tufts Park</b><br><br>Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred.<br><br>Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                                                     |                                 |                                                                |
| <b>Arboretum Lawn</b><br><br>The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                     |                                 |                                                                |
| <b>Timmel Pavilion Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                     |                                 |                                                                |
| 01/2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum):</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident<br>Resident and Non-Resident                                                            | \$180.00<br>\$240.00<br>\$40.00 | first three hours<br>first three hours<br>each additional hour |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum)</b><br><b>Discounted rate if booked within 72 hours of use:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident<br>Resident and Non-Resident | \$60.00<br>\$120.00<br>\$30.00  | first three hours<br>first three hours<br>each additional hour |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (full day):</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident                                                                                               | \$750.00<br>\$1,000.00          | per day<br>per day                                             |
| <b>Grounds Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                     |                                 |                                                                |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pergola Garden:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident                                                                                                           | \$500.00<br>\$650.00            | per day                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                               | Description                                                                                     | Fee/Charge               | Unit      |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------|-----------|
| <b>Rental Fees for Use of Arboretum and Tufts Park (continued)</b> |                                                                                                 |                          |           |
| <b>Grounds Only</b> (includes tables and chairs) (continued)       |                                                                                                 |                          |           |
| 07/2017                                                            | <b>Magnolia Lawn:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident                        | \$500.00<br>\$650.00     | per day   |
| 01/2015                                                            | <b>Joyce's Meadow:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident                       | \$600.00<br>\$775.00     | per day   |
| 01/2015                                                            | <b>All Grounds:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident                          | \$775.00<br>\$1,000.00   | per day   |
| <b>Grounds &amp; Pavilion Rental</b> (includes tables and chairs)  |                                                                                                 |                          |           |
| 07/2017                                                            | <b>Pergola Garden &amp; Timmel Pavilion:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Magnolia Lawn &amp; Timmel Pavilion:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident  | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Joyce's Meadow &amp; Timmel Pavilion:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>All Grounds &amp; Timmel Pavilion:</b><br>Resident/ <del>Non-Profit</del><br>Non-Resident    | \$1,500.00<br>\$1,800.00 | per day   |
| <b>Staff</b>                                                       |                                                                                                 |                          |           |
| 01/2015                                                            | Set up/Breakdown crew for tables and chairs                                                     | \$200.00                 | per event |
| <b>Deposit</b>                                                     |                                                                                                 |                          |           |
| 01/2015                                                            | Timmel Pavilion Only Deposit                                                                    | \$100.00                 | per event |
| 07/2018                                                            | Multiple Amenities/Venues Deposit                                                               | \$200.00                 | per event |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                       | Description                                         | Fee/Charge                                        | Unit            |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|-----------------|
| <b>Tufts Memorial Park</b>                                                                                                 |                                                     |                                                   |                 |
| 06/2013                                                                                                                    | Deposit                                             | \$100.00                                          | per event       |
| 06/2013                                                                                                                    | Resident/ <del>Non-Profit</del>                     | \$250.00                                          | per day         |
| 01/2015                                                                                                                    | Non-Resident                                        | \$325.00                                          | per day         |
| <b>Special Events</b>                                                                                                      |                                                     |                                                   |                 |
| At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs. |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident and Non-Resident                           | No charge                                         | per participant |
| <b>Workshops</b>                                                                                                           |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident                                            | \$5.00                                            | per participant |
| 12/2008                                                                                                                    | Non-Resident                                        | Two times the resident fee                        | per participant |
| <b>Trips</b>                                                                                                               |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | <b>Using Non-Village Owned Vehicle:</b><br>Resident | \$5.00 plus direct costs                          | per participant |
| 01/1997                                                                                                                    | Non Resident                                        | \$10.00 plus direct costs                         | per participant |
| 01/1997                                                                                                                    | <b>Using Village Owned Vehicle:</b><br>Resident     | \$5.00 plus direct costs and<br>IRS mileage rate  | per participant |
| 01/1997                                                                                                                    | Non-Resident                                        | \$10.00 plus direct costs<br>and IRS mileage rate | per participant |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~**

**RECREATION – PARKS AND RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Description                                                                                                                                                                                                  | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Rental Fees for Use of Community Center</b><br><br>Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b><br><br><b>All kitchen rentals require additional kitchen cleaning fee as noted below.</b><br><br><b>Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday.</b> |                                                                                                                                                                                                              |                                                              |                                                                                                      |
| <b>Community Center Facility Rentals:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                              |                                                              |                                                                                                      |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room:</b><br>Resident/ <del>Non-Profit</del> - Weekday<br>Resident/ <del>Non-Profit</del> - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate          | <br>\$80.00<br>\$100.00<br>\$160.00<br>\$200.00<br>\$40.00   | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room/Kitchen:</b><br>Resident/ <del>Non-Profit</del> - Weekday<br>Resident/ <del>Non-Profit</del> - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate  | <br>\$110.00<br>\$140.00<br>\$220.00<br>\$280.00<br>\$55.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium:</b><br>Resident/ <del>Non-Profit</del> - Weekday<br>Resident/ <del>Non-Profit</del> - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate                    | <br>\$170.00<br>\$215.00<br>\$340.00<br>\$430.00<br>\$85.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/ <del>Non-Profit</del> - Weekday<br>Resident/ <del>Non-Profit</del> - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$225.00<br>\$280.00<br>\$450.00<br>\$560.00<br>\$115.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~10~~<sup>19</sup>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                 | Description                                                                                                                                                                                                   | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Community Center Facility Rentals (continued)</b> |                                                                                                                                                                                                               |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room/ Kitchen:</b><br>Resident/ <u>Non-Profit</u> - Weekday<br>Resident/ <u>Non-Profit</u> - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$260.00<br>\$325.00<br>\$520.00<br>\$650.00<br>\$130.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| <b>Tournaments:</b>                                  |                                                                                                                                                                                                               |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium:</b><br>Resident/ <u>Non-Profit</u> - Weekday<br>Resident/ <u>Non-Profit</u> - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                                       | <br>\$680.00<br>\$850.00<br>\$1,360.00<br>\$1,700.00         | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/ <u>Non-Profit</u> - Weekday<br>Resident/ <u>Non-Profit</u> - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                    | <br>\$900.00<br>\$1,125.00<br>\$1,800.00<br>\$2,250.00       | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room/Kitchen:</b><br>Resident/ <u>Non-Profit</u> - Weekday<br>Resident/ <u>Non-Profit</u> - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                            | <br>\$1,040.00<br>\$1,300.00<br>\$2,080.00<br>\$2,600.00     | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | Kitchen Cleaning Fee                                                                                                                                                                                          | \$50.00                                                      | per kitchen rental                                                                                   |
| <b>Deposits</b>                                      |                                                                                                                                                                                                               |                                                              |                                                                                                      |
| 09/2019                                              | Multi-Purpose Room                                                                                                                                                                                            | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Gymnasium                                                                                                                                                                                                     | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Tournaments                                                                                                                                                                                                   | \$225.00                                                     | per event                                                                                            |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~1~~<sup>0</sup>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                        |
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| <p><b>Parks and Recreation Fees and Charges Definitions</b></p> <p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p> |                                                                                                                                                                                                                                                        |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations). |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams.                                                                                                                                                    |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Classes:</u> Programs that require more than one meeting time to complete.                                                                                                                                                                          |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable.                                                                                                                       |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Rental:</u> Fee charged for the use of Village owned property.                                                                                                                                                                             |
| 01/2012                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental.                            |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance.                                                                                      |
| 07/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                               |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes.                                                                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes.                                                                                                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations).                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Trips:</u> Organized travel for a specific purpose.                                                                                                                                                                                                 |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Workshops:</u> One-day programs that are limited to a set minimum and maximum.                                                                                                                                                                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~1~~<sup>0</sup>**

**RECREATION – PARKS and RECREATION (continued):**

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| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |
| 02/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Refund Policy</b> |
| <p><b>Purpose</b></p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p><b>Coverage</b></p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p><b>Policy</b></p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p>When an adult athletic team has canceled under circumstances that qualify the team for a refund, the refund will be 75% of the team's registration fee. The \$20 fee for non-resident team members is not refundable.</p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant's slot is filled. Otherwise, there will be no refund.</p> <p><b>Inclement Weather Policy – Shelters and Athletic Fields</b></p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"><li>• If lights are used, notice shall be given before lights are scheduled to come on.</li><li>• If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given.</li><li>• When lights are not reserved, notice shall be given within twenty four (24) hours of rental.</li></ul> <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p> |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~1~~<sup>0</sup>**

**VILLAGE- WIDE:**

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| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 07/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p> |  |