



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF FEBRUARY 23, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, February 23, 2021 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina and via the electronic meeting platform ZOOM. The meeting was streamed in real time on the Village's website.

The following were in remote attendance:

Mr. John C. Strickland, Mayor
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Judy Davis, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Kevin Drum, Councilmember
Ms. Jane Hogeman, Councilmember

The following were in attendance in Assembly Hall:

Ms. Beth Dunn, Village Clerk

And approximately 10 attendees, including 9 staff.

1. Call to Order.

Mayor Strickland, called the Village Council meeting to order.

2. Reports:

Village Manager

- Kelly Chance was hired as the new Village Clerk and will begin next Monday. Beth Dunn will be transitioning into Human Resources. Genesis Harrod was hired as the new Transportation Planner and she has experience and an educational background in engineering and transportation planning, she will begin on March 15th.

Village Council

- Mayor Strickland stated the Council will continue to meet virtually until the COVID metrics improve. Council and Planning and Zoning Board held a joint meeting last week with a very good exchange of ideas. He attended the monthly Pinehurst Business Partners meeting and despite COVID impacts they are still a vibrant group. The President of the United States announced a program to assist Small Businesses, 20 or less employees, and he hopes business will take advantage of the help from the Federal Government.
- Councilmember Drum stated he attended the Partners and Progress speaker, by Mayor Joe Riley of Charleston, was very impactful. He would love to get a copy of the video to share with anyone involved with municipal planning.
- Councilmember Hogeman stated it was uplifting to hear all the success coming from the Pinehurst Business Partners.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Resolution 21-04 Honoring the Service of a Planning and Zoning Board Member.
- Public Safety Reports
 - January 2021, Police Report
 - January 2021, Fire Report
- Approval of Village Council Meeting Minutes.
 - February 9, 2021 Regular Meeting
 - February 9, 2021 Work Session

End of Consent Agenda.

Upon a motion by Councilmember Boesch, seconded by Councilmember Drum, Council unanimously approved the Consent agenda by a vote of 5-0.

4. Q2 Update on the Status of the FY 2021 Strategic Operating Plan Implementation.

Lauren Craig, Organizational Performance Director, explained the fiscal (FY) 2021 Strategic Operating Plan includes 8 Initiative Action Plans (IAPs). As of December 31, 2020, of the 7 IAPs scheduled to begin, 6 were in progress and on schedule, and 1 IAP was removed. Ms. Craig explained that the IAPs include metrics to track how effective the Village is at accomplishing targeted results. As of December 31, 2020, the Village achieved projected performance for 5, or 83%, of the 6 IAPs tracking metrics in Q2.

Ms. Craig explained that after evaluation by the Village Manager and Police Chief, staff recommend removing the IAP for Police Department Accreditation through CALEA. The Police Department will now pursue accreditation through the NC Law Enforcement Accreditation, a division of NC Training and Standards, and this will be listed as a project on the OFI list moving forward. Chief Webb stated that training and standards holds the certifications for what they do. Chief Webb stated they are starting a pilot programing this year which we have asked to be part of. The program is much more affordable and they will getting the same advice.

Ms. Criag stated the IAP for the Small Area Plans continues to move forward. Ms. Craig noted that the IAP to develop a comprehensive storm water master plan, is scheduled to begin in Q3 of FY 2021. The number of MYVOP stormwater requests exceeded the goal of 65, with 121 requests received, due to the large amounts of rainfall this quarter.

5. Presentation of Mid-Year Financial Projections and Budget Amendment.

Brooke Hunter, Financial Services Director, explained after reviewing the quarterly financial statements she estimates that the Village's expenditures will exceed its revenues at year-end by approximately \$236,000. While this is a loss, projected expenditures include a large reappropriation of over \$1 million related to purchases and projects that were incomplete as of June 30, 2020 and continued into FY 2021 like items such as resurfacing projects and a new rescue truck. Total fund balance for the General Fund at the beginning of this fiscal year was \$11,229,000 and Ms. Hunter is projecting that fund balance will decrease to \$10,994,000 by the close of this fiscal year.

Ms. Hunter explained that in total, the proposed budget amendment will increase the Village's FY 2021 Budget by \$8,650 and will reduce fund balance appropriated by \$235,650. Ms. Hunter noted that by adopting the adjustments within the revenue and expenditure accounts will enable the Village to prepare more accurate budget estimates for the next fiscal year and maintain statutory compliance required by the Local Government Budget and Fiscal Control Act.

Upon a motion by Councilmember Drum, seconded by Councilmember Hogeman Council unanimously approved ordinance 21-04 amending the ordinance appropriating funds for operations, regarding revenues and expenditures of the General Fund for the Village of Pinehurst, by a vote of 5-0.

6. Discuss and Consider Resolution Amending the Village of Pinehurst Fees and Charges Schedule.

Brooke Hunter, Financial Services Director, explained that the Village's Fees and Charges Policy calls for the periodic review of all fees and charges. Staff conducted a review of the Village's Fees and Charges Schedule and recommended changes to charges in the areas of Fire and Recreation.

Ms. Hunter explained that Fire Sprinkler Systems, Fire Alarm/Detection Systems, and Standpipe Systems all require plan review by the Fire Department. The amount of time required to review these plans is dependent on the square footage of the building. To capture the actual costs of reviewing these plans and performing the inspection, staff proposes changing the unit of measurement to \$100 per permit plus \$0.01 per square foot. Also, Hood Suppression System permits were formerly charged under "Other Permits." However, since they are commonly required, staff is proposing to list this permit separately in the fee schedule and increase the fee to \$75 like all "Other Permits."

Ms. Hunter noted that other required permits are proposed to increase from \$25 to \$75 to more accurately cover the actual costs associated with issuing the permits. The Fee Schedule formerly listed "Installation or Removal of Above Ground Storage Tanks or Underground Storage Tanks" and "Fireworks Display" permits separately in the fee schedule. Staff recommends removing these separately listed permits and charge for them under "Other Permits" since they are not as common.

Ms. Hunter stated that Fire staff recommends adding "Re-review fees for 3rd and subsequent submission" of \$100 to cover the cost of repeat reviews. This is consistent with the Planning & Inspections Department, who also begins charging re-review fees upon the third review. Lastly, fines to "Lift a Stop Work Order" and for "Work performed without a permit," are consistent with Planning & Inspections Department fines. The intent is to discourage work performed without a permit.

Ms. Hunter explained that for the Parks and Recreation Department, under the Fair Barn, staff recommends reinstating the "Additional Hour" fee of \$150 per hour above the daily allowed hour usage (8 hours for weekdays and 14 hours for weekends). This fee was eliminated last year and included as part of the Fair Barn package pricing but prevents us from recouping the expense when events exceed the maximum limit. Also, a "Drop In Fee" of \$7 per activity per day is requested to be added to allow participants to attend individual sessions of program and Open Gym activities. The drop in fee is recommended to be added to the schedule immediately so participants can take advantage now. Staff is recommending adding "Event Admission" fees of \$2 per person ages 12 & under and \$5 per person ages 13 & over. This fee would apply to athletic tournaments held in VOP recreation facilities. This fee is consistent with the rates listed in the Statewide Athletics Committee Manual. Lastly, in Parks and Recreation, non-profit rates have been added to equal the resident rates for all facility rentals in recreation facilities, including the Arboretum, Tufts Park, and the Community Center. This is consistent with the fees that are already listed for the shelters and athletic fields. No changes to dollar amounts are being recommended.

Mayor Pro Tem Davis suggested making the change to the drop in fee on March 1st to the drop in to allow time to get the word out. Mayor Strickland asked if the special incentives put in place last year at the Harness Track have effected rentals and should we look any changes to that. Mark Wagner, Parks and Recreation Director, stated that COVID has impacted the number of horses back this season due to restrictions at other facilities. Mr. Wagner stated they are looking at other ways to promote the Harness Track. Mayor Strickland asked why the cost for Tufts Park was lower than other park venues. Mr. Wagner stated that Tufts park is smaller and not as private to hold weddings.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Boesch, Council unanimously approved resolution 21-05 amending the Village of Pinehurst Fees and Charges Schedule, by a vote of 5-0.

7. Other Business.

- Councilmember Drum suggested finding a way to share the video from the Pinehurst Business Partners meeting with Joe Riley.

8. Comments from Attendees.

- Justin Bradford, Pinehurst Resident, stated he has been a resident of Pinehurst since 2003 and has vacationed here since

the 1980's so the community is very near and dear to him. He is a steward of the disc golf course. He noted he had prepared remarks about current events. After the events at the capital on January 6th a wealthy business owner in Florida, named Alfie Oaks, made a comments referencing slaying traitors. He noted Ms. Boesch sent an email to thousands of people to join the Alfie Oaks uprising. He has some concerns with an elected official of the Village calling for an uprising, that the lock down ends on March 21st and no more masks.

- Timothy Kempf, 1290 Burning Tree Road, submitted the following comment by email: I respectfully request that the Village of Pinehurst submit and vote on an ordinance to declare the Village of Pinehurst a place that the constitutions for the United States of America and the state of North Carolina will not be usurped by executive orders by the President of the US and/or the Governor of North Carolina. The trampling of our rights has got to stop. Businesses should be allowed to operate fully, citizens should be able to wear or not wear medical devices in accordance with their beliefs and advice from family physicians, and should be able to express themselves freely. I can only assume from the year long state of emergency, more rights will be targeted for further infringement. The time to act is now and at the lowest levels of government. I am committed to a life of liberty and pursuing happiness. If need be, I will go door to door in the community and petition your constituents. There are numerous examples of cities, counties, and states taking these actions nationwide. Please follow their courageous lead.

9. Motion to Adjourn the Regular Meeting.

Upon a motion by Councilmember Drum seconded by Councilmember Hogeman, Council unanimously approved to adjourn the regular meeting, by a vote of 5-0 at 5:50 p.m.

Respectfully Submitted,



Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement