



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF FEBRUARY 14, 2023
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday February 14, 2023, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Jeff Morgan, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk

And approximately 16 attendees, including 9 staff and 1 press

1. Call to Order.

Mayor Strickland called the Village Council meeting to order.

2. Reports:

Village Manager

- Mr. Jeff Sanborn, Village Manager, reported our new Finance Director, Dana Van Nostrand, started this week

Village Council

- Mayor Strickland stated he received a letter from the Chief Executive of the Arbor Day Foundation congratulating the Village on earning recognition as a 2022 Tree City USA. He reported the NPS 2022 Integrity and Conditions Study was presented last week, and the results were favorable and helpful on guiding us in maintaining our landmark status. He stated the Village Manager, and he attended a NCDOT dinner and annual meeting, which focused on issues related to Division 8. He noted State Legislative delegates were in attendance to hear about the needs of our region.
- Mayor Pro Tem Pizzella stated he attended the beautification committee and said it was great to see our residents so good at keeping up our village. He reported he, Mayor Strickland, and Councilmember Boesch attended a zoom course with the UNC School of government which offered a couple of courses, one on land use planning and one on conflict management. He noted there will be a Keep Moore County Beautiful cleanup on February 18th from 10-12 on Linden and Foxfire. He reported he attended a TARPO meeting via zoom where Metropolitan planning organizations were discussed. Finally, he stated he attended the Partners in Progress meeting where they went over potential development plans and introduced Darren Burich to their staff.
- Councilmember Hogeman stated she attended the Beautification Committee where an extensive calendar for the year was share of the plantings coming up throughout the year. She reported she also attended the Feb. 9th meeting of the Moore

County Board of Commissioners. She noted they have set up 8 or 10 task forces consisting of two commission members each to cover such things as budget, land use, law enforcement, solid waste, water and sewer, and other matters, to help aid in their planning process for the year.

- Councilmember Morgan had nothing to report.
- Councilmember Boesch reported that residents should know that Pinehurst is on the National Register of Historic Places as well as is special in that it is also a designated Landmark district. She noted there are more than 90,000 listings on the National Registry, of which only 2600, or 3%, are designated as Landmark districts.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Approval of Village Council Meeting Minutes
- January 24, 2023, Council Regular Meeting
 - January 24, 2023, Council Work Session
 - January 24, 2023, Council Closed Session
- B. Budget Amendments Report

End of Consent Agenda.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Pizzella, Council unanimously approved the Consent agenda by a vote of 5-0.

4. Discuss and Consider Resolution 23-03 Appointing Roxanne Vaitkus to the Pinehurst Historic Preservation Commission.

Village Manager Jeff Sanborn reported there are currently three vacancies on the Historic Preservation Commission and interviews have occurred of many high-quality candidates to fill these positions. He noted two of those selected will be presented tonight for consideration. Mr. John Taylor, Chair of the Historic Preservation Commission provided an overview of the interview panels comments and acknowledged his full support of the two candidates being presented for approval.

Ms. Roxanne Vaitkus provided Council with an overview of her experience and thanked the Council for their consideration of her as a candidate to serve.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Morgan, Council unanimously approved Resolution 23-03, appointing Roxanne Vaitkus to the Pinehurst Historic Preservation Commission for a term starting February 15, 2023, and expiring January 31, 2025, by a vote of 5-0.

5. Discuss and Consider Resolution 23-04 Appointing Karl Ecker to the Pinehurst Historic Preservation Commission.

Village Manager Sanborn and Historic Preservation Commission Chair, John Taylor, presented Council with their recommendation to appoint Karl Ecker to serve in the second vacant seat. Mr. Ecker was unable to attend and will address Council at a later date.

Upon a motion by Councilmember Morgan, seconded by Councilmember Boesch, Council unanimously approved Resolution 23-04, appointing Karl Ecker to the Pinehurst Historic Preservation Commission for a term starting February 15, 2023, and expiring January 31, 2025, by a vote of 5-0.

6. Discuss and Consider Resolution 23-05 Appointing a Finance Officer (Dana Van Nostrand).

Village Manager Sanborn reported with the hiring of a new Finance Director for the Village, staff is recommending Council remove Sheila Edmonds, who was serving as interim, and appointing Dana Van Nostrand, as the Village Finance Officer. Ms. Van Nostrand provided Council with an overview of her experience and thanked Council for the opportunity to work with the Village.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Resolution 23-05, appointing Dana Van Nostrand as Finance Officer, by a vote of 5-0.

7. Discuss and Consider Resolution Amending the Village of Pinehurst Fees and Charges Schedule.

Village Manager Sanborn stated every year staff solicits input from all departments on what they would like to see changed with the policy that governs fees and charges administered across the staff. He noted Doug Willardson, Assistant Village Manager of Administration would present Council with the suggested amendments to this policy.

Mr. Willardson presented changes to the policy as:

- Fire department fee changes to cover the cost of the reinspection's that are increasing each year, and fee increase for fire sprinklers and detection systems inspections
- Non-conforming use certificate fee creation
- Elimination of the door-to-door Peddling and Solicitation fee
- Solid Waste fee increase for refuse totes
- Fair Barn usage fees increase

Upon a motion by Councilmember Hogeman, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Resolution 23-01, amending the Village of Pinehurst fees and charges schedule, effective July 1, 2023, as presented and identified as exhibit A, by a vote of 5-0.

8. Discuss and Consider Changes to the Policy on the Administration of the Position Classification and Pay Plan.

Angie Kantor, Human Resources Director, presented Council with a request to hire fire and police cadets to help with recruitment of Public Safety hires. She noted these cadets would be paid a lesser amount while attending the corresponding academies, which the Village would pay for. She stated upon completion of the academies and achieved certifications, the cadets would be bumped up to full pay and asked to sign an agreement that they would stay with the Village for a determined amount of time. She stated this would help bridge the gap in our current and future needs.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved Resolution 23-02, amending the Village of Pinehurst policy on administration of the position classification and pay plan, effective February 14, 2023, as presented and identified as Attachments A and B, by a vote of 5-0.

9. Other Business

During other business, Mayor Pro Tem Pizzella suggested Council consider some sort of Community Conversation opportunities throughout the year to allow for more interaction with residents. Mr. Pizzella also presented information on resident requests he received on the addition of traffic circle signage and golf-cart striping ideas for the downtown area.

10. Comments from Attendees

- Judy Kemp addressed Council on concerns about the prolonged safety risks associated with the introduction of 5G in our area.

11. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Hogeman, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 6:30 p.m.

Respectfully Submitted,



Kelly Chance,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement