

**RESOLUTION #22-01:**

**A RESOLUTION AMENDING THE VILLAGE OF PINEHURST FEES AND CHARGES SCHEDULE**

**THAT WHEREAS,** the Village Council of the Village of Pinehurst adopted a Pinehurst Fees and Charges Schedule on the 9<sup>th</sup> day of March, 2004; and

**WHEREAS,** it is the policy of the Village of Pinehurst to review and amend the Fees and Charges Schedule on an annual basis, or as deemed necessary; and

**WHEREAS,** the Village Council, after considering all of the facts and circumstances surrounding the proposed amendments to the Pinehurst Fees and Charges Schedule, have determined that it is in the best interest of the Village of Pinehurst to make the amendments as requested.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 8<sup>th</sup> day of February, 2022, as follows:

**SECTION 1.** That the attached “Village of Pinehurst Fees and Charges Schedule,” is hereby adopted effective April 15, 2022, said schedule attached hereto as (Exhibit A) is made a part hereof, the same as if included verbatim.

**SECTION 2.** That the attached “Village of Pinehurst Fees and Charges Schedule,” is hereby adopted effective July 1, 2022, said schedule attached hereto as (Exhibit B) is made a part hereof, the same as if included verbatim.

**SECTION 3.** That all resolutions or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this resolution.

**SECTION 4.** That this Resolution shall be and remain in full force and effect from the date of its adoption.

**THIS RESOLUTION** passed and adopted this 8<sup>th</sup> day of February, 2022.

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

(Municipal Seal)

By: \_\_\_\_\_  
John C. Strickland, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Kelly Chance, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney

**Village of Pinehurst  
Changes to Fees & Charges  
Effective April 15, 2022**

**Administration**

| Administration (page 1)      | Current Fee      | Increase (Decrease) In Fee | New Fee          | % Change | Explanation                                |
|------------------------------|------------------|----------------------------|------------------|----------|--------------------------------------------|
| Other Charges - Paper Copies | \$0.10 per sheet | \$0.15                     | \$0.25 per sheet | 150%     | Fee consistency across various departments |

**Library and Archives**

| Library Fees (page 5)                    | Current Fee | Increase (Decrease) In Fee | New Fee                                                                      | % Change | Explanation                                                                                                                                                                                                                                                                                    |
|------------------------------------------|-------------|----------------------------|------------------------------------------------------------------------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Library Card Fee - Resident/Non-Resident | -           | -                          | No Charge                                                                    | 0%       | Proposed fee in discussion with Library management and Village management. Consistent with other NC municipal libraries, staff recommends implementing a non-resident fee in the future after assessing software capabilities and developing a process for collecting and tracking membership. |
| Lost Item Fee                            | -           | -                          | Actual Replacement Cost or Replacement of Identical Item With Staff Approval | 100%     | Proposed fee in discussion with Library management and Village management                                                                                                                                                                                                                      |
| Rental Fee- Conference Room              | -           | -                          | Same as Administration: Rental Fee- Conference Room                          | 100%     | Proposed fee in discussion with Library management and Village management. Fee would apply to Eric Nelson Conference Room.                                                                                                                                                                     |
| Paper Copies                             | -           | -                          | Same as Administration: Paper Copies                                         | 100%     | Proposed fee in discussion with Library management and Village management                                                                                                                                                                                                                      |

| Archives (pages 5-7)                                                   | Current Fee | Increase (Decrease) In Fee | New Fee                     | % Change | Explanation                                                               |
|------------------------------------------------------------------------|-------------|----------------------------|-----------------------------|----------|---------------------------------------------------------------------------|
| Digital Images: Commercial Usage Fee (One to Four Images) (page 5)     | -           | -                          | \$150.00                    | 100%     | Proposed fee in discussion with Library management and Village management |
| Digital Images: Commercial Usage Fee (Five to Ten Images) (page 5)     | -           | -                          | \$75.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Digital Images: Commercial Usage Fee (Eleven Plus Images) (page 5)     | -           | -                          | \$25.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Digital Images: Personal Usage Fee (page 5)                            | -           | -                          | \$50.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Digital Images: Media Usage Fee (page 5)                               | -           | -                          | \$50.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Digital Images: Dropbox Fee (page 5)                                   | -           | -                          | \$25.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Digital Images: Additional Use of Each Image (page 5)                  | -           | -                          | \$10.00 each additional use | 100%     | Proposed fee in discussion with Library management and Village management |
| Images: Photographic Prints (Prepared in House) - 5 X 7 (page 6)       | -           | -                          | \$37.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Images: Photographic Prints (Prepared in House) - 8 X 10 (page 6)      | -           | -                          | \$47.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Images: Photographic Prints (Prepared in House) - 11 X 14 (page 6)     | -           | -                          | \$72.00                     | 100%     | Proposed fee in discussion with Library management and Village management |
| Images: Photographic Prints (Prepared in House) - 11.7 X 16.5 (page 6) | -           | -                          | \$77.00                     | 100%     | Proposed fee in discussion with Library management and Village management |



**Village of Pinehurst**  
**Changes to Fees & Charges**  
**Effective April 15, 2022**

| <b>Archives (page 6 &amp; 7)</b>                                                                                 | <b>Current Fee</b> | <b>Increase (Decrease) In Fee</b> | <b>New Fee</b>                                    | <b>% Change</b> | <b>Explanation</b>                                                         |
|------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------|---------------------------------------------------|-----------------|----------------------------------------------------------------------------|
| Images: Research Fees: Basic Research Fee - up to 30 minutes time involved (page 6)                              | -                  | -                                 | No Charge                                         | 100%            | Proposed fee in discussion with Library management and Village management  |
| Images: Research Fees: Basic Research Fee - greater than 30 minutes time involved (page 6)                       | -                  | -                                 | \$30.00                                           | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Photocopies: Notes & Field Sketches 8.5 X 11 (page 6)                                 | -                  | -                                 | \$1.00 B&W<br>\$2.00 Color<br>\$2.50 Photo Paper  | 100%            | Proposed fees in discussion with Library management and Village management |
| Graphics: Ross Golf Course Photocopies: Blueprints 11 X 17 (page 6)                                              | -                  | -                                 | \$2.00 B&W<br>\$5.00 Color<br>\$10.00 Photo Paper | 100%            | Proposed fees in discussion with Library management and Village management |
| Graphics: Ross Golf Course Photocopies: Golf Course Layouts (page 6 & 7)                                         | -                  | -                                 | Outsourced Printing Fee: Actual Cost plus 35%     | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House): 8.5 X 11 (page 6)    | -                  | -                                 | \$47.00                                           | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House): 11 X 14 (page 6)     | -                  | -                                 | \$72.00                                           | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House): 11.7 X 16.5 (page 6) | -                  | -                                 | \$77.00                                           | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Graphics - Digital Graphics: Digital Golf Course Layout (page 7)                      | -                  | -                                 | \$250.00                                          | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Graphics - Digital Graphics: Digital Field Sketches, 9 Holes (page 7)                 | -                  | -                                 | \$75.00                                           | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Graphics - Digital Graphics: Digital Field Sketches, 18 Holes (page 7)                | -                  | -                                 | \$150.00                                          | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Graphics - Digital Graphics: Digital Field Sketches, 36 Holes (page 7)                | -                  | -                                 | \$200.00                                          | 100%            | Proposed fee in discussion with Library management and Village management  |
| Graphics: Ross Golf Course Graphics - Digital Graphics: Scanning or Re-Scanning of Ross Graphics (page 7)        | -                  | -                                 | \$15.00                                           | 100%            | Proposed fee in discussion with Library management and Village management  |
| General Fees: Outsourced Printing (page 7)                                                                       | -                  | -                                 | Actual Cost plus 35%                              | 100%            | Proposed fee in discussion with Library management and Village management  |
| General Fees: Shipping & Handling (page 7)                                                                       | -                  | -                                 | Greater of \$10.00 or Actual Shipping Cost        | 100%            | Proposed fee in discussion with Library management and Village management  |

**Village of Pinehurst  
Changes to Fees & Charges  
Effective July 1, 2022**

**Planning and Inspections**

| Planning and Inspections (page 9-10)                                       | Current Fee                                                       | Increase (Decrease) In Fee | New Fee                                                           | % Change | Explanation                                                                                                                                                                                                             |
|----------------------------------------------------------------------------|-------------------------------------------------------------------|----------------------------|-------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Changes:</b>                                                            |                                                                   |                            |                                                                   |          |                                                                                                                                                                                                                         |
| Re-Roof (> \$15,000) - Commercial (page 9)                                 | \$40.00 per permit - Planning<br>\$110.00 per permit - Inspection | \$0.00                     | \$40.00 per permit - Planning<br>\$110.00 per permit - Inspection | 0%       | Fee was formerly charged under Re-Roof (> \$15,000). Moving fee to Single Trade Permits - Commercial/Multi-Family - Commercial/Multi-Family Building to allow for permits that do not fall under additions/alterations. |
| Re-Roof (> \$15,000) - Residential (page 9)                                | \$40.00 per permit - Planning<br>\$60.00 per permit - Inspection  | \$0.00                     | \$40.00 per permit - Planning<br>\$60.00 per permit - Inspection  | 0%       | Fee was formerly charged under Re-Roof (> \$15,000). Moving fee to Single Trade Permits - Residential - Residential Building to allow for permits that do not fall under additions/alterations.                         |
| Single Trade Permits - Residential Electrical/Mechanical/Plumbing (page 9) | \$40 per permit - Inspection                                      | \$20.00                    | \$60 per permit - Inspection                                      | 50%      | Fee schedule correction to reflect recommendation from Planning & Inspections cost analysis performed in 2019.                                                                                                          |
| <b>Additions:</b>                                                          |                                                                   |                            |                                                                   |          |                                                                                                                                                                                                                         |
| Administrative Modification (page 10)                                      | \$ -                                                              | \$100.00                   | \$ 100.00                                                         | 100%     | Adding fee to recoup cost of staff time and permanently track these requests in Accela, Planning and Inspections electronic permitting platform.                                                                        |

**Public Services**

| Public Services - Solid Waste (page 11) | Current Fee | Increase (Decrease) In Fee | New Fee  | % Change | Explanation                                                                               |
|-----------------------------------------|-------------|----------------------------|----------|----------|-------------------------------------------------------------------------------------------|
| Miscellaneous Fees - 96 Gallon Cart     | \$ 55.00    | \$15.00                    | \$ 70.00 | 27%      | Increase in 96 Gallon Cart fee is reflective of current cost to the Village of Pinehurst. |

**Recreation**

| Recreation - Fair Barn (page 12)                                    | Current Fee | Increase (Decrease) In Fee | New Fee     | % Change | Explanation                                                                                                                      |
|---------------------------------------------------------------------|-------------|----------------------------|-------------|----------|----------------------------------------------------------------------------------------------------------------------------------|
| Facility Rental: Base Fee Full Day (14 hours or less): Resident     | \$ 1,575.00 | \$ 200.00                  | \$ 1,775.00 | 13%      | Increase base fee by \$200 for each category to bring fees in line with the market and other facilities in the surrounding area. |
| Facility Rental: Base Fee Full Day (14 hours or less): Non-Resident | 1,950.00    | 200.00                     | 2,150.00    | 10%      |                                                                                                                                  |
| Facility Rental: Base Fee Full Day (14 hours or less): Commercial   | 2,200.00    | 200.00                     | 2,400.00    | 9%       |                                                                                                                                  |
| Facility Rental: Base Fee Weekday (8 hours or less): Resident       | 950.00      | 200.00                     | 1,150.00    | 21%      |                                                                                                                                  |

**Village of Pinehurst  
Changes to Fees & Charges  
Effective July 1, 2022**

**Recreation (Continued)**

| <b>Recreation - Fair Barn (Continued) (page 12)</b>                  | <b>Current<br/>Fee</b> | <b>Increase<br/>(Decrease)<br/>In Fee</b> | <b>New<br/>Fee</b> | <b>%<br/>Change</b> | <b>Explanation</b>                                                                                                               |
|----------------------------------------------------------------------|------------------------|-------------------------------------------|--------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Facility Rental: Base Fee Weekday (8 hours or less):<br>Non-Resident | \$ 1,200.00            | \$ 200.00                                 | \$ 1,400.00        | 17%                 | Increase base fee by \$200 for each category to bring fees in line with the market and other facilities in the surrounding area. |
| Facility Rental: Base Fee Weekday (8 hours or less): Commercial      | 1,350.00               | 200.00                                    | 1,550.00           | 15%                 |                                                                                                                                  |

| <b>Recreation - Harness Track (page 15)</b>                     | <b>Current<br/>Fee</b> | <b>Increase<br/>(Decrease)<br/>In Fee</b> | <b>New<br/>Fee</b> | <b>%<br/>Change</b> | <b>Explanation</b>                                                                                                                                                    |
|-----------------------------------------------------------------|------------------------|-------------------------------------------|--------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Standardbred Training (Stall Rental) - Full Season              | \$ 975.00              | \$ 100.00                                 | \$ 1,075.00        | 10%                 | Increase rate based on other training facility comparisons.                                                                                                           |
| Standardbred Training (Stall Rental) - Monthly                  | 325.00                 | (75.00)                                   | 250.00             | -23%                | Trainers have indicated an interest in bringing additional horses later in the season with a lower monthly rate. Minimal monthly rentals in the last several seasons. |
| Standardbred Training (Stall Rental) - Partial Month - Prorated | 11.00                  | (2.00)                                    | 9.00               | -18%                | Adjust prorated rate to reflect changes in recommended monthly fee.                                                                                                   |

| <b>Recreation - Parks and Recreation (pages 19, 20, 22)</b>                                                        | <b>Current<br/>Fee</b> | <b>Increase<br/>(Decrease)<br/>In Fee</b> | <b>New<br/>Fee</b> | <b>%<br/>Change</b> | <b>Explanation</b>                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------|--------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Athletic Leagues: Player Fee: Resident (page 19)                                                                   | \$ -                   | \$ 30.00                                  | \$ 30.00           | 100%                | Moving from a team fee to a player fee. Covers youth and adult athletics.                                                                                            |
| Athletic Leagues: Player Fee: Non-Resident (page 19)                                                               | -                      | 60.00                                     | 60.00              | 100%                | Moving from a team fee to a player fee. Covers youth and adult athletics.                                                                                            |
| Rental Fees for Use of Village Parks: Facility Rental Supervisor- first two hours (page 20)                        | 25.00                  | 20.00                                     | 45.00              | 80%                 | Cover costs as staff pay rates increase.                                                                                                                             |
| Rental Fees for Use of Village Parks: Facility Rental Supervisor - each additional hour (page 20)                  | 10.00                  | 5.00                                      | 15.00              | 50%                 | Cover costs as staff pay rates increase.                                                                                                                             |
| Rental Fees for Use of Village Parks: Athletic Facilities: Resident/Non-Profit - per hour without lights (page 20) | 15.00                  | 5.00                                      | 20.00              | 33%                 | Comparison to other municipalities in the surrounding area.                                                                                                          |
| Rental Fees for Use of Village Parks: Athletic Facilities: Resident/Non-Profit - per hours with lights (page 20)   | 30.00                  | 10.00                                     | 40.00              | 33%                 | Comparison to other municipalities in the surrounding area.                                                                                                          |
| Rental Fees for Use of Village Parks: Athletic Facilities: Non-Resident - per hour without lights (page 20)        | 30.00                  | 10.00                                     | 40.00              | 33%                 | Comparison to other municipalities in the surrounding area.                                                                                                          |
| Rental Fees for Use of Village Parks: Athletic Facilities: Non-Resident - per hours with lights (page 20)          | 60.00                  | 20.00                                     | 80.00              | 33%                 | Comparison to other municipalities in the surrounding area.                                                                                                          |
| Rental Fees for Use of Arboretum and Tufts Park: Staff - Setup/Breakdown crew for table and chairs (page 22)       | 200.00                 | 200.00                                    | 400.00             | 100%                | Cover costs as staff time has increased to setup/breakdown two locations with more chairs than in the past. Approximately 20 hours of staff time required per event. |

**Village of Pinehurst  
Changes to Fees & Charges  
Effective July 1, 2022**

**Recreation (Continued)**

| Recreation - Parks and Recreation (pages 18, 19 & 27) | Current<br>Fee | (Decrease)<br>In Fee | New<br>Fee | %<br>Change | Explanation                                                                                                                                                               |
|-------------------------------------------------------|----------------|----------------------|------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Non-Resident Family Membership (page 18)              | -              | -                    | -          | -           | Updated description of membership validity to one year from purchase date.                                                                                                |
| Athletic Events (page 18)                             | -              | -                    | -          | -           | Removed section as moving to a player fee versus a team fee (see new fees in section above).                                                                              |
| Youth Day Camps (page 19)                             | -              | -                    | -          | -           | Updated description of camp rates publication to online.                                                                                                                  |
| Refund Policy (page 27)                               | -              | -                    | -          | -           | Removed athletic team cancellations paragraph. Added language that allows registrants to receive an account credit in lieu of a refund check to reflect current practice. |

Brooke Hunter, CPA  
395 Magnolia Road  
Pinehurst, NC 28374  
Phone: 910-295-8646  
Fax: 910-295-4434  
e-mail: bhunter@vopnc.org

## Village of Pinehurst

# Memo

**To:** Village Council  
**From:** Brooke Hunter  
**CC:** Jeff Sanborn, Doug Willardson, Jeff Batton & Senior Leadership  
**Date:** February 1, 2022  
**Re:** Discuss Changes to Fees and Charges Schedule

---

The Village's Fees and Charges Policy calls for the periodic review of all fees and charges. Staff conducted a review of the Village's Fees and Charges Schedule and recommended several changes. We also recommend the addition of Library and Archives fees with an effective date of April 15, 2022, coinciding with the transfer date. This year's recommendations were discussed during Council's work session on January 25, 2022. The items proposed for your consideration are in the areas of Administration, Planning & Inspections, Public Services, Parks & Recreation, and Library/Archives.

You will notice two Fees and Charges Schedules attached. The first schedule (Exhibit A) includes proposed fees for the Library/Archives and one minor change to Administration with an effective date of April 15, 2022 to coincide with the transfer of library services to the Village of Pinehurst. Staff reviewed fees charged by other North Carolina municipal libraries for comparison purposes, as well as evaluated the fees currently charged by the Given Memorial Library and Tufts Archives.

The second schedule (Exhibit B) includes all proposed fees for the Library/Archives and Administration mentioned above, as well as the recommendations for Planning & Inspections, Public Services, and Parks & Recreation. The second schedule has an effective date of July 1, 2022.

Some of the more significant changes include the following:

**Administration (Effective 4/15/2022)**

For Administration, staff recommends increasing our copy fee from \$0.10 to \$0.25 to be consistent with the recommendation at the library.

**Library/Archives (Effective 4/15/2022)**

For the Library, staff recommends no library card fee for residents and non-residents at this time. However, consistent with other NC municipal libraries, staff recommends considering a non-resident fee in the future after assessing software capabilities and developing a process for collecting and tracking membership. For lost items, we recommend charging the actual replacement cost or allowing patrons to replace the item with an identical copy with library staff approval. The library currently allows patrons to replace lost items on their own, which is a process that has worked well. For conference room use, staff recommends charging the same rates as other Village conference rooms. Lastly, the library currently charges \$0.25 per copy, and we recommend continuing that rate.

The Archives provides a variety of digital and print media to customers. The fee schedule is organized into **images** (various historical Pinehurst photos/information/images) and **Ross golf course graphics** (Donald Ross' golf course layouts/field sketches/blueprints).

**Images:**

Digital image use is charged per image for one-time domestic use. Commercial usage is \$150 per image for the first four images, \$75 per image for images five-ten, and \$25 per image for each additional. Personal usage is \$50 per image. Media usage (includes newspaper/television/magazine/etc.) is \$50 per image. A dropbox fee of \$25 is charged. This refers to images that are requested to be gathered for customer review, but ultimately are not purchased. Additional use of each image is \$10 per use.

Photographic prints prepared in house range from \$37-\$77, depending on size.

Research fees for locating information/images and prepping images are charged for work orders that take 30 minutes or more to perform. A flat \$30 is charged. The first 30 minutes of research are offered free of charge.

**Ross Golf Course Graphics:**

Photocopies of notes/field sketches and blueprints range from \$1-\$10, depending on type of print. Photocopies of layouts are outsourced due to their size and are charged at actual cost plus 35%.

Golf course layout prints prepared in house on graphic presentation paper range from \$47-\$77, depending on size.

Digital golf course graphics are digital images of Ross' layouts and field sketches. The digital layout is \$250, field sketches for 9 holes are \$75, field sketches for 18 holes are \$150, and field sketches for 36 holes are \$200.

Occasionally, customers request that an image be scanned or rescanned to a certain size or image quality. Staff charges \$15 per 15 minutes for these services.

**General Library/Archives Fees:**

Print requests that are larger than in-house printers can accommodate are outsourced to a local printer. The fee for that service is the actual cost plus 35% to cover administrative costs.

Shipping and handling charges are the greater of \$10 or the actual shipping cost per parcel. Items will be combined into a single parcel, when possible.

**Planning & Inspections (Effective 7/1/2022)**

In Planning, staff requests to correct the inspection fee for the residential electrical/mechanical/plumbing permit from \$40 to \$60. This was an error in the fee schedule and was recommended in the Planning & Inspections cost analysis performed in 2019. Also, staff proposes adding an Administrative Modification fee for changes that are within staff authority to recoup staff costs and to track these requests in Accela. There are only 1-2 instances of these requests each year.

**Public Services (Effective 7/1/2022)**

In the Solid Waste division of Public Services, staff recommends increasing the 96 gallon cart cost from \$55 to \$70 to cover our actual costs.

**Recreation (Effective 7/1/2022)**

Staff reviewed the fees of competing event venues in our area and recommends increasing the base fees by \$200 for residents, non-residents, and commercial full day and weekday events. This would bring Fair Barn prices more in line with competitors.

For the Harness Track, staff recommends increasing seasonal stall rent by \$100 to \$1,075 based on other training facility comparisons. Seasonal stall rent at other facilities range from \$1,050 to \$1,900 with racing

available at the higher rates. Staff also recommends decreasing the monthly stall rent from \$325 to \$250. Discussions with current and prospective trainers indicated an interest in bringing additional horses to the Harness Track for a portion of the season if the monthly rate was lower. Other competitor monthly rates range from \$150 to \$300. There were no monthly rentals last season at the \$325 rate. In connection with the monthly stall rent adjustment, staff suggests decreasing the prorated daily rate from \$11 to \$9.

In Recreation, staff recommends eliminating the athletic team fee structure and moving to a player fee structure. Also, staff recommends increasing the Facility Rental Supervisor fee to \$45 for the first two hours and \$15 for each additional hour to address higher staff costs since the fees were originally adopted in 2012. Rates for athletic facility rentals are recommended to increase after reviewing the rates at other local municipalities. These have not been adjusted since 2013.

For rental fees for use of the Arboretum and Tufts Park, staff recommends increasing the setup/break down fee from \$200 to \$400 per event. The Village now has more chairs to set up and break down for each event, plus most events utilize both locations, which requires more time to complete these steps. It takes approximately 20 hours of staff time to setup and break down each event.

### **Summary**

Full details of the recommended changes to the fee schedules are provided in the attached "Fee Schedule Changes" documents. These documents provide the current fee, proposed fee, any increase or decrease, percent change, and a brief explanation. Redlined versions of the fee schedules are also attached to illustrate the revisions.

The Administration and Library/Archives proposed fee changes, if approved, will become effective April 15, 2022. All other proposed changes have an effective date of July 1, 2022. A resolution is presented for your consideration.

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 ~~JULY 1, 2021~~**

**ADMINISTRATION:**

| Council<br>Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Description                                                                                                         | Fee/Charge           | Unit                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------|
| <b>Other Charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| <del>01/2016</del> 02/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Paper Copies                                                                                                        | <del>\$0.25</del> 40 | per sheet                                 |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overtime Costs if overtime is needed to fulfill a public records request promptly                                   | Actual overtime cost | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time) | Actual labor cost    | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Golf Cart Stickers                                                                                                  | \$20.00              | per cart                                  |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Municipal Code Copies:</b><br>Entire Code                                                                        | \$0.10               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Supplements                                                                                                         | \$1.00               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Sufficient Funds (NSF)                                                                                          | \$35.00              | per return                                |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Late Payment of Code Enforcement Invoices                                                                           | 1.5%                 | per month on balance unpaid after 30 days |
| <b><u>Rental Fees for Use of Village Rooms</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                      |                                           |
| Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals.                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred. |                                                                                                                     |                      |                                           |
| A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate.                                                                                                           |                                                                                                                     |                      |                                           |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Deposit – Assembly Hall &amp; Station 91 Conference Room:</b><br>Audio visual equipment is <u>not</u> utilized   | \$100.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Audio visual equipment is utilized                                                                                  | \$200.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Rental Fee – Conference Room:</b><br>Up to 3 hours:<br>Resident                                                  | \$25.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Resident                                                                                                        | \$50.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | More than 3 hours                                                                                                   | \$25.00              | per hour                                  |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 ~~JULY 1, 2021~~**

**ADMINISTRATION (continued):**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                        | Description                                                             | Fee/Charge                                                                  | Unit      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------|
|                                                                                                                                                                                                                                                                   | <b>Rental Fee – Assembly Hall &amp;<br/>Station 91 Conference Room:</b> |                                                                             |           |
| 12/2007                                                                                                                                                                                                                                                           | Up to 3 hours:                                                          |                                                                             |           |
|                                                                                                                                                                                                                                                                   | Resident                                                                | \$50.00                                                                     | per event |
| 12/2007                                                                                                                                                                                                                                                           | Non-Resident                                                            | \$100.00                                                                    | per event |
| 12/2007                                                                                                                                                                                                                                                           | More than 3 hours                                                       | \$25.00                                                                     | per hour  |
| 01/2013                                                                                                                                                                                                                                                           | Audio visual assistance                                                 | \$50.00                                                                     | per hour  |
| <b>Reimbursement Fees for Services</b>                                                                                                                                                                                                                            |                                                                         |                                                                             |           |
| 04/1998                                                                                                                                                                                                                                                           | Time                                                                    | Cost of staff used (Salaries &<br>Benefits), plus 10%<br>administrative fee | per hour  |
| 04/1998                                                                                                                                                                                                                                                           | Equipment                                                               | Rates determined by Federal<br>Emergency Management<br>Agency (FEMA)        | various   |
| Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at <a href="https://www.fema.gov/schedule-equipment-rates">https://www.fema.gov/schedule-equipment-rates</a> . |                                                                         |                                                                             |           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 ~~JULY 1, 2021~~**

**FIRE:**

| Council<br>Adopted Date                                                                                                                                                                        | Description                                                  | Fee/Charge                | Unit                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------|------------------------------------------------------------------|
| <b>Fire Inspection (Non-Residential)</b>                                                                                                                                                       |                                                              |                           |                                                                  |
| 10/2001                                                                                                                                                                                        | Initial Inspection                                           | No Charge                 |                                                                  |
| 02/2020                                                                                                                                                                                        | Re-Inspection with violations remaining                      |                           |                                                                  |
|                                                                                                                                                                                                | 1 <sup>st</sup> Re-Inspection                                | \$50.00                   | per inspection                                                   |
|                                                                                                                                                                                                | 2 <sup>nd</sup> Re-Inspection                                | \$100.00                  | per inspection                                                   |
|                                                                                                                                                                                                | 3 <sup>rd</sup> and Subsequent Re-Inspection                 | \$250.00                  | per inspection                                                   |
| <b>Permits Required by NC Fire Code – review, permit and inspection fees</b>                                                                                                                   |                                                              |                           |                                                                  |
| The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code.                             |                                                              |                           |                                                                  |
| 02/2021                                                                                                                                                                                        | Fire Sprinkler Systems                                       | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Fire Alarm / Detection Systems                               | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Standpipe System                                             | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Hood Suppression System                                      | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Any other required permit                                    | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Re-review fees for 3 <sup>rd</sup> and subsequent submission | \$100.00                  | per submission                                                   |
| 02/2021                                                                                                                                                                                        | Lift a Stop Work Order                                       | \$100.00                  | per Stop Work Order                                              |
| 02/2021                                                                                                                                                                                        | Work performed without a permit                              | Double fee                | per permit                                                       |
| Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule. |                                                              |                           |                                                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022~~JULY 1, 2021~~**

**INFORMATION TECHNOLOGY (IT):**

| Council<br>Adopted<br>Date   | Description                                        | Fee/Charge                    | Unit                          |
|------------------------------|----------------------------------------------------|-------------------------------|-------------------------------|
| <b>Media Charges</b>         |                                                    |                               |                               |
| 12/2009                      | CD/DVD                                             | \$1.00                        | per disk                      |
| <b>Source Charges</b>        |                                                    |                               |                               |
| 12/2009                      | Customized GIS Color Maps                          | \$50.00 plus<br>cost of map   | per hour, one hour<br>minimum |
| 12/2009                      | Data Analysis and Conversion                       | \$50.00 plus<br>cost of media | per hour, one hour<br>minimum |
| <b>Color Orthos GIS Maps</b> |                                                    |                               |                               |
| 12/2009                      | Copy of already created map up to<br>8.5 x 11      | \$2.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 11 x<br>17       | \$6.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 17 x<br>22       | \$10.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 22 x<br>34       | \$12.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 34 x<br>44       | \$20.00                       | per map                       |
| 12/2009                      | Copy of already created ORTHO map up<br>to 36 x 48 | \$50.00                       | per map                       |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**LIBRARY AND ARCHIVES:**

| <u>Council<br/>Adopted<br/>Date</u>   | <u>Description</u>                                  | <u>Fee/Charge</u>                                                                                   | <u>Unit</u>                                                       |
|---------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <b><u>Library Fees</u></b>            |                                                     |                                                                                                     |                                                                   |
| <u>02/2022</u>                        | <u>Library Card Fee –<br/>Resident/Non-Resident</u> | <u>No Charge</u>                                                                                    | <u>per patron</u>                                                 |
| <u>02/2022</u>                        | <u>Lost Item Fee</u>                                | <u>Actual Replacement<br/>Cost or<br/>Replacement of<br/>Identical Item with<br/>Staff Approval</u> | <u>per item</u>                                                   |
| <u>02/2022</u>                        | <u>Rental Fee – Conference Room</u>                 | <u>Reference Page 1<br/>Administration:<br/>Rental Fee-<br/>Conference Room</u>                     | <u>per event</u>                                                  |
| <u>02/2022</u>                        | <u>Paper Copies</u>                                 | <u>Reference Page 1<br/>Administration:<br/>Paper Copies</u>                                        | <u>per sheet</u>                                                  |
| <b><u>Archive Fees</u></b>            |                                                     |                                                                                                     |                                                                   |
| <b><u>Images – Digital Images</u></b> |                                                     |                                                                                                     |                                                                   |
| <u>02/2022</u>                        | <u>Commercial Usage Fee</u>                         | <u>\$150.00<br/>\$75.00<br/>\$25.00</u>                                                             | <u>per images 1 – 4<br/>per images 5 – 10<br/>per images 11 +</u> |
| <u>02/2022</u>                        | <u>Personal Usage Fee</u>                           | <u>\$50.00</u>                                                                                      | <u>per image</u>                                                  |
| <u>02/2022</u>                        | <u>Media Usage Fee</u>                              | <u>\$50.00</u>                                                                                      | <u>per image</u>                                                  |
| <u>02/2022</u>                        | <u>Dropbox Fee</u>                                  | <u>\$25.00</u>                                                                                      | <u>per request</u>                                                |
| <u>02/2022</u>                        | <u>Additional Use of Each Image</u>                 | <u>\$10.00 each<br/>additional use</u>                                                              | <u>per image</u>                                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**LIBRARY AND ARCHIVES (continued):**

| <u>Council<br/>Adopted<br/>Date</u>                                                                       | <u>Description</u>                                         | <u>Fee/Charge</u>                                             | <u>Unit</u>                                                                               |
|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b><u>Archive Fees (continued)</u></b>                                                                    |                                                            |                                                               |                                                                                           |
| <b><u>Images – Photographic Prints (Prepared in House)</u></b>                                            |                                                            |                                                               |                                                                                           |
| <u>02/2022</u>                                                                                            | <u>5 X 7</u>                                               | <u>\$37.00</u>                                                | <u>per print</u>                                                                          |
| <u>02/2022</u>                                                                                            | <u>8 X 10</u>                                              | <u>\$47.00</u>                                                | <u>per print</u>                                                                          |
| <u>02/2022</u>                                                                                            | <u>11 X 14</u>                                             | <u>\$72.00</u>                                                | <u>per print</u>                                                                          |
| <u>02/2022</u>                                                                                            | <u>11.7 X 16.5</u>                                         | <u>\$77.00</u>                                                | <u>per print</u>                                                                          |
| <b><u>Images – Research Fees</u></b>                                                                      |                                                            |                                                               |                                                                                           |
| <u>02/2022</u>                                                                                            | <u>Basic Research Fee – Locating<br/>Information/Image</u> | <u>No Charge</u>                                              | <u>up to 30 minutes</u>                                                                   |
| <u>02/2022</u>                                                                                            | <u>Basic Research Fee – Locating<br/>Information/Image</u> | <u>\$30.00</u>                                                | <u>greater than 30<br/>minutes</u>                                                        |
| <b><u>Graphics – Ross Golf Course Photocopies</u></b>                                                     |                                                            |                                                               |                                                                                           |
| <u>02/2022</u>                                                                                            | <u>Notes &amp; Field Sketches 8.5 X 11</u>                 | <u>\$1.00</u><br><u>\$2.00</u><br><u>\$2.50</u>               | <u>per black &amp; white copy</u><br><u>per color copy</u><br><u>per photo paper copy</u> |
| <u>02/2022</u>                                                                                            | <u>Blueprints 11 X 17</u>                                  | <u>\$2.00</u><br><u>\$5.00</u><br><u>\$10.00</u>              | <u>per black &amp; white copy</u><br><u>per color copy</u><br><u>per photo paper copy</u> |
| <u>02/2022</u>                                                                                            | <u>Golf Course Layouts</u>                                 | <u>See General Fees:<br/>Outsourced Printing<br/>(page 7)</u> |                                                                                           |
| <b><u>Graphics – Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House)</u></b> |                                                            |                                                               |                                                                                           |
| <u>02/2022</u>                                                                                            | <u>8.5 X 11</u>                                            | <u>\$47.00</u>                                                | <u>per print</u>                                                                          |
| <u>02/2022</u>                                                                                            | <u>11 X 14</u>                                             | <u>\$72.00</u>                                                | <u>per print</u>                                                                          |
| <u>02/2022</u>                                                                                            | <u>11.7 X 16.5</u>                                         | <u>\$77.00</u>                                                | <u>per print</u>                                                                          |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022JULY 1, 2024**

**LIBRARY AND ARCHIVES (continued):**

| <u>Council<br/>Adopted<br/>Date</u>                                   | <u>Description</u>                                  | <u>Fee/Charge</u>                                         | <u>Unit</u>           |
|-----------------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------|-----------------------|
| <b><u>Archive Fees (continued)</u></b>                                |                                                     |                                                           |                       |
| <b><u>Graphics – Ross Golf Course Graphics – Digital Graphics</u></b> |                                                     |                                                           |                       |
| <u>02/2022</u>                                                        | <u>Digital Golf Course Layout</u>                   | <u>\$250.00</u>                                           | <u>per layout</u>     |
| <u>02/2022</u>                                                        | <u>Digital Field Sketches, 9 Holes</u>              | <u>\$75.00</u>                                            | <u>per 9 holes</u>    |
| <u>02/2022</u>                                                        | <u>Digital Field Sketches, 18 Holes</u>             | <u>\$150.00</u>                                           | <u>per 18 holes</u>   |
| <u>02/2022</u>                                                        | <u>Digital Field Sketches, 36 Holes</u>             | <u>\$200.00</u>                                           | <u>per 36 holes</u>   |
| <u>02/2022</u>                                                        | <u>Scanning or Re-Scanning of Ross<br/>Graphics</u> | <u>\$15.00</u>                                            | <u>per 15 minutes</u> |
| <b><u>General Fees</u></b>                                            |                                                     |                                                           |                       |
| <u>02/2022</u>                                                        | <u>Outsourced Printing</u>                          | <u>Actual cost plus<br/>35%</u>                           | <u>per image</u>      |
| <u>02/2022</u>                                                        | <u>Shipping &amp; Handling</u>                      | <u>Greater of \$10.00 or<br/>Actual Shipping<br/>Cost</u> | <u>per parcel</u>     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**PLANNING AND INSPECTIONS:**

| Council<br>Adopted<br>Date | Description                                                 | Planning Fee   |                 | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------------|----------------|-----------------|----------------|----------------------|
|                            |                                                             | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                 |
|                            | <b>Amendments</b>                                           |                |                 |                |                      |
| 02/2019                    | Zoning Text Amendment (PDO)                                 | \$500          | per application |                |                      |
| 02/2019                    | Zoning Map (Rezoning)                                       | \$1,300        | per application |                |                      |
| 02/2019                    | Zoning Map (Conditional Rezoning)                           | \$5,000        | per application |                |                      |
| 02/2019                    | Comprehensive Plan Amendment                                | \$750          | per application |                |                      |
|                            | <b>Board of Adjustment Fees</b>                             |                |                 |                |                      |
| 02/2019                    | Appeal (50% is refunded if appeal is successful)            | \$1,000        | per application |                |                      |
| 02/2019                    | Variance                                                    | \$500          | per application |                |                      |
|                            | <b>Certificates of Appropriateness (Historic District)</b>  |                |                 |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Major                | \$500          | per application |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Minor                | \$100          | per application |                |                      |
|                            | <b>Final Plats</b>                                          |                |                 |                |                      |
| 02/2019                    | Final Plat - Major                                          | \$325          | per application |                |                      |
| 02/2019                    | Final Plat - Minor                                          | \$50           | per application |                |                      |
|                            | <b>Site Plans (Commercial and Multi-Family)</b>             |                |                 |                |                      |
| 02/2020                    | General Concept Plan                                        | \$2,900        | per permit      |                |                      |
| 02/2019                    | Site Plan - Major (>= 2 acres)                              | \$4,000        | per permit      |                |                      |
| 02/2020                    | Site Plan - Minor (< 2 acres)                               | \$2,100        | per permit      |                |                      |
|                            | <b>Special Use Permit</b>                                   |                |                 |                |                      |
| 02/2019                    | Special Use                                                 | \$700          | per application |                |                      |
|                            | <b>Subdivisions of Land</b>                                 |                |                 |                |                      |
| 02/2019                    | Subdivision - Major                                         | \$4,500        | per permit      |                |                      |
| 02/2019                    | Subdivision - Minor                                         | \$1,400        | per permit      |                |                      |
| 02/2019                    | Subdivision - Exempt                                        | \$50           | per permit      |                |                      |
|                            | <b>Commercial Building Permits</b>                          |                |                 |                |                      |
| 02/2019                    | Commercial Addition                                         | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial Alteration                                       | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial New                                              | \$4,100        | per permit      | \$0.59         | per square foot (sf) |
|                            | <b>Demolition/Relocation Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Commercial Demolition                                       | \$205          | per permit      | \$170          | per permit           |
| 02/2019                    | Multi-Family Demolition                                     | \$200          | per permit      | \$175          | per permit           |
| 02/2019                    | Residential Demolition                                      | \$50           | per permit      | \$150          | per permit           |
|                            | <b>Grading/Clearing Permit</b>                              |                |                 |                |                      |
| 02/2019                    | Grading/Clearing Permit (Required for any new construction) | \$40           | per permit      | \$110          | per permit           |
|                            | <b>Multi-Family Building Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Multi-Family Addition                                       | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family Alteration                                     | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family New                                            | \$4,100        | per permit      | \$0.59         | per square foot (sf) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

***PLANNING AND INSPECTIONS (continued):***

| Council<br>Adopted<br>Date | Description                                           | Planning Fee   |            | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------|----------------|------------|----------------|----------------------|
|                            |                                                       | Fee/<br>Charge | Unit       | Fee/<br>Charge | Unit                 |
|                            | <b>Pools and Spas</b>                                 |                |            |                |                      |
| 02/2019                    | Pool/Spa - Commercial                                 | \$380          | per permit | \$170          | per permit           |
| 02/2019                    | Pool/Spa - Residential                                | \$65           | per permit | \$110          | per permit           |
|                            | <b>Re-Roof (&gt;\$15,000)</b>                         |                |            |                |                      |
| 02/2019                    | Re-Roof - Commercial                                  | \$40           | per permit | \$110          | per permit           |
| 02/2019                    | Re-Roof - Residential                                 | \$40           | per permit | \$60           | per permit           |
|                            | <b>Residential Building Permits</b>                   |                |            |                |                      |
| 02/2019                    | Residential Addition                                  | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential Alteration                                | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential New                                       | \$330          | per permit | \$0.17         | per square foot (sf) |
| 03/2004                    | Residential New - Homeowners Recovery Fee             | \$10           | per permit |                |                      |
|                            | <b>Single Trade Permits - Commercial/Multi-Family</b> |                |            |                |                      |
| 02/2019                    | Commercial/Multi-Family Electrical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Mechanical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Plumbing                      | \$40           | per permit | \$60           | per permit           |
|                            | <b>Single Trade Permits - Residential</b>             |                |            |                |                      |
| 02/2019                    | Residential Electrical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Mechanical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Plumbing                                  | \$40           | per permit | \$40           | per permit           |
|                            | <b>Manufactured/Modular Units</b>                     |                |            |                |                      |
| 02/2019                    | Manufactured/Modular Units - Commercial               | \$100          | per permit | \$150          | per unit             |
| 02/2019                    | Manufactured/Modular Units - Residential              | \$100          | per permit | \$100          | per unit             |
|                            | <b>Accessory Structures</b>                           |                |            |                |                      |
| 02/2019                    | Accessory Structures - Commercial                     | \$200          | per permit | \$0.59/sf      | per square foot (sf) |
| 02/2019                    | Accessory Structures - Residential                    | \$175          | per permit | \$0.17/sf      | per square foot (sf) |
| 03/2004                    | Accessory Structures - No Dimension > 12 ft.          | \$50           | per permit |                |                      |
|                            | <b>Other Permits</b>                                  |                |            |                |                      |
| 02/2019                    | ABC Permit                                            | \$50           | per permit | \$100          | per permit           |
| 02/2019                    | Beekeeping                                            | \$25           | per permit |                |                      |
| 02/2019                    | Decks and Patios                                      | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Docks & Bulkheads                                     | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Driveway                                              | \$25           | per permit | \$75           | per permit           |
| 02/2019                    | Fence, Wall, or Column                                | \$125          | per permit | \$50           | per permit           |
| 02/2019                    | Floodplain Development                                | \$200          | per permit |                |                      |
| 02/2019                    | Home Health & Day Care                                | \$50           | per permit | \$100          | per permit           |
| 03/2004                    | Home Occupation                                       | \$50           | per permit |                |                      |
| 02/2019                    | Mobile Food Vendor                                    | \$25           | per permit |                |                      |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

***PLANNING AND INSPECTIONS (continued):***

| Council<br>Adopted<br>Date                                                                                                | Description                                       | Planning Fee   |                 | Inspection Fee |                     |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|-----------------|----------------|---------------------|
|                                                                                                                           |                                                   | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                |
|                                                                                                                           | <b>Other Permits (continued)</b>                  |                |                 |                |                     |
| 02/2019                                                                                                                   | Propane Tank                                      | \$50           | per permit      | \$50           | per permit          |
| 02/2020                                                                                                                   | Right of Way Use - Residential                    | No Charge      | per permit      |                |                     |
| 02/2020                                                                                                                   | Right of Way Use - Commercial                     | \$50           | per permit      |                |                     |
| 02/2019                                                                                                                   | Seasonal Pool                                     | \$25           | per permit      |                |                     |
| 02/2019                                                                                                                   | Sign - Permanent                                  | \$225          | per permit      | \$50           | per permit          |
| 02/2019                                                                                                                   | Solar Permit                                      | \$45           | per permit      | \$55           | per permit          |
| 02/2019                                                                                                                   | Temporary Use                                     | \$250          | per permit      |                |                     |
| 02/2019                                                                                                                   | Tent (Inspection fee waived for horse show tents) | \$65           | per permit      | \$110          | per permit          |
| 02/2019                                                                                                                   | Zoning Use                                        | \$50           | per permit      |                |                     |
|                                                                                                                           | <b>Other Fees</b>                                 |                |                 |                |                     |
| 02/2019                                                                                                                   | Annexation                                        | No Charge      | per petition    |                |                     |
| 02/2019                                                                                                                   | Compliance or Re-Inspection Fee                   |                |                 | \$100          | per inspection      |
| 02/2019                                                                                                                   | Encroachment Agreement                            | \$200          | per agreement   |                |                     |
| 02/2019                                                                                                                   | Modification to Prior Approval                    | \$200          | per application |                |                     |
| 02/2019                                                                                                                   | Plan Re-Review Fee (3rd and subsequent reviews)   | \$500          | per review      |                |                     |
| 02/2019                                                                                                                   | Pre-Application Meeting                           | No Charge      | per meeting     |                |                     |
| 02/2019                                                                                                                   | Time Extension                                    | \$50           | per application |                |                     |
| 02/2019                                                                                                                   | Zoning Certification Letter                       | \$50           | per letter      |                |                     |
|                                                                                                                           | <b>Penalties/Violations</b>                       |                |                 |                |                     |
| 03/2004                                                                                                                   | Lift a STOP WORK ORDER                            |                |                 | \$100          | per STOP WORK ORDER |
| 03/2004                                                                                                                   | Work performed without a permit                   | Double fee     | per permit      |                |                     |
| All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived. |                                                   |                |                 |                |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**POLICE:**

| Council Adopted Date      | Description                                                  | Fee/Charge | Unit                             |
|---------------------------|--------------------------------------------------------------|------------|----------------------------------|
| <b>Miscellaneous Fees</b> |                                                              |            |                                  |
| 12/2004                   | <b>Parking Ticket:</b>                                       |            |                                  |
| 12/2004                   | Overtime Violation                                           | \$5.00     | per ticket                       |
|                           | Other Parking Violations                                     | \$10.00    | per ticket                       |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Permit         | \$10.00    | per application                  |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Special Permit | No Charge  | per application                  |
| 12/2009                   | Precious Metals Dealer Permit                                | \$180.00   | per application                  |
| 12/2009                   | Precious Metals Registered Employee                          | \$10.00    | initial application per employee |
|                           |                                                              | \$3.00     | annual renewal per employee      |
| 12/2009                   | Precious Metals Special Occasion Permit                      | \$180.00   | per application                  |

**PUBLIC SERVICES – SOLID WASTE:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                               | Description         | Fee/Charge | Unit                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------|
| <b>Miscellaneous Fees</b>                                                                                                                                                                                                                                                                                                          |                     |            |                     |
| Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge. |                     |            |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Refuse:</b>      |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Recycle:</b>     |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Yard Debris:</b> |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 95 Gallon Cart      | \$55.00    |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 ~~JULY 1, 2021~~**

**RECREATION – FAIR BARN:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Description                                                                                                                                          | Fee/Charge                                                        | Unit                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------|
| <b>Facility Rental</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                      |                                                                   |                                           |
| Fair Barn can be rented under the following two options: the applicable base fee plus a package rate for all amenities or, for renters who use only tables and chairs, the applicable base fee plus a per table/chair fee. If any amenity is requested, other than tables and chairs, the package rate applies. Non-profits will only be charged the applicable base fee and may use all Fair Barn amenities.                                                                                                                                                       |                                                                                                                                                      |                                                                   |                                           |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Full Day (14 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial                                             | \$1,575.00<br>\$1,950.00<br>\$1,500.00<br>\$2,200.00              | per day                                   |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Weekday (8 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial<br><b>(14 hours or less) *:</b><br>Commercial | \$950.00<br>\$1,200.00<br>\$1,000.00<br>\$1,350.00<br>\$1,925.00  | per day                                   |
| 02/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Additional Hour Above 8 Hour/14 Hour Maximum</b>                                                                                                  | \$150.00                                                          | per hour                                  |
| 09/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Corporate Meeting                                                                                                                                    | \$785.00<br>\$485.00                                              | greater than 4 hours<br>less than 4 hours |
| <b>*Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. Additional hours will be billed at \$150/hour.</b>                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                      |                                                                   |                                           |
| <b>**See Non-Profit definition on Page 1340.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                      |                                                                   |                                           |
| <b>Special Use</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                      |                                                                   |                                           |
| 12/2003                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Base Fee                                                                                                                                             | Determined with the approval of the Parks and Recreation Director |                                           |
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Package Rate</b> (Includes all amenities):<br>Resident<br>Non-Resident/Commercial                                                                 | \$1,500.00<br>\$2,000.00                                          | per event plus applicable base fee        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                           | Description                                                                                                                                                                                                                                                  | Fee/Charge                           | Unit        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------|
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (90 days or less)                                                                                                                                                                                                                               | 80% of deposit retained              | per deposit |
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (91 days or more)                                                                                                                                                                                                                               | 60% of deposit retained              | per deposit |
| 02/2020                                                                                                                                                                                                                                                                        | Chairs (includes set-up)                                                                                                                                                                                                                                     | \$6.00                               | per chair   |
| 02/2019                                                                                                                                                                                                                                                                        | Deposit (Security/Damage):<br>Non-Profit* (full day or weekday)<br>Full Day (excluding non-profits)<br>Weekday (excluding non-profits)                                                                                                                       | \$750.00<br>\$1,250.00<br>\$1,000.00 | per event   |
| 09/2013                                                                                                                                                                                                                                                                        | Corporate Meeting Deposit                                                                                                                                                                                                                                    | \$250.00                             | per event   |
| 01/2015                                                                                                                                                                                                                                                                        | Holiday Premium **                                                                                                                                                                                                                                           | \$375.00                             | per day     |
| 02/2019                                                                                                                                                                                                                                                                        | Prohibited Items (deducted from deposit)                                                                                                                                                                                                                     | \$500.00                             | per event   |
| 12/2007                                                                                                                                                                                                                                                                        | Tables (includes set-up)                                                                                                                                                                                                                                     | \$9.00                               | per table   |
| <p>* See Non-Profit definition below.</p> <p>** Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.</p> |                                                                                                                                                                                                                                                              |                                      |             |
| Fair Barn Fees and Charges Definition                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                              |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <b>Categories of Renters:</b>                                                                                                                                                                                                                                |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst.                                                                                                                   |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst.                                                                                                                  |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                                     |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Commercial:</u> Any individual, sole proprietorship, corporation, business or other entity that does not qualify under any other renter category.                                                                                                         |                                      |             |
| 07/2017                                                                                                                                                                                                                                                                        | <u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule. |                                      |             |
| The Village of Pinehurst reserves the right to define the renter category based on the usage.                                                                                                                                                                                  |                                                                                                                                                                                                                                                              |                                      |             |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022~~JULY 1, 2021~~**

**RECREATION – FAIR BARN (continued):**

| Council<br>Adopted<br>Date | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fee/Charge | Unit |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| <b>Other Definitions</b>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |      |
| 12/2003                    | <u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |      |
| 07/2017                    | <u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate.                                                                         |            |      |
| 07/2017                    | <u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |      |
| 12/2003                    | <u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |      |
| 12/2003                    | <u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations. |            |      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – HARNESS TRACK:**

| Council Adopted Date                        | Description                       | Fee/Charge | Unit                                   |
|---------------------------------------------|-----------------------------------|------------|----------------------------------------|
| <b>Ground Use</b>                           |                                   |            |                                        |
| 02/2020                                     | One Infield - without Show Rings  | \$155.00   | per day                                |
| 02/2020                                     | One Infield – with Show Rings     | \$260.00   | per day                                |
| 02/2020                                     | Two Infields – without Show Rings | \$310.00   | per day                                |
| 02/2020                                     | Two Infields – with Show Rings    | \$360.00   | per day                                |
| 07/2017                                     | Special Event Use – One Infield   | \$600.00   | per day                                |
|                                             | Special Event Use – Two Infields  | \$1,200.00 | per day                                |
| <b>Deposits</b>                             |                                   |            |                                        |
| 01/2004                                     | Grounds Use Clean Up              | \$150.00   | per rental                             |
| 01/2004                                     | Show Office Use Clean Up          | \$50.00    | per rental                             |
| 01/2007                                     | Stall Reservation                 | \$100.00   | per stall                              |
| <b>Standardbred Training (Stall Rental)</b> |                                   |            |                                        |
| 02/2020                                     | Full Season                       | \$975.00   | per stall                              |
| 02/2020                                     | Monthly                           | \$325.00   | per stall                              |
| 02/2020                                     | Partial Month – Prorated          | \$11.00    | per stall/per day                      |
| <b>Standardbred Training (Other Fees)</b>   |                                   |            |                                        |
| 02/2020                                     | Grooms Quarters - Improved        | \$212.00   | per month                              |
| 02/2020                                     | Grooms Quarters - Unimproved      | \$74.00    | per month                              |
| 07/2015                                     | Grooms Quarters - Prorated        | \$7.00     | per day                                |
| 01/2013                                     | Grooms Quarters Cleaning Fee      | \$50.00    | per room                               |
| 02/2020                                     | Additional Occupant               | \$62.00    | per month                              |
| 02/2009                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| <b>Horse Shows</b>                          |                                   |            |                                        |
| 01/2001                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| 12/2009<br>01/2011                          | <b>Impact Fee:</b>                |            |                                        |
|                                             | Temporary Stalls                  | \$10.00    | per stall, per show per day, per horse |
|                                             | Horse not using a stall           | \$10.00    |                                        |
| 02/2020                                     | Paddock Fee                       | \$26.00    | per paddock per show                   |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022~~JULY 1, 2021~~**

**RECREATION – HARNESS TRACK (continued):**

| Council Adopted Date                              | Description                                                     | Fee/Charge                                   | Unit                               |
|---------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------|------------------------------------|
| <b>Horse Shows (continued)</b>                    |                                                                 |                                              |                                    |
| 01/2015                                           | Stall Clean Out                                                 | \$10.00                                      | per stall                          |
| 02/2020                                           | Vendor/Exhibitor Fee                                            | \$26.00                                      | per vendor/exhibitor               |
| <b>Stall Rental</b>                               |                                                                 |                                              |                                    |
| Rates are per stall, per weekend, max of 3 nights |                                                                 |                                              |                                    |
| 02/2020                                           | Stall Rental (less than 100)                                    | \$41.00                                      |                                    |
| 02/2020                                           | Stall Rental (more than 100)                                    | \$36.00                                      |                                    |
| 02/2020                                           | Tack Stall Rental                                               | \$36.00                                      |                                    |
| 01/2013                                           | Additional Stall Nights over 3 Nights                           | \$15.00                                      | per stall, per night               |
| <b>Other Fees</b>                                 |                                                                 |                                              |                                    |
| 01/1997                                           | Admission/Parking Charge (does not apply to non-profit rentals) | 10% of gate, if admission/parking is charged |                                    |
| 07/2015                                           | Oversize Vehicle Parking (RV)                                   | \$35.00                                      | per night (maximum stay of 7 days) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – HARNESS TRACK (continued):**

| Council Adopted Date                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Harness Track Fees and Charges Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 01/2012                                           | <u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings.         |
| 01/1997                                           | <u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit.                                                                                                                                                                                                                                                                                                                                                                                           |
| 01/2011                                           | <u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount. |
| 01/2014                                           | <u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village's Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds.                                                                                                                                                                                                                                                                                                                                                       |
| 01/1997                                           | <u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 07/2017                                           | <u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group.                                                                                                                                                                                                                                                |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS and RECREATION:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Description                                                                     | Fee/Charge                                                                                                                                                                                                                                                       | Unit                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Memberships/Classes/Programs</b><br><br>The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated. |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident Family Membership                                                  | Membership cost is \$60. The membership is valid for one year beginning on January 1 <sup>st</sup> . It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs. |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Individual<br>Resident<br>Non-Resident                    | \$15.00<br>\$30.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Family<br>(2 or more members)<br>Resident<br>Non-Resident | \$30.00<br>\$60.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Resident – Classes/Programs                                                     | \$10.00 plus direct costs                                                                                                                                                                                                                                        | per participant              |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident – Classes/Programs                                                 | Two times resident fee                                                                                                                                                                                                                                           | per participant              |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Outside Group Programs                                                          | Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities.                                        |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Late Pickup Fee<br>Resident/Non-Resident                                        | \$1.00                                                                                                                                                                                                                                                           | per minute                   |
| <b>Athletic Events</b><br><br>The athletic events fee may be waived for youth at the discretion of the Parks and Recreation Director.                                                                                                                                                                                                                                                                                                                                                                 |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Team Fee (Resident and Non-Resident)                                            | \$20.00 plus direct costs                                                                                                                                                                                                                                        | per team                     |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Individual Fee:</b><br>Resident                                              | \$5.00 plus direct costs                                                                                                                                                                                                                                         | per individual               |
| 01/2011                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident                                                                    | Two times the resident fee                                                                                                                                                                                                                                       | per individual               |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                             | Description                                              | Fee/Charge                                                           | Unit                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------------------|----------------------|
| <b>Athletic Leagues</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |                                                                      |                      |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Team Fee:</b><br>Resident                             | \$40.00 plus direct costs                                            | per team             |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | \$40.00 plus direct costs plus<br>\$20.00 per non-resident on roster | per team             |
| <b>Youth Day Camps</b><br><br>The weekly rates for Youth Day Camps will be calculated and published in the Spring/Summer Program Guide. The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session.<br><br>The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Resident                                                 | \$10.00 plus direct costs                                            | per participant      |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | One and a half times the resident fee                                | per participant      |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                          | Deposit                                                  | \$25.00                                                              | per week reserved    |
| <b>General Fees</b><br><br>The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule.                                                                                                                                                                                                                                                                    |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Admission Charged (does not apply to non-profit rentals) | 10%                                                                  | gross sales          |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Chairs-(only available on site)                          | \$1.50 set up by renter<br>\$3.00 set up by Village staff            | per chair            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-on site                                           | \$4.50 set up by renter<br>\$9.00 set up by Village staff            | per table            |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-off site (limited quantities)                     | \$4.50 Resident<br>\$9.00 Non-Resident                               | per table            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Vendor/Exhibitor                                         | \$25.00                                                              | per vendor/exhibitor |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Food Vendor                                              | \$75.00                                                              | per vendor           |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Alcohol Vendor                                           | \$400.00                                                             | per vendor           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 ~~JULY 1, 2021~~**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                 | Description                                  | Fee/Charge                                                                                                                                                                             | Unit                                            |
|--------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| General Fees (continued)             |                                              |                                                                                                                                                                                        |                                                 |
| 06/2013                              | Sound System                                 | \$50.00                                                                                                                                                                                | per event                                       |
| 12/2008                              | Overnight Parking(Resident and Non-Resident  | \$2.00                                                                                                                                                                                 | per car per night                               |
| 02/2021                              | Drop In Fee                                  | \$7.00                                                                                                                                                                                 | per day per activity                            |
| 02/2021                              | Event Admission                              | \$2.00                                                                                                                                                                                 | per person ages 12 & under                      |
|                                      |                                              | \$5.00                                                                                                                                                                                 | per person ages 13 & over                       |
| Rental Fees for Use of Village Parks |                                              |                                                                                                                                                                                        |                                                 |
| 01/2012                              | Facility Rental Supervisor                   | \$25.00                                                                                                                                                                                | first two hours                                 |
|                                      |                                              | \$10.00                                                                                                                                                                                | each additional hour                            |
| 06/2013                              | Athletic Facilities:<br>Resident/Non-Profit  | \$15.00<br>\$30.00                                                                                                                                                                     | per hour without lights<br>per hour with lights |
| 07/2017                              | Non-Resident                                 | \$30.00                                                                                                                                                                                | per hour without lights                         |
|                                      |                                              | \$60.00                                                                                                                                                                                | per hour with lights                            |
| 12/2008                              | Bleachers (Resident and Non-Resident)        | \$25.00                                                                                                                                                                                | per bleacher per day                            |
| 07/2017                              | Park Picnic Shelters:<br>Resident/Non-Profit | \$30.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour       |
| 07/2017                              | Non-Resident                                 | \$60.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour       |
| Special Event Permits                |                                              |                                                                                                                                                                                        |                                                 |
| 01/2015                              | Application Fee                              | \$50.00                                                                                                                                                                                | per event                                       |
| 01/2015                              | Late Application Fee                         | \$25.00                                                                                                                                                                                | per event                                       |
| 01/2015                              | Bleachers                                    | \$50.00                                                                                                                                                                                | per unit                                        |
| 01/2015                              | Greenway Trail Use                           | \$50.00                                                                                                                                                                                | per event                                       |
| 01/2015                              | Post Event Clean Up                          | \$100.00                                                                                                                                                                               | per event                                       |
| 01/2015                              | Street Closure                               | \$50.00                                                                                                                                                                                | per barricade point                             |
| 01/2015                              | On-site Staffing (three hour minimum)        | Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event. |                                                 |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Description                                                                                                                                                             | Fee/Charge                      | Unit                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------------------|
| <b>Rental Fees for Use of Arboretum and Tufts Park</b><br><br>Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred.<br><br>Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                                         |                                 |                                                                |
| <b>Arboretum Lawn</b><br><br>The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                         |                                 |                                                                |
| <b>If more than one amenity is requested to be used, the package rate will apply per day.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                         |                                 |                                                                |
| <b>Timmel Pavilion Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                         |                                 |                                                                |
| 01/2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum):</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident                                                            | \$180.00<br>\$240.00<br>\$40.00 | first three hours<br>first three hours<br>each additional hour |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum)</b><br><b>Discounted rate if booked within 72 hours of use:</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident | \$60.00<br>\$120.00<br>\$30.00  | first three hours<br>first three hours<br>each additional hour |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (full day):</b><br>Resident/Non-Profit<br>Non-Resident                                                                                               | \$750.00<br>\$1,000.00          | per day<br>per day                                             |
| <b>Grounds Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                         |                                 |                                                                |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pergola Garden:</b><br>Resident/Non-Profit<br>Non-Resident                                                                                                           | \$500.00<br>\$650.00            | per day                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                                         | Description                                                                         | Fee/Charge               | Unit      |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------|-----------|
| <b>Rental Fees for Use of Arboretum and Tufts Park (continued)</b> |                                                                                     |                          |           |
| <b>Grounds Only</b> (includes tables and chairs) (continued)       |                                                                                     |                          |           |
| 07/2017                                                            | <b>Magnolia Lawn:</b><br>Resident/Non-Profit<br>Non-Resident                        | \$500.00<br>\$650.00     | per day   |
| 01/2015                                                            | <b>Joyce's Meadow:</b><br>Resident/Non-Profit<br>Non-Resident                       | \$600.00<br>\$775.00     | per day   |
| 01/2015                                                            | <b>All Grounds:</b><br>Resident/Non-Profit<br>Non-Resident                          | \$775.00<br>\$1,000.00   | per day   |
| <b>Grounds &amp; Pavilion Rental</b> (includes tables and chairs)  |                                                                                     |                          |           |
| 07/2017                                                            | <b>Pergola Garden &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Magnolia Lawn &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident  | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Joyce's Meadow &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>All Grounds &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident    | \$1,500.00<br>\$1,800.00 | per day   |
| <b>Staff</b>                                                       |                                                                                     |                          |           |
| 01/2015                                                            | Set up/Breakdown crew for tables and chairs                                         | \$200.00                 | per event |
| <b>Deposit</b>                                                     |                                                                                     |                          |           |
| 01/2015                                                            | Timmel Pavilion Only Deposit                                                        | \$100.00                 | per event |
| 07/2018                                                            | Multiple Amenities/Venues Deposit                                                   | \$200.00                 | per event |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                                                                                                 | Description                                         | Fee/Charge                                        | Unit            |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|-----------------|
| <b>Tufts Memorial Park</b>                                                                                                 |                                                     |                                                   |                 |
| 06/2013                                                                                                                    | Deposit                                             | \$100.00                                          | per event       |
| 06/2013                                                                                                                    | Resident/Non-Profit                                 | \$250.00                                          | per day         |
| 01/2015                                                                                                                    | Non-Resident                                        | \$325.00                                          | per day         |
| <b>Special Events</b>                                                                                                      |                                                     |                                                   |                 |
| At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs. |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident and Non-Resident                           | No charge                                         | per participant |
| <b>Workshops</b>                                                                                                           |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident                                            | \$5.00                                            | per participant |
| 12/2008                                                                                                                    | Non-Resident                                        | Two times the resident fee                        | per participant |
| <b>Trips</b>                                                                                                               |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | <b>Using Non-Village Owned Vehicle:</b><br>Resident | \$5.00 plus direct costs                          | per participant |
| 01/1997                                                                                                                    | Non Resident                                        | \$10.00 plus direct costs                         | per participant |
| 01/1997                                                                                                                    | <b>Using Village Owned Vehicle:</b><br>Resident     | \$5.00 plus direct costs and<br>IRS mileage rate  | per participant |
| 01/1997                                                                                                                    | Non-Resident                                        | \$10.00 plus direct costs<br>and IRS mileage rate | per participant |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS AND RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Description                                                                                                                                                                          | Fee/Charge                                               | Unit                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Rental Fees for Use of Community Center</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                      |                                                          |                                                                                                  |
| Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence.                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                      |                                                          |                                                                                                  |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred. |                                                                                                                                                                                      |                                                          |                                                                                                  |
| <b>If more than one amenity is requested to be used, the package rate will apply per day.</b>                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                      |                                                          |                                                                                                  |
| <b>All kitchen rentals require additional kitchen cleaning fee as noted below.</b>                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                      |                                                          |                                                                                                  |
| <b>Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday.</b>                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                      |                                                          |                                                                                                  |
| <b>Community Center Facility Rentals:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                      |                                                          |                                                                                                  |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate          | \$80.00<br>\$100.00<br>\$160.00<br>\$200.00<br>\$40.00   | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Multi-Purpose Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate  | \$110.00<br>\$140.00<br>\$220.00<br>\$280.00<br>\$55.00  | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate                    | \$170.00<br>\$215.00<br>\$340.00<br>\$430.00<br>\$85.00  | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | \$225.00<br>\$280.00<br>\$450.00<br>\$560.00<br>\$115.00 | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                 | Description                                                                                                                                                                                       | Fee/Charge                                               | Unit                                                                                             |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Community Center Facility Rentals (continued)</b> |                                                                                                                                                                                                   |                                                          |                                                                                                  |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room/<br/>Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | \$260.00<br>\$325.00<br>\$520.00<br>\$650.00<br>\$130.00 | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| <b>Tournaments:</b>                                  |                                                                                                                                                                                                   |                                                          |                                                                                                  |
| 09/2019                                              | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                                           | \$680.00<br>\$850.00<br>\$1,360.00<br>\$1,700.00         | per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                        | \$900.00<br>\$1,125.00<br>\$1,800.00<br>\$2,250.00       | per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose<br/>Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                            | \$1,040.00<br>\$1,300.00<br>\$2,080.00<br>\$2,600.00     | per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | Kitchen Cleaning Fee                                                                                                                                                                              | \$50.00                                                  | per kitchen rental                                                                               |
| <b>Deposits</b>                                      |                                                                                                                                                                                                   |                                                          |                                                                                                  |
| 09/2019                                              | Multi-Purpose Room                                                                                                                                                                                | \$75.00                                                  | per event                                                                                        |
| 09/2019                                              | Gymnasium                                                                                                                                                                                         | \$75.00                                                  | per event                                                                                        |
| 09/2019                                              | Tournaments                                                                                                                                                                                       | \$225.00                                                 | per event                                                                                        |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Parks and Recreation Fees and Charges Definitions</b></p> <p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p> |                                                                                                                                                                                                                                                        |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations). |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams.                                                                                                                                                    |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Classes:</u> Programs that require more than one meeting time to complete.                                                                                                                                                                          |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable.                                                                                                                       |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Rental:</u> Fee charged for the use of Village owned property.                                                                                                                                                                             |
| 01/2012                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental.                            |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance.                                                                                      |
| 07/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                               |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes.                                                                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes.                                                                                                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations).                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Trips:</u> Organized travel for a specific purpose.                                                                                                                                                                                                 |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Workshops:</u> One-day programs that are limited to a set minimum and maximum.                                                                                                                                                                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022 ~~JULY 1, 2021~~**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 02/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Refund Policy</b> |
| <p><b>Purpose</b></p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p><b>Coverage</b></p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p><b>Policy</b></p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p>When an adult athletic team has canceled under circumstances that qualify the team for a refund, the refund will be 75% of the team's registration fee. The \$20 fee for non-resident team members is not refundable.</p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant's slot is filled. Otherwise, there will be no refund.</p> <p><b>Inclement Weather Policy – Shelters and Athletic Fields</b></p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"><li>• If lights are used, notice shall be given before lights are scheduled to come on.</li><li>• If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given.</li><li>• When lights are not reserved, notice shall be given within twenty four (24) hours of rental.</li></ul> <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p> |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022~~JULY 1, 2021~~**

**VILLAGE- WIDE:**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 07/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p> |  |

**ORDINANCE #22-01:**

**AN ORDINANCE OF THE VILLAGE OF PINEHURST EXTENDING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISDICTION.**

**THAT WHEREAS,** the Village of Pinehurst, North Carolina adopted an Ordinance #21-03 (attached as Exhibit C) on February 10, 2021 imposing a nine (9) month moratorium on real estate development activity in the areas depicted on the maps attached hereto, identified as Exhibit A and Exhibit B, and unless exempted or the development is conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development; and

**WHEREAS,** said ordinance specifies that the moratorium, as detailed in Ordinance #21-03, may be extended, as necessary, consistent with the requirement of NCGS 160D-107(e); and

**WHEREAS,** the moratorium was extended an additional 90 days from its original expiration date of November 10, 2021; and

**WHEREAS,** the moratorium expires on February 08, 2022; and

**WHEREAS,** the Village has not completed the small area plans or zoning ordinance amendments for the specified geographic areas; and

**WHEREAS,** the Village has entered Phase III of the planning process where the said plans and zoning ordinance amendments will be evaluated and presented for adoption by the Village; and

**WHEREAS,** the Village held an open house on February 2, 2022 where draft Small Area Plans were presented; and

**WHEREAS,** Ordinance #21-15 will expire before completion of said plans and zoning ordinance updates; and

**WHEREAS,** extending the moratorium will allow time for completion of said plans and zoning ordinance updates; and

**WHEREAS,** allowing real estate development activity to reoccur in the said areas may result in development incompatible and incongruous with the intended character and vision for said areas as recommended in the 2019 Comprehensive Plan; and

**WHEREAS,** extending the moratorium by an additional 120 days would aid in the accomplishment of the purpose of Ordinance #21-03 and #21-15 as described respectively in Exhibits C and D.

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED**, by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 8<sup>th</sup> day of February 2022, as follows:

**Section 1.** That the moratorium imposed by Ordinance # 21-03 on February 10, 2021 and extended by Ordinance #21-15 is hereby extended for an additional one-hundred twenty (120) day period from the date of expiration, thus, to expire on June 8, 2022.

**Section 2.** That all sections of Ordinance #21-03 and #21-15 attached as Exhibits C and D remain in full effect throughout the extension.

**Section 3.** That this moratorium may be terminated earlier or extended pursuant to NCGS 160D-107(e).

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

**THIS ORDINANCE** passed and adopted this 8<sup>th</sup> day of February, 2022.

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

(Municipal Seal)

By: \_\_\_\_\_  
John C. Strickland, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Kelly Chance, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022~~24~~**

**ADMINISTRATION:**

| Council<br>Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Description                                                                                                         | Fee/Charge           | Unit                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------|
| <b>Other Charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Paper Copies                                                                                                        | \$0.25               | per sheet                                 |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overtime Costs if overtime is needed to fulfill a public records request promptly                                   | Actual overtime cost | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time) | Actual labor cost    | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Golf Cart Stickers                                                                                                  | \$20.00              | per cart                                  |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Municipal Code Copies:</b><br>Entire Code                                                                        | \$0.10               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Supplements                                                                                                         | \$1.00               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Sufficient Funds (NSF)                                                                                          | \$35.00              | per return                                |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Late Payment of Code Enforcement Invoices                                                                           | 1.5%                 | per month on balance unpaid after 30 days |
| <b><u>Rental Fees for Use of Village Rooms</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                      |                                           |
| Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals.                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred. |                                                                                                                     |                      |                                           |
| A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate.                                                                                                           |                                                                                                                     |                      |                                           |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Deposit – Assembly Hall &amp; Station 91 Conference Room:</b><br>Audio visual equipment is <u>not</u> utilized   | \$100.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Audio visual equipment is utilized                                                                                  | \$200.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Rental Fee – Conference Room:</b><br>Up to 3 hours:<br>Resident                                                  | \$25.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Resident                                                                                                        | \$50.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | More than 3 hours                                                                                                   | \$25.00              | per hour                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**ADMINISTRATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                              | Description                                                         | Fee/Charge                                                            | Unit      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------|-----------|
|                                                                                                                                                                                                                                                                   | <b>Rental Fee – Assembly Hall &amp; Station 91 Conference Room:</b> |                                                                       |           |
| 12/2007                                                                                                                                                                                                                                                           | Up to 3 hours:                                                      |                                                                       |           |
|                                                                                                                                                                                                                                                                   | Resident                                                            | \$50.00                                                               | per event |
| 12/2007                                                                                                                                                                                                                                                           | Non-Resident                                                        | \$100.00                                                              | per event |
| 12/2007                                                                                                                                                                                                                                                           | More than 3 hours                                                   | \$25.00                                                               | per hour  |
| 01/2013                                                                                                                                                                                                                                                           | Audio visual assistance                                             | \$50.00                                                               | per hour  |
| <b>Reimbursement Fees for Services</b>                                                                                                                                                                                                                            |                                                                     |                                                                       |           |
| 04/1998                                                                                                                                                                                                                                                           | Time                                                                | Cost of staff used (Salaries & Benefits), plus 10% administrative fee | per hour  |
| 04/1998                                                                                                                                                                                                                                                           | Equipment                                                           | Rates determined by Federal Emergency Management Agency (FEMA)        | various   |
| Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at <a href="https://www.fema.gov/schedule-equipment-rates">https://www.fema.gov/schedule-equipment-rates</a> . |                                                                     |                                                                       |           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**FIRE:**

| Council<br>Adopted Date                                                                                                                                                                        | Description                                                  | Fee/Charge                | Unit                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------|------------------------------------------------------------------|
| <b>Fire Inspection (Non-Residential)</b>                                                                                                                                                       |                                                              |                           |                                                                  |
| 10/2001                                                                                                                                                                                        | Initial Inspection                                           | No Charge                 |                                                                  |
| 02/2020                                                                                                                                                                                        | Re-Inspection with violations remaining                      |                           |                                                                  |
|                                                                                                                                                                                                | 1 <sup>st</sup> Re-Inspection                                | \$50.00                   | per inspection                                                   |
|                                                                                                                                                                                                | 2 <sup>nd</sup> Re-Inspection                                | \$100.00                  | per inspection                                                   |
|                                                                                                                                                                                                | 3 <sup>rd</sup> and Subsequent Re-Inspection                 | \$250.00                  | per inspection                                                   |
| <b>Permits Required by NC Fire Code – review, permit and inspection fees</b>                                                                                                                   |                                                              |                           |                                                                  |
| The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code.                             |                                                              |                           |                                                                  |
| 02/2021                                                                                                                                                                                        | Fire Sprinkler Systems                                       | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Fire Alarm / Detection Systems                               | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Standpipe System                                             | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Hood Suppression System                                      | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Any other required permit                                    | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Re-review fees for 3 <sup>rd</sup> and subsequent submission | \$100.00                  | per submission                                                   |
| 02/2021                                                                                                                                                                                        | Lift a Stop Work Order                                       | \$100.00                  | per Stop Work Order                                              |
| 02/2021                                                                                                                                                                                        | Work performed without a permit                              | Double fee                | per permit                                                       |
| Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule. |                                                              |                           |                                                                  |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**INFORMATION TECHNOLOGY (IT):**

| Council Adopted Date         | Description                                     | Fee/Charge                 | Unit                       |
|------------------------------|-------------------------------------------------|----------------------------|----------------------------|
| <b>Media Charges</b>         |                                                 |                            |                            |
| 12/2009                      | CD/DVD                                          | \$1.00                     | per disk                   |
| <b>Source Charges</b>        |                                                 |                            |                            |
| 12/2009                      | Customized GIS Color Maps                       | \$50.00 plus cost of map   | per hour, one hour minimum |
| 12/2009                      | Data Analysis and Conversion                    | \$50.00 plus cost of media | per hour, one hour minimum |
| <b>Color Orthos GIS Maps</b> |                                                 |                            |                            |
| 12/2009                      | Copy of already created map up to 8.5 x 11      | \$2.00                     | per map                    |
| 12/2009                      | Copy of already created map up to 11 x 17       | \$6.00                     | per map                    |
| 12/2009                      | Copy of already created map up to 17 x 22       | \$10.00                    | per map                    |
| 12/2009                      | Copy of already created map up to 22 x 34       | \$12.00                    | per map                    |
| 12/2009                      | Copy of already created map up to 34 x 44       | \$20.00                    | per map                    |
| 12/2009                      | Copy of already created ORTHO map up to 36 x 48 | \$50.00                    | per map                    |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**LIBRARY AND ARCHIVES:**

| Council Adopted Date           | Description                              | Fee/Charge                                                                   | Unit                                                     |
|--------------------------------|------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Library Fees</b>            |                                          |                                                                              |                                                          |
| 02/2022                        | Library Card Fee – Resident/Non-Resident | No Charge                                                                    | per patron                                               |
| 02/2022                        | Lost Item Fee                            | Actual Replacement Cost or Replacement of Identical Item with Staff Approval | per item                                                 |
| 02/2022                        | Rental Fee – Conference Room             | Reference Page 1 Administration: Rental Fee- Conference Room                 | per event                                                |
| 02/2022                        | Paper Copies                             | Reference Page 1 Administration: Paper Copies                                | per sheet                                                |
| <b>Archive Fees</b>            |                                          |                                                                              |                                                          |
| <b>Images – Digital Images</b> |                                          |                                                                              |                                                          |
| 02/2022                        | Commercial Usage Fee                     | \$150.00<br>\$75.00<br>\$25.00                                               | per images 1 – 4<br>per images 5 – 10<br>per images 11 + |
| 02/2022                        | Personal Usage Fee                       | \$50.00                                                                      | per image                                                |
| 02/2022                        | Media Usage Fee                          | \$50.00                                                                      | per image                                                |
| 02/2022                        | Dropbox Fee                              | \$25.00                                                                      | per request                                              |
| 02/2022                        | Additional Use of Each Image             | \$10.00 each additional use                                                  | per image                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**LIBRARY AND ARCHIVES (continued):**

| Council Adopted Date                                                                                      | Description                                     | Fee/Charge                                           | Unit                                                             |
|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------------------------------------------------|------------------------------------------------------------------|
| <b>Archive Fees (continued)</b>                                                                           |                                                 |                                                      |                                                                  |
| <b>Images – Photographic Prints (Prepared in House)</b>                                                   |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | 5 X 7                                           | \$37.00                                              | per print                                                        |
| 02/2022                                                                                                   | 8 X 10                                          | \$47.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11 X 14                                         | \$72.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11.7 X 16.5                                     | \$77.00                                              | per print                                                        |
| <b><u>Images – Research Fees</u></b>                                                                      |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | Basic Research Fee – Locating Information/Image | No Charge                                            | up to 30 minutes                                                 |
| 02/2022                                                                                                   | Basic Research Fee – Locating Information/Image | \$30.00                                              | greater than 30 minutes                                          |
| <b><u>Graphics – Ross Golf Course Photocopies</u></b>                                                     |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | Notes & Field Sketches 8.5 X 11                 | \$1.00<br>\$2.00<br>\$2.50                           | per black & white copy<br>per color copy<br>per photo paper copy |
| 02/2022                                                                                                   | Blueprints 11 X 17                              | \$2.00<br>\$5.00<br>\$10.00                          | per black & white copy<br>per color copy<br>per photo paper copy |
| 02/2022                                                                                                   | Golf Course Layouts                             | See General Fees:<br>Outsourced Printing<br>(page 7) |                                                                  |
| <b><u>Graphics – Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House)</u></b> |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | 8.5 X 11                                        | \$47.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11 X 14                                         | \$72.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11.7 X 16.5                                     | \$77.00                                              | per print                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**LIBRARY AND ARCHIVES (continued):**

| Council<br>Adopted<br>Date                                     | Description                              | Fee/Charge                                       | Unit           |
|----------------------------------------------------------------|------------------------------------------|--------------------------------------------------|----------------|
| <b>Archive Fees (continued)</b>                                |                                          |                                                  |                |
| <b>Graphics – Ross Golf Course Graphics – Digital Graphics</b> |                                          |                                                  |                |
| 02/2022                                                        | Digital Golf Course Layout               | \$250.00                                         | per layout     |
| 02/2022                                                        | Digital Field Sketches, 9 Holes          | \$75.00                                          | per 9 holes    |
| 02/2022                                                        | Digital Field Sketches, 18 Holes         | \$150.00                                         | per 18 holes   |
| 02/2022                                                        | Digital Field Sketches, 36 Holes         | \$200.00                                         | per 36 holes   |
| 02/2022                                                        | Scanning or Re-Scanning of Ross Graphics | \$15.00                                          | per 15 minutes |
| <b><u>General Fees</u></b>                                     |                                          |                                                  |                |
| 02/2022                                                        | Outsourced Printing                      | Actual cost plus<br>35%                          | per image      |
| 02/2022                                                        | Shipping & Handling                      | Greater of \$10.00 or<br>Actual Shipping<br>Cost | per parcel     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**PLANNING AND INSPECTIONS:**

| Council<br>Adopted<br>Date | Description                                                 | Planning Fee   |                 | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------------|----------------|-----------------|----------------|----------------------|
|                            |                                                             | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                 |
|                            | <b>Amendments</b>                                           |                |                 |                |                      |
| 02/2019                    | Zoning Text Amendment (PDO)                                 | \$500          | per application |                |                      |
| 02/2019                    | Zoning Map (Rezoning)                                       | \$1,300        | per application |                |                      |
| 02/2019                    | Zoning Map (Conditional Rezoning)                           | \$5,000        | per application |                |                      |
| 02/2019                    | Comprehensive Plan Amendment                                | \$750          | per application |                |                      |
|                            | <b>Board of Adjustment Fees</b>                             |                |                 |                |                      |
| 02/2019                    | Appeal (50% is refunded if appeal is successful)            | \$1,000        | per application |                |                      |
| 02/2019                    | Variance                                                    | \$500          | per application |                |                      |
|                            | <b>Certificates of Appropriateness (Historic District)</b>  |                |                 |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Major                | \$500          | per application |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Minor                | \$100          | per application |                |                      |
|                            | <b>Final Plats</b>                                          |                |                 |                |                      |
| 02/2019                    | Final Plat - Major                                          | \$325          | per application |                |                      |
| 02/2019                    | Final Plat - Minor                                          | \$50           | per application |                |                      |
|                            | <b>Site Plans (Commercial and Multi-Family)</b>             |                |                 |                |                      |
| 02/2020                    | General Concept Plan                                        | \$2,900        | per permit      |                |                      |
| 02/2019                    | Site Plan - Major (>= 2 acres)                              | \$4,000        | per permit      |                |                      |
| 02/2020                    | Site Plan - Minor (< 2 acres)                               | \$2,100        | per permit      |                |                      |
|                            | <b>Special Use Permit</b>                                   |                |                 |                |                      |
| 02/2019                    | Special Use                                                 | \$700          | per application |                |                      |
|                            | <b>Subdivisions of Land</b>                                 |                |                 |                |                      |
| 02/2019                    | Subdivision - Major                                         | \$4,500        | per permit      |                |                      |
| 02/2019                    | Subdivision - Minor                                         | \$1,400        | per permit      |                |                      |
| 02/2019                    | Subdivision - Exempt                                        | \$50           | per permit      |                |                      |
|                            | <b>Commercial Building Permits</b>                          |                |                 |                |                      |
| 02/2019                    | Commercial Addition                                         | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial Alteration                                       | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial New                                              | \$4,100        | per permit      | \$0.59         | per square foot (sf) |
|                            | <b>Demolition/Relocation Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Commercial Demolition                                       | \$205          | per permit      | \$170          | per permit           |
| 02/2019                    | Multi-Family Demolition                                     | \$200          | per permit      | \$175          | per permit           |
| 02/2019                    | Residential Demolition                                      | \$50           | per permit      | \$150          | per permit           |
|                            | <b>Grading/Clearing Permit</b>                              |                |                 |                |                      |
| 02/2019                    | Grading/Clearing Permit (Required for any new construction) | \$40           | per permit      | \$110          | per permit           |
|                            | <b>Multi-Family Building Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Multi-Family Addition                                       | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family Alteration                                     | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family New                                            | \$4,100        | per permit      | \$0.59         | per square foot (sf) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

***PLANNING AND INSPECTIONS (continued):***

| Council<br>Adopted<br>Date | Description                                           | Planning Fee   |                   | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------|----------------|-------------------|----------------|----------------------|
|                            |                                                       | Fee/<br>Charge | Unit              | Fee/<br>Charge | Unit                 |
|                            | <b>Pools and Spas</b>                                 |                |                   |                |                      |
| 02/2019                    | Pool/Spa - Commercial                                 | \$380          | per permit        | \$170          | per permit           |
| 02/2019                    | Pool/Spa - Residential                                | \$65           | per permit        | \$110          | per permit           |
| -                          | <b>Re-Roof (&gt;\$15,000)</b>                         | -              |                   |                |                      |
| 02/2019                    | Re-Roof - Commercial                                  | \$40           | per permit        | \$110          | per permit           |
| 02/2019                    | Re-Roof - Residential                                 | \$40           | per permit        | \$60           | per permit           |
|                            | <b>Residential Building Permits</b>                   |                |                   |                |                      |
| 02/2019                    | Residential Addition                                  | \$175          | per permit        | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential Alteration                                | \$175          | per permit        | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential New                                       | \$330          | per permit        | \$0.17         | per square foot (sf) |
| 03/2004                    | Residential New - Homeowners Recovery Fee             | \$10           | per permit        |                |                      |
|                            | <b>Single Trade Permits - Commercial/Multi-Family</b> |                |                   |                |                      |
| 02/2019                    | Commercial/Multi-Family Electrical                    | \$40           | per permit        | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Mechanical                    | \$40           | per permit        | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Plumbing                      | \$40           | per permit        | \$60           | per permit           |
| 02/2022                    | <u>Commercial/Multi-Family Building</u>               | <u>\$40</u>    | <u>per permit</u> | <u>\$110</u>   | <u>per permit</u>    |
|                            | <b>Single Trade Permits - Residential</b>             |                |                   |                |                      |
| 02/2022                    | Residential Electrical                                | \$40           | per permit        | \$60           | per permit           |
| 02/2022                    | Residential Mechanical                                | \$40           | per permit        | \$60           | per permit           |
| 02/2022                    | Residential Plumbing                                  | \$40           | per permit        | \$60           | per permit           |
| 02/2022                    | <u>Residential Building</u>                           | <u>\$40</u>    | <u>per permit</u> | <u>\$60</u>    | <u>per permit</u>    |
|                            | <b>Manufactured/Modular Units</b>                     |                |                   |                |                      |
| 02/2019                    | Manufactured/Modular Units - Commercial               | \$100          | per permit        | \$150          | per unit             |
| 02/2019                    | Manufactured/Modular Units - Residential              | \$100          | per permit        | \$100          | per unit             |
|                            | <b>Accessory Structures</b>                           |                |                   |                |                      |
| 02/2019                    | Accessory Structures - Commercial                     | \$200          | per permit        | \$0.59/sf      | per square foot (sf) |
| 02/2019                    | Accessory Structures - Residential                    | \$175          | per permit        | \$0.17/sf      | per square foot (sf) |
| 03/2004                    | Accessory Structures - No Dimension > 12 ft.          | \$50           | per permit        |                |                      |
|                            | <b>Other Permits</b>                                  |                |                   |                |                      |
| 02/2019                    | ABC Permit                                            | \$50           | per permit        | \$100          | per permit           |
| 02/2019                    | Beekeeping                                            | \$25           | per permit        |                |                      |
| 02/2019                    | Decks and Patios                                      | \$100          | per permit        | \$50           | per permit           |
| 02/2019                    | Docks & Bulkheads                                     | \$100          | per permit        | \$50           | per permit           |
| 02/2019                    | Driveway                                              | \$25           | per permit        | \$75           | per permit           |
| 02/2019                    | Fence, Wall, or Column                                | \$125          | per permit        | \$50           | per permit           |
| 02/2019                    | Floodplain Development                                | \$200          | per permit        |                |                      |
| 02/2019                    | Home Health & Day Care                                | \$50           | per permit        | \$100          | per permit           |
| 03/2004                    | Home Occupation                                       | \$50           | per permit        |                |                      |
| 02/2019                    | Mobile Food Vendor                                    | \$25           | per permit        |                |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

***PLANNING AND INSPECTIONS (continued):***

| Council<br>Adopted<br>Date                                                                                                | Description                                       | Planning Fee   |                 | Inspection Fee |                     |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|-----------------|----------------|---------------------|
|                                                                                                                           |                                                   | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                |
|                                                                                                                           | <b>Other Permits (continued)</b>                  |                |                 |                |                     |
| 02/2019                                                                                                                   | Propane Tank                                      | \$50           | per permit      | \$50           | per permit          |
| 02/2020                                                                                                                   | Right of Way Use - Residential                    | No Charge      | per permit      |                |                     |
| 02/2020                                                                                                                   | Right of Way Use - Commercial                     | \$50           | per permit      |                |                     |
| 02/2019                                                                                                                   | Seasonal Pool                                     | \$25           | per permit      |                |                     |
| 02/2019                                                                                                                   | Sign - Permanent                                  | \$225          | per permit      | \$50           | per permit          |
| 02/2019                                                                                                                   | Solar Permit                                      | \$45           | per permit      | \$55           | per permit          |
| 02/2019                                                                                                                   | Temporary Use                                     | \$250          | per permit      |                |                     |
| 02/2019                                                                                                                   | Tent (Inspection fee waived for horse show tents) | \$65           | per permit      | \$110          | per permit          |
| 02/2019                                                                                                                   | Zoning Use                                        | \$50           | per permit      |                |                     |
|                                                                                                                           | <b>Other Fees</b>                                 |                |                 |                |                     |
| 02/2022                                                                                                                   | Administrative Modification                       | \$100          | per application |                |                     |
| 02/2019                                                                                                                   | Annexation                                        | No Charge      | per petition    |                |                     |
| 02/2019                                                                                                                   | Compliance or Re-Inspection Fee                   |                |                 | \$100          | per inspection      |
| 02/2019                                                                                                                   | Encroachment Agreement                            | \$200          | per agreement   |                |                     |
| 02/2019                                                                                                                   | Modification to Prior Approval                    | \$200          | per application |                |                     |
| 02/2019                                                                                                                   | Plan Re-Review Fee (3rd and subsequent reviews)   | \$500          | per review      |                |                     |
| 02/2019                                                                                                                   | Pre-Application Meeting                           | No Charge      | per meeting     |                |                     |
| 02/2019                                                                                                                   | Time Extension                                    | \$50           | per application |                |                     |
| 02/2019                                                                                                                   | Zoning Certification Letter                       | \$50           | per letter      |                |                     |
|                                                                                                                           | <b>Penalties/Violations</b>                       |                |                 |                |                     |
| 03/2004                                                                                                                   | Lift a STOP WORK ORDER                            |                |                 | \$100          | per STOP WORK ORDER |
| 03/2004                                                                                                                   | Work performed without a permit                   | Double fee     | per permit      |                |                     |
| All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived. |                                                   |                |                 |                |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**POLICE:**

| Council Adopted Date      | Description                                                  | Fee/Charge | Unit                             |
|---------------------------|--------------------------------------------------------------|------------|----------------------------------|
| <b>Miscellaneous Fees</b> |                                                              |            |                                  |
| 12/2004                   | <b>Parking Ticket:</b>                                       |            |                                  |
| 12/2004                   | Overtime Violation                                           | \$5.00     | per ticket                       |
|                           | Other Parking Violations                                     | \$10.00    | per ticket                       |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Permit         | \$10.00    | per application                  |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Special Permit | No Charge  | per application                  |
| 12/2009                   | Precious Metals Dealer Permit                                | \$180.00   | per application                  |
| 12/2009                   | Precious Metals Registered Employee                          | \$10.00    | initial application per employee |
|                           |                                                              | \$3.00     | annual renewal per employee      |
| 12/2009                   | Precious Metals Special Occasion Permit                      | \$180.00   | per application                  |

**PUBLIC SERVICES – SOLID WASTE:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                               | Description         | Fee/Charge | Unit                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------|
| <b>Miscellaneous Fees</b>                                                                                                                                                                                                                                                                                                          |                     |            |                     |
| Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge. |                     |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | <b>Refuse:</b>      |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
|                                                                                                                                                                                                                                                                                                                                    | 64 Gallon Cart      | \$50.00    |                     |
| 02/2024                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$570.00   |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | <b>Recycle:</b>     |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
|                                                                                                                                                                                                                                                                                                                                    | 64 Gallon Cart      | \$50.00    |                     |
| 02/2024                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$570.00   |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | <b>Yard Debris:</b> |            |                     |
| 02/2024                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
|                                                                                                                                                                                                                                                                                                                                    | 95 Gallon Cart      | \$570.00   |                     |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022<sup>1</sup>**

**RECREATION – FAIR BARN:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Description                                                                                                                                          | Fee/Charge                                                                                                     | Unit                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>Facility Rental</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                      |                                                                                                                |                                                   |
| Fair Barn can be rented under the following two options: the applicable base fee plus a package rate for all amenities or, for renters who use only tables and chairs, the applicable base fee plus a per table/chair fee. If any amenity is requested, other than tables and chairs, the package rate applies. Non-profits will only be charged the applicable base fee and may use all Fair Barn amenities.                                                                                                                                                       |                                                                                                                                                      |                                                                                                                |                                                   |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                      |                                                                                                                |                                                   |
| 02/2022 <del>0</del>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Base Fee Full Day (14 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial                                             | <br>\$1,5775.00<br><del>\$1,92,150.00</del><br>\$1,500.00<br><del>\$2,2400.00</del>                            | per day                                           |
| 02/2022 <del>0</del>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Base Fee Weekday (8 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial<br><b>(14 hours or less) *:</b><br>Commercial | <br><del>\$91,150.00</del><br><del>\$1,2400.00</del><br>\$1,000.00<br><del>\$1,3550.00</del><br><br>\$1,925.00 | per day                                           |
| 02/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Additional Hour Above 8 Hour/14 Hour Maximum</b>                                                                                                  | \$150.00                                                                                                       | per hour                                          |
| 09/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Corporate Meeting                                                                                                                                    | <br>\$785.00<br><br>\$485.00                                                                                   | <br>greater than 4 hours<br><br>less than 4 hours |
| <b>*Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. Additional hours will be billed at \$150/hour.</b>                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                      |                                                                                                                |                                                   |
| <b>**See Non-Profit definition on Page 10.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                      |                                                                                                                |                                                   |
| <b>Special Use</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                      |                                                                                                                |                                                   |
| 12/2003                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Base Fee                                                                                                                                             | Determined with the approval of the Parks and Recreation Director                                              |                                                   |
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                      |                                                                                                                |                                                   |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Package Rate</b> (Includes all amenities):<br>Resident<br>Non-Resident/Commercial                                                                 | <br>\$1,500.00<br>\$2,000.00                                                                                   | per event<br>plus applicable<br>base fee          |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                           | Description                                                                                                                                                                                                                                                  | Fee/Charge                           | Unit        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------|
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (90 days or less)                                                                                                                                                                                                                               | 80% of deposit retained              | per deposit |
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (91 days or more)                                                                                                                                                                                                                               | 60% of deposit retained              | per deposit |
| 02/2020                                                                                                                                                                                                                                                                        | Chairs (includes set-up)                                                                                                                                                                                                                                     | \$6.00                               | per chair   |
| 02/2019                                                                                                                                                                                                                                                                        | Deposit (Security/Damage):<br>Non-Profit* (full day or weekday)<br>Full Day (excluding non-profits)<br>Weekday (excluding non-profits)                                                                                                                       | \$750.00<br>\$1,250.00<br>\$1,000.00 | per event   |
| 09/2013                                                                                                                                                                                                                                                                        | Corporate Meeting Deposit                                                                                                                                                                                                                                    | \$250.00                             | per event   |
| 01/2015                                                                                                                                                                                                                                                                        | Holiday Premium **                                                                                                                                                                                                                                           | \$375.00                             | per day     |
| 02/2019                                                                                                                                                                                                                                                                        | Prohibited Items (deducted from deposit)                                                                                                                                                                                                                     | \$500.00                             | per event   |
| 12/2007                                                                                                                                                                                                                                                                        | Tables (includes set-up)                                                                                                                                                                                                                                     | \$9.00                               | per table   |
| <p>* See Non-Profit definition below.</p> <p>** Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.</p> |                                                                                                                                                                                                                                                              |                                      |             |
| Fair Barn Fees and Charges Definition                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                              |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <b>Categories of Renters:</b>                                                                                                                                                                                                                                |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst.                                                                                                                   |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst.                                                                                                                  |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                                     |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Commercial:</u> Any individual, sole proprietorship, corporation, business or other entity that does not qualify under any other renter category.                                                                                                         |                                      |             |
| 07/2017                                                                                                                                                                                                                                                                        | <u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule. |                                      |             |
| The Village of Pinehurst reserves the right to define the renter category based on the usage.                                                                                                                                                                                  |                                                                                                                                                                                                                                                              |                                      |             |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fee/Charge | Unit |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| <b>Other Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |      |
| 12/2003                  | <u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |      |
| 07/2017                  | <u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate.                                                                         |            |      |
| 07/2017                  | <u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |      |
| 12/2003                  | <u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |      |
| 12/2003                  | <u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations. |            |      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**RECREATION – HARNESS TRACK:**

| Council Adopted Date                        | Description                       | Fee/Charge              | Unit                                   |
|---------------------------------------------|-----------------------------------|-------------------------|----------------------------------------|
| <b>Ground Use</b>                           |                                   |                         |                                        |
| 02/2020                                     | One Infield - without Show Rings  | \$155.00                | per day                                |
| 02/2020                                     | One Infield – with Show Rings     | \$260.00                | per day                                |
| 02/2020                                     | Two Infields – without Show Rings | \$310.00                | per day                                |
| 02/2020                                     | Two Infields – with Show Rings    | \$360.00                | per day                                |
| 07/2017                                     | Special Event Use – One Infield   | \$600.00                | per day                                |
|                                             | Special Event Use – Two Infields  | \$1,200.00              | per day                                |
| <b>Deposits</b>                             |                                   |                         |                                        |
| 01/2004                                     | Grounds Use Clean Up              | \$150.00                | per rental                             |
| 01/2004                                     | Show Office Use Clean Up          | \$50.00                 | per rental                             |
| 01/2007                                     | Stall Reservation                 | \$100.00                | per stall                              |
| <b>Standardbred Training (Stall Rental)</b> |                                   |                         |                                        |
| 02/202 <del>2</del> <sup>0</sup>            | Full Season                       | <del>\$91,075.00</del>  | per stall                              |
| 02/202 <del>2</del> <sup>0</sup>            | Monthly                           | <del>\$325,250.00</del> | per stall                              |
| 02/202 <del>2</del> <sup>0</sup>            | Partial Month – Prorated          | <del>\$119.00</del>     | per stall/per day                      |
| <b>Standardbred Training (Other Fees)</b>   |                                   |                         |                                        |
| 02/2020                                     | Grooms Quarters - Improved        | \$212.00                | per month                              |
| 02/2020                                     | Grooms Quarters - Unimproved      | \$74.00                 | per month                              |
| 07/2015                                     | Grooms Quarters - Prorated        | \$7.00                  | per day                                |
| 01/2013                                     | Grooms Quarters Cleaning Fee      | \$50.00                 | per room                               |
| 02/2020                                     | Additional Occupant               | \$62.00                 | per month                              |
| 02/2009                                     | Manure Pile Removal               | \$25.00                 | per pile                               |
| <b>Horse Shows</b>                          |                                   |                         |                                        |
| 01/2001                                     | Manure Pile Removal               | \$25.00                 | per pile                               |
| 12/2009                                     | <b>Impact Fee:</b>                |                         |                                        |
| 01/2011                                     | Temporary Stalls                  | \$10.00                 | per stall, per show per day, per horse |
|                                             | Horse not using a stall           | \$10.00                 |                                        |
| 02/2020                                     | Paddock Fee                       | \$26.00                 | per paddock per show                   |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – HARNESS TRACK (continued):**

| Council<br>Adopted<br>Date                        | Description                                                     | Fee/Charge                                   | Unit                               |
|---------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------|------------------------------------|
| <b>Horse Shows (continued)</b>                    |                                                                 |                                              |                                    |
| 01/2015                                           | Stall Clean Out                                                 | \$10.00                                      | per stall                          |
| 02/2020                                           | Vendor/Exhibitor Fee                                            | \$26.00                                      | per vendor/exhibitor               |
| <b>Stall Rental</b>                               |                                                                 |                                              |                                    |
| Rates are per stall, per weekend, max of 3 nights |                                                                 |                                              |                                    |
| 02/2020                                           | Stall Rental (less than 100)                                    | \$41.00                                      |                                    |
| 02/2020                                           | Stall Rental (more than 100)                                    | \$36.00                                      |                                    |
| 02/2020                                           | Tack Stall Rental                                               | \$36.00                                      |                                    |
| 01/2013                                           | Additional Stall Nights over 3 Nights                           | \$15.00                                      | per stall, per night               |
| <b>Other Fees</b>                                 |                                                                 |                                              |                                    |
| 01/1997                                           | Admission/Parking Charge (does not apply to non-profit rentals) | 10% of gate, if admission/parking is charged |                                    |
| 07/2015                                           | Oversize Vehicle Parking (RV)                                   | \$35.00                                      | per night (maximum stay of 7 days) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**RECREATION – HARNESS TRACK (continued):**

| Council Adopted Date                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Harness Track Fees and Charges Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 01/2012                                           | <u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings.         |
| 01/1997                                           | <u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit.                                                                                                                                                                                                                                                                                                                                                                                           |
| 01/2011                                           | <u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount. |
| 01/2014                                           | <u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village's Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds.                                                                                                                                                                                                                                                                                                                                                       |
| 01/1997                                           | <u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 07/2017                                           | <u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group.                                                                                                                                                                                                                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – PARKS and RECREATION:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Description                                                                     | Fee/Charge                                                                                                                                                                                                                                                                                    | Unit                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Memberships/Classes/Programs</b><br><br>The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated. |                                                                                 |                                                                                                                                                                                                                                                                                               |                              |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident Family Membership                                                  | Membership cost is \$60. The membership is valid for one year from purchase date. <del>beginning on January 1<sup>st</sup>.</del> It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs. |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Individual<br>Resident<br>Non-Resident                    | \$15.00<br>\$30.00                                                                                                                                                                                                                                                                            | per 6 months<br>per 6 months |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Family<br>(2 or more members)<br>Resident<br>Non-Resident | \$30.00<br>\$60.00                                                                                                                                                                                                                                                                            | per 6 months<br>per 6 months |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Resident – Classes/Programs                                                     | \$10.00 plus direct costs                                                                                                                                                                                                                                                                     | per participant              |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident – Classes/Programs                                                 | Two times resident fee                                                                                                                                                                                                                                                                        | per participant              |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Outside Group Programs                                                          | Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities.                                                                     |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Late Pickup Fee<br>Resident/Non-Resident                                        | \$1.00                                                                                                                                                                                                                                                                                        | per minute                   |
| <b>Athletic Events</b><br><br>The athletic events fee may be waived for youth at the discretion of the Parks and Recreation Director.                                                                                                                                                                                                                                                                                                                                                                 |                                                                                 |                                                                                                                                                                                                                                                                                               |                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Team Fee (Resident and Non-Resident)                                            | \$20.00 plus direct costs                                                                                                                                                                                                                                                                     | per team                     |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Individual Fee:</b><br>Resident                                              | \$5.00 plus direct costs                                                                                                                                                                                                                                                                      | per individual               |
| 01/2011                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident                                                                    | Two times the resident fee                                                                                                                                                                                                                                                                    | per individual               |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                   | Description                                              | Fee/Charge                                                                            | Unit                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------|
| <b>Athletic Leagues</b>                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |                                                                                       |                            |
| <del>02/1/2022</del> 1997                                                                                                                                                                                                                                                                                                                                                                                                                              | <del>Team</del> <b>Player Fee:</b><br>Resident           | <del>\$30.00</del> 40.00 plus direct costs                                            | per <del>player</del> team |
| <del>02/12/2022</del> 08                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident                                             | <del>\$60.00</del> 40.00 plus direct costs plus<br>\$20.00 per non-resident on roster | per <del>player</del> team |
| <b>Youth Day Camps</b><br><br>The weekly rates for Youth Day Camps will be calculated and published <u>online</u> in the <u>Spring/Summer Program Guide</u> . The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session.<br><br>The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. |                                                          |                                                                                       |                            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                | Resident                                                 | \$10.00 plus direct costs                                                             | per participant            |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                                                | Non-Resident                                             | One and a half times the resident fee                                                 | per participant            |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                | Deposit                                                  | \$25.00                                                                               | per week reserved          |
| <b>General Fees</b><br><br>The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule.                                                                                                                                                                                                                                                                                          |                                                          |                                                                                       |                            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                | Admission Charged (does not apply to non-profit rentals) | 10%                                                                                   | gross sales                |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chairs-(only available on site)                          | \$1.50 set up by renter<br>\$3.00 set up by Village staff                             | per chair                  |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                | Tables-on site                                           | \$4.50 set up by renter<br>\$9.00 set up by Village staff                             | per table                  |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                | Tables-off site (limited quantities)                     | \$4.50 Resident<br>\$9.00 Non-Resident                                                | per table                  |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                | Vendor/Exhibitor                                         | \$25.00                                                                               | per vendor/exhibitor       |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                | Food Vendor                                              | \$75.00                                                                               | per vendor                 |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                | Alcohol Vendor                                           | \$400.00                                                                              | per vendor                 |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                        | Description                                         | Fee/Charge                                                                                                                                                                             | Unit                                                    |
|---------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <b>General Fees (continued)</b>             |                                                     |                                                                                                                                                                                        |                                                         |
| 06/2013                                     | Sound System                                        | \$50.00                                                                                                                                                                                | per event                                               |
| 12/2008                                     | Overnight Parking(Resident and Non-Resident         | \$2.00                                                                                                                                                                                 | per car per night                                       |
| 02/2021                                     | Drop In Fee                                         | \$7.00                                                                                                                                                                                 | per day per activity                                    |
| 02/2021                                     | Event Admission                                     | \$2.00<br>\$5.00                                                                                                                                                                       | per person ages 12 & under<br>per person ages 13 & over |
| <b>Rental Fees for Use of Village Parks</b> |                                                     |                                                                                                                                                                                        |                                                         |
| 02/2022                                     | Facility Rental Supervisor                          | \$2545.00<br>\$1015.00                                                                                                                                                                 | first two hours<br>each additional hour                 |
| 02/2022                                     | <b>Athletic Facilities:</b><br>Resident/Non-Profit  | \$1520.00<br>\$3040.00                                                                                                                                                                 | per hour without lights<br>per hour with lights         |
| 02/2022                                     | Non-Resident                                        | \$3040.00<br>\$6080.00                                                                                                                                                                 | per hour without lights<br>per hour with lights         |
| 12/2008                                     | Bleachers (Resident and Non-Resident)               | \$25.00                                                                                                                                                                                | per bleacher per day                                    |
| 07/2017                                     | <b>Park Picnic Shelters:</b><br>Resident/Non-Profit | \$30.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour               |
| 07/2017                                     | Non-Resident                                        | \$60.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour               |
| <b>Special Event Permits</b>                |                                                     |                                                                                                                                                                                        |                                                         |
| 01/2015                                     | Application Fee                                     | \$50.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Late Application Fee                                | \$25.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Bleachers                                           | \$50.00                                                                                                                                                                                | per unit                                                |
| 01/2015                                     | Greenway Trail Use                                  | \$50.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Post Event Clean Up                                 | \$100.00                                                                                                                                                                               | per event                                               |
| 01/2015                                     | Street Closure                                      | \$50.00                                                                                                                                                                                | per barricade point                                     |
| 01/2015                                     | On-site Staffing (three hour minimum)               | Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event. |                                                         |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Description                                                                                                                                                       | Fee/Charge                      | Unit                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------------------|
| <b>Rental Fees for Use of Arboretum and Tufts Park</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                   |                                 |                                                                |
| Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence.                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                   |                                 |                                                                |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred.                                                             |                                                                                                                                                                   |                                 |                                                                |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                                   |                                 |                                                                |
| <b>Arboretum Lawn</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                   |                                 |                                                                |
| The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads.                                                                                                                                                                                                                                             |                                                                                                                                                                   |                                 |                                                                |
| <b>If more than one amenity is requested to be used, the package rate will apply per day.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                   |                                 |                                                                |
| <b>Timmel Pavilion Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                   |                                 |                                                                |
| 01/2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Pavilion rental (5 hour maximum):</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident                                                      | \$180.00<br>\$240.00<br>\$40.00 | first three hours<br>first three hours<br>each additional hour |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Pavilion rental (5 hour maximum)<br/>Discounted rate if booked within 72 hours of use:</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident | \$60.00<br>\$120.00<br>\$30.00  | first three hours<br>first three hours<br>each additional hour |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Pavilion rental (full day):</b><br>Resident/Non-Profit<br>Non-Resident                                                                                         | \$750.00<br>\$1,000.00          | per day<br>per day                                             |
| <b>Grounds Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                   |                                 |                                                                |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Pergola Garden:</b><br>Resident/Non-Profit<br>Non-Resident                                                                                                     | \$500.00<br>\$650.00            | per day                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

***RECREATION – PARKS and RECREATION (continued):***

| Council<br>Adopted Date                                            | Description                                                                         | Fee/Charge               | Unit      |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------|-----------|
| <b>Rental Fees for Use of Arboretum and Tufts Park (continued)</b> |                                                                                     |                          |           |
| <b>Grounds Only</b> (includes tables and chairs) (continued)       |                                                                                     |                          |           |
| 07/2017                                                            | <b>Magnolia Lawn:</b><br>Resident/Non-Profit<br>Non-Resident                        | \$500.00<br>\$650.00     | per day   |
| 01/2015                                                            | <b>Joyce's Meadow:</b><br>Resident/Non-Profit<br>Non-Resident                       | \$600.00<br>\$775.00     | per day   |
| 01/2015                                                            | <b>All Grounds:</b><br>Resident/Non-Profit<br>Non-Resident                          | \$775.00<br>\$1,000.00   | per day   |
| <b>Grounds &amp; Pavilion Rental</b> (includes tables and chairs)  |                                                                                     |                          |           |
| 07/2017                                                            | <b>Pergola Garden &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Magnolia Lawn &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident  | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Joyce's Meadow &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>All Grounds &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident    | \$1,500.00<br>\$1,800.00 | per day   |
| <b>Staff</b>                                                       |                                                                                     |                          |           |
| 01/201502/2022                                                     | Set up/Breakdown crew for tables and chairs                                         | \$200400.00              | per event |
| <b>Deposit</b>                                                     |                                                                                     |                          |           |
| 01/2015                                                            | Timmel Pavilion Only Deposit                                                        | \$100.00                 | per event |
| 07/2018                                                            | Multiple Amenities/Venues Deposit                                                   | \$200.00                 | per event |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sub>4</sub>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                       | Description                                         | Fee/Charge                                        | Unit            |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|-----------------|
| <b>Tufts Memorial Park</b>                                                                                                 |                                                     |                                                   |                 |
| 06/2013                                                                                                                    | Deposit                                             | \$100.00                                          | per event       |
| 06/2013                                                                                                                    | Resident/Non-Profit                                 | \$250.00                                          | per day         |
| 01/2015                                                                                                                    | Non-Resident                                        | \$325.00                                          | per day         |
| <b>Special Events</b>                                                                                                      |                                                     |                                                   |                 |
| At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs. |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident and Non-Resident                           | No charge                                         | per participant |
| <b>Workshops</b>                                                                                                           |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident                                            | \$5.00                                            | per participant |
| 12/2008                                                                                                                    | Non-Resident                                        | Two times the resident fee                        | per participant |
| <b>Trips</b>                                                                                                               |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | <b>Using Non-Village Owned Vehicle:</b><br>Resident | \$5.00 plus direct costs                          | per participant |
| 01/1997                                                                                                                    | Non Resident                                        | \$10.00 plus direct costs                         | per participant |
| 01/1997                                                                                                                    | <b>Using Village Owned Vehicle:</b><br>Resident     | \$5.00 plus direct costs and<br>IRS mileage rate  | per participant |
| 01/1997                                                                                                                    | Non-Resident                                        | \$10.00 plus direct costs<br>and IRS mileage rate | per participant |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2024**

**RECREATION – PARKS AND RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Description                                                                                                                                                                          | Fee/Charge                                               | Unit                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Rental Fees for Use of Community Center</b><br><br>Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b><br><br><b>All kitchen rentals require additional kitchen cleaning fee as noted below.</b><br><br><b>Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday.</b> |                                                                                                                                                                                      |                                                          |                                                                                                  |
| <b>Community Center Facility Rentals:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                      |                                                          |                                                                                                  |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate          | \$80.00<br>\$100.00<br>\$160.00<br>\$200.00<br>\$40.00   | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate  | \$110.00<br>\$140.00<br>\$220.00<br>\$280.00<br>\$55.00  | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate                    | \$170.00<br>\$215.00<br>\$340.00<br>\$430.00<br>\$85.00  | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | \$225.00<br>\$280.00<br>\$450.00<br>\$560.00<br>\$115.00 | first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022<sup>24</sup>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                 | Description                                                                                                                                                                                       | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Community Center Facility Rentals (continued)</b> |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room/<br/>Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$260.00<br>\$325.00<br>\$520.00<br>\$650.00<br>\$130.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| <b>Tournaments:</b>                                  |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                                           | <br>\$680.00<br>\$850.00<br>\$1,360.00<br>\$1,700.00         | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                        | <br>\$900.00<br>\$1,125.00<br>\$1,800.00<br>\$2,250.00       | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose<br/>Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                            | <br>\$1,040.00<br>\$1,300.00<br>\$2,080.00<br>\$2,600.00     | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | Kitchen Cleaning Fee                                                                                                                                                                              | \$50.00                                                      | per kitchen rental                                                                                   |
| <b>Deposits</b>                                      |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | Multi-Purpose Room                                                                                                                                                                                | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Gymnasium                                                                                                                                                                                         | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Tournaments                                                                                                                                                                                       | \$225.00                                                     | per event                                                                                            |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Parks and Recreation Fees and Charges Definitions</b></p> <p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p> |                                                                                                                                                                                                                                                        |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations). |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams.                                                                                                                                                    |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Classes:</u> Programs that require more than one meeting time to complete.                                                                                                                                                                          |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable.                                                                                                                       |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Rental:</u> Fee charged for the use of Village owned property.                                                                                                                                                                             |
| 01/2012                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental.                            |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance.                                                                                      |
| 07/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                               |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes.                                                                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes.                                                                                                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations).                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Trips:</u> Organized travel for a specific purpose.                                                                                                                                                                                                 |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Workshops:</u> One-day programs that are limited to a set minimum and maximum.                                                                                                                                                                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 02/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Refund Policy</b> |
| <p><b>Purpose</b></p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p><b>Coverage</b></p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p><b>Policy</b></p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p><del>When an adult athletic team has canceled under circumstances that qualify the team for a refund, the refund will be 75% of the team's registration fee. The \$20 fee for non-resident team members is not refundable. A refund may be applied in the form of a credit to the registrants account in lieu of a refund check.</del></p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant's slot is filled. Otherwise, there will be no refund.</p> <p><b>Inclement Weather Policy – Shelters and Athletic Fields</b></p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"> <li>• If lights are used, notice shall be given before lights are scheduled to come on.</li> <li>• If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given.</li> <li>• When lights are not reserved, notice shall be given within twenty four (24) hours of rental.</li> </ul> <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p> |                      |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 202~~2~~<sup>4</sup>**

**VILLAGE- WIDE:**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 07/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p> |  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**ADMINISTRATION:**

| Council<br>Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Description                                                                                                         | Fee/Charge           | Unit                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------|
| <b>Other Charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Paper Copies                                                                                                        | \$0.25               | per sheet                                 |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overtime Costs if overtime is needed to fulfill a public records request promptly                                   | Actual overtime cost | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time) | Actual labor cost    | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Golf Cart Stickers                                                                                                  | \$20.00              | per cart                                  |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Municipal Code Copies:</b><br>Entire Code                                                                        | \$0.10               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Supplements                                                                                                         | \$1.00               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Sufficient Funds (NSF)                                                                                          | \$35.00              | per return                                |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Late Payment of Code Enforcement Invoices                                                                           | 1.5%                 | per month on balance unpaid after 30 days |
| <b><u>Rental Fees for Use of Village Rooms</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                      |                                           |
| Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals.                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred. |                                                                                                                     |                      |                                           |
| A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate.                                                                                                           |                                                                                                                     |                      |                                           |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Deposit – Assembly Hall &amp; Station 91 Conference Room:</b><br>Audio visual equipment is <u>not</u> utilized   | \$100.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Audio visual equipment is utilized                                                                                  | \$200.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Rental Fee – Conference Room:</b><br>Up to 3 hours:<br>Resident                                                  | \$25.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Resident                                                                                                        | \$50.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | More than 3 hours                                                                                                   | \$25.00              | per hour                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**ADMINISTRATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                              | Description                                                         | Fee/Charge                                                            | Unit      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------|-----------|
|                                                                                                                                                                                                                                                                   | <b>Rental Fee – Assembly Hall &amp; Station 91 Conference Room:</b> |                                                                       |           |
| 12/2007                                                                                                                                                                                                                                                           | Up to 3 hours:                                                      |                                                                       |           |
|                                                                                                                                                                                                                                                                   | Resident                                                            | \$50.00                                                               | per event |
| 12/2007                                                                                                                                                                                                                                                           | Non-Resident                                                        | \$100.00                                                              | per event |
| 12/2007                                                                                                                                                                                                                                                           | More than 3 hours                                                   | \$25.00                                                               | per hour  |
| 01/2013                                                                                                                                                                                                                                                           | Audio visual assistance                                             | \$50.00                                                               | per hour  |
| <b>Reimbursement Fees for Services</b>                                                                                                                                                                                                                            |                                                                     |                                                                       |           |
| 04/1998                                                                                                                                                                                                                                                           | Time                                                                | Cost of staff used (Salaries & Benefits), plus 10% administrative fee | per hour  |
| 04/1998                                                                                                                                                                                                                                                           | Equipment                                                           | Rates determined by Federal Emergency Management Agency (FEMA)        | various   |
| Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at <a href="https://www.fema.gov/schedule-equipment-rates">https://www.fema.gov/schedule-equipment-rates</a> . |                                                                     |                                                                       |           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**FIRE:**

| Council<br>Adopted Date                                                                                                                                                                        | Description                                                  | Fee/Charge                | Unit                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------|------------------------------------------------------------------|
| <b>Fire Inspection (Non-Residential)</b>                                                                                                                                                       |                                                              |                           |                                                                  |
| 10/2001                                                                                                                                                                                        | Initial Inspection                                           | No Charge                 |                                                                  |
| 02/2020                                                                                                                                                                                        | Re-Inspection with violations remaining                      |                           |                                                                  |
|                                                                                                                                                                                                | 1 <sup>st</sup> Re-Inspection                                | \$50.00                   | per inspection                                                   |
|                                                                                                                                                                                                | 2 <sup>nd</sup> Re-Inspection                                | \$100.00                  | per inspection                                                   |
|                                                                                                                                                                                                | 3 <sup>rd</sup> and Subsequent Re-Inspection                 | \$250.00                  | per inspection                                                   |
| <b>Permits Required by NC Fire Code – review, permit and inspection fees</b>                                                                                                                   |                                                              |                           |                                                                  |
| The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code.                             |                                                              |                           |                                                                  |
| 02/2021                                                                                                                                                                                        | Fire Sprinkler Systems                                       | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Fire Alarm / Detection Systems                               | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Standpipe System                                             | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Hood Suppression System                                      | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Any other required permit                                    | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Re-review fees for 3 <sup>rd</sup> and subsequent submission | \$100.00                  | per submission                                                   |
| 02/2021                                                                                                                                                                                        | Lift a Stop Work Order                                       | \$100.00                  | per Stop Work Order                                              |
| 02/2021                                                                                                                                                                                        | Work performed without a permit                              | Double fee                | per permit                                                       |
| Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule. |                                                              |                           |                                                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**INFORMATION TECHNOLOGY (IT):**

| Council<br>Adopted<br>Date   | Description                                        | Fee/Charge                    | Unit                          |
|------------------------------|----------------------------------------------------|-------------------------------|-------------------------------|
| <b>Media Charges</b>         |                                                    |                               |                               |
| 12/2009                      | CD/DVD                                             | \$1.00                        | per disk                      |
| <b>Source Charges</b>        |                                                    |                               |                               |
| 12/2009                      | Customized GIS Color Maps                          | \$50.00 plus<br>cost of map   | per hour, one hour<br>minimum |
| 12/2009                      | Data Analysis and Conversion                       | \$50.00 plus<br>cost of media | per hour, one hour<br>minimum |
| <b>Color Orthos GIS Maps</b> |                                                    |                               |                               |
| 12/2009                      | Copy of already created map up to<br>8.5 x 11      | \$2.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 11 x<br>17       | \$6.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 17 x<br>22       | \$10.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 22 x<br>34       | \$12.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 34 x<br>44       | \$20.00                       | per map                       |
| 12/2009                      | Copy of already created ORTHO map up<br>to 36 x 48 | \$50.00                       | per map                       |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**LIBRARY AND ARCHIVES:**

| Council Adopted Date           | Description                              | Fee/Charge                                                                   | Unit                                                     |
|--------------------------------|------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Library Fees</b>            |                                          |                                                                              |                                                          |
| 02/2022                        | Library Card Fee – Resident/Non-Resident | No Charge                                                                    | per patron                                               |
| 02/2022                        | Lost Item Fee                            | Actual Replacement Cost or Replacement of Identical Item with Staff Approval | per item                                                 |
| 02/2022                        | Rental Fee – Conference Room             | Reference Page 1 Administration: Rental Fee- Conference Room                 | per event                                                |
| 02/2022                        | Paper Copies                             | Reference Page 1 Administration: Paper Copies                                | per sheet                                                |
| <b>Archive Fees</b>            |                                          |                                                                              |                                                          |
| <b>Images – Digital Images</b> |                                          |                                                                              |                                                          |
| 02/2022                        | Commercial Usage Fee                     | \$150.00<br>\$75.00<br>\$25.00                                               | per images 1 – 4<br>per images 5 – 10<br>per images 11 + |
| 02/2022                        | Personal Usage Fee                       | \$50.00                                                                      | per image                                                |
| 02/2022                        | Media Usage Fee                          | \$50.00                                                                      | per image                                                |
| 02/2022                        | Dropbox Fee                              | \$25.00                                                                      | per request                                              |
| 02/2022                        | Additional Use of Each Image             | \$10.00 each additional use                                                  | per image                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**LIBRARY AND ARCHIVES (continued):**

| Council Adopted Date                                                                                      | Description                                     | Fee/Charge                                           | Unit                                                             |
|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------------------------------------------------|------------------------------------------------------------------|
| <b>Archive Fees (continued)</b>                                                                           |                                                 |                                                      |                                                                  |
| <b>Images – Photographic Prints (Prepared in House)</b>                                                   |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | 5 X 7                                           | \$37.00                                              | per print                                                        |
| 02/2022                                                                                                   | 8 X 10                                          | \$47.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11 X 14                                         | \$72.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11.7 X 16.5                                     | \$77.00                                              | per print                                                        |
| <b><u>Images – Research Fees</u></b>                                                                      |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | Basic Research Fee – Locating Information/Image | No Charge                                            | up to 30 minutes                                                 |
| 02/2022                                                                                                   | Basic Research Fee – Locating Information/Image | \$30.00                                              | greater than 30 minutes                                          |
| <b><u>Graphics – Ross Golf Course Photocopies</u></b>                                                     |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | Notes & Field Sketches 8.5 X 11                 | \$1.00<br>\$2.00<br>\$2.50                           | per black & white copy<br>per color copy<br>per photo paper copy |
| 02/2022                                                                                                   | Blueprints 11 X 17                              | \$2.00<br>\$5.00<br>\$10.00                          | per black & white copy<br>per color copy<br>per photo paper copy |
| 02/2022                                                                                                   | Golf Course Layouts                             | See General Fees:<br>Outsourced Printing<br>(page 7) |                                                                  |
| <b><u>Graphics – Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House)</u></b> |                                                 |                                                      |                                                                  |
| 02/2022                                                                                                   | 8.5 X 11                                        | \$47.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11 X 14                                         | \$72.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11.7 X 16.5                                     | \$77.00                                              | per print                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**LIBRARY AND ARCHIVES (continued):**

| Council<br>Adopted<br>Date                                     | Description                              | Fee/Charge                                       | Unit           |
|----------------------------------------------------------------|------------------------------------------|--------------------------------------------------|----------------|
| <b>Archive Fees (continued)</b>                                |                                          |                                                  |                |
| <b>Graphics – Ross Golf Course Graphics – Digital Graphics</b> |                                          |                                                  |                |
| 02/2022                                                        | Digital Golf Course Layout               | \$250.00                                         | per layout     |
| 02/2022                                                        | Digital Field Sketches, 9 Holes          | \$75.00                                          | per 9 holes    |
| 02/2022                                                        | Digital Field Sketches, 18 Holes         | \$150.00                                         | per 18 holes   |
| 02/2022                                                        | Digital Field Sketches, 36 Holes         | \$200.00                                         | per 36 holes   |
| 02/2022                                                        | Scanning or Re-Scanning of Ross Graphics | \$15.00                                          | per 15 minutes |
| <b><u>General Fees</u></b>                                     |                                          |                                                  |                |
| 02/2022                                                        | Outsourced Printing                      | Actual cost plus<br>35%                          | per image      |
| 02/2022                                                        | Shipping & Handling                      | Greater of \$10.00 or<br>Actual Shipping<br>Cost | per parcel     |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**PLANNING AND INSPECTIONS:**

| Council<br>Adopted<br>Date | Description                                                 | Planning Fee   |                 | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------------|----------------|-----------------|----------------|----------------------|
|                            |                                                             | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                 |
|                            | <b>Amendments</b>                                           |                |                 |                |                      |
| 02/2019                    | Zoning Text Amendment (PDO)                                 | \$500          | per application |                |                      |
| 02/2019                    | Zoning Map (Rezoning)                                       | \$1,300        | per application |                |                      |
| 02/2019                    | Zoning Map (Conditional Rezoning)                           | \$5,000        | per application |                |                      |
| 02/2019                    | Comprehensive Plan Amendment                                | \$750          | per application |                |                      |
|                            | <b>Board of Adjustment Fees</b>                             |                |                 |                |                      |
| 02/2019                    | Appeal (50% is refunded if appeal is successful)            | \$1,000        | per application |                |                      |
| 02/2019                    | Variance                                                    | \$500          | per application |                |                      |
|                            | <b>Certificates of Appropriateness (Historic District)</b>  |                |                 |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Major                | \$500          | per application |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Minor                | \$100          | per application |                |                      |
|                            | <b>Final Plats</b>                                          |                |                 |                |                      |
| 02/2019                    | Final Plat - Major                                          | \$325          | per application |                |                      |
| 02/2019                    | Final Plat - Minor                                          | \$50           | per application |                |                      |
|                            | <b>Site Plans (Commercial and Multi-Family)</b>             |                |                 |                |                      |
| 02/2020                    | General Concept Plan                                        | \$2,900        | per permit      |                |                      |
| 02/2019                    | Site Plan - Major (>= 2 acres)                              | \$4,000        | per permit      |                |                      |
| 02/2020                    | Site Plan - Minor (< 2 acres)                               | \$2,100        | per permit      |                |                      |
|                            | <b>Special Use Permit</b>                                   |                |                 |                |                      |
| 02/2019                    | Special Use                                                 | \$700          | per application |                |                      |
|                            | <b>Subdivisions of Land</b>                                 |                |                 |                |                      |
| 02/2019                    | Subdivision - Major                                         | \$4,500        | per permit      |                |                      |
| 02/2019                    | Subdivision - Minor                                         | \$1,400        | per permit      |                |                      |
| 02/2019                    | Subdivision - Exempt                                        | \$50           | per permit      |                |                      |
|                            | <b>Commercial Building Permits</b>                          |                |                 |                |                      |
| 02/2019                    | Commercial Addition                                         | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial Alteration                                       | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial New                                              | \$4,100        | per permit      | \$0.59         | per square foot (sf) |
|                            | <b>Demolition/Relocation Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Commercial Demolition                                       | \$205          | per permit      | \$170          | per permit           |
| 02/2019                    | Multi-Family Demolition                                     | \$200          | per permit      | \$175          | per permit           |
| 02/2019                    | Residential Demolition                                      | \$50           | per permit      | \$150          | per permit           |
|                            | <b>Grading/Clearing Permit</b>                              |                |                 |                |                      |
| 02/2019                    | Grading/Clearing Permit (Required for any new construction) | \$40           | per permit      | \$110          | per permit           |
|                            | <b>Multi-Family Building Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Multi-Family Addition                                       | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family Alteration                                     | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family New                                            | \$4,100        | per permit      | \$0.59         | per square foot (sf) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**PLANNING AND INSPECTIONS (continued):**

| Council<br>Adopted<br>Date | Description                                           | Planning Fee   |            | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------|----------------|------------|----------------|----------------------|
|                            |                                                       | Fee/<br>Charge | Unit       | Fee/<br>Charge | Unit                 |
|                            | <b>Pools and Spas</b>                                 |                |            |                |                      |
| 02/2019                    | Pool/Spa - Commercial                                 | \$380          | per permit | \$170          | per permit           |
| 02/2019                    | Pool/Spa - Residential                                | \$65           | per permit | \$110          | per permit           |
|                            | <b>Residential Building Permits</b>                   |                |            |                |                      |
| 02/2019                    | Residential Addition                                  | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential Alteration                                | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential New                                       | \$330          | per permit | \$0.17         | per square foot (sf) |
| 03/2004                    | Residential New - Homeowners Recovery Fee             | \$10           | per permit |                |                      |
|                            | <b>Single Trade Permits - Commercial/Multi-Family</b> |                |            |                |                      |
| 02/2019                    | Commercial/Multi-Family Electrical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Mechanical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Plumbing                      | \$40           | per permit | \$60           | per permit           |
| 02/2022                    | Commercial/Multi-Family Building                      | \$40           | per permit | \$110          | per permit           |
|                            | <b>Single Trade Permits - Residential</b>             |                |            |                |                      |
| 02/2022                    | Residential Electrical                                | \$40           | per permit | \$60           | per permit           |
| 02/2022                    | Residential Mechanical                                | \$40           | per permit | \$60           | per permit           |
| 02/2022                    | Residential Plumbing                                  | \$40           | per permit | \$60           | per permit           |
| 02/2022                    | Residential Building                                  | \$40           | per permit | \$60           | per permit           |
|                            | <b>Manufactured/Modular Units</b>                     |                |            |                |                      |
| 02/2019                    | Manufactured/Modular Units - Commercial               | \$100          | per permit | \$150          | per unit             |
| 02/2019                    | Manufactured/Modular Units - Residential              | \$100          | per permit | \$100          | per unit             |
|                            | <b>Accessory Structures</b>                           |                |            |                |                      |
| 02/2019                    | Accessory Structures - Commercial                     | \$200          | per permit | \$0.59/sf      | per square foot (sf) |
| 02/2019                    | Accessory Structures - Residential                    | \$175          | per permit | \$0.17/sf      | per square foot (sf) |
| 03/2004                    | Accessory Structures - No Dimension > 12 ft.          | \$50           | per permit |                |                      |
|                            | <b>Other Permits</b>                                  |                |            |                |                      |
| 02/2019                    | ABC Permit                                            | \$50           | per permit | \$100          | per permit           |
| 02/2019                    | Beekeeping                                            | \$25           | per permit |                |                      |
| 02/2019                    | Decks and Patios                                      | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Docks & Bulkheads                                     | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Driveway                                              | \$25           | per permit | \$75           | per permit           |
| 02/2019                    | Fence, Wall, or Column                                | \$125          | per permit | \$50           | per permit           |
| 02/2019                    | Floodplain Development                                | \$200          | per permit |                |                      |
| 02/2019                    | Home Health & Day Care                                | \$50           | per permit | \$100          | per permit           |
| 03/2004                    | Home Occupation                                       | \$50           | per permit |                |                      |
| 02/2019                    | Mobile Food Vendor                                    | \$25           | per permit |                |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**PLANNING AND INSPECTIONS (continued):**

| Council<br>Adopted<br>Date                                                                                                | Description                                       | Planning Fee   |                 | Inspection Fee |                     |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|-----------------|----------------|---------------------|
|                                                                                                                           |                                                   | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                |
|                                                                                                                           | <b>Other Permits (continued)</b>                  |                |                 |                |                     |
| 02/2019                                                                                                                   | Propane Tank                                      | \$50           | per permit      | \$50           | per permit          |
| 02/2020                                                                                                                   | Right of Way Use - Residential                    | No Charge      | per permit      |                |                     |
| 02/2020                                                                                                                   | Right of Way Use - Commercial                     | \$50           | per permit      |                |                     |
| 02/2019                                                                                                                   | Seasonal Pool                                     | \$25           | per permit      |                |                     |
| 02/2019                                                                                                                   | Sign - Permanent                                  | \$225          | per permit      | \$50           | per permit          |
| 02/2019                                                                                                                   | Solar Permit                                      | \$45           | per permit      | \$55           | per permit          |
| 02/2019                                                                                                                   | Temporary Use                                     | \$250          | per permit      |                |                     |
| 02/2019                                                                                                                   | Tent (Inspection fee waived for horse show tents) | \$65           | per permit      | \$110          | per permit          |
| 02/2019                                                                                                                   | Zoning Use                                        | \$50           | per permit      |                |                     |
|                                                                                                                           | <b>Other Fees</b>                                 |                |                 |                |                     |
| 02/2022                                                                                                                   | Administrative Modification                       | \$100          | per application |                |                     |
| 02/2019                                                                                                                   | Annexation                                        | No Charge      | per petition    |                |                     |
| 02/2019                                                                                                                   | Compliance or Re-Inspection Fee                   |                |                 | \$100          | per inspection      |
| 02/2019                                                                                                                   | Encroachment Agreement                            | \$200          | per agreement   |                |                     |
| 02/2019                                                                                                                   | Modification to Prior Approval                    | \$200          | per application |                |                     |
| 02/2019                                                                                                                   | Plan Re-Review Fee (3rd and subsequent reviews)   | \$500          | per review      |                |                     |
| 02/2019                                                                                                                   | Pre-Application Meeting                           | No Charge      | per meeting     |                |                     |
| 02/2019                                                                                                                   | Time Extension                                    | \$50           | per application |                |                     |
| 02/2019                                                                                                                   | Zoning Certification Letter                       | \$50           | per letter      |                |                     |
|                                                                                                                           | <b>Penalties/Violations</b>                       |                |                 |                |                     |
| 03/2004                                                                                                                   | Lift a STOP WORK ORDER                            |                |                 | \$100          | per STOP WORK ORDER |
| 03/2004                                                                                                                   | Work performed without a permit                   | Double fee     | per permit      |                |                     |
| All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived. |                                                   |                |                 |                |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**POLICE:**

| Council Adopted Date      | Description                                                  | Fee/Charge | Unit                             |
|---------------------------|--------------------------------------------------------------|------------|----------------------------------|
| <b>Miscellaneous Fees</b> |                                                              |            |                                  |
| 12/2004                   | <b>Parking Ticket:</b>                                       |            |                                  |
| 12/2004                   | Overtime Violation                                           | \$5.00     | per ticket                       |
|                           | Other Parking Violations                                     | \$10.00    | per ticket                       |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Permit         | \$10.00    | per application                  |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Special Permit | No Charge  | per application                  |
| 12/2009                   | Precious Metals Dealer Permit                                | \$180.00   | per application                  |
| 12/2009                   | Precious Metals Registered Employee                          | \$10.00    | initial application per employee |
|                           |                                                              | \$3.00     | annual renewal per employee      |
| 12/2009                   | Precious Metals Special Occasion Permit                      | \$180.00   | per application                  |

**PUBLIC SERVICES – SOLID WASTE:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                               | Description         | Fee/Charge | Unit                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------|
| <b>Miscellaneous Fees</b>                                                                                                                                                                                                                                                                                                          |                     |            |                     |
| Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge. |                     |            |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Refuse:</b>      |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 02/2022                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$70.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Recycle:</b>     |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 02/2022                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$70.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Yard Debris:</b> |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 02/2022                                                                                                                                                                                                                                                                                                                            | 95 Gallon Cart      | \$70.00    |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – FAIR BARN:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Description                                                                                                                                          | Fee/Charge                                                         | Unit                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------|
| <b>Facility Rental</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                      |                                                                    |                                           |
| Fair Barn can be rented under the following two options: the applicable base fee plus a package rate for all amenities or, for renters who use only tables and chairs, the applicable base fee plus a per table/chair fee. If any amenity is requested, other than tables and chairs, the package rate applies. Non-profits will only be charged the applicable base fee and may use all Fair Barn amenities.                                                                                                                                                       |                                                                                                                                                      |                                                                    |                                           |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                      |                                                                    |                                           |
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Full Day (14 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial                                             | \$1,775.00<br>\$2,150.00<br>\$1,500.00<br>\$2,400.00               | per day                                   |
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Weekday (8 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial<br><b>(14 hours or less) *:</b><br>Commercial | \$1,150.00<br>\$1,400.00<br>\$1,000.00<br>\$1,550.00<br>\$1,925.00 | per day                                   |
| 02/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Additional Hour Above 8 Hour/14 Hour Maximum</b>                                                                                                  | \$150.00                                                           | per hour                                  |
| 09/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Corporate Meeting                                                                                                                                    | \$785.00<br>\$485.00                                               | greater than 4 hours<br>less than 4 hours |
| <b>*Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. Additional hours will be billed at \$150/hour.</b>                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                      |                                                                    |                                           |
| <b>**See Non-Profit definition on Page 10.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                      |                                                                    |                                           |
| <b>Special Use</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                      |                                                                    |                                           |
| 12/2003                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Base Fee                                                                                                                                             | Determined with the approval of the Parks and Recreation Director  |                                           |
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                      |                                                                    |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Package Rate</b> (Includes all amenities):<br>Resident<br>Non-Resident/Commercial                                                                 | \$1,500.00<br>\$2,000.00                                           | per event plus applicable base fee        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date | Description                                                                                                                            | Fee/Charge                           | Unit        |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------|
| 02/2019              | Cancellation (90 days or less)                                                                                                         | 80% of deposit retained              | per deposit |
| 02/2019              | Cancellation (91 days or more)                                                                                                         | 60% of deposit retained              | per deposit |
| 02/2020              | Chairs (includes set-up)                                                                                                               | \$6.00                               | per chair   |
| 02/2019              | Deposit (Security/Damage):<br>Non-Profit* (full day or weekday)<br>Full Day (excluding non-profits)<br>Weekday (excluding non-profits) | \$750.00<br>\$1,250.00<br>\$1,000.00 | per event   |
| 09/2013              | Corporate Meeting Deposit                                                                                                              | \$250.00                             | per event   |
| 01/2015              | Holiday Premium **                                                                                                                     | \$375.00                             | per day     |
| 02/2019              | Prohibited Items (deducted from deposit)                                                                                               | \$500.00                             | per event   |
| 12/2007              | Tables (includes set-up)                                                                                                               | \$9.00                               | per table   |

\* See Non-Profit definition below.

\*\* Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.

**Fair Barn Fees and Charges Definition**

|                                                                                               |                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                               | <b>Categories of Renters:</b>                                                                                                                                                                                                                                |
| 12/2003                                                                                       | <u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst.                                                                                                                   |
| 12/2003                                                                                       | <u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst.                                                                                                                  |
| 12/2003                                                                                       | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                                     |
| 12/2003                                                                                       | <u>Commercial:</u> Any individual, sole proprietorship, corporation, business or other entity that does not qualify under any other renter category.                                                                                                         |
| 07/2017                                                                                       | <u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule. |
| The Village of Pinehurst reserves the right to define the renter category based on the usage. |                                                                                                                                                                                                                                                              |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – FAIR BARN (continued):**

| Council<br>Adopted<br>Date | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fee/Charge | Unit |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| <b>Other Definitions</b>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |      |
| 12/2003                    | <u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |      |
| 07/2017                    | <u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate.                                                                         |            |      |
| 07/2017                    | <u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |      |
| 12/2003                    | <u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |      |
| 12/2003                    | <u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations. |            |      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – HARNESS TRACK:**

| Council Adopted Date                        | Description                       | Fee/Charge | Unit                                   |
|---------------------------------------------|-----------------------------------|------------|----------------------------------------|
| <b>Ground Use</b>                           |                                   |            |                                        |
| 02/2020                                     | One Infield - without Show Rings  | \$155.00   | per day                                |
| 02/2020                                     | One Infield – with Show Rings     | \$260.00   | per day                                |
| 02/2020                                     | Two Infields – without Show Rings | \$310.00   | per day                                |
| 02/2020                                     | Two Infields – with Show Rings    | \$360.00   | per day                                |
| 07/2017                                     | Special Event Use – One Infield   | \$600.00   | per day                                |
|                                             | Special Event Use – Two Infields  | \$1,200.00 | per day                                |
| <b>Deposits</b>                             |                                   |            |                                        |
| 01/2004                                     | Grounds Use Clean Up              | \$150.00   | per rental                             |
| 01/2004                                     | Show Office Use Clean Up          | \$50.00    | per rental                             |
| 01/2007                                     | Stall Reservation                 | \$100.00   | per stall                              |
| <b>Standardbred Training (Stall Rental)</b> |                                   |            |                                        |
| 02/2022                                     | Full Season                       | \$1,075.00 | per stall                              |
| 02/2022                                     | Monthly                           | \$250.00   | per stall                              |
| 02/2022                                     | Partial Month – Prorated          | \$9.00     | per stall/per day                      |
| <b>Standardbred Training (Other Fees)</b>   |                                   |            |                                        |
| 02/2020                                     | Grooms Quarters - Improved        | \$212.00   | per month                              |
| 02/2020                                     | Grooms Quarters - Unimproved      | \$74.00    | per month                              |
| 07/2015                                     | Grooms Quarters - Prorated        | \$7.00     | per day                                |
| 01/2013                                     | Grooms Quarters Cleaning Fee      | \$50.00    | per room                               |
| 02/2020                                     | Additional Occupant               | \$62.00    | per month                              |
| 02/2009                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| <b>Horse Shows</b>                          |                                   |            |                                        |
| 01/2001                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| 12/2009<br>01/2011                          | <b>Impact Fee:</b>                |            |                                        |
|                                             | Temporary Stalls                  | \$10.00    | per stall, per show per day, per horse |
|                                             | Horse not using a stall           | \$10.00    |                                        |
| 02/2020                                     | Paddock Fee                       | \$26.00    | per paddock per show                   |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – HARNESS TRACK (continued):**

| Council<br>Adopted<br>Date                        | Description                                                     | Fee/Charge                                   | Unit                               |
|---------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------|------------------------------------|
| <b>Horse Shows (continued)</b>                    |                                                                 |                                              |                                    |
| 01/2015                                           | Stall Clean Out                                                 | \$10.00                                      | per stall                          |
| 02/2020                                           | Vendor/Exhibitor Fee                                            | \$26.00                                      | per vendor/exhibitor               |
| <b>Stall Rental</b>                               |                                                                 |                                              |                                    |
| Rates are per stall, per weekend, max of 3 nights |                                                                 |                                              |                                    |
| 02/2020                                           | Stall Rental (less than 100)                                    | \$41.00                                      |                                    |
| 02/2020                                           | Stall Rental (more than 100)                                    | \$36.00                                      |                                    |
| 02/2020                                           | Tack Stall Rental                                               | \$36.00                                      |                                    |
| 01/2013                                           | Additional Stall Nights over 3 Nights                           | \$15.00                                      | per stall, per night               |
| <b>Other Fees</b>                                 |                                                                 |                                              |                                    |
| 01/1997                                           | Admission/Parking Charge (does not apply to non-profit rentals) | 10% of gate, if admission/parking is charged |                                    |
| 07/2015                                           | Oversize Vehicle Parking (RV)                                   | \$35.00                                      | per night (maximum stay of 7 days) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – HARNESS TRACK (continued):**

| Council Adopted Date                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Harness Track Fees and Charges Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 01/2012                                           | <u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings.         |
| 01/1997                                           | <u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit.                                                                                                                                                                                                                                                                                                                                                                                           |
| 01/2011                                           | <u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount. |
| 01/2014                                           | <u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village's Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds.                                                                                                                                                                                                                                                                                                                                                       |
| 01/1997                                           | <u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 07/2017                                           | <u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group.                                                                                                                                                                                                                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION:**

| Council<br>Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Description                                                                     | Fee/Charge                                                                                                                                                                                                                                    | Unit                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Memberships/Classes/Programs</b><br><br>The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated. |                                                                                 |                                                                                                                                                                                                                                               |                              |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident Family Membership                                                  | Membership cost is \$60. The membership is valid for one year from purchase date. It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs. |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Individual<br>Resident<br>Non-Resident                    | \$15.00<br>\$30.00                                                                                                                                                                                                                            | per 6 months<br>per 6 months |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Family<br>(2 or more members)<br>Resident<br>Non-Resident | \$30.00<br>\$60.00                                                                                                                                                                                                                            | per 6 months<br>per 6 months |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Resident – Classes/Programs                                                     | \$10.00 plus direct costs                                                                                                                                                                                                                     | per participant              |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident – Classes/Programs                                                 | Two times resident fee                                                                                                                                                                                                                        | per participant              |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Outside Group Programs                                                          | Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities.                     |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Late Pickup Fee<br>Resident/Non-Resident                                        | \$1.00                                                                                                                                                                                                                                        | per minute                   |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                 | Description                                              | Fee/Charge                                                | Unit                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------|----------------------|
| <b>Athletic Leagues</b>                                                                                                                                                                                                                                                                                                                                                                              |                                                          |                                                           |                      |
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                              | <b>Player Fee:</b><br>Resident                           | \$30.00                                                   | per player           |
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                              | Non-Resident                                             | \$60.00                                                   | per player           |
| <b>Youth Day Camps</b><br><br>The weekly rates for Youth Day Camps will be calculated and published online. The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session.<br><br>The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. |                                                          |                                                           |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                              | Resident                                                 | \$10.00 plus direct costs                                 | per participant      |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                              | Non-Resident                                             | One and a half times the resident fee                     | per participant      |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                              | Deposit                                                  | \$25.00                                                   | per week reserved    |
| <b>General Fees</b><br><br>The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule.                                                                                                                                                                                                                                        |                                                          |                                                           |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                              | Admission Charged (does not apply to non-profit rentals) | 10%                                                       | gross sales          |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                              | Chairs-(only available on site)                          | \$1.50 set up by renter<br>\$3.00 set up by Village staff | per chair            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                              | Tables-on site                                           | \$4.50 set up by renter<br>\$9.00 set up by Village staff | per table            |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                              | Tables-off site (limited quantities)                     | \$4.50 Resident<br>\$9.00 Non-Resident                    | per table            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                              | Vendor/Exhibitor                                         | \$25.00                                                   | per vendor/exhibitor |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                              | Food Vendor                                              | \$75.00                                                   | per vendor           |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                              | Alcohol Vendor                                           | \$400.00                                                  | per vendor           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                        | Description                                         | Fee/Charge                                                                                                                                                                             | Unit                                                    |
|---------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <b>General Fees (continued)</b>             |                                                     |                                                                                                                                                                                        |                                                         |
| 06/2013                                     | Sound System                                        | \$50.00                                                                                                                                                                                | per event                                               |
| 12/2008                                     | Overnight Parking(Resident and Non-Resident         | \$2.00                                                                                                                                                                                 | per car per night                                       |
| 02/2021                                     | Drop In Fee                                         | \$7.00                                                                                                                                                                                 | per day per activity                                    |
| 02/2021                                     | Event Admission                                     | \$2.00<br>\$5.00                                                                                                                                                                       | per person ages 12 & under<br>per person ages 13 & over |
| <b>Rental Fees for Use of Village Parks</b> |                                                     |                                                                                                                                                                                        |                                                         |
| 02/2022                                     | Facility Rental Supervisor                          | \$45.00<br>\$15.00                                                                                                                                                                     | first two hours<br>each additional hour                 |
| 02/2022                                     | <b>Athletic Facilities:</b><br>Resident/Non-Profit  | \$20.00<br>\$40.00                                                                                                                                                                     | per hour without lights<br>per hour with lights         |
| 02/2022                                     | Non-Resident                                        | \$40.00<br>\$80.00                                                                                                                                                                     | per hour without lights<br>per hour with lights         |
| 12/2008                                     | Bleachers (Resident and Non-Resident)               | \$25.00                                                                                                                                                                                | per bleacher per day                                    |
| 07/2017                                     | <b>Park Picnic Shelters:</b><br>Resident/Non-Profit | \$30.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour               |
| 07/2017                                     | Non-Resident                                        | \$60.00<br>\$15.00                                                                                                                                                                     | first three hours<br>each additional hour               |
| <b>Special Event Permits</b>                |                                                     |                                                                                                                                                                                        |                                                         |
| 01/2015                                     | Application Fee                                     | \$50.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Late Application Fee                                | \$25.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Bleachers                                           | \$50.00                                                                                                                                                                                | per unit                                                |
| 01/2015                                     | Greenway Trail Use                                  | \$50.00                                                                                                                                                                                | per event                                               |
| 01/2015                                     | Post Event Clean Up                                 | \$100.00                                                                                                                                                                               | per event                                               |
| 01/2015                                     | Street Closure                                      | \$50.00                                                                                                                                                                                | per barricade point                                     |
| 01/2015                                     | On-site Staffing (three hour minimum)               | Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event. |                                                         |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Description                                                                                                                                                             | Fee/Charge                      | Unit                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------------------|
| <b>Rental Fees for Use of Arboretum and Tufts Park</b><br><br>Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred.<br><br>Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                                         |                                 |                                                                |
| <b>Arboretum Lawn</b><br><br>The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                         |                                 |                                                                |
| <b>Timmel Pavilion Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                         |                                 |                                                                |
| 01/2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum):</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident                                                            | \$180.00<br>\$240.00<br>\$40.00 | first three hours<br>first three hours<br>each additional hour |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum)</b><br><b>Discounted rate if booked within 72 hours of use:</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident | \$60.00<br>\$120.00<br>\$30.00  | first three hours<br>first three hours<br>each additional hour |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (full day):</b><br>Resident/Non-Profit<br>Non-Resident                                                                                               | \$750.00<br>\$1,000.00          | per day<br>per day                                             |
| <b>Grounds Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                         |                                 |                                                                |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pergola Garden:</b><br>Resident/Non-Profit<br>Non-Resident                                                                                                           | \$500.00<br>\$650.00            | per day                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                               | Description                                                                         | Fee/Charge               | Unit      |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------|-----------|
| <b>Rental Fees for Use of Arboretum and Tufts Park (continued)</b> |                                                                                     |                          |           |
| <b>Grounds Only</b> (includes tables and chairs) (continued)       |                                                                                     |                          |           |
| 07/2017                                                            | <b>Magnolia Lawn:</b><br>Resident/Non-Profit<br>Non-Resident                        | \$500.00<br>\$650.00     | per day   |
| 01/2015                                                            | <b>Joyce's Meadow:</b><br>Resident/Non-Profit<br>Non-Resident                       | \$600.00<br>\$775.00     | per day   |
| 01/2015                                                            | <b>All Grounds:</b><br>Resident/Non-Profit<br>Non-Resident                          | \$775.00<br>\$1,000.00   | per day   |
| <b>Grounds &amp; Pavilion Rental</b> (includes tables and chairs)  |                                                                                     |                          |           |
| 07/2017                                                            | <b>Pergola Garden &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Magnolia Lawn &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident  | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Joyce's Meadow &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>All Grounds &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident    | \$1,500.00<br>\$1,800.00 | per day   |
| <b>Staff</b>                                                       |                                                                                     |                          |           |
| 02/2022                                                            | Set up/Breakdown crew for tables and chairs                                         | \$400.00                 | per event |
| <b>Deposit</b>                                                     |                                                                                     |                          |           |
| 01/2015                                                            | Timmel Pavilion Only Deposit                                                        | \$100.00                 | per event |
| 07/2018                                                            | Multiple Amenities/Venues Deposit                                                   | \$200.00                 | per event |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                                                                                                 | Description                                         | Fee/Charge                                        | Unit            |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|-----------------|
| <b>Tufts Memorial Park</b>                                                                                                 |                                                     |                                                   |                 |
| 06/2013                                                                                                                    | Deposit                                             | \$100.00                                          | per event       |
| 06/2013                                                                                                                    | Resident/Non-Profit                                 | \$250.00                                          | per day         |
| 01/2015                                                                                                                    | Non-Resident                                        | \$325.00                                          | per day         |
| <b>Special Events</b>                                                                                                      |                                                     |                                                   |                 |
| At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs. |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident and Non-Resident                           | No charge                                         | per participant |
| <b>Workshops</b>                                                                                                           |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident                                            | \$5.00                                            | per participant |
| 12/2008                                                                                                                    | Non-Resident                                        | Two times the resident fee                        | per participant |
| <b>Trips</b>                                                                                                               |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | <b>Using Non-Village Owned Vehicle:</b><br>Resident | \$5.00 plus direct costs                          | per participant |
| 01/1997                                                                                                                    | Non Resident                                        | \$10.00 plus direct costs                         | per participant |
| 01/1997                                                                                                                    | <b>Using Village Owned Vehicle:</b><br>Resident     | \$5.00 plus direct costs and<br>IRS mileage rate  | per participant |
| 01/1997                                                                                                                    | Non-Resident                                        | \$10.00 plus direct costs<br>and IRS mileage rate | per participant |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS AND RECREATION (continued):**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Description                                                                                                                                                                          | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Rental Fees for Use of Community Center</b><br><br>Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b><br><br><b>All kitchen rentals require additional kitchen cleaning fee as noted below.</b><br><br><b>Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday.</b> |                                                                                                                                                                                      |                                                              |                                                                                                      |
| <b>Community Center Facility Rentals:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                      |                                                              |                                                                                                      |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate          | <br>\$80.00<br>\$100.00<br>\$160.00<br>\$200.00<br>\$40.00   | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate  | <br>\$110.00<br>\$140.00<br>\$220.00<br>\$280.00<br>\$55.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate                    | <br>\$170.00<br>\$215.00<br>\$340.00<br>\$430.00<br>\$85.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$225.00<br>\$280.00<br>\$450.00<br>\$560.00<br>\$115.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                 | Description                                                                                                                                                                                       | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Community Center Facility Rentals (continued)</b> |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room/<br/>Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$260.00<br>\$325.00<br>\$520.00<br>\$650.00<br>\$130.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| <b>Tournaments:</b>                                  |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                                           | <br>\$680.00<br>\$850.00<br>\$1,360.00<br>\$1,700.00         | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                        | <br>\$900.00<br>\$1,125.00<br>\$1,800.00<br>\$2,250.00       | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose<br/>Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                            | <br>\$1,040.00<br>\$1,300.00<br>\$2,080.00<br>\$2,600.00     | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | Kitchen Cleaning Fee                                                                                                                                                                              | \$50.00                                                      | per kitchen rental                                                                                   |
| <b>Deposits</b>                                      |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | Multi-Purpose Room                                                                                                                                                                                | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Gymnasium                                                                                                                                                                                         | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Tournaments                                                                                                                                                                                       | \$225.00                                                     | per event                                                                                            |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Parks and Recreation Fees and Charges Definitions</b></p> <p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p> |                                                                                                                                                                                                                                                        |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations). |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams.                                                                                                                                                    |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Classes:</u> Programs that require more than one meeting time to complete.                                                                                                                                                                          |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable.                                                                                                                       |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Rental:</u> Fee charged for the use of Village owned property.                                                                                                                                                                             |
| 01/2012                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental.                            |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance.                                                                                      |
| 07/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                               |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes.                                                                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes.                                                                                                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations).                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Trips:</u> Organized travel for a specific purpose.                                                                                                                                                                                                 |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Workshops:</u> One-day programs that are limited to a set minimum and maximum.                                                                                                                                                                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Refund Policy</b> |
| <p><b>Purpose</b></p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p><b>Coverage</b></p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p><b>Policy</b></p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p>A refund may be applied in the form of a credit to the registrant's account in lieu of a refund check.</p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant's slot is filled. Otherwise, there will be no refund.</p> <p><b>Inclement Weather Policy – Shelters and Athletic Fields</b></p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"><li>• If lights are used, notice shall be given before lights are scheduled to come on.</li><li>• If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given.</li><li>• When lights are not reserved, notice shall be given within twenty four (24) hours of rental.</li></ul> <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p> |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2022**

**VILLAGE- WIDE:**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 07/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p> |  |

**ORDINANCE #21-03:**

**AN ORDINANCE OF THE VILLAGE OF PINEHURST ADOPTING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISIDCTION.**

**THAT WHEREAS**, the Village of Pinehurst, North Carolina is experiencing significant real estate development and population growth within its corporate boundaries and its extraterritorial jurisdiction;

**WHEREAS**, on October 22, 2019 the Village of Pinehurst adopted the 2019 Comprehensive Plan which provides recommendations to manage future growth of the community and identified five Focus Areas as important areas to influence and manage growth and development:

1. Existing Extra-Territorial Jurisdiction (ETJ)
2. NC Highway 5 Commercial Area - (Pinehurst South)
3. Medical District
4. Village Place/Rattlesnake Trail Corridor
5. NC Highway 211 Commercial Area

**WHEREAS**, the goals, standards, and guidelines, as outlined in the 2019 Comprehensive Plan for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) is for office, medical, life science, and research facilities supported with small-scale retail services and residential uses and the vision for the Village Place/Rattlesnake Trail Corridor (Focus Area 4) is to create a more mixed-use, walkable area that is more conveniently connected to the Village Center;

**WHEREAS**, the Village's existing zoning and development regulations applicable to Focus Areas 2 and 4 are incompatible and incongruous with the intended character and vision for the Focus Areas described in the 2019 Comprehensive Plan;

**WHEREAS**, allowing real estate development activity to occur prior to adoption of Small Area Plans for Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it may result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;

**WHEREAS**, proactively rezoning the areas without a comprehensive analysis of Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it could also result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;

**WHEREAS**, the 2019 Comprehensive Plan specifically recommended that Small Area Plans and design standards with Form Based Codes be developed for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) and the Village Place/Rattlesnake Trail Corridor (Focus Area 4);

**WHEREAS**, the Village of Pinehurst has entered into a contract with Design Collective Inc., to prepare Small Area Plans and Form Based Codes for Focus Areas 2 and 4, which are expected to be completed and adopted in the early fall of 2021;

**WHEREAS**, the goals, standards, and guidelines outlined in the 2019 Comprehensive Plan are best achieved if development within these Focus Areas is temporarily halted during the period which the Small Area Plans are being developed that will help to determine the appropriate zoning necessary to achieve consistency and congruity with the 2019 Comprehensive Plan adopted by the Pinehurst Village Council;

**WHEREAS**, this ordinance shall be known and cited as the Village of Pinehurst Small Area Plans Interim Zoning-Moratorium Ordinance; and

**WHEREAS**, the purpose of this Ordinance is to serve as the initial phase of the adoption by the Village of Small Area Plans, which areas are to be preserved by maintaining the status quo of existing land uses and development patterns in the areas shown on the attached maps, referred to as Exhibit A and Exhibit B, in accordance with the 2019 Comprehensive Long Range Plan of the Village of Pinehurst. It is the further purpose of this Ordinance to promote the health, safety, morals, and general welfare of the citizens of the Village of Pinehurst, specifically within the areas depicted on Exhibit A and on Exhibit B, by lessening congestion in the streets, securing safety from fire, panic, and other dangers, providing adequate light and air, preventing the overcrowding of land, avoiding undue concentration of population, facilitating the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements, including consideration to provide for their orderly growth, expansion, and development;

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED**, by the Village Council of the Village of Pinehurst, North Carolina as follows:

**Section 1. Area.** This Ordinance shall be applicable to all property within the boundaries of the areas depicted on the maps attached hereto, referred to as Exhibit A and Exhibit B, subject to the exclusions provided in Section 6.

**Section 2. Duration.** This Ordinance shall be effective and enforceable from the date of adoption and shall continue in full force and effect for an initial period of nine months from the date of adoption, which is the estimated time necessary for the Village of Pinehurst to complete and adopt the Small Area Plans and the related zoning and development standards. The Village Council may renew this moratorium or extend its duration, as necessary, consistent with the requirement of NCGS 160D-107(e). The Village Council may terminate this moratorium earlier by action of the Village Council.

**Section 3. Moratorium.** From and after the effective date of this Ordinance and continuing throughout its duration, no development shall occur in the areas depicted on the maps identified as Exhibit A and Exhibit B, unless the development is that conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development.

**Section 4. Definition.** As used in this Ordinance, the term listed below shall have the following meaning, as defined in North Carolina General Statute (NCGS) 160D-102(12):

**DEVELOPMENT:** Unless the context clearly indicates otherwise, the term means any of the following:

- a. The construction, erection, alteration, enlargement, renovation, substantial repair, movement to another site, or demolition of any structure; or
- b. The excavation, grading, filling, clearing, or alteration of land; or
- c. The subdivision of land as defined in NCGS 160D-802; or
- d. The initiation or substantial change in the use of land or the intensity of use of land.

**Section 5. Enforcement.** If any person, firm, corporation, organization or association shall violate or attempt to violate any terms of this ordinance the Village of Pinehurst may enforce its terms by any means available pursuant to NCGS 160D-404.

**Section 6. Exclusions.** In accordance with NCGS 160D-107(c), absent an imminent threat to public health or safety, a development moratorium adopted pursuant to this section shall not apply to:

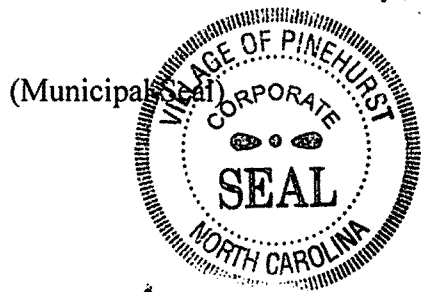
1. Any project for which a valid building permit issued pursuant to G.S. 160D-1108 is outstanding,
2. Any project for which a special use permit application has been accepted as complete,
3. Development set forth in a site-specific or phased vesting plan approved pursuant to G.S. 160D-108,
4. Development for which substantial expenditures have already been made in good-faith reliance on a prior valid development approval,
5. Preliminary or final subdivision plats that have been accepted for review prior to the call for a hearing to adopt the moratorium. Any preliminary subdivision plat accepted for review by the local government prior to the call for a hearing, if subsequently approved, shall be allowed to proceed to final plat approval without being subject to the moratorium.
6. Existing single-family residential uses as regulated by current North Carolina Residential Building Codes,
7. Projects undergoing Technical Review Committee as of the effective date of the moratorium ordinance,
8. Alterations and repairs to existing buildings regulated by North Carolina State Building Codes.
9. Site improvements required to comply with the American with Disabilities Act.
10. Changes in occupancy or use of existing structures not involving building or site additions and not requiring rezoning action.



11. Development in an approved subdivision in which substantial infrastructure expenditures have been incurred, including roadway, water, and/or sewer infrastructure, regardless of whether individual parcel owners within the subdivision have submitted a complete application for development approval.

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

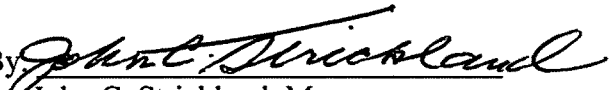
**THIS ORDINANCE** passed and adopted this 10<sup>th</sup> day of February, 2021.



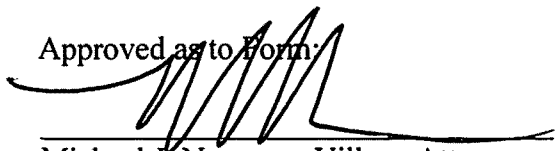
Attest:

  
Beth Dunn, Village Clerk

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

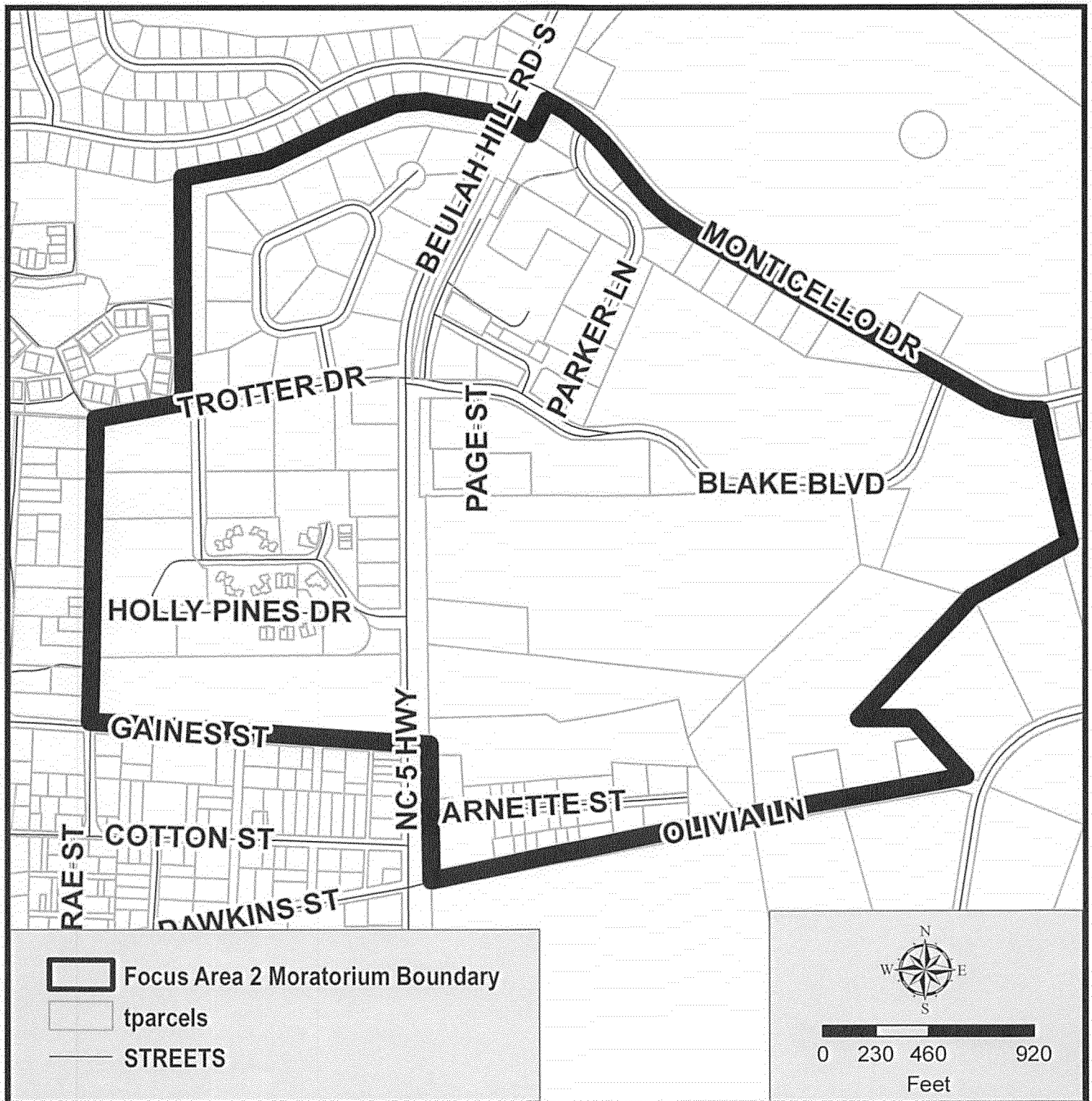
By   
John C. Strickland, Mayor

Approved as to Form:

  
Michael J. Newman, Village Attorney

## EXHIBIT A

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium NC Highway 5 Commercial Area Pinehurst South (Focus Area 2)

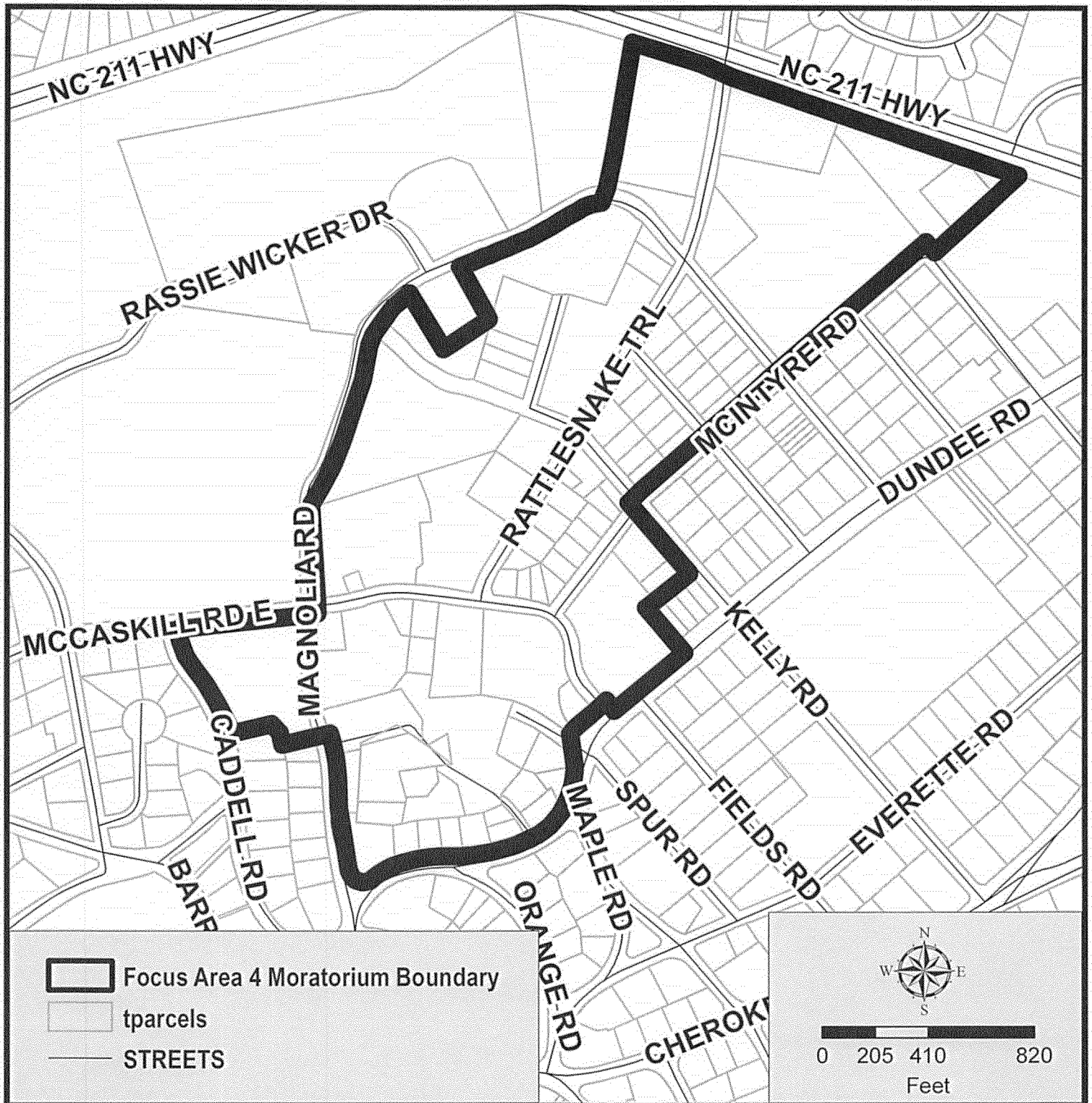


Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## EXHIBIT B

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium Village Place/Rattlesnake Trail Corridor (Focus Area 4)



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).





| Council Member to Report | Partners & Collaborators                               |
|--------------------------|--------------------------------------------------------|
| John Strickland          | Convention and Visitors Bureau                         |
|                          | FirstHealth                                            |
|                          | *Moore County, NC - Rotating                           |
|                          | Moore County Transportation Committee                  |
|                          | NCDOT/TARPO                                            |
|                          | *Neighborhood Advisory Committee - Rotating            |
|                          | *North Carolina - Rotating                             |
|                          | Partners in Progress                                   |
|                          | Pinehurst Resort                                       |
| Patrick Pizzella         | *Moore County, NC - Rotating                           |
|                          | NCDOT/TARPO                                            |
|                          | *Neighborhood Advisory Committee - Rotating            |
|                          | *North Carolina - Rotating                             |
|                          | Partners in Progress                                   |
|                          | Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen) |
| Jane Hogeman             | Beautification Committee                               |
|                          | Chamber of Commerce                                    |
|                          | *Moore County, NC - Rotating                           |
|                          | *Neighborhood Advisory Committee - Rotating            |
|                          | *North Carolina - Rotating                             |
|                          | Pinehurst Business Partners                            |
|                          | Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen) |
| Lydia Boesch             | Bicycle and Pedestrian Advisory Committee              |
|                          | Convention and Visitors Bureau                         |
|                          | *Moore County, NC - Rotating                           |
|                          | *Neighborhood Advisory Committee - Rotating            |
|                          | *North Carolina - Rotating                             |
| Jeff Morgan              | FirstHealth                                            |
|                          | *Moore County, NC - Rotating                           |
|                          | Moore County Schools                                   |
|                          | *Neighborhood Advisory Committee - Rotating            |
|                          | *North Carolina - Rotating                             |
|                          | Triangle J. COG                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**ADMINISTRATION:**

| Council<br>Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Description                                                                                                         | Fee/Charge           | Unit                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------|
| <b>Other Charges</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| 02/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Paper Copies                                                                                                        | \$0.25               | per sheet                                 |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Overtime Costs if overtime is needed to fulfill a public records request promptly                                   | Actual overtime cost | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time) | Actual labor cost    | per request                               |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Golf Cart Stickers                                                                                                  | \$20.00              | per cart                                  |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Municipal Code Copies:</b><br>Entire Code                                                                        | \$0.10               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Supplements                                                                                                         | \$1.00               | per sheet                                 |
| 03/2004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Sufficient Funds (NSF)                                                                                          | \$35.00              | per return                                |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Late Payment of Code Enforcement Invoices                                                                           | 1.5%                 | per month on balance unpaid after 30 days |
| <b><u>Rental Fees for Use of Village Rooms</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                      |                                           |
| Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals.                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                      |                                           |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred. |                                                                                                                     |                      |                                           |
| A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate.                                                                                                           |                                                                                                                     |                      |                                           |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Deposit – Assembly Hall &amp; Station 91 Conference Room:</b><br>Audio visual equipment is <u>not</u> utilized   | \$100.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Audio visual equipment is utilized                                                                                  | \$200.00             | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Rental Fee – Conference Room:</b><br>Up to 3 hours:<br>Resident                                                  | \$25.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Non-Resident                                                                                                        | \$50.00              | per event                                 |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | More than 3 hours                                                                                                   | \$25.00              | per hour                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**ADMINISTRATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                              | Description                                                         | Fee/Charge                                                            | Unit      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------|-----------|
|                                                                                                                                                                                                                                                                   | <b>Rental Fee – Assembly Hall &amp; Station 91 Conference Room:</b> |                                                                       |           |
| 12/2007                                                                                                                                                                                                                                                           | Up to 3 hours:                                                      |                                                                       |           |
|                                                                                                                                                                                                                                                                   | Resident                                                            | \$50.00                                                               | per event |
| 12/2007                                                                                                                                                                                                                                                           | Non-Resident                                                        | \$100.00                                                              | per event |
| 12/2007                                                                                                                                                                                                                                                           | More than 3 hours                                                   | \$25.00                                                               | per hour  |
| 01/2013                                                                                                                                                                                                                                                           | Audio visual assistance                                             | \$50.00                                                               | per hour  |
| <b>Reimbursement Fees for Services</b>                                                                                                                                                                                                                            |                                                                     |                                                                       |           |
| 04/1998                                                                                                                                                                                                                                                           | Time                                                                | Cost of staff used (Salaries & Benefits), plus 10% administrative fee | per hour  |
| 04/1998                                                                                                                                                                                                                                                           | Equipment                                                           | Rates determined by Federal Emergency Management Agency (FEMA)        | various   |
| Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at <a href="https://www.fema.gov/schedule-equipment-rates">https://www.fema.gov/schedule-equipment-rates</a> . |                                                                     |                                                                       |           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**FIRE:**

| Council<br>Adopted Date                                                                                                                                                                        | Description                                                  | Fee/Charge                | Unit                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------|------------------------------------------------------------------|
| <b>Fire Inspection (Non-Residential)</b>                                                                                                                                                       |                                                              |                           |                                                                  |
| 10/2001                                                                                                                                                                                        | Initial Inspection                                           | No Charge                 |                                                                  |
| 02/2020                                                                                                                                                                                        | Re-Inspection with violations remaining                      |                           |                                                                  |
|                                                                                                                                                                                                | 1 <sup>st</sup> Re-Inspection                                | \$50.00                   | per inspection                                                   |
|                                                                                                                                                                                                | 2 <sup>nd</sup> Re-Inspection                                | \$100.00                  | per inspection                                                   |
|                                                                                                                                                                                                | 3 <sup>rd</sup> and Subsequent Re-Inspection                 | \$250.00                  | per inspection                                                   |
| <b>Permits Required by NC Fire Code – review, permit and inspection fees</b>                                                                                                                   |                                                              |                           |                                                                  |
| The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code.                             |                                                              |                           |                                                                  |
| 02/2021                                                                                                                                                                                        | Fire Sprinkler Systems                                       | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Fire Alarm / Detection Systems                               | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Standpipe System                                             | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection |
| 02/2021                                                                                                                                                                                        | Hood Suppression System                                      | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Any other required permit                                    | \$75.00                   | per permit                                                       |
| 02/2021                                                                                                                                                                                        | Re-review fees for 3 <sup>rd</sup> and subsequent submission | \$100.00                  | per submission                                                   |
| 02/2021                                                                                                                                                                                        | Lift a Stop Work Order                                       | \$100.00                  | per Stop Work Order                                              |
| 02/2021                                                                                                                                                                                        | Work performed without a permit                              | Double fee                | per permit                                                       |
| Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule. |                                                              |                           |                                                                  |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**INFORMATION TECHNOLOGY (IT):**

| Council<br>Adopted<br>Date   | Description                                        | Fee/Charge                    | Unit                          |
|------------------------------|----------------------------------------------------|-------------------------------|-------------------------------|
| <b>Media Charges</b>         |                                                    |                               |                               |
| 12/2009                      | CD/DVD                                             | \$1.00                        | per disk                      |
| <b>Source Charges</b>        |                                                    |                               |                               |
| 12/2009                      | Customized GIS Color Maps                          | \$50.00 plus<br>cost of map   | per hour, one hour<br>minimum |
| 12/2009                      | Data Analysis and Conversion                       | \$50.00 plus<br>cost of media | per hour, one hour<br>minimum |
| <b>Color Orthos GIS Maps</b> |                                                    |                               |                               |
| 12/2009                      | Copy of already created map up to<br>8.5 x 11      | \$2.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 11 x<br>17       | \$6.00                        | per map                       |
| 12/2009                      | Copy of already created map up to 17 x<br>22       | \$10.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 22 x<br>34       | \$12.00                       | per map                       |
| 12/2009                      | Copy of already created map up to 34 x<br>44       | \$20.00                       | per map                       |
| 12/2009                      | Copy of already created ORTHO map up<br>to 36 x 48 | \$50.00                       | per map                       |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**LIBRARY AND ARCHIVES:**

| Council Adopted Date           | Description                              | Fee/Charge                                                                   | Unit                                                     |
|--------------------------------|------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Library Fees</b>            |                                          |                                                                              |                                                          |
| 02/2022                        | Library Card Fee – Resident/Non-Resident | No Charge                                                                    | per patron                                               |
| 02/2022                        | Lost Item Fee                            | Actual Replacement Cost or Replacement of Identical Item with Staff Approval | per item                                                 |
| 02/2022                        | Rental Fee – Conference Room             | Reference Page 1 Administration: Rental Fee-Conference Room                  | per event                                                |
| 02/2022                        | Paper Copies                             | Reference Page 1 Administration: Paper Copies                                | per sheet                                                |
| <b>Archive Fees</b>            |                                          |                                                                              |                                                          |
| <b>Images – Digital Images</b> |                                          |                                                                              |                                                          |
| 02/2022                        | Commercial Usage Fee                     | \$150.00<br>\$75.00<br>\$25.00                                               | per images 1 – 4<br>per images 5 – 10<br>per images 11 + |
| 02/2022                        | Personal Usage Fee                       | \$50.00                                                                      | per image                                                |
| 02/2022                        | Media Usage Fee                          | \$50.00                                                                      | per image                                                |
| 02/2022                        | Dropbox Fee                              | \$25.00                                                                      | per request                                              |
| 02/2022                        | Additional Use of Each Image             | \$10.00 each additional use                                                  | per image                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**LIBRARY AND ARCHIVES (continued):**

| Council<br>Adopted<br>Date                                                                                | Description                                        | Fee/Charge                                           | Unit                                                             |
|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------|------------------------------------------------------|------------------------------------------------------------------|
| <b>Archive Fees (continued)</b>                                                                           |                                                    |                                                      |                                                                  |
| <b>Images – Photographic Prints (Prepared in House)</b>                                                   |                                                    |                                                      |                                                                  |
| 02/2022                                                                                                   | 5 X 7                                              | \$37.00                                              | per print                                                        |
| 02/2022                                                                                                   | 8 X 10                                             | \$47.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11 X 14                                            | \$72.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11.7 X 16.5                                        | \$77.00                                              | per print                                                        |
| <b><u>Images – Research Fees</u></b>                                                                      |                                                    |                                                      |                                                                  |
| 02/2022                                                                                                   | Basic Research Fee – Locating<br>Information/Image | No Charge                                            | up to 30 minutes                                                 |
| 02/2022                                                                                                   | Basic Research Fee – Locating<br>Information/Image | \$30.00                                              | greater than 30<br>minutes                                       |
| <b><u>Graphics – Ross Golf Course Photocopies</u></b>                                                     |                                                    |                                                      |                                                                  |
| 02/2022                                                                                                   | Notes & Field Sketches 8.5 X 11                    | \$1.00<br>\$2.00<br>\$2.50                           | per black & white copy<br>per color copy<br>per photo paper copy |
| 02/2022                                                                                                   | Blueprints 11 X 17                                 | \$2.00<br>\$5.00<br>\$10.00                          | per black & white copy<br>per color copy<br>per photo paper copy |
| 02/2022                                                                                                   | Golf Course Layouts                                | See General Fees:<br>Outsourced Printing<br>(page 7) |                                                                  |
| <b><u>Graphics – Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House)</u></b> |                                                    |                                                      |                                                                  |
| 02/2022                                                                                                   | 8.5 X 11                                           | \$47.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11 X 14                                            | \$72.00                                              | per print                                                        |
| 02/2022                                                                                                   | 11.7 X 16.5                                        | \$77.00                                              | per print                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**LIBRARY AND ARCHIVES (continued):**

| Council<br>Adopted<br>Date                                     | Description                              | Fee/Charge                                       | Unit           |
|----------------------------------------------------------------|------------------------------------------|--------------------------------------------------|----------------|
| <b>Archive Fees (continued)</b>                                |                                          |                                                  |                |
| <b>Graphics – Ross Golf Course Graphics – Digital Graphics</b> |                                          |                                                  |                |
| 02/2022                                                        | Digital Golf Course Layout               | \$250.00                                         | per layout     |
| 02/2022                                                        | Digital Field Sketches, 9 Holes          | \$75.00                                          | per 9 holes    |
| 02/2022                                                        | Digital Field Sketches, 18 Holes         | \$150.00                                         | per 18 holes   |
| 02/2022                                                        | Digital Field Sketches, 36 Holes         | \$200.00                                         | per 36 holes   |
| 02/2022                                                        | Scanning or Re-Scanning of Ross Graphics | \$15.00                                          | per 15 minutes |
| <b><u>General Fees</u></b>                                     |                                          |                                                  |                |
| 02/2022                                                        | Outsourced Printing                      | Actual cost plus<br>35%                          | per image      |
| 02/2022                                                        | Shipping & Handling                      | Greater of \$10.00 or<br>Actual Shipping<br>Cost | per parcel     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**PLANNING AND INSPECTIONS:**

| Council<br>Adopted<br>Date | Description                                                 | Planning Fee   |                 | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------------|----------------|-----------------|----------------|----------------------|
|                            |                                                             | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                 |
|                            | <b>Amendments</b>                                           |                |                 |                |                      |
| 02/2019                    | Zoning Text Amendment (PDO)                                 | \$500          | per application |                |                      |
| 02/2019                    | Zoning Map (Rezoning)                                       | \$1,300        | per application |                |                      |
| 02/2019                    | Zoning Map (Conditional Rezoning)                           | \$5,000        | per application |                |                      |
| 02/2019                    | Comprehensive Plan Amendment                                | \$750          | per application |                |                      |
|                            | <b>Board of Adjustment Fees</b>                             |                |                 |                |                      |
| 02/2019                    | Appeal (50% is refunded if appeal is successful)            | \$1,000        | per application |                |                      |
| 02/2019                    | Variance                                                    | \$500          | per application |                |                      |
|                            | <b>Certificates of Appropriateness (Historic District)</b>  |                |                 |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Major                | \$500          | per application |                |                      |
| 02/2019                    | Certificate of Appropriateness (COA) - Minor                | \$100          | per application |                |                      |
|                            | <b>Final Plats</b>                                          |                |                 |                |                      |
| 02/2019                    | Final Plat - Major                                          | \$325          | per application |                |                      |
| 02/2019                    | Final Plat - Minor                                          | \$50           | per application |                |                      |
|                            | <b>Site Plans (Commercial and Multi-Family)</b>             |                |                 |                |                      |
| 02/2020                    | General Concept Plan                                        | \$2,900        | per permit      |                |                      |
| 02/2019                    | Site Plan - Major (>= 2 acres)                              | \$4,000        | per permit      |                |                      |
| 02/2020                    | Site Plan - Minor (< 2 acres)                               | \$2,100        | per permit      |                |                      |
|                            | <b>Special Use Permit</b>                                   |                |                 |                |                      |
| 02/2019                    | Special Use                                                 | \$700          | per application |                |                      |
|                            | <b>Subdivisions of Land</b>                                 |                |                 |                |                      |
| 02/2019                    | Subdivision - Major                                         | \$4,500        | per permit      |                |                      |
| 02/2019                    | Subdivision - Minor                                         | \$1,400        | per permit      |                |                      |
| 02/2019                    | Subdivision - Exempt                                        | \$50           | per permit      |                |                      |
|                            | <b>Commercial Building Permits</b>                          |                |                 |                |                      |
| 02/2019                    | Commercial Addition                                         | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial Alteration                                       | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Commercial New                                              | \$4,100        | per permit      | \$0.59         | per square foot (sf) |
|                            | <b>Demolition/Relocation Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Commercial Demolition                                       | \$205          | per permit      | \$170          | per permit           |
| 02/2019                    | Multi-Family Demolition                                     | \$200          | per permit      | \$175          | per permit           |
| 02/2019                    | Residential Demolition                                      | \$50           | per permit      | \$150          | per permit           |
|                            | <b>Grading/Clearing Permit</b>                              |                |                 |                |                      |
| 02/2019                    | Grading/Clearing Permit (Required for any new construction) | \$40           | per permit      | \$110          | per permit           |
|                            | <b>Multi-Family Building Permits</b>                        |                |                 |                |                      |
| 02/2019                    | Multi-Family Addition                                       | \$1,200        | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family Alteration                                     | \$100          | per permit      | \$0.59         | per square foot (sf) |
| 02/2019                    | Multi-Family New                                            | \$4,100        | per permit      | \$0.59         | per square foot (sf) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

***PLANNING AND INSPECTIONS (continued):***

| Council<br>Adopted<br>Date | Description                                           | Planning Fee   |            | Inspection Fee |                      |
|----------------------------|-------------------------------------------------------|----------------|------------|----------------|----------------------|
|                            |                                                       | Fee/<br>Charge | Unit       | Fee/<br>Charge | Unit                 |
|                            | <b>Pools and Spas</b>                                 |                |            |                |                      |
| 02/2019                    | Pool/Spa - Commercial                                 | \$380          | per permit | \$170          | per permit           |
| 02/2019                    | Pool/Spa - Residential                                | \$65           | per permit | \$110          | per permit           |
|                            | <b>Re-Roof (&gt;\$15,000)</b>                         |                |            |                |                      |
| 02/2019                    | Re-Roof - Commercial                                  | \$40           | per permit | \$110          | per permit           |
| 02/2019                    | Re-Roof - Residential                                 | \$40           | per permit | \$60           | per permit           |
|                            | <b>Residential Building Permits</b>                   |                |            |                |                      |
| 02/2019                    | Residential Addition                                  | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential Alteration                                | \$175          | per permit | \$0.17         | per square foot (sf) |
| 02/2019                    | Residential New                                       | \$330          | per permit | \$0.17         | per square foot (sf) |
| 03/2004                    | Residential New - Homeowners Recovery Fee             | \$10           | per permit |                |                      |
|                            | <b>Single Trade Permits - Commercial/Multi-Family</b> |                |            |                |                      |
| 02/2019                    | Commercial/Multi-Family Electrical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Mechanical                    | \$40           | per permit | \$60           | per permit           |
| 02/2019                    | Commercial/Multi-Family Plumbing                      | \$40           | per permit | \$60           | per permit           |
|                            | <b>Single Trade Permits - Residential</b>             |                |            |                |                      |
| 02/2019                    | Residential Electrical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Mechanical                                | \$40           | per permit | \$40           | per permit           |
| 02/2019                    | Residential Plumbing                                  | \$40           | per permit | \$40           | per permit           |
|                            | <b>Manufactured/Modular Units</b>                     |                |            |                |                      |
| 02/2019                    | Manufactured/Modular Units - Commercial               | \$100          | per permit | \$150          | per unit             |
| 02/2019                    | Manufactured/Modular Units - Residential              | \$100          | per permit | \$100          | per unit             |
|                            | <b>Accessory Structures</b>                           |                |            |                |                      |
| 02/2019                    | Accessory Structures - Commercial                     | \$200          | per permit | \$0.59/sf      | per square foot (sf) |
| 02/2019                    | Accessory Structures - Residential                    | \$175          | per permit | \$0.17/sf      | per square foot (sf) |
| 03/2004                    | Accessory Structures - No Dimension > 12 ft.          | \$50           | per permit |                |                      |
|                            | <b>Other Permits</b>                                  |                |            |                |                      |
| 02/2019                    | ABC Permit                                            | \$50           | per permit | \$100          | per permit           |
| 02/2019                    | Beekeeping                                            | \$25           | per permit |                |                      |
| 02/2019                    | Decks and Patios                                      | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Docks & Bulkheads                                     | \$100          | per permit | \$50           | per permit           |
| 02/2019                    | Driveway                                              | \$25           | per permit | \$75           | per permit           |
| 02/2019                    | Fence, Wall, or Column                                | \$125          | per permit | \$50           | per permit           |
| 02/2019                    | Floodplain Development                                | \$200          | per permit |                |                      |
| 02/2019                    | Home Health & Day Care                                | \$50           | per permit | \$100          | per permit           |
| 03/2004                    | Home Occupation                                       | \$50           | per permit |                |                      |
| 02/2019                    | Mobile Food Vendor                                    | \$25           | per permit |                |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**PLANNING AND INSPECTIONS (continued):**

| Council<br>Adopted<br>Date                                                                                                | Description                                       | Planning Fee   |                 | Inspection Fee |                     |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|-----------------|----------------|---------------------|
|                                                                                                                           |                                                   | Fee/<br>Charge | Unit            | Fee/<br>Charge | Unit                |
|                                                                                                                           | <b>Other Permits (continued)</b>                  |                |                 |                |                     |
| 02/2019                                                                                                                   | Propane Tank                                      | \$50           | per permit      | \$50           | per permit          |
| 02/2020                                                                                                                   | Right of Way Use - Residential                    | No Charge      | per permit      |                |                     |
| 02/2020                                                                                                                   | Right of Way Use - Commercial                     | \$50           | per permit      |                |                     |
| 02/2019                                                                                                                   | Seasonal Pool                                     | \$25           | per permit      |                |                     |
| 02/2019                                                                                                                   | Sign - Permanent                                  | \$225          | per permit      | \$50           | per permit          |
| 02/2019                                                                                                                   | Solar Permit                                      | \$45           | per permit      | \$55           | per permit          |
| 02/2019                                                                                                                   | Temporary Use                                     | \$250          | per permit      |                |                     |
| 02/2019                                                                                                                   | Tent (Inspection fee waived for horse show tents) | \$65           | per permit      | \$110          | per permit          |
| 02/2019                                                                                                                   | Zoning Use                                        | \$50           | per permit      |                |                     |
|                                                                                                                           | <b>Other Fees</b>                                 |                |                 |                |                     |
| 02/2019                                                                                                                   | Annexation                                        | No Charge      | per petition    |                |                     |
| 02/2019                                                                                                                   | Compliance or Re-Inspection Fee                   |                |                 | \$100          | per inspection      |
| 02/2019                                                                                                                   | Encroachment Agreement                            | \$200          | per agreement   |                |                     |
| 02/2019                                                                                                                   | Modification to Prior Approval                    | \$200          | per application |                |                     |
| 02/2019                                                                                                                   | Plan Re-Review Fee (3rd and subsequent reviews)   | \$500          | per review      |                |                     |
| 02/2019                                                                                                                   | Pre-Application Meeting                           | No Charge      | per meeting     |                |                     |
| 02/2019                                                                                                                   | Time Extension                                    | \$50           | per application |                |                     |
| 02/2019                                                                                                                   | Zoning Certification Letter                       | \$50           | per letter      |                |                     |
|                                                                                                                           | <b>Penalties/Violations</b>                       |                |                 |                |                     |
| 03/2004                                                                                                                   | Lift a STOP WORK ORDER                            |                |                 | \$100          | per STOP WORK ORDER |
| 03/2004                                                                                                                   | Work performed without a permit                   | Double fee     | per permit      |                |                     |
| All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived. |                                                   |                |                 |                |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**POLICE:**

| Council Adopted Date      | Description                                                  | Fee/Charge | Unit                             |
|---------------------------|--------------------------------------------------------------|------------|----------------------------------|
| <b>Miscellaneous Fees</b> |                                                              |            |                                  |
| 12/2004                   | <b>Parking Ticket:</b>                                       |            |                                  |
| 12/2004                   | Overtime Violation                                           | \$5.00     | per ticket                       |
|                           | Other Parking Violations                                     | \$10.00    | per ticket                       |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Permit         | \$10.00    | per application                  |
| 05/2009                   | Door-To-Door Peddling, Soliciting, Canvassing Special Permit | No Charge  | per application                  |
| 12/2009                   | Precious Metals Dealer Permit                                | \$180.00   | per application                  |
| 12/2009                   | Precious Metals Registered Employee                          | \$10.00    | initial application per employee |
|                           |                                                              | \$3.00     | annual renewal per employee      |
| 12/2009                   | Precious Metals Special Occasion Permit                      | \$180.00   | per application                  |

**PUBLIC SERVICES – SOLID WASTE:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                               | Description         | Fee/Charge | Unit                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|---------------------|
| <b>Miscellaneous Fees</b>                                                                                                                                                                                                                                                                                                          |                     |            |                     |
| Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge. |                     |            |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Refuse:</b>      |            |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Recycle:</b>     |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 64 Gallon Cart      | \$50.00    |                     |
| 01/2014                                                                                                                                                                                                                                                                                                                            | 96 Gallon Cart      | \$55.00    |                     |
|                                                                                                                                                                                                                                                                                                                                    | <b>Yard Debris:</b> |            |                     |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 48 Gallon Cart      | \$48.00    | per additional cart |
| 01/2016                                                                                                                                                                                                                                                                                                                            | 95 Gallon Cart      | \$55.00    |                     |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – FAIR BARN:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Description                                                                                                                                          | Fee/Charge                                                        | Unit                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------|
| <b>Facility Rental</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                      |                                                                   |                                           |
| Fair Barn can be rented under the following two options: the applicable base fee plus a package rate for all amenities or, for renters who use only tables and chairs, the applicable base fee plus a per table/chair fee. If any amenity is requested, other than tables and chairs, the package rate applies. Non-profits will only be charged the applicable base fee and may use all Fair Barn amenities.                                                                                                                                                       |                                                                                                                                                      |                                                                   |                                           |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Full Day (14 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial                                             | \$1,575.00<br>\$1,950.00<br>\$1,500.00<br>\$2,200.00              | per day                                   |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Base Fee Weekday (8 hours or less) *:</b><br>Resident<br>Non-Resident<br>Non-Profit**<br>Commercial<br><b>(14 hours or less) *:</b><br>Commercial | \$950.00<br>\$1,200.00<br>\$1,000.00<br>\$1,350.00<br>\$1,925.00  | per day                                   |
| 02/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Additional Hour Above 8 Hour/14 Hour Maximum</b>                                                                                                  | \$150.00                                                          | per hour                                  |
| 09/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Corporate Meeting                                                                                                                                    | \$785.00<br>\$485.00                                              | greater than 4 hours<br>less than 4 hours |
| <b>*Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. Additional hours will be billed at \$150/hour.</b>                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                      |                                                                   |                                           |
| <b>**See Non-Profit definition on Page 13.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                      |                                                                   |                                           |
| <b>Special Use</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                      |                                                                   |                                           |
| 12/2003                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Base Fee                                                                                                                                             | Determined with the approval of the Parks and Recreation Director |                                           |
| <b>Other Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                      |                                                                   |                                           |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Package Rate</b> (Includes all amenities):<br>Resident<br>Non-Resident/Commercial                                                                 | \$1,500.00<br>\$2,000.00                                          | per event plus applicable base fee        |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                           | Description                                                                                                                                                                                                                                                  | Fee/Charge                           | Unit        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------|
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (90 days or less)                                                                                                                                                                                                                               | 80% of deposit retained              | per deposit |
| 02/2019                                                                                                                                                                                                                                                                        | Cancellation (91 days or more)                                                                                                                                                                                                                               | 60% of deposit retained              | per deposit |
| 02/2020                                                                                                                                                                                                                                                                        | Chairs (includes set-up)                                                                                                                                                                                                                                     | \$6.00                               | per chair   |
| 02/2019                                                                                                                                                                                                                                                                        | Deposit (Security/Damage):<br>Non-Profit* (full day or weekday)<br>Full Day (excluding non-profits)<br>Weekday (excluding non-profits)                                                                                                                       | \$750.00<br>\$1,250.00<br>\$1,000.00 | per event   |
| 09/2013                                                                                                                                                                                                                                                                        | Corporate Meeting Deposit                                                                                                                                                                                                                                    | \$250.00                             | per event   |
| 01/2015                                                                                                                                                                                                                                                                        | Holiday Premium **                                                                                                                                                                                                                                           | \$375.00                             | per day     |
| 02/2019                                                                                                                                                                                                                                                                        | Prohibited Items (deducted from deposit)                                                                                                                                                                                                                     | \$500.00                             | per event   |
| 12/2007                                                                                                                                                                                                                                                                        | Tables (includes set-up)                                                                                                                                                                                                                                     | \$9.00                               | per table   |
| <p>* See Non-Profit definition below.</p> <p>** Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.</p> |                                                                                                                                                                                                                                                              |                                      |             |
| Fair Barn Fees and Charges Definition                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                              |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <b>Categories of Renters:</b>                                                                                                                                                                                                                                |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst.                                                                                                                   |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst.                                                                                                                  |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                                     |                                      |             |
| 12/2003                                                                                                                                                                                                                                                                        | <u>Commercial:</u> Any individual, sole proprietorship, corporation, business or other entity that does not qualify under any other renter category.                                                                                                         |                                      |             |
| 07/2017                                                                                                                                                                                                                                                                        | <u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule. |                                      |             |
| The Village of Pinehurst reserves the right to define the renter category based on the usage.                                                                                                                                                                                  |                                                                                                                                                                                                                                                              |                                      |             |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – FAIR BARN (continued):**

| Council Adopted Date     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fee/Charge | Unit |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| <b>Other Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |      |
| 12/2003                  | <u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |      |
| 07/2017                  | <u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate.                                                                         |            |      |
| 07/2017                  | <u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |      |
| 12/2003                  | <u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |      |
| 12/2003                  | <u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations. |            |      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – HARNESS TRACK:**

| Council Adopted Date                        | Description                       | Fee/Charge | Unit                                   |
|---------------------------------------------|-----------------------------------|------------|----------------------------------------|
| <b>Ground Use</b>                           |                                   |            |                                        |
| 02/2020                                     | One Infield - without Show Rings  | \$155.00   | per day                                |
| 02/2020                                     | One Infield – with Show Rings     | \$260.00   | per day                                |
| 02/2020                                     | Two Infields – without Show Rings | \$310.00   | per day                                |
| 02/2020                                     | Two Infields – with Show Rings    | \$360.00   | per day                                |
| 07/2017                                     | Special Event Use – One Infield   | \$600.00   | per day                                |
|                                             | Special Event Use – Two Infields  | \$1,200.00 | per day                                |
| <b>Deposits</b>                             |                                   |            |                                        |
| 01/2004                                     | Grounds Use Clean Up              | \$150.00   | per rental                             |
| 01/2004                                     | Show Office Use Clean Up          | \$50.00    | per rental                             |
| 01/2007                                     | Stall Reservation                 | \$100.00   | per stall                              |
| <b>Standardbred Training (Stall Rental)</b> |                                   |            |                                        |
| 02/2020                                     | Full Season                       | \$975.00   | per stall                              |
| 02/2020                                     | Monthly                           | \$325.00   | per stall                              |
| 02/2020                                     | Partial Month – Prorated          | \$11.00    | per stall/per day                      |
| <b>Standardbred Training (Other Fees)</b>   |                                   |            |                                        |
| 02/2020                                     | Grooms Quarters - Improved        | \$212.00   | per month                              |
| 02/2020                                     | Grooms Quarters - Unimproved      | \$74.00    | per month                              |
| 07/2015                                     | Grooms Quarters - Prorated        | \$7.00     | per day                                |
| 01/2013                                     | Grooms Quarters Cleaning Fee      | \$50.00    | per room                               |
| 02/2020                                     | Additional Occupant               | \$62.00    | per month                              |
| 02/2009                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| <b>Horse Shows</b>                          |                                   |            |                                        |
| 01/2001                                     | Manure Pile Removal               | \$25.00    | per pile                               |
| 12/2009<br>01/2011                          | <b>Impact Fee:</b>                |            |                                        |
|                                             | Temporary Stalls                  | \$10.00    | per stall, per show per day, per horse |
|                                             | Horse not using a stall           | \$10.00    |                                        |
| 02/2020                                     | Paddock Fee                       | \$26.00    | per paddock per show                   |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – HARNESS TRACK (continued):**

| Council<br>Adopted<br>Date                        | Description                                                     | Fee/Charge                                   | Unit                               |
|---------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------|------------------------------------|
| <b>Horse Shows (continued)</b>                    |                                                                 |                                              |                                    |
| 01/2015                                           | Stall Clean Out                                                 | \$10.00                                      | per stall                          |
| 02/2020                                           | Vendor/Exhibitor Fee                                            | \$26.00                                      | per vendor/exhibitor               |
| <b>Stall Rental</b>                               |                                                                 |                                              |                                    |
| Rates are per stall, per weekend, max of 3 nights |                                                                 |                                              |                                    |
| 02/2020                                           | Stall Rental (less than 100)                                    | \$41.00                                      |                                    |
| 02/2020                                           | Stall Rental (more than 100)                                    | \$36.00                                      |                                    |
| 02/2020                                           | Tack Stall Rental                                               | \$36.00                                      |                                    |
| 01/2013                                           | Additional Stall Nights over 3 Nights                           | \$15.00                                      | per stall, per night               |
| <b>Other Fees</b>                                 |                                                                 |                                              |                                    |
| 01/1997                                           | Admission/Parking Charge (does not apply to non-profit rentals) | 10% of gate, if admission/parking is charged |                                    |
| 07/2015                                           | Oversize Vehicle Parking (RV)                                   | \$35.00                                      | per night (maximum stay of 7 days) |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – HARNESS TRACK (continued):**

| Council<br>Adopted<br>Date                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Harness Track Fees and Charges Definitions</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 01/2012                                           | <u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings.         |
| 01/1997                                           | <u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit.                                                                                                                                                                                                                                                                                                                                                                                           |
| 01/2011                                           | <u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount. |
| 01/2014                                           | <u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village's Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds.                                                                                                                                                                                                                                                                                                                                                       |
| 01/1997                                           | <u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 07/2017                                           | <u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group.                                                                                                                                                                                                                                                |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION:**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Description                                                                     | Fee/Charge                                                                                                                                                                                                                                                       | Unit                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Memberships/Classes/Programs</b><br><br>The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated. |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 02/2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident Family Membership                                                  | Membership cost is \$60. The membership is valid for one year beginning on January 1 <sup>st</sup> . It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs. |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Individual<br>Resident<br>Non-Resident                    | \$15.00<br>\$30.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Open Gym Membership – Family<br>(2 or more members)<br>Resident<br>Non-Resident | \$30.00<br>\$60.00                                                                                                                                                                                                                                               | per 6 months<br>per 6 months |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Resident – Classes/Programs                                                     | \$10.00 plus direct costs                                                                                                                                                                                                                                        | per participant              |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident – Classes/Programs                                                 | Two times resident fee                                                                                                                                                                                                                                           | per participant              |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Outside Group Programs                                                          | Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities.                                        |                              |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Late Pickup Fee<br>Resident/Non-Resident                                        | \$1.00                                                                                                                                                                                                                                                           | per minute                   |
| <b>Athletic Events</b><br><br>The athletic events fee may be waived for youth at the discretion of the Parks and Recreation Director.                                                                                                                                                                                                                                                                                                                                                                 |                                                                                 |                                                                                                                                                                                                                                                                  |                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Team Fee (Resident and Non-Resident)                                            | \$20.00 plus direct costs                                                                                                                                                                                                                                        | per team                     |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Individual Fee:</b><br>Resident                                              | \$5.00 plus direct costs                                                                                                                                                                                                                                         | per individual               |
| 01/2011                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Non-Resident                                                                    | Two times the resident fee                                                                                                                                                                                                                                       | per individual               |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                             | Description                                              | Fee/Charge                                                           | Unit                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------------------|----------------------|
| <b>Athletic Leagues</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |                                                                      |                      |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Team Fee:</b><br>Resident                             | \$40.00 plus direct costs                                            | per team             |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | \$40.00 plus direct costs plus<br>\$20.00 per non-resident on roster | per team             |
| <b>Youth Day Camps</b><br><br>The weekly rates for Youth Day Camps will be calculated and published in the Spring/Summer Program Guide. The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session.<br><br>The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Resident                                                 | \$10.00 plus direct costs                                            | per participant      |
| 12/2008                                                                                                                                                                                                                                                                                                                                                                                                                          | Non-Resident                                             | One and a half times the resident fee                                | per participant      |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                          | Deposit                                                  | \$25.00                                                              | per week reserved    |
| <b>General Fees</b><br><br>The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule.                                                                                                                                                                                                                                                                    |                                                          |                                                                      |                      |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Admission Charged (does not apply to non-profit rentals) | 10%                                                                  | gross sales          |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Chairs-(only available on site)                          | \$1.50 set up by renter<br>\$3.00 set up by Village staff            | per chair            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-on site                                           | \$4.50 set up by renter<br>\$9.00 set up by Village staff            | per table            |
| 01/2016                                                                                                                                                                                                                                                                                                                                                                                                                          | Tables-off site (limited quantities)                     | \$4.50 Resident<br>\$9.00 Non-Resident                               | per table            |
| 06/2013                                                                                                                                                                                                                                                                                                                                                                                                                          | Vendor/Exhibitor                                         | \$25.00                                                              | per vendor/exhibitor |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Food Vendor                                              | \$75.00                                                              | per vendor           |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                          | Alcohol Vendor                                           | \$400.00                                                             | per vendor           |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                 | Description                                  | Fee/Charge                                                                                                                                                                             | Unit                       |
|--------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| General Fees (continued)             |                                              |                                                                                                                                                                                        |                            |
| 06/2013                              | Sound System                                 | \$50.00                                                                                                                                                                                | per event                  |
| 12/2008                              | Overnight Parking(Resident and Non-Resident  | \$2.00                                                                                                                                                                                 | per car per night          |
| 02/2021                              | Drop In Fee                                  | \$7.00                                                                                                                                                                                 | per day per activity       |
| 02/2021                              | Event Admission                              | \$2.00                                                                                                                                                                                 | per person ages 12 & under |
|                                      |                                              | \$5.00                                                                                                                                                                                 | per person ages 13 & over  |
| Rental Fees for Use of Village Parks |                                              |                                                                                                                                                                                        |                            |
| 01/2012                              | Facility Rental Supervisor                   | \$25.00                                                                                                                                                                                | first two hours            |
|                                      |                                              | \$10.00                                                                                                                                                                                | each additional hour       |
| 06/2013                              | Athletic Facilities:<br>Resident/Non-Profit  | \$15.00                                                                                                                                                                                | per hour without lights    |
|                                      |                                              | \$30.00                                                                                                                                                                                | per hour with lights       |
| 07/2017                              | Non-Resident                                 | \$30.00                                                                                                                                                                                | per hour without lights    |
|                                      |                                              | \$60.00                                                                                                                                                                                | per hour with lights       |
| 12/2008                              | Bleachers (Resident and Non-Resident)        | \$25.00                                                                                                                                                                                | per bleacher per day       |
| 07/2017                              | Park Picnic Shelters:<br>Resident/Non-Profit | \$30.00                                                                                                                                                                                | first three hours          |
|                                      |                                              | \$15.00                                                                                                                                                                                | each additional hour       |
| 07/2017                              | Non-Resident                                 | \$60.00                                                                                                                                                                                | first three hours          |
|                                      |                                              | \$15.00                                                                                                                                                                                | each additional hour       |
| Special Event Permits                |                                              |                                                                                                                                                                                        |                            |
| 01/2015                              | Application Fee                              | \$50.00                                                                                                                                                                                | per event                  |
| 01/2015                              | Late Application Fee                         | \$25.00                                                                                                                                                                                | per event                  |
| 01/2015                              | Bleachers                                    | \$50.00                                                                                                                                                                                | per unit                   |
| 01/2015                              | Greenway Trail Use                           | \$50.00                                                                                                                                                                                | per event                  |
| 01/2015                              | Post Event Clean Up                          | \$100.00                                                                                                                                                                               | per event                  |
| 01/2015                              | Street Closure                               | \$50.00                                                                                                                                                                                | per barricade point        |
| 01/2015                              | On-site Staffing (three hour minimum)        | Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event. |                            |



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Description                                                                                                                                                             | Fee/Charge                      | Unit                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------------------------|
| <b>Rental Fees for Use of Arboretum and Tufts Park</b><br><br>Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred.<br><br>Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. |                                                                                                                                                                         |                                 |                                                                |
| <b>Arboretum Lawn</b><br><br>The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                         |                                 |                                                                |
| <b>If more than one amenity is requested to be used, the package rate will apply per day.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                         |                                 |                                                                |
| <b>Timmel Pavilion Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                         |                                 |                                                                |
| 01/2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum):</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident                                                            | \$180.00<br>\$240.00<br>\$40.00 | first three hours<br>first three hours<br>each additional hour |
| 07/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (5 hour maximum)</b><br><b>Discounted rate if booked within 72 hours of use:</b><br>Resident/Non-Profit<br>Non-Resident<br>Resident and Non-Resident | \$60.00<br>\$120.00<br>\$30.00  | first three hours<br>first three hours<br>each additional hour |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pavilion rental (full day):</b><br>Resident/Non-Profit<br>Non-Resident                                                                                               | \$750.00<br>\$1,000.00          | per day<br>per day                                             |
| <b>Grounds Only</b> (includes tables and chairs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                         |                                 |                                                                |
| 07/2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Pergola Garden:</b><br>Resident/Non-Profit<br>Non-Resident                                                                                                           | \$500.00<br>\$650.00            | per day                                                        |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                               | Description                                                                         | Fee/Charge               | Unit      |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------|-----------|
| <b>Rental Fees for Use of Arboretum and Tufts Park (continued)</b> |                                                                                     |                          |           |
| <b>Grounds Only</b> (includes tables and chairs) (continued)       |                                                                                     |                          |           |
| 07/2017                                                            | <b>Magnolia Lawn:</b><br>Resident/Non-Profit<br>Non-Resident                        | \$500.00<br>\$650.00     | per day   |
| 01/2015                                                            | <b>Joyce's Meadow:</b><br>Resident/Non-Profit<br>Non-Resident                       | \$600.00<br>\$775.00     | per day   |
| 01/2015                                                            | <b>All Grounds:</b><br>Resident/Non-Profit<br>Non-Resident                          | \$775.00<br>\$1,000.00   | per day   |
| <b>Grounds &amp; Pavilion Rental</b> (includes tables and chairs)  |                                                                                     |                          |           |
| 07/2017                                                            | <b>Pergola Garden &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Magnolia Lawn &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident  | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>Joyce's Meadow &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident | \$1,100.00<br>\$1,400.00 | per day   |
| 07/2017                                                            | <b>All Grounds &amp; Timmel Pavilion:</b><br>Resident/Non-Profit<br>Non-Resident    | \$1,500.00<br>\$1,800.00 | per day   |
| <b>Staff</b>                                                       |                                                                                     |                          |           |
| 01/2015                                                            | Set up/Breakdown crew for tables and chairs                                         | \$200.00                 | per event |
| <b>Deposit</b>                                                     |                                                                                     |                          |           |
| 01/2015                                                            | Timmel Pavilion Only Deposit                                                        | \$100.00                 | per event |
| 07/2018                                                            | Multiple Amenities/Venues Deposit                                                   | \$200.00                 | per event |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                                                                                       | Description                                         | Fee/Charge                                        | Unit            |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|-----------------|
| <b>Tufts Memorial Park</b>                                                                                                 |                                                     |                                                   |                 |
| 06/2013                                                                                                                    | Deposit                                             | \$100.00                                          | per event       |
| 06/2013                                                                                                                    | Resident/Non-Profit                                 | \$250.00                                          | per day         |
| 01/2015                                                                                                                    | Non-Resident                                        | \$325.00                                          | per day         |
| <b>Special Events</b>                                                                                                      |                                                     |                                                   |                 |
| At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs. |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident and Non-Resident                           | No charge                                         | per participant |
| <b>Workshops</b>                                                                                                           |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | Resident                                            | \$5.00                                            | per participant |
| 12/2008                                                                                                                    | Non-Resident                                        | Two times the resident fee                        | per participant |
| <b>Trips</b>                                                                                                               |                                                     |                                                   |                 |
| 01/1997                                                                                                                    | <b>Using Non-Village Owned Vehicle:</b><br>Resident | \$5.00 plus direct costs                          | per participant |
| 01/1997                                                                                                                    | Non Resident                                        | \$10.00 plus direct costs                         | per participant |
| 01/1997                                                                                                                    | <b>Using Village Owned Vehicle:</b><br>Resident     | \$5.00 plus direct costs and<br>IRS mileage rate  | per participant |
| 01/1997                                                                                                                    | Non-Resident                                        | \$10.00 plus direct costs<br>and IRS mileage rate | per participant |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS AND RECREATION (continued):**

| Council Adopted Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Description                                                                                                                                                                          | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Rental Fees for Use of Community Center</b><br><br>Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence.<br><br>The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred.<br><br><b>If more than one amenity is requested to be used, the package rate will apply per day.</b><br><br><b>All kitchen rentals require additional kitchen cleaning fee as noted below.</b><br><br><b>Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday.</b> |                                                                                                                                                                                      |                                                              |                                                                                                      |
| <b>Community Center Facility Rentals:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                      |                                                              |                                                                                                      |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate          | <br>\$80.00<br>\$100.00<br>\$160.00<br>\$200.00<br>\$40.00   | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Multi-Purpose Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non- Resident - Weekend<br>Additional Hourly Rate  | <br>\$110.00<br>\$140.00<br>\$220.00<br>\$280.00<br>\$55.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate                    | <br>\$170.00<br>\$215.00<br>\$340.00<br>\$430.00<br>\$85.00  | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| 09/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$225.00<br>\$280.00<br>\$450.00<br>\$560.00<br>\$115.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council Adopted Date                                 | Description                                                                                                                                                                                       | Fee/Charge                                                   | Unit                                                                                                 |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Community Center Facility Rentals (continued)</b> |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room/<br/>Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend<br>Additional Hourly Rate | <br>\$260.00<br>\$325.00<br>\$520.00<br>\$650.00<br>\$130.00 | <br>first two hours<br>first two hours<br>first two hours<br>first two hours<br>each additional hour |
| <b>Tournaments:</b>                                  |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | <b>Gymnasium:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                                           | <br>\$680.00<br>\$850.00<br>\$1,360.00<br>\$1,700.00         | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose Room:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                                        | <br>\$900.00<br>\$1,125.00<br>\$1,800.00<br>\$2,250.00       | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | <b>Gymnasium/Multi-Purpose<br/>Room/Kitchen:</b><br>Resident/Non-Profit - Weekday<br>Resident/Non-Profit - Weekend<br>Non-Resident - Weekday<br>Non-Resident - Weekend                            | <br>\$1,040.00<br>\$1,300.00<br>\$2,080.00<br>\$2,600.00     | <br>per day<br>per day<br>per day<br>per day                                                         |
| 09/2019                                              | Kitchen Cleaning Fee                                                                                                                                                                              | \$50.00                                                      | per kitchen rental                                                                                   |
| <b>Deposits</b>                                      |                                                                                                                                                                                                   |                                                              |                                                                                                      |
| 09/2019                                              | Multi-Purpose Room                                                                                                                                                                                | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Gymnasium                                                                                                                                                                                         | \$75.00                                                      | per event                                                                                            |
| 09/2019                                              | Tournaments                                                                                                                                                                                       | \$225.00                                                     | per event                                                                                            |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Parks and Recreation Fees and Charges Definitions</b></p> <p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p> |                                                                                                                                                                                                                                                        |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations). |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams.                                                                                                                                                    |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Classes:</u> Programs that require more than one meeting time to complete.                                                                                                                                                                          |
| 12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable.                                                                                                                       |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Rental:</u> Fee charged for the use of Village owned property.                                                                                                                                                                             |
| 01/2012                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental.                            |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance.                                                                                      |
| 07/2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.                                                                               |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes.                                                                              |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes.                                                                                                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations).                   |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Trips:</u> Organized travel for a specific purpose.                                                                                                                                                                                                 |
| 01/1997                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>Workshops:</u> One-day programs that are limited to a set minimum and maximum.                                                                                                                                                                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**RECREATION – PARKS and RECREATION (continued):**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 02/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Refund Policy</b> |
| <p><b>Purpose</b></p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p><b>Coverage</b></p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p><b>Policy</b></p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p>When an adult athletic team has canceled under circumstances that qualify the team for a refund, the refund will be 75% of the team's registration fee. The \$20 fee for non-resident team members is not refundable.</p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant's slot is filled. Otherwise, there will be no refund.</p> <p><b>Inclement Weather Policy – Shelters and Athletic Fields</b></p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"><li>• If lights are used, notice shall be given before lights are scheduled to come on.</li><li>• If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given.</li><li>• When lights are not reserved, notice shall be given within twenty four (24) hours of rental.</li></ul> <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p> |                      |

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE APRIL 15, 2022**

**VILLAGE- WIDE:**

| Council<br>Adopted<br>Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 07/2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p> |  |



**RESOLUTION #22-03:**

**A RESOLUTION AMENDING THE POLICY ON ADMINISTRATION OF THE POSITION CLASSIFICATION AND PAY PLAN FOR THE VILLAGE OF PINEHURST.**

**WHEREAS**, the Village Council of Pinehurst, North Carolina, adopted the Policy on Administration of the Position Classification and Pay Plan on November 17, 2009; and

**WHEREAS**, the Village Council of Pinehurst, North Carolina, amended the Policy on Administration of the Position Classification and Pay Plan on October 12, 2021; and

**WHEREAS**, changes in the organization infrastructure and guiding policies and procedures must be made as personnel needs of the Village change;

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 8<sup>th</sup> day of February, 2022 as follows:

**SECTION 1.** That the Policy on the Administration of the Position Classification and Pay Plan is hereby amended effective February 8, 2022; said policy attached hereto as Attachment A and made a part hereof; the same as if included verbatim.

**SECTION 2.** That the Position Classification and Pay Plan for the Village of Pinehurst is hereby amended to include the Fleet Maintenance Supervisor position and eliminate the Fleet Maintenance Director position; said Pay Plan attached hereto as part of Attachment B and made a part hereof; the same as if included verbatim.

**THIS RESOLUTION** passed and adopted this 8<sup>th</sup> day of February, 2022.

(Municipal Seal)

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

By: \_\_\_\_\_  
John Strickland, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Kelly Chance, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney

## ATTACHMENT A

|                                                                                   |                                                                             |                             |            |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------|------------|
|  |                                                                             | <b>VILLAGE OF PINEHURST</b> |            |
|                                                                                   |                                                                             | <b>STANDARD POLICY</b>      |            |
| SUBJECT:                                                                          | <b>Policy on Administration of the Position Classification and Pay Plan</b> | Effective Date:             | 11/17/2009 |
| Department:                                                                       | Human Resources                                                             | Policy No.:                 | HR-416     |
| Prepared by:                                                                      | Human Resources                                                             | Revised:                    | 2/8/2022   |
| Approved by:                                                                      | Village Council                                                             | # of Pages:                 | 5          |

### **PURPOSE OF THE POSITION CLASSIFICATION AND PAY PLAN:**

The Position Classification and Pay Plan (Attachment B) is aimed at providing a complete inventory of all authorized positions in the Village service and an accurate description and specification for each class of employment. The Plan standardizes job titles, each of which is indicative of a range of duties and responsibilities.

The Plan also includes the basic salary ranges for each regular full-time and part-time position approved by Council. These ranges are market-based pay grades consisting of minimum, mid-point and maximum pay rates.

### **GENERAL PROVISIONS OF THE PLAN:**

#### Administration and Maintenance

The Village Manager, assisted by the Human Resources Director, is responsible for the administration and maintenance of the Plan. The Human Resources Director should periodically review portions of the Plan and recommend appropriate changes to the Village Manager. All employees covered by the Plan should be paid at a rate listed within the salary range established for the respective position.

The Plan is intended to provide equitable compensation for all employees, reflecting differences in the duties and responsibilities, the comparable rates of pay for positions in private and public employment in the area, changes in the impacts of inflation, the financial condition of the Village, and other factors. The Human Resources Director will be responsible for making comparative studies of all factors affecting the level of salary ranges and for recommending changes to the Village Manager. The Human Resources Director will also conduct a competitive and comparative salary study for each position at least every three years. Any changes increasing or decreasing the assigned salary grade for a position, must be approved by Village Council. Any changes modifying the salary ranges in the Plan must also be approved by Village Council.

### Starting Salaries

As a general rule, applicants who are in positions approved in the Plan shall be employed within the salary range for that particular position classification.

### Merit Pay

Merit increases will be based on employee performance from July 1<sup>st</sup> through June 30<sup>th</sup> and will be effective October 1<sup>st</sup> for all eligible employees. Merit increases will range from zero to three percent, with three percent being reserved for truly extraordinary performance. Employees will receive a performance review, with no salary adjustment, after six months in a new position and then annually thereafter immediately following the end of the fiscal year. Employees hired between July and December are eligible for a performance-based, prorated merit increase the following October. Employees hired between January 1<sup>st</sup> and June 30<sup>th</sup> will be eligible for a prorated merit increase, based on the budgeted merit percentage, in the year hired. Upward movement within the established salary range for an employee is not automatic, but rather based upon specific performance-related reasons and other factors. All performance reviews are based on an employee's demonstration of the Village's core values and the behavioral and technical competencies listed in their position description as well as the completion of goals. Employees in supervisory roles are also evaluated on leadership attributes. Guidelines for determining performance levels and performance pay increases or other performance-related movement within the pay grade may be established in procedures approved by the Village Manager. The merit increase range is subject to change during the Strategic Operating Plan process, which begins in February and ends in June each year.

### Lump Sum Payment

Employees who are at the maximum of the salary range for their position classification may be eligible for a lump sum payment at performance evaluation time. Lump sum payments are awarded based on the employee's performance and will also be between zero and three percent. Lump sum payments do not become part of base pay. The lump sum payment range will be the same as the merit increase range and is subject to change during the Strategic Operating Plan process, which begins in February and ends in June each year.

### Cost of Living Adjustments (COLA)

Each year, the position classification and pay plan grades may be adjusted by the annual average consumer price index percentage change for the prior calendar year. Adjustments to pay grades will be effective July 1<sup>st</sup>.

Employees, including the Village Manager, may also receive a cost-of-living adjustment (COLA) based on the annual average consumer price index percentage for the prior calendar year. Employees hired by December 31<sup>st</sup> will be eligible for the cost-of-living adjustment. The COLA will be effective the following July 1<sup>st</sup>.

### Salary Effect of Promotions, Demotions, Transfers, and Reclassifications

Promotions – When an employee is promoted, the employee's salary may be increased. The purpose of the promotion pay increase is to recognize and compensate the employee for taking

on increased responsibility. The amount of the pay increase depends on performance, degree of increased responsibility, time since the last salary adjustment, budget and other factors. Promoted employees are still eligible for a performance-based merit increase the following October; however, the merit increase will be prorated from the promotion date.

**Demotions** – When an employee is demoted, the salary normally should be set at the rate in the lower pay range, which provides a minimal decrease in pay if action is not the result of corrective action. If the current salary is within the new range, the employee's salary may be retained at the previous rate. If the demotion is the result of corrective action, the salary may be decreased.

**Transfers** – The salary of an employee reassigned to a position in the same class or to a position in a different class within the same salary grade should not be changed by the reassignment. However, employees transferred to a position in a lower salary grade may receive a decrease in pay.

**Reclassifications** – An employee whose position is reclassified to a position having a higher salary grade may receive a pay increase if the employee's current pay rate is less than the midpoint of the new salary grade.

#### Transition to a New Salary Grade

If the position is reclassified to a higher salary grade and employees in that position earn salaries below the midpoint of the higher salary grade, employees in that position may receive a 5% increase for each grade up to 10% or the midpoint of the new salary grade whichever is lower. There may be exceptions if the changes in the job responsibilities are significant enough to warrant a greater increase or the employee's salary remains below the minimum of the new grade after the 10% adjustment. These increases may be offset by cost-of-living adjustments, if any, which will be applied first.

Employees whose salaries are above the midpoint of the new grade would not receive a salary increase if the grade change was based only on prevailing labor market rates. If the position reclassification is due to an increase and change in responsibilities, the Village Manager may grant a salary increase and document the reasons for this increase.

The Village Manager may delay implementation of a pay increase for any employee who has recently documented corrective actions and who is not currently meeting all job requirements until such time the employee is fully meeting all job requirements. Otherwise, all employees will be treated consistently in the implementation.

Regardless of the position in the new salary grade, employees who have been hired or promoted to a position within the past year are not automatically eligible for salary increases due to changes in position reclassifications.

If the position is reclassified to a lower salary grade, the employee's salary should remain the same. If the employee's salary is above the maximum established for the new range, the salary

of that employee shall be maintained at the current level until the range is increased above the employee's salary.

#### Effective Date of Salary Changes

Salary changes approved after the first working day of a pay period shall become effective at the beginning of that pay period or at such specific date as may be established pursuant to procedures approved by the Village Manager. Salary adjustments recommended as a result of the annual salary study are effective July 1<sup>st</sup> once approved by council.

#### Payroll Deduction

Deductions shall be made from each employee's salary, as required by law. Additional deductions may be made up on the request of the employee on determination by the Village Manager as to capability of payroll equipment and appropriateness of the deduction.

#### Composition of the Plan

The Plan should consist of:

- a) a grouping of positions in classes which are approximately equal in difficulty and responsibility which call for the same general qualifications, and which can be equitably compensated within the range of pay under similar working conditions;
- b) class titles descriptive of the work of the class; and
- c) the appropriate pay grade associated with the position.

#### Use of the Plan

Class specifications should be descriptive of the type and scope of work performed. The Plan is to be used:

- a) as a guide in recruiting and examining applicants for employment;
- b) in determining lines of promotion and developing employee training programs; and
- c) in determining salary to be paid for various types of work;

#### Authorization of the Plan

The Plan shall be approved by the Village Council and should be maintained on file with the Human Resources Director. Copies will be available to all Village employees for review. New positions shall be established upon recommendation of the Village Manager and approval of the Village Council, after which the Human Resources Director is responsible for either allocating the new position into the appropriate existing class or revising the Plan to establish a new class to which the position may be allocated. The Village Manager may approve changes to existing positions that do not require a change in pay grade or a change in title.

#### Request for Reclassification

Department Heads may request that a position be reclassified into a different class or pay grade. Upon receipt of such request, the Human Resources Director may study the request, determine the merit of reclassification and if merited, recommend a reclassification and a new pay grade to the Village Manager. Modified positions also may be evaluated for proper position classification. To assist the Village on this review process, Department Heads are expected to:

- a) be familiar with the Position Classification and Pay Plan;
- b) make sure they are informed about the job duties performed by each employee under their supervision;
- c) advise the Human Resources Director of any permanent changes in job duties;
- d) make recommendations for changes in position classifications. These recommendations should be based on significant changes in the duties associated with a position and/or in the structure of a department that will continue to exist on a long-term basis.

The Village Manager is responsible for approving any classification study and/or reclassification. The Village may contact outside consultants and other sources to assist in any reclassification decision.

Department Heads are responsible for reviewing positions annually as part of the budget process and the performance evaluation process. Such review shall be to determine the most accurate classifications and the most equitable, effective, and efficient use of human resources.

Approved by:

\_\_\_\_\_  
John Strickland, Mayor

2/8/2022  
Date

#22-03  
Village Council, Resolution

2/8/2022  
Date

Village of Pinehurst  
Position Classification and Pay Plan  
FY 2021-2022

ATTACHMENT B

| FLSA | GRADE | POSITION                                                                                                                                                                                                                                                                                                                     | MINIMUM | MIDPOINT | MAXIMUM |
|------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|----------|---------|
|      | 11    | Streets & Grounds Maintenance Worker I                                                                                                                                                                                                                                                                                       | 27,893  | 34,867   | 41,840  |
|      | 12    | Streets & Grounds Maintenance Worker II                                                                                                                                                                                                                                                                                      | 29,288  | 36,610   | 43,932  |
|      | 13    | Parks Maintenance Specialist I<br>Solid Waste Equipment Operator<br>Track Specialist<br>Welcome Center Coordinator                                                                                                                                                                                                           | 30,752  | 38,440   | 46,128  |
|      | 14    | Customer Service Representative<br>Parks Maintenance Specialist II<br>Telecommunications Specialist I<br>Track Crew Leader                                                                                                                                                                                                   | 32,290  | 40,362   | 48,435  |
|      | 15    | Administrative Assistant<br>Grounds Maintenance Crew Leader<br>Events Assistant<br>Firefighter (Non-EMT, Reserve)<br>Library and Archives Associate<br>Street Maintenance Crew Leader<br>Telecommunications Specialist II                                                                                                    | 33,904  | 42,381   | 50,857  |
|      | 16    | Administrative Specialist<br>Assistant Solid Waste Superintendent<br>Firefighter EMT (2nd Class, 1st Class)<br>Fleet Service Technician I<br>Facilities Maintenance Technician<br>Human Resources Technician                                                                                                                 | 35,600  | 44,499   | 53,399  |
|      | 17    | Financial Services Technician<br>Fleet Service Technician II<br>Grounds Maintenance Supervisor<br>Parks Maintenance Supervisor                                                                                                                                                                                               | 37,380  | 46,724   | 56,069  |
| E    | 18    | Administrative and Data Coordinator<br>Administrative and Telecommunications Coordinator<br>Code Compliance Technician<br>Fair Barn Coordinator<br>Fire and Life Safety Educator<br>IT Technician<br>Assistant Library Services and Archives Director<br>Senior Firefighter (Fire Engineer)<br>Street Maintenance Supervisor | 39,249  | 49,061   | 58,873  |
| E    | 19    | Fire Lieutenant<br>Planning and Zoning Specialist<br>Police Officer<br>Track Superintendent                                                                                                                                                                                                                                  | 41,211  | 51,514   | 61,817  |
|      | 20    | Athletic Coordinator<br>Code Compliance Specialist<br>Program Coordinator<br>Senior Police Officer<br>Special Events Coordinator                                                                                                                                                                                             | 43,272  | 54,089   | 64,907  |
|      | 21    | Engineering Technician<br>Master Police Officer<br>Police Investigator                                                                                                                                                                                                                                                       | 45,435  | 56,794   | 68,153  |

E=Exempt from the Wage and Hour provisions of the Fair Labor Standards Act (FLSA)  
1.2%=Grade adjustment from previous year

5%=Spread between grades  
50%=Spread within the grade

Village of Pinehurst  
Position Classification and Pay Plan  
FY 2021-2022

ATTACHMENT B

| FLSA                      | GRADE | POSITION                                                                                                                                                                                                                       | MINIMUM | MIDPOINT | MAXIMUM |
|---------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|----------|---------|
| E<br>E<br>E               | 22    | Building Inspector-Level I<br>Communications Specialist<br>Financial Services Supervisor<br>Fire Captain (Senior Fire Captain)<br>Planner<br>Police Sergeant                                                                   | 47,707  | 59,633   | 71,560  |
| E<br>E<br>E               | 23    | Building Inspector- Level II<br>Fleet Maintenance Supervisor<br>Human Resources Generalist<br>Information Technology Systems Specialist<br>Solid Waste Superintendent                                                          | 50,092  | 62,615   | 75,138  |
| E<br><br>E<br>E<br>E<br>E | 24    | Battalion Chief<br>Building Inspector-Level III<br>Detective Lieutenant<br>Buildings and Grounds Superintendent<br>Police Lieutenant<br>Recreation Superintendent<br>Senior Planner<br>Transportation Planner<br>Village Clerk | 52,597  | 65,746   | 78,895  |
| E<br>E<br>E<br>E<br>E     | 25    | Assistant Financial Services Director<br>Assistant Public Services Director<br>GIS Analyst<br>IT Business Analyst<br>Principal Planner                                                                                         | 55,227  | 69,033   | 82,840  |
| E<br>E<br>E<br>E          | 26    | Building Code Official<br>Deputy Fire Chief<br>IT Infrastructure Administrator<br>Planning Supervisor<br>Police Captain                                                                                                        | 57,988  | 72,485   | 86,982  |
|                           | 27    |                                                                                                                                                                                                                                | 60,887  | 76,109   | 91,331  |
| E                         | 28    | Library Services and Archives Director                                                                                                                                                                                         | 63,932  | 79,915   | 95,898  |
| E                         | 29    | Deputy Police Chief                                                                                                                                                                                                            | 67,128  | 83,911   | 100,693 |
| E                         | 30    | Organizational Performance Director                                                                                                                                                                                            | 70,485  | 88,106   | 105,727 |
| E<br>E<br>E               | 31    | Fire Chief<br>Human Resources Director<br>Parks and Recreation Director                                                                                                                                                        | 74,009  | 92,512   | 111,014 |
| E<br>E<br>E<br>E          | 32    | Chief Information Officer<br>Public Services and Engineering Director<br>Financial Services Director<br>Planning and Inspections Director                                                                                      | 77,710  | 97,137   | 116,564 |
| E                         | 33    | Police Chief                                                                                                                                                                                                                   | 81,595  | 101,994  | 122,393 |
| E<br>E                    | 34    | Assistant Village Manager for Administration<br>Assistant Village Manager for Operations                                                                                                                                       | 85,675  | 107,093  | 128,512 |



Brooke Hunter, CPA  
395 Magnolia Road  
Pinehurst, NC 28374  
Phone: 910-295-8646  
Fax: 910-295-4434  
e-mail: bhunter@vopnc.org

## Village of Pinehurst

# Memo

**To:** Village Council  
**From:** Brooke Hunter  
**CC:** Jeff Sanborn, Doug Willardson & Senior Leadership  
**Date:** February 1, 2022  
**Re:** Financial Statements for the Six Months Ended December 31, 2021

---

Attached are the quarterly financial statements for the six months ended December 31, 2021. The Village remains in a good financial position through the first half of the fiscal year. Revenues exceeded expenditures by a larger margin than anticipated in our forecast for the first two quarters. In addition, our operating expenditures are below expected levels and our revenue outlook is on target. These results should position us well to carry out the objectives outlined in the FY 2022 Strategic Operating Plan.

### **Financial Position:**

The Village's General Fund is showing \$7.2 million in income for the first six months of the year, which is higher than the \$5.6 million the prior year. The Village budgeted for revenues to exceed expenditures by roughly \$2.3 million for the first two quarters. Over \$4.2 million was encumbered by December 31, which means the funds were committed for a particular purpose and a purchase order or contract was signed, but the funds were not yet paid.

Fund balance in the General Fund is currently 83% of budgeted expenditures, which is greater than the 74% level seen the previous year at December 31. The American Rescue Plan Act Special Revenue Fund is being used to track the use of the Village's Federal allocation in accordance with US Treasury guidance. The first half of the Village's allocation was received in the first quarter totaling \$2,648,000.

The Village's total cash and investment balances increased by \$6,385,000, or 43.5%, compared with the previous year due primarily to the receipt of the American Rescue Plan Act funds. Another reason for this variance is due to revenues that are higher than expected and expenditures that are lower than expected at this point in the fiscal year, as discussed in further detail below.

Of the \$21.0 million in cash and investments at December 31, 2021, \$20.9 million was invested in the North Carolina Capital Management Trust (NCCMT) Government portfolio. The Village does not have any installment financing debt obligations as of December 31.

### **Revenues & Expenditures:**

General fund revenues were \$1,181,000, or 7.9%, above the year-to-date budget projections. Property tax revenues were \$681,000, or 6.5%, above the quarterly revenue estimate. This increase is primarily due to higher collection levels than anticipated through December 31. The real and personal property tax collection rate of 93.8% is 0.2% higher than this time last year. The real and personal base grew by 1.6% and motor vehicle tax base grew by 2.8%, compared to the same period last year. Both of these rates are comparable to our FY 2022 budgeted increases of 1.5% and 1.0% for real and personal property and motor vehicles, respectively.

For local option sales taxes, the adopted budget forecast a 3% increase over the previous year. So far, the actual collections for the first four months of the year are running 15% ahead of the previous year's collections. These same four months are \$213,000 above budget, and a recommended adjustment to this revenue source will be proposed in the mid-year budget amendment presented to Council at a future meeting. The impact of online sales tax collections continues to be greater than originally projected, however this is only one factor that contributed to the increase.

General fund operating expenditures were \$1,897,000, or 19%, below the quarterly budget. This variance is above the expected expenditure variance of 5%; however, differences of this nature are typical at this point in the year. There are a few identifiable causes for the variance. Salaries and benefits are below quarterly budget due to position vacancies that have taken longer to fill. Also, when developing the FY 2022 budget, the Village anticipated assuming responsibility for Given Memorial Library and Tufts Archives in October. The Village and the Library Board continued conversations and established a final transfer date by April 15, 2022. Thus operating expenditures will begin approximately six months later than originally expected. Lastly, professional services expenditures are below quarterly budget due to the timing of the stormwater master plan and PDO rewrite project.

For capital outlay, approximately 31% of the capital outlay budgeted in the first two quarters was expended. A significant portion of the variance includes a fire engine for \$625,000 and a Solid Waste truck for \$220,000 that were ordered but not received by December 31. Another factor relates to the timing of the Village Hall office expansion project. The remaining variance is due to several other projects that were planned for the first two quarters but not yet completed. We expect staff to finish most of these projects by the end of the fiscal year.

#### **Financial Outlook:**

The Village issued 44 single-family residential building permits valued at approximately \$19,596,000 during the first two quarters compared to 71 the previous year. At this point, we do not anticipate reaching the forecasted number of 150 homes constructed by year-end and expect 100-125 homes to be more likely.

From an economic outlook perspective, we continue to monitor inflation and interest rate projections as we enter budget preparations for FY 2023. The Federal Reserve is expected to begin increasing interest rates as early as March, and most economists project multiple interest rate increases during 2022.

#### **Other Items:**

During the first two quarters, the Fair Barn covered 92% of operating expenditures with operating revenues. This is significantly greater than the same quarter last year, in which the Fair Barn covered only 12% of expenditures due to COVID-related facility closures. The number of event postponements as a result of the pandemic has drastically decreased and actual events are reaching pre-pandemic levels. This year's results are in line with our balanced scorecard target of 95%.

The Harness Track covered 56% of its operating expenditures compared to 61% the previous year. Revenues were approximately \$8,000 higher than last year, but operating expenditures were also higher by approximately \$32,000. While these results are currently above the annual balanced scorecard target of 45%, the actual percentage will decrease as the year progresses since most seasonal stall revenue has been received for the year and operating expenditures will continue.

#### **Conclusion:**

The Village Council and Village managers should be commended for exceeding most of the Village's financial targets. Fortunately, the impacts of the pandemic on our revenues and expenditures have been less severe than originally anticipated. As we begin preparing our budget for the upcoming year, we should continue to maintain operating expenditure growth that is in line with operating revenues. We will also consider the American Rescue Plan Act funds and develop a plan to expend those funds in a way that complies with Federal restrictions and benefits the Village long-term. The Village continues to remain in a solid financial position as a result of our conservative financial policies, good financial planning, and diligent budget oversight. Should you have any questions about these quarterly statements, please feel free to contact me.

EXHIBIT D

**ORDINANCE #21-15:**

**AN ORDINANCE OF THE VILLAGE OF PINEHURST EXTENDING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISDICTION.**

**THAT WHEREAS**, the Village of Pinehurst, North Carolina adopted an Ordinance #21-03 (attached as Exhibit C) on February 10, 2021 imposing a nine (9) month moratorium on real estate development activity in the areas depicted on the maps attached hereto, identified as Exhibit A and Exhibit B, and unless exempted or the development is conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development; and

**WHEREAS**, said ordinance specifies that the moratorium, as detailed in Ordinance #21-03, may be extended, as necessary, consistent with the requirement of NCGS 160D-107(e); and

**WHEREAS**, said moratorium expires on November 10, 2021; and

**WHEREAS**, the Village has not completed the small area plans and form based codes for the specified geographic areas; and

**WHEREAS**, the Village has entered Phase III of the planning process where the said plans and codes will be presented for adoption by the Village; and

**WHEREAS**, Ordinance #21-03 will expire before completion of said plans codes; and

**WHEREAS**, extending the moratorium will allow time for completion of said plans and codes; and

**WHEREAS**, allowing real estate development activity to reoccur in the said areas will result in development incompatible and incongruous with the intended character and vision for said areas as recommended in the 2019 Comprehensive Plan; and

**WHEREAS**, extending the moratorium by an additional 90 days would aid in the accomplishment of the purpose of Ordinance 21-03 as described in Exhibit C.

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED**, by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 26<sup>th</sup> day of October 2021, as follows:

**Section 1.** That the moratorium imposed by Ordinance # 21-03 on February 10, 2021 is hereby extended for an additional ninety-day period from the date of expiration, thus, to expire on February 08, 2022.

**Section 2.** That all sections of Ordinance 21-03 attached as Exhibit C remain in full effect throughout the extension.

**Section 3.** That is moratorium may be terminated earlier or extended pursuant to NCGS 160D-107(e).

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

**THIS ORDINANCE** passed and adopted this 26<sup>th</sup> day of October, 2021.



VILLAGE OF PINEHURST  
VILLAGE COUNCIL

By *John C. Strickland*  
John C. Strickland, Mayor

Attest:

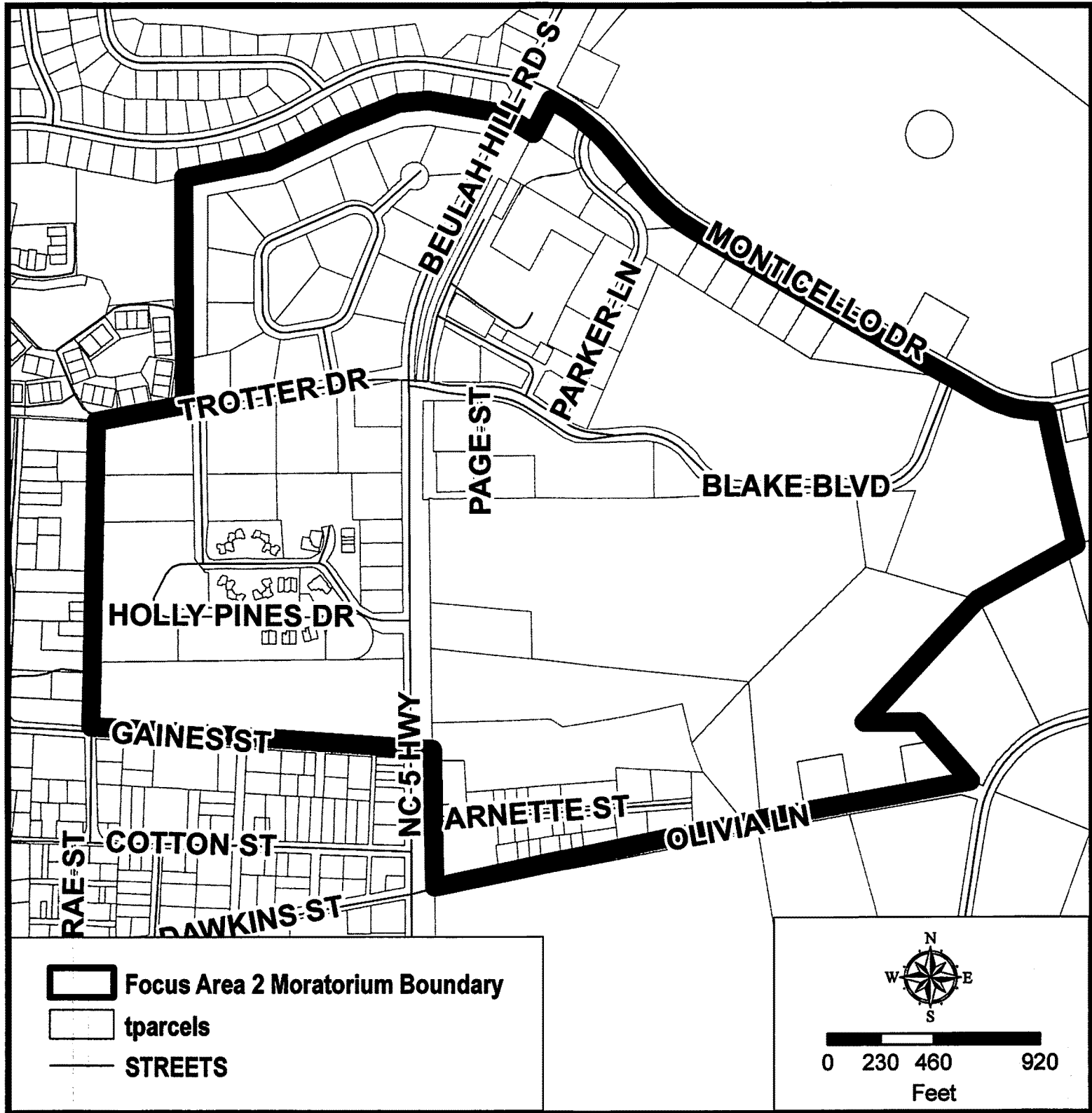
*Kelly Chance*  
Kelly Chance, Village Clerk

Approved as to Form:

*Michael J. Newman*  
Michael J. Newman, Village Attorney

## EXHIBIT A

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium NC Highway 5 Commercial Area Pinehurst South (Focus Area 2)

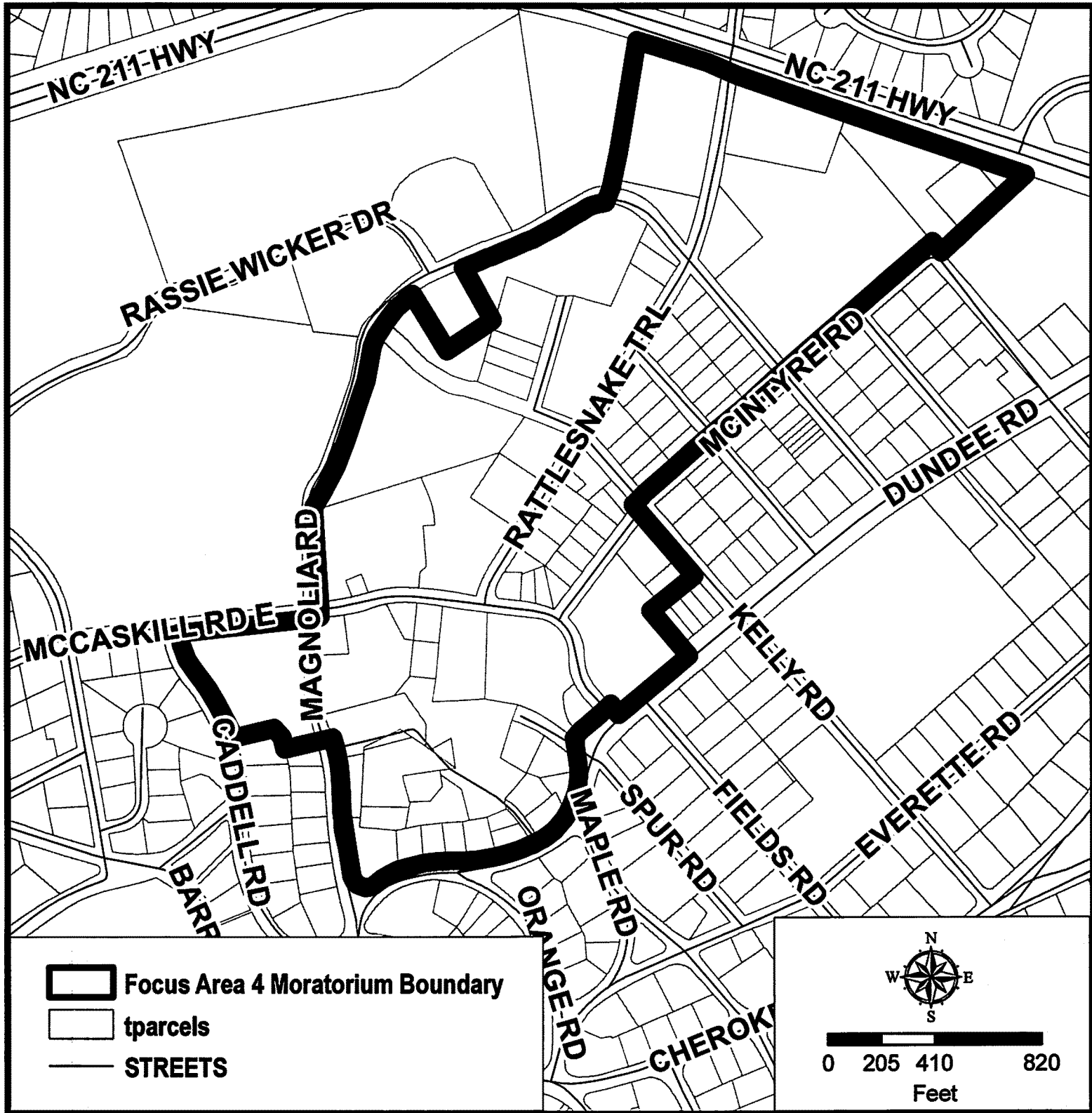


Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## EXHIBIT B

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium Village Place/Rattlesnake Trail Corridor (Focus Area 4)



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## **EXHIBIT C**

### **ORDINANCE #21-03:**

#### **AN ORDINANCE OF THE VILLAGE OF PINEHURST ADOPTING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISIDCTION.**

**THAT WHEREAS**, the Village of Pinehurst, North Carolina is experiencing significant real estate development and population growth within its corporate boundaries and its extraterritorial jurisdiction;

**WHEREAS**, on October 22, 2019 the Village of Pinehurst adopted the 2019 Comprehensive Plan which provides recommendations to manage future growth of the community and identified five Focus Areas as important areas to influence and manage growth and development:

1. Existing Extra-Territorial Jurisdiction (ETJ)
2. NC Highway 5 Commercial Area - (Pinehurst South)
3. Medical District
4. Village Place/Rattlesnake Trail Corridor
5. NC Highway 211 Commercial Area

**WHEREAS**, the goals, standards, and guidelines, as outlined in the 2019 Comprehensive Plan for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) is for office, medical, life science, and research facilities supported with small-scale retail services and residential uses and the vision for the Village Place/Rattlesnake Trail Corridor (Focus Area 4) is to create a more mixed-use, walkable area that is more conveniently connected to the Village Center;

**WHEREAS**, the Village's existing zoning and development regulations applicable to Focus Areas 2 and 4 are incompatible and incongruous with the intended character and vision for the Focus Areas described in the 2019 Comprehensive Plan;

**WHEREAS**, allowing real estate development activity to occur prior to adoption of Small Area Plans for Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it may result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;

**WHEREAS**, proactively rezoning the areas without a comprehensive analysis of Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it could also result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;

**WHEREAS**, the 2019 Comprehensive Plan specifically recommended that Small Area Plans and design standards with Form Based Codes be developed for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) and the Village Place/Rattlesnake Trail Corridor (Focus Area 4);

**WHEREAS**, the Village of Pinehurst has entered into a contract with Design Collective Inc., to prepare Small Area Plans and Form Based Codes for Focus Areas 2 and 4, which are expected to be completed and adopted in the early fall of 2021;

**WHEREAS**, the goals, standards, and guidelines outlined in the 2019 Comprehensive Plan are best achieved if development within these Focus Areas is temporarily halted during the period which the Small Area Plans are being developed that will help to determine the appropriate zoning necessary to achieve consistency and congruity with the 2019 Comprehensive Plan adopted by the Pinehurst Village Council;

**WHEREAS**, this ordinance shall be known and cited as the Village of Pinehurst Small Area Plans Interim Zoning-Moratorium Ordinance; and

**WHEREAS**, the purpose of this Ordinance is to serve as the initial phase of the adoption by the Village of Small Area Plans, which areas are to be preserved by maintaining the status quo of existing land uses and development patterns in the areas shown on the attached maps, referred to as Exhibit A and Exhibit B, in accordance with the 2019 Comprehensive Long Range Plan of the Village of Pinehurst. It is the further purpose of this Ordinance to promote the health, safety, morals, and general welfare of the citizens of the Village of Pinehurst, specifically within the areas depicted on Exhibit A and on Exhibit B, by lessening congestion in the streets, securing safety from fire, panic, and other dangers, providing adequate light and air, preventing the overcrowding of land, avoiding undue concentration of population, facilitating the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements, including consideration to provide for their orderly growth, expansion, and development;

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED**, by the Village Council of the Village of Pinehurst, North Carolina as follows:

**Section 1. Area.** This Ordinance shall be applicable to all property within the boundaries of the areas depicted on the maps attached hereto, referred to as Exhibit A and Exhibit B, subject to the exclusions provided in Section 6.

**Section 2. Duration.** This Ordinance shall be effective and enforceable from the date of adoption and shall continue in full force and effect for an initial period of nine months from the date of adoption, which is the estimated time necessary for the Village of Pinehurst to complete and adopt the Small Area Plans and the related zoning and development standards. The Village Council may renew this moratorium or extend its duration, as necessary, consistent with the requirement of NCGS 160D-107(e). The Village Council may terminate this moratorium earlier by action of the Village Council.



**Section 3. Moratorium.** From and after the effective date of this Ordinance and continuing throughout its duration, no development shall occur in the areas depicted on the maps identified as Exhibit A and Exhibit B, unless the development is that conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development.

**Section 4. Definition.** As used in this Ordinance, the term listed below shall have the following meaning, as defined in North Carolina General Statute (NCGS) 160D-102(12):

**DEVELOPMENT:** Unless the context clearly indicates otherwise, the term means any of the following:

- a. The construction, erection, alteration, enlargement, renovation, substantial repair, movement to another site, or demolition of any structure; or
- b. The excavation, grading, filling, clearing, or alteration of land; or
- c. The subdivision of land as defined in NCGS 160D-802; or
- d. The initiation or substantial change in the use of land or the intensity of use of land.

**Section 5. Enforcement.** If any person, firm, corporation, organization or association shall violate or attempt to violate any terms of this ordinance the Village of Pinehurst may enforce its terms by any means available pursuant to NCGS 160D-404.

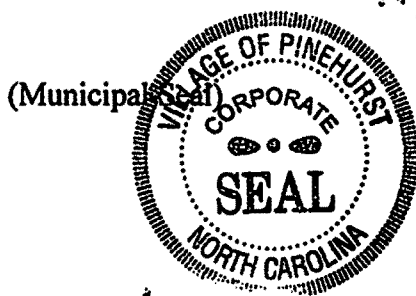
**Section 6. Exclusions.** In accordance with NCGS 160D-107(c), absent an imminent threat to public health or safety, a development moratorium adopted pursuant to this section shall not apply to:

1. Any project for which a valid building permit issued pursuant to G.S. 160D-1108 is outstanding,
2. Any project for which a special use permit application has been accepted as complete,
3. Development set forth in a site-specific or phased vesting plan approved pursuant to G.S. 160D-108,
4. Development for which substantial expenditures have already been made in good-faith reliance on a prior valid development approval,
5. Preliminary or final subdivision plats that have been accepted for review prior to the call for a hearing to adopt the moratorium. Any preliminary subdivision plat accepted for review by the local government prior to the call for a hearing, if subsequently approved, shall be allowed to proceed to final plat approval without being subject to the moratorium.
6. Existing single-family residential uses as regulated by current North Carolina Residential Building Codes,
7. Projects undergoing Technical Review Committee as of the effective date of the moratorium ordinance,
8. Alterations and repairs to existing buildings regulated by North Carolina State Building Codes.
9. Site improvements required to comply with the American with Disabilities Act.
10. Changes in occupancy or use of existing structures not involving building or site additions and not requiring rezoning action.

11. Development in an approved subdivision in which substantial infrastructure expenditures have been incurred, including roadway, water, and/or sewer infrastructure, regardless of whether individual parcel owners within the subdivision have submitted a complete application for development approval.

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

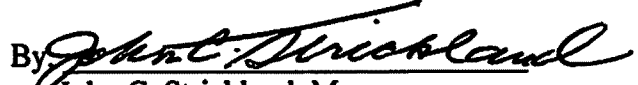
**THIS ORDINANCE** passed and adopted this 10<sup>th</sup> day of February, 2021.



Attest:

  
Beth Dunn, Village Clerk

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

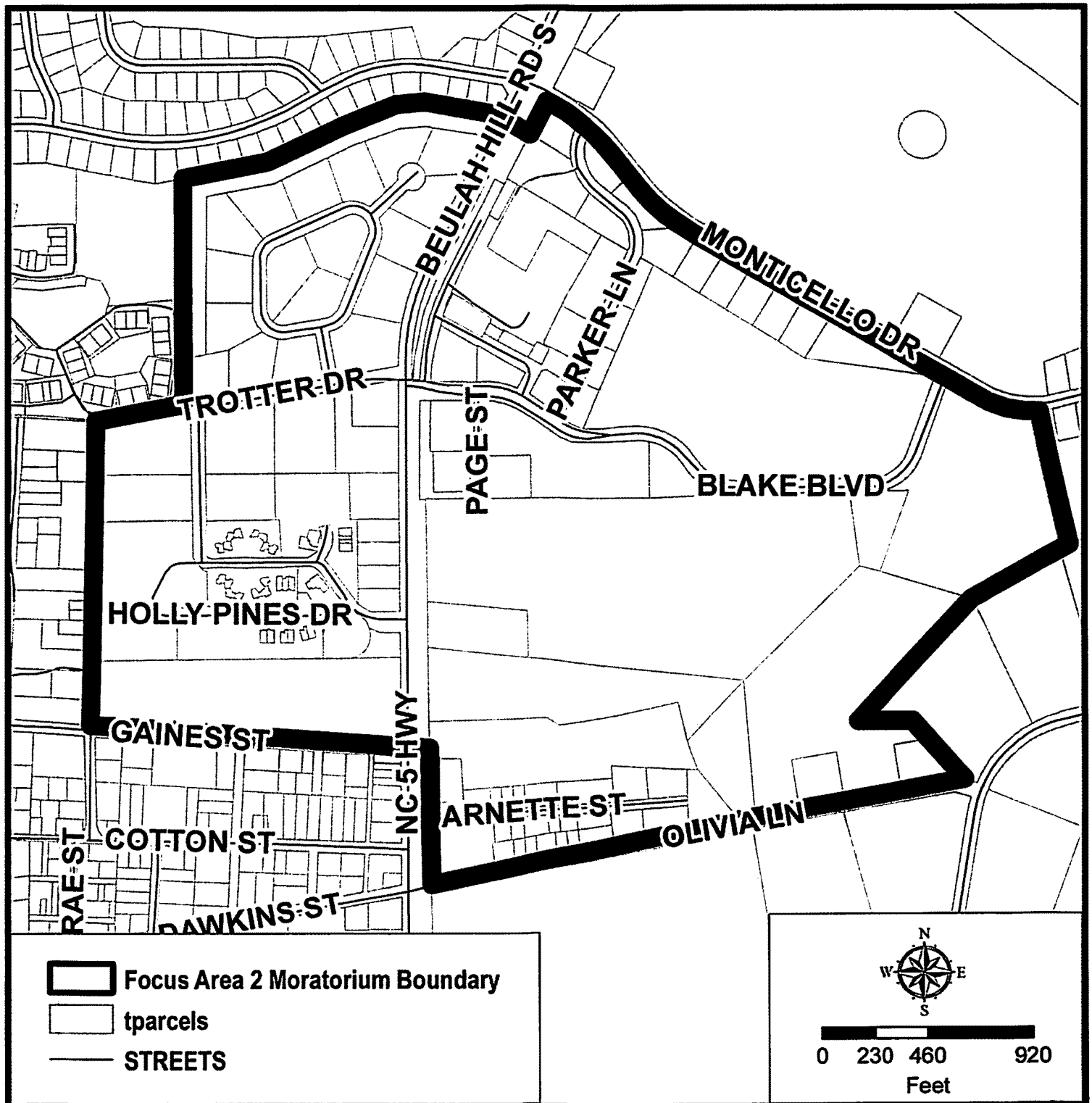
By   
John C. Strickland, Mayor

Approved as to Form:

  
Michael J. Newman, Village Attorney

## EXHIBIT A

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium NC Highway 5 Commercial Area Pinehurst South (Focus Area 2)

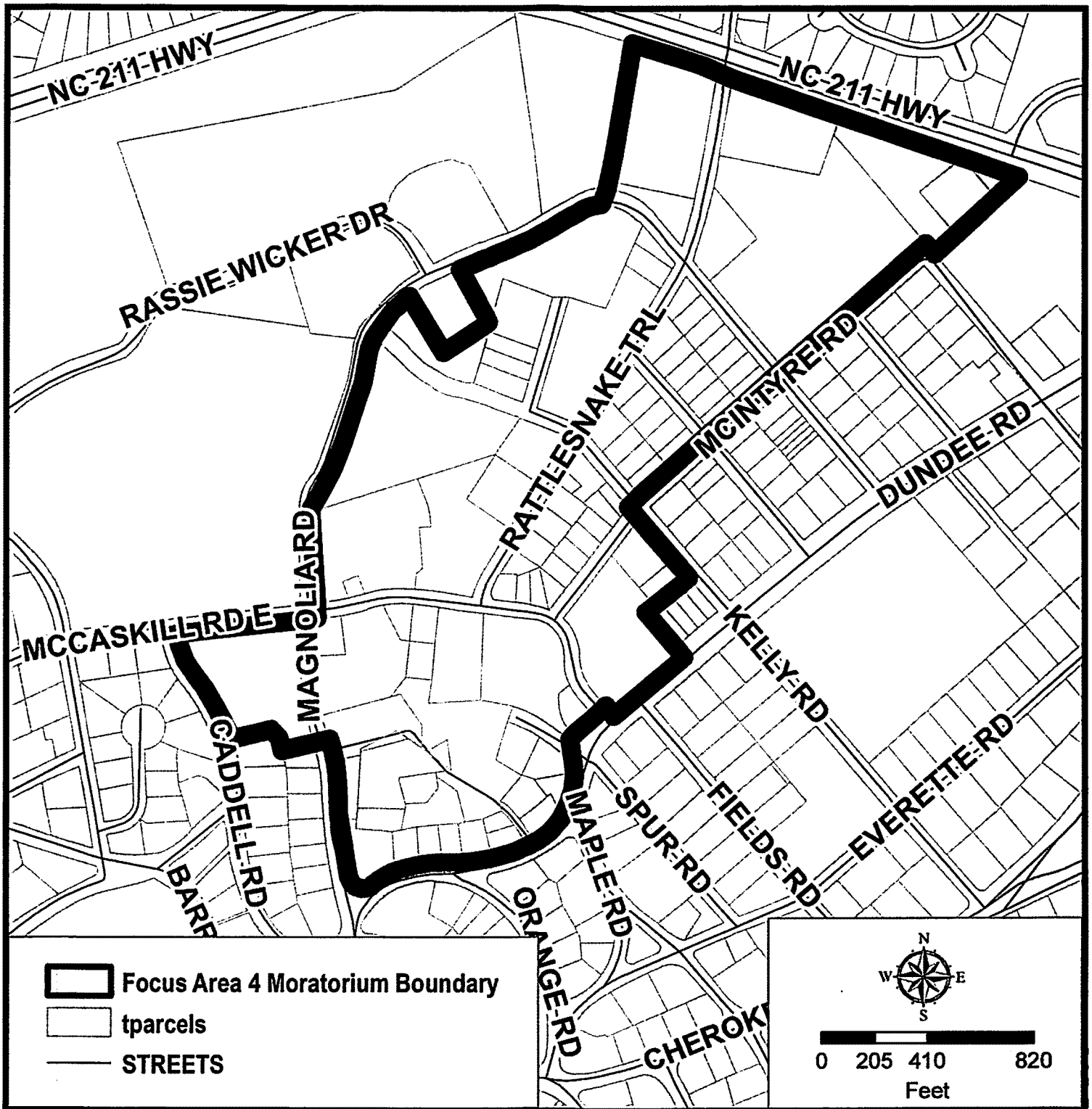


Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## EXHIBIT B

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium Village Place/Rattlesnake Trail Corridor (Focus Area 4)



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).





**VILLAGE COUNCIL  
MINUTES FOR REGULAR MEETING OF JANUARY 25, 2022  
ASSEMBLY HALL  
395 MAGNOLIA ROAD  
PINEHURST, NORTH CAROLINA  
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, January 25, 2022 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina and via the electronic meeting platform ZOOM. The meeting was streamed in real time on the Village's website.

The following were in attendance in Assembly Hall:

Ms. Kelly Chance, Village Clerk

The following were in remote attendance:

Mr. John C. Strickland, Mayor

Mr. Patrick Pizzella, Mayor Pro Tem

Ms. Lydia Boesch, Councilmember

Mr. Jeff Morgan, Councilmember

Ms. Jane Hogeman, Councilmember

Mr. Jeffrey M. Sanborn, Village Manager

And approximately 12 attendees, including 8 staff and 1 press

**1. Call to Order.**

Mayor Strickland called the Village Council meeting to order.

**2. Reports:**

**Village Manager**

- Mr. Jeff Sanborn reported beginning next week repaving on Magnolia Street will begin.

**Village Council**

- Mayor Strickland reported he and Councilmember Hogeman attended the Moore County Commission meeting last week to reiterate Village Council's opposition to the proposed overlay district change requested by a resident. He stated the applicant pulled the request. Mayor Strickland stated he and Mr. Sanborn would be following up with the NC DOT on a conversation they had earlier.
- Councilmember Boesch reported she went to the CVB meeting last week where the CVB presented two commemorative coins for the upcoming Ross/Olmsted Celebrations. They hope to have them done by April to sell. She stated she has learned that Frederick Olmsted had a noted impact on golf, and she is excited about learning more about this impact and how the Village can help celebrate it.
- Mayor Pro Tem Pizzella reported she had no report.
- Councilmember Hogeman reported she and Councilmember Morgan attended the Tri-City meeting which is made up of Council and Planning Representatives from Pinehurst, Southern Pines, and Aberdeen. She noted they spoke about

Greenway trails and bicycle and pedestrian connectivity among the tri-cities. The American Rescue Plan funding was also discussed and the added ability to use those funds, potentially jointly on resurfacing projects or training projects. Councilmember Hogeman stated the final topic discussed was short-term rentals and noted there is a lot of conversation and anticipated cooperation among the group.

- Councilmember Morgan reported would be attending the Triangle J Board of Delegates meeting on Wednesday.

### **3. Motion to Approve Consent Agenda.**

**All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.**

- Approval of Village Council Meeting Minutes.
  - January 11, 2022, Council Regular Meeting
  - January 11, 2022, Council Work Session
  - January 11, 2022, Closed Session
- Public Safety Reports
  - Bi-Annual 2021 Fire Report
  - Bi-Annual 2021 Police Report
- Budget Amendments Report

#### **End of Consent Agenda.**

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved the Consent agenda by a vote of 5-0.

Village Council unanimously agreed to move the presentation by the Three Rivers Land Trust, scheduled for the work session, to occur prior to Agenda item 4. Village Manager Sanborn stated he invited Travis Morehead, Executive Director, of Three Rivers Land Trust to speak to Village Council about potential opportunities for partnerships in helping to protect current undeveloped land in Pinehurst. He noted this is in alignment with our 2019 Comprehensive Plan and he looks forward to learning more about opportunities they may have.

Mr. Morehead provided a packet to Village Council members provided to landowners as they consider conservation to review. He provided a background on the work that Three Rivers Land Trust, including how grant monies are used to preserve land. Mr. Morehead stated one beneficial factor on preservation is a willingness to preserve land by not providing public utilities, which is the Village's intentions for their current ETJ area.

Mr. Morehead stated their projects are normally of areas of 40 acres or more and they currently have never worked a project in this area, but his team would be more than willing to sit down with Village Council and staff and see if there are viable projects that could be partnered on.

Mayor Strickland asked Mr. Morehead to explain if some of the money used to purchase lands comes from money budgeted to the Land Trust by the General Assembly and if so, how are those monies used. Mr. Morehead stated there are two distinct ways funds are used and the first is through offering grant money to local farmers via the North Carolina Farm Land Grant. He noted the second way is through the North Carolina Land and Water Fund which purchases land to better protect water quality.

Councilmember Hogeman asked if a municipality can hold conservation easements in NC and Mr. Morehead stated that General Legislation does allow for that. She asked why they do more with easements than fee ownerships. Mr. Morehead stated easements are more lucrative and fee ownership ties land up and causes more out-of-pocket costs. Mayor Pro Tem Pizzella asked if land owned by the Village could be put into trust and Mr. Morehead stated to his knowledge it could.

**4. Review and Approve the FY 2023 Balanced Scorecard, including the FY 2023 Areas of Focus, and the FY 2023-2027 Initiative Action Plans**

Matthew McKirahan, Village of Pinehurst Organizational Performance Director, presented to Village Council, for approval, items related to the development of the FY 2023 Strategic Operating Plan (SOP) based on Council's discussions at the December 8-9, 2021, Strategic Planning Retreat. He noted that staff amended the materials based on Council's input and is now seeking approval on the FY 2023 Balanced Scorecard (BSC), including the recommended Areas of Focus, and Initiative Action Plans for FY 2023-2027.

Mr. McKirahan reported KPI goals are set by reviewing historical performance relative to benchmarks and comparable communities. He stated, since initially adopting the BSC in FY 2014, we have expressed performance goals for survey results in 5% increments due to the margin of error with survey results. He noted, in most cases, the Village is currently achieving excellent performance results (90% satisfaction levels or higher).

Mr. McKirahan stated the recommended Areas of Focus were selected based on the following criteria:

- VOP performance gaps (greater than or equal to 5% below benchmarks)
- Strategic challenges identified by Council and Senior Leaders
- Opportunities identified by Council and Senior Leaders
- 2021 Community Survey areas for improvement (high levels of dissatisfaction >20%)

Mr. McKirahan stated the following three (3) strategic objectives are proposed as the FY 2023 Areas of Focus: Manage development to protect Village character; Support the business community; and Provide a safe and effective multi-modal transportation system.

Mr. McKirahan stated, to positively impact the KPIs identified for performance improvement, to address strategic challenges and opportunities, and to address resident high priorities for improvement, the Village has identified eight proposed Initiative Action Plans for the five-year planning period. He noted these are identified in the "FY 2023-2027 Initiative Action Plans" attachment provided to Council. He stated Initiative Action Plans are defined and measurable activities needed to address our opportunities that involve a significant amount of financial and/or staff resources or have a significant community impact over the planning period.

Mr. McKirahan stated, in addition to the IAPs proposed, there are numerous other opportunities for improvement that were discussed at the Council Retreat that are classified as department projects or evaluations. Over the next two months, Senior Leaders will evaluate and prioritize these projects and evaluations and then program them over the planning horizon as they develop their annual budget requests. As opportunities are evaluated and developed over the course of the next few years, some of them will likely develop into IAPs in the future.

Mr. McKirahan stated we are seeking Council's approval by motion for the FY 2023 Balanced Scorecard, including the FY 2023 Areas of Focus. We are also seeking a consensus on the proposed list of FY 2023-2027 Initiative Action Plans. This is being done now to ensure that Senior Leaders develop the FY 2023 Strategic Operating Plan and submit budget requests that align to Council's priorities.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Pizzella, Council approved the fiscal year 2023 Balanced Scorecard and Areas of Focus, as presented by a vote of 4-1 with Councilmember Hogeman casting a no vote.

**5. Other Business**

Councilmember Morgan stated in talking with a constituent there was concern about an ordinance the Village has prohibiting golf carts from being used for commercial activity and he would like some information from staff on this item. Village Manager Sanborn stated that is a municipal code question and he will provide this information to Council.

**6. Motion to Adjourn.**

Upon a motion by Councilmember Boesch, seconded by Councilmember Morgan, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 6:20 p.m.

Respectfully Submitted,

Kelly Chance,  
Village Clerk

*A videotape of this meeting is located on the Village website: [www.vopnc.org](http://www.vopnc.org)*

*Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.*

*Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.*

*Values: Service, Initiative, Teamwork, and Improvement*





**VILLAGE COUNCIL  
MINUTES FOR WORK SESSION OF JANUARY 25, 2022  
ASSEMBLY HALL  
395 MAGNOLIA ROAD  
PINEHURST, NORTH CAROLINA**

**IMMEDIATELY FOLLOWING THE REGULAR MEETING**

The Pinehurst Village Council held a Work Session at 6:30 p.m., Tuesday, January 25, 2022, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina and via the electronic meeting platform ZOOM. The meeting was streamed in real time on the Village's website.

The following were in attendance in Assembly Hall:

Ms. Kelly Chance, Village Clerk

The following were in remote attendance:

Mr. John C. Strickland, Mayor

Mr. Patrick Pizzella, Mayor Pro Tem

Ms. Lydia Boesch, Councilmember

Mr. Jeff Morgan, Councilmember

Ms. Jane Hogeman, Councilmember

Mr. Jeffrey M. Sanborn, Village Manager

And approximately 8 attendees, including 7 staff and 0 press

**1. Call to Order.**

Mayor John Strickland, called the Council work session to order.

**2. Discuss Conservation Opportunities with Three Rivers Land Trust.**

Mayor Strickland noted this item was moved and discussed during the Regular Meeting, following the Consent Agenda.

**3. Discuss Recommended Changes to Fees and Charges Schedule.**

Brooke Hunter, Village of Pinehurst Finance Director, stated the Village's Fees and Charges Policy calls for the periodic review of all fees and charges. She noted staff conducted a review of the Village's Fees and Charges Schedule and recommended several changes. She stated they also recommend the addition of Library and Archives fees with an effective date of April 15, 2022, coinciding with the transfer date. The items proposed for your consideration are in the areas of Administration, Planning & Inspections, Public Services, Parks & Recreation, and Library/Archives.

Ms. Hunter stated the purpose of this work session is to discuss the proposed fees. The final fee schedules are expected to be presented to Council for approval on February 8, 2022. She noted Council was provided two Fees and Charges Schedules. The first schedule (Exhibit A) includes proposed fees for the Library/Archives and one minor change to Administration with an effective date of April 15, 2022, to coincide with the transfer of library services to the Village of Pinehurst. Staff reviewed fees charged by other North Carolina municipal libraries for comparison purposes, as well as evaluated the fees currently charged by the Given Memorial Library and Tufts Archives.

Ms. Hunter stated the second schedule (Exhibit B) includes all proposed fees for the Library/Archives and Administration

mentioned above, as well as the recommendations for Planning & Inspections, Public Services, and Parks & Recreation. The second schedule has an effective date of July 1, 2022.

Ms. Hunter reported some of the more significant changes include the following:

**Library/Archives (Effective 4/15/2022)** For the Library, staff recommends no library card fee for residents and non-residents currently. However, consistent with other NC municipal libraries, staff recommends considering a nonresident fee in the future after assessing software capabilities and developing a process for collecting and tracking membership. For lost items, we recommend charging the actual replacement cost or allowing patrons to replace the item with an identical copy with library staff approval. The library currently allows patrons to replace lost items on their own, which is a process that has worked well. For conference room use, staff recommends charging the same rates as other Village conference rooms. Lastly, the library currently charges \$0.25 per copy, and we recommend continuing that rate.

Ms. Hunter noted the Archives provides a variety of digital and print media to customers. The fee schedule is organized into images (various historical Pinehurst photos/information/images) and Ross golf course graphics (Donald Ross' golf course layouts/field sketches/blueprints). She noted Digital image use is charged per image for one-time domestic use. Commercial usage is \$150 per image for the first four images, \$75 per image for images five-ten, and \$25 per image for each additional. Personal usage is \$50 per image. Media usage (includes newspaper/television/magazine/etc.) is \$50 per image. A drop box fee of \$25 is charged. This refers to images that are requested to be gathered for customer review, but ultimately are not purchased. Additional use of each image is \$10 per use.

Ms. Hunter stated Photographic prints prepared in house range from \$37-\$77, depending on size. She reported research fees for locating information/images and prepping images are charged for work orders that take 30 minutes or more to perform. A flat \$30 is charged. The first 30 minutes of research are offered free of charge.

Ms. Hunter stated that for the Ross Golf Course Graphics, photocopies of notes/field sketches and blueprints range from \$1-\$10, depending on type of print. Photocopies of layouts are outsourced due to their size and are charged at actual cost plus 35%. Golf course layout prints prepared in house on graphic presentation paper range from \$47-\$77, depending on size. Digital golf course graphics are digital images of Ross' layouts and field sketches. The digital layout is \$250, field sketches for 9 holes are \$75, field sketches for 18 holes are \$150, and field sketches for 36 holes are \$200. She stated occasionally, customers request that an image be scanned or rescanned to a certain size or image quality. Staff charge \$15 per 15 minutes for these services.

Ms. Hunter noted that for General Library/Archives Fees, print requests that are larger than in-house printers can accommodate are outsourced to a local printer. The fee for that service is the actual cost plus 35% to cover administrative costs. Shipping and handling charges are the greater of \$10 or the actual shipping cost per parcel. Items will be combined into a single parcel, when possible.

Ms. Hunter stated for Administration, staff recommends increasing our copy fee from \$0.10 to \$0.25 to be consistent with the recommendation at the library.

Ms. Hunter stated in Planning, staff requests to correct the inspection fee for the residential electrical/mechanical/plumbing permit from \$40 to \$60. This was an error in the fee schedule and was recommended in the Planning & Inspections cost analysis performed in 2019. Also, staff proposes adding an Administrative Modification fee for changes that are within staff authority to recoup staff costs and to track these requests in Accela. There are only 1-2 instances of these requests each year.

Ms. Hunter reported in the Solid Waste division of Public Services, staff recommends increasing the 96-gallon cart cost from \$55 to \$70 to cover our actual costs.

Ms. Hunter stated Recreation Staff reviewed the fees of competing event venues in our area and recommends increasing the base fees by \$200 for residents, non-residents, and commercial full day and weekday events. This would bring Fair Barn prices more in line with competitors. For the Harness Track, staff recommends increasing seasonal stall rent by \$100 to \$1,075 based on other training facility comparisons. Seasonal stall rent at other facilities range from \$1,050 to \$1,900 with racing available at the higher rates. Staff also recommends decreasing the monthly stall rent from \$325 to \$250. Discussions with current and prospective trainers indicated an interest in bringing additional horses to the Harness Track for a portion of the season if the monthly rate was lower. Other competitor monthly rates range from \$150 to \$300. There were no monthly rentals last season at the \$325 rate.

Ms. Hunter reported in connection with the monthly stall rent adjustment, staff suggests decreasing the prorated daily rate from \$11 to \$9. She further noted staff recommends eliminating the athletic team fee structure and moving to a player fee structure. Also, staff recommends increasing the Facility Rental Supervisor fee to \$45 per hour for the first two hours and \$15 for each additional

hour to address higher staff costs since the fees were originally adopted in 2012. Rates for athletic facility rentals are recommended to increase after reviewing the rates at other local municipalities, noting these have not been adjusted since 2013.

Ms. Hunter stated for rental fees for use of the Arboretum and Tufts Park, staff recommends increasing the setup/break down fee from \$200 to \$400 per event. The Village now has more chairs to set up and break down for each event, plus most events utilize both locations, which requires more time to complete these steps. It takes approximately 20 hours of staff time to setup and break down each event.

Ms. Hunter stated the Administration and Library/Archives proposed fee changes, if approved, will become effective April 15, 2022. All other proposed changes have an effective date of July 1, 2022. The affected Department Heads and I plan to attend the work session to address any questions you may have

Village Council members expressed interest in learning more about the future of the proposed interest in RV parking by Horse Trainers at the Harness Park but expressed concern about this potentially leading to a trailer-park. Parks and Recreation Director, Mark Wagner, will provide more information to Council at future dates.

#### **4. Discuss Moratorium Extension – Small Area Plans.**

Darryn Burich, Village of Pinehurst Planning and Inspections Director stated the proposed moratorium currently in effect in the Small Area Plan areas (Village Place and Pinehurst South) is set to expire February 8, 2022. The Small Area Plans and subsequent ordinance updates will not be adopted by the time the moratorium expires so staff will be requesting to extend the moratorium an additional 90 days to allow for plan adoption and any relevant PDO updates. This would be the second extension of the moratorium that if approved by Council would have the planning areas under moratorium for 1.5 years.

Mr. Burich stated while there are no statutory limitations on the length of a moratorium, any moratorium length must be justified in the context of moving forward to solve the problems necessitating establishment of the moratorium. The Village has diligently moved forward with planning for the moratorium areas, and we are at the tail end of the plan development process where plans will be presented for adoption within the proposed extension period.

Mr. Burich reported an Open House and presentation is currently scheduled on February 2, 2022, at the Fair Barn to present the "final" plans and obtain feedback to allow the final plan sets to be developed after which the plans will move through the adoption process. He noted Staff is currently scheduling the moratorium extension ordinance for a public hearing at the February 8th Council meeting.

Council requested the proposed final plans be uploaded to the Village Website prior to the Public Hearing to ensure more community input. Mr. Burich noted that there will be an extensive discussion on the Small Area Plans during the February 8<sup>th</sup> Council Meeting. Council came to the consensus that the Moratorium Extension should be for 120 days to ensure time to complete the project.

#### **5. Discuss Potential Designated Customer Parking for Downtown.**

Assistant Village Manager, Jeff Batton, stated at the January 11, 2022, Work Session, Council asked staff to consider proposing a map of dedicated customer parking spaces appropriately distributed throughout downtown for Council consideration. Mr. Batton presented Council with two (2) options for consolidated customer parking restrictions. Option 1 provided for 24 spaces and option 2 provided for 16 spaces.

Mr. Batton stated we originally placed 14 signs out during the trial period. He noted if this is going to be a permanent situation the signs will need to be mounted and keeping with current Village signage and character. He also stated consideration for wayfaring signage in other areas would be included with these considerations. Mr. Batton stated he hoped to get a solid grasp on Council's wishes over the next couple of weeks to allow more detailed planning and design to begin.

Mr. Batton stated we will probably go back to the company we used for our current signage to ensure congruency. Mayor Strickland and Councilmember Boesch asked if these signs would be a new design or like the ones we have. Mr. Batton stated we will use the same color, design, and general look, but we will make some needed improvements, especially to our waste bins.

Mr. Batton stated the parking signs would look much like our street signs and current handicap signs, which have a frame around them. He noted this gives them a neater, finished, and cleaner feel. Mr. Batton stated he is still trying to determine the best wording for the parking signs. He noted we need to be conscious of the message and tone of the message to our community and visitors.

**6. Update on Ross/Olmsted Anniversary.**

Doug Willardson, Assistant Village Manager of Administration, provided an update to Council on the Village's collaborative work with the Resort and CVB on events for both the Ross and Olmsted Anniversary events. He noted DeDe Petri, President and CEO of the National Association for Olmsted Parks will be speaking on March 4<sup>th</sup> for a special presentation about the Father of Landscape Architecture at Assembly Hall. He stated we will also be working with Moore County Beautiful on a clean-up day, to be held April 26<sup>th</sup>. Mayor Strickland stated the Resort is working diligently with the Donald Ross side and he is excited that Ms. Petri is coming to speak on March 4<sup>th</sup>, representing the Olmsted piece.

**7. Motion to Adjourn.**

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved to adjourn the work session, by a vote 5-0, at 8:20 p.m.

Respectfully Submitted,

Kelly Chance,  
Village Clerk

*A videotape of this meeting is located on the Village website: [www.vopnc.org](http://www.vopnc.org)*

*Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.*

*Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.*

*Values: Service, Initiative, Teamwork, and Improvement*

**ORDINANCE #22-01:**

**AN ORDINANCE OF THE VILLAGE OF PINEHURST EXTENDING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISDICTION.**

**THAT WHEREAS,** the Village of Pinehurst, North Carolina adopted an Ordinance #21-03 (attached as Exhibit C) on February 10, 2021 imposing a nine (9) month moratorium on real estate development activity in the areas depicted on the maps attached hereto, identified as Exhibit A and Exhibit B, and unless exempted or the development is conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development; and

**WHEREAS,** said ordinance specifies that the moratorium, as detailed in Ordinance #21-03, may be extended, as necessary, consistent with the requirement of NCGS 160D-107(e); and

**WHEREAS,** the moratorium was extended an additional 90 days from its original expiration date of November 10, 2021; and

**WHEREAS,** the moratorium expires on February 08, 2022; and

**WHEREAS,** the Village has not completed the small area plans or zoning ordinance amendments for the specified geographic areas; and

**WHEREAS,** the Village has entered Phase III of the planning process where the said plans and zoning ordinance amendments will be evaluated and presented for adoption by the Village; and

**WHEREAS,** the Village held an open house on February 2, 2022 where draft Small Area Plans were presented; and

**WHEREAS,** Ordinance #21-15 will expire before completion of said plans and zoning ordinance updates; and

**WHEREAS,** extending the moratorium will allow time for completion of said plans and zoning ordinance updates; and

**WHEREAS,** allowing real estate development activity to reoccur in the said areas may result in development incompatible and incongruous with the intended character and vision for said areas as recommended in the 2019 Comprehensive Plan; and

**WHEREAS,** extending the moratorium by an additional 120 days would aid in the accomplishment of the purpose of Ordinance #21-03 and #21-15 as described respectively in Exhibits C and D.

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED**, by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 8<sup>th</sup> day of February 2022, as follows:

**Section 1.** That the moratorium imposed by Ordinance # 21-03 on February 10, 2021 and extended by Ordinance #21-15 is hereby extended for an additional one-hundred twenty (120) day period from the date of expiration, thus, to expire on June 8, 2022.

**Section 2.** That all sections of Ordinance #21-03 and #21-15 attached as Exhibits C and D remain in full effect throughout the extension.

**Section 3.** That this moratorium may be terminated earlier or extended pursuant to NCGS 160D-107(e).

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

**THIS ORDINANCE** passed and adopted this 8<sup>th</sup> day of February, 2022.

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

(Municipal Seal)

By: \_\_\_\_\_  
John C. Strickland, Mayor

Attest:

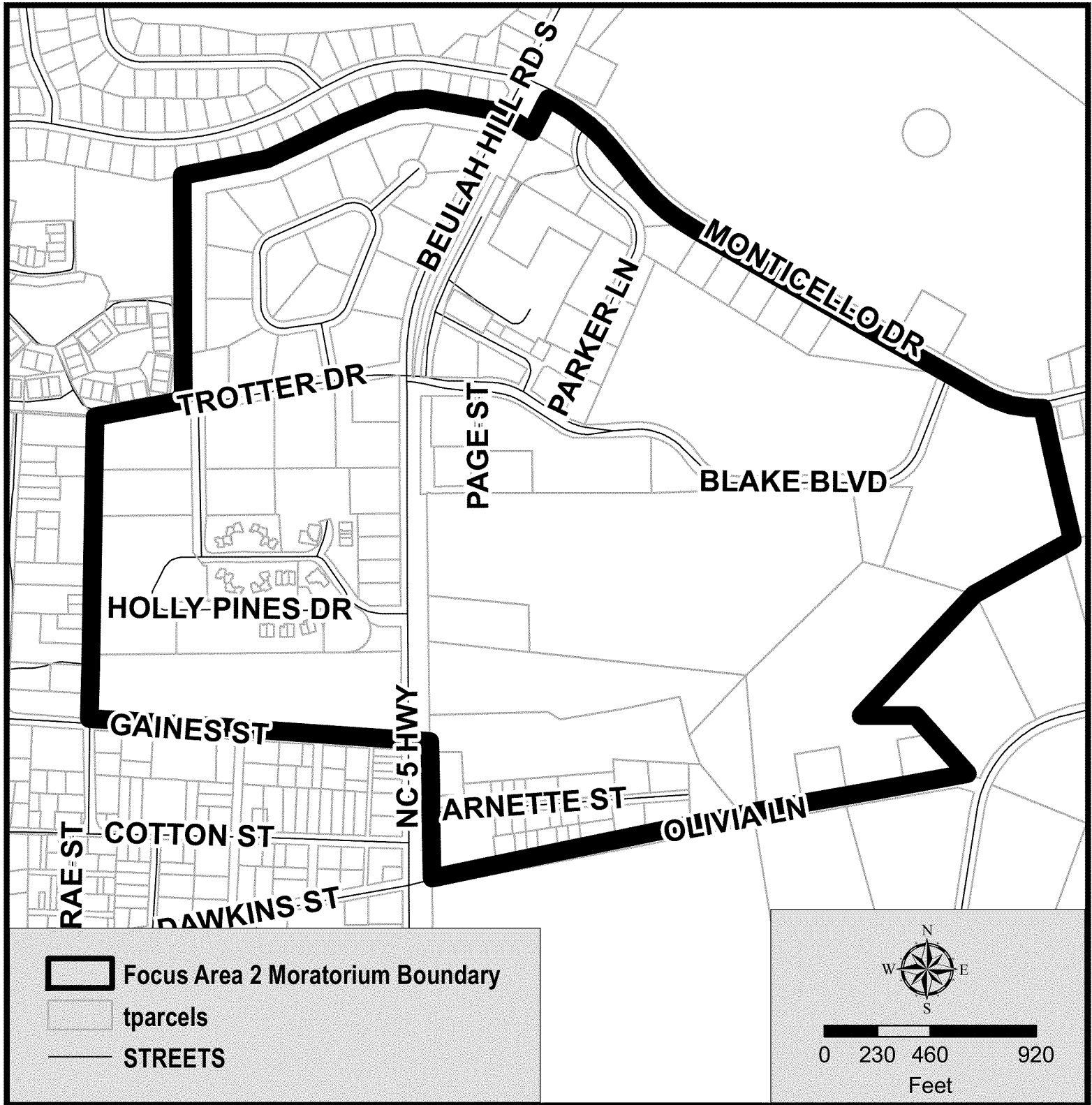
Approved as to Form:

\_\_\_\_\_  
Kelly Chance, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney

## EXHIBIT A

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium NC Highway 5 Commercial Area Pinehurst South (Focus Area 2)

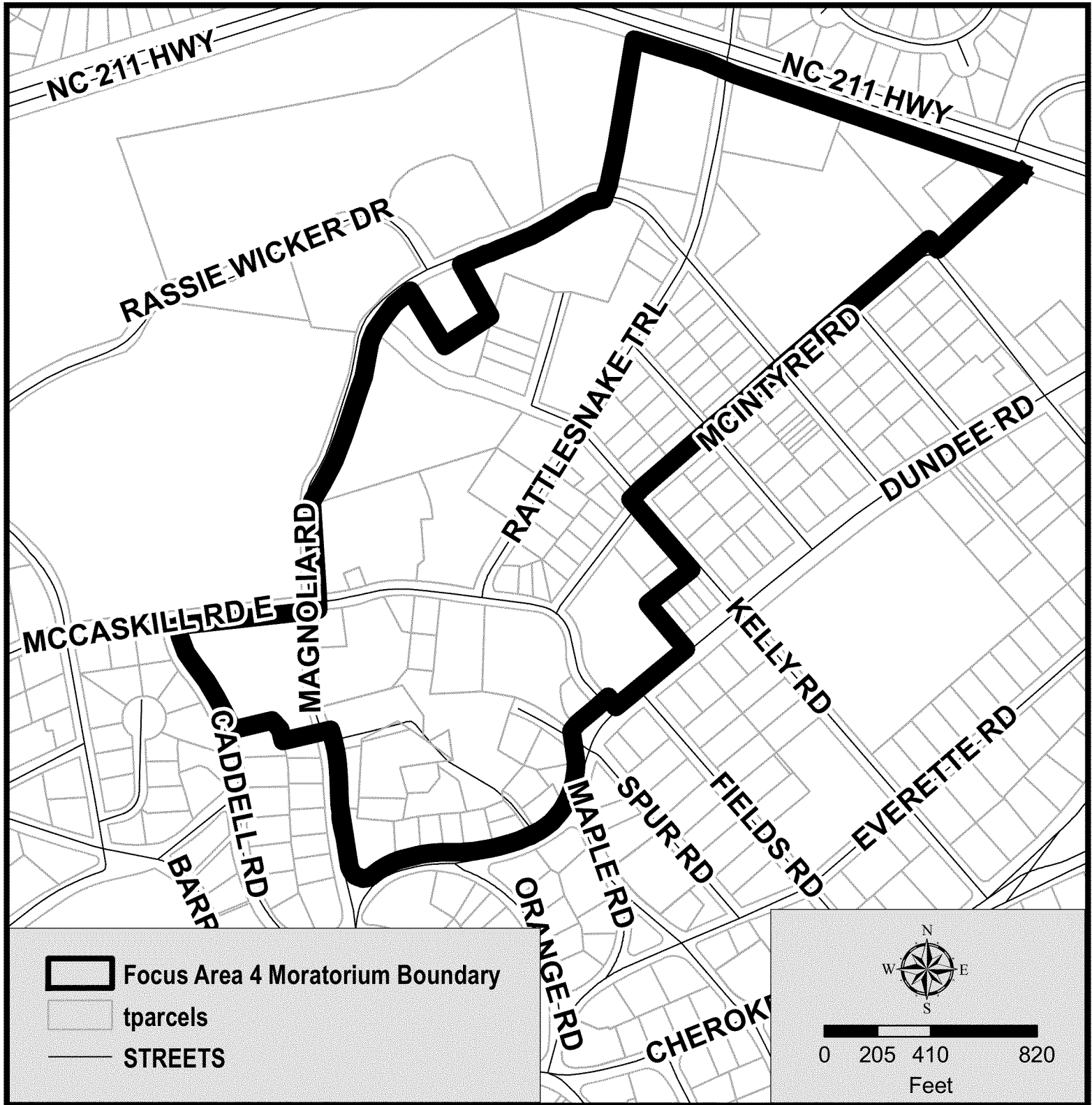


Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## EXHIBIT B

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium Village Place/Rattlesnake Trail Corridor (Focus Area 4)



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).





**RESOLUTION #22-02:**

**A RESOLUTION REQUESTING THAT THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION REMOVE NC HIGHWAY 2 DESIGNATION AND COMMERCIAL TRUCK ROUTE DESIGNATION FROM MIDLAND ROAD, PALMETTO ROAD, AZELEA ROAD AND CHEROKEE ROAD BETWEEN THE PINEHURST TRAFFIC CIRCLE AND NC HIGHWAY 5, THEREBY MAKING THE PINEHURST TRAFFIC CIRCLE THE WESTERN TERMINUS OF NC HIGHWAY 2.**

**WHEREAS**, NC Highway 211 connects the Pinehurst Traffic Circle to NC Highway 5 in close proximity to NC Highway 2, thereby providing a readily accessible alternative for North Carolina commercial traffic; and

**WHEREAS**, large commercial trucks transiting this section of NC Highway 2 regularly create property damage due to tight turns and often cut-thru on residential Village streets to avoid tight turns and the traffic light at the intersection of NC Highway 2 and NC Highway 5; and

**WHEREAS**, commercial truck traffic using this section of NC Highway 2 has a substantially negative impact on quality of life for Village residences and small businesses; and

**WHEREAS**, removal of NC Highway 2 designation from this section of roads would enable the North Carolina Department of Transportation to also remove designation as a commercial truck route; and

**WHEREAS**, commercial trucks needing to make local deliveries on and near this section of roads would continue to be permitted to use this section of roads for those local purposes

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 8<sup>th</sup> day of February, 2022 as follows:

**SECTION 1.** That we request that the North Carolina Department of Transportation remove NC Highway 2 designation and commercial truck route designation from Midland Road, Palmetto Road, Azelea Road and Cherokee road between the Pinehurst Traffic Circle and NC Highway 5, thereby making the Pinehurst Traffic Circle the western terminus of NC Highway 2.

**THIS RESOLUTION** passed and adopted this 8<sup>th</sup> day of February, 2022.

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

(Municipal Seal)

By: \_\_\_\_\_  
John C. Strickland, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Kelly Chance, Village Clerk

\_\_\_\_\_  
Michael J. Newman, Village Attorney

**ORDINANCE #21-03:**

**AN ORDINANCE OF THE VILLAGE OF PINEHURST ADOPTING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISIDCTION.**

**THAT WHEREAS**, the Village of Pinehurst, North Carolina is experiencing significant real estate development and population growth within its corporate boundaries and its extraterritorial jurisdiction;

**WHEREAS**, on October 22, 2019 the Village of Pinehurst adopted the 2019 Comprehensive Plan which provides recommendations to manage future growth of the community and identified five Focus Areas as important areas to influence and manage growth and development:

1. Existing Extra-Territorial Jurisdiction (ETJ)
2. NC Highway 5 Commercial Area - (Pinehurst South)
3. Medical District
4. Village Place/Rattlesnake Trail Corridor
5. NC Highway 211 Commercial Area

**WHEREAS**, the goals, standards, and guidelines, as outlined in the 2019 Comprehensive Plan for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) is for office, medical, life science, and research facilities supported with small-scale retail services and residential uses and the vision for the Village Place/Rattlesnake Trail Corridor (Focus Area 4) is to create a more mixed-use, walkable area that is more conveniently connected to the Village Center;

**WHEREAS**, the Village's existing zoning and development regulations applicable to Focus Areas 2 and 4 are incompatible and incongruous with the intended character and vision for the Focus Areas described in the 2019 Comprehensive Plan;

**WHEREAS**, allowing real estate development activity to occur prior to adoption of Small Area Plans for Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it may result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;

**WHEREAS**, proactively rezoning the areas without a comprehensive analysis of Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it could also result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;

**WHEREAS**, the 2019 Comprehensive Plan specifically recommended that Small Area Plans and design standards with Form Based Codes be developed for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) and the Village Place/Rattlesnake Trail Corridor (Focus Area 4);

**WHEREAS**, the Village of Pinehurst has entered into a contract with Design Collective Inc., to prepare Small Area Plans and Form Based Codes for Focus Areas 2 and 4, which are expected to be completed and adopted in the early fall of 2021;

**WHEREAS**, the goals, standards, and guidelines outlined in the 2019 Comprehensive Plan are best achieved if development within these Focus Areas is temporarily halted during the period which the Small Area Plans are being developed that will help to determine the appropriate zoning necessary to achieve consistency and congruity with the 2019 Comprehensive Plan adopted by the Pinehurst Village Council;

**WHEREAS**, this ordinance shall be known and cited as the Village of Pinehurst Small Area Plans Interim Zoning-Moratorium Ordinance; and

**WHEREAS**, the purpose of this Ordinance is to serve as the initial phase of the adoption by the Village of Small Area Plans, which areas are to be preserved by maintaining the status quo of existing land uses and development patterns in the areas shown on the attached maps, referred to as Exhibit A and Exhibit B, in accordance with the 2019 Comprehensive Long Range Plan of the Village of Pinehurst. It is the further purpose of this Ordinance to promote the health, safety, morals, and general welfare of the citizens of the Village of Pinehurst, specifically within the areas depicted on Exhibit A and on Exhibit B, by lessening congestion in the streets, securing safety from fire, panic, and other dangers, providing adequate light and air, preventing the overcrowding of land, avoiding undue concentration of population, facilitating the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements, including consideration to provide for their orderly growth, expansion, and development;

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED**, by the Village Council of the Village of Pinehurst, North Carolina as follows:

**Section 1. Area.** This Ordinance shall be applicable to all property within the boundaries of the areas depicted on the maps attached hereto, referred to as Exhibit A and Exhibit B, subject to the exclusions provided in Section 6.

**Section 2. Duration.** This Ordinance shall be effective and enforceable from the date of adoption and shall continue in full force and effect for an initial period of nine months from the date of adoption, which is the estimated time necessary for the Village of Pinehurst to complete and adopt the Small Area Plans and the related zoning and development standards. The Village Council may renew this moratorium or extend its duration, as necessary, consistent with the requirement of NCGS 160D-107(e). The Village Council may terminate this moratorium earlier by action of the Village Council.

**Section 3. Moratorium.** From and after the effective date of this Ordinance and continuing throughout its duration, no development shall occur in the areas depicted on the maps identified as Exhibit A and Exhibit B, unless the development is that conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development.

**Section 4. Definition.** As used in this Ordinance, the term listed below shall have the following meaning, as defined in North Carolina General Statute (NCGS) 160D-102(12):

**DEVELOPMENT:** Unless the context clearly indicates otherwise, the term means any of the following:

- a. The construction, erection, alteration, enlargement, renovation, substantial repair, movement to another site, or demolition of any structure; or
- b. The excavation, grading, filling, clearing, or alteration of land; or
- c. The subdivision of land as defined in NCGS 160D-802; or
- d. The initiation or substantial change in the use of land or the intensity of use of land.

**Section 5. Enforcement.** If any person, firm, corporation, organization or association shall violate or attempt to violate any terms of this ordinance the Village of Pinehurst may enforce its terms by any means available pursuant to NCGS 160D-404.

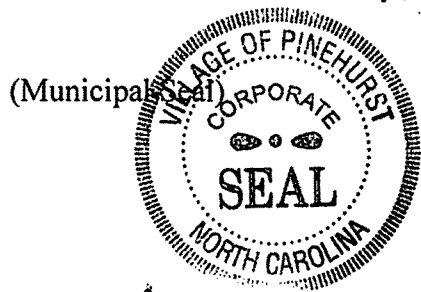
**Section 6. Exclusions.** In accordance with NCGS 160D-107(c), absent an imminent threat to public health or safety, a development moratorium adopted pursuant to this section shall not apply to:

1. Any project for which a valid building permit issued pursuant to G.S. 160D-1108 is outstanding,
2. Any project for which a special use permit application has been accepted as complete,
3. Development set forth in a site-specific or phased vesting plan approved pursuant to G.S. 160D-108,
4. Development for which substantial expenditures have already been made in good-faith reliance on a prior valid development approval,
5. Preliminary or final subdivision plats that have been accepted for review prior to the call for a hearing to adopt the moratorium. Any preliminary subdivision plat accepted for review by the local government prior to the call for a hearing, if subsequently approved, shall be allowed to proceed to final plat approval without being subject to the moratorium.
6. Existing single-family residential uses as regulated by current North Carolina Residential Building Codes,
7. Projects undergoing Technical Review Committee as of the effective date of the moratorium ordinance,
8. Alterations and repairs to existing buildings regulated by North Carolina State Building Codes.
9. Site improvements required to comply with the American with Disabilities Act.
10. Changes in occupancy or use of existing structures not involving building or site additions and not requiring rezoning action.

11. Development in an approved subdivision in which substantial infrastructure expenditures have been incurred, including roadway, water, and/or sewer infrastructure, regardless of whether individual parcel owners within the subdivision have submitted a complete application for development approval.

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

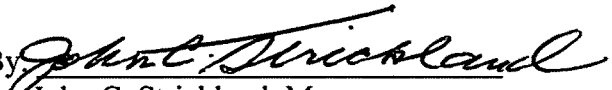
**THIS ORDINANCE** passed and adopted this 10<sup>th</sup> day of February, 2021.



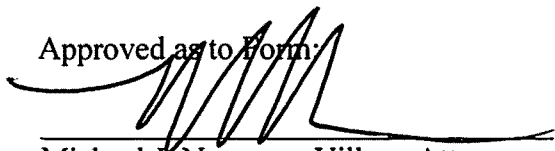
Attest:

  
Beth Dunn, Village Clerk

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

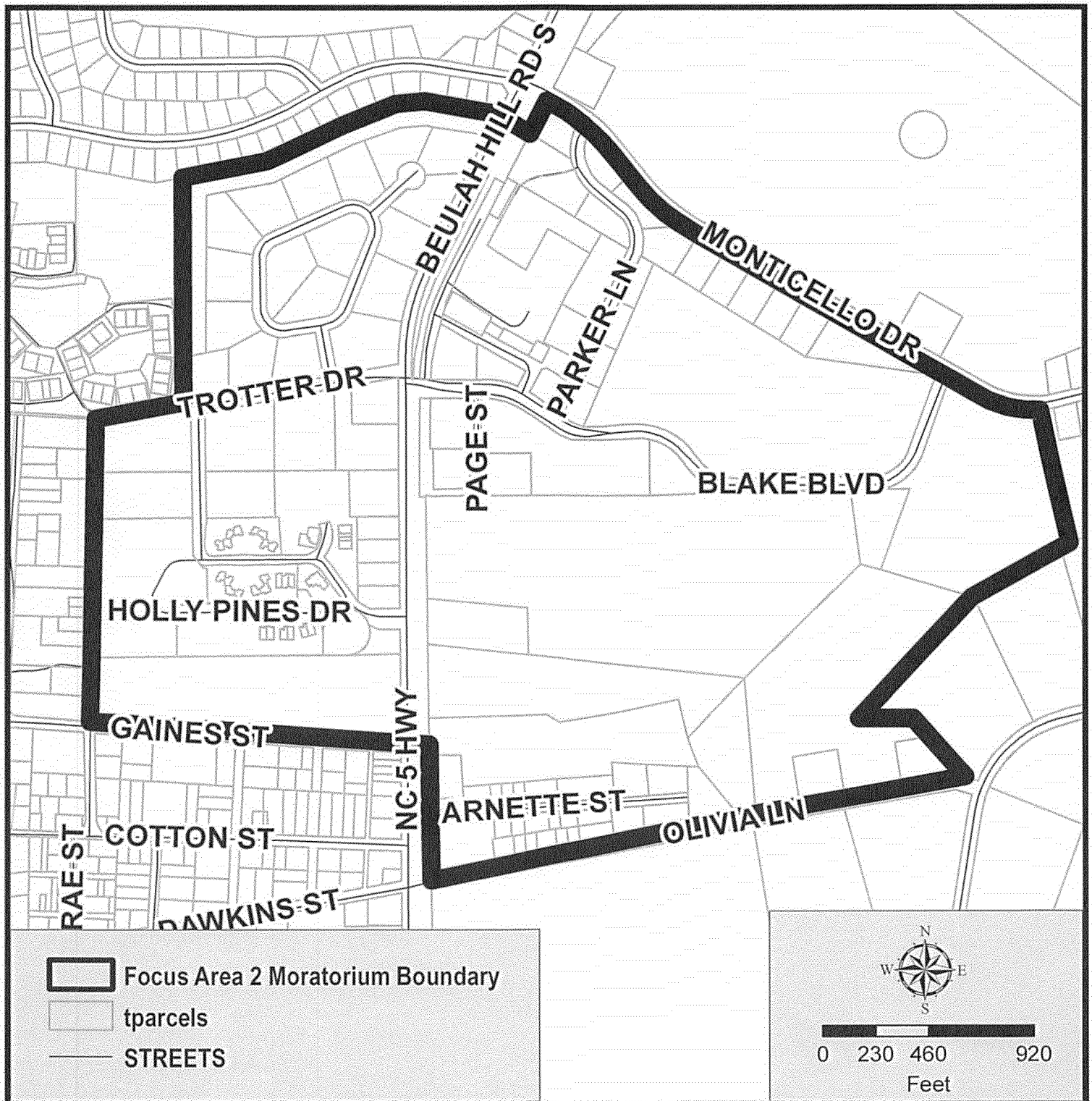
By   
John C. Strickland, Mayor

Approved as to Form:

  
Michael J. Newman, Village Attorney

## EXHIBIT A

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium NC Highway 5 Commercial Area Pinehurst South (Focus Area 2)

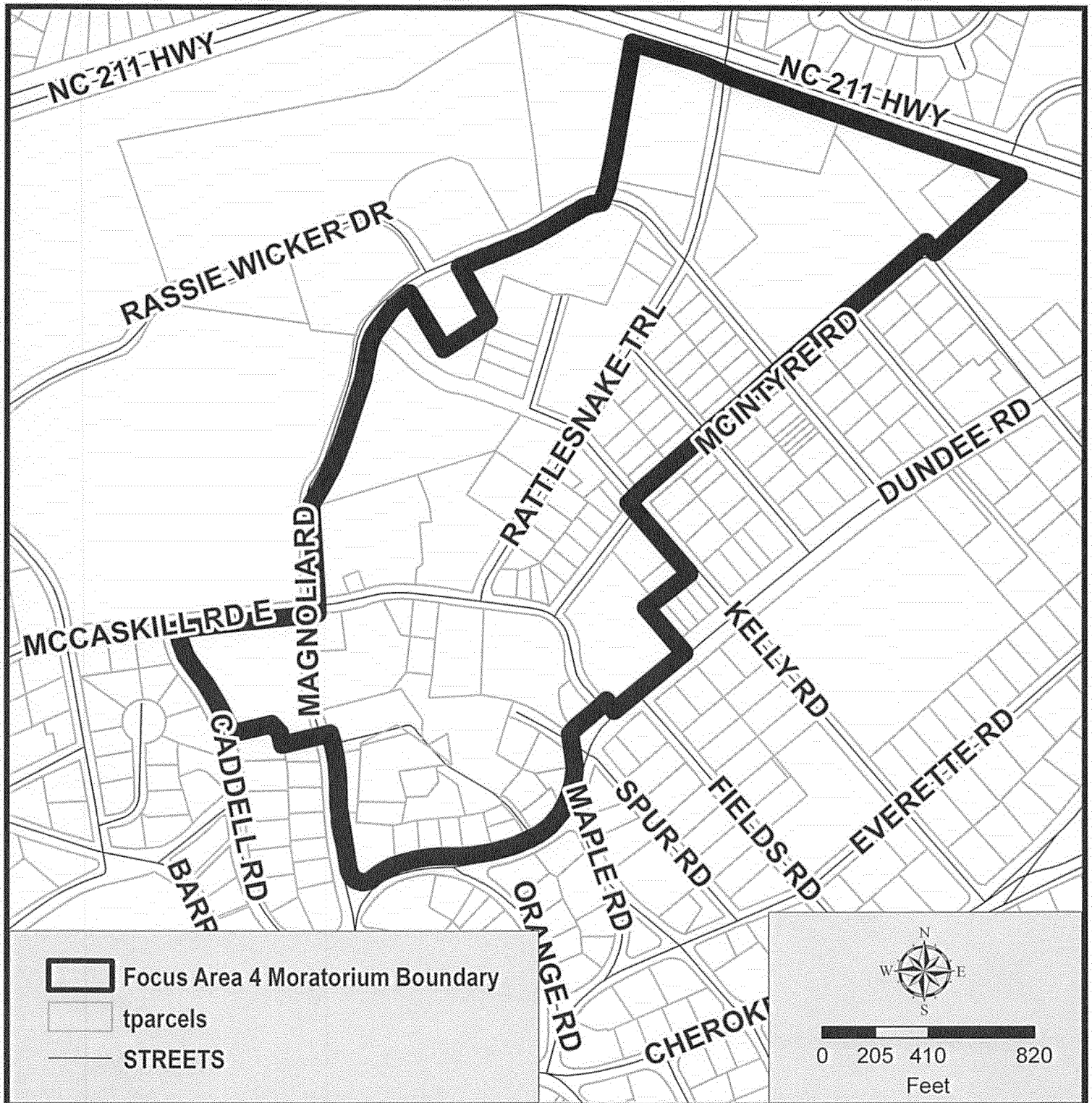


Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## EXHIBIT B

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium Village Place/Rattlesnake Trail Corridor (Focus Area 4)



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).





# VILLAGE OF PINEHURST



FINANCIAL STATEMENTS  
FOR THE SIX MONTHS ENDED  
DECEMBER 31, 2021

**Village of Pinehurst  
Financial Statements  
Table of Contents**

|                                                                                              |    |
|----------------------------------------------------------------------------------------------|----|
| Combined Balance Sheet.....                                                                  | 1  |
| General Fund                                                                                 |    |
| Statement of Revenues, Expenditures, and Changes in Fund<br>Balance - Budget and Actual..... | 2  |
| American Rescue Plan Act Special Revenue Fund                                                |    |
| Statement of Revenues, Expenditures, and Changes in Fund<br>Balance - Budget and Actual..... | 4  |
| Schedule of Interfund Transfers.....                                                         | 5  |
| Schedule of Cash and Investments.....                                                        | 6  |
| Investment Yield Summary.....                                                                | 7  |
| Schedule of Fund Balance .....                                                               | 8  |
| Schedule of Capital Outlay by Function and Activity .....                                    | 9  |
| Schedule of General Long Term Debt.....                                                      | 10 |
| Schedule of Budget Amendments.....                                                           | 11 |
| Schedule of Encumbrances.....                                                                | 12 |
| Schedule of Ad Valorem Property Tax Collections .....                                        | 13 |
| Schedule of Ad Valorem Property Tax Levy .....                                               | 14 |
| Residential Building Permits Summary.....                                                    | 15 |
| Local Option Sales Taxes Summary.....                                                        | 16 |
| Schedule of Fair Barn Revenues and Expenditures .....                                        | 17 |
| Schedule of Harness Track Revenues and Expenditures.....                                     | 18 |

**Village of Pinehurst**  
**Combined Balance Sheet - All Fund Types**  
**December 31, 2021**

|                                                                    | <b>Governmental Fund Type</b> |                                     | <b>Account Groups</b>                 |                                         | <b>Totals<br/>December 31,<br/>2021</b> | <b>Totals<br/>December 31,<br/>2020</b> |
|--------------------------------------------------------------------|-------------------------------|-------------------------------------|---------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|
|                                                                    | <b>General<br/>Fund</b>       | <b>Special<br/>Revenue<br/>Fund</b> | <b>General<br/>Capital<br/>Assets</b> | <b>General<br/>Long - Term<br/>Debt</b> |                                         |                                         |
| <b>ASSETS</b>                                                      |                               |                                     |                                       |                                         |                                         |                                         |
| Cash & investments                                                 | \$ 18,400,811                 | \$ 2,648,477                        | \$ -                                  | \$ -                                    | \$ 21,049,288                           | \$ 14,664,757                           |
| Taxes receivable                                                   | 729,722                       | -                                   | -                                     | -                                       | 729,722                                 | 693,878                                 |
| Assessments receivable                                             | -                             | -                                   | -                                     | -                                       | -                                       | 5,179                                   |
| Due from other governmental agencies                               | 2,713,774                     | -                                   | -                                     | -                                       | 2,713,774                               | 2,916,877                               |
| Other receivables                                                  | 280,081                       | -                                   | -                                     | -                                       | 280,081                                 | 301,779                                 |
| Prepaid items                                                      | 5,486                         | -                                   | -                                     | -                                       | 5,486                                   | 10,650                                  |
| Inventory                                                          | 59,183                        | -                                   | -                                     | -                                       | 59,183                                  | 55,574                                  |
| Capital assets                                                     | -                             | -                                   | 53,001,188                            | -                                       | 53,001,188                              | 51,202,629                              |
| Amounts to be provided for retirement of<br>general long-term debt | -                             | -                                   | -                                     | 6,243,696                               | 6,243,696                               | 4,748,700                               |
| <b>TOTAL ASSETS</b>                                                | <b>\$ 22,189,057</b>          | <b>\$ 2,648,477</b>                 | <b>\$ 53,001,188</b>                  | <b>\$ 6,243,696</b>                     | <b>\$ 84,082,418</b>                    | <b>\$ 74,600,023</b>                    |
| <b>LIABILITIES AND FUND EQUITY</b>                                 |                               |                                     |                                       |                                         |                                         |                                         |
| Accounts payable                                                   | \$ 6,738                      | \$ -                                | \$ -                                  | \$ -                                    | \$ 6,738                                | \$ 38,981                               |
| Withholdings & accrued expenses                                    | 237,181                       | -                                   | -                                     | -                                       | 237,181                                 | 234,907                                 |
| Accrued vacation                                                   | -                             | -                                   | -                                     | 819,600                                 | 819,600                                 | 748,482                                 |
| Total pension liability (LEO)                                      | -                             | -                                   | -                                     | 1,687,722                               | 1,687,722                               | 1,243,898                               |
| Net pension liability (LGRS)                                       | -                             | -                                   | -                                     | 3,736,374                               | 3,736,374                               | 2,756,320                               |
| Deposits                                                           | 275,777                       | -                                   | -                                     | -                                       | 275,777                                 | 233,252                                 |
| Unavailable revenues                                               | 1,164,835                     | -                                   | -                                     | -                                       | 1,164,835                               | 1,117,970                               |
| <b>Total Liabilities</b>                                           | <b>1,684,531</b>              | <b>-</b>                            | <b>-</b>                              | <b>6,243,696</b>                        | <b>7,928,227</b>                        | <b>6,373,810</b>                        |
| <b>EQUITY</b>                                                      |                               |                                     |                                       |                                         |                                         |                                         |
| Investment in general capital assets                               | -                             | -                                   | 53,001,188                            | -                                       | 53,001,188                              | 51,202,629                              |
| Fund Balance:                                                      |                               |                                     |                                       |                                         |                                         |                                         |
| Nonspendable:                                                      |                               |                                     |                                       |                                         |                                         |                                         |
| Inventory                                                          | 59,183                        | -                                   | -                                     | -                                       | 59,183                                  | 55,574                                  |
| Prepaid items                                                      | 5,486                         | -                                   | -                                     | -                                       | 5,486                                   | 10,650                                  |
| Restricted:                                                        |                               |                                     |                                       |                                         |                                         |                                         |
| Stabilization by state statute                                     | 6,745,488                     | -                                   | -                                     | -                                       | 6,745,488                               | 5,156,522                               |
| Public safety                                                      | 35,976                        | -                                   | -                                     | -                                       | 35,976                                  | -                                       |
| Transportation                                                     | 568,951                       | -                                   | -                                     | -                                       | 568,951                                 | 21,035                                  |
| Special Revenue - American Rescue Plan                             | -                             | 2,648,477                           | -                                     | -                                       | 2,648,477                               | -                                       |
| Committed:                                                         |                               |                                     |                                       |                                         |                                         |                                         |
| Cultural and recreation                                            | -                             | -                                   | -                                     | -                                       | -                                       | 219,417                                 |
| Library and Archives                                               | 1,000,000                     | -                                   | -                                     | -                                       | 1,000,000                               | -                                       |
| Future Capital                                                     | 4,102,691                     | -                                   | -                                     | -                                       | 4,102,691                               | -                                       |
| Assigned:                                                          |                               |                                     |                                       |                                         |                                         |                                         |
| Designated for expenditures                                        | 3,951,627                     | -                                   | -                                     | -                                       | 3,951,627                               | 2,760,940                               |
| Unassigned                                                         | 4,035,124                     | -                                   | -                                     | -                                       | 4,035,124                               | 8,799,446                               |
| <b>Total equity</b>                                                | <b>20,504,526</b>             | <b>2,648,477</b>                    | <b>53,001,188</b>                     | <b>-</b>                                | <b>76,154,191</b>                       | <b>68,226,213</b>                       |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>                              | <b>\$ 22,189,057</b>          | <b>\$ 2,648,477</b>                 | <b>\$ 53,001,188</b>                  | <b>\$ 6,243,696</b>                     | <b>\$ 84,082,418</b>                    | <b>\$ 74,600,023</b>                    |

**Village of Pinehurst  
General Fund  
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual  
For the Fiscal Period Ended December 31, 2021**

|                                               | Annual<br>Budget as of<br>12/31/2021 | Quarterly<br>Budget as of<br>12/31/2021 | YTD as of<br>12/31/2021 | YTD as of<br>12/31/2020 | Current Year<br>Over (Under)<br>Prior Year | % of<br>2022 Budget<br>Spent /<br>Received<br>YTD |
|-----------------------------------------------|--------------------------------------|-----------------------------------------|-------------------------|-------------------------|--------------------------------------------|---------------------------------------------------|
| <b>Revenues</b>                               |                                      |                                         |                         |                         |                                            |                                                   |
| Ad valorem taxes & penalties                  | \$ 12,210,000                        | \$ 10,425,390                           | \$ 11,106,111           | \$ 10,397,514           | \$ 708,597                                 | 90.96%                                            |
| Other taxes and licenses                      | 3,000                                | 1,500                                   | 2,165                   | 2,305                   | (140)                                      | 72.17%                                            |
| Intergovernmental revenues:                   |                                      |                                         |                         |                         |                                            |                                                   |
| Unrestricted                                  | 6,778,700                            | 3,053,040                               | 3,485,742               | 3,017,153               | 468,589                                    | 51.42%                                            |
| Restricted                                    | 484,250                              | 474,010                                 | 567,643                 | 735,806                 | (168,163)                                  | 117.22%                                           |
| Permits & fees                                | 894,000                              | 447,000                                 | 463,899                 | 486,130                 | (22,231)                                   | 51.89%                                            |
| Sales & services                              | 689,950                              | 393,550                                 | 389,859                 | 220,525                 | 169,334                                    | 56.51%                                            |
| Other revenues                                | 374,980                              | 180,838                                 | 141,156                 | 111,429                 | 29,727                                     | 37.64%                                            |
| Investment earnings                           | 1,400                                | 720                                     | 749                     | 2,152                   | (1,403)                                    | 53.50%                                            |
| <b>TOTAL REVENUES</b>                         | <b>21,436,280</b>                    | <b>14,976,048</b>                       | <b>16,157,324</b>       | <b>14,973,014</b>       | <b>1,184,310</b>                           | <b>75.37%</b>                                     |
| <b>Operating Expenditures</b>                 |                                      |                                         |                         |                         |                                            |                                                   |
| Governing Body                                | 150,900                              | 81,200                                  | 64,432                  | 73,750                  | (9,318)                                    | 42.70%                                            |
| Administration                                | 1,531,210                            | 804,756                                 | 654,697                 | 715,856                 | (61,159)                                   | 42.76%                                            |
| Financial Services                            | 840,420                              | 511,072                                 | 478,601                 | 398,282                 | 80,319                                     | 56.95%                                            |
| Human Resources                               | 578,860                              | 247,032                                 | 211,927                 | 249,793                 | (37,866)                                   | 36.61%                                            |
| Police                                        | 3,530,709                            | 1,834,137                               | 1,587,220               | 1,474,185               | 113,035                                    | 44.95%                                            |
| Fire                                          | 3,368,219                            | 1,749,627                               | 1,454,705               | 1,378,628               | 76,077                                     | 43.19%                                            |
| Inspections                                   | 359,150                              | 181,876                                 | 164,694                 | 154,798                 | 9,896                                      | 45.86%                                            |
| Public Services Administration                | 766,490                              | 362,283                                 | 239,473                 | 266,831                 | (27,358)                                   | 31.24%                                            |
| Streets & Grounds                             | 1,670,160                            | 833,292                                 | 659,933                 | 641,727                 | 18,206                                     | 39.51%                                            |
| Powell Bill Funds                             | 1,200,100                            | 100                                     | -                       | 459,526                 | (459,526)                                  | 0.00%                                             |
| Solid Waste                                   | 1,897,740                            | 945,907                                 | 778,776                 | 720,909                 | 57,867                                     | 41.04%                                            |
| Recreation                                    | 2,049,035                            | 1,048,543                               | 869,068                 | 818,257                 | 50,811                                     | 42.41%                                            |
| Library                                       | 505,460                              | 235,017                                 | 86,963                  | 80,000                  | 6,963                                      | 17.20%                                            |
| Harness Track                                 | 583,910                              | 294,806                                 | 248,171                 | 215,718                 | 32,453                                     | 42.50%                                            |
| Fair Barn                                     | 368,470                              | 183,936                                 | 139,382                 | 111,337                 | 28,045                                     | 37.83%                                            |
| Planning                                      | 1,254,918                            | 638,906                                 | 418,609                 | 383,823                 | 34,786                                     | 33.36%                                            |
| Community Development                         | 140,500                              | 73,667                                  | 72,573                  | 87,257                  | (14,684)                                   | 51.65%                                            |
| Debt Service                                  | -                                    | -                                       | -                       | 144,729                 | (144,729)                                  | 100.00%                                           |
| <b>Total Operating Expenditures</b>           | <b>20,796,251</b>                    | <b>10,026,157</b>                       | <b>8,129,224</b>        | <b>8,375,406</b>        | <b>(246,182)</b>                           | <b>39.09%</b>                                     |
| <b>Capital Outlay Expenditures</b>            |                                      |                                         |                         |                         |                                            |                                                   |
| Administration                                | 317,972                              | 302,972                                 | 58,348                  | 12,097                  | 46,251                                     | 18.35%                                            |
| Financial Services                            | 45                                   | 45                                      | -                       | 3,456                   | (3,456)                                    | 0.00%                                             |
| Human Resources                               | 60                                   | 60                                      | -                       | 6,049                   | (6,049)                                    | 0.00%                                             |
| Police                                        | 253,967                              | 91,867                                  | 158,569                 | 152,149                 | 6,420                                      | 62.44%                                            |
| Fire                                          | 994,682                              | 698,682                                 | 6,987                   | 459,178                 | (452,191)                                  | 0.70%                                             |
| Inspections                                   | 25,030                               | 30                                      | -                       | 1,728                   | (1,728)                                    | 0.00%                                             |
| Public Services Administration                | 75,761                               | 75,761                                  | -                       | 3,456                   | (3,456)                                    | 0.00%                                             |
| Streets & Grounds                             | 1,187,925                            | 645,925                                 | 361,177                 | 173,685                 | 187,492                                    | 30.40%                                            |
| Solid Waste                                   | 220,160                              | 220,160                                 | -                       | 2,592                   | (2,592)                                    | 0.00%                                             |
| Recreation                                    | 432,859                              | 432,859                                 | 175,611                 | 174,884                 | 727                                        | 40.57%                                            |
| Library                                       | 336,123                              | 10,340                                  | 17,316                  | -                       | 17,316                                     | 5.15%                                             |
| Harness Track                                 | 190,132                              | 190,132                                 | 62,920                  | 864                     | 62,056                                     | 33.09%                                            |
| Fair Barn                                     | 135                                  | 135                                     | -                       | 35,939                  | (35,939)                                   | 0.00%                                             |
| Planning                                      | 26,805                               | 26,805                                  | -                       | 3,456                   | (3,456)                                    | 0.00%                                             |
| Community Development                         | -                                    | -                                       | -                       | 864                     | (864)                                      | 100.00%                                           |
| <b>Total Capital Outlay Expenditures</b>      | <b>4,061,656</b>                     | <b>2,695,773</b>                        | <b>840,928</b>          | <b>1,030,397</b>        | <b>(189,469)</b>                           | <b>20.70%</b>                                     |
| <b>TOTAL EXPENDITURES <sup>1</sup></b>        | <b>24,857,907</b>                    | <b>12,721,930</b>                       | <b>8,970,152</b>        | <b>9,405,803</b>        | <b>(435,651)</b>                           | <b>36.09%</b>                                     |
| <b>REVENUES OVER (UNDER)<br/>EXPENDITURES</b> | <b>(3,421,627)</b>                   | <b>2,254,118</b>                        | <b>7,187,172</b>        | <b>5,567,211</b>        | <b>1,619,961</b>                           |                                                   |

**Village of Pinehurst  
General Fund  
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual  
For the Fiscal Period Ended December 31, 2021**

|                                                                                               | Annual<br>Budget as of<br>12/31/2021 | Quarterly<br>Budget as of<br>12/31/2021 | YTD as of<br>12/31/2021 | YTD as of<br>12/31/2020 | Current Year<br>Over (Under)<br>Prior Year | % of<br>2022 Budget<br>Spent /<br>Received<br>YTD |
|-----------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------------------|-------------------------|-------------------------|--------------------------------------------|---------------------------------------------------|
| <b>Other Financing Sources (Uses)</b>                                                         |                                      |                                         |                         |                         |                                            |                                                   |
| Operating transfers out                                                                       | \$ (550,000)                         | \$ -                                    | \$ -                    | \$ -                    | \$ -                                       | 0.00%                                             |
| Sales of capital assets                                                                       | 20,000                               | 10,000                                  | 28,486                  | 7,686                   | 20,800                                     | 142.43%                                           |
| <b>Total Other Fin. Sources (Uses)</b>                                                        | <u>(530,000)</u>                     | <u>10,000</u>                           | <u>28,486</u>           | <u>7,686</u>            | <u>20,800</u>                              | <u>-5.37%</u>                                     |
| <b>REVENUES AND OTHER FINANCING<br/>SOURCES OVER (UNDER) EXP<br/>AND OTHER FINANCING USES</b> | (3,951,627)                          | 2,264,118                               | 7,215,658               | 5,574,897               | 1,640,761                                  |                                                   |
| Appropriated Fund Balance                                                                     | <u>3,951,627</u>                     | <u>1,420,677</u>                        | <u>-</u>                | <u>-</u>                | <u>-</u>                                   |                                                   |
| <b>NET CHANGE IN FUND BALANCE</b>                                                             | <u>\$ -</u>                          | <u>\$ 843,441</u>                       | <u>7,215,658</u>        | <u>\$ 5,574,897</u>     | <u>\$ 1,640,761</u>                        |                                                   |
| <b>FUND BALANCE, JULY 1</b>                                                                   |                                      |                                         | <u>13,288,868</u>       |                         |                                            |                                                   |
| <b>FUND BALANCE, JUNE 30</b>                                                                  |                                      |                                         | <u>\$ 20,504,526</u>    |                         |                                            |                                                   |

|                                                | YTD as of<br>12/31/2021 | % of Total<br>Expenditures |
|------------------------------------------------|-------------------------|----------------------------|
| <sup>1</sup> <b>Total Expenditures by Type</b> |                         |                            |
| Salaries & Benefits                            | \$ 5,537,164            | 62%                        |
| Operating                                      | 2,592,060               | 29%                        |
| Capital                                        | <u>840,928</u>          | <u>9%</u>                  |
| <b>Total Expenditures by Type</b>              | <u>\$ 8,970,152</u>     | <u>100%</u>                |

**Village of Pinehurst**  
**American Rescue Plan Act Special Revenue Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual**  
**From Inception and for the Fiscal Period Ended December 31, 2021**

|                                           | Project<br>Budget | Prior<br>Years | Actual<br>Current<br>Year | Total<br>To Date    |
|-------------------------------------------|-------------------|----------------|---------------------------|---------------------|
| <b>Revenues</b>                           |                   |                |                           |                     |
| Restricted intergovernmental:             |                   |                |                           |                     |
| Grant revenue                             | \$ 4,860,000      | \$ -           | \$ 2,648,376              | \$ 2,648,376        |
| Investment earnings                       | -                 | -              | 101                       | 101                 |
| <b>TOTAL REVENUES</b>                     | 4,860,000         | -              | 2,648,477                 | 2,648,477           |
| <b>Expenditures</b>                       |                   |                |                           |                     |
| American Rescue Plan Act expenditures     | 4,860,000         | -              | -                         | -                   |
| <b>TOTAL EXPENDITURES</b>                 | 4,860,000         | -              | -                         | -                   |
| <b>REVENUES OVER (UNDER) EXPENDITURES</b> | -                 | -              | 2,648,477                 | 2,648,477           |
| <b>NET CHANGE IN FUND BALANCE</b>         | <u>\$ -</u>       | <u>\$ -</u>    | 2,648,477                 | <u>\$ 2,648,477</u> |
| <b>FUND BALANCE, JULY 1</b>               |                   |                | -                         |                     |
| <b>FUND BALANCE, JUNE 30</b>              |                   |                | <u>\$ 2,648,477</u>       |                     |

**Village of Pinehurst  
Schedule of Interfund Transfers  
For the Fiscal Period Ended December 31, 2021**

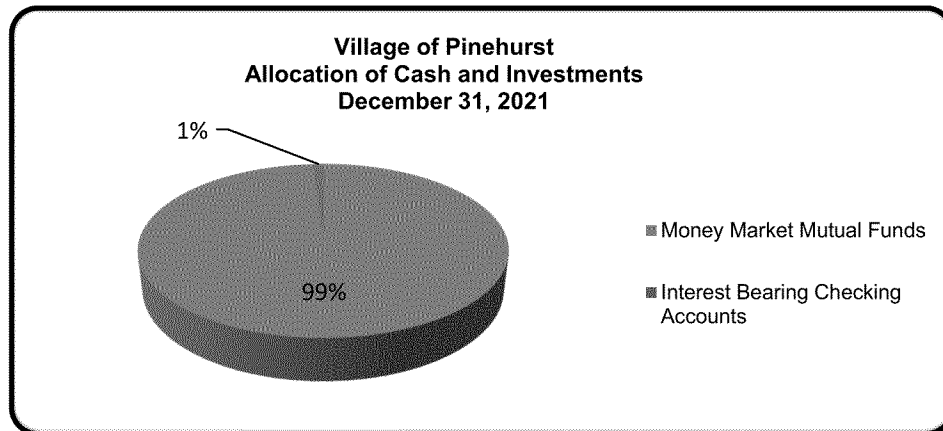
|                                                | Budgeted          |                   | Actual          |                  |
|------------------------------------------------|-------------------|-------------------|-----------------|------------------|
|                                                | Transfers<br>In   | Transfers<br>Out  | Transfers<br>In | Transfers<br>Out |
| General Fund Transfers:                        |                   |                   |                 |                  |
| Downtown Parking Facility Capital Project Fund | \$ -              | \$ 150,000        | \$ -            | \$ -             |
| Library Expansion Capital Project Fund         | -                 | 400,000           | -               | -                |
| Downtown Parking Facility Capital Project Fund | 150,000           | -                 | -               | -                |
| Library Expansion Capital Project Fund         | 400,000           | -                 | -               | -                |
|                                                | <u>\$ 550,000</u> | <u>\$ 550,000</u> | <u>\$ -</u>     | <u>\$ -</u>      |

**Village of Pinehurst  
Schedule of Cash and Investments  
December 31, 2021**

| <b>Investment</b>                                              | <b>Bond/Bank<br/>Ratings</b> | <b>Purchase<br/>Date</b> | <b>Maturity<br/>Date</b> | <b>Cost</b>                 |
|----------------------------------------------------------------|------------------------------|--------------------------|--------------------------|-----------------------------|
| <b><i>Money Market Mutual Funds</i></b>                        |                              |                          |                          |                             |
| North Carolina Capital Management Trust - Government Portfolio | AAA <sub>m</sub> (S&P)       |                          |                          | \$ 20,851,260               |
| <b><i>Interest Bearing Checking Accounts</i></b>               |                              |                          |                          |                             |
| PNC Bank Operating                                             |                              |                          |                          | 197,178                     |
| <b><i>Petty Cash</i></b>                                       |                              |                          |                          | <u>850</u>                  |
| <b>Total Cash and Investments</b>                              |                              |                          |                          | <u><u>\$ 21,049,288</u></u> |
| <b>Total Cash and Investments (same quarter previous year)</b> |                              |                          |                          | <u><u>\$ 14,664,757</u></u> |

**Summary of Cash and Investments**

|                                    |                             |
|------------------------------------|-----------------------------|
| Money Market Mutual Funds          | \$ 20,851,260               |
| Interest Bearing Checking Accounts | 197,178                     |
| Petty Cash                         | <u>850</u>                  |
|                                    | <u><u>\$ 21,049,288</u></u> |

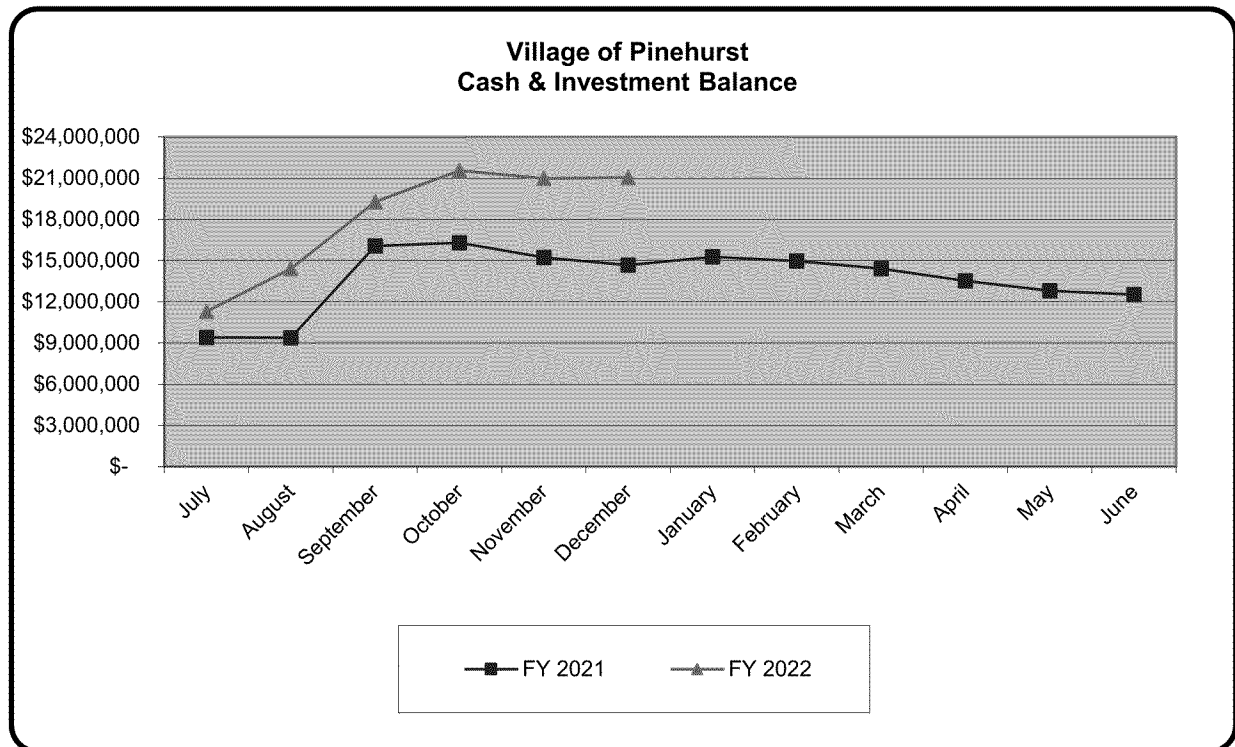




## Village of Pinehurst Investment Yield Summary

|           | FY 2021              |                        |                      | FY 2022              |                        |                      |
|-----------|----------------------|------------------------|----------------------|----------------------|------------------------|----------------------|
|           | Cash<br>Balance      | Investment<br>Earnings | Investment<br>Yield* | Cash<br>Balance      | Investment<br>Earnings | Investment<br>Yield* |
| July      | \$ 9,400,575         | \$ 1,110               | 0.14%                | \$ 11,280,977        | \$ 99                  | 0.01%                |
| August    | 9,375,289            | 479                    | 0.06%                | 14,394,289           | 107                    | 0.01%                |
| September | 16,045,667           | 228                    | 0.02%                | 19,266,333           | 129                    | 0.01%                |
| October   | 16,288,960           | 155                    | 0.01%                | 21,547,532           | 168                    | 0.01%                |
| November  | 15,214,360           | 113                    | 0.01%                | 20,976,349           | 172                    | 0.01%                |
| December  | 14,664,757           | 126                    | 0.01%                | 21,049,288           | 175                    | 0.01%                |
| January   | 15,254,209           | 123                    | 0.01%                |                      |                        |                      |
| February  | 14,952,403           | 112                    | 0.01%                |                      |                        |                      |
| March     | 14,411,728           | 122                    | 0.01%                |                      |                        |                      |
| April     | 13,512,113           | 112                    | 0.01%                |                      |                        |                      |
| May       | 12,783,280           | 110                    | 0.01%                |                      |                        |                      |
| June      | 12,525,504           | 103                    | 0.01%                |                      |                        |                      |
| Average   | <u>\$ 13,702,404</u> | <u>\$ 2,893</u>        | 0.02%                | <u>\$ 18,085,795</u> | <u>\$ 850</u>          | 0.01%                |

\* Investment yield is presented on an accrual basis.



**Village of Pinehurst**  
**Schedule of Fund Balance - General Fund**  
**December 31, 2021**

|                                | Fund<br>Balance at<br>12/31/2021 | Fund<br>Balance at<br>12/31/2020 |
|--------------------------------|----------------------------------|----------------------------------|
| <b>General Fund</b>            |                                  |                                  |
| Nonspendable:                  |                                  |                                  |
| Inventory                      | \$ 59,183                        | \$ 55,574                        |
| Prepaid Items                  | 5,486                            | 10,650                           |
| Restricted:                    |                                  |                                  |
| Stabilization by State Statute | 6,745,488                        | 5,156,522                        |
| Transportation                 | 568,951                          | 21,035                           |
| Public Safety                  | 35,976                           | -                                |
| Committed:                     |                                  |                                  |
| Library and Archives           | 1,000,000                        | -                                |
| Future Capital                 | 4,102,691                        | -                                |
| Assigned                       |                                  |                                  |
| Subsequent year's expenditures | 3,951,627                        | 2,760,940                        |
| Unassigned                     | 4,035,124                        | 8,799,446                        |
|                                | <u>\$ 20,504,526</u>             | <u>\$ 16,804,167</u>             |

**Village of Pinehurst**  
**Schedule of Capital Outlay by Function and Activity - General Fund**  
**For the Fiscal Period Ended December 31, 2021**

|                                       | Annual<br>Budget    | YTD<br>Budget       | YTD<br>Expenditures | Remaining<br>Balance |
|---------------------------------------|---------------------|---------------------|---------------------|----------------------|
| <b><u>Land</u></b>                    |                     |                     |                     |                      |
| Streets & Grounds                     | \$ 265,000          | \$ 265,000          | \$ 101,257          | \$ 163,743           |
| Recreation                            | 404,000             | 404,000             | 175,611             | 228,389              |
| Harness Track                         | 91,000              | 91,000              | -                   | 91,000               |
|                                       | <u>760,000</u>      | <u>760,000</u>      | <u>276,868</u>      | <u>483,132</u>       |
| <b><u>Buildings and Grounds</u></b>   |                     |                     |                     |                      |
| Administration                        | 250,000             | 250,000             | 44,528              | 205,472              |
| Police                                | 40,056              | 40,056              | 2,056               | 38,000               |
| Fire                                  | 290,000             | 20,000              | 6,750               | 283,250              |
| Public Services Administration        | 75,000              | 75,000              | -                   | 75,000               |
| Library                               | 275,000             | -                   | -                   | 275,000              |
| Recreation                            | 28,000              | 28,000              | -                   | 28,000               |
| Harness Track                         | 99,000              | 99,000              | 62,920              | 36,080               |
|                                       | <u>1,057,056</u>    | <u>512,056</u>      | <u>116,254</u>      | <u>940,802</u>       |
| <b><u>Equipment and Furniture</u></b> |                     |                     |                     |                      |
| Administration                        | 67,972              | 52,972              | 13,820              | 54,152               |
| Financial Services                    | 45                  | 45                  | -                   | 45                   |
| Human Resources                       | 60                  | 60                  | -                   | 60                   |
| Police                                | 72,811              | 51,811              | 52,231              | 20,580               |
| Fire                                  | 70,182              | 44,182              | -                   | 70,182               |
| Inspections                           | 30                  | 30                  | -                   | 30                   |
| Public Services Administration        | 761                 | 761                 | -                   | 761                  |
| Streets & Grounds                     | 53,925              | 53,925              | 16,891              | 37,034               |
| Solid Waste                           | 160                 | 160                 | -                   | 160                  |
| Library                               | 61,123              | 10,340              | 17,316              | 43,807               |
| Recreation                            | 859                 | 859                 | -                   | 859                  |
| Harness Track                         | 132                 | 132                 | -                   | 132                  |
| Fair Barn                             | 135                 | 135                 | -                   | 135                  |
| Planning                              | 8,805               | 8,805               | -                   | 8,805                |
|                                       | <u>337,000</u>      | <u>224,217</u>      | <u>100,258</u>      | <u>236,742</u>       |
| <b><u>Vehicles</u></b>                |                     |                     |                     |                      |
| Police                                | 141,100             | -                   | 104,281             | 36,819               |
| Fire                                  | 634,500             | 634,500             | 237                 | 634,263              |
| Inspections                           | 25,000              | -                   | -                   | 25,000               |
| Streets & Grounds                     | 32,000              | 5,000               | -                   | 32,000               |
| Solid Waste                           | 220,000             | 220,000             | -                   | 220,000              |
| Planning                              | 18,000              | 18,000              | -                   | 18,000               |
|                                       | <u>1,070,600</u>    | <u>877,500</u>      | <u>104,518</u>      | <u>966,082</u>       |
| <b><u>Infrastructure</u></b>          |                     |                     |                     |                      |
| Streets & Grounds                     | 837,000             | 322,000             | 243,030             | 593,970              |
|                                       | <u>837,000</u>      | <u>322,000</u>      | <u>243,030</u>      | <u>593,970</u>       |
| Total                                 | <u>\$ 4,061,656</u> | <u>\$ 2,695,773</u> | <u>\$ 840,928</u>   | <u>\$ 3,220,728</u>  |

% of Capital Outlay Budget Expended 20.70%

Note: This Schedule includes Fleet Maintenance, Buildings & Grounds and Information Technology Capital Outlay.

**Village of Pinehurst  
Schedule of General Long Term Debt  
December 31, 2021**

|                                        | Balance at<br>12/31/2021   | Balance at<br>12/31/2020   | Increase<br>(Decrease)     |
|----------------------------------------|----------------------------|----------------------------|----------------------------|
| <b>Total Pension Liability (LEO) *</b> | \$ 1,687,722               | \$ 1,243,898               | \$ 443,824                 |
| <b>Net Pension Liability (LGERS) *</b> | 3,736,374                  | 2,756,320                  | 980,054                    |
| <b>Accumulated Vacation</b>            | 819,600                    | 748,482                    | 71,118                     |
|                                        | <u>6,243,696</u>           | <u>4,748,700</u>           | <u>1,494,996</u>           |
|                                        | <u><u>\$ 6,243,696</u></u> | <u><u>\$ 4,748,700</u></u> | <u><u>\$ 1,494,996</u></u> |

\* Based on an independent annual actuarial valuation

**Village of Pinehurst**  
**Schedule of Budget Amendments - General Fund**  
**For the Fiscal Period Ended December 31, 2021**

|                                  | Original<br>FY 2022<br>Budget | Amended *<br>Qtr Ended<br>9/30/2021 | Amended<br>Qtr Ended<br>12/31/2021 | Amended<br>Qtr Ended<br>3/31/2022 | Amended<br>Qtr Ended<br>6/30/2022 | Total<br>Amendments | Amended<br>FY 2022<br>Budget |
|----------------------------------|-------------------------------|-------------------------------------|------------------------------------|-----------------------------------|-----------------------------------|---------------------|------------------------------|
| <b>REVENUES</b>                  |                               |                                     |                                    |                                   |                                   |                     |                              |
| Ad valorem taxes                 | \$ 12,210,000                 | \$ -                                | \$ -                               | \$ -                              | \$ -                              | \$ -                | \$ 12,210,000                |
| Other taxes and licenses         | 3,000                         | -                                   | -                                  | -                                 | -                                 | -                   | 3,000                        |
| Unrestricted Intergov't Revenues | 6,778,700                     | -                                   | -                                  | -                                 | -                                 | -                   | 6,778,700                    |
| Restricted Intergov't Revenues   | 484,250                       | -                                   | -                                  | -                                 | -                                 | -                   | 484,250                      |
| Permits & Fees                   | 894,000                       | -                                   | -                                  | -                                 | -                                 | -                   | 894,000                      |
| Sales & Services                 | 689,950                       | -                                   | -                                  | -                                 | -                                 | -                   | 689,950                      |
| Other Revenues                   | 394,980                       | -                                   | -                                  | -                                 | -                                 | -                   | 394,980                      |
| Investment Income                | 1,400                         | -                                   | -                                  | -                                 | -                                 | -                   | 1,400                        |
| Appropriated Fund Balance        | 2,530,950                     | 1,420,677                           | -                                  | -                                 | -                                 | 1,420,677           | 3,951,627                    |
| <b>TOTAL REVENUES</b>            | <b>\$ 23,987,230</b>          | <b>\$ 1,420,677</b>                 | <b>\$ -</b>                        | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 1,420,677</b> | <b>\$ 25,407,907</b>         |
| <b>OPERATING EXPENDITURES</b>    |                               |                                     |                                    |                                   |                                   |                     |                              |
| Governing Body                   | 147,400                       | -                                   | 3,500                              | -                                 | -                                 | 3,500               | 150,900                      |
| Administration                   | 1,537,410                     | -                                   | (6,200)                            | -                                 | -                                 | (6,200)             | 1,531,210                    |
| Financial Services               | 840,420                       | -                                   | -                                  | -                                 | -                                 | -                   | 840,420                      |
| Human Resources                  | 572,860                       | -                                   | 6,000                              | -                                 | -                                 | 6,000               | 578,860                      |
| Police                           | 3,485,750                     | 44,959                              | -                                  | -                                 | -                                 | 44,959              | 3,530,709                    |
| Fire                             | 3,333,310                     | 34,909                              | -                                  | -                                 | -                                 | 34,909              | 3,368,219                    |
| Inspections                      | 359,150                       | -                                   | -                                  | -                                 | -                                 | -                   | 359,150                      |
| Public Services Administration   | 759,490                       | -                                   | 7,000                              | -                                 | -                                 | 7,000               | 766,490                      |
| Streets & Grounds                | 1,669,540                     | 620                                 | -                                  | -                                 | -                                 | 620                 | 1,670,160                    |
| Powell Bill                      | 1,200,100                     | -                                   | -                                  | -                                 | -                                 | -                   | 1,200,100                    |
| Solid Waste                      | 1,897,740                     | -                                   | -                                  | -                                 | -                                 | -                   | 1,897,740                    |
| Planning                         | 1,209,730                     | 41,188                              | 4,000                              | -                                 | -                                 | 45,188              | 1,254,918                    |
| Community Development            | 134,500                       | -                                   | 6,000                              | -                                 | -                                 | 6,000               | 140,500                      |
| Recreation                       | 2,008,590                     | 40,445                              | -                                  | -                                 | -                                 | 40,445              | 2,049,035                    |
| Library                          | 539,460                       | -                                   | (34,000)                           | -                                 | -                                 | (34,000)            | 505,460                      |
| Harness Track                    | 578,910                       | 5,000                               | -                                  | -                                 | -                                 | 5,000               | 583,910                      |
| Fair Barn                        | 368,470                       | -                                   | -                                  | -                                 | -                                 | -                   | 368,470                      |
| Other Financing Uses             | 550,000                       | -                                   | -                                  | -                                 | -                                 | -                   | 550,000                      |
| Total Operating Expenditures     | 21,192,830                    | 167,121                             | (13,700)                           | -                                 | -                                 | 153,421             | 21,346,251                   |
| <b>CAPITAL EXPENDITURES</b>      |                               |                                     |                                    |                                   |                                   |                     |                              |
| Administration                   | 299,682                       | 15,590                              | 2,700                              | -                                 | -                                 | 18,290              | 317,972                      |
| Financial Services               | 540                           | (495)                               | -                                  | -                                 | -                                 | (495)               | 45                           |
| Human Resources                  | 720                           | (660)                               | -                                  | -                                 | -                                 | (660)               | 60                           |
| Police                           | 253,911                       | 56                                  | -                                  | -                                 | -                                 | 56                  | 253,967                      |
| Fire                             | 328,637                       | 666,045                             | -                                  | -                                 | -                                 | 666,045             | 994,682                      |
| Inspections                      | 25,360                        | (330)                               | -                                  | -                                 | -                                 | (330)               | 25,030                       |
| Public Services Administration   | 76,121                        | (360)                               | -                                  | -                                 | -                                 | (360)               | 75,761                       |
| Streets & Grounds                | 913,750                       | 274,175                             | -                                  | -                                 | -                                 | 274,175             | 1,187,925                    |
| Solid Waste                      | 220,490                       | (330)                               | -                                  | -                                 | -                                 | (330)               | 220,160                      |
| Planning                         | 27,260                        | (455)                               | -                                  | -                                 | -                                 | (455)               | 26,805                       |
| Recreation                       | 228,719                       | 180,140                             | 24,000                             | -                                 | -                                 | 204,140             | 432,859                      |
| Library                          | 325,783                       | (660)                               | 11,000                             | -                                 | -                                 | 10,340              | 336,123                      |
| Harness Track                    | 92,962                        | 121,170                             | (24,000)                           | -                                 | -                                 | 97,170              | 190,132                      |
| Fair Barn                        | 465                           | (330)                               | -                                  | -                                 | -                                 | (330)               | 135                          |
| Total Capital Expenditures       | \$ 2,794,400                  | \$ 1,253,556                        | \$ 13,700                          | \$ -                              | \$ -                              | \$ 1,267,256        | \$ 4,061,656                 |
| <b>TOTAL EXPENDITURES</b>        | <b>\$ 23,987,230</b>          | <b>\$ 1,420,677</b>                 | <b>\$ -</b>                        | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>\$ 1,420,677</b> | <b>\$ 25,407,907</b>         |

Amended Budget as a % of  
Original Budget

105.9%      105.9%

\* Includes \$1,420,677 that was reappropriated from FY 2021.

**Village of Pinehurst**  
**Schedule of Encumbrances**  
**For the Fiscal Period Ended December 31, 2021**

|                                                  | Annual<br>Budget as of<br>12/31/2021 | YTD as of<br>12/31/2021 | Encumbered<br>Amount | Unencumbered<br>Balance |
|--------------------------------------------------|--------------------------------------|-------------------------|----------------------|-------------------------|
| <b>GENERAL FUND</b>                              |                                      |                         |                      |                         |
| <b>Operating Expenditures</b>                    |                                      |                         |                      |                         |
| Governing Body                                   | \$ 150,900                           | \$ 64,432               | \$ 29,088            | \$ 57,380               |
| Administration                                   | 1,531,210                            | 654,697                 | 30,958               | 845,555                 |
| Financial Services                               | 840,420                              | 478,601                 | 19,898               | 341,921                 |
| Human Resources                                  | 578,860                              | 211,927                 | 22,030               | 344,903                 |
| Police                                           | 3,530,709                            | 1,587,220               | 52,749               | 1,890,740               |
| Fire                                             | 3,368,219                            | 1,454,705               | 77,680               | 1,835,834               |
| Inspections                                      | 359,150                              | 164,694                 | 1,100                | 193,356                 |
| Public Services Administration                   | 766,490                              | 239,473                 | 105,085              | 421,932                 |
| Streets & Grounds                                | 1,670,160                            | 659,933                 | 137,931              | 872,296                 |
| Powell Bill Funds                                | 1,200,100                            | -                       | 1,116,232            | 83,868                  |
| Solid Waste                                      | 1,897,740                            | 778,776                 | 481,442              | 637,522                 |
| Recreation                                       | 2,049,035                            | 869,068                 | 84,365               | 1,095,602               |
| Library                                          | 505,460                              | 86,963                  | 5,633                | 412,864                 |
| Harness Track                                    | 583,910                              | 248,171                 | 55,934               | 279,805                 |
| Fair Barn                                        | 368,470                              | 139,382                 | 28,739               | 200,349                 |
| Planning                                         | 1,254,918                            | 418,609                 | 44,021               | 792,288                 |
| Community Development                            | 140,500                              | 72,573                  | 20,023               | 47,904                  |
| Fleet Maintenance                                | 781,180                              | 364,650                 | 39,484               | 377,046                 |
| B&G Maintenance                                  | 1,409,230                            | 552,250                 | 248,999              | 607,981                 |
| Information Technology                           | 1,349,750                            | 671,120                 | 121,968              | 556,662                 |
| Debt Service                                     | -                                    | -                       | -                    | -                       |
| <b>Total Operating Expenditures *</b>            | <b>24,336,411</b>                    | <b>9,717,244</b>        | <b>2,723,359</b>     | <b>11,895,808</b>       |
| <b>Capital Outlay Expenditures</b>               |                                      |                         |                      |                         |
| Administration                                   | 317,972                              | 58,348                  | -                    | 259,624                 |
| Financial Services                               | 45                                   | -                       | -                    | 45                      |
| Human Resources                                  | 60                                   | -                       | -                    | 60                      |
| Police                                           | 253,967                              | 158,569                 | -                    | 95,398                  |
| Fire                                             | 994,682                              | 6,987                   | -                    | 987,695                 |
| Inspections                                      | 25,030                               | -                       | -                    | 25,030                  |
| Public Services Administration                   | 75,761                               | -                       | -                    | 75,761                  |
| Streets & Grounds                                | 1,187,925                            | 361,177                 | 67,302               | 759,446                 |
| Solid Waste                                      | 220,160                              | -                       | -                    | 220,160                 |
| Recreation                                       | 432,859                              | 175,611                 | -                    | 257,248                 |
| Library                                          | 336,123                              | 17,316                  | -                    | 318,807                 |
| Harness Track                                    | 190,132                              | 62,920                  | -                    | 127,212                 |
| Fair Barn                                        | 135                                  | -                       | -                    | 135                     |
| Planning                                         | 26,805                               | -                       | -                    | 26,805                  |
| Community Development                            | -                                    | -                       | -                    | -                       |
| Fleet Maintenance                                | 1,124,760                            | 121,410                 | 919,438              | 83,912                  |
| B&G Maintenance                                  | 1,215,476                            | 295,155                 | 464,381              | 455,940                 |
| Information Technology                           | 116,000                              | 31,136                  | 48,242               | 36,622                  |
| <b>Total Capital Outlay Expenditures *</b>       | <b>6,517,892</b>                     | <b>1,288,629</b>        | <b>1,499,363</b>     | <b>3,729,900</b>        |
| <b>Transfers to Capital Project Funds</b>        | <b>550,000</b>                       | <b>-</b>                | <b>-</b>             | <b>550,000</b>          |
| <b>Charges to Other Departments *</b>            | <b>(5,996,396)</b>                   | <b>(2,035,721)</b>      | <b>-</b>             | <b>(3,960,675)</b>      |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>           | <b>\$ 25,407,907</b>                 | <b>\$ 8,970,152</b>     | <b>\$ 4,222,722</b>  | <b>\$ 12,215,033</b>    |
| <b>AMERICAN RESCUE PLAN SPECIAL REVENUE FUND</b> |                                      |                         |                      |                         |
| <b>Expenditures</b>                              |                                      |                         |                      |                         |
| American Rescue Plan Act expenditures            | \$ 4,860,000                         | \$ -                    | \$ -                 | \$ 4,860,000            |
| <b>Total Expenditures</b>                        | <b>4,860,000</b>                     | <b>-</b>                | <b>-</b>             | <b>4,860,000</b>        |
| <b>TOTAL SPECIAL REVENUE FUND EXPENDITURES</b>   | <b>\$ 4,860,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>          | <b>\$ 4,860,000</b>     |

\* In this schedule, General Fund operating and capital expenditures are overstated due to internal service allocation budgets appearing in both the internal service departments (Fleet, B&G, & IT) and the department to which the expenditure is eventually allocated. Total expenditures, however, reflect the actual General Fund budget.

**Village of Pinehurst**  
**Schedule of Ad Valorem Property Tax Collections**  
**For the Fiscal Period Ended December 31, 2021**

**Real and Personal**

| Tax Year          | For the Fiscal Period Ended December 31, 2021 |                      |                                      | For the Fiscal Period Ended December 31, 2020 |                      |                                      |
|-------------------|-----------------------------------------------|----------------------|--------------------------------------|-----------------------------------------------|----------------------|--------------------------------------|
|                   | Budgeted<br>Collections                       | Gross<br>Collections | % Collected<br>Through<br>12/31/2021 | Budgeted<br>Collections                       | Gross<br>Collections | % Collected<br>Through<br>12/31/2020 |
| Third Prior Year  | \$ -                                          | \$ 10                | 100.00%                              | \$ -                                          | \$ 358               | 100.00%                              |
| Second Prior Year | -                                             | (6)                  | 100.00%                              | -                                             | 9                    | 100.00%                              |
| First Prior Year  | 5,000                                         | 3,515                | 70.30%                               | 5,000                                         | 3,136                | 62.72%                               |
| Current Year      | 11,386,000                                    | 10,682,082           | 93.82%                               | 10,679,000                                    | 9,999,945            | 93.64%                               |
|                   | <u>\$ 11,391,000</u>                          | <u>\$ 10,685,601</u> | <u>93.81%</u>                        | <u>\$ 10,684,000</u>                          | <u>\$ 10,003,448</u> | <u>93.63%</u>                        |

**Motor Vehicles**

| Tax Year          | For the Fiscal Period Ended December 31, 2021 |                      |                                      | For the Fiscal Period Ended December 31, 2020 |                      |                                      |
|-------------------|-----------------------------------------------|----------------------|--------------------------------------|-----------------------------------------------|----------------------|--------------------------------------|
|                   | Budgeted<br>Collections                       | Gross<br>Collections | % Collected<br>Through<br>12/31/2021 | Budgeted<br>Collections                       | Gross<br>Collections | % Collected<br>Through<br>12/31/2020 |
| Third Prior Year  | \$ -                                          | \$ -                 | 0.00%                                | \$ -                                          | \$ -                 | 0.00%                                |
| Second Prior Year | -                                             | -                    | 0.00%                                | -                                             | -                    | 0.00%                                |
| First Prior Year  | -                                             | -                    | 0.00%                                | 2,000                                         | -                    | 0.00%                                |
| Current Year      | 819,000                                       | 419,165              | 51.18%                               | 717,000                                       | 394,038              | 54.96%                               |
|                   | <u>\$ 819,000</u>                             | <u>\$ 419,165</u>    | <u>51.18%</u>                        | <u>\$ 719,000</u>                             | <u>\$ 394,038</u>    | <u>54.80%</u>                        |

**Village of Pinehurst**  
**Schedule of Ad Valorem Property Tax Levy**  
**For the Fiscal Period Ended December 31, 2021**

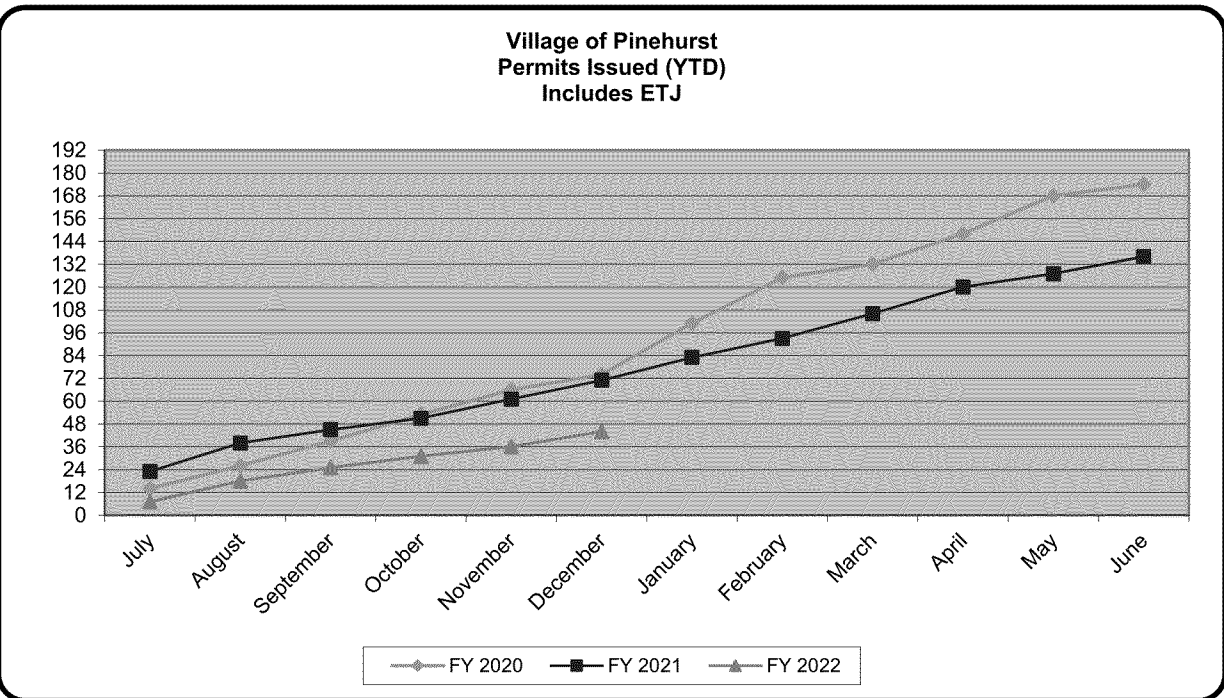
| <b>Property Valuation</b>         |                                                     |                                                     |                                  |                                      |
|-----------------------------------|-----------------------------------------------------|-----------------------------------------------------|----------------------------------|--------------------------------------|
|                                   | For the Fiscal Period Ended<br>December 31,<br>2021 | For the Fiscal Period Ended<br>December 31,<br>2020 | Dollar<br>Increase<br>(Decrease) | Percentage<br>Increase<br>(Decrease) |
| Real & Personal<br>Motor Vehicles | \$ 3,620,739,711                                    | \$ 3,564,332,874                                    | \$ 56,406,837                    | 1.58%                                |
|                                   | 135,529,089                                         | 131,789,234                                         | 3,739,855                        | 2.84%                                |
|                                   | <u>\$ 3,756,268,800</u>                             | <u>\$ 3,696,122,108</u>                             | <u>\$ 60,146,692</u>             | <u>1.63%</u>                         |

| <b>Levy</b>                       |                                                     |                                                     |                                  |                                      |
|-----------------------------------|-----------------------------------------------------|-----------------------------------------------------|----------------------------------|--------------------------------------|
|                                   | For the Fiscal Period Ended<br>December 31,<br>2021 | For the Fiscal Period Ended<br>December 31,<br>2020 | Dollar<br>Increase<br>(Decrease) | Percentage<br>Increase<br>(Decrease) |
| Real & Personal<br>Motor Vehicles | \$ 11,406,987                                       | \$ 10,695,305                                       | \$ 711,682                       | 6.65%                                |
|                                   | 418,294                                             | 392,803                                             | 25,491                           | 6.49%                                |
|                                   | <u>\$ 11,825,281</u>                                | <u>\$ 11,088,108</u>                                | <u>\$ 737,173</u>                | <u>6.65%</u>                         |



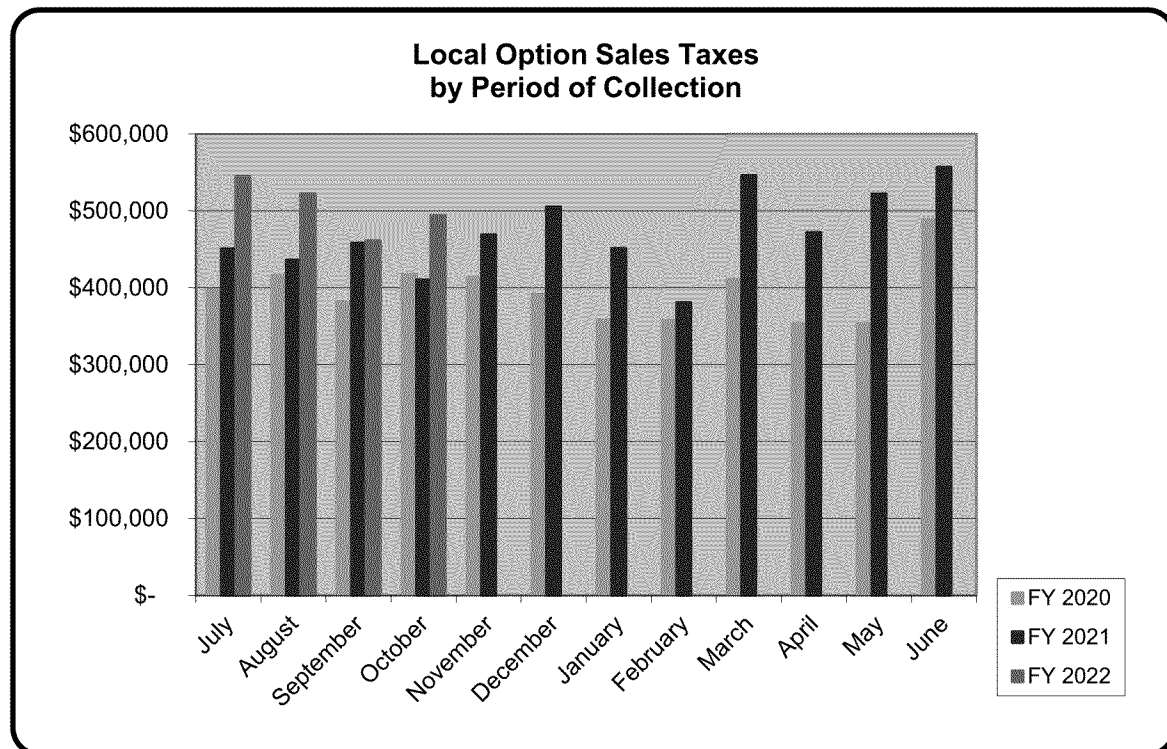
**Village of Pinehurst  
Residential Building Permits - Includes ETJ**

|           | FY 2020           |                       | FY 2021           |                       | FY 2022           |                       | Construction<br>Costs<br>Percentage<br>Change YTD |
|-----------|-------------------|-----------------------|-------------------|-----------------------|-------------------|-----------------------|---------------------------------------------------|
|           | # of              | Est.                  | # of              | Est.                  | # of              | Est.                  |                                                   |
|           | Permits<br>Issued | Construction<br>Costs | Permits<br>Issued | Construction<br>Costs | Permits<br>Issued | Construction<br>Costs |                                                   |
| July      | 14                | \$ 2,607,470          | 23                | \$ 5,718,524          | 7                 | \$ 2,564,160          | -55.16%                                           |
| August    | 12                | 6,686,427             | 15                | 3,078,264             | 11                | 2,497,720             | -42.46%                                           |
| September | 13                | 1,813,297             | 7                 | 2,673,000             | 7                 | 1,735,473             | -40.74%                                           |
| October   | 14                | 4,773,000             | 6                 | 1,307,750             | 6                 | 4,424,927             | -12.17%                                           |
| November  | 13                | 5,366,374             | 10                | 1,953,891             | 5                 | 4,238,749             | 4.95%                                             |
| December  | 22                | 4,775,079             | 10                | 3,319,997             | 8                 | 4,134,890             | 8.56%                                             |
| January   | 27                | 4,865,881             | 12                | 4,567,500             | -                 | -                     |                                                   |
| February  | 24                | 3,997,192             | 10                | 4,785,880             | -                 | -                     |                                                   |
| March     | 7                 | 4,405,630             | 13                | 6,219,340             | -                 | -                     |                                                   |
| April     | 16                | 4,302,080             | 14                | 3,723,799             | -                 | -                     |                                                   |
| May       | 20                | 4,533,155             | 7                 | 4,181,579             | -                 | -                     |                                                   |
| June      | 6                 | 4,418,540             | 9                 | 2,533,541             | -                 | -                     |                                                   |
| YTD       | 188               | \$ 52,544,125         | 136               | \$ 44,063,065         | 44                | \$ 19,595,919         |                                                   |



**Village of Pinehurst  
Local Option Sales Taxes**

|           | FY 2020             | FY 2021             | FY 2022             | Same Month<br>Change From<br>Prior Year |
|-----------|---------------------|---------------------|---------------------|-----------------------------------------|
| July      | \$ 397,457          | \$ 451,006          | \$ 544,778          | 20.79%                                  |
| August    | 415,784             | 436,367             | 522,224             | 19.68%                                  |
| September | 381,836             | 458,347             | 461,280             | 0.64%                                   |
| October   | 417,586             | 410,637             | 493,967             | 20.29%                                  |
| November  | 413,475             | 469,034             | -                   |                                         |
| December  | 391,920             | 505,555             | -                   |                                         |
| January   | 358,058             | 451,085             | -                   |                                         |
| February  | 357,608             | 380,857             | -                   |                                         |
| March     | 410,883             | 545,977             | -                   |                                         |
| April     | 353,585             | 472,104             | -                   |                                         |
| May       | 353,540             | 522,352             | -                   |                                         |
| June      | 489,195             | 556,832             | -                   |                                         |
| YTD       | <u>\$ 4,740,927</u> | <u>\$ 5,660,153</u> | <u>\$ 2,022,249</u> |                                         |



**Village of Pinehurst**  
**Schedule of Fair Barn Revenues and Expenditures**  
**For the Fiscal Period Ended December 31, 2021**

|                                                                                         | <b>Annual<br/>Budget as of<br/>12/31/2021</b> | <b>Quarterly<br/>Budget as of<br/>12/31/2021</b> | <b>Actual<br/>12/31/2021</b> | <b>YTD as of<br/>12/31/2020</b> | <b>Current Year<br/>Over (Under)<br/>Prior Year</b> | <b>% of<br/>2022 Budget<br/>Spent /<br/>Received<br/>YTD</b> |
|-----------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------|------------------------------|---------------------------------|-----------------------------------------------------|--------------------------------------------------------------|
| <b><u>Fair Barn</u></b>                                                                 |                                               |                                                  |                              |                                 |                                                     |                                                              |
| Revenues                                                                                | \$ 190,000                                    | \$ 105,750                                       | \$ 158,547                   | \$ 15,793                       | \$ 142,754                                          | 83.45%                                                       |
| Expenditures                                                                            |                                               |                                                  |                              |                                 |                                                     |                                                              |
| Operating                                                                               | 368,470                                       | 183,936                                          | 139,382                      | 111,337                         | 28,045                                              | 37.83%                                                       |
| Capital                                                                                 | 135                                           | 135                                              | -                            | 35,939                          | (35,939)                                            | 0.00%                                                        |
| Debt Service                                                                            | -                                             | -                                                | -                            | 102,796                         | (102,796)                                           | 0.00%                                                        |
|                                                                                         | <u>368,605</u>                                | <u>184,071</u>                                   | <u>139,382</u>               | <u>250,072</u>                  | <u>(110,690)</u>                                    | <u>37.81%</u>                                                |
| Net <u>Before</u> Discounts                                                             | <u>(178,605)</u>                              | <u>(78,321)</u>                                  | <u>19,165</u>                | <u>(234,279)</u>                | <u>253,444</u>                                      | <u>-10.73%</u>                                               |
| Event Revenue Discounts                                                                 |                                               |                                                  | <u>(29,930)</u>              | <u>(2,700)</u>                  | <u>(27,230)</u>                                     |                                                              |
| Net <u>After</u> Discounts                                                              | <u>\$ (178,605)</u>                           | <u>\$ (78,321)</u>                               | <u>\$ (10,765)</u>           | <u>\$ (236,979)</u>             | <u>\$ 226,214</u>                                   | <u>6.03%</u>                                                 |
| Operating Revenues<br>as a % of Operating<br>Expenditures - <b>Before<br/>Discounts</b> | 52%                                           | 57%                                              | 114%                         | 14%                             |                                                     |                                                              |
| Operating Revenues<br>as a % of Operating<br>Expenditures - <b>After<br/>Discounts</b>  | 52%                                           | 57%                                              | 92%                          | 12%                             |                                                     |                                                              |
| Target                                                                                  |                                               |                                                  | 95%                          |                                 |                                                     |                                                              |

**Village of Pinehurst**  
**Schedule of Harness Track Revenues and Expenditures**  
**For the Fiscal Period Ended December 31, 2021**

|                                                                                         | <b>Annual<br/>Budget as of<br/>12/31/2021</b> | <b>Quarterly<br/>Budget as of<br/>12/31/2021</b> | <b>Actual<br/>12/31/2021</b> | <b>YTD as of<br/>12/31/2020</b> | <b>Current Year<br/>Over (Under)<br/>Prior Year</b> | <b>% of<br/>2022 Budget<br/>Spent /<br/>Received<br/>YTD</b> |
|-----------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------|------------------------------|---------------------------------|-----------------------------------------------------|--------------------------------------------------------------|
| <b><u>Harness Track</u></b>                                                             |                                               |                                                  |                              |                                 |                                                     |                                                              |
| Revenues                                                                                | \$ 185,400                                    | \$ 143,700                                       | \$ 138,900                   | \$ 131,345                      | \$ 7,555                                            | 74.92%                                                       |
| Expenditures                                                                            |                                               |                                                  |                              |                                 |                                                     |                                                              |
| Operating                                                                               | 583,910                                       | 294,806                                          | 248,171                      | 215,718                         | 32,453                                              | 42.50%                                                       |
| Capital                                                                                 | <u>190,312</u>                                | <u>190,132</u>                                   | <u>62,920</u>                | <u>864</u>                      | <u>62,056</u>                                       | <u>33.06%</u>                                                |
|                                                                                         | <u>774,222</u>                                | <u>484,938</u>                                   | <u>311,091</u>               | <u>216,582</u>                  | <u>94,509</u>                                       | <u>40.18%</u>                                                |
| Net <u>Before</u> Discounts                                                             | <u>(588,822)</u>                              | <u>(341,238)</u>                                 | <u>(172,191)</u>             | <u>(85,237)</u>                 | <u>(86,954)</u>                                     | <u>29.24%</u>                                                |
| Event Revenue Discounts                                                                 |                                               |                                                  | -                            | -                               | -                                                   |                                                              |
| Net <u>After</u> Discounts                                                              | <u>\$ (588,822)</u>                           | <u>\$ (341,238)</u>                              | <u>\$ (172,191)</u>          | <u>\$ (85,237)</u>              | <u>\$ (86,954)</u>                                  | <u>29.24%</u>                                                |
| Operating Revenues<br>as a % of Operating<br>Expenditures - <b>Before<br/>Discounts</b> | 32%                                           | 49%                                              | 56%                          | 61%                             |                                                     |                                                              |
| Operating Revenues<br>as a % of Operating<br>Expenditures - <b>After<br/>Discounts</b>  | 32%                                           | 49%                                              | 56%                          | 61%                             |                                                     |                                                              |
| Target                                                                                  |                                               |                                                  | 45%                          |                                 |                                                     |                                                              |



# Village of Pinehurst

## Fund Balance Policy Discussion

February 8, 2022

## Purposes of Fund Balance (FB):

1. Provide cash flow when current revenues may not be available to fund current expenditures
  - a) For example, most property taxes are received in August and December. Sufficient cash reserves must be in place to cover operating costs when cash is at its lowest point.
  - b) Allows us to avoid short-term borrowing.
2. Provide a “rainy day” fund for emergency situations

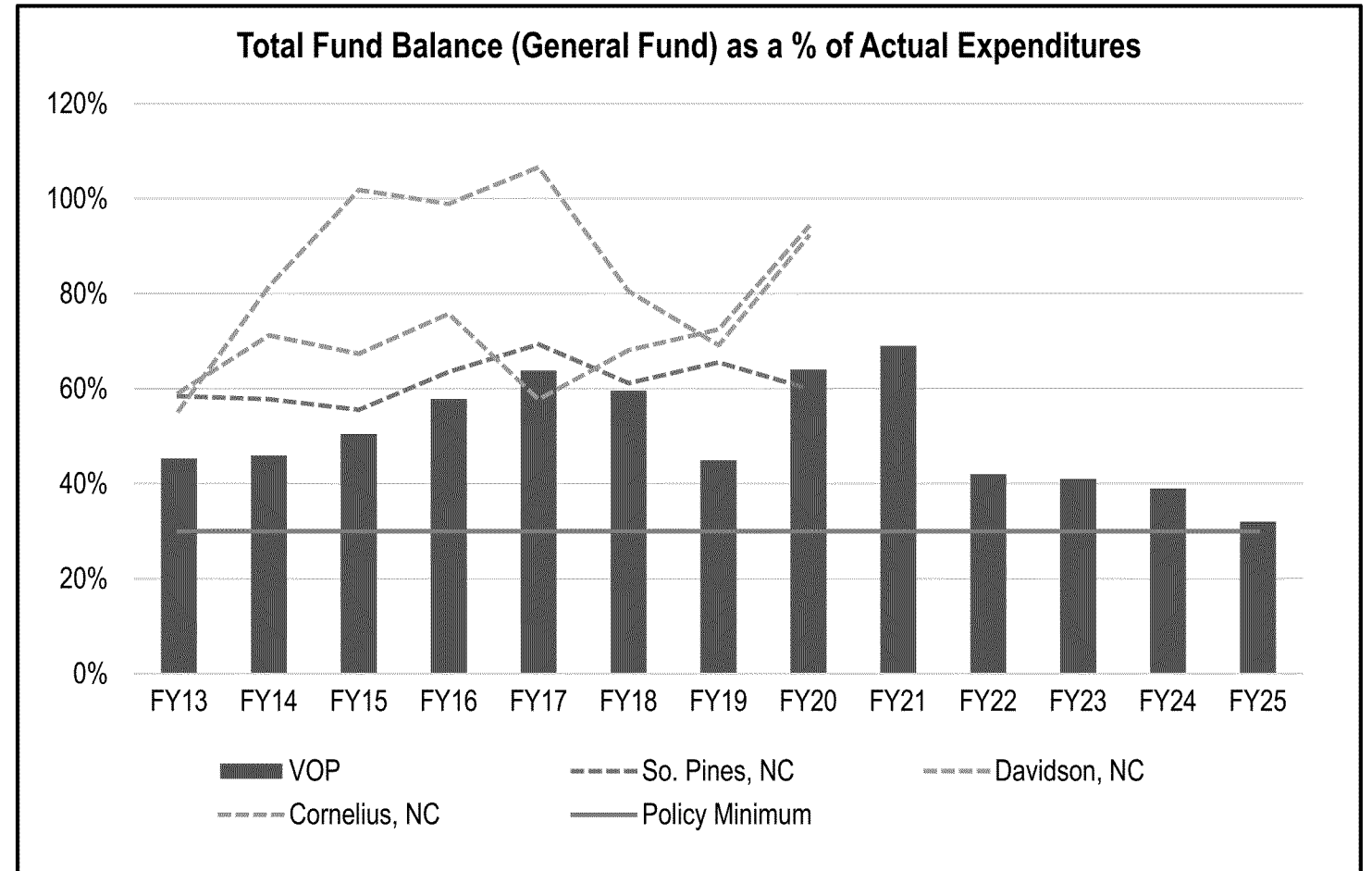
Examples include:

  - a) Emergency weather, such as hurricanes or winter storms. These storms can require significant funding that may not qualify for reimbursement.
  - b) Economic downturns. Revenue sources such as sales tax and investment income, among others, are economically sensitive and can drop unexpectedly in a short period of time.
3. Save money for future capital expenditures
4. Provide funds for strategic opportunities that arise

# Fund Balance Policy



- VOP has historically maintained a lower fund balance in the General Fund than comparable communities
- The fund balance needs of communities can differ widely
- The 30% of expenditures policy minimum has allowed the Village to maintain a healthy financial condition since its adoption in 2003



## VOP Fund Balance Policy is a three-part policy:

| Part 1<br>Measured at the <u>Beginning</u> of the Year                                                                                                                                                                           | Parts 2 & 3<br>Measured at the <u>End</u> of the Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>When preparing the annual budget, appropriated fund balance should result in an anticipated ending <u>total</u> fund balance at a minimum of 30% of <u>budgeted</u> expenditures</li></ul> | <ul style="list-style-type: none"><li><u>Unassigned</u> fund balance must be maintained at a level that is greater than 15% of <u>actual</u> General Fund expenditures as reported in the Annual Comprehensive Financial Report (ACFR)</li><li>When total fund balance exceeds 40% of <u>actual</u> General Fund expenditures as reported in the ACFR, Council may commit excess fund balance for future capital needs. In no instance shall this commitment cause unassigned fund balance to drop below 15%.</li></ul> |

**30% of expenditures in FB is approximately 3.5 months of expenditures**



## **Factors to consider when establishing a minimum fund balance:**

1. A Fund Balance Policy is a Recommended Best Practice by the Government Finance Officers Association (GFOA)
2. The NC Local Government Commission minimum FB target is 8% of expenditures (or approx. 1 month of expenditures)
3. Consider individual government's situation (resort communities, concentration of tax revenue in a single or few large taxpayers, size of unit, vulnerability to natural disasters, reliance on state or federal funding, etc.)

## Factors to consider when establishing a minimum fund balance (continued):

4. The NC Local Government Commission compares key financial performance indicators each year upon submission of the audit. The first key indicator is fund balance available for appropriation. They compare our result to peer communities of a similar size. If a unit's fund balance percentage is in the lower quartile of their peer group, they will be asked to prepare a response to the LGC. In FY 2021, our peer group minimum is **25%**.

| Municipalities                  |                                                     |                                             |                                               |
|---------------------------------|-----------------------------------------------------|---------------------------------------------|-----------------------------------------------|
| General Fund Expenditures below | Median FBA as % of Expenditures without Powell Bill | Minimum Thresholds FBA as % of Expenditures | # of Months FBA using Annualized Expenditures |
| \$100,000                       | 260%                                                | 100%                                        | 12.00                                         |
| \$100,000 to \$999,999          | 132%                                                | 71%                                         | 8.52                                          |
| \$1,000,000 to \$9,999,999      | 63%                                                 | 34%                                         | 4.08                                          |
| Above \$10,000,000              | 46%                                                 | 25%                                         | 3.00                                          |

Source: FY 2021 Data Input Worksheet

“Governments should maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures.”

Recommended Practice 4.1 of the National Advisory Council on State and Local Budgeting

**ORDINANCE #21-15:**

**AN ORDINANCE OF THE VILLAGE OF PINEHURST EXTENDING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISDICTION.**

**THAT WHEREAS,** the Village of Pinehurst, North Carolina adopted an Ordinance #21-03 (attached as Exhibit C) on February 10, 2021 imposing a nine (9) month moratorium on real estate development activity in the areas depicted on the maps attached hereto, identified as Exhibit A and Exhibit B, and unless exempted or the development is conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development; and

**WHEREAS,** said ordinance specifies that the moratorium, as detailed in Ordinance #21-03, may be extended, as necessary, consistent with the requirement of NCGS 160D-107(e); and

**WHEREAS,** said moratorium expires on November 10, 2021; and

**WHEREAS,** the Village has not completed the small area plans and form based codes for the specified geographic areas; and

**WHEREAS,** the Village has entered Phase III of the planning process where the said plans and codes will be presented for adoption by the Village; and

**WHEREAS,** Ordinance #21-03 will expire before completion of said plans codes; and

**WHEREAS,** extending the moratorium will allow time for completion of said plans and codes; and

**WHEREAS,** allowing real estate development activity to reoccur in the said areas will result in development incompatible and incongruous with the intended character and vision for said areas as recommended in the 2019 Comprehensive Plan; and

**WHEREAS,** extending the moratorium by an additional 90 days would aid in the accomplishment of the purpose of Ordinance 21-03 as described in Exhibit C.

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED,** by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 26<sup>th</sup> day of October 2021, as follows:

**Section 1.** That the moratorium imposed by Ordinance # 21-03 on February 10, 2021 is hereby extended for an additional ninety-day period from the date of expiration, thus, to expire on February 08, 2022.

**Section 2.** That all sections of Ordinance 21-03 attached as Exhibit C remain in full effect throughout the extension.

**Section 3.** That is moratorium may be terminated earlier or extended pursuant to NCGS 160D-107(e).

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

**THIS ORDINANCE** passed and adopted this 26<sup>th</sup> day of October, 2021.



VILLAGE OF PINEHURST  
VILLAGE COUNCIL

By *John C. Strickland*  
John C. Strickland, Mayor

Attest:

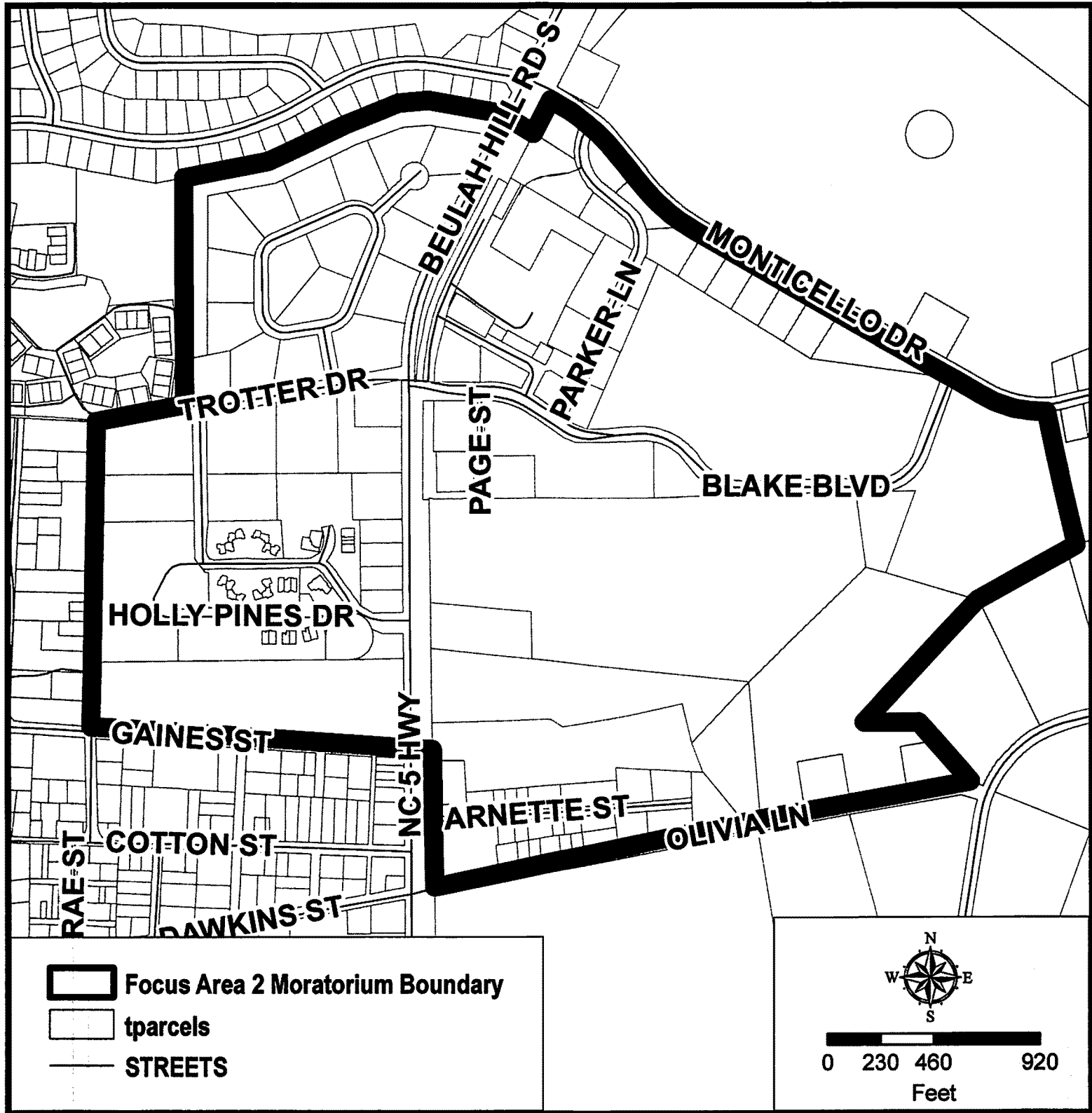
*Kelly Chance*  
Kelly Chance, Village Clerk

Approved as to Form:

*Michael J. Newman*  
Michael J. Newman, Village Attorney

## EXHIBIT A

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium NC Highway 5 Commercial Area Pinehurst South (Focus Area 2)

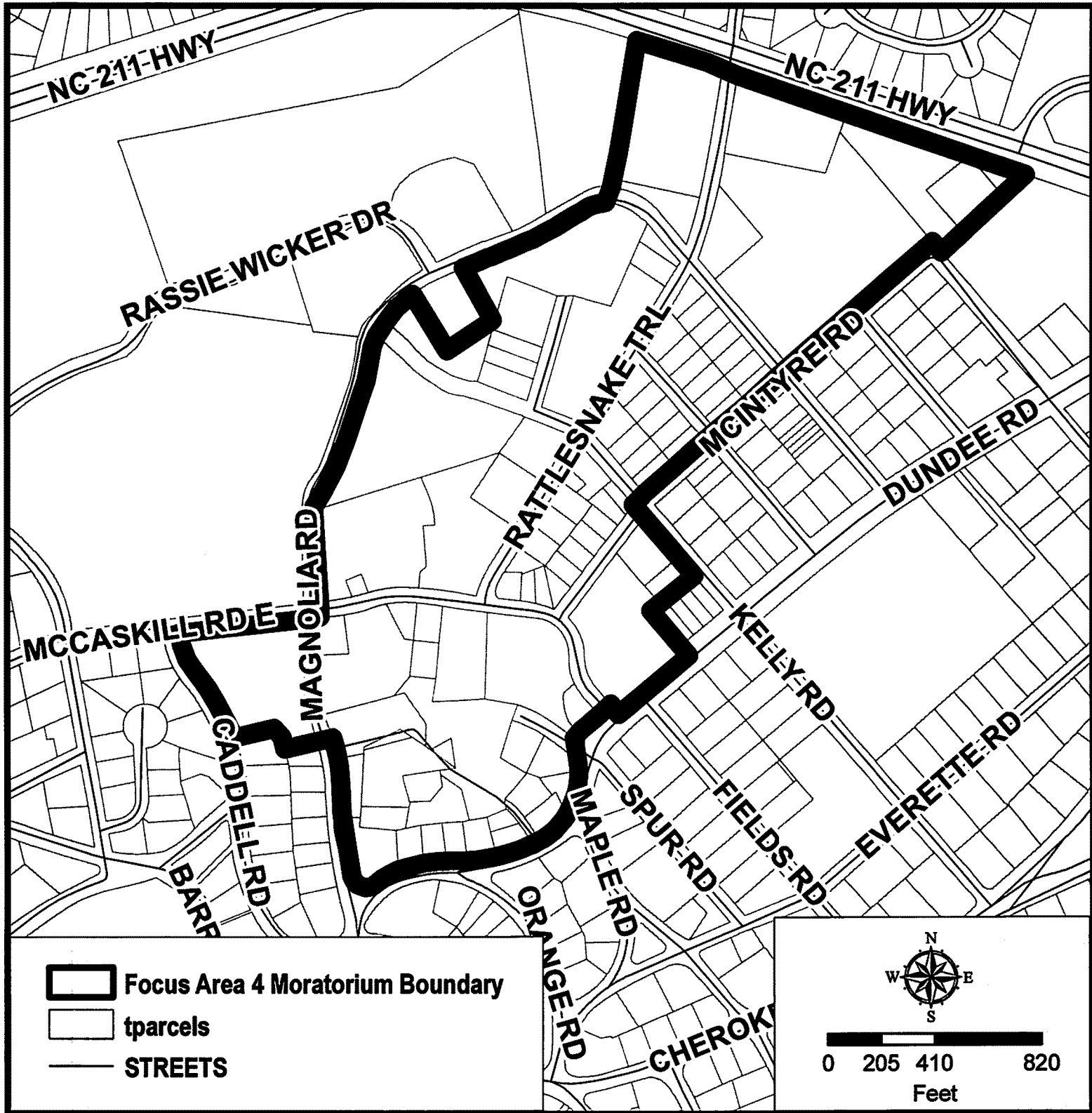


Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## EXHIBIT B

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium Village Place/Rattlesnake Trail Corridor (Focus Area 4)



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## **EXHIBIT C**

### **ORDINANCE #21-03:**

#### **AN ORDINANCE OF THE VILLAGE OF PINEHURST ADOPTING A MORATORIUM ON REAL ESTATE DEVELOPMENT ACTIVITY IN SPECIFIC GEOGRAPHIC AREAS WITHIN THE VILLAGE OF PINEHURST AND THE VILLAGE OF PINEHURST'S EXTRATERRITORIAL JURISIDCTION.**

**THAT WHEREAS**, the Village of Pinehurst, North Carolina is experiencing significant real estate development and population growth within its corporate boundaries and its extraterritorial jurisdiction;

**WHEREAS**, on October 22, 2019 the Village of Pinehurst adopted the 2019 Comprehensive Plan which provides recommendations to manage future growth of the community and identified five Focus Areas as important areas to influence and manage growth and development:

1. Existing Extra-Territorial Jurisdiction (ETJ)
2. NC Highway 5 Commercial Area - (Pinehurst South)
3. Medical District
4. Village Place/Rattlesnake Trail Corridor
5. NC Highway 211 Commercial Area

**WHEREAS**, the goals, standards, and guidelines, as outlined in the 2019 Comprehensive Plan for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) is for office, medical, life science, and research facilities supported with small-scale retail services and residential uses and the vision for the Village Place/Rattlesnake Trail Corridor (Focus Area 4) is to create a more mixed-use, walkable area that is more conveniently connected to the Village Center;

**WHEREAS**, the Village's existing zoning and development regulations applicable to Focus Areas 2 and 4 are incompatible and incongruous with the intended character and vision for the Focus Areas described in the 2019 Comprehensive Plan;

**WHEREAS**, allowing real estate development activity to occur prior to adoption of Small Area Plans for Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it may result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;

**WHEREAS**, proactively rezoning the areas without a comprehensive analysis of Focus Areas 2 and 4 is an inadequate alternative to a moratorium because it could also result in development and land uses that are incompatible and incongruous with the 2019 Comprehensive Plan's goals, standards, and guidelines;



**WHEREAS**, the 2019 Comprehensive Plan specifically recommended that Small Area Plans and design standards with Form Based Codes be developed for the NC Highway 5 Commercial Area – Pinehurst South (Focus Area 2) and the Village Place/Rattlesnake Trail Corridor (Focus Area 4);

**WHEREAS**, the Village of Pinehurst has entered into a contract with Design Collective Inc., to prepare Small Area Plans and Form Based Codes for Focus Areas 2 and 4, which are expected to be completed and adopted in the early fall of 2021;

**WHEREAS**, the goals, standards, and guidelines outlined in the 2019 Comprehensive Plan are best achieved if development within these Focus Areas is temporarily halted during the period which the Small Area Plans are being developed that will help to determine the appropriate zoning necessary to achieve consistency and congruity with the 2019 Comprehensive Plan adopted by the Pinehurst Village Council;

**WHEREAS**, this ordinance shall be known and cited as the Village of Pinehurst Small Area Plans Interim Zoning-Moratorium Ordinance; and

**WHEREAS**, the purpose of this Ordinance is to serve as the initial phase of the adoption by the Village of Small Area Plans, which areas are to be preserved by maintaining the status quo of existing land uses and development patterns in the areas shown on the attached maps, referred to as Exhibit A and Exhibit B, in accordance with the 2019 Comprehensive Long Range Plan of the Village of Pinehurst. It is the further purpose of this Ordinance to promote the health, safety, morals, and general welfare of the citizens of the Village of Pinehurst, specifically within the areas depicted on Exhibit A and on Exhibit B, by lessening congestion in the streets, securing safety from fire, panic, and other dangers, providing adequate light and air, preventing the overcrowding of land, avoiding undue concentration of population, facilitating the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements, including consideration to provide for their orderly growth, expansion, and development;

**NOW, THEREFORE BE IT ORDAINED AND ESTABLISHED**, by the Village Council of the Village of Pinehurst, North Carolina as follows:

**Section 1. Area.** This Ordinance shall be applicable to all property within the boundaries of the areas depicted on the maps attached hereto, referred to as Exhibit A and Exhibit B, subject to the exclusions provided in Section 6.

**Section 2. Duration.** This Ordinance shall be effective and enforceable from the date of adoption and shall continue in full force and effect for an initial period of nine months from the date of adoption, which is the estimated time necessary for the Village of Pinehurst to complete and adopt the Small Area Plans and the related zoning and development standards. The Village Council may renew this moratorium or extend its duration, as necessary, consistent with the requirement of NCGS 160D-107(e). The Village Council may terminate this moratorium earlier by action of the Village Council.

**Section 3. Moratorium.** From and after the effective date of this Ordinance and continuing throughout its duration, no development shall occur in the areas depicted on the maps identified as Exhibit A and Exhibit B, unless the development is that conducted by a public utility or public agency and/or it can be demonstratively shown to the Village Council that the health, safety and welfare of the public requires that the moratorium be waived with regard to that specifically proposed development.

**Section 4. Definition.** As used in this Ordinance, the term listed below shall have the following meaning, as defined in North Carolina General Statute (NCGS) 160D-102(12):

**DEVELOPMENT:** Unless the context clearly indicates otherwise, the term means any of the following:

- a. The construction, erection, alteration, enlargement, renovation, substantial repair, movement to another site, or demolition of any structure; or
- b. The excavation, grading, filling, clearing, or alteration of land; or
- c. The subdivision of land as defined in NCGS 160D-802; or
- d. The initiation or substantial change in the use of land or the intensity of use of land.

**Section 5. Enforcement.** If any person, firm, corporation, organization or association shall violate or attempt to violate any terms of this ordinance the Village of Pinehurst may enforce its terms by any means available pursuant to NCGS 160D-404.

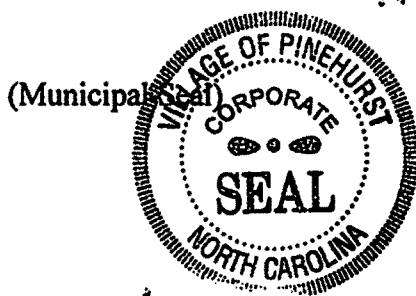
**Section 6. Exclusions.** In accordance with NCGS 160D-107(c), absent an imminent threat to public health or safety, a development moratorium adopted pursuant to this section shall not apply to:

1. Any project for which a valid building permit issued pursuant to G.S. 160D-1108 is outstanding,
2. Any project for which a special use permit application has been accepted as complete,
3. Development set forth in a site-specific or phased vesting plan approved pursuant to G.S. 160D-108,
4. Development for which substantial expenditures have already been made in good-faith reliance on a prior valid development approval,
5. Preliminary or final subdivision plats that have been accepted for review prior to the call for a hearing to adopt the moratorium. Any preliminary subdivision plat accepted for review by the local government prior to the call for a hearing, if subsequently approved, shall be allowed to proceed to final plat approval without being subject to the moratorium.
6. Existing single-family residential uses as regulated by current North Carolina Residential Building Codes,
7. Projects undergoing Technical Review Committee as of the effective date of the moratorium ordinance,
8. Alterations and repairs to existing buildings regulated by North Carolina State Building Codes.
9. Site improvements required to comply with the American with Disabilities Act.
10. Changes in occupancy or use of existing structures not involving building or site additions and not requiring rezoning action.

11. Development in an approved subdivision in which substantial infrastructure expenditures have been incurred, including roadway, water, and/or sewer infrastructure, regardless of whether individual parcel owners within the subdivision have submitted a complete application for development approval.

Notwithstanding the foregoing, if a complete application for a development approval has been submitted prior to the effective date of this moratorium, the permit choice provisions of NCGS 160D-108(b) shall be applicable when permit processing resumes. This allows an applicant to choose which version of the development regulation will apply if development regulations change between the time the application was submitted and a decision is made.

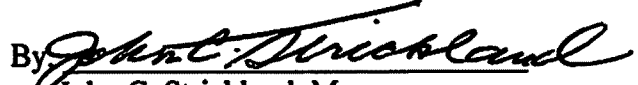
**THIS ORDINANCE** passed and adopted this 10<sup>th</sup> day of February, 2021.



Attest:

  
Beth Dunn, Village Clerk

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

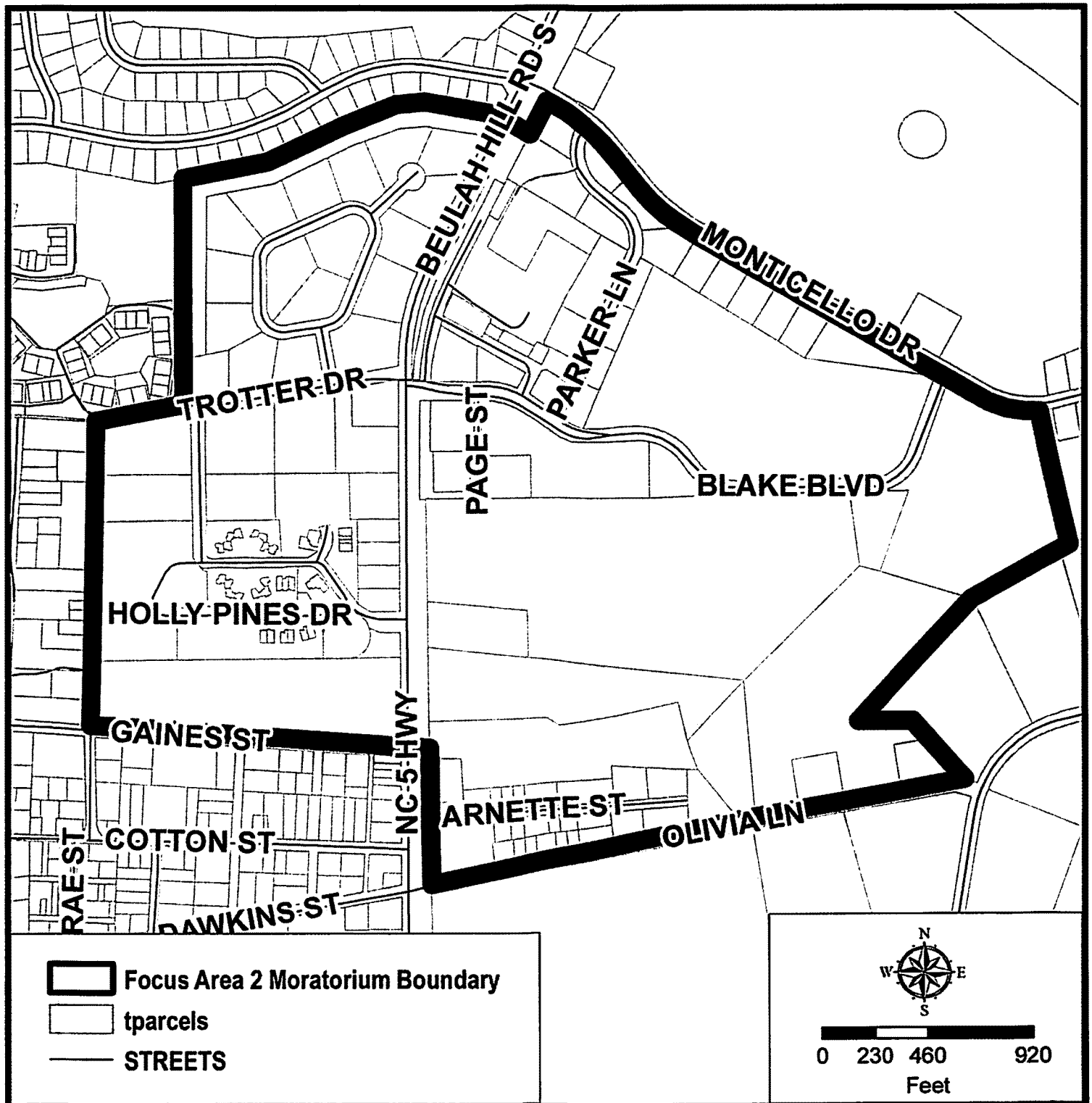
By   
John C. Strickland, Mayor

Approved as to Form:

  
Michael J. Newman, Village Attorney

## EXHIBIT A

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium NC Highway 5 Commercial Area Pinehurst South (Focus Area 2)

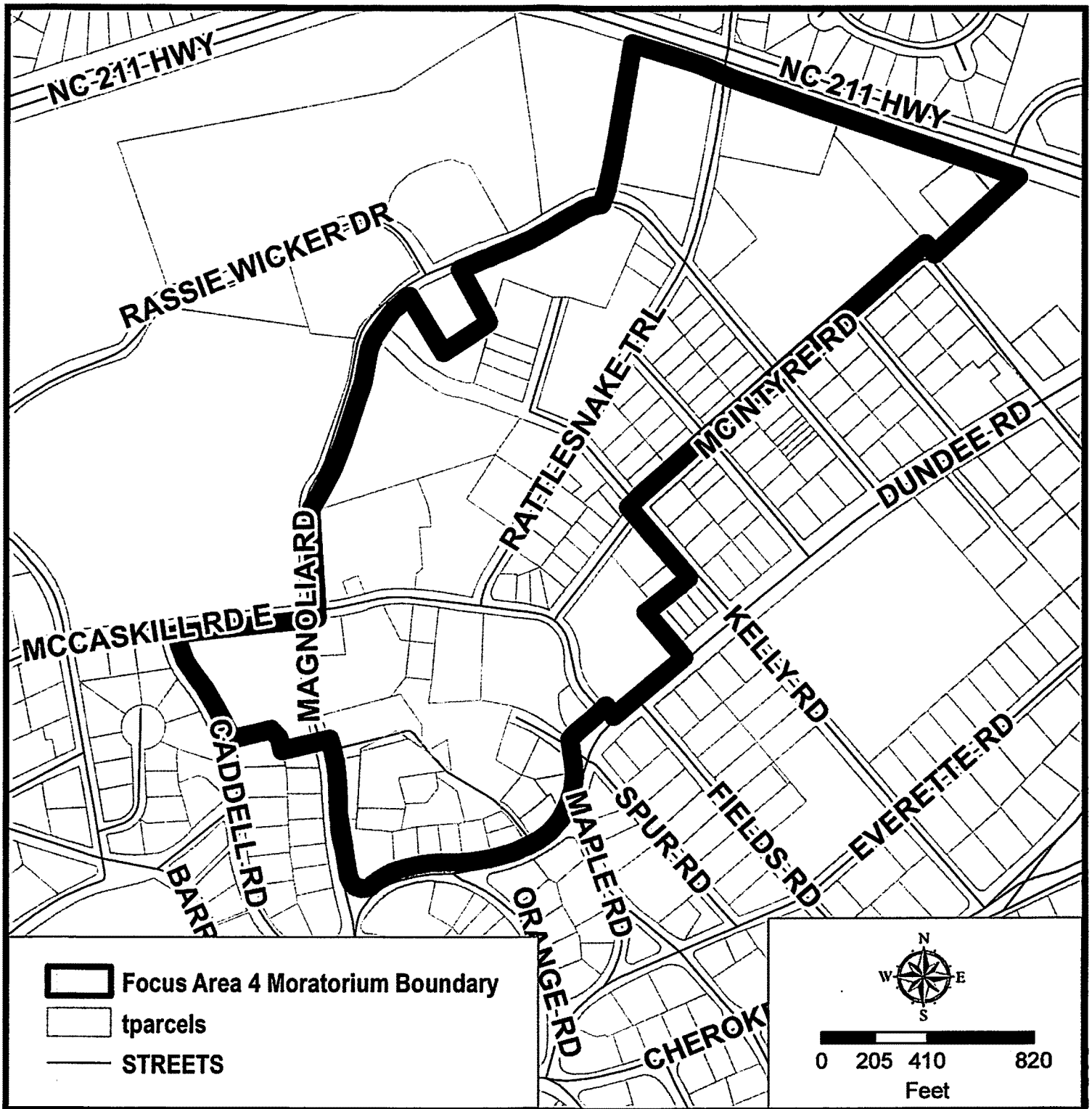


Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).



## EXHIBIT B

### Village of Pinehurst Small Area Plan Interim Zoning Moratorium Village Place/Rattlesnake Trail Corridor (Focus Area 4)



Village of Pinehurst Disclaimer: It is understood that the data contained herein is subject to constant change and that its accuracy cannot be guaranteed. The maps have been created from information provided by various government and private sources at various levels of accuracy. The data is provided to you "as is" with no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the information provided herein. It is the responsibility of the user of the data to be aware of the data's limitations and to utilize the data in an appropriate manner. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).

