



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF JANUARY 28, 2020
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, January 28, 2020 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Mr. John C. Strickland, Mayor
Ms. Judy Davis, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Kevin Drum, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 18 attendees, including 8 staff and 1 press.

1. Call to Order and Pledge of Allegiance.

Mayor Strickland, called the Village Council meeting to order and lead the group in the Pledge of Allegiance.

2. Reports:

Village Manager

- We have launched the survey for the Library Needs Assessment yesterday morning and currently we have received 85 completed surveys.
- Work on the St. Andrews railroad crossing will begin February 5th.

Village Council

- Mayor Strickland stated Council and the Village Manager attended the Essentials of Municipal Government class last week. He has been meeting with other Mayors around the community and will be meeting with Partners in Progress and the CEO of First Health in the coming weeks. At the last work session Council started discussing how to begin implementing the Comprehensive Plan, this continues to be a work in progress and is at the forefront of their work.
- Councilmember Hogeman stated she attended the County Commissioner retreat on January 15th and they reported the construction costs and progress of the new schools are all on track. Also, they presented a new draft land use plan and draft highway overlay corridor standards. She noted she was very pleased to see many of the recommendations made by Pinehurst on the highway corridor standards.
- Mayor Pro Tem Davis stated she attended the County Commissioners meeting last week and the notation of more rural areas was discussed.
- Councilmember Drum attend the Triangle J Council of Governments meeting and they are working on storm water management issues and we may be able to piggy back off of some of their work. He noted that regional partnerships are showing a lot of value for us.
- Councilmember Boesch stated she and Councilmember Drum have attended the Convention Visitors Bureau (CVB)

workshops the past couple of days. The CVB has been working with Moore County to bring in little league tournaments to the area over the next couple of years and working with the NC Department of Tourism to bring their 2023 conference to Pinehurst. The CVB would like to share some of their projects with Council, possibly at the end of February.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Budget Amendment to Reclassify Operating Items as Capital.
- B. Resolution 20-02 Re-appointing John Taylor to the Historic Preservation Commission.
- C. Public Safety Report for December 2019.
- D. Approval of Village Council Meeting Minutes.
 - a. January 14, 2020 Special Meeting
 - b. January 14, 2020 Regular Meeting
 - c. January 14, 2020 Work Session
 - d. January 14, 2020 Closed Session
- E. Budget Amendments Report.

End of Consent Agenda.

Councilmember Hogeman stated she would like to remove Item A from the consent agenda, which is a budget amendment to reclassify operating items as capital, for further discussion. Also, she noted that in the future she would like to list appointments as a separate agenda item to give the appointee a little respect.

Upon a motion by Councilmember Drum, seconded by Mayor Pro Tem Davis, Council unanimously approved the Consent agenda, without Item A, by a vote of 5-0.

4. Discuss and Consider Ordinance 20-01 a Budget Amendment to Reclassify Operating Items as Capital.

Brooke Hunter, Financial Services Director, explained that in the FY 2020 operating budget this year were funds for new SCBA breathing apparatuses and air cylinder replacements for the Fire Department in the amount of \$14,400. The pricing obtained when bidding the breathing apparatuses out was higher than expected and each unit exceeded the Village's capitalization threshold of \$5,000. This budget amendment is just moving \$11,800 of those funds, for breathing apparatuses, from operating to capital. The remaining funds will stay in the operating budget to cover the cost of air cylinder replacements, which are below the capitalization threshold.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Drum, Council unanimously approved, Ordinance 20-01, a budget amendment reclassifying operating items as capital expenses in the amount of \$11,800, by a vote of 5-0.

5. Discuss and Consider Resolution 20-01 Appointing a New Voting Member to the Moore County Transportation Advisory Committee.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Hogeman, Council unanimously approved, Resolution 20-01 appointing John C. Strickland as the voting member to the Moore county Transportation Advisory Committee, by a vote of 5-0.

6. Discuss and Consider Proposed Updates to the Historic District Guidelines.

Peter Hughes, Senior Planner, explained this agenda item is for the Village Council to discuss and consider proposed changes to the Historic District Guidelines to better clarify existing language and enhance the guidelines. Mr. Hughes reviewed all of the recommended changes and noted the Historic Preservation Commission (HPC) recommends the Village Council approve the proposed changes.

Upon a motion by Councilmember Drum, seconded by Councilmember Boesch, Council unanimously approved, amendments to the Local Historic District Guidelines as set forth in the staff report from Peter Hughes, Senior Planner, dated January 21, 2020 including the recommendation by Mayor Pro Tem Davis to remove "throughout this document" in the field of play definition, by a vote of 5-0.

7. Review and Approve the FY 2021 Balanced Scorecard, FY 2021 Areas of Focus, and the FY 2021-2025 Initiative Action Plans.

Lauren Craig, Organizational Performance Director, explained this agenda item is to review and approve several items related to the development of the FY 2021 Strategic Operating Plan (SOP) based on Council's discussions at the Strategic Planning Retreat in December and the January 14th work session. Ms. Craig noted that today, staff is seeking Council's approval of the FY 2021 Balanced Scorecard (BSC) and Areas of Focus as well as Council's guidance on the proposed list of FY 2021-2025 Initiative Action Plans (IAP). This is being done now to ensure that Senior Leaders develop the FY 2021 SOP and submit budget requests that align to Council's priorities.

Ms. Craig reviewed the proposed BSC with Council. Councilmember Boesch asked why goal 2.3, resident satisfaction with the quality of new development, is set higher at 80%. Ms. Craig explained this goal was set based on benchmarks and future efforts of the Village to improve this area. Jeff Sanborn, Village Manager, stated that if we are lucky will we get policy changes in place to help those numbers. Mayor Pro Tem Davis stated that the goals set on the BSC are saying we have a plan to move the satisfaction level up.

Ms. Craig reviewed the proposed IAP's for FY 2021 and explained that staff is seeking Council's direction to proceed with the RFQ process in the current fiscal year to select one consultant for the two small area plan IAPs since the small area plan for Village Place/Rattlesnake Trail Corridor was already included in this year's Strategic Operating Plan and budget. Ms. Craig explained that staff would be prepared to bring a draft RFQ back to Council at their February 25th Council meeting for approval, in order to release the RFQ in early March. Darryn Burich, Planning and Inspections Director, stated the work could be completed by one consultant and this could save time and money.

Mayor Strickland stated he is concerned about going to an outside consultant and spending additional funds, as previous plans have been completed in the past for Village Place. Councilmember Hogeman proposed that we should complete the small area plan for Village Place in house using existing plans, staff, and members of the public. Mr. Burich stated on the surface that sounds easy but when you start digging in we don't have the expertise at the staff level or capacity to complete a plan in-house and explained this would be a specific regulating plan for the area, not just changing the zoning map. Mayor Pro Tem Davis stated there are things that have been done in the past and now it is 2020 and we need to look forward. Councilmember Drum stated that the Planning Department has just been rebuilt and their existing list seems unsurmountable, he believes using a consultant scales up our staff. Mr. Sanborn stated that there was some discussion during the retreat about small area plans and he describe it then as it can help define to developers what right looks like to the Village of Pinehurst. He also noted that the footprint we are looking at is twice the size as the old plans developed for Village Place. The group discussed the process of updating the Pinehurst Development Ordinance in conjunction with a small area plan. Mayor Pro Davis stated she would like to see a document that shows the process and how all the moving parts work together.

Upon a motion by Mayor Pro Tem Davis, seconded by Councilmember Drum, Council unanimously approved, the Fiscal Year 2021 Balanced Scorecard and the Areas of Focus as presented, by a vote of 5-0.

8. Other Business.

No other business was discussed.

9. Comments from Attendees.

- Colette Kolinski, Queens Court, stated after 5 years of attending Planning and Zoning Board meetings she was glad to finally see we have people that are going to respond to the Planning and Zoning items. We can start on ordinances pertaining to residential areas that are the most significant.
- John Hoffman, Everett Road, thanked Mayor Strickland and Councilmember Hogeman for working with him to help resolve the land use issues at the Community Presbyterian Church. He stated that he was recently informed that the project were near completion but now it appears that the church will not install the landscaping required. Three trees were removed across the street from this project and he would like them re-planted.

10. Motion to Adjourn.

Upon a motion by Councilmember Drum, seconded by Councilmember Boesch, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 6:28 p.m.

Respectfully Submitted,



Beth Dunn,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement