



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF JANUARY 12, 2016
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Reports:
 - Manager
 - Council
3. Presentation of resolution honoring John Strickland for his service on the Pinehurst Village Council.
4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Consider a resolution reappointing a member to the Planning and Zoning Board and the Board of Adjustment for one additional year (Shriberg).
- B. Budget Amendments Report

End of Consent Agenda.

5. Consider an event sponsorship request for the Pinecrest Band Boosters.
6. Discuss and consider an ordinance amending the Municipal Code to add two pairs of stop signs on Monticello Drive.
7. Presentation of the Community Center Study Team Report.
8. Consider a land exchange with the County of Moore for property abutting the current Public Services complex.
9. Other Business.
10. Comments from Attendees.
11. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Competent, Courteous, Professional, and Responsive.



**CONSIDER A RESOLUTION REAPPOINTING A MEMBER TO THE PLANNING
AND ZONING BOARD AND THE BOARD OF ADJUSTMENT FOR ONE
ADDITIONAL YEAR (SHRIBERG).
ADDITIONAL AGENDA DETAILS:**

FROM:

Natalie Dean

DATE OF MEMO:

1/7/2016

MEMO DETAILS:

This item is to consider the re-appointment of Joel Shriberg to the Board of Adjustment/Planning & Zoning Board. This re-appointment would extend Mr. Shriberg's service on the board from 1/30/2016 to 1/30/2017 and would be his last term, per the Village's term limit policy.

A resolution for this appointment is attached to this agenda item.

ATTACHMENTS:

Description

- ▣ Resolution #16-01 - BOA/P&Z Re-appointment (Shriberg)

RESOLUTION #16-01:

**A RESOLUTION REGARDING A RE-APPOINTMENT TO THE PINEHURST
PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.**

THAT WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, the term of Mr. Joel Shriberg will expire on January 30, 2016; and

WHEREAS, Mr. Shriberg and the Village Council of Pinehurst are desirous of his continuing to serve as a member of the Board of Adjustment and the Planning and Zoning Board for one additional year to fulfill the term limit;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 12th day of January, 2016 as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment and the Planning and Zoning Board for the term indicated:

Mr. Shriberg is re-appointed as a member of the Board of Adjustment and the Planning and Zoning Board, effective January 30, 2016, said term expiring on January 30, 2017.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 12th day of January, 2016.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Natalie Dean, Acting Village Clerk

Michael J. Newman, Village Attorney



**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Dean

DATE OF MEMO:

1/6/2016

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

- Budget Amendments Report through January 6, 2016

**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD DECEMBER 2, 2015 - JANUARY 6, 2016**

Under Village of Pinehurst Ordinance #15-11, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2016 Budget. The Budget Officer may **not** transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-00-240-4990	HR-Salary Adjustments		\$ 10,000	12/22/2015
	10-00-230-4000	Finance-Salaries & Wages	\$ 12,800		
	10-00-230-4200	Finance-FICA Expense	\$ 1,000		
	10-00-230-4500	Finance-Retirement Expense	\$ 700		
	10-00-230-4300	Finance-Group Insurance	\$ 1,500		
	10-00-230-9999	Finance-Contingency		\$ 6,000	
		<i>(Transfer unused funds from HR Salary Adjustments line item to fund transitional period for Financial Services Assistant Director position.)</i>			



CONSIDER AN EVENT SPONSORSHIP REQUEST FOR THE PINECREST BAND BOOSTERS.

ADDITIONAL AGENDA DETAILS:

FROM:

Mark Wagner

CC:

Jeff Sanborn

DATE OF MEMO:

1/4/2016

MEMO DETAILS:

Staff received a request at the end of October from the Pinecrest Band Boosters asking the Village to co-sponsor the 2nd Annual Winter Fest planned for Saturday, February 6, 2016.

Winter Fest is an outdoor event featuring manufactured snow and ice brought in to create a fun day of sledding for youth and teens. Various schools PTA groups along with the Pinecrest Band Booster sold wrist bands for the sledding and other activities as a fundraiser as well as concessions being sold on site.

Last year's event was co-sponsored by the Parks and Recreation department, as it was community-wide recreation event. Parks and Recreation provided the use of the facility, concession stand, restrooms at no charge. The Band Boosters are requesting a similar arrangement this year, but are also asking for financial assistance by having the Village provide a rock climbing wall, bungee trampoline and/or bouncy house. These are not items that were budgeted for in the Parks and Recreation department budget for FY 15-16 and staff has let them know that would not be possible this year. If a sponsorship is approved this year, we could consider budgeting for those additional items in the coming budget year.

Under the new policy regarding sponsorship requests, this request for sponsorship falls under Category C which may be approved by Council and it is before you tonight for your consideration. Should the request not be approved, the cost for the group to rent Cannon Park for the event is \$440 including facilities and staffing that would be required.

Representatives from the Band Boosters Club will be present at the meeting if you have any questions for them and we appreciate your consideration of this request.

Thank you.

ATTACHMENTS:

Description

- ☐ Letter of Request
- ☐ Sponsorship Request Policy



October 20, 2015

Pinecrest Band Boosters
100 Voit Gilmore Rd
Southern Pines NC 28387
PinecrestBandBoosters@Gmail.com

Dear Ashley,

On behalf of the Pinecrest Band, we would like to request the use of Cannon Park for our 2nd Annual Winter Fest on Saturday February 6 2016. The event time will be from 10am – 2pm. Last year we had an overwhelming positive response not only from our community but the surrounding counties as well.

As you know the Music & Arts programs within Moore County Schools operates with little to no funds from the county and the Band Boosters at Pinecrest have an annual budget goal of \$80,000 to support and grow our Band Program. The PC Band Boosters supports the Marching Band Program, Concert Band, Jazz Band, Pep Band, works in conjunction with the Theater Program and more. Nearly everyone enjoys music, whether by listening to it, singing, or playing an instrument. Band is not viewed as a CORE course but this subject enriches students' lives and education. The Pinecrest Band Boosters is truly an extension of the Moore County School system and carries the same vision of creating a variety of ways to assist the children in exceeding their academic goals through a fun and safe environment. Music is so important towards our efforts to ensure that our students have every chance to receive an incredible education.

Below are just some of the magical things that happen when a student is part of the Band Program:

Musical training helps develop language and reasoning; A mastery of memorization;; Students learn to improve their work; Increased coordination; A sense of achievement; Kids stay engaged in school; Intellectual development; Emotional development; Students learn pattern recognition; Better SAT scores; Fine-tuned auditory skills; Music builds imagination and intellectual curiosity; Music can be relaxing; Musical instruments can teach discipline; Preparation for the creative economy; Development in creative thinking; Music can develop spatial intelligence; Kids can learn teamwork; Responsible risk-taking; Better self-confidence.

From the Village we are asking for the use of Cannon Park for the day, use of the concession stand and the restrooms. The Pinecrest Band Boosters will be covering the cost of 6 snow covered ramps, 'carnival games' and prizes for younger children, face painter, and rental cost of a few additional festival type games. Our cost last year was close to 10k to put this event on. This of course is a fundraiser for our organization and we did make a small profit but to continue to make this community event successful we would like to see the Village of Pinehurst financially assist making this event more 'middle school/high school' age enticing with adding to this event a Rock Climbing Wall, Bunge Trampoline and/or Bouncy House. We are not able to cover the cost of such items and ages 12+ welcome the addition of something age appropriate for them. Thank you for your support as we continue to improve and enrich the learning experience of present and future students attending Pinecrest High School. I would love to set up a time to discuss the details of this event. You can reach me at 910-315-6332

Respectfully Yours,

Lisa Gibbs
Pinecrest Band Booster President

RESOLUTION #15-38:

**A RESOLUTION ADOPTING A POLICY REGARDING STANDARDIZED
PROCESSING OF REQUESTS FOR VILLAGE SPONSORSHIP OF EVENTS
COORDINATED BY OTHER ENTITIES.**

THAT WHEREAS, many events occur in the Village of Pinehurst for which the event coordinator(s) request Village Sponsorship each year; and

WHEREAS, sponsorship may be in cash or in kind whereby the Village extends the use of Village facilities or staff for free or at a reduced rate; and

WHEREAS, it is important that the Village only extend sponsorship to the extent that it promotes the welfare, well-being and quality of life for our residents; and

WHEREAS, it is also important that sponsorship resources do not inappropriately augment the income or fund-raising of event coordinators;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled on the 22nd day of September, 2015, as follows:

SECTION 1. It shall be the Policy of the Village of Pinehurst that sponsorship requests be handled in accordance with the following criteria:

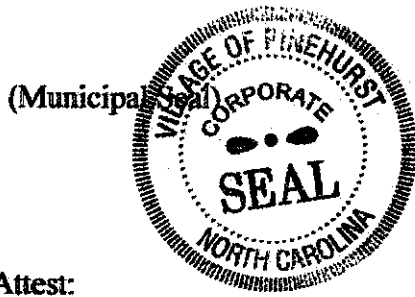
a. For events coordinated by a non-profit for the apparent sole purpose of benefitting the community, sponsorship can be approved by the Village Manager after a careful review of the event, the event coordinator's status and all potential beneficiaries of the event.

b. For events coordinated by a commercial entity for at least the partial purpose of earning profit, sponsorship for the first event of its type (subsequent to the passage of this resolution) may be approved in public by the Village Council. Sponsorship for subsequent similar events coordinated by the same entity may be approved in public by the Village Council after a review by the Village's Director of Financial Services of a full, financial accounting of the previous event.

c. For events coordinated by either a commercial entity who has no clear financial gain at stake or by a non-profit that is attempting to raise funds, sponsorship may be approved by the Council in public for the first event of its type. For subsequent events, staff acts on Council approval of previous events unless/until the staff or the Council thinks something has changed that warrants re-consideration by the Council.

SECTION 2. That this Resolution shall be and remain in full force and effect from the date of its adoption.

Adopted this 22nd day of September, 2015.



VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: Nancy Roy Fiorillo
Nancy Roy Fiorillo, Mayor

Attest:

Lauren M. Craig
Lauren M. Craig, Village Clerk

Approved as to Form:

Michael J. Newman
Michael J. Newman, Village Attorney



**DISCUSS AND CONSIDER AN ORDINANCE AMENDING THE MUNICIPAL
CODE TO ADD TWO PAIRS OF STOP SIGNS ON MONTICELLO DRIVE.
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Sanborn

DATE OF MEMO:

1/6/2016

MEMO DETAILS:

In late October, a resident approached the Village Manager with concerns about traffic volumes and speeds on Monticello Drive. 104 residential lots have street frontage on Monticello Drive and it collects traffic from a larger neighborhood of approximately 500 total residential lots.

Due to its location Monticello Drive is frequently used as a cut-through by motorists attempting to avoid the Highway 5/Morganton intersection. Based on Village Manager observations, many if not most of those using Monticello Drive as a cut-through are either coming from or going to the Lake Pinehurst/Burning Tree/St Andrews neighborhood.

In November, the Village Staff initiated an Open Village Hall survey topic to gain a better pulse on resident concerns with Monticello's traffic situation as well as willingness to tolerate additional stop signs as a part of the solution.

As a result of the feedback received and of staff deliberations on the problem, staff recommends the Council approve an ordinance amending the Municipal Code to approve two new pairs of stop signs on Monticello.

Staff also recommends that Council consider raising the speed limit on a portion of Morganton to 45 mph and that staff and Council continue to work with NCDOT to identify and resource a solution that allows the Morganton/Highway 5 intersection to accommodate the traffic in question.

ATTACHMENTS:

Description

- ☐ Presentation, Survey Results and Recommendations
- ☐ Ordinance 16-01 Amending the Municipal Code (Stop Signs on Monticello)



Monticello Traffic/Speed Concerns and Open Village Hall Results Summary

January 2016

Background



- ~ late October: Resident approached Village Manager with concerns over traffic and speeds
- Subsequent observations by Village Manager and John Cashion validated that a fairly substantial number of motorists use Monticello as a cut through and that speeds are fairly high in general
- ~ November: Village staff initiated an Open Village Hall survey to better gauge community concerns and willingness to accept additional stop-signs as part of a solution
- Addition of stop signs is similar to the approach we used on McKenzie Rd East (at Rassie Wicker Drive)

Stakeholders



- Residents living directly on Monticello (most important)
8 Responses
- Residents living within the Monticello/Morganton neighborhoods (next most important)
6 Responses
- Residents living within the Lake Pinehurst/Burning Tree/St Andrews neighborhoods (third most important)
18 Responses
- Residents living in all other areas of the Village
17 Responses

49 Total Responses

Survey Question 1



Choose the statement that best describes your thoughts on Monticello Drive traffic

- Traffic is definitely too high; intolerable
- Traffic is a bit higher than I would like, but tolerable
- Traffic on Monticello Drive is not a problem
- No opinion

Survey Question 2



Choose the statement that best describes your feelings on Monticello Drive traffic speeds

- Traffic speeds are definitely too high; very dangerous
- Traffic speeds are a bit higher than I would like, but not particularly dangerous
- Not a problem
- Too slow

Survey Question 3



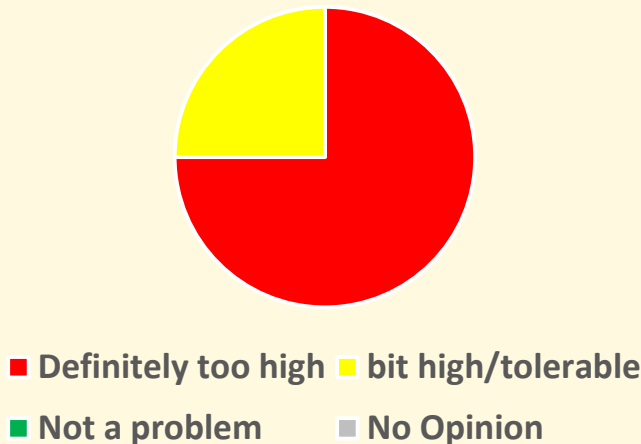
As a way to limit and discourage drivers from using Monticello Drive as a cut-through, at how many intersections would you support the installation of stop signs and Monticello?

- More than four if required
- Four or fewer
- Three or fewer
- Two or fewer
- One or fewer
- None
- No opinion

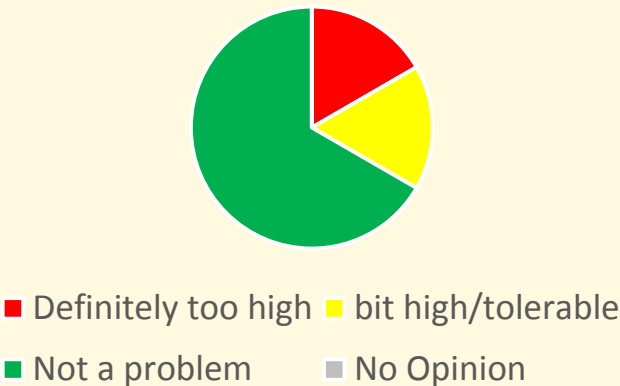
Survey Results: Traffic Level Question



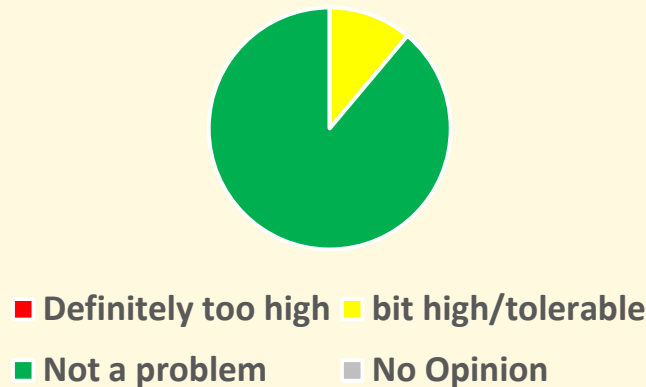
Traffic Levels: Living on Monticello



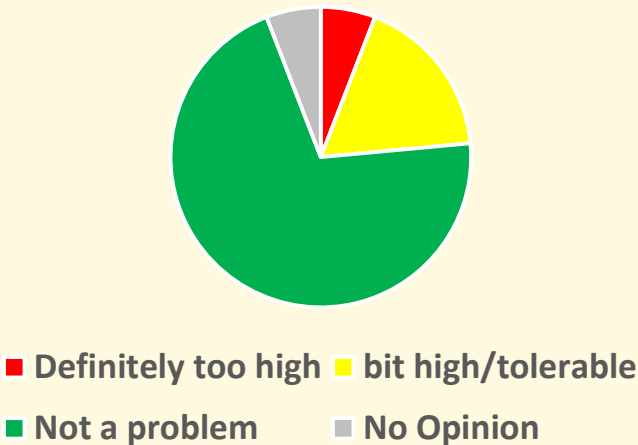
Traffic Levels: Morganton/Monticello Neighborhoods (not on Monticello)



Traffic Levels: Lake Pinehurst/Burning Tree Neighborhoods



Traffic Levels: All Other Neighborhoods



Survey Results: Traffic Speed Question

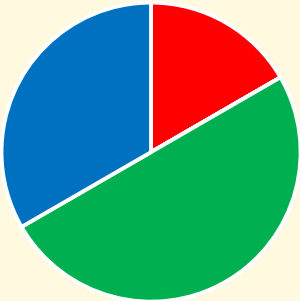


Traffic Speeds: Living on Monticello



■ Definitely too high ■ Bit high ■ Not a problem ■ Too Slow

Traffic Speeds: Morganton/Monticello Neighborhoods (not on Monticello)



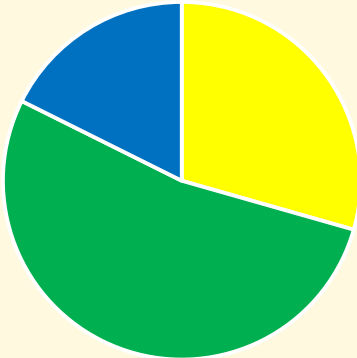
■ Definitely too high ■ Bit high ■ Not a problem ■ Too Slow

Traffic Speeds: Lake Pinehurst/Burning Tree Neighborhoods



■ Definitely too high ■ Bit high ■ Not a problem ■ Too Slow

Traffic Speeds: All Other Neighborhoods



■ Definitely too high ■ Bit high ■ Not a problem ■ Too Slow

Survey Results: Stop Sign Question

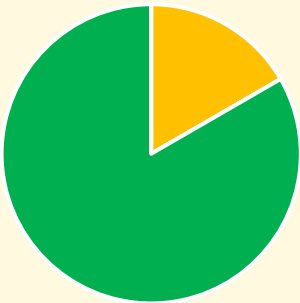


Stop Signs: Living on Monticello



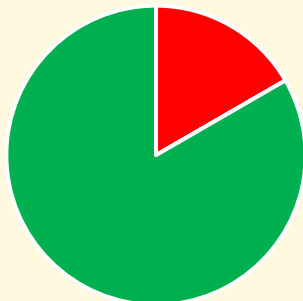
■ >4 ■ <=4 ■ <=3 ■ <=2 ■ <=1 ■ None ■ No Opinion

Stop Signs: Morganton/Monticello Neighborhoods (not on Monticello)



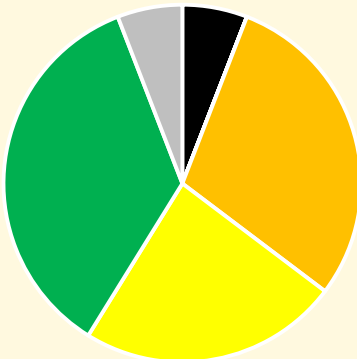
■ >4 ■ <=4 ■ <=3 ■ <=2 ■ <=1 ■ None ■ No Opinion

Stop Signs: Lake Pinehurst/Burning Tree Neighborhoods



■ >4 ■ <=4 ■ <=3 ■ <=2 ■ <=1 ■ None ■ No Opinion

Stop Signs: All Other Neighborhoods



■ >4 ■ <=4 ■ <=3 ■ <=2 ■ <=1 ■ None ■ No Opinion

Observations



- In general, residents are more concerned about traffic levels on Monticello than speed
- Residents on Monticello are generally willing to accept the addition of stop signs
- Other residents of the Monticello/Morganton neighborhood as well as those around Lake Pinehurst generally do not want any added stop signs
- Residents of remaining Village neighborhoods are fairly indifferent to the problem but are more likely to accept additional stop signs than not

Survey Question 4



Free Response: What would you like to see in five years?

Several Residents on Monticello said cut traffic numbers (i.e. 50%)

- A few also said enforce speed limit

- Some also said enforce no thru trucks

Residents of Lake area neighborhoods said leave it alone

- Some also said raise speed limit back to 35 mph

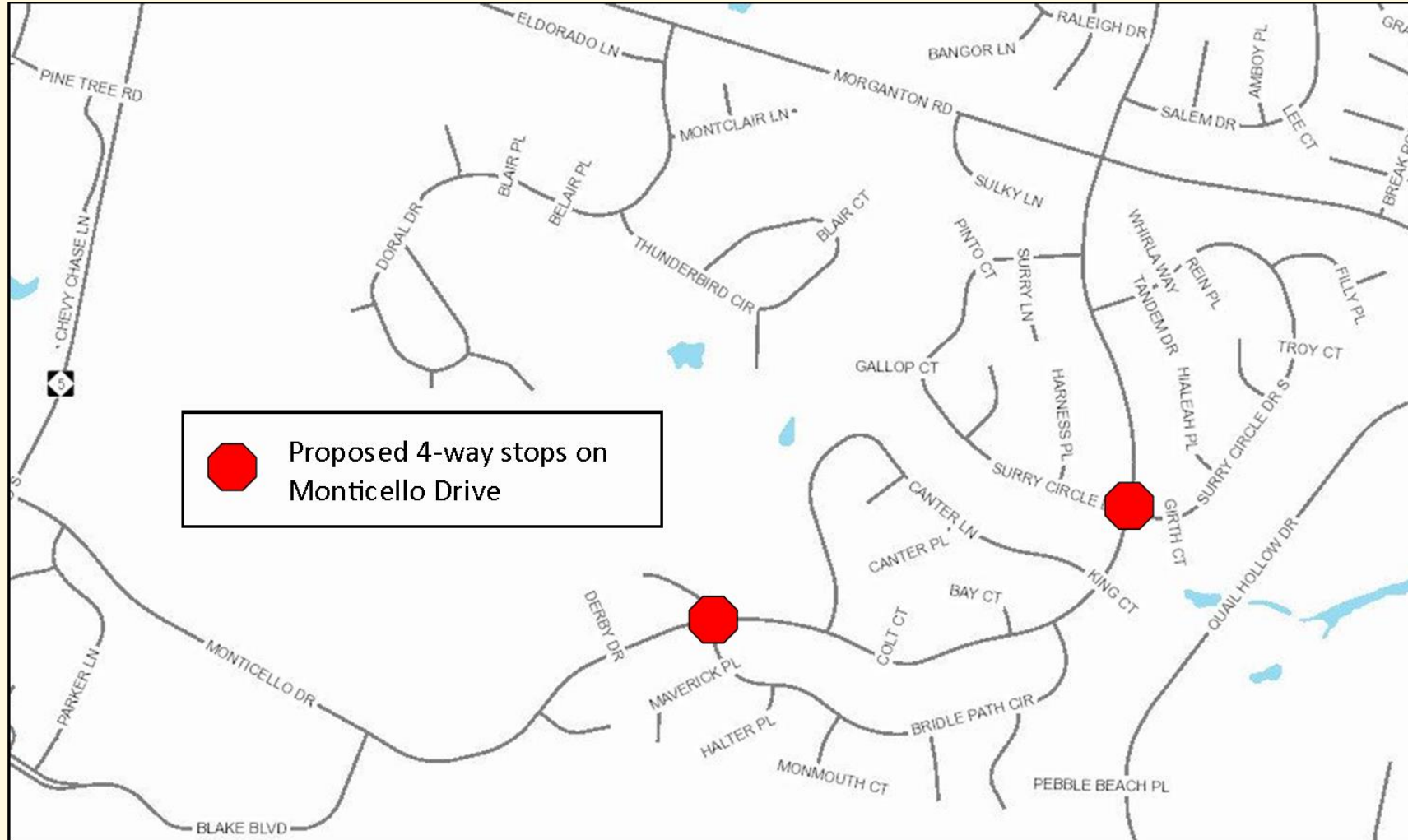
A resident of Village Acres observed that the situation is very similar on Longleaf Drive

Staff Recommendations



- Council approve the addition of two pairs of stop signs on Monticello Drive
 - One at the intersection with Surry Circle N/Surry Circle S
 - One at the intersection with Bridle Path/Apaloosa
- Council consider raising the speed limit on Morganton from Monticello to just east of the cart path cross over to 45 mph
- Staff and Council continue to work with NCDOT to identify and resource improvements to the Morganton/Highway 5 intersection that better accommodates turning traffic
- Council consider using additional stop signs as part of a solution to concerns being voiced from within Village Acres

Recommended Stop Sign Locations



ORDINANCE # 16-01:

AN ORDINANCE ESTABLISHING STOP SIGN PLACEMENT ON CERTAIN STREETS WITHIN THE VILLAGE OF PINEHURST AND AMENDING CHAPTER 7, SCHEDULE II OF THE PINEHURST MUNICIPAL CODE AS IT PERTAINS TO REGULATING TRAFFIC ON THESE STREETS WITHIN THE VILLAGE OF PINEHURST, NORTH CAROLINA.

THAT, WHEREAS, the Village Council of the Village of Pinehurst adopted an ordinance dated October 20, 1980, regulating various traffic controls for the purpose of prescribing regulations governing conditions hazardous to life and property or detrimental to the safety or welfare of its citizens; and

WHEREAS, on September 13, 2011 the Village Council of the Village of Pinehurst adopted Ordinance #11-25 which adopted the general ordinances of the Village of Pinehurst as revised, amended, restated, codified, and compiled in book form and declared that these shall constitute the “Village of Pinehurst, North Carolina Municipal Code;” and

WHEREAS, the Municipal Code has been subsequently amended from time to time as conditions warrant;

WHEREAS, the Village Council of the Village of Pinehurst finds that amending the ordinance will further enhance and improve the overall quality of life of our citizens.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled this 12th day of January, 2016, as follows:

SECTION 1. That Schedule II of Section 7, STOP INTERSECTIONS of the Pinehurst Municipal Code, is amended by adding the following:

<i>Stop Sign On</i>	<i>At Intersection With</i>
Monticello Road	Apaloosa Place and Bridle Path Circle
Monticello Road	Surry Circle Drive North and South

SECTION 2. That the Pinehurst Police Chief and the Public Services Director are hereby directed and empowered to erect the necessary traffic signs on the above stated streets.

SECTION 3. That this Ordinance shall be and the same is hereby effective from and after the date of its adoption.

THIS ORDINANCE is passed and adopted this 12th day of January, 2016.

VILLAGE OF PINEHURST

(Municipal Seal)

VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to form:

Natalie Dean, Acting Village Clerk

Michael J. Newman, Village Attorney

DRAFT



**PRESENTATION OF THE COMMUNITY CENTER STUDY TEAM REPORT.
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Batton

DATE OF MEMO:

1/5/2015

MEMO DETAILS:

As you may recall, the Indoor Recreation Space BIRDIE study conducted last year recommended a second team be formed to study and recommend location, size, cost and potential funding ideas should Council eventually decide to move forward with constructing a Community Center. The attached report is the result of this second team's study.

The task of the team was only to provide Council relevant information in the Council's decision-making process when, and if, Council chooses to consider a Community Center in the future. Consequently, recommendations in this study focus only on the items noted above and do not address the question of "if" or "when." Those are solely, and rightfully, Council decisions to make.

The team will be at the meeting on January 12 to make a short presentation of the recommendations and to answer any questions Council may have. Council is only receiving the report in this meeting and as such no action is requested or necessary by Council.

Thanks.

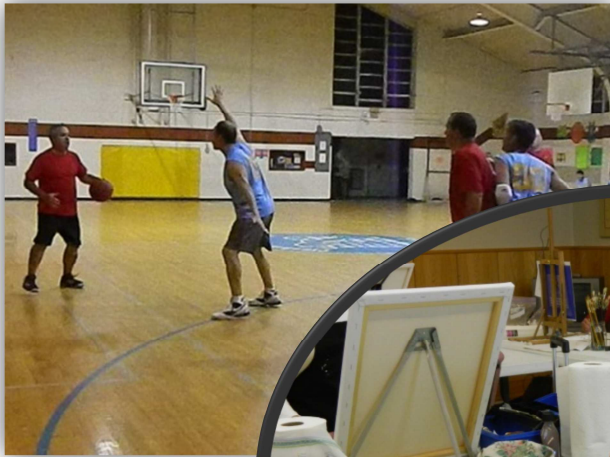
ATTACHMENTS:

Description

Community Center Report



Supplemental Report to Indoor Recreation Facilities BIRDIE
Community Center Facility Study



January 12, 2016

Village Council Meeting



Summary

In accordance with the Indoor Recreation Facility BIRDIE team's recommendation to conduct a separate report on the size, location and projected cost of a community center, a team of Village staff and one Councilmember set forth a plan to evaluate and make certain recommendations relative to a Community Center. This team's first step was to define its overall mission as follows:

Evaluate a community facility as a potential long-term solution for Indoor Recreation Space needs. Utilizing data from previous Indoor Recreation Space BIRDIE Study:

- ***Identify the appropriate size of a new facility***
- ***Identify preferred location***
- ***Determine construction costs and ongoing operating costs***
- ***Identify potential partnerships***
- ***Identify how Village could pay for a new facility***

This team was not tasked with answering the question of "if" a facility is warranted but rather determine important factors that would need to be known should a facility become a community priority.

The team conducted a thorough review of information accumulated during the initial Indoor Recreation Facility BIRDIE to determine and understand the various recreation programs and the spatial needs of each. The programs were classified according to those that needed similar size rooms with similar amenities in order to help narrow and refine the overall quantity of rooms and the square footage needed for each. Based on this a recommended size was determined and construction costs were ascertained through consult with engineers and architects. On-going operational costs were also projected.

The team then brainstormed a variety of potential locations and interviewed representatives from FirstHealth Health and Fitness Center, Moore County Public Schools, and Pinehurst Resort and Country Club in order to understand their current program offerings and to determine if any future plans for expansion of space could include a partnership with the Village. It should be noted at this point that the Parks and Recreation Department has close ties with FirstHealth and the Pinehurst Elementary School and already makes use of certain spaces to the extent possible.

Lastly the team identified, but did not research in depth, a variety of methods that could be considered for funding the construction of a facility. These should be evaluated in depth at the time a facility is determined to be a Council priority.

Primary Considerations

- **Size**
- **Partnerships**
- **Location**
- **Funding**
- **Cost**



Conclusions/Recommendations

The team's conclusions and recommendations are as follows:

- The appropriate size of the facility should be approximately 18,000sf and include a gymnasium, office space and four different sized activity rooms. Each of these would have their own set of unique amenities for use by multiple, yet similar types of programs and activities. For example, one room could have a sound system, wood floor and a wall of mirrors that could be utilized for a wide variety of youth and adult exercise and dance classes.
- The team identified two locations as top choices and would recommend them in this order:
 1. Wicker Park (directly behind the Village Hall)
 2. Cannon Park (site of Old Village Hall)
- Construction cost is estimated to be between \$3.325M and \$3.825M at the Wicker Park location based on architectural and engineering estimates. Ongoing operating costs are estimated between \$155,000 and \$185,000 annually depending on different staffing models. Based on current interest rates, annual debt service for 15 years would be between \$305,000 and \$351,000. The combined debt and operating costs annually would range between \$460,000 and \$536,000.
- Partnerships with FirstHealth Health and Fitness Center or Pinehurst Resort & Country Club for joint development and use do not appear to be viable options as neither of these indicated they had available space or any plans to expand. Moore County Schools is planning an expansion of Pinehurst Elementary on the existing campus and plans to replace the existing gymnasium with a new gymnasium. It is envisioned that this gymnasium will continue to be utilized by the Parks and Recreation Department even if a new community center were constructed. Absent the gym being replaced, our facility recommendation for size would have been larger to account for this loss of space. *
- A list of various funding options without in-depth analysis is provided in the Evaluation section of this report. It should be noted however, that the current revenue stream of the Village is not likely to support on-going operational costs without additional revenues and/or reductions in other services.

* When the Pinehurst Elementary School tears down its gymnasium, which is currently projected in 2018, our Parks and Recreation youth and adult basketball programs will be without a place to play for two seasons. The Parks and Recreation Department is currently working on alternative locations outside of the Village limits in order to continue to provide these services but it may become necessary for Council to play a role in securing another school gymnasium. It is critical for continuity of programming and to serve our residents that access to a gymnasium is secured at one of three primary locations currently under review - West Pine Middle School, The O'Neal School or Sandhills Community College.



Evaluation

The team members responsible for the execution of the study and content of this report were:

- Jeff Batton, Assistant Village Manager (Chair)
- John Cashion, Village Council
- John Frye, Financial Services
- Kevin Reed, Planning and Inspections
- Mark Wagner, Parks and Recreation
- Nicole Benbow, Parks and Recreation
- Dave White, Parks and Recreation

The team started by clearly defining the mission and determining a work plan complete with major steps that needed to be accomplished as well as an anticipated schedule and timeline. The following details the methodology and reasoning behind the recommendations segmented by size, location, cost, partnerships, and funding.

Size

The team began by reviewing a list of all programs and activities currently offered. This program listing included the type of activity, target audience, frequency and time of day, participation totals by season/session, and whether a wait list was required due to space limitations. The list also had current class locations, quality of current space, and the size of space utilized. The ideal type and size of space for each activity was added in order to easily compare and begin grouping classes and programs that could use similar sized space with similar room amenities. By grouping in this manner, the team could determine the quantity and square footage of rooms necessary for the various types of programs and activities. The team also listed missed opportunities for programs due to lack of appropriate space and these were also incorporated into the spatial needs lists.

The team then interviewed representatives of FirstHealth Health and Fitness Center, Pinehurst Resort and Country Club and Moore County Schools representatives to determine any future plans they may have that would impact the need for space or to determine if dual usage of space on their property was a possibility. We learned that Moore County Schools plans to renovate Pinehurst Elementary School and that their previous model of not including a gymnasium for elementary schools had been changed. They found that not including a gym is disadvantageous and have changed their model to include gyms at elementary schools going forward. As the Parks and Recreation Department already makes substantial use of the Elementary School gymnasium, and will continue to do so even if a Community Center were constructed, a loss of that space would have resulted in a considerable impact on the size of a future Community Center.



Based on the information, the proposed size of a Community Center should be approximately 18,000sf consisting of an 8,100sf gymnasium (to be used in conjunction with the School gym), four activity rooms ranging in size from 600sf to 1300sf with each having certain amenities that can accommodate several different, but related activities, a small service kitchen, up to five offices, restrooms, and storage. A sample floor plan is provided in appendix A.

The timeline for construction of a facility is estimated at eighteen (18) months with twelve (12) months for construction and six months for design, bidding, etc.

Location

Selecting a location that we felt offered the best opportunity took quite a bit of time. The team first generated a list of potential properties that may be appropriate. Both owned and non-owned Village property was initially considered. Non-owned Village property was limited to Moore County Schools or FirstHealth properties as being most likely to have the willingness to partner. Neither FirstHealth nor Moore County Schools turned out to have any viable options leaving only Village owned property for consideration. Seven sites were selected for review.

The team developed a scoring matrix (appendix B) by which to rate and score each site given more weight to certain criteria that were considered most important such as ease of access and water and sewer infrastructure. There were seven criteria used at this stage. Each site was scored and the choices were narrowed to two preferred locations. Next, the list of criteria was expanded to fourteen (14) factors (appendix C) and the two sites were re-scored. In the end, Wicker Park site #2 (appendix D) rose slightly above Cannon Park (appendix E) primarily for three reasons. First, traffic congestion created near the intersection of Rattlesnake Trail and Hwy 211 may become problematic with the close proximity of the center's entrance/exit location to the Hwy 211 intersection. The second was the close proximity to the wide variety of complimentary recreation amenities either present or planned in Wicker Park and third is the opportunity to provide shared parking for Village Hall and Arboretum events.

Cost

Once the appropriate size of the facility was determined consultation was made with the architectural firm of Oakley Collier who has designed multiple community centers. Their estimated cost of construction is \$175 to \$200 per square foot. Based on this, the cost for the structure itself would be \$3.15M to \$3.6M. The team also consulted with McGill Associates who did an in depth look at the sites. They provided a site work estimate between \$175,000 and \$225,000 for the Wicker Park location. The Cannon Park site is estimated by McGill at around \$100,000.

The ongoing operating cost is estimated to be between \$155,000 and \$185,000 depending on different staffing models.

Partnerships

The size recommendation of the Community Center contemplates the continued use of the Pinehurst Elementary School gymnasium. The addition of a gymnasium in the Community Center will allow for expansion of certain programs and increase quality of the experience of



existing programs. Currently, the gymnasium at Pinehurst Elementary School is used for youth basketball six days a week. On Saturday, thirty-two youth teams conduct practices in the gym from 8 am to 8 pm. The half court practice sessions are limited to 45 minutes, which is below the norm of 60 minutes usually allotted. Additional adult programs are held after youth basketball on certain nights and the adult basketball program concludes their season in the fall before the youth start due to space limitation. The gymnasium (no a/c) and other school space are utilized daily by the Village during the summer for day camps.

When Moore County Schools begins renovations of Pinehurst Elementary School they intend to tear down the gymnasium. It will be out of service for at least eighteen (18) months resulting in the need to look outside Pinehurst Village limits for space to continue our programs until the gymnasium is reconstructed.

Moore County Schools currently offers both traditional and year round school schedules at Pinehurst Elementary School. After renovations, they have indicated they will only offer one schedule. That schedule has not been confirmed however, if a year round calendar is selected it will displace the Village's summer day camp program impacting approximately 530 camp registrants. We are able to operate summer day camp now because the school has vacant space in the gym and classroom areas due to summer break for those on the traditional schedule.

It may become necessary for the Village Council to work with the Moore County School Board to ensure our resident's recreation services are able to continue in another school location, such as West Pine Middle and West Pine Elementary, while renovations are underway.

Funding

The Committee did not study in depth particular funding options but rather is providing a list of potential options that could be considered. Our recommendation is that if Council eventually commits to constructing a Community Center, that the various funding options be vetted and a decision made as to which option or combination of options is best suited at that time. Interest rates are low now and philanthropic donations have lagged in recent years as corporate income was pinched through the economic downturn. Based on these kinds of variables it's difficult to predict which funding mechanism would be the best option at the time of commitment to construct.

Some funding options that could be considered are as follows:

- Debt issuance (bank loan).
- Create a project sinking fund to set aside funds for the project.
- Partnership with community organization (Ex. FirstHealth Health and Fitness Center).
- Fundraising campaign, naming rights, etc.
- Privately built with lease back.

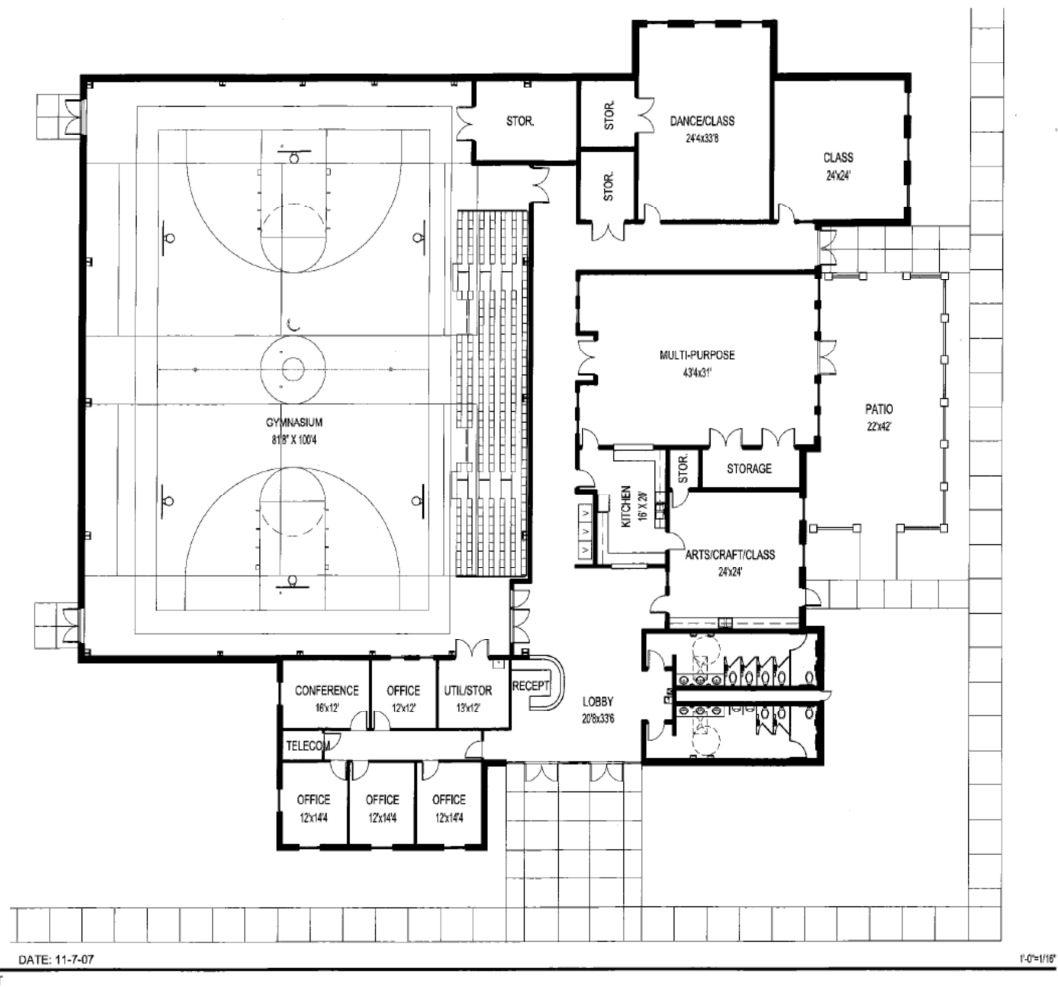
In all likelihood, any funding will likely require a combination of methods for funding.



Appendixes



Appendix A

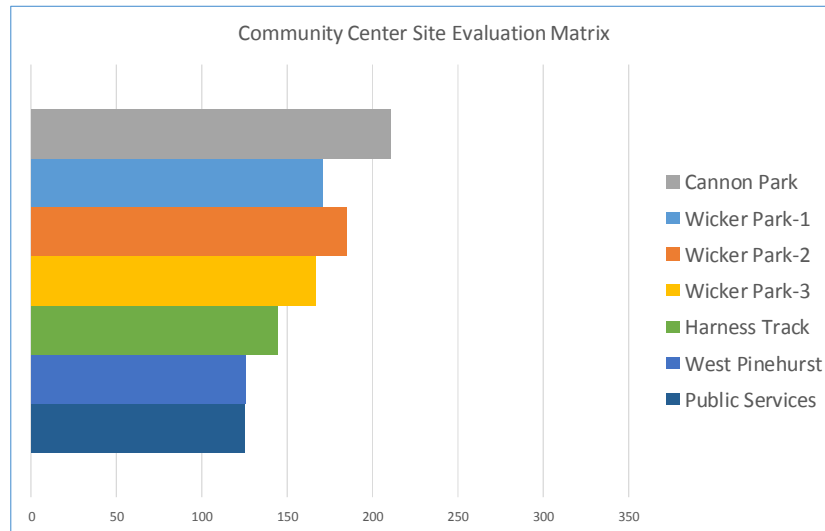




Appendix B

Village of Pinehurst
Community Center Study Committee
Community Center Site Evaluation Matrix
October 2015

Criteria	Weight	Wicker Park-1 (across Fire)		Wicker Park-2 (behind VH)		Cannon Park (Old VH site)		Wicker Park-3 (PD Magnolia Rd)		West Pinehurst Park		Harness Track (Monticello Rd)		Public Services (Village Place)	
		Raw Score	Total	Raw Score	Total	Raw Score	Total	Raw Score	Total	Raw Score	Total	Raw Score	Total	Raw Score	Total
Proximity to other park amenities	5	7	35	9	45	9	45	7	35	2	10	2	10	5	25
Accessibility (easy to get to)	4	8	32	7	28	10	40	8	32	2	8	5	20	7	28
Topography (site prep cost)	4	6	24	5	20	10	40	2	8	10	40	8	32	5	20
Impact on traffic flow	3	7	21	7	21	7	21	7	21	9	27	9	27	2	6
Access to utilities	3	10	30	10	30	10	30	10	30	5	15	10	30	10	30
Ability to share parking	3	3	9	7	21	5	15	7	21	2	6	2	6	2	6
Aesthetics	2	10	20	10	20	10	20	10	20	10	20	10	20	5	10
Weighted Score			171		185		211		167		126		145		125





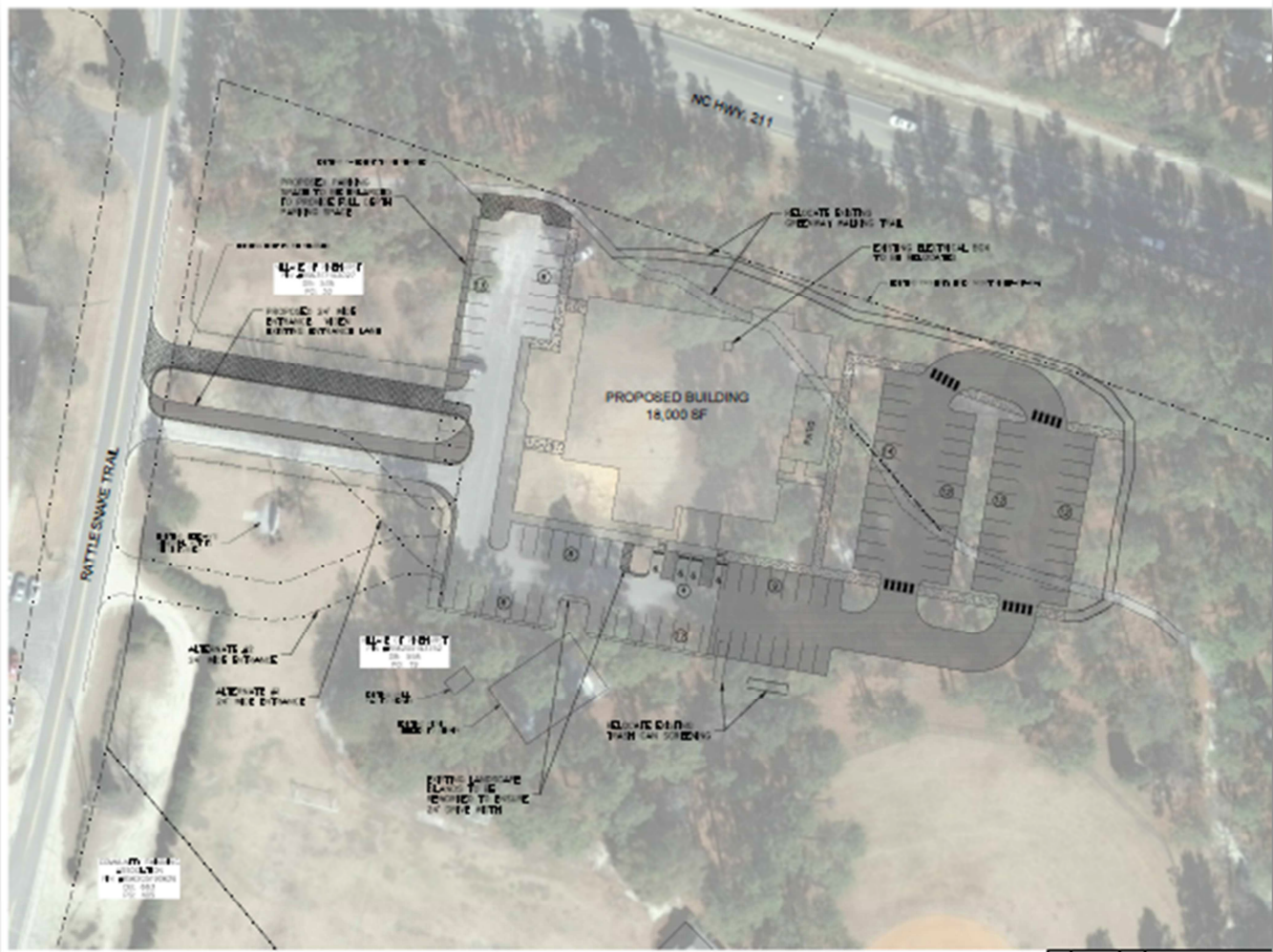
Appendix C

Criteria	Weight	Wicker Park-2 (behind VH)		Cannon Park (Old VH site)	
		Raw Score	Total	Raw Score	Total
Proximity to other park amenities	5	10	50	9	45
Accessibility - Auto primary road	4	6	24	10	40
Accessibility - Auto secondary road	4	8	32	8	32
Accessibility - Walking/Biking	4	10	40	10	40
Environmental - Soils suitable for construction	4	7	28	9	36
Environment - Topography (site prep cost)	4	5	20	10	40
Environment - Drainage	4	6	24	6	24
Impact on traffic flow	3	8	24	5	15
Impact on surrounding park property	3	8	24	5	15
Access to utilities - H2O, Sewer, Electricity, Gas	3	9	27	9	27
Access to utilities - Fiber	3	9	27	3	9
Access to utilities - Irrigation	3	8	24	8	24
Ability to share parking	3	8	24	6	18
Aesthetics	2	10	20	10	20
Weighted Score			388		385

[illegible]



Appendix E





**CONSIDER A LAND EXCHANGE WITH THE COUNTY OF MOORE FOR
PROPERTY ABUTTING THE CURRENT PUBLIC SERVICES COMPLEX.
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Batton

DATE OF MEMO:

1/4/2015

MEMO DETAILS:

As part of the Public Services renovations, the Village would like to conduct a property exchange with the County of Moore for same sized parcels of land.

The County's parcel is a triangular shaped piece at the ground storage tanks that abuts the Village's Public Service property. Likewise, the Village's parcel is at the Public Services property and abuts the County's ground storage tank property. The parcels are equal in size and may be viewed on the attached map.

These are the same parcels we have previously discussed as being desirable to swap in order to square up both the Village's and County's property lines. It will make renovations of the Public Services facility simpler as well.

The County Commissioners approved the land swap at their December meeting and we need Council to formally act on the swap in order to record the deeds.

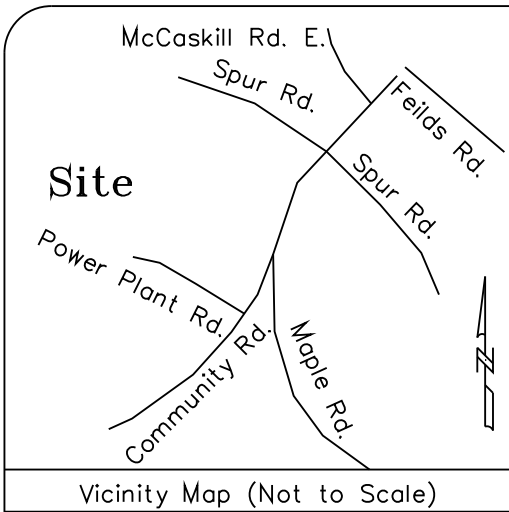
A motion is necessary should Council agree to staff's request to conduct the land exchange.

Thanks.

ATTACHMENTS:

Description

□ Map



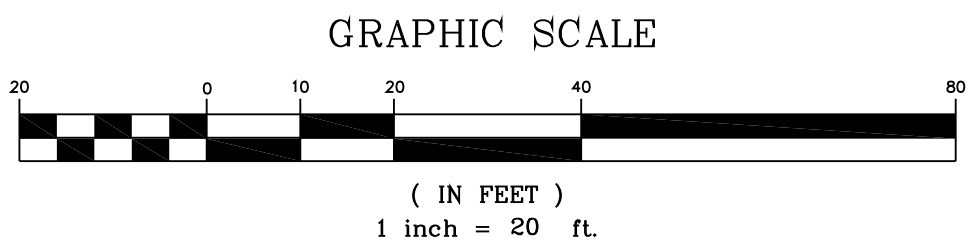
Notes: This map is in accordance with GS 47-30. Area by coordinate method. No recoverable horizontal control within 2000 feet. Dashed lines not surveyed, drawn from information as indicated. There are no visible encroachments other than those shown hereon. Survey is subject to any Declaration of Restrictions, Conditions, Easements, Covenants, Agreement, Liens and Charges of Record.

- Legend:
- IPF = Iron Pipe Found
 - IPS = Iron Pipe Set
 - IRF = Iron Rod Found
 - IRS = Iron Rod Set
 - CMF = Concrete Monument Found
 - ⊙ = Sewer Manhole
 - ⊠ = Water Meter
 - ⊕ = Fire Hydrant
 - = Utility Pole
 - CATV = Cable Television
 - PSO = Power Stub Out
 - TP = Telephone Pedestal
 - WV = Water Valve
 - ☆ = Aerial Light
 - — = Building Setback Line
 - OHU— = Overhead Utilities
 - SSO = Sanitary Stub Out
 - = Electrical Transformer
 - ⊠ = HVAC
 - SS— = Sanitary Sewer
 - = Calculated Point

- I, Ryan D. McBryde, a Professional Land Surveyor L-4394, certify to one or more of the following as indicated:
- ☐ A. That this plat is a survey that created a subdivision of land within the area of the county or municipality that has an ordinance that regulates parcels of land.
 - ☐ B. That this plat is of a survey that is located in such portion of a county or municipality that is unregulated as to an ordinance that regulates parcels of land.
 - ☐ C. That this plat is of a survey of an existing parcel or parcels of land and does not create a new street or change an existing street.
 - ☒ D. That this plat is of a survey of another category, such as the recombination of existing parcels, a court survey or other exception to the definition of subdivision.
 - ☐ E. That the information available to this surveyor is such that I am unable to make a determination to the best of my professional ability as to provisions contained in (A) through (D) above.

Ryan D. McBryde
Professional Land Surveyor

L-4394 10/19/15
Registration Number Date



Resort of Pinehurst, Inc.
D.B. 521, PG 409

State of North Carolina
County of Moore

I, _____, Review Officer of Moore County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer _____

Date _____

State of North Carolina
Village of Pinehurst

I, hereby cerify that the division of property shown and described hereon is exempt from Village of Pinehurst Subdivision Ordinance.

Owners Address : County of Moore
P.O. Box 905
Carthage, NC 28327

Village of Pinehurst
395 Magnolia Rd.
Pinehurst, NC 28374

Reference: Deed Book 737, Page 336
Deed Book 4055, Page 266
Deed Book 1556, Page 98
Moore County, North Carolina

Location of underground utilities, if shown, are based on visible evidence and drawings provided to the surveyor. Location of underground utilities and structures may vary from shown locations. Additional utilities may exist. Local utility companies should be consulted for further information on utilities affecting the property. This survey was done without benefit of an attorney's title search which could disclose zoning, restrictive covenants, easements not visible to surveyor, building setbacks, or other information which could affect surveyed property. No subsurface or environmental considerations affecting this property have been made by surveyor.

I, Ryan D. McBryde, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 737,4055,1556 Page 336,266,98); that the boundaries not surveyed are clearly indicated as drawn from information as indicated; that the ratio of precision as calculated is 1:20,000+; that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, registration number and seal this 19th day of October, A.D., 2015.

Ryan D. McBryde
Professional Land Surveyor

L-4394
Registration Number

LINE TABLE		
LINE	LENGTH	BEARING
L1	35.97	N54°25'46"W
L2	25.94	S79°00'14"W

Area "A"
4,986 SF

Note: Area "A" is not to be a stand alone building lot. It is to be combined with tract recorded in Deed Book 737, Page 336

"Control Corner"
IPF

IRS

Area "B"
4,986 SF

Note: Area "B" is not to be a stand alone building lot. It is to be combined with tract recorded in Deed Book 1556, Page 98

Power Plant Road

RYAN McBRYDE
LAND SURVEYING • PLANNING
License #: C-2680
P.O. Box 1013
105-A Parkway Dr.
Aberdeen, NC 28315
Phone/Fax (910) 944-2410

Survey For:
**Village of Pinehurst
Area 'A' & 'B'
Public Works Land**
Recombination Survey
Mineral Springs Township, Moore County
Pinehurst, North Carolina
October 19, 2015 JOB# 150211

Karl L. Martin
D.B. 1298, PG 431

Village Chapel, Inc.
D.B. 532, PG 24