



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF JANUARY 11, 2022
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.

2. Reports:

Manager

Council

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

December 8, 2021 Strategic Planning Retreat Day 1

December 9, 2021 Strategic Planning Retreat Day 2

December 14, 2021 Council Regular Meeting

December 14, 2021 Council Work Session

B. Budget Amendments Report

C. Consider Resolution 21-29 Honoring the Service of Ms. Judy Davis

D. Consider Resolution 21-30 Honoring the Service of Mr. Kevin Drum

End of Consent Agenda.

4. Other Business.

5. Comments from Attendees.

6. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**COUNCIL
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

- ▣ 2022 Village Council Key Partners & Collaborators



Council Member to Report	Partners & Collaborators
John Strickland	Convention and Visitors Bureau
	FirstHealth
	*Moore County, NC - Rotating
	Moore County Transportation Committee
	NCDOT/TARPO
	*Neighborhood Advisory Committee - Rotating
	*North Carolina - Rotating
	Partners in Progress
	Pinehurst Resort
Patrick Pizzella	*Moore County, NC - Rotating
	NCDOT/TARPO
	*Neighborhood Advisory Committee - Rotating
	*North Carolina - Rotating
	Partners in Progress
	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
Jane Hogeman	Beautification Committee
	Chamber of Commerce
	*Moore County, NC - Rotating
	*Neighborhood Advisory Committee - Rotating
	*North Carolina - Rotating
	Pinehurst Business Partners
	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
Lydia Boesch	Bicycle and Pedestrian Advisory Committee
	Convention and Visitors Bureau
	*Moore County, NC - Rotating
	*Neighborhood Advisory Committee - Rotating
	*North Carolina - Rotating
Jeff Morgan	FirstHealth
	*Moore County, NC - Rotating
	Moore County Schools
	*Neighborhood Advisory Committee - Rotating
	*North Carolina - Rotating
	Triangle J. COG



**APPROVAL OF VILLAGE COUNCIL MEETING MINUTES
ADDITIONAL AGENDA DETAILS:**

December 8, 2021 Strategic Planning Retreat Day 1
December 9, 2021 Strategic Planning Retreat Day 2
December 14, 2021 Council Regular Meeting
December 14, 2021 Council Work Session

FROM:

Kelly Chance

CC:

Jeff Sanborn

DATE OF MEMO:

1/3/2022

MEMO DETAILS:

Attached are the draft minutes from the December 8, 2021 Strategic Planning Retreat Day 1, December 9, 2021 Strategic Planning Retreat Day 2, December 14, 2021 Council Regular Meeting, and December 14, 2021 Council Work Session for Council consideration and approval.

ATTACHMENTS:

Description

- ☐ December 8, 2021 Strategic Planning Retreat Day 1
- ☐ December 9, 2021 Strategic Planning Retreat Day 2
- ☐ December 14, 2021 Council Regular Meeting
- ☐ December 14, 2021 Council Work Session



**VILLAGE COUNCIL
MINUTES FOR FY 2023 STRATEGIC PLANNING RETREAT
DECEMBER 8, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
8:30 AM – 5:00 PM**

The Pinehurst Village Council held the FY 2023 Strategic Planning Retreat on Wednesday, December 8, 2021 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance at 395 Magnolia Road, Pinehurst:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Mr. Jeff Morgan, Councilmember
Ms. Jane Hogeman, Councilmember
Ms. Lydia Boesch, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk
Mr. Jeffrey Batton, Assistant Village Manager
Mr. Doug Willardson, Assistant Village Manager
Mr. Matthew McKirahan, Organizational Performance Director
Ms. Angela Kantor, Director of Human Resources
Mr. Carlton Cole, Fire Chief
Mr. Mike Apke, Director of Public Services
Mr. Mark Wagner, Director of Parks and Recreation
Mr. Glen Webb, Police Chief
Ms. Brooke Hunter, Director of Financial Services
Mr. Jason Whitaker, Chief Information Officer
Mr. Darryn Burich, Planning and Inspections Director
Mr. Jeremy Hooper, Planning and Zoning Chair
Mr. Tom Campbell, Bicycle and Pedestrian Advisory Committee Chair

And approximately 2 attendees and 1 press.

1. Fiscal Year (FY) 2023 Strategic Planning Retreat

Welcome, Overview, and Pre-Retreat Meeting Recap

Matthew McKirahan, Organizational Performance Director, welcomed everyone, reviewed the strategic planning timeline, and outlined the agenda for the day.

Review and Affirm Mission, Vision, and Core Competencies

Mr. McKirahan reviewed the mission and vision and Council affirmed. Mr. McKirahan explained the three core competencies are currently continuous improvement, utilize volunteers, and leverage technology. Council came to a consensus to make the following changes to two of the core competencies to “focus on systemic approach to continuous improvement”, and “engagement of volunteers”.

Affirm or Amend actions (OFI's) to address Strategic Opportunities

Mr. McKirahan reviewed the different classifications for Opportunities for Improvement and Innovation (OFI). He noted the three classifications are Evaluations, Projects, and Initiative Action Plans (IAP).

Council discussed and approved changing one of the strategic opportunities to "support the Village Center through diverse cultural activities". Council discussed and approved to move the OFI associated with Evaluating CommunityViz Model to evaluate impact of development down to staff level. Council discussed and approved to retain all other current OFI's without change.

2. Adjournment.

Council unanimously adjourned Day 1 of the Strategic Planning Retreat at 5:00 p.m.

Respectfully Submitted,

Kelly Chance
Village Clerk

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**VILLAGE COUNCIL
MINUTES FOR FY 2023 STRATEGIC PLANNING RETREAT
DECEMBER 9, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
8:30 AM – 3:00 PM**

The Pinehurst Village Council held the FY 2022 Strategic Planning Retreat on Thursday, December 9, 2021 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance at 395 Magnolia Road, Pinehurst:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Mr. Jeff Morgan, Councilmember
Ms. Jane Hogeman, Councilmember
Ms. Lydia Boesch, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk
Mr. Jeffrey Batton, Assistant Village Manager
Mr. Doug Willardson, Assistant Village Manager
Mr. Matthew McKirahan, Organizational Performance Director
Ms. Angela Kantor, Director of Human Resources
Mr. Carlton Cole, Fire Chief
Mr. Mike Apke, Director of Public Services
Mr. Mark Wagner, Director of Parks and Recreation
Mr. Glen Webb, Police Chief
Ms. Brooke Hunter, Director of Financial Services
Mr. Jason Whitaker, Chief Information Officer
Mr. Darryn Burich, Planning and Inspections Director
Mr. Jeremy Hooper, Planning and Zoning Chair
Mr. Tom Campbell, Bicycle and Pedestrian Advisory Committee Chair

And approximately 1 attendee and 1 press.

1. Fiscal Year (FY) 2023 Strategic Planning Retreat

Welcome and Overview

Matthew McKirahan, Organizational Performance Director, welcomed everyone and outlined the agenda for the day.

Review Initiative Action Plans

Mr. McKirahan reviewed the status of the current Initiative Action Plans (IAP) with Council.

Review Five-Year Financial Forecast and Fund Balance Policy and Discuss Five-Major Capital Needs

Brooke Hunter, Financial Services Director, reviewed the methodology for the five-year financial forecast. She noted

that the amounts shared today are the projections for FY 2022-2026 that have been extended using the same assumptions to FY 2027.

Ms. Hunter explained the purpose of Fund Balance (FB). She noted that Council adopted a Fund Balance Policy in 2003. The current Policy states that the FB range should be between 30% and 40% and that unassigned FB must be maintained at a level greater than 15% of actual General Fund expenditures reported in the Comprehensive Annual Financial Report (CAFR).

Ms. Hunter explained various types of funds that municipalities may have, specific to the services provided, such as an Enterprise Fund. She noted that municipalities can establish various capital reserves funds (CRF) to fund capital projects. The advantage of using a CRF is that you can easily identify how much money has been saved for capital need in a separate fund. The disadvantage of a CRF is that it's legally restricted to only defined capital needs, which are established by a resolution or ordinance.

Ms. Hunter explained that FB can be accumulated to fund capital needs as well. The advantage of this option is it provides more flexibility because Council can use FB for operational or capital needs. A disadvantage of accumulating FB for capital needs is that the money saved for capital needs isn't as readily identifiable. Ms. Hunter explained the difference between restricted and unrestricted funds within the General Fund.

Discuss Potential Changes to the FY 2023 Balanced Scorecard Goals, Strategic Objectives, and Key Performance Indicators.

Mr. McKirahan reviewed the current goals in the Corporate Balanced Scorecard. Council discussed and agreed to change Goal 1.3 from Fire incident rate per 1,000 residents to read Dollar Value of loss. Council discussed and agreed to change Goal 2.1 to read % of residents satisfied with the quality of new residential and community development. Council discussed and approved to change Goal 4.1 to read % of residents satisfied with the availability of walkways in their neighborhood. Council discussed and agreed to change Goal 4.2 to read % of residents satisfied with the availability of greenway/walking trails across the Village. Finally, Council discussed and agreed to change Goal 7.5 to read % of depreciable life remaining on capital assets.

Wrap Up, Next Steps, and Evaluation

The group evaluated the Strategic Planning Retreat by completing a plus/delta.

2. Adjournment.

Council unanimously adjourned Day 2 of the Strategic Planning Retreat at 3:00 p.m.

Respectfully Submitted,

Kelly Chance
Village Clerk

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**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF DECEMBER 14, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, December 14, 2021 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following attended:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Jeffrey Morgan, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk

In addition, approximately 13 attendees, including 6 staff and 0 press.

1. Call to Order.

Mayor Strickland called the Village Council meeting to order.

2. Reports:

Village Manager

- Mr. Jeff Sanborn reported Council met this month at two sessions at the Strategic Retreat on December 8th and December 9th. He stated this provided Council with the items they will be working on over the upcoming year and into the outlying 5-year plan which will be published next June.

Village Council

- Mayor Strickland reported he attended the tri-cities work group on November 30th. The group will be looking into ways to work together on road resurfacing. He met with the Partners in Progress which met by zoom on December 7th. Couple of key issues discussed were efforts to work on the golf industry clusters who may wish to come into Moore County and the introduction of a broadband survey that will be available to all residents of Moore County soon. This survey is very important as we work to improve upon the lack of available broadband throughout the county.
- Councilmember Boesch reported the CVB reported actual occupancy taxes are going off the charts due to golf. The Women's US Open is coming this next year and the CVB is working on offering many new events during this event. Also, a big thankyou to the Beautification Committee for their beautiful Christmas decorations throughout our Village and for offering a decorating competition in each region. She reported Councilmember Jeff Morgan's wife, Laura, was selected as Ms. Senior America 2021, the first time in 42 years that North Carolina has had a winner.
- Councilmember Hogeman reported she had no reports.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Approval of Village Council Meeting Minutes.
 - November 9, 2021 Regular Meeting
 - November 9, 2021 Work Session
 - November 23, 2021 Organizational Meeting
 - December 1, 2021 Strategic Planning Pre-Retreat Meeting

End of Consent Agenda.

Upon a motion by Councilmember Boesch, seconded by Mayor Pro Tem Pizzella, Council unanimously approved the Consent agenda by a vote of 5-0.

4. Discuss and Consider Resolution 21-31 Re-appointment of Mr. John Taylor to the Historic Preservation Commission

Mr. Jeff Sanborn stated that Mr. Taylor is not present tonight, but we do have a recommendation to re-appoint him for a second term.

Upon a motion by Mayor Pro Tem Pizzella, seconded by Councilmember Morgan, Council unanimously voted to approve Resolution 21-31 re-appointing John Taylor as a member to the Historic Preservation Commission by a vote of 5-0.

5. Presentation of the FY2021 Annual Comprehensive Financial Report (ACFR).

Brooke Hunter, Financial Director, stated she is pleased to present Council with the Village's Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2021. She stated these financial statements have been prepared in accordance with generally accepted accounting principles (GAAP) and audited in accordance with Government Auditing Standards by a firm of licensed certified public accountants.

Ms. Hunter stated the Village is committed to maintaining a strong financial condition and the Village Council adopted a fund balance policy requiring the Village to maintain a minimum unassigned General Fund balance of 15% of actual expenditures as reported in the Village's annual comprehensive financial report. She stated, in addition, when preparing the annual General Fund budget, the total appropriated fund balance should result in anticipated ending total fund balance of at least 30%. She further noted, the policy also states that when total fund balance at June 30 is in excess of 40% of actual General Fund expenditures, Council may commit excess fund balance for future capital needs.

Ms. Hunter stated that at June 30, 2021, the General Fund's unassigned fund balance of \$2,891,475 represented 15% of General Fund actual expenditures and total fund balance was 58% of budgeted expenditures. She noted that in fiscal year 2021, Council approved a resolution to commit excess funds for future capital needs totaling \$4,102,691. She further noted Council approved a resolution to commit \$1,000,000 for improvements to the existing Given Memorial Library & Tufts Archives building and other operational improvements.

Ms. Hunter introduced Mr. John Frank of Dixon Hughes Goodman, LLP to present the firm's opinion of the statements. Mr. Frank stated Dixon Hughes Goodman, LLP had audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Village of Pinehurst as of and for the year ended June 30, 2021. He stated Management's responsibility is for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Mr. Frank stated the auditors' responsibility is to express opinions on these financial statements based on our audit. He reported they conducted the audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. He noted those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial

statements are free from material misstatement. He stated he believed that the audit evidence obtained is sufficient and appropriate to provide a basis for their audit opinions.

Mr. Frank stated in their opinion, the financial statements referred to present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Village as of June 30, 2021, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Mr. Frank reported the following Financial Highlights

- The assets and deferred outflows of resources of the Village exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$37,199,445 (net position).
- The Village's total net position increased by \$1,527,004 primarily due to lower-than-expected expenditures, an increase in capital assets, and the reduction in long-term debt due to scheduled principal payments.
- At the end of the current fiscal year, the Village's only governmental fund with activity, the General Fund, reported ending fund balance of \$13,288,868, an increase of \$1,810,224 in comparison with the combined governmental fund balance the prior year.
- The American Rescue Plan Act Special Revenue Fund was established in fiscal year 2021 to account for the use of federal grant funds received as part of the American Rescue Plan Act. These COVID-19 relief and economic recovery grant funds are allowed to be expended over multiple years. The first tranche was not received by year end, thus there is no current year fund activity.
- At the close of the current fiscal year, unassigned fund balance for the General Fund was \$2,891,475, or 15% of total general fund expenditures for the fiscal year. This amount is available for spending at the Village's discretion. Committed fund balance totaled \$5,102,691, which includes \$1,000,000 for improvements to the existing Given Memorial Library & Tufts Archives building and other operational improvements and \$4,102,691 for future capital needs per the Village's fund balance policy.
- The Village's installment purchase debt decreased by \$141,600 (100%) during the current fiscal year. The decrease was due to scheduled principal payments on existing debt obligations and the acceleration of remaining debt payments scheduled for next fiscal year. The Village had no installment purchase debt outstanding at the 2021 fiscal year end.
- The Village had no general obligation bonded debt as of June 30, 2021.
- Throughout the year, the Village's deposits were insured or collateralized as required by State law. Total investment earnings were approximately \$2,879, which is equivalent to a return of approximately 0.02% on the average amount of cash and cash equivalents during the year due to historic low interest rates. At fiscal year's end, 98% of the Village's cash and investments were invested with the North Carolina Capital Management Trust (NCCMT) Government Portfolio.
- The Village has received the Certificate of Achievement for Excellence in Financial Reporting for 28 consecutive years. The Certificate of Achievement is the highest form of recognition awarded in the field of governmental financial reporting.
- For the 2021 fiscal year, the Village received the Distinguished Budget Presentation Award for the 14th consecutive year from the Government Finance Officers Association for its annual budget. We have also been awarded the Special Performance Measures Recognition in four of those years.

Mayor Strickland stated Ms. Hunter and the Finance team does an exceptional job and he is very appreciative of this work.

6. Q1 Update on the Status of the FY 2022 Strategic Operating Plan Implementation

Matthew McKirahan presented Council with an update on the status of implementing the FY2022 Strategic Operating Plan, including this year's Initiative Action Plans (IAPs) through the end of September 30, 2021. He noted that the IAP that is currently in progress, but not on schedule is to Update the Pinehurst Development Ordinance to reflect priorities of the 2019 Comprehensive Plan and changes required by 160d legislation. He stated that 3 PDO sections of a goal of 10 have been drafted and presented to Village Council.

Mr. McKirahan did report that the Small Area Plan for the Village Place/Rattlesnake Trail Corridor and Pinehurst South/Hwy5 Commercial Area is progressing and only slightly behind schedule.

7. Other Business

Council presented no other business for consideration.

8. Comments from Attendees.

- Collett Kolinski, 25 Queens Court, spoke about the issues of clear-cutting.
- Jeannie, spoke about short-term rentals and questioned why it is not being addressed yet with ordinances. She stated with the coming of the Women's Open and the Men's US Open, there is an increase in the number of short-term rentals. She stated she hopes that Council will remember their Vision of a charming and historical village and will initiate work on this topic soon. She stated residents want to be safe in their communities and if we continue on the path we are on, we will cease to have this safety in the future. Lastly, she spoke about the Southern development. She stated from Lake Hills road and through the Village, traffic is bumper to bumper and with increased growth, residents will have increased difficulty in getting out of their house and with travel around the Village.
- Jack Farrell, 25 Grey Abbie Drive, spoke about the impending work session topic about the Anniversary celebrations. He stated we need to be careful not to overstate the involvement of Olmstead in his design and his firm's design of the Village. He also stated that Donald Ross was a distinguished citizen for the 6 months of the year, but we need to be careful we don't overstate his involvement in the development of the Village and that he had more impact on the development of golf. He stated that with the upcoming Women's Open, this would be an appropriate time to speak about the development of Women's golf by the Village of Pinehurst and celebrate this accomplishment. He stated he would like to see us conduct tours in the Village, provide some nice exhibits, and drive some tourism downtown by celebrating this event. He stated we have a great story to tell, and we have a lot of useful and interesting material that would be great for visitors to see.

9. Motion to Adjourn.

Upon a motion by Councilmember Hogeman, seconded by Mayor Pro Tem Pizzella, Council unanimously approved to adjourn the regular meeting by a vote of 5-0 at 5:26 p.m.

Respectfully Submitted,

Kelly Chance,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

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**VILLAGE COUNCIL
MINUTES FOR WORK SESSION OF DECEMBER 14, 2021
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

IMMEDIATELY FOLLOWING THE REGULAR MEETING

The Pinehurst Village Council held a work session at 5:34 p.m. Tuesday, December 14, 2021, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The meeting was streamed in real time on the Village's website.

The following were in attendance in Assembly Hall:

Mr. John C. Strickland, Mayor
Mr. Patrick Pizzella, Mayor Pro Tem
Ms. Lydia Boesch, Councilmember
Mr. Jeffrey Morgan, Councilmember
Ms. Jane Hogeman, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Kelly Chance, Village Clerk

And approximately 5 attendees, including 3 staff and 1 press.

• **Call to Order.**

Mayor John Strickland called the Council work session to order.

• **Potential Future Agenda Items.**

- Short Term Rentals – Councilmember Boesch and Planning & Inspections Director Darryn Burich have been providing some useful information to Councilmembers as they work to form a work group on this topic.
- Amending our Charter to allow for recall of sitting Council members
- Amending how our Cost for Consultants are listed on our documents we receive.
- Stormwater Management – Help in understanding the scope of the work
- Three Rivers Land Trust – ETJ
- Focus Area 5 – OFI for 2023 currently – Potentially use the results from the Small Area Plan to guide Council's work

• **Discuss and Consider 2022 Village Council Meeting Schedule**

Council consensus was concurrence to move forward with the 2022 Village Council Meeting Schedule as presented.

• **Discuss and Consider 2022 Village Council Key Partners & Collaborators**

Council consensus was concurrence to move forward with the 2022 Village Council Key Partners & Collaborators assignments as presented.

• **Anniversary Celebrations Update**

Doug Willardson, Assistant Village Manager provided Council with a Communications Plan from Kristin Bunton, Communications Specialist outlining the proposed VOP participation in the 150th Birthday of Donald Ross, November 23, 2872, and the 200th Birthday of Fredrick Law Olmsted, April 26, 1822.

• **Other Work Session Business**

No other business was discussed

- **Motion to Adjourn.**

Upon a motion by Councilmember Morgan, seconded by, Mayor Pro Tem Pizzella, Council unanimously approved to adjourn the work session, by a vote 5-0, at 6:50 p.m.

Respectfully Submitted,

Kelly Chance,
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

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**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

Brooke Hunter

CC:

Jeff Sanborn & Doug Willardson

DATE OF MEMO:

1/4/2022

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

▣ Budget Amendments Report - FY 2022



**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD DECEMBER 7, 2021 - JANUARY 4, 2022**

Under Village of Pinehurst Ordinance #21-09, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers between departments (including contingency) of the same fund to increase an appropriation up to \$25,000 in a single budget amendment for the FY 2022 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes." Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-80-610-7120	Recreation-Capital Outlay: B&G Land Charges	\$ 24,000		12/14/2021
	10-80-620-7120	Harness Track-Capital Outlay: B&G Land Charges		\$ 24,000	

Transfer funds to cover budgetary overages for the Wicker Park field lighting project and Cannon Park parking lot. The lighting project estimate is over by \$8,000, which includes a minor contingency budget for unforeseen expenses during installation. The parking lot project was over by approximately \$16,000 for soil testing, additional striping and irrigation/landscaping costs. Funds are available in the Harness Track budget for the Monticello entrance project that will not occur this year. This amendment moves funds from the Harness Track capital allocation account to the Recreation capital allocation account.



**CONSIDER RESOLUTION 21-29 HONORING THE SERVICE OF MS. JUDY
DAVIS**

ADDITIONAL AGENDA DETAILS:

FROM:

Kelly Chance

CC:

Jeff Sanborn

DATE OF MEMO:

1/4/2022

MEMO DETAILS:

Resolution #21-29 is a Resolution honoring the service of Ms. Judy Davis as Mayor Pro Tem, Treasurer, and Councilmember of the Village of Pinehurst from November 2017 to November 2021.

ATTACHMENTS:

Description

- ▣ Resolution 21-29 Honoring Ms. Judy Davis

RESOLUTION #21-29:

RESOLUTION HONORING THE SERVICE OF MS. JUDY DAVIS AS MAYOR PRO TEM, TREASURER, AND COUNCILMEMBER OF PINEHURST, NORTH CAROLINA

WHEREAS, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Ms. Judy Davis for her dedicated service to the citizens of Pinehurst as a Mayor Pro Tem, Treasurer, and Councilmember; and

WHEREAS, Ms. Davis has served the Village of Pinehurst as Mayor Pro Tem from December 2019 to November 2021, as Treasurer from November 2017 to December 2019, and as a Councilmember from November 2017 to November 2021; and

WHEREAS, as Mayor Pro Tem, Treasurer, and Councilmember, she has devoted her time, energy and talents to the Village and provided experience and sound judgment on its behalf with unfailing integrity, dignity and thoughtful reflection; and

WHEREAS, as Mayor Pro Tem, Treasurer, and Councilmember, she has reviewed and deliberated on all matters, facts and proposals presented before the Council, and at all times kept the public's interest as the first priority; and

WHEREAS, Ms. Davis actively participated on the Library Working Group that recommended the Library Needs Assessment and facilitated the Asset and Service Transfer Agreement; and

WHEREAS, Ms. Davis was a key negotiator for the Council in the development of its Incentive Agreement for the USGA's Golf House Pinehurst Facility and related Pinehurst Resort Hotel; and

WHEREAS, Ms. Davis actively participated in the development of the 2019 Comprehensive Plan, the Cannon Park Community Center, and the West Pinehurst Park Master Plan; and

WHEREAS, Ms. Davis contributed to the development of the Village Place and Pinehurst South Small Area Plans; and

WHEREAS, Ms. Davis was, and continues to be, a strong supporter for promoting the Village of Pinehurst brand to ensure it remains an attractive residential community.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this this 11th day of January 2022 as follows:

Section 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation, and gratitude for the gifts of time, ability, and commitment in

carrying out the duties of Mayor Pro Tem, Treasurer, and Councilmember for the Village of Pinehurst.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst, and a copy thereof, duly executed by the Mayor and Village Clerk, be presented to Ms. Judy Davis as a token of our gratitude.

This Resolution passed and adopted this 11th day of January 2022.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
John Strickland, Mayor

Attest:

Approved as to Form:

Kelly Chance, Village Clerk

Michael J. Newman, Village Attorney



**CONSIDER RESOLUTION 21-30 HONORING THE SERVICE OF MR.
KEVIN DRUM
ADDITIONAL AGENDA DETAILS:**

FROM:

Kelly Chance

CC:

Jeff Sanborn

DATE OF MEMO:

1/4/2022

MEMO DETAILS:

Resolution #21-30 is a Resolution honoring the service of Mr. Kevin Drum as Councilmember from November 2017 to November 2021 for the Village of Pinehurst.

ATTACHMENTS:

Description

- ▣ Resolution 21-29 Honoring Mr. Kevin Drum

RESOLUTION #21-30:

**RESOLUTION HONORING THE SERVICE OF MR. KEVIN DRUM AS
COUNCILMEMBER OF PINEHURST, NORTH CAROLINA**

WHEREAS, the Village Council of Pinehurst, North Carolina, wishes to acknowledge and express its appreciation to Mr. Kevin Drum for his dedicated service to the citizens of Pinehurst as a Councilmember; and

WHEREAS, Mr. Drum has served the Village of Pinehurst as a Councilmember from November 2017 to November 2021; and

WHEREAS, as a Councilmember, he has devoted his time, energy and talents to the Village and provided experience and judgment on its behalf with firmness, passion, and thoughtful reflection; and

WHEREAS, as a Councilmember, he has reviewed and deliberated on all matters, facts and proposals presented before the Council, and at all times kept the public's interest as the first priority; and

WHEREAS, Mr. Drum was a member of the Library Working Group that recommended the Library Needs Assessment which facilitated the Asset and Service Transfer Agreement; and

WHEREAS, Mr. Drum was instrumental in the negotiations for the USGA's Golf House Pinehurst Facility and related Pinehurst Resort Hotel; and

WHEREAS, Mr. Drum actively participated in the development of the 2019 Comprehensive Plan, the Cannon Park Community Center, and the West Pinehurst Park Master Plan; and

WHEREAS, Mr. Drum contributed to the development of the Village Place and Pinehurst Small Area Plans; and

WHEREAS, Mr. Drum was, and continues to be, a strong supporter for promoting the Village of Pinehurst brand to ensure it remains an attractive residential community.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina, in a regular meeting assembled this this 11th day of January, 2022 as follows:

Section 1. That the Village Council hereby expresses on behalf of the citizens of Pinehurst, deep appreciation and gratitude for the gifts of time, ability, and commitment in carrying out the duties of a Councilmember for the Village of Pinehurst.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst, and a copy thereof, duly executed by the Mayor and Village Clerk, be presented to Mr. Kevin Drum as a token of our gratitude.

This Resolution passed and adopted this 11th day of January, 2022.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
John Strickland, Mayor

Attest:

Approved as to Form:

Kelly Chance, Village Clerk

Michael J. Newman, Village Attorney