

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
JANUARY 10, 2017**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Work Session at 4:30 p.m., Tuesday, January 10, 2017 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Claire L. Berggren, Councilmember
Mr. John Bouldry, Councilmember
Mr. John R. Cashion, Mayor Pro-Tem
Mr. Clark H. Campbell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

Excused Absence: Ms. Nancy Roy Fiorillo, Mayor

And approximately 20 attendees, including 8 staff and 0 press.

1. Call to Order.

Mayor Pro Tem John Cashion called the meeting to order.

2. Discuss and consider a resolution appointing Tom Schroeder and Christine Dandeneau to the Historic Preservation Commission.

Village Manager Jeff Sanborn explained Jim Lewis and staff have interviewed candidates for the Historic Preservation Commission (HPC) due to vacancies by Amanda Jacoby and Jack Farrell and out of those, Tom Schroeder and Christine Dandeneau are being recommended to fill these seats. Upon a motion by Councilmember Bouldry, seconded by Councilmember Campbell, Council unanimously approved Resolution 17-02 appointing Tom Schroeder and Christine Dandeneau to the Historic Preservation Commission for the Village of Pinehurst by a vote of 4-0.

3. Presentation and discussion on the Civic Engagement Initiative.

Natalie Hawkins, Assistant Village Manager, explained Council has an objective on the FY 2017 Balanced Scorecard to "Enhance Community Engagement" and explained staff has worked on a civic engagement initiative that included consolidating and transitioning communication responsibilities to a Communications Specialist, implementing improvements to social media, and completing an ACE on civic engagement. Ms. Hawkins presented the ACE recommendations and asked for Council's input on how to increase civic engagement. Council held a discussion on the recommendations and about using public input for land use planning. An audience member explained her experience with the State of New Hampshire as she served on a Citizens Commission to get public input for the state. Council gave consensus for staff to proceed with obtaining public input on certain legislative decisions prior to them being taken to the Planning and Zoning Board for consideration and to identify other topics which need public input throughout the year.

4. Discussion on Neighborhood Sidewalk Expansion in FY 2018.

Jeff Batton, Assistant Village Manager and Mark Wagner, Parks and Recreation Director presented a recommendation for constructing neighborhood sidewalks in the next fiscal year. Mr. Batton shared FY 2016 community survey results which resulted in Lake Pinehurst being a high priority neighborhood to increase satisfaction. Mark Wagner shared maps from the 2015 Pedestrian Master Plan and the 2015 Pedestrian Plan Priorities list. Staff explained the recommended sidewalk location for FY 2018 would be on St. Andrews Drive starting at Linden Road and going to Lake Forest to Sugar Gum. Staff noted the next steps would be to obtain public input which would include a neighborhood

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survey in March and conduct public input meetings in April. Council held a discussion about this and formed a consensus to move forward with the recommendation for public input.

5. Review general concept plan for McIntyre Road/McCaskill Road streetscape.

Jeff Batton, Assistant Village Manager explained the intent of this item is to provide a short review of the general concept plan for the streetscape enhancements along McIntyre Road and McCaskill Road. Mr. Batton explained this concept plan is not complete but it gives a preview and an opportunity to comment early in the planning process. Council formed a consensus to proceed with these plans.

6. Consider a resolution dedicating a waterline to the County of Moore as part of the Public Services renovation project.

Jeff Batton, Assistant Village Manager noted as part of the Public Services renovation project, the Village was required to install a new 6" waterline on Spur Road in order to place a fire hydrant as required to meet the Fire Code. Mr. Batton explained the need for Council to consider a resolution authorizing the Mayor or her designee to execute all necessary documents to transfer ownership of approximately 240' of 6" waterline within the right-of-way on Spur Road to the County of Moore. Upon a motion by Councilmember Campbell, seconded by Councilmember Bouldry, Council unanimously approved Resolution 17-01 declaring the intent of the Village of Pinehurst to abandon and dedicate 240' of newly installed waterline along Spur Road to the County of Moore Public Utilities by a vote of 4-0.

7. Village Council's work session discussion.

- a. Councilmember Bouldry said he attended the POA #6 meeting on Monday night and Jamie Reed from the Planning and Inspections Department was there representing the Village and did a great job.
- b. Councilmember Bouldry asked about the maintenance status of the gravel lot by Village Green and Jeff Batton answered that this will need to be addressed by a budget request in the next fiscal year and completed with a new and improved material.
- c. Councilmember Bouldry explained the formation of the Pinehurst Appearance Committee and the volunteer leaders who were identified to lead the subcommittees. Councilmember Bouldry asked about Council liaisons for each of the subcommittees and determined for staff to send out the Council liaison list for Council to review for the year.
- d. Councilmember Bouldry asked what was decided about Highway 211 out to Pinewild regarding the upkeep of median along the road and Jeff Sanborn said staff would evaluate this in the budget process and evaluate this with NC DOT. Councilmember Cashion suggested the addition of a yellow blinking light being added.
- e. Councilmember Cashion said there is an effort with stakeholders from Southern Pines to discuss the Midland Road Corridor Study plans identify other key stakeholders who have an interest in this project to work through the plans. Councilmember Campbell suggested revisiting NC DOT regarding the request to reduce the speed limit on Highway 211.
- f. Councilmember Cashion HPC Guidelines and how Council wishes to approach the review of the re-write. Council noted they have been presented with the most recent final version of the Historic Standards and Guidelines and the re-write committee is ready to receive public comments prior to Council's approval. Jim Lewis, Chairperson of the HPC, explained the 13 month process of reviewing and re-writing the Historic Standards and Guidelines. Council formed consensus to place this topic on Open Village Hall for public review and input prior to being finalized and presented to the Village Council.

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8. Review the preliminary list of items for the 1/24 Regular Meeting agenda.

Village Manager Jeff Sanborn submitted the following list of items for the January 24 Regular Meeting.

1. Presentation of resolutions honoring members of the former Conservation Commission.
2. Presentation of resolutions honoring members of the former Community Appearance Commission.
3. Presentation of resolutions honoring members of the former Beautification Committee.
4. Presentation of resolutions honoring Richard Ashton for his service on the BOA and P&Z.
5. Consent Agenda: Resolution honoring member of the BOA and P&Z (Synder).
6. Consent Agenda: Resolution honoring member of the BOA and P&Z (Shriberg).
7. Consent Agenda: Consider reappointing members to the Historic Preservation Commission (Farren, Davis).
8. Consent Agenda: Consider a resolution honoring a member of the Historic Preservation Commission (Jacoby).
9. Consent Agenda: Consider a resolution honoring a member of the Historic Preservation Commission (Farrell).
10. Consent Agenda: Approval of Draft Village Council Meeting Minutes
11. Consent Agenda: Public Safety Reports
12. Consider proposed changes to the Fees and Charges Schedule.
13. Review and approve the proposed FY 2018 BSC and Areas of Focus.

9. Motion to go into Closed Session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Specifically, the Council will discuss a potential land swap.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Berggren, Council unanimously approved to go into Closed Session pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Specifically, the Council will discuss a potential land swap. This was passed by a vote of 4-0.

10. Motion to adjourn the Closed Session and re-enter the Work Session.

Upon a motion by Councilmember Berggren, seconded by Councilmember Campbell Council unanimously approved to adjourn the Closed Session and re-enter the Work Session by a vote of 4-0.

11. Motion to Adjourn.

Councilmember Berggren moved to adjourn the Work Session. The motion was seconded by Councilmember Campbell and carried unanimously. The Work Session adjourned at 7:00 p.m.

Respectfully Submitted,



Lauren M. Craig
Village Clerk