



Village Council
Agenda for Regular Meeting of September 23, 2025
Assembly Hall
395 Magnolia Road, Pinehurst, NC 28374
Pinehurst, North Carolina
4:30 PM

1. Call to Order
2. Invocation and Pledge of Allegiance
 - A. Invocation by Dr. Jonathan Shelor, Senior Pastor with First Baptist Church of Pinehurst
3. Reports
 - A. Manager
 - B. Council
4. Motion to Approve Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

 - A. Approval of Village Council Meeting Minutes
 1. September 09, 2025, Regular Meeting Minutes
 2. September 09, 2025, Work Session Minutes
 3. September 09, 2025, Closed Session Minutes

End of Consent Agenda
5. Proclamation
 - A. Fire Prevention Week Proclamation 2025
6. Public Comments
7. Resolutions
 - A. Consider Resolution 25-45 Authorizing the Exchange of Certain Real Property with Moore County (55 Rattlesnake Trl.)
8. Ordinances
 - A. Consider Ordinance 25-15 Amending the Library Expansion Capital Project Fund Budget

9. Regular Business

- A. Consider Extension of Juniper Creek Boulevard Sidewalk Project
- B. Parks & Recreation Departmental Overview
- C. Report on the update to the Pinehurst Development Ordinance
- D. Receive Risk Management Committee Annual Report and Consider Employee Health Benefit Recommendations for 2026

10. Other Business

11. Motion to Adjourn

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**Invocation by Dr. Jonathan Shelor, Senior Pastor with First Baptist Church of
Pinehurst**

ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/15/2025

MEMO DETAILS

ATTACHMENTS

None



September 09, 2025, Regular Meeting Minutes
ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/15/2025

MEMO DETAILS

ATTACHMENTS

1. 09.09.2025 DRAFT Regular Meeting Minutes



**Village Council
Minutes for the Regular Meeting of September 09, 2025
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, September 09, 2025, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Systems Specialist

And approximately 6 members of the audience in attendance, in addition to 3 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:30 p.m.

2. Invocation and Pledge of Allegiance.

A. Invocation by Retired Pastor Hugh Tudor-Foley

B. Pledge by Village Council and Staff

3. Reports:

Village Manager

- Mr. Doug Willardson reported on the September 12, 2025, Live After 5 event; the September 17, 2025, PDO Update Public Input Meeting; and the September 20, 2025, Eats, Beats, and Brews event.

Village Council

- Mayor Pizzella reported on the August 20, 2025, Sandhills Metropolitan Planning Organization meeting; the October 28, 2025, NCDOT Pinehurst Traffic Circle meeting at the Fair Barn; the August 21, 2025, meeting with Courtney Stiles, Executive Director for First Tee of the Sandhills; the recent Regional Land Use Advisory Commission Board of Directors meeting; the August 26, 2025, Unveiling of the Warren H. Manning Historic Marker ceremony in Tufts Park; the September 03, 2025, grand opening of the Moore Innovative High School (MIHS) at Sandhills Community College; the September 08, 2025, NCDOT Pinehurst Traffic Circle design meeting;

and the September 08, 2025, Pinehurst No. 6 Property Owners Association meeting.

- Councilmember Morgan reported on the August 27, 2025, Central Pines Regional Council meeting.
- Mayor Pro Tem Taylor reported on the September 03, 2025, Technical Coordinating Committee meeting and the October 28, 2025, NCDOT Pinehurst Traffic Circle meeting at the Fair Barn.

Council discussed the possibility of rescheduling the October 28, 2025, Council Regular Meeting and Work Session in order to attend the NCDOT Pinehurst Traffic Circle meeting.

- Councilmember Ficklin reported on the September 08, 2025, Beautification Committee meeting; the September 03, 2025, PDO Focus Group meeting; the September 17, 2025, PDO Focus Group meeting; the September 17, 2025, PDO Update Public Input meeting; and the September 22, 2025, Pinehurst Business Partners meeting.
- Councilmember Farrell reported on the recent Regional Land Use Advisory Commission Board of Directors meeting; the August 26, 2025, Unveiling of the Warren H. Manning Historic Marker ceremony in Tufts Park; the progress being made at the PDO Focus Group meetings; and the September 17, 2025, PDO Update Public Input meeting.

Council discussed resident satisfaction and identifying areas for improvement and the recently distributed Central Pines Regional Council (CPRC) survey and what the function of the CPRC is.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- August 12, 2025, Regular Meeting Minutes
- August 12, 2025, Work Session Minutes

End of Consent Agenda.

Upon a motion by Councilmember Farrell, seconded by Councilmember Morgan, Council unanimously approved all items listed and considered routine on the Consent Agenda by a vote of 5-0.

5. Public Comments.

None.

6. Regular Business.

A. Quarterly SOP Implementation Update for the Fiscal Year Ended June 30, 2025

Mr. Willardson reviewed and discussed with Council two PowerPoint presentations, which consisted of an FY25 Initiative Action Plan Review presentation highlighting the FY2025 VOP Strategy Map, FY25 Initiative Action Plans, Update the Pinehurst Development Ordinance, Redevelopment of Village Place, Expand and Renovate Given Library & Tufts Archives, 3rd Fire Facility, Multi-Modal Transportation Improvements, Rassie Wicker Synthetic Turf, Short-Term Rental Monitoring & Compliance, Develop and MPO with Regional Partners, and Other Significant Projects; and a Village of Pinehurst FY 2025 Balanced Scorecard PowerPoint presentation highlighting the FY2025 Balanced Scorecard Goals 1 – 9.

B. Quarterly Financial Statements for the Fiscal Year Ended June 30, 2025

Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed with Council a memo providing background on the unaudited financial statement dashboard for FY 2025 and a Quarterly Financial Dashboard Fiscal Year Ending June 30, 2025, Unaudited report outlining Cash &

Investments, General Fund Balance Sheet, General Fund Fund Balance, Other Funds, Ad Valorem Taxes, General Fund Budget, and Other Current Year Data.

C. Discussion and Approval of the Library Construction Agreement with Msquare Construction, Inc. with a Base Bid Amount of \$4,449,000

Mr. Willardson reviewed and discussed with Council a memo detailing the proposed contract with Msquare Construction for construction of the new library in the amount of \$4,449,00 (base bid).

Upon a motion by Councilmember Ficklin, seconded by Councilmember Farrell, Council unanimously approved the contract with Msquare Construction for the construction of the new library in the amount of \$4,449,000 (base bid) and authorized the Village Manager to execute the final contract by a vote of 5-0.

D. Discussion of the Funding Request for Supporting the Mutual Agreement of Benevolence with the Town of Dornoch

Mr. Willardson reviewed and discussed with Council a memo detailing two potential donations of \$3,000 each to cover the cost of the dinner with the Dornoch delegation on Saturday, November 22, 2025, and former Mayor Strickland's comments on the purpose of the agreement and dinner.

Council discussed ensuring there is no potential conflict that may arise by accepting the donations for the dinner, Councilmembers covering the cost of their own dinners along with their spouses' / guest's dinners, and Council selecting a Village representative to carry out the duties for the Mutual Agreement of Benevolence with the Town of Dornoch.

Council asked Mr. Willardson to continue working on this matter and provide updates as they are gathered.

7. Other Business.

Council reiterated the need to select a Village representative to carry out the duties for the Mutual Agreement of Benevolence with the Town of Dornoch.

8. Motion to Adjourn.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 06:05 p.m.

Respectfully Submitted,

Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

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September 09, 2025, Work Session Minutes
ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/15/2025

MEMO DETAILS

ATTACHMENTS

1. 09.09.2025 DRAFT Work Session Minutes



**Village Council
Minutes for the Work Session of September 09, 2025
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
04:30 p.m.**

The Village of Pinehurst Village Council held a Work Session Meeting at 06:05 p.m., Tuesday, September 09, 2025, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Mr. John Taylor, Mayor Pro Tem
Ms. Barb Ficklin, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Systems Specialist

And approximately 4 members of the audience in attendance, in addition to 3 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council Work Session to order at 06:16 p.m.

2. General Business.

A. Review Grant Applications for the CVB One-Time Project Fund

Mr. Willardson reviewed a memo summarizing the four potential applications the Village could submit to the Convention and Visitors Bureau's (CVB) grant program.

Council deliberated on which projects are most likely to receive CVB funding and whether to submit all four projects or to select the top two projects for submittal this year and save the other two projects for submittal another year.

Council agreed to submit applications for the Fair Barn Enhancements and Airport Road Walking Path Connection projects.

Council asked Mr. Willardson to continue to develop the Harness Track Improvements project and to determine if the Magnolia Meadow / Arboretum Extension project could be scaled back to be feasible for implementation by the Village without funding from the CVB.

B. Discussion on Key Points of the Pinehurst Development Ordinance Update

Mr. Willardson and Mr. Alex Cameron, Planning & Inspections Director, reviewed and discussed with Council a PDO Update Timeline PowerPoint presentation highlighting the Timeline, Key Topics, Approvals and Review Responsibilities, Conditional Zoning within Small Area Plans, and Planned Residential Development.

Council deliberated on the recommended changes to approvals and review responsibilities consisting of moving Major Subdivisions and Major Site Plans (Administrative decisions) and Special Use Permits (Quasi-Judicial decision) from Village Council to P&Z / BOA. A majority of Council agreed to reject the recommended changes and to retain the current approvals and review responsibilities.

Council deliberated on the recommended changes to conditional zoning within the Small Area Plans consisting of shifting some uses to by-right zoning. A majority of Council agreed to reject the recommended changes and to retain the current conditional zoning.

Council deliberated on the recommended addition of a Planned Residential Development (PRD) zoning category. A majority of Council agreed not to include the addition of a PRD zoning category but remained open to considering the addition at a later time.

3. Closed Session

A. Closed Session Pursuant to § 143-318.11(6)

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Morgan, Council unanimously approved to recess the Work Session and enter the Closed Session pursuant to NCGS § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee by a vote of 5-0 at 07:55 p.m.

Upon a motion by Councilmember Farrell, seconded by Councilmember Morgan, Council unanimously approved to adjourn the Closed Session and re-enter the Work Session by a vote of 5-0 at 08:07 p.m.

4. Motion to Adjourn.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Work Session by a vote of 5-0 at 08:08 p.m.

Respectfully submitted,

Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

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Values: Service, Initiative, Teamwork, and Improvement



September 09, 2025, Closed Session Minutes
ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/15/2025

MEMO DETAILS

ATTACHMENTS

1. 09.09.2025 DRAFT CLS Minutes



Fire Prevention Week Proclamation 2025

ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 08/25/2025

MEMO DETAILS

Fire Prevention Week is observed nationally each October. This year's theme highlights the growing fire risks associated with lithium-ion batteries found in common household devices (phones, tablets, power tools, e-bikes, e-scooters, toys). The proclamation reinforces three simple, actionable messages for residents: buy listed products, charge safely, and recycle responsibly.

Upon adoption, staff will share the proclamation through Village communications channels and coordinate public-education messaging with the Fire Department during Fire Prevention Week.

ATTACHMENTS

1. Fire Prevention Week DRAFT Proclamation 2025

MAYORAL PROCLAMATION

VILLAGE OF PINEHURST

THAT WHEREAS, the Village of Pinehurst, North Carolina, is committed to ensuring the safety and security of all those living in and visiting the Village of Pinehurst; and

WHEREAS, Fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily — including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys — are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association® (NFPA®) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, the Village of Pinehurst first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week™ theme, “Charge into Fire Safety™: Lithium-Ion Batteries in Your Home,” serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

NOW, THEREFORE, I, Patrick Pizzella, Mayor of the Village of Pinehurst, North Carolina, do hereby proclaim October 5-11, 2025, as Fire Prevention Week throughout the Village of Pinehurst.

IN TESTIMONY WHEREOF, I have hereto set my hand and caused to be affixed the official seal of the Village of Pinehurst in the State of North Carolina this, the 23rd day of September 2025.

Patrick Pizzella, Mayor



**Consider Resolution 25-45 Authorizing the Exchange of Certain Real Property
with Moore County (55 Rattlesnake Trl.)
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/15/2025

MEMO DETAILS

Council has already approved the land exchange with Moore County to enable construction of a new EMS station and advance redevelopment of the Village Place Core. County legal counsel has asked that Council adopt a formal resolution to be recorded with the deeds at closing so the record clearly reflects Council's action and the exchange terms.

As a reminder, the Village will convey the vacant lot at 55 Rattlesnake Trail (Parcel ID 10000849), approximately 0.92 acres with an approximate land value of \$260,410, to Moore County. In return, Moore County will convey the developed lots at 290 McCaskill Rd. E. (Parcel IDs 00024967 and 20100145), approximately 0.65 combined acres with an approximate combined land value of \$313,810, and will remove the existing EMS station buildings. The resolution authorizes the Village Manager to execute the exchange agreement and associated deeds and to negotiate and execute a lease for the County's continued use of the existing public safety facility during the construction period.

ATTACHMENTS

1. DRAFT Resolution 25-45 Authorizing the Exchange of Certain Real Property with Moore County (55 Rattlesnake Trl.)

RESOLUTION #25-45:

**A RESOLUTION AUTHORIZING THE EXCHANGE OF CERTAIN REAL PROPERTY WITH
MOORE COUNTY.**

WHEREAS, the Village Council of the Village of Pinehurst desires to exchange certain real property with Moore County; and

WHEREAS, the exchange will allow Moore County to develop a new EMS station and will help the Village of Pinehurst facilitate the redevelopment of the Village Place Core area; and

WHEREAS, in accordance with North Carolina General Statute § 160A-271, notice of this exchange was published in The Pilot on Wednesday, September 10, 2025, and Wednesday, September 17, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Village Council that:

SECTION 1. The following described properties are to be exchanged between the Village of Pinehurst and Moore County:

- a. Village of Pinehurst: Vacant lot located at 55 Rattlesnake Trail, Parcel ID # 10000849, approximately 0.92 acres, approximate land value of \$260,410.
- b. Moore County: Developed lots located at 290 McCaskill Rd. E., Parcel ID #s 00024967 and 20100145, approximately 0.65 combined acres, approximate combined land value of \$313,810. Existing EMS station buildings will be removed by Moore County.

SECTION 2. The Village Manager is authorized to execute the land exchange agreement and associated deeds, and to negotiate and execute a lease agreement for the County's continued use of the existing public safety facility during the transition period while the new facility is constructed.

THIS RESOLUTION passed and adopted this 23rd day of September 2025.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Konstantinou, Village Clerk



Consider Ordinance 25-15 Amending the Library Expansion Capital Project Fund Budget

ADDITIONAL AGENDA DETAILS:

FROM: Dana Van Nostrand, Financial Services Director
CC: Village Council;
DATE OF MEMO: 09/12/2025

MEMO DETAILS

The Library Expansion Capital Project Fund budget needs to be amended for the following items:

- Awarding the construction contract of \$4,449,000 to Msquare Construction, Inc.
- An estimate of \$445,000 (10% of the construction cost) for furniture, fixtures and equipment (FF&E)
- An estimate of \$445,000 (10% of the construction cost) for contingency
- Adding \$10,000 to cover reimbursable expenses paid to Oakley Collier during the design phase, most significantly a geotechnical survey. This will bring the remaining balance in the design costs line item to the amount contracted with Oakley Collier for construction administration.

The FF&E and contingency estimates are in line with Oakley Collier's assumptions when cost estimates were provided for the library building.

The \$1,558,500 increase in appropriations is funded from \$25,000 of additional investment income estimated and \$1,533,500 in transfers from the General Fund. The FY 2026 budget estimated \$1,910,000 in transfers from the General Fund to the capital project fund for construction.

The total amended budget of \$5,959,000 is approximately \$500,000 less than the estimated budget of \$6,460,000 for design and construction of the new library in the FY 2026 Strategic Operating Plan.

ATTACHMENTS

1. DRAFT Ordinance 25-15 Library Expansion CPF Budget Amendment - Construction

ORDINANCE #25-15:

AN ORDINANCE AMENDING THE LIBRARY EXPANSION CAPITAL PROJECT FUND BUDGET FOR THE VILLAGE OF PINEHURST, NORTH CAROLINA.

THAT WHEREAS, the Village adopted Ordinance #22-06 establishing the Library Expansion Capital Project Fund for the design and construction of an expansion of the Given Memorial Library and Tufts Archives building located on Cherokee Road; and

WHEREAS, the Village adopted Ordinances #23-12, #24-10, #24-13, and #25-08 amending the Library Expansion Capital Project Fund budget; and

WHEREAS, the Village Council approved the contract with Msquare Construction, Inc. for construction of the new library building on Magnolia Road on September 9, 2025; and

WHEREAS, the Village has paid reimbursable expenses to Oakley Collier Architects for the design phase of the project, and the budget needs to be increased to cover the construction administration portion of the Oakley Collier Architects contract; and

WHEREAS, additional construction funds will be needed to purchase furniture, fixtures, and equipment for the library building and for contingency; and

WHEREAS, the Library Expansion Capital Project Fund budget needs to be amended to increase the appropriations and estimated revenues for these items; and

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Governing Body of the Village of Pinehurst, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the Library Expansion Capital Project Fund is amended as follows:

SECTION 1. The expenditure appropriations for the project are amended as follows:

<u>Account</u>	<u>Current Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Capital Outlay: Design Costs	\$ 610,000	\$ 10,000	\$ 620,000
Capital Outlay: Construction Costs	3,790,500	1,548,500	5,339,000
TOTAL	<u>\$4,400,500</u>	<u>\$1,558,500</u>	<u>\$5,959,000</u>

SECTION 2. The revenues anticipated to be available to complete this project are amended as follows:

<u>Account</u>	<u>Current Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Investment Income	\$ 200,000	\$ 25,000	\$ 225,000
Restricted Donations	500	0	500
Transfer from General Fund	4,200,000	1,533,500	5,733,500
TOTAL	<u>\$4,400,500</u>	<u>\$1,558,500</u>	<u>\$5,959,000</u>

SECTION 3. The Village Manager is hereby authorized to transfer appropriations between line items in the Library Expansion Capital Project Fund up to \$10,000 with an official report of such transfers made at the next regular meeting of the Village Council.

SECTION 4. Copies of this capital project ordinance shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for direction in carrying out this project.

THIS ORDINANCE passed and adopted this 23rd day of September, 2025.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Konstantinou, Village Clerk



Consider Extension of Juniper Creek Boulevard Sidewalk Project ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/15/2025

MEMO DETAILS

This item is to consider extending the Juniper Creek Boulevard sidewalk project in the Pinehurst No. 6 neighborhood.

Construction of the first phase of this sidewalk began in May and is scheduled to be completed next month. The first phase extends from the southern entrance of the neighborhood at Highway 15-501 to the intersection with Deerwood Lane. Thus far, the majority of the feedback we have obtained about the project from No. 6 residents and the No. 6 Community Association has been very positive.

We are offering 2 options for Council to consider regarding extension of the project beyond the Phase 1 area.

Option 1 uses current FY26 funds that are allocated for sidewalk extension projects to extend the project along Juniper Creek Boulevard. The projected termination point would be at the western intersection with Hampshire Lane.

Option 2 would extend the sidewalk project along Juniper Creek Boulevard to the northern entrance of the neighborhood at Spring Lake Road. In addition to using FY26 allocated funds, an additional \$500,000 is projected to be needed to complete this work.

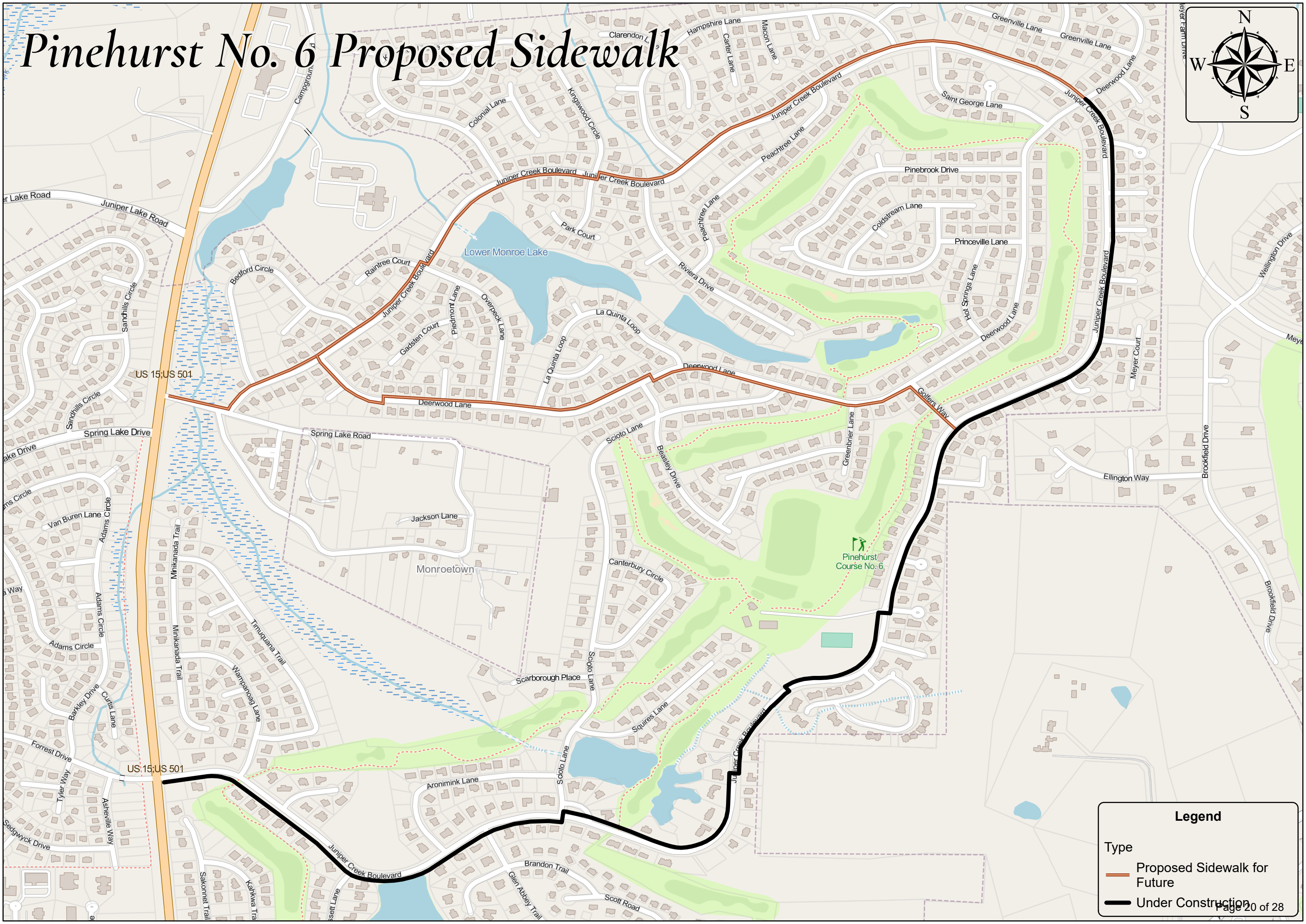
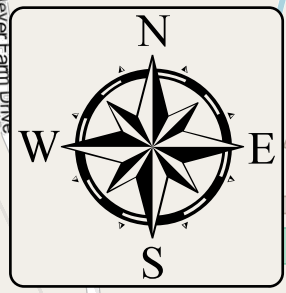
A map showing the section that is currently under construction along with future proposed sidewalks is attached for reference.

Finishing the entire Juniper Creek Boulevard project now lets us use the current competitively bid unit prices to extend the work. If we wait to complete the loop, we'll have to rebid— a time-consuming process that typically requires engineer plans and specifications. Those plans alone could easily exceed \$100,000, on top of the risk of higher future bid prices and a second contractor mobilization.

ATTACHMENTS

1. No 6 Sidewalk 09182025

Pinehurst No. 6 Proposed Sidewalk



Legend

Type

Proposed Sidewalk for Future

Under Construction



Parks & Recreation Departmental Overview ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/15/2025

MEMO DETAILS

Parks & Recreation Director, Angie Whisnant, will provide an update on the department's operations and recent accomplishments. Her presentation will cover the scope of Buildings & Grounds, as well as activity at the Fair Barn and Harness Track. Angie will also review participation in recreation programming and events, highlight recently completed capital projects such as the synthetic turf field at Rassie Wicker Park and facility upgrades across multiple sites, and share key performance measures from FY25.

This update is intended to give Council a comprehensive view of Parks & Recreation functions, current use levels, and the department's ongoing contributions to quality of life in Pinehurst.

ATTACHMENTS

1. P&R_FY26 Dept Overview
2. P&R_FY25 PR Program and Participation Numbers BSC Workbook
3. P&R_FY25 Athletics
4. P&R_FY 25 HT Revenue Report Summary FYTD 06 06 25

Village of Pinehurst

Parks & Recreation Department Overview FY26

- I. Introduction
 - A. The Parks & Recreation Department consists of 4 divisions
 - 1) Buildings & Grounds 2) Fair Barn 3) Harness Track 4) Recreation approximately 19 FTE, 10 PTE
 - B. FY 2025 Budget-\$6,925,013 approx. Operating/Capital
 - C. Additional Staff-Summp Camp, Instructors & Event Staff
- II. Buildings & Grounds
 - A. Park Properties approximately 145 developed acres
 - B. Total Park Acres 200.41 excluding the HT
 - C. Facilities-28 buildings totaling 140,296 Sq. Ft.
 - D. 13.2 miles of combined sidewalks, greenways & walking trails
- III. Fair Barn
 - A. 7300 Rental Sq. Ft.
 - B. 130-160 Annual Rentals
- IV. Harness Track
 - A. 3 Tracks- ½ mile, 5/8 mile, 1-mile
 - B. 15 Barns with 285 rentable stalls
 - C. 28 RV hookups (20 w/water)
 - D. 15 Grooms Quarters
 - E. 111 Acres
- V. Recreation
 - A. 432 Programs Offered/4,239 Participated
 - B. 195 Athletics Programs Offered/9656 Participants
 - C. 12 Annual Events/30,000 Attendance
 - D. 8 Annual Village Partnered Events

*Recreation numbers are July 1, 2024-June 30, 2025

VI. Completed Projects

A. Rassie Wicker Park

1. Synthetic Turf installation (multi-purpose field)
2. Outdoor Courts Resurfacing-inline hockey, shuffleboard, tennis/pickleball

B. Cannon Park

1. Field 1 ball field fencing repairs
2. Field 2 ball field lighting replacement/LED

C. Fair Barn floor resurfacing

D. Harness Track

1. Barns #11 and #12 grooms quarters remodeled
2. 1-Mile Track Resurfacing
3. 24/7 Online Access Reservations
4. ADA Compliant restroom at half-mile track
5. Barns #2 and #15 manure bins replacement

E. Buildings & Grounds

1. Archery Course Improvements
2. Trail System Repairs
3. HVAC Replacements-Village Hall, Fire Dept., Fleet
4. Gas Pack Replacement-Fair Barn
5. Fire Sprinkler Valve Pit repairs
6. Splash Pad Controller replacement
7. Fire Dept. Grease Trap replacement
8. Police Dept. Carpet replacement

Village of Pinehurst - Parks Recreation Department - BSC Backup Data by Month/Year | FY 2025

RESIDENT AND NON-RESIDENT PARTICIPANTS										YOUTH AND ADULT PARTICIPANTS												
Month	# of Program Participants			# of Athletic Participants			TOTAL # of Participants			Y/A Program Participants			Y/A Athletic Participants			# of Adult/Youth Participants						
	Resident	Non-Resident	Total	Resident	Non-Resident	Total	Resident	Non-Resident	Total	Youth	Adult	Total	Youth	Adult	Total	Youth	Adult	Total				
Jul	443	33	476	512	376	888	955	409	1,364	379	97	476	296	592	888	675	689	1,364				
Aug	147	49	196	567	298	865	714	347	1,061	93	103	196	496	369	865	589	472	1,061				
Sep	230	102	332	448	218	666	678	320	998	142	190	332	303	363	666	445	553	998				
Oct	183	59	242	424	240	664	607	299	906	164	78	242	286	378	664	450	456	906				
Nov	349	140	489	401	221	622	750	361	1,111	374	115	489	469	153	622	843	268	1,111				
Dec	89	46	135	639	383	1,022	728	429	1,157	89	46	135	690	332	1,022	779	378	1,157				
Jan	151	47	198	308	180	488	459	227	686	61	137	198	144	344	488	205	481	686				
Feb	111	68	179	357	188	545	468	256	724	84	95	179	198	347	545	282	442	724				
Mar	306	124	430	794	497	1,291	1,100	621	1,721	180	250	430	922	369	1,291	1,102	619	1,721				
Apr	401	154	555	482	310	792	883	464	1,347	214	341	555	481	311	792	695	652	1,347				
May	381	145	526	524	383	907	905	528	1,433	284	242	526	543	364	907	827	606	1,433				
Jun	424	57	481	434	472	906	858	529	1,387	285	196	481	356	550	906	641	746	1,387				
TOTAL	3,215	1,024	4,239	5,890	3,766	9,656	9,105	4,790	13,895	2,349	1,890	4,239	5,184	4,472	9,656	7,533	6,362	13,895				
			Total Program Participants				Total Ath Participants	Total Resident	Total Non-Resident	Total # of Participants										Total Youth	Total Adult	Total # of Participants

Pinehurst Junior Tennis Classic

- We held the 80th Pinehurst Junior Tennis Classic on August 9-10 jointly with Pinehurst Resort
- Is the longest running USTA Sanctioned Junior Tournament in the state
- We had over 80 participants from local players to players from Texas, Florida, Virginia, South Carolina, and all over North Carolina. Many of who stayed in town for the duration of the tournament

Quick Overview of Athletics

- Spring (2 fields) and Fall (1 field) Coach Pitch: 190 Participants, ages 5-7
- Flag Football: 105 Participants, ages 9-15
- Youth Volleyball (Fall and Spring): 130 Participants, ages 9-18
- Youth Basketball League: 535 Participants, ages 5-15
- One-off Skills Competitions (Basketball, Baseball, Football): 100 combined participants. Several participants went on to perform in National MLB Pitch, Hit, and Run Competition
- Adult Leagues: 228 Participants combined
- Youth Tennis Lesson run by The Lawn and Tennis Club: Throughout the year. Ages 5-17
- Athletic Camps: Tennis (Lawn and Tennis), Golf (Pinewild Country Club), Baseball, Softball both Pinecrest, Basketball, and Volleyball
- New: Youth Pickleball Lessons. Ages 8-12
- Basketball in the Pines Tournament: Girls 12u Recreational Tournament for departments throughout the state
- Open gym programming: Pickleball, Youth and Adult Basketball and Volleyball, Table Tennis. Over 8,500 people checked into open gym this past fiscal year.

Run On 06/06/2025 05:56 PM

Run By Marie Senkbeil

From 07/01/2024 12:00 AM

To 06/30/2025 11:59 PM

GL Codes 10-80-130-3412, 10-80-130-3412-BARN, 10-80-130-3413, 10-80-130-3414, 10-80-130-3415, 10-80-130-3416

HT GL Summary

GL Type	GL Code/Desc	GL Debit	GL Credit	GL Net
1. Revenue	10-80-130-3412: Revenue Harness Track Standardbred Training - Stall+Groom Rent - STALL	\$1,080.0000	\$194,493.2500	(\$193,413.2500)
2. Revenue	10-80-130-3412-BARN: Revenue Harness Track Scott Norris B19 Rent - STALL	\$0.0000	\$11,935.0000	(\$11,935.0000)
3. Revenue	10-80-130-3413: Revenue Harness Track Tack Shop Rent - HTREN	\$540.0000	\$5,400.0000	(\$4,860.0000)
4. Revenue	10-80-130-3414: Revenue Harness Track Restaurant Rent - RRENT	\$0.0000	\$8,484.0000	(\$8,484.0000)
5. Revenue	10-80-130-3415: Revenue Harness Track RV Space Rental - RVLOT	\$400.0000	\$3,400.0000	(\$3,000.0000)
6. Revenue	10-80-130-3416: Revenue Harness Track Show and Event Rentals - HTSHO	\$180.0000	\$38,913.0000	(\$38,733.0000)
		\$2,200.00	\$262,625.25	(\$260,425.25)
Totals for HT GL Summary		\$2,200.00	\$262,625.25	(\$260,425.25)



Report on the update to the Pinehurst Development Ordinance ADDITIONAL AGENDA DETAILS:

FROM: Alex Cameron, Planning & Inspections Director
CC: Village Council;
DATE OF MEMO: 09/16/2025

MEMO DETAILS

Kimley Horn and Staff will provide a status update on the Pinehurst Development Ordinance update project to Village Council. Details on the project schedule, the community input meeting and a brief summary of draft changes will be provided. For more information, you can visit the project website. Additional materials will be posted prior to or immediately following the meeting.

<https://www.vopnc.org/our-government/departments/planning-inspections/planning/pdo-update-2025>

ATTACHMENTS

None



Receive Risk Management Committee Annual Report and Consider Employee Health Benefit Recommendations for 2026

ADDITIONAL AGENDA DETAILS:

FROM: J. Carlton Cole, Asst. Village Manager of Operations
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/17/2025

MEMO DETAILS

Each year, the Risk Management Committee (RMC) delivers its annual report on business insurance expenses and provides recommendations for the employee health benefit package for the upcoming calendar year.

I will present a summary of the committee's activities and highlight the key recommendations outlined below.

If Council concurs with the recommendations, a motion will be required to authorize execution of the medical and dental insurance contracts, as their amounts exceed the Manager's signing authority. The remaining contracts—for vision, AD&D, and disability benefits—are within the Manager's authority and do not require Council action.

	Current Provider	Committee Recommendation	Premium Amount	% Change from Current Year
Medical	BCBS	BCBS*	\$1,484,520	-0.6%
Vision	Principal	<i>Mutual of Omaha*</i>	\$12,003	-32.0%
Dental	Principal	<i>Mutual of Omaha*</i>	\$79,015	-15.0%
			\$1,575,538	-1.7%
w/ BCBS Premium Credit (\$25,000)			\$1,550,538	-3.3%

**no reduction in benefits*

ATTACHMENTS

None