



Village Council
Minutes for the Regular Meeting of September 23, 2025
Fallon Council Conference Room
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, September 23, 2025, in the Fallon Council Conference Room of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Fallon Council Conference Room:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Systems Specialist (Remote)

Mr. John Taylor, Mayor Pro Tem, viewed the meeting via Zoom.

And approximately 15 members of the audience in attendance, in addition to 8 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:29 p.m. in the Assembly Hall of Village Hall and stated the Village Council Regular Meeting and Work Session will be relocated to the Fallon Council Conference Room of Village Hall due to technical issues with the audio equipment in Assembly Hall.

Upon a motion by Councilmember Morgan, seconded by Councilmember Ficklin, Council unanimously approved to recess the Regular Meeting for relocation to the Fallon Council Conference Room by a vote of 4-0 at 04:30 p.m.

Upon a motion by Councilmember Morgan, seconded by Councilmember Ficklin, Council unanimously approved to reconvene the Regular Meeting in the Fallon Council Conference Room by a vote of 4-0 at 04:31 p.m.

2. Invocation and Pledge of Allegiance.

A. Invocation by Dr. Jonathan Shelor, Senior Pastor with First Baptist Church of Pinehurst
B. Pledge by Village Council and Staff

3. Reports:
Village Manager

- Mr. Doug Willardson reported on the September 24, 2025, Flutterby Festival; political sign regulations; the October 02, 2025, Cape Fear Regional Hazard Mitigation Plan meeting at the Safety Center in Carthage; and on the October 28, 2025, NCDOT Community Meeting on the redesign of the Pinehurst Traffic Circle.

Village Council

- Mayor Pizzella congratulated Village staff on success of the September 12, 2025, Live After 5 event, reported on the September 23, 2025, Litter Sweep event; the September 15, 2025, Neighborhood Advisory Committee meeting (there are 3 vacancies to be filled); the September 23, 2025, Tri-Cities Work Group quarterly meeting, and discussed the 305-home subdivision recently approved by the Town of Aberdeen Planning Board.
- Councilmember Morgan reported on a recent meeting with Mr. Mickey Foster, CEO of FirstHealth, and reviewed a FirstHealth Awards List 2025 document; and encouraged residents to attend the October 28, 2025, NCDOT Community Meeting on the redesign of the Pinehurst Traffic Circle.
- Mayor Pro Tem Taylor was not in attendance.
- Councilmember Ficklin reported on the September 15, 2025, Neighborhood Advisory Committee meeting; the September 17, 2025, Pinehurst Development Ordinance Update Focus Group meeting (final) and PDO Update Community Meeting later that afternoon; the September 22, 2025, Pinehurst Business Partners meeting; and the October 18, 2025, Holly Arts Festival.
- Councilmember Farrell reported on the September 10 – 11, 2025, Moore County Land Use Review meetings held in Carthage; the September 15, 2025, Neighborhood Advisory Committee meeting; the September 17, 2025, Pinehurst Development Ordinance Update Focus Group meeting (final) and PDO Update Community Meeting later that afternoon; the 305-home subdivision recently approved by the Town of Aberdeen Planning Board; and on the September 23, 2025, Litter Sweep event.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- September 09, 2025, Regular Meeting Minutes
- September 09, 2025, Work Session Minutes
- September 09, 2025, Closed Session Minutes

End of Consent Agenda.

Upon a motion by Councilmember Morgan, seconded by Councilmember Ficklin, Council unanimously approved all items listed and considered routine on the Consent Agenda by a vote of 4-0.

5. Proclamation

A. Fire Prevention Week Proclamation 2025

Mr. Willardson reiterated Councilmember Ficklin's earlier statement about making property addresses visible from the street to assist emergency response personnel.

Mayor Pizzella read aloud the Fire Prevention Week Proclamation 2025 proclaiming the week of October 5-11, 2025, Fire Prevention Week in the Village of Pinehurst.

Chief Clouston thanked Council for the recognition and asked the community to call with any questions they may have regarding fire safety or to get help with smoke alarm battery replacement.

MAYORAL PROCLAMATION
VILLAGE OF PINEHURST

THAT WHEREAS, the Village of Pinehurst, North Carolina, is committed to ensuring the safety and security of all those living in and visiting the Village of Pinehurst; and

WHEREAS, Fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily — including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys — are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association® (NFPA®) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, the Village of Pinehurst first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week™ theme, “Charge into Fire Safety™: Lithium-Ion Batteries in Your Home,” serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

NOW, THEREFORE, I, Patrick Pizzella, Mayor of the Village of Pinehurst, North Carolina, do hereby proclaim October 5-11, 2025, as Fire Prevention Week throughout the Village of Pinehurst.

IN TESTIMONY WHEREOF, I have hereto set my hand and caused to be affixed the official seal of the Village of Pinehurst in the State of North Carolina this, the 23rd day of September 2025.

6. Public Comments.

Mr. Kirk Adkins, Chair of the Sandhills Women’s Exchange Flood Mitigation Committee, and Ms. Marie Carbrey, Co-President of the Sandhills Women’s Exchange, read a prepared statement on the increased flooding experienced at the Sandhills Women’s Exchange, expressed opposition to Pinehurst Resort’s expansion of the Tennis Center, and displayed photos of flooding and resulting damage at the Sandhills Women’s Exchange.

Mr. Kevin Fitzpatrick, resident of the Pinehurst No. 6 neighborhood, thanked Council for the installation of the sidewalk in his neighborhood and praised the work of Mr. Mike Apke, Public Services & Engineering Director, on the project.

Ms. Debbie Lalor, Pinehurst resident, expressed concerns regarding the Pinehurst Development Ordinance Update process.

7. Resolutions

A. Consider Resolution 25-45 Authorizing the Exchange of Certain Real Property with Moore County (55 Rattlesnake Trl.)

Mr. Willardson reviewed and discussed a memo providing background on the proposed land swap deal with Moore County.

Council spoke in favor of the land swap deal with Moore County.

Upon a motion by Councilmember Morgan, seconded by Councilmember Ficklin, Council unanimously approved Resolution 25-45 authorizing the exchange of certain real property with Moore County consisting of the Village of Pinehurst's vacant lot located at 55 Rattlesnake Trail (Parcel ID # 10000849) and Moore County's developed lots located at 290 McCaskill Rd. E (Parcel ID #s 00024967 and 20100145), and further authorizing the Village Manager to execute the land exchange agreement and associated deeds, and to negotiate and execute a lease agreement for the County's continued use of the existing public safety facility during the transition period while the new facility is constructed by a vote of 4-0.

RESOLUTION #25-45:

A RESOLUTION AUTHORIZING THE EXCHANGE OF CERTAIN REAL PROPERTY WITH MOORE COUNTY.

WHEREAS, the Village Council of the Village of Pinehurst desires to exchange certain real property with Moore County; and

WHEREAS, the exchange will allow Moore County to develop a new EMS station and will help the Village of Pinehurst facilitate the redevelopment of the Village Place Core area; and

WHEREAS, in accordance with North Carolina General Statute § 160A-271, notice of this exchange was published in The Pilot on Wednesday, September 10, 2025, and Wednesday, September 17, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Village Council that:

SECTION 1. The following described properties are to be exchanged between the Village of Pinehurst and Moore County:

a. Village of Pinehurst: Vacant lot located at 55 Rattlesnake Trail, Parcel ID # 10000849, approximately 0.92 acres, approximate land value of \$260,410.

b. Moore County: Developed lots located at 290 McCaskill Rd. E., Parcel ID #s 00024967 and 20100145, approximately 0.65 combined acres, approximate combined land value of \$313,810. Existing EMS station buildings will be removed by Moore County.

SECTION 2. The Village Manager is authorized to execute the land exchange agreement and associated deeds, and to negotiate and execute a lease agreement for the County's continued use of the existing public safety facility during the transition period while the new facility is constructed.

THIS RESOLUTION passed and adopted this 23rd day of September 2025.

8. Ordinances

A. Consider Ordinance 25-15 Amending the Library Expansion Capital Project Fund Budget

Mr. Willardson and Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed a

memo outlining the proposed budget amendment to the Library Expansion Capital Project Fund.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Farrell, Council unanimously approved Ordinance 25-15 amending the Library Expansion Capital Project Fund Budget by a vote of 4-0.

ORDINANCE #25-15:

AN ORDINANCE AMENDING THE LIBRARY EXPANSION CAPITAL PROJECT FUND BUDGET FOR THE VILLAGE OF PINEHURST, NORTH CAROLINA.

THAT WHEREAS, the Village adopted Ordinance #22-06 establishing the Library Expansion Capital Project Fund for the design and construction of an expansion of the Given Memorial Library and Tufts Archives building located on Cherokee Road; and

WHEREAS, the Village adopted Ordinances #23-12, #24-10, #24-13, and #25-08 amending the Library Expansion Capital Project Fund budget; and

WHEREAS, the Village Council approved the contract with Msquare Construction, Inc. for construction of the new library building on Magnolia Road on September 9, 2025; and

WHEREAS, the Village has paid reimbursable expenses to Oakley Collier Architects for the design phase of the project, and the budget needs to be increased to cover the construction administration portion of the Oakley Collier Architects contract; and

WHEREAS, additional construction funds will be needed to purchase furniture, fixtures, and equipment for the library building and for contingency; and

WHEREAS, the Library Expansion Capital Project Fund budget needs to be amended to increase the appropriations and estimated revenues for these items; and

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Governing Body of the Village of Pinehurst, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the Library Expansion Capital Project Fund is amended as follows:

SECTION 1. The expenditure appropriations for the project are amended as follows:

<u>Account</u>	<u>Current Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Capital Outlay: Design Costs	\$ 610,000	\$ 10,000	\$ 620,000
Capital Outlay: Construction Costs	<u>3,790,500</u>	<u>1,548,500</u>	<u>5,339,000</u>
TOTAL	<u>\$4,400,500</u>	<u>\$1,558,500</u>	<u>\$5,959,000</u>

SECTION 2. The revenues anticipated to be available to complete this project are amended as follows:

<u>Account</u>	<u>Current Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Investment Income	\$ 200,000	\$ 25,000	\$ 225,000
Restricted Donations	500	0	500
Transfer from General Fund	<u>4,200,000</u>	<u>1,533,500</u>	<u>5,733,500</u>
TOTAL	<u>\$4,400,500</u>	<u>\$1,558,500</u>	<u>\$5,959,000</u>

SECTION 3. The Village Manager is hereby authorized to transfer appropriations between line items in the Library Expansion Capital Project Fund up to \$10,000 with an official report of such transfers made at the next regular meeting of the Village Council.

SECTION 4. Copies of this capital project ordinance shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for direction in carrying out this project.

THIS ORDINANCE passed and adopted this 23rd day of September, 2025.

9. Regular Business.

A. Consider Extension of Juniper Creek Boulevard Sidewalk Project

Mr. Willardson and Mr. Mike Apke, Public Services & Engineering Director, reviewed and discussed a memo and map outlining the options for extending the Juniper Creek Boulevard Sidewalk Project.

Council agreed to have Mr. Apke request bids for the completion of the sidewalk loop (option 2).

B. Parks & Recreation Departmental Overview

Ms. Angie Whisnant, Parks & Recreation Director, showed a video for Council highlighting P&R projects & events over FY2025 and reviewed and discussed a Parks & Recreation Department Overview FY26 document, a FY25 PR Program and Participation Numbers BSC Workbook table, a FY 25 HT Revenue Report Summary FYTD 06 06 25 document, and FY25 Athletics document.

Ms. Whisnant stated photos of the renovated Grooms' Quarters at the Harness Track are included in the new advertisements for the Harness Track facilities and will be shared with Council.

Ms. Whisnant noted the upcoming Parks & Recreation Activities Guides will now be mailed out as a postcard with a QR code to cut down on the number of hard copies printed.

Ms. Whisnant further discussed the Parks & Recreation department pursuing accreditation.

C. Report on the update to the Pinehurst Development Ordinance

Mr. Alex Cameron, Planning & Inspections Director, and Ms. Cindy Szwarcop, Kimley-Horn Project Manager, reviewed and discussed a Village Council Update Pinehurst Development Ordinance PDF presentation highlighting Project Overview, Schedule + Key Tasks, Chapter Review, and Next Steps.

Mr. Willardson reviewed how to access documents and information related to the PDO Update on the Village's website (<https://www.vopnc.org/our-government/departments/planning-inspections/planning/pdo-update-2025>).

Council and Mr. Cameron discussed possibly having another PDO Focus Group meeting mid-October to consider the feedback from the October 02, 2025, Planning & Zoning Board meeting if needed.

D. Receive Risk Management Committee Annual Report and Consider Employee Health Benefit

Recommendations for 2026

Mr. Carlton Cole, Assistant Village Manager, reviewed and discussed a Risk Management Committee Annual Report PowerPoint highlighting Mission Statement, Health Benefits Recommendations for January 1, 2026, and Business Insurance, Safety & Wellness.

Upon a motion by Councilmember Morgan, seconded by Councilmember Farrell, Council unanimously approved the 2026 Medical and Dental insurance contracts and authorize the Mayor or their designee to execute the contracts by a vote of 4-0.

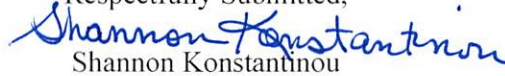
10. Other Business.

Council discussed Mr. Willardson following up on the flooding issues at the Sandhills Women's Exchange.

11. Motion to Adjourn.

Upon a motion by Councilmember Farrell, seconded by Councilmember Morgan, Council unanimously approved to adjourn the Regular Meeting by a vote of 4-0 at 07:16 p.m.

Respectfully Submitted,



Shannon Konstantinou

Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement