



**Village Council  
Minutes for the Regular Meeting of October 14, 2025  
Assembly Hall  
395 Magnolia Road  
Pinehurst, North Carolina  
4:30 p.m.**

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, October 14, 2025, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor  
Dr. Jeff Morgan, Councilmember  
Ms. Barb Ficklin, Councilmember  
Mr. John Taylor, Mayor Pro Tem  
Mr. Jack Farrell, Councilmember  
Mr. Doug Willardson, Village Manager  
Ms. Shannon Konstantinou, Village Clerk  
Mr. Josh Dockery, IT Systems Specialist

And approximately 26 members of the audience in attendance, in addition to 7 staff and 2 press.

**1. Call to Order.**

Mayor Pizzella called the Village Council meeting to order at 04:31 p.m.

**2. Invocation and Pledge of Allegiance.**

**A. Invocation by Mr. Jason Whitaker, Village of Pinehurst Chief Information Officer**

**B. Pledge of Allegiance by Lachlan Evans**

**3. Reports:**

**Village Manager**

- Mr. Doug Willardson reported on the October 12, 2025, Spectrum internet outage noting the Moore County Sheriff's Office is conducting an investigation with a reward being offered (contact information for the Sheriff's Office may be found online at <https://www.moorecountync.gov/191/Sheriffs-Office>); the October 18, 2025, Holly Arts Festival; the October 25, 2025, Oktoberfest event; the October 28, 2025, NCDOT Pinehurst Traffic Circle Public Meeting being held at the Fair Barn from 03:00 – 07:00 p.m.; and a draft version of the updated Pinehurst Development Ordinance being available on the Village's website beginning October 15, 2025 (<https://www.vopnc.org/our-government/departments/planning-inspections/planning/pdo-update-2025>).

**Village Council**

- Mayor Pizzella reported on the recent National Restaurant Association's Leadership Conference at

the Pinehurst Resort; a recent letter from the North Carolina League of Municipalities thanking the Council for their work and offering support services; a recent visit with Mr. Luke Farley, Labor Commissioner for the State of North Carolina; the October 05, 2025, retirement ceremony for Air Force Chief Warrant Officer 4 Garrett Illerbrunn (thanking the Pinehurst Fire Department for their support during the ceremony); and the October 13, 2025, visit to the Life and Legend of Payne Stewart exhibit at the World Golf Hall of Fame section of the USGA's Golf House Pinehurst.

- Councilmember Morgan reported on email correspondence from the Central Pines Regional Council and on the September 30, 2025, Boys & Girls Club annual gala fundraiser; and recognized Mr. Tony Price, CEO of the Moore Free and Charitable Clinic, receiving the Moore County Community Foundation 2025 Man of the Year award.
- Mayor Pro Tem Taylor reported on the October 13, 2025, League of Women Voters meeting and encouraged residents to vote in the upcoming elections on November 04, 2025, or during early voting in Carthage beginning October 16, 2025.
- Councilmember Ficklin reported on the Beautification Committee's annual "Pinehurst Christmas" decorating contest (entry forms are due by November 26, 2025 and are available at Village Hall or the Welcome Center), the October 21, 2025, Fall Planting Day event, and the November 18, 2025, installation of holiday decorations within Downtown; the October 13, 2025, PDO Focus Group meeting; and encouraged residents to vote in the upcoming elections on November 04, 2025, or during early voting in Carthage beginning October 16, 2025.
- Councilmember Farrell encouraged residents to vote in the upcoming elections on November 04, 2025, or during early voting in Carthage beginning October 16, 2025, and reported on the October 13, 2025, PDO Focus Group meeting.

#### **4. Motion to Approve Consent Agenda.**

**All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.**

##### **A. Approval of Village Council Meeting Minutes**

- September 23, 2025, Regular Meeting Minutes
- September 23, 2025, Work Session Minutes
- September 23, 2025, Closed Session Minutes

##### **End of Consent Agenda.**

Upon a motion by Councilmember Morgan, seconded by Councilmember Ficklin, Council unanimously approved all items listed and considered routine on the Consent Agenda by a vote of 5-0.

#### **5. Public Comments.**

Mr. Bill Colmer, Pinehurst resident, invited everyone to the Sandhills Chapter of the Military Officers Association of America's Veterans' Day Service on November 11, 2025, at the Community Presbyterian Church located at 125 Everette Road, Pinehurst, NC beginning at 11:00 a.m.

#### **6. Public Hearing.**

##### **A. Public Hearing Regarding CDBG Application for Gaines Road Reconstruction in Jackson Hamlet**

Mr. Willardson reviewed and discussed a memo outlining the purpose of the Public Hearing on the application for a Community Development Block Grant (CDBG) and a map of Gaines St., Hazelnut Ln., and Armstrong Ln. in Aberdeen, NC, which are the roads the grant funding would be used to

reconstruct / improve.

Upon a motion by Councilmember Farrell, seconded by Mayor Pro Tem Taylor, Council unanimously approved to recess the Regular Meeting and enter into the Public Hearing by a vote of 5-0 at 04:51 p.m.

Council and Mr. Willardson discussed where Gaines St. was in relation to the Village corporation limits.

Mayor Pizzella opened the Public Hearing for comments from the audience.

Mr. James Hayes, representative from the Southern Coalition for Social Justice, spoke in favor of Council supporting submission of the application for the CDBG.

Council and Mr. Willardson discussed the current condition of the roads in question and the inability of emergency vehicles to use the roads for access to properties in the area.

Mr. Thomas Tyson, Jackson Hamlet resident, spoke in favor of Council supporting submission of the application for the CDBG.

Mr. O'neal Russ, Jackson Hamlet resident, stated he believed Jackson Hamlet is part of the Village of Pinehurst fire district and that Pinehurst Fire Department has responded to emergencies in the neighborhood.

Mr. Carlton Cole, Assistant Village Manager, confirmed the Jackson Hamlet neighborhood is within the Village of Pinehurst fire district.

Council and Mr. Willardson discussed whether the roads in question were ever maintained by NCDOT. Ms. Carol Henry, Jackson Hamlet resident, confirmed the roads were once maintained by NCDOT, but no work has been done on them for several years.

Council and Mr. Willardson discussed the CDBG funding being used to bring the roads back up to standard so NCDOT will once again take over maintenance of the roads.

Upon a motion by Councilmember Morgan, seconded by Councilmember Farrell, Council unanimously approved to adjourn the Public Hearing and re-enter the Regular Meeting by a vote of 5-0 at 05:02 p.m.

## **7. Resolutions.**

### **A. Consider Resolution 25-52 Application for CDBG Funding for the Gaines Road Reconstruction Project**

Council and Mr. Willardson discussed the application being due by the end of October 2025 and decisions being delivered before the end of the 2025 calendar year, and the CDBG being a federal funding program.

Mr. Willardson asked Council to amend the requested funding amount in the resolution to \$470,000 when making a motion.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 25-52 authorizing the submission of the application for CDBG Funding for the Gaines Road Reconstruction Project in the amount of \$470,000 and certifying compliance with applicable state and federal regulations by a vote of 5-0.

**RESOLUTION #25-52:**

**RESOLUTION FOR THE VILLAGE OF PINEHURST APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE GAINES ROAD RECONSTRUCTION PROJECT**

**WHEREAS**, the Village Council of the Village of Pinehurst has previously indicated its desire to assist in community development efforts for housing and infrastructure improvements within the Village; and,

**WHEREAS**, the Village Council has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit the residents of the Jackson Hamlet neighborhood; and,

**WHEREAS**, the Village Council wishes the Village of Pinehurst to pursue a formal application for Community Development Block Grant funding to benefit the Gaines Road Reconstruction Project in the amount of \$470,000; and,

**WHEREAS**, the Village Council certifies it will meet all federal regulatory and statutory requirements of the State of North Carolina Community Development Block Grant Program;

**NOW, THEREFORE BE IT RESOLVED**, by the Village Council of the Village of Pinehurst that the Village of Pinehurst is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant to benefit the Gaines Road Reconstruction Project.

**THIS RESOLUTION** passed and adopted this 14<sup>th</sup> day of October 2025.

**B. Consider Resolution 25-46 Updating the Appointed Advisory Board Term Limits Policy**

Mr. Willardson reviewed and discussed a memo outlining the reason for the update to the Appointed Advisory Board Term Limits Policy and addressed how reappointment of current board members will be handled.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Farrell, Council unanimously approved Resolution 25-46 updating the Appointed Advisory Board Term Limits Policy to comply with North Carolina General Statutes and to establish consistent term limits across all appointed advisory boards by a vote of 5-0.

**RESOLUTION #25-46:**

**A RESOLUTION UPDATING THE APPOINTED ADVISORY BOARD TERM LIMITS POLICY.**

**WHEREAS**, on February 22, 2022, the Village of Pinehurst Village Council passed Resolution 22-05 updating the established Village Council Policy on Appointed Advisory Board term limits; and

**WHEREAS**, after reviewing the policy, it has been determined the term limit for the Board of Adjustment needs to be updated to comply with North Carolina General Statute § 160D-302(a); and

**WHEREAS**, it is in the best interest of the Village of Pinehurst and its residents to update the Appointed Advisory Board Term Limits Policy to reflect the same term length across all appointed boards.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 14<sup>th</sup> day of October 2025, that the Appointed Advisory Board Term Limits Policy is hereby updated with said policy attached hereto as Attachment A and made a part hereof, the same as if included verbatim.

**THIS RESOLUTION** passed and adopted this 14<sup>th</sup> day of October 2025.

|                                                                                   |                                                    |                            |
|-----------------------------------------------------------------------------------|----------------------------------------------------|----------------------------|
|  | <b>VILLAGE OF PINEHURST<br/>STANDARD PROCEDURE</b> |                            |
| <b>Subject: Appointed Advisory Board Term Limits Policy</b>                       |                                                    | Effective Date: 10/14/2025 |
| Department: Administration                                                        |                                                    | Policy No.: 32             |
| Prepared by: Administration                                                       |                                                    |                            |
| Approved by: Village Council                                                      |                                                    | # of Pages: 1              |

**I. PURPOSE**

The purpose of this Appointed Advisory Board Term Limits policy is to set term limits for all appointed advisory board seats that comply with North Carolina General Statutes and provide consistency in term limits across boards.

**II. APPOINTED ADVISORY BOARD TERM LIMITS**

- A. Board of Adjustment:** Members are limited to two consecutive terms of three years each (total of six years) and may not be reappointed to the same board for a period of one year.
- B. Planning & Zoning Board:** Members are limited to two consecutive terms of three years each (total of six years) and may not be reappointed to the same board for a period of one year.
- C. Historic Preservation Commission:** Members are limited to two consecutive terms of three years each (total of six years) and may not be reappointed to the same board for a period of one year.
- D. Neighborhood Advisory Committee:** Members are limited to two consecutive terms of three years each (total of six years) and may not be reappointed to the same board for a period of one year.

**C. Consider Resolution 25-48 Accepting or Resolution 25-49 Rejecting the High Bid for Certain Real Property at Public Auction (Calhoun)**

Mr. Willardson reviewed and discussed a memo outlining the online auction sale of the property at 7 Calhoun Lane.

Councilmember Farrell noted many of the Village-owned lots are the result of the “Give a Lot, Get a Lot” program, which provided tax breaks to the owners donating the lots and contributed to the retention of open space within the Village. Mr. Willardson stated the lots being sold were researched and nothing was found to indicate these specific lots were part of the donation program.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 25-48 accepting the high bid of \$70,400 for 7 Calhoun Lane

(Parcel ID #00021657, Unit 9 Lot 147, PH I) and authorizing the Village Manager to execute the necessary documents to transfer the property by a vote of 5-0.

**RESOLUTION #25-48:**

**A RESOLUTION ACCEPTING THE HIGH BID FOR CERTAIN REAL PROPERTY AT PUBLIC AUCTION**

**WHEREAS**, the Village Council of the Village of Pinehurst conducted an online auction sale of a parcel of property from September 17, 2025, to September 24, 2025; and

**WHEREAS**, the high bid was submitted for the property as shown on Attachment A.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council that:

The high bid of \$70,400 is accepted for the vacant lot located at 7 Calhoun Ln., Parcel ID #00021657, Unit 9 Lot 147 PH I (as shown on Attachment A) and the Village Manager shall execute the documents necessary to transfer the title to the property.

**THIS RESOLUTION** passed and adopted this 14<sup>th</sup> day of October 2025.

**D. Consider Resolution 25-50 Accepting or Resolution 25-51 Rejecting the High Bid for Certain Real Property at Public Auction (Morganton)**

Mr. Willardson reviewed and discussed a memo outlining the online auction sale of the property at 1210 Morganton Road.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 25-50 accepting the high bid of \$81,400 for 1210 Morganton Road (Parcel ID #00024098, Unit 8 A Lot 613, PH I) and authorizing the Village Manager to execute the necessary documents to transfer the property by a vote of 5-0.

**RESOLUTION #25-50:**

**A RESOLUTION ACCEPTING THE HIGH BID FOR CERTAIN REAL PROPERTY AT PUBLIC AUCTION**

**WHEREAS**, the Village Council of the Village of Pinehurst conducted an online auction sale of a parcel of property from September 17, 2025, to September 24, 2025; and

**WHEREAS**, the high bid was submitted for the property as shown on Attachment A.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council that:

The high bid of \$81,400 is accepted for the vacant lot located at 1210 Morganton Rd., Parcel ID #00024098, Unit 8 A Lot 613 PH I (as shown on Attachment A) and the Village Manager shall execute the documents necessary to transfer the title to the property.

**THIS RESOLUTION** passed and adopted this 14<sup>th</sup> day of October 2025.

Council and Mr. Willardson discussed the lots being added to the Village's tax rolls beginning January 01, 2026; the additional lots eligible for sale; and the reasons for retaining the remaining Village-owned lots (stormwater management, part of the donation program, etc.).

**8. Ordinances.**

**A. Consider Ordinance 25-13 Dedication of Streets within the Village of Pinehurst (Cotswold)**

Mr. Mike Apke, Public Services Director, reviewed and discussed a memo outlining the history of street dedications within the Cotswold subdivision and the reason behind the dedication of streets within the final phase of the Cotswold subdivision.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved Ordinance 25-13 accepting the streets and rights-of-way within the final phase of the Cotswold subdivision consisting of Regency Court, Castle Bridge Court, and Chipping Campden Way between Victoria Way and Regency Court by a vote of 5-0.

**ORDINANCE #25-13**

**AN ORDINANCE ACCEPTING PETITION FOR DEDICATION OF STREETS WITHIN THE VILLAGE OF PINEHURST AND AMENDING CHAPTER 7, SCHEDULE II AND SCHEDULE IV OF THE PINEHURST MUNICIPAL CODE AS IT PERTAINS TO REGULATING TRAFFIC ON THESE STREETS WITHIN THE VILLAGE OF PINEHURST, NORTH CAROLINA.**

**THAT WHEREAS**, Planet Development, LLC, a North Carolina Limited Liability Company (hereinafter referred to as “Planet”), is desirous of dedicating said streets and rights-of-way to the Village of Pinehurst, a municipal corporation of the State of North Carolina (hereinafter referred to as “Village”); and

**WHEREAS**, the attached map (Attachment A) depicts the streets and rights-of-way known as Regency Court, Castle Bridge Court, and Chipping Campden Way (between Victoria Way and Regency Court) within the Cotswold subdivision being dedicated for public use; and

**WHEREAS**, Planet has completed construction of all the streets and rights-of-way as shown on Attachment A in accordance with the requirements of the Village; and

**WHEREAS**, the Village Council of the Village of Pinehurst has agreed to officially accept the proposed dedication of the streets and rights-of-way; and

**WHEREAS**, the streets and rights-of-way identified on Attachment A will be open to the public and shall be maintained by the Village.

**NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED** by the Village Council of the Village of Pinehurst North Carolina in the Regular Meeting assembled this 14<sup>th</sup> day of October 2025, as follows:

**SECTION 1.** That, pursuant to NCGS § 160A, Article 15, the streets and rights-of-way offered for dedication and shown on Attachment A, copies of which are attached hereto and made a part hereof, are hereby accepted as public streets and rights-of-way of the Village of Pinehurst, North Carolina.

**SECTION 2.** That Schedule II of Section 7, STOP INTERSECTIONS of the Pinehurst Municipal Code, is amended by adding the following:

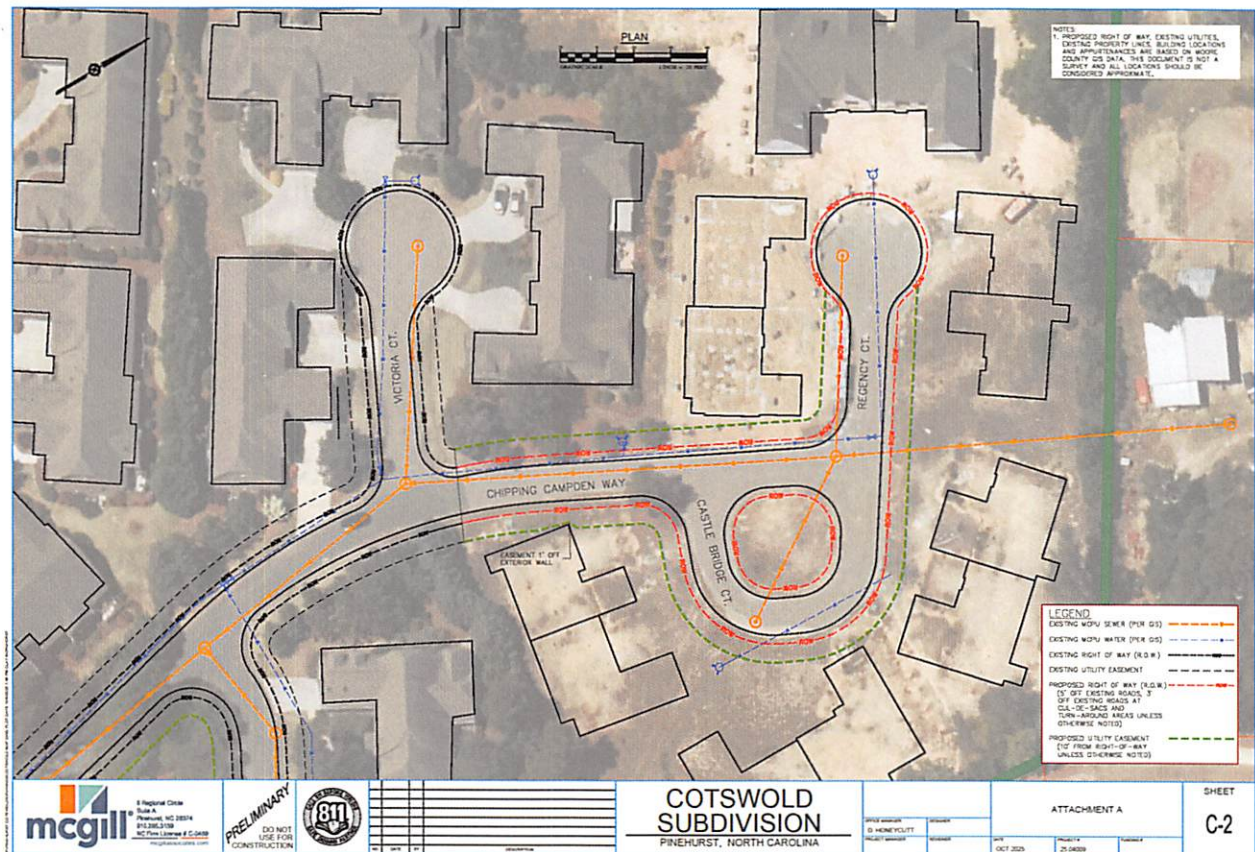
| <i>Stop Sign On</i> | <i>At Intersection With</i>        |
|---------------------|------------------------------------|
| Regency Court       | Chipping Campden Way               |
| Castle Bridge Court | Chipping Campden Way (2 locations) |

**SECTION 3.** That Schedule IV of Section 7, SPEED LIMITS of the Pinehurst Municipal Code, shall be applicable and the speed limit is established as 25 mph unless otherwise posted.

**SECTION 4.** That the Pinehurst Police Chief and the Public Services Director are hereby directed and empowered to erect the necessary traffic signs on the above stated roads.

**SECTION 5.** That this ordinance shall be and remain in full force and effect from and after its adoption.

**THIS ORDINANCE** is passed and adopted this 14<sup>th</sup> day of October 2025.



**B. Consider Ordinance 25-16 Amending §72.01 to Prohibit Parking on Avimore Street**

Mr. Willardson reviewed and discussed a memo outlining the proposed prohibition of parking along Avimore Street.

Upon a motion by Councilmember Morgan, seconded by Councilmember Ficklin, Council unanimously approved Ordinance 25-16 amending Chapter 72, Section 72.01 of the Pinehurst Municipal Code to prohibit parking along Avimore Street by a vote of 5-0.

**ORDINANCE #25-16:**

**AN ORDINANCE AMENDING CHAPTER 72 OF THE PINEHURST MUNICIPAL CODE TO ELIMINATE PARKING ALONG AVIEMORE STREET.**

**THAT, WHEREAS,** the Village Council of the Village of Pinehurst adopted an ordinance dated October 20, 1980, establishing and implementing certain authorized police powers for the purpose of prescribing regulations governing conditions detrimental to the health, safety, and welfare of its citizens; and

**WHEREAS,** on September 13, 2011, the Village Council adopted Ordinance 11-25, which adopted the general ordinances of the Village of Pinehurst as revised, amended, restated, codified, and compiled in book form and declared that these shall constitute the “Village of Pinehurst, North Carolina Municipal Code;” and

**WHEREAS,** the Municipal Code may be subsequently amended from time to time as conditions warrant; and

**WHEREAS,** the Village Council has determined that eliminating parking along Aviemore Street is necessary to improve traffic safety, ensure adequate emergency vehicle access, and protect the welfare of both residents and visitors;

**NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED** by the Village Council of the Village of Pinehurst, North Carolina, in a regular meeting assembled this 14th day of October 2025, as follows:

**SECTION 1.**

That Schedule I – Parking Prohibited at All Times of Chapter 72, Section 72.01 of the Pinehurst Municipal Code is hereby amended by adding the following designation:

| <i>Street</i>   | <i>Side</i> | <i>Location</i> |
|-----------------|-------------|-----------------|
| Aviemore Street | Both        | Entire length   |

**SECTION 2.**

The Chief of Police and the Director of Public Services are hereby authorized and directed to install and maintain appropriate signage at the location designated in Section 1 of this ordinance, in compliance with the Manual on Uniform Traffic Control Devices (MUTCD), for the purpose of enforcement.

**THIS ORDINANCE** passed and adopted this 14<sup>th</sup> day of October 2025.

**9. Regular Business.**

**A. Consider Increasing the Village Manager's Authority to Approve Change Orders on the Juniper Creek Sidewalk Project**

Mr. Willardson reviewed and discussed a memo outlining the request to increase the Village Manager’s authority to approve change orders on the Juniper Creek Boulevard sidewalk project in Pinehurst No. 6.

Councilmember Farrell motioned to approve increasing the Village Manager’s authority to approve change orders on the Juniper Creek Sidewalk project to \$1 million.178 million. No second. Motion

failed.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved increasing the Village Manager's authority to approve change orders on the Juniper Creek Sidewalk Project to \$1,178,000 by a vote of 5-0.

**B. Discuss Acceptance of FEMA SAFER Grant**

Mr. Carlton Cole, Assistant Village Manager, reviewed and discussed a memo outlining the FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant program and the purpose behind the Village applying for funding through the program.

Council deliberated whether future funding for the additional fire employees would be approved once the grant funds run out and if there was a need or a want for the additional fire employees to improve response times.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously accepted the FEMA SAFER Grant award and approved an increase in the Fire Department's authorized headcount by six firefighter positions to support the QRU initiative by a vote of 5-0.

**10. Other Business.**

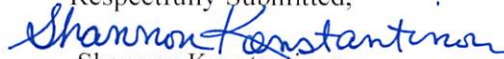
Mayor Pro Tem Taylor reviewed and discussed a PDF map of U-5975 PTC NCDOT redesign project and the NCDOT Pinehurst Traffic Circle project website (<https://publicinput.com/pinehursttrafficcircle>). Mr. Willardson noted the information provided by Mayor Pro Tem Taylor will be included in the Pinehurst Traffic Circle section of the Village's Hot Topics webpage.

Mayor Pizzella reminded everyone that the next Village Council meeting will be held on Thursday, October 30, 2025, at 05:00 p.m. to allow Councilmembers the opportunity to attend the NCDOT Public Meeting on the redesign of the Pinehurst Traffic Circle being held at the Fair Barn on Tuesday, October 28, 2025.

**11. Motion to Adjourn.**

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 06:06 p.m.

Respectfully Submitted,



Shannon Konstantinou

Village Clerk

*A videotape of this meeting is located on the Village website: [www.vopnc.org](http://www.vopnc.org)*

*Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.*

*Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.*

*Values: Service, Initiative, Teamwork, and Improvement*