



**Village Council
Agenda for Regular of December 9, 2025
Assembly Hall
395 Magnolia Road, Pinehurst, NC 28374
Pinehurst, North Carolina
4:30 PM**

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Reports
 - A. Manager
 - B. Council

4. Motion to Approve Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Approval of Village Council Meeting Minutes
 1. November 18, 2025, Regular Meeting Minutes
 2. November 18, 2025, Work Session Minutes
 3. November 19, 2025, Special Meeting Minutes
- B. Approval of the 2026 Council Meeting Schedule

End of Consent Agenda

5. Proclamations
 - A. Proclamation of December 15th, 2025, as Bill of Rights Day
 - B. Proclamation of January 01st, 2026, as Emancipation Proclamation Day
6. Public Comments
7. Ordinances
 - A. Ordinance 25-19 Amending the FY 2026 General Fund Budget for the SAFER Grant
8. New Business
 - A. Review and Approval of the 2026 Key Partners and Collaborators Assignments

9. Resolutions

- A. Consider Resolution 25-55 Appointing a Delegate and an Alternate Delegate to the Central Pines Regional Council (CPRC)
- B. Consider Resolution 25-56 Appointing a Voting Member and a Voting Alternate to the Sandhills Metropolitan Planning Organization (SMPO)
- C. Consider Resolution 25-57 Appointing a Voting Representative to the Rural Land Use Advisory Commission (RLUAC)

10. General Business

- A. Discuss and Approve the Installation of Brick Sidewalks in Front of 25 and 35 Dogwood Road

11. Other Business

12. Motion to Adjourn

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**November 18, 2025, Regular Meeting Minutes
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 12/01/2025

MEMO DETAILS

ATTACHMENTS

1. 11.18.2025 DRAFT Regular Meeting Minutes



**Village Council
Minutes for the Regular Meeting of November 18, 2025
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, November 18, 2025, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Systems Specialist

And approximately 12 members of the audience in attendance, in addition to 7 staff and 0 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 04:31 p.m.

2. Invocation and Pledge of Allegiance.

- A. Invocation by Mr. Jason Whitaker, Village of Pinehurst Chief Information Officer**
- B. Pledge of Allegiance by Village Council and Staff**

3. Commendations

A. Fire Department Staff Commendations

Fire Chief Derrick Clouston awarded a Certificate of Commendation and Life Saving Ribbon to:

- Captain Ethan Owens
- Firefighter Logan Felder
- Firefighter Jared Osborne
- Battalion Chief Adam Coles
- Lieutenant Brian Sneed
- Firefighter Kael Freese
- Captain Josh Anliker
- Firefighter Brett Chapman
- Lieutenant Doug Cole
- Battalion Chief Jennifer Black

4. Reports:

Village Manager

- Mr. Doug Willardson reported on the November 22, 2025, Pinehurst Turkey Trot; A Pinehurst Christmas Decorating Contest (judging to be held on December 04, 2025); the November 24-29, 2025, Shop Small this Season event; the November 29, 2025, Pop-Up Holiday Market at the Fair Barn; the December 05, 2025, Christmas Tree Lighting event at Tufts Memorial Park; and the Village's Thanksgiving holiday closure beginning at 3 p.m. on Wednesday, November 26, 2025. In addition, Mr. Willardson thanked Councilmembers Morgan and Farrell for their service to the Village.

Village Council

- Mayor Pizzella reported on the recent municipal election results noting the Oath of Office will be administered to Councilmember-Elects Fitzpatrick and Hooper at the Special Meeting – Organizational to be held on December 09, 2025, at 4 p.m.; the November 08, 2025, Veterans' Day Parade in Southern Pines; the November 08, 2025, Pinehurst Cub Scout Troop meeting and upcoming 100th anniversary of the Pinehurst Boy Scout Troop in February 2026; the November 08, 2025, event with the 3rd grade class of Pinehurst Elementary; the November 17, 2025, Neighborhood Advisory Committee meeting; and the November 18, 2025, Tri-Cities meeting.
- Councilmember Morgan reported on the November 08, 2025, Veterans' Day Parade in Southern Pines; thanked the Village of Pinehurst for his time serving on Village Council; and praised the Pinehurst Fire Department for their life saving commendations noting a minority of cardiac arrest patients survive with emergency response time being the biggest factor in survival rates. Councilmember Morgan further recommended residents consider maintaining an Automated External Defibrillator (AED) device at home or in their vehicles.
- Mayor Pro Tem Taylor verified with Mr. Willardson that a majority of Village staff are trained in CPR and on the use of AED devices with periodic CPR / AED classes being offered to the public as well; reported on the November 13, 2025, NCDOT Public Meeting for the NC-5 / Morganton Rd. intersection improvements and the November 17, 2025, Neighborhood Advisory Committee meeting; and thanked Councilmembers Morgan and Farrell for their service to the Village and wished them well in their future endeavors.
- Councilmember Ficklin reported on the November 18, 2025, hanging of the holiday wreaths within Downtown by the Beautification Committee and Pinehurst Garden Club; the December 05, 2025, A Village Christmas Holiday Open House event hosted by Pinehurst Business Partners; the November 11, 2025, Sandhills Chapter of the Military Officers Association of America's Veterans' Day Service; and the November 14, 2025, Fraud Prevention Town Hall hosted by the Pinehurst Police Department.
- Councilmember Farrell reported on the November 17, 2025, Neighborhood Advisory Committee meeting and the recent Rural Land Use Advisory Committee's Quarterly Director's meeting; and thanked Council for the opportunity to serve the community, Village staff for all they do, the residents for their support, and special thanks to Mrs. Janet Farrell for her patience.

Mayor Pizzella presented Councilmembers Morgan and Farrell with custom T-shirts and thanked them for their service to the Village of Pinehurst.

5. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- October 30, 2025, Special Meeting Minutes

End of Consent Agenda.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Farrell, Council unanimously approved all items listed and considered routine on the Consent Agenda by a vote of 5-0.

6. Proclamation

A. Small Business Saturday Proclamation for November 29, 2025

Mayor Pizzella read aloud the Small Business Saturday Proclamation for November 29,2025.

**MAYORAL PROCLAMATION
VILLAGE OF PINEHURST**

WHEREAS, the Village of Pinehurst, North Carolina, celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, there are over 36 million small businesses in the United States, accounting for 99.9% of all U.S. businesses: and

WHEREAS, small businesses employ 62.3 million people, accounting for 45.9% of all private-sector employees; and

WHEREAS, 68 cents of every dollar spent at a small business in the United States stays in the local community and every dollar spent at small businesses creates an additional 50 cents in local business activity as a result of employees and local businesses purchasing local goods and services; and

WHEREAS, the Village of Pinehurst supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in Regular Meeting assembled this 18th day of November 2025, as follows:

We, the Village Council, do hereby proclaim Saturday, November 29th, 2025, as Small Business Saturday and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Village of Pinehurst, this the 18th day of November 2025.

7. Resolution of Appreciation

A. Consider Resolution 25-54 Honoring Mr. Paul Sale

Mayor Pizzella spoke highly of Mr. Paul Sale’s service on the Bicycle & Pedestrian Advisory Committee and read aloud Resolution 25-54 Honoring Mr. Paul Sale.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Morgan, Council unanimously approved Resolution 25-54 honoring Mr. Paul Sale by a vote of 5-0.

**A Resolution Honoring the Service of
Mr. Paul Sale**

WHEREAS, Mr. Paul Sale has been a dedicated and invaluable member of the Village of Pinehurst

community; and

WHEREAS, Mr. Sale has generously volunteered his time and expertise to serve on the Bicycle and Pedestrian Advisory Committee (BPAC); and

WHEREAS, Mr. Sale served with distinction on the Bicycle and Pedestrian Advisory Committee from October 24, 2017, to August 31, 2025; and

WHEREAS, Mr. Sale's dedication to enhancing the quality of life for residents in the Village of Pinehurst community is demonstrated by his service on the Bicycle and Pedestrian Advisory Committee; and

WHEREAS, Mr. Sale provided essential advice and feedback to Village leadership as the 2015 Comprehensive Bicycle Plan and Comprehensive Pedestrian Plans were implemented.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina, in a Regular Meeting assembled this 18th day of November 2025 as follows:

Section 1. That the Village Council hereby expresses, on behalf of the citizens of the Village of Pinehurst, its sincere gratitude and appreciation to Mr. Paul Sale for his exemplary service and dedication to the community.

Section 2. That a copy of this resolution be spread upon the permanent minutes of the Village of Pinehurst and a copy thereof, duly executed by the Mayor, be presented to Mr. Sale as a token of our esteem.

This Resolution passed and adopted this 18th day of November 2025.

8. Resolution

A. Consider Resolution 25-38 Appointing Mr. Leslie (Les) Fleisher to the Planning & Zoning Board and Board of Adjustment

Mr. Willardson spoke in favor of Mr. Les Fleisher's appointment and provided a brief background of his experience.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 25-38 appointing Mr. Leslie (Les) Fleisher to the Planning & Zoning Board and Board of Adjustment by a vote of 5-0.

RESOLUTION #25-38:

A RESOLUTION REGARDING AN APPOINTMENT TO THE PINEHURST PLANNING & ZONING BOARD AND BOARD OF ADJUSTMENT.

THAT WHEREAS, the Village of Pinehurst has established a Planning & Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160D-301 and 160D-302; and

WHEREAS, on the 13th day of March 2012, the Village Council of the Village of Pinehurst adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning & Zoning Board and the Board of Adjustment; and

WHEREAS, there is a need to fill a vacancy on the Boards.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst,

North Carolina in the Regular Meeting assembled this 18th day of November 2025 that the following appointment is hereby made to the Planning & Zoning Board and the Board of Adjustment for the term indicated:

Mr. Leslie (Les) Fleisher is appointed as a member of the Planning & Zoning Board and the Board of Adjustment effective January 1, 2026, to serve at the pleasure of the Council until the end of his term on December 31, 2028.

THIS RESOLUTION passed and adopted this 18th day of November 2025.

9. Public Comments.

None.

10. Public Hearing.

A. Continuation of the Public Hearing for the New Pinehurst Development Ordinance from the October 30, 2025, Special Meeting

Upon a motion by Councilmember Farrell, seconded by Councilmember Morgan, Council unanimously approved to recess the Regular Meeting and re-enter the Public Hearing continued from the October 30, 2025, Special Meeting by a vote of 5-0 at 05:10 p.m.

Mr. Alex Cameron, Planning & Inspections Director, and Ms. Cindy Szwarcokop, Community Planning & Entitlement Consultant with Kimley-Horn, reviewed and discussed a Village Council Presentation: Pinehurst Development Ordinance PDF presentation highlighting Summary of Changes since 10/30/25 Meeting and Next Steps.

Council, Mr. Cameron, and Ms. Szwarcokop discussed the timeline for the update to the Engineering Standards and Specifications Manual (ESSM) and the presentation of the Flood Damage Prevention Ordinance for approval, and the reasoning behind not including a Planned Unit Development (PUD) section in the proposed PDO update, which will be discussed further during the Work Session.

Mayor Pizzella opened the Public Hearing for comments from the audience.

Ms. Lynne Goldhammer, Pinehurst resident, expressed concern over zoning for Sexually Oriented Businesses in two areas of the Village and asked for clarification of what would be included.

Mr. Cameron responded to Ms. Goldhammer's concern noting municipal governments are prohibited from discriminating against sexually oriented businesses by completely excluding the use from zoning regulations.

Council, Mr. Cameron, and Ms. Szwarcokop discussed the language of the voluntary annexation section of the proposed PDO update and Council having the authority to either accept or deny a voluntary annexation.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Morgan, Council unanimously approved to adjourn the Public Hearing and re-enter the Regular Meeting by a vote of 5-0 at 05:40 p.m.

11. Ordinances.

A. Consider Ordinance 25-18 Adopting the new Pinehurst Development Ordinance (PDO)

Mayor Pizzella reviewed the options available to Council for action on Ordinance 25-18.

Upon a motion by Councilmember Farrell, seconded by Councilmember Ficklin, Council unanimously approved Ordinance 25-18 adopting the new Pinehurst Development Ordinance (PDO); find the new PDO is consistent with the Village of Pinehurst 2019 Comprehensive Plan

Implementation Strategies 1.1, 1.3, 2.15, 2.16, 2.17, 2.21, 3.1, 4.14, 4.15, 7.6, 7.9, 7.15, & 7.20; and further find the proposal is consistent with the Village Place and Pinehurst South Form Based Guidance Plans recommendations for site, landscape, and architectural design by a vote of 5-0.

ORDINANCE #25-18:

AN ORDINANCE ADOPTING A NEW DEVELOPMENT ORDINANCE OF THE VILLAGE OF PINEHURST AND ITS EXTRATERRITORIAL ZONING JURISDICTION.

THAT WHEREAS, the Village Council of the Village of Pinehurst adopted an Ordinance on the 24th day of September 2014 for the purpose of regulating planning and development in the Village of Pinehurst and its extraterritorial area over which it has jurisdiction; and

WHEREAS, the Pinehurst Development Ordinance has been amended several times since its adoption; and

WHEREAS, the Village Council, in accordance with NCGS 160D-701 promoting the public health, safety, and general welfare has deemed it necessary and in the best interests of the Village and its citizens to comprehensively update the ordinances and documents regulating growth and development in the Village and its extra-territorial jurisdiction; and

WHEREAS, the primary goals of the new Pinehurst Development Ordinance are to implement recommendations of the 2019 Comprehensive Plan, update development and design standards, remove inconsistencies, update standards to include legislative changes, and new graphics and illustrations; and

WHEREAS, the Village Council held a public hearing on the proposed Pinehurst Development Ordinance on October 30, 2025 at 4:30 p.m. which was continued to November 18, 2025 at 4:30 p.m. in the Assembly Hall of Village Hall after due notice in The Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Village of Pinehurst and its extraterritorial zoning jurisdiction, at which time all interested citizens, residents and property owners in the Village of Pinehurst and its extraterritorial zoning jurisdiction were given an opportunity to be heard on the proposed Pinehurst Development Ordinance; and

WHEREAS, the Planning and Zoning Board held a public hearing on October 2, 2025, and has recommended adoption of the new Pinehurst Development Ordinance and found it to be consistent with the 2019 Comprehensive Plan; and

WHEREAS, the Village Council, after considering all of the relevant comments, facts and circumstances pertinent to this proposed Development Ordinance, has decided that it is in the best interest of the Village of Pinehurst, its citizens, residents, property owners and its extraterritorial zoning jurisdiction that the Pinehurst Development Ordinance be adopted;

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled on the 18th day of November 2025, as follows:

SECTION 1. That the Pinehurst Village Council finds the proposed new Pinehurst Development Ordinance is consistent with the Village of Pinehurst 2019 Comprehensive Plan Implementation Strategies 1.1, 1.3, 2.15, 2.16, 2.17, 2.21, 3.1, 4.14, 4.15, 7.6, 7.9, 7.15, & 7.20.

SECTION 2. That the Pinehurst Village Council finds the proposed new Pinehurst Development Ordinance is consistent with the Village Place and Pinehurst South Form Based Guidance Plans recommendations for site, landscape, and architectural design; and

SECTION 3. That the Village of Pinehurst Development Ordinance, dated November 13, 2025, with the attached materials, is adopted as evidenced in a copy of which is attached and hereby incorporated by reference as a part of this ordinance, and denoted as Attachment A.

SECTION 4. That the jurisdiction and authority of the Pinehurst Village Council, for all purposes including adopting and enforcing zoning regulations, subdivision control regulations, and the enforcement of the North Carolina State Building Code, are included in the adoption of this ordinance.

SECTION 5. That the Village Council does hereby rescind, repeal, and declares null and void all sections of all development ordinances, which conflict with the provisions of the Pinehurst Development Ordinance.

SECTION 6. That the Pinehurst Development Ordinance shall be and remain in full force and effect on the 5th day of January 2026.

THIS ORDINANCE passed and adopted this 18th day of November 2025.

A copy of the Village of Pinehurst Development Ordinance, dated November 18, 2025, may be found under Ordinance 25-18 in the Document Center of the Village's website at the following link: <https://www.vopnc.org/home/showpublisheddocument/15497/638997455321900000>

B. Consider Ordinance 25-17 Amending the Name of the "Zoning Board of Adjustment" to the "Board of Adjustment" in the Village of Pinehurst Municipal Code

Mr. Willardson provided background on the request to amend the name of the "Zoning Board of Adjustment" to the "Board of Adjustment" in the Village of Pinehurst Municipal Code.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Morgan, Council unanimously approved Ordinance 25-17 amending the name of the "Zoning Board of Adjustment" to the "Board of Adjustment" in the Village of Pinehurst Municipal Code by a vote of 5-0.

ORDINANCE #25-17:

AN ORDINANCE AMENDING THE NAME OF THE ZONING BOARD OF ADJUSTMENT TO THE BOARD OF ADJUSTMENT IN THE VILLAGE OF PINEHURST MUNICIPAL CODE.

WHEREAS, the Village of Pinehurst wishes to amend the name of the "Zoning Board of Adjustment" to the "Board of Adjustment" in the Pinehurst Municipal Code; and

WHEREAS, this amendment is to make references to the Board consistent with the newly updated Pinehurst Development Ordinance and with North Carolina General Statute § 160D-302 authorizing the appointment of a Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in Regular Meeting assembled this 18th day of November 2025, that all references to the "Zoning Board of Adjustment" in the Pinehurst Municipal Code be amended to read "Board of Adjustment".

THIS ORDINANCE passed and adopted this 18th day of November 2025.

12. Resolution.

A. Consider Resolution 25-53 Authorizing the Sale of Certain Real Property at Public Auction

(Torrey Pines & Longleaf NW)

Mr. Willardson provided background on the Village’s decision to sell two additional surplus real property lots, reviewed the location of each lot within the Village, and discussed characteristics of each lot with Council.

Council asked Mr. Willardson to provide an inventory list of Village-Owned properties for potential further discussion at the upcoming January 2026 Fiscal Year 2027 Standard Operating Procedures Retreat meeting.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Morgan, Council unanimously approved Resolution 25-53 authorizing the sale of certain real property at public auction for the following Village-owned vacant lots 1060 Longleaf Dr. NW., Parcel ID #00023270, Unit 15 Lot 14 PH II and 15 Torrey Pines Ln., Parcel ID #00023556, Unit 1 Lot 574 PH I by a vote of 5-0.

RESOLUTION #25-53:

A RESOLUTION AUTHORIZING THE SALE OF CERTAIN REAL PROPERTY AT PUBLIC AUCTION.

WHEREAS, the Village Council of the Village of Pinehurst desires to dispose of certain surplus property of the Village of Pinehurst.

NOW, THEREFORE, BE IT RESOLVED by the Village Council that:

1. The following described properties are hereby declared to be surplus to the needs of the Village of Pinehurst:
 - a. Vacant lot located at 1060 Longleaf Dr. NW., Parcel ID #00023270, Unit 15 Lot 14 PH II. (Attachment A)
 - b. Vacant lot located at 15 Torrey Pines Ln., Parcel ID #00023556, Unit 1 Lot 574 PH I. (Attachment B)
2. The Village Manager is authorized to receive, on behalf of the Village Council, bids at public auction for the purchase of the described properties.
3. The public auction will be held from December 23, 2025, to December 30, 2025, at <https://bid.allthewayauctions.com/ui>. The terms of sale shall be:
 - a. Bidders must register with All the Way Auctions and submit proof of funds.
 - b. A 10% “Buyer’s Premium” will be paid by the highest bidder at closing.
 - c. A 10% non-refundable “Due Dilligence Fee” deposit is due to All the Way Auctions within 24 hours of acceptance of the highest bid by the Village Council.
 - d. All loan types considered and / or cash.
 - e. Highest bidder will complete the purchase within 45 days of the Village Council acceptance of their bid.
 - f. The property is sold in its current condition, as is, and the Village gives no warranty with respect to usability of the property.
4. The Village Clerk shall cause a notice of the public auction to be published in accordance with G.S.160A-270(a).
5. The highest bid shall be reported to the Village Council and must be accepted or rejected by the Village Council within 30 days of the report.
6. No sale may be completed until the Village Council has approved the highest bid.

THIS RESOLUTION passed and adopted this 18th day of November 2025.

13. Regular Business.

A. Consider Bids for the Fiscal Year 2026 Resurfacing Project

Mr. Willardson reviewed and discussed a memo on the Fiscal Year 2026 Resurfacing Project and the three submitted bids.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Morgan, Council unanimously approved the Fiscal Year 2026 Resurfacing Project contract with Turner Asphalt for the base bid amount of \$1,329,119.60 and authorize the Village Manager to execute change orders and add additional quantities at the original unit pricing up to \$1.5 million by a vote of 5-0.

B. FY 2026 Financial Dashboard as of and for the Quarter Ended September 30, 2025

Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed the Fiscal Year Ending June 30, 2026, Reporting Period: September 30, 2025, table containing data on Cash & Investments, General Fund Balance Sheet, General Fund Fund Balance, Other Funds, Ad Valorem Taxes, General Fund Budget, and Other Current Year Data.

C. FY 2026 Performance Dashboard as of and for the Quarter Ended September 30, 2025

Mr. Willardson reviewed and discussed a FY26 Initiative Action Plan Review PowerPoint presentation highlighting FY 2026 VOP Strategy Map, FY26 Initiative Action Plans, Update the Pinehurst Development Ordinance, Redevelopment of Village Place, Expand and Renovate Given Library & Tufts Archives, Improve Fire Rescue Response Time, Multi-Modal Transportation Improvements, Short-Term Rental Monitoring & Compliance, and KPI Report for Q1 of FY 2026 tables.

14. Other Business.

Council discussed consideration of “Friends of the Library & Archives” and “Friends of the Harness Track” type organizations or committees and agreed to discuss this further at a future meeting.

Mr. Willardson provided an update on the Magnolia Road & Chinquapin Road intersection and stormwater improvements project.

Council discussed potential revisions / corrections to be considered for future PDO updates.

15. Motion to Adjourn.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 06:39 p.m.

Respectfully Submitted,

Shannon Konstantinou
Village Clerk

*A videotape of this meeting is located on the Village website: www.vopnc.org
Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.
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Values: Service, Initiative, Teamwork, and Improvement*



**November 18, 2025, Work Session Minutes
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 12/01/2025

MEMO DETAILS

ATTACHMENTS

1. 11.18.2025 DRAFT Work Session Minutes



Village Council
Minutes for the Work Session of November 18, 2025
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
04:30 p.m.

The Village of Pinehurst Village Council held a Work Session Meeting at 06:39 p.m., Tuesday, November 18, 2025, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Mr. John Taylor, Mayor Pro Tem
Ms. Barb Ficklin, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Systems Specialist

And approximately 5 members of the audience in attendance, in addition to 1 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council Work Session to order at 06:50 p.m.

2. General Business.

A. Discussion Regarding a Potential PDO Zoning Text Amendment to Create a Planned Unit Development Designation

Mr. Willardson reviewed and discussed a Planned Unit Development (PUD) PowerPoint presentation highlighting What It Is, What It Does, Why a PUD is Needed, and How the PUD Process Works and a PUD Ordinance Summary PDF highlighting Purpose and Intent, District Types, Process Overview, Key Development Standards, and proposed Section 6.6 Planned Unit Development (PUD) District for the Pinehurst Development Ordinance (PDO).

Council deliberated on the pros and cons of adding a PUD section to the PDO.

Council agreed to continue consideration of a PUD section being added to the PDO. Council asked Village staff to further develop proposed PUD section (Section 6.6) and to gather feedback on the proposed PUD section by posting information on the Village's website.

B. Discuss 2026 Council Meeting Schedule

Mr. Willardson reviewed the proposed 2026 Council Meeting Schedule and noted the proposed schedule will be up for approval at the December 09, 2025, Regular Meeting.

C. Review the 2026 Key Partners and Collaborators Assignments

Mr. Willardson reviewed the draft 2026 Key Partners and Collaborators Assignments spreadsheet and noted the proposed assignments will be up for approval at the December 09, 2025, Regular Meeting.

Mayor Pizzella proposed the following changes to the Councilmember assignments for 2026:

- North Carolina State Government – Pizzella & Hooper
- Tri-Cities Work Group – Pizzella & Hooper
- Pinehurst Resort / USGA – Pizzella & Fitzpatrick
- Moore County, NC – Taylor & Hooper
- Moore County Schools – Fitzpatrick
- Central Pines Regional Council – Fitzpatrick & Ficklin
- National Park Service (NPS) / Landmark Status (NLS) – Fitzpatrick & Ficklin
- FirstHealth – Fitzpatrick
- Regional Land Use Advisory Commission – Hooper
- Bicycle & Pedestrian Advisory Committee – Hooper

The proposed assignment for the Dornoch, Scotland (Mutual Benevolence Agreement) will be discussed at the December 09, 2025, meeting as well.

D. Review Council-led Retreat Outline and Potential Topics to Discuss

Mr. Willardson reviewed and discussed a memo outlining the purpose of the upcoming Council-led retreat to be held on Friday, December 12, 2025, and proposed topics of discussion including Safeguarding the Community (Public Safety); Neighborhood Quality & Community Appearance; Promote a Thriving Business Community; Promote Transportation Mobility; Preserve the Environment; Cultural, Recreational & Active Living Opportunities; High-Performing Organization; Engage & Retain Workforce; and Financial Stewardship.

Council agreed to add consideration of “Friends of the Library & Archives” and “Friends of the Harness Track” type organizations to the Cultural, Recreational & Active Living Opportunities section.

Mr. Willardson reviewed the dates for the upcoming Council special meetings, which consist of the November 19, 2025, Financial Overview meeting; the December 12, 2025, Brainstorming meeting; and the January 2026 Fiscal Year 2027 Standard Operating Procedures Retreat (exact date to be determined).

3. Motion to Adjourn.

Upon a motion by Councilmember Morgan, seconded by Mayor Pro Tem Taylor, Council unanimously approved to adjourn the Work Session by a vote of 5-0 at 08:04 p.m.

Respectfully submitted,

Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

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**November 19, 2025, Special Meeting Minutes
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 12/01/2025

MEMO DETAILS

ATTACHMENTS

1. 11.19.2025 DRAFT Special Meeting Minutes



**Village Council
Minutes for the Special Meeting of November 19, 2025
Fallon Council Conference Room
395 Magnolia Road
Pinehurst, North Carolina
12:00 p.m.**

The Village of Pinehurst Village Council held a Special Meeting at 12:00 p.m., Thursday, November 19, 2025, in the Fallon Council Conference Room of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Ms. Barb Ficklin, Councilmember
Mr. John Taylor, Mayor Pro Tem
Mr. Jack Farrell, Councilmember
Mr. Kevin Fitzgerald, Councilmember-Elect
Mr. Jeramy Hooper, Councilmember-Elect
Mr. Doug Willardson, Village Manager
Ms. Dana Van Nostrand, Financial Services Director
Ms. Shannon Konstantinou, Village Clerk

And approximately 0 members of the audience in attendance, in addition to 3 staff and 0 press.

1. Call to Order.

Mayor Pizzella called the Village Council meeting to order at 12:04 p.m.

2. Regular Business

A. Finance Overview

Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed a Village Council Special Meeting Financial Briefing PDF presentation highlighting the Agenda Outline, Objectives, Budget Legal Framework, Budget & Financial Planning Policy, Fund Balance Policy, Five-Year Financial Forecast, and Ongoing vs. One-Time (Structural Budget Balancing).

B. Property Revaluation Discussion

Mr. Willardson and Ms. Van Nostrand reviewed and discussed a Property Revaluation and the Five-Year Forecast memo highlighting Executive Summary, Background, Revaluation and Setting the Tax Rate, Why We Exclude Revaluation Assumptions from the Forecast, and Conclusion.

Council asked Village staff to provide additional revaluation scenarios for further discussion at the upcoming January 2026 Special Meeting - Fiscal Year 2027 Standard Operating Procedures Retreat.

Councilmember-Elect Fitzpatrick left the meeting at 02:55 p.m.

3. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Regular Meeting by a vote of 4-0 at 03:15 p.m.

Respectfully Submitted,

Shannon Konstantinou
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement

DRAFT



**Approval of the 2026 Council Meeting Schedule
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council;
DATE OF MEMO: 09/29/2025

MEMO DETAILS

ATTACHMENTS

1. 2026 Village Council Meeting Schedule



2026 VILLAGE COUNCIL MEETING SCHEDULE

**Held on the 2nd and 4th Tuesdays
Assembly Hall at 395 Magnolia Road, Pinehurst, NC 28374**

January 13 at 4:30 p.m. – RM/WS
January 27 at 4:30 p.m. – RM/WS

July 14 at 4:30 p.m. – RM/WS
July 28 at 4:30 p.m. – RM/WS

February 10 at 4:30 p.m. – RM/WS
February 24 at 4:30 p.m. – RM/WS

August 11 at 4:30 p.m. – RM/WS*

March 10 at 4:30 p.m. – RM/WS
March 24 at 4:30 p.m. – RM/WS

September 08 at 4:30 p.m. – RM/WS
September 22 at 4:30 p.m. – RM/WS

April 14 at 4:30 p.m. – RM/WS
April 28 at 4:30 p.m. – RM/WS

October 13 at 4:30 p.m. – RM/WS
October 27 at 4:30 p.m. – RM/WS

May 12 at 4:30 p.m. – RM/WS
May 26 at 4:30 p.m. – RM/WS

November 17 at 4:30 p.m. – RM/WS*

June 09 at 4:30 p.m. – RM/WS
June 23 at 4:30 p.m. – RM/WS

December 08 at 4:30 p.m. – RM/WS*

RM/WS= Regular Meeting/Work Session

*The date or time of a meeting may be changed, or additional meetings may be called by Council.
These meetings will be given the title "Special Meetings" and will be announced.*

****August, November, and December will only have one scheduled meeting.***



**Proclamation of December 15th, 2025, as Bill of Rights Day
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/10/2025

MEMO DETAILS

ATTACHMENTS

1. Bill of Rights Day DRAFT Proclamation 2025

MAYORAL PROCLAMATION

VILLAGE OF PINEHURST

WHEREAS, on December 15, 1791, the Commonwealth of the United States took a defining step in the cause of liberty with the ratification of the first ten amendments to the Constitution, forever known as the **Bill of Rights**; and

WHEREAS, these amendments enshrine essential freedoms—including freedom of speech, press, religion, assembly, and petition; the rights to due process, fair trial, and equal justice; and protections for personal privacy and individual dignity; and

WHEREAS, the Bill of Rights stands as a beacon of democratic principle, affirming that government derives its authority from the people and must remain accountable to them; and

WHEREAS, for more than two centuries, these rights have guided the nation through conflict, growth, and transformation, serving as a safeguard for all who call this country home; and

WHEREAS, it is fitting that we honor the courage, vision, and perseverance of those who insisted that these fundamental liberties be secured for future generations.

NOW, THEREFORE, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim **December 15th, 2025, as Bill of Rights Day** in the Village of Pinehurst and call upon all residents to reflect upon the enduring importance of these protections, to celebrate the freedoms they secure, and to recommit ourselves to the preservation of constitutional liberty for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Village of Pinehurst, this the 9th day of December 2025.

Patrick Pizzella, Mayor



**Proclamation of January 01st, 2026, as Emancipation Proclamation Day
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/11/2025

MEMO DETAILS

ATTACHMENTS

1. Emancipation Proclamation Day DRAFT Proclamation 2026

MAYORAL PROCLAMATION

VILLAGE OF PINEHURST

WHEREAS, on January 1, 1863, President Abraham Lincoln issued the **Emancipation Proclamation**, declaring that all enslaved people in states rebelling against the Union “shall be then, thenceforward, and forever free,” marking a turning point in the pursuit of liberty and human dignity; and

WHEREAS, the Emancipation Proclamation stands as one of the nation’s most transformative and courageous acts, not only altering the course of the Civil War but laying the foundation for the eventual abolition of slavery with the ratification of the Thirteenth Amendment; and

WHEREAS, this landmark proclamation affirmed the principle that freedom is a universal right, and it strengthened the moral purpose of the nation, inspiring generations of Americans to continue the ongoing work of justice, equality, and civil rights; and

WHEREAS, it is fitting and proper that we honor this historic moment, pay tribute to the perseverance and resilience of those who endured enslavement, and recognize the continuing responsibility to advance freedom and equal opportunity for all people.

NOW, THEREFORE, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim **January 1st, 2026, as Emancipation Proclamation Day** and encourage all residents to reflect upon the meaning of freedom, to commemorate the struggles and sacrifices that shaped our nation, and to renew our commitment to the ideals of equality, justice, and human dignity.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Village of Pinehurst, this the 9th day of December 2025.

Patrick Pizzella, Mayor



Ordinance 25-19 Amending the FY 2026 General Fund Budget for the SAFER Grant

ADDITIONAL AGENDA DETAILS:

FROM: Dana Van Nostrand, Financial Services Director
CC: Village Council;
DATE OF MEMO: 12/01/2025

MEMO DETAILS

Previously, the Council authorized adding 6 firefighters to the Village's headcount to start a Quick Response Unit (QRU). The Council also accepted the Staffing for Adequate Fire and Emergency Response (SAFER) grant awarded by FEMA. This is a three-year grant which we anticipate will start in January 2026. The SAFER grant covers 75% of the salary and benefit costs of the 6 firefighters staffing the QRU for the first two years and 35% of the salary and benefits in the third year.

The FY 2026 General Fund budget needs to be amended for the following:

- Increase the Fire Department appropriations for the estimated salaries, overtime, and benefits (FICA, group insurance, and retirement) for the 6 new positions, totaling \$214,500. This is just the estimated cost of these positions January-June 2026. The positions will be included in the annual General Fund budget ordinance beginning in FY 2027.
- Increase the Fire Department appropriations for uniforms, turnout gear, and radios for the 6 new positions and supplies for the QRU truck, totaling \$78,700. The majority of these costs are one-time, upfront costs to outfit the new firefighters. The ongoing costs will be included in the department's FY 2027 budget request.
- Add the estimated grant revenues for the federal share of the expenditures (75% of the estimated salaries and benefits, excluding overtime) to the Restricted Intergovernmental revenues category.
- Increase the Fund Balance Appropriation for the Village's share of the expenditures (remainder of the salaries and benefits plus all of the non-personnel operating expenditures which are not covered by the grant).

I had previously advised the Village Council that we would set up a special revenue fund for this grant. After further thought and discussion with other municipalities that are currently managing SAFER grants, the Financial Services team determined it would be best to account for the grant in the General Fund. Using the General Fund gives a more complete picture of the Village's salary and benefit costs and will result in a smooth transition when the grant funding ends. We have set up coding in the accounting system to ensure we are able to track the SAFER-funded position costs for complete and accurate reporting to FEMA and compliance with grant requirements.

ATTACHMENTS

1. Ordinance 25-19 SAFER Grant Amendment

ORDINANCE #25-19:

AN ORDINANCE AMENDING THE ORDINANCE APPROPRIATING FUNDS FOR OPERATIONS OF THE VILLAGE OF PINEHURST FOR FISCAL YEAR 2026, REGARDING REVENUES AND EXPENDITURES OF THE GENERAL FUND (SAFER GRANT AMENDMENT).

THAT WHEREAS, the Village of Pinehurst was awarded a Staffing for Adequate Fire and Emergency Response (SAFER) Grant by the Federal Emergency Management Agency (FEMA) on September 20, 2025 in the amount of \$837,495 to fund six firefighter positions over a period of three years to add a quick response unit (QRU) to the Village’s Fire Department; and

WHEREAS, the Village Council accepted the SAFER Grant and authorized the six new firefighter positions at its October 14, 2025 Regular Meeting; and

WHEREAS, expenditures are anticipated in the fiscal year ending June 30, 2026 for salaries, benefits, uniforms and equipment for the six firefighter positions added; and

WHEREAS, the Village did not appropriate these funds in the original budget adopted for the year ended June 30, 2026 in Ordinance #25-09; and

WHEREAS, the estimated revenues for the SAFER grant and fund balance appropriation for the Village’s share of the costs were not included in the original budget adopted for the year ended June 30, 2026 in Ordinance #25-09.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 9th day of December 2025, as follows:

SECTION 1. To amend the General Fund budgeted expenditures, the following amounts are to be added to the current expenditure appropriations for FY 2026:

GENERAL FUND EXPENDITURES:	
Fire	\$ <u>293,200</u>
TOTAL EXPENDITURES APPROPRIATION	\$ <u>293,200</u>

SECTION 2. To amend the General Fund estimated revenues, the following amounts should be added to the current estimated revenues for FY 2026:

GENERAL FUND REVENUES:	
Restricted Intergovernmental Revenues	\$ 156,300
Fund Balance Appropriated	<u>136,900</u>
TOTAL GENERAL FUND REVENUES	\$ <u>293,200</u>

SECTION 3. Copies of this budget amendment shall be furnished to the Village Clerk, Village Manager and to the Financial Services Director for their direction and implementation.

THIS ORDINANCE passed and adopted this 9th day of December 2025.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Konstantinou, Village Clerk

DRAFT



**Review and Approval of the 2026 Key Partners and Collaborators Assignments
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 09/29/2025

MEMO DETAILS

ATTACHMENTS

1. DRAFT 2026 Suggested Key Partners and Collaborators Spreadsheet



2026 PARTNERS AND COLLABORATORS

The term "**partners**" refers to those key organizations or individuals who are working in concert with the Village of Pinehurst to achieve a common goal or to improve performance. Partners are typically formal arrangements for a specific aim or purpose such as to achieve a strategic objective or to deliver a specific product.

The term "**collaborators**" refers to those organizations or individuals who cooperate with the Village of Pinehurst to support a particular activity or event or who cooperate on an intermittent basis when short-term goals are aligned or are the same.

Partners:	What We Partner On:	Council Liaison(s):
NCDOT/***SMPO *	Regional transportation planning and improvements	Pizzella & Taylor
North Carolina State Government	Legislative Actions	Pizzella & Hooper
Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen) *	Regional planning and cooperative services	Pizzella & Hooper
Moore County Economic Development Partnership	Economic development services	Pizzella & Taylor
Collaborators:	What We Collaborate On:	Council Liaison(s):
Pinehurst Resort / USGA*	Major golf events; Marketing and promotions	Pizzella & Fitzpatrick
Moore County, NC *	NCDOT	Taylor & Hooper
Moore County Schools*	Temporary school site; P&R events/programs	Fitzpatrick
***Central Pines Regional Council	Inter-governmental issues and policies	Fitzpatrick & Ficklin
Pinehurst Business Partners*	Business in the Village	Ficklin
Convention and Visitors Bureau	Welcome Center services; Marketing	Taylor
Chamber of Commerce	Business in the Village	Ficklin
National Park Service (NPS) / Landmark Status (NLS)	Historic District	Fitzpatrick & Ficklin
FirstHealth	P&R/ Health and Fitness	Fitzpatrick
***Regional Land Use Advisory Commission (RLUAC)	Growth & Environmental Sustainability Issues	Hooper
Dornoch, Scotland (Mutual Benevolence Agreement)	Honor the Work & Legacy of Donald Ross	Pizzella & Taylor
VOP Committees:	What We Collaborate On:	Council Liaison(s):
Bicycle and Pedestrian Advisory Committee	Village programs and services	Hooper
Beautification Committee	Village programs and services	Ficklin

* Denotes a **KEY** partner or collaborator

*** SMPO, Central Pines Regional Council, and RLUAC require Resolutions



**Consider Resolution 25-55 Appointing a Delegate and an Alternate Delegate to the Central Pines Regional Council (CPRC)
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 10/30/2025

MEMO DETAILS

This agenda item requests Council consideration of *Resolution #25-55*, which appoints the Village of Pinehurst’s Delegate and Alternate Delegate to the Central Pines Regional Council (CPRC). CPRC is the regional entity serving the seven-county area that includes Moore County and its municipalities. It provides coordination, planning, and regional policy support for transportation, housing, aging services, land use, and other intergovernmental initiatives.

Each member government designates one Delegate, who serves as the voting representative on the CPRC Board of Delegates, and one Alternate Delegate, who participates and votes when the Delegate is unavailable. Participation ensures Pinehurst has a strong voice in regional policy decisions and remains engaged with neighboring jurisdictions on shared priorities.

These appointments will also be discussed in connection with the agenda item titled Review and Approval of the 2026 Key Partners and Collaborators Assignments, as CPRC is one of the Village’s key regional partners for the coming year.

Recommendation:

Adopt *Resolution #25-55* appointing the Village of Pinehurst’s Delegate and Alternate Delegate to the Central Pines Regional Council Board of Delegates.

ATTACHMENTS

1. DRAFT Resolution 25-55 Appointing a Delegate and an Alternate Delegate to the Central Pines Regional Council (CPRC)

RESOLUTION #25-55:

A RESOLUTION APPOINTING A DELEGATE AND AN ALTERNATE DELEGATE TO THE CENTRAL PINES REGIONAL COUNCIL

THAT WHEREAS, the Councils of Governments system was created by the State of North Carolina in 1970 by Governor Bob Scott designating seventeen Regional Councils to serve across the state and Central Pines Regional Council (CPRC) as the regional entity serving Chatham, Durham, Johnston, Lee, Moore, Orange, and Wake counties, and the municipalities within those counties; and

WHEREAS, CPRC is governed by a Board of Delegates and an Executive Committee comprised of representatives from the member governments. Board membership is a chance for local leaders to set regional policy, learn from peers, and develop programming to assist their community. Local elected officials can participate as their government's Delegate or Alternate Delegate; and

WHEREAS, the Delegate is the community's voting member on the Board of Delegates, and the Alternate Delegate stands in for the Delegate when they are unavailable.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina that:

_____ be appointed as the Delegate and _____ be appointed as the Alternate Delegate for the Village of Pinehurst on the Central Pines Regional Council (CPRC) Board of Delegates.

THIS RESOLUTION passed and adopted this 09th day of December 2025.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Konstantinou, Village Clerk



**Consider Resolution 25-56 Appointing a Voting Member and a Voting Alternate to the Sandhills Metropolitan Planning Organization (SMPO)
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 10/30/2025

MEMO DETAILS

This agenda item requests Council consideration of *Resolution #25-56*, which appoints the Village of Pinehurst’s Voting Member and Voting Alternate to the Sandhills Metropolitan Planning Organization (SMPO).

Following the release of the 2020 U.S. Census Urban Area designations, the Pinehurst–Southern Pines Urban Area surpassed the required 50,000 population threshold, resulting in the federal designation of a Metropolitan Planning Organization. The SMPO includes Aberdeen, Pinebluff, Pinehurst, Southern Pines, Taylortown, Whispering Pines, Foxfire, and portions of Moore County.

The SMPO Governing Board serves as the policy-making body for regional transportation planning and includes one elected voting representative from each member government. Participation ensures Pinehurst has direct influence over long-term transportation priorities, federal funding allocations, multimodal improvements, and regional mobility projects affecting the Village.

These appointments correspond with Council’s review of the 2026 Key Partners and Collaborators Assignments, as SMPO is among the Village’s most significant regional transportation partners.

Recommendation:

Adopt *Resolution #25-56* appointing the Village of Pinehurst’s Voting Member and Voting Alternate to the Sandhills Metropolitan Planning Organization Governing Board.

ATTACHMENTS

1. DRAFT Resolution 25-56 Appointing a Voting Member and a Voting Alternate to the Sandhills Metropolitan Planning Organization (SMPO)

RESOLUTION #25-56:

RESOLUTION APPOINTING A VOTING MEMBER AND A VOTING ALTERNATE TO THE SANDHILLS METROPOLITAN PLANNING ORGANIZATION (SMPO)

THAT WHEREAS, on December 29, 2022, the US Census Bureau released 2020 population estimates for Urban Areas (UA); and

WHEREAS, the Pinehurst-Southern Pines Urban Area was determined to have a population of 50,319 which meets requirements for a Metropolitan Planning Organization (MPO) in accordance with applicable provisions of Title 23, United States Code (USC) Section 134 and 135 and 49 USC Section 5303; and Code of Federal Regulations (CFR) Part 450; and

WHEREAS, this MPO area includes the Town of Aberdeen, Town of Pinebluff, Village of Pinehurst, Town of Southern Pines, Town of Taylortown, Village of Whispering Pines, Village of Foxfire, and portions of Moore County; and

WHEREAS, a Memorandum of Understanding (MOU) between the Town of Aberdeen, County of Moore, Town of Pinebluff, Village of Pinehurst, Town of Southern Pines, Town of Taylortown, Village of Whispering Pines, and the North Carolina Department of Transportation has been adopted by all member municipalities setting forth the responsibilities and working arrangements for maintaining a continuing, comprehensive, and cooperative transportation planning process, and the North Carolina Department of Transportation is expected to also adopt; and

WHEREAS, The SMPO shall be governed by a Governing Board which shall be the policy making board for the MPO. The voting membership of the Governing Board shall include one elected official from each member local government plus the NCDOT Board Member representing the region which includes SMPO's MPA, as well as non-voting members from the following agencies:

- a. Federal Highway Administration (FHWA) North Carolina Division, Planning and Program Development Engineer;
- b. Moore County Airport Authority.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina that:

_____ be appointed as the Voting Member and _____ be appointed as the Voting Alternate for the Village of Pinehurst on the Sandhills Metropolitan Planning Organization (SMPO) Governing Board.

THIS RESOLUTION passed and adopted this 09th day of December 2025.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Konstantinou, Village Clerk



Consider Resolution 25-57 Appointing a Voting Representative to the Rural Land Use Advisory Commission (RLUAC)
ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Village Council; Doug Willardson
DATE OF MEMO: 10/30/2025

MEMO DETAILS

This agenda item requests Council consideration of *Resolution #25-57*, which appoints the Village of Pinehurst’s Voting Representative to the Fort Liberty Regional Land Use Advisory Commission (RLUAC).

RLUAC was established over 30 years ago under NCGS 160A, Article 20, as a cooperative effort among twenty-three local governments surrounding Fort Liberty. Its purpose is to promote coordinated planning between the military and neighboring jurisdictions to ensure compatible growth, environmental sustainability, and long-term land use protection around the installation.

Each member government designates a voting representative to participate in RLUAC meetings and contribute to discussions on issues such as encroachment, transportation, regional development, and environmental impacts. This representation helps ensure the Village remains engaged on matters affecting both Pinehurst and regional planning around Fort Liberty.

This appointment aligns with Council’s ongoing review of the 2026 Key Partners and Collaborators Assignments, as RLUAC is a key regional partner supporting sustainable land use and coordination efforts.

Recommendation:

Adopt *Resolution #25-57* appointing the Village of Pinehurst’s Voting Representative to the Regional Land Use Advisory Commission.

ATTACHMENTS

1. DRAFT Resolution 25-57 Appointing a Voting Representative to the Rural Land Use Advisory Commission (RLUAC)

RESOLUTION #25-57:

**A RESOLUTION REGARDING THE APPOINTMENT OF A VILLAGE OF PINEHURST
VOTING REPRESENTATIVE TO THE REGIONAL LAND USE ADVISORY
COMMISSION (RLUAC)**

WHEREAS, the Fort Liberty Regional Land Use Advisory Commission (RLUAC) was established 30 years ago under NCGS 160A, Article 20, Part 1 (Interlocal Cooperation) and consists of twenty-three units of local government; and

WHEREAS, RLUAC advocates for coordination between local governments and the military regarding compatible growth and environmental sustainability issues; and

WHEREAS, RLUAC is made up of voting members appointed by the Governing Boards of member local governments; and

WHEREAS, RLUAC is led by a 9-member Board of Directors consisting of leaders from some of the twenty-three units of local government and from the military.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina that:

_____ be appointed as the Regional Land Use Advisory Commission Voting Representative for the Village of Pinehurst.

THIS RESOLUTION passed and adopted this the 09th day of December 2025.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Konstantinou, Village Clerk



**Discuss and Approve the Installation of Brick Sidewalks in Front of 25 and 35
Dogwood Road
ADDITIONAL AGENDA DETAILS:**

FROM: Doug Willardson, Village Manager
CC: Village Council;
DATE OF MEMO: 12/02/2025

MEMO DETAILS

Purpose

The purpose of this item is to provide Council with information regarding a request to upgrade the sand/clay pedestrian path along Dogwood Road to a brick sidewalk and to outline the funding needed to complete the project.

Background

A Council member recently requested that the Village replace the existing sand/clay path on Dogwood Road with a brick sidewalk. Sand/clay paths were a defining feature noted in our National Historic Landmark designation, and staff recognizes their historic importance. At the same time, the current path washes out regularly, and upgrading it to brick would be a meaningful improvement in durability, appearance, and pedestrian safety. The portion proposed for brick runs in front of 25 Dogwood Road and 35 Dogwood Road, covering approximately 295 linear feet. This reflects the scope we included in our request for contractor pricing, which asked for removal of the existing sand-clay/gravel surface, installation of new brick matching the pattern used near 140 Magnolia Road, full base and subgrade preparation, and restoration of disturbed areas. The property owner at 15 Dogwood Road has expressed a preference to retain the sand-clay path in front of their home; that segment is approximately 105 linear feet, is relatively flat, and remains in fair condition, so maintaining it as-is is feasible. Staff is still awaiting final contractor quotes, but the estimated cost of the brick upgrade for the 295-foot section is approximately \$30,000. All existing sidewalk funding for the current fiscal year is committed to the Pinehurst #6 sidewalk project, so this improvement will require a budget transfer to proceed.

Budget Considerations

Streets & Grounds staff reports that there is sufficient funding available within the Contracted Services line item to support this project. Earlier this fiscal year, the Village added \$55,000 to Contracted Services to cover the anticipated cost of the Chantal storm repairs. The actual cost of those repairs was approximately \$31,000, leaving a substantial balance available. The S&G division generally ends the year with capacity in this category and does not foresee any issue in transferring \$30,000 from Contracted Services to the Infrastructure line item to fund the Dogwood Road sidewalk upgrade. This transfer would allow the Village to complete the project without requiring any additional appropriation.

Staff Recommendation

Staff recommends that Council authorize the project and allow staff to finalize the contractor quote once it is received, schedule the installation, and process the necessary transfer of \$30,000 from Streets & Grounds Contracted Services to the Infrastructure line item to fund the brick sidewalk along Dogwood Road, pending final pricing.

ATTACHMENTS

None