



Village Council
Minutes for the Work Session of January 28, 2025
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
04:30 p.m.

The Pinehurst Village Council held a Work Session Meeting at 05:47 p.m., Tuesday, January 28, 2025, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor
Dr. Jeff Morgan, Councilmember
Mr. John Taylor, Mayor Pro Tem
Ms. Barb Ficklin, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Doug Willardson, Village Manager
Ms. Shannon Konstantinou, Village Clerk
Mr. Paul Conners, IT Specialist

And approximately 10 members of the audience in attendance, in addition to 3 staff and 1 press.

1. Call to Order.

Mayor Pizzella called the Village Council Work Session to order at 06:00 p.m.

2. General Business.

A. Given Memorial Library Construction Drawings and Bid Process Update

Mr. Willardson stated updated construction drawings have been submitted to the Village's Technical Review Committee and a copy was included in the agenda packet, provided a timeline for the next steps of the project, stated a pathway leading from the rear parking lot to the front of the building is still planned but is not depicted in the updated construction drawings, and the sewer line on the property has been located and is operational.

B. Discussion Regarding Adding Two "Associate" Neighborhood Advisory Committee Positions for Representation from ETJ Neighborhoods

Mr. Willardson reviewed a memo detailing the history and composition of the Neighborhood Advisory Committee (NAC), the proposed addition of two Extra-Territorial Jurisdiction Associate Representatives to the NAC, and the role ETJ Associate Representatives would have on the NAC.

Council agreed to the addition of two ETJ Associate Representatives for the NAC and asked that staff update the NAC neighborhood map to include the ETJ areas and to begin advertising for these new positions.

C. Update on Enhanced Enforcement of Ordinance 22-15 for Short-Term Rentals

Mr. Willardson reviewed a memo detailing an update on the enhanced enforcement of Ordinance 22-15 for Short-Term Rentals (STR) and a timeline for the implementation of the STR monitoring software.

Council and Mr. Willardson discussed additional ways the Village could improve the sharing of information related to STRs operating with residents, possible revisions to STR violation letters, clarifying / adding language regarding Bed & Breakfasts / Homestays during the Pinehurst Development Ordinance update, potential legal challenges / ramifications to increasing enforcement of Ordinance 22-15, and an update on the progress of implementing the STR monitoring software being given at the first Village Council meeting in March.

D. Discussion of the Council's Capital Budgeting and Decision-Making Process

Mayor Pro Tem Taylor asked Council to consider ways to improve the decision-making process being followed especially in relation to capital projects, and provided spreadsheets how capital projects are currently prioritized and how Mayor Pro Tem Taylor believes Council should analyze proposed capital projects. Council agreed the decision-making process could be improved and to look at ways to eliminate unviable capital projects instead of simply deferring these types of capital projects to future years.

Council, Mr. Willardson, and Ms. Dana Van Nostrand, Financial Services Director, discussed ways Council and staff could better communicate and work together on capital project planning at the annual strategic planning retreats.

3. Closed Session.

A. Closed Session § 143-318.11(a)(5)

Village Council will hold a Closed Session pursuant to NCGS § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Morgan, Council unanimously approved to recess the Work Session and enter the Closed Session pursuant to NCGS § 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract by a vote of 5-0 at 06:56 p.m.

Upon a motion by Councilmember Morgan, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Closed Session and re-enter the Work Session by a vote of 5-0 at 07:13 p.m.

4. Motion to Adjourn.

Upon a motion by Councilmember Morgan, seconded by Councilmember Farrell, Council unanimously approved to adjourn the Work Session by a vote of 5-0 at 07:14 p.m.

Respectfully submitted,



Shannon Konstantinou
Village Clerk

A videotape of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement