



**Village Council  
Agenda for Work Session of March 10, 2026  
Assembly Hall  
395 Magnolia Road, Pinehurst, NC 28374  
Pinehurst, North Carolina  
4:30 PM**

1. Call to Order
2. General Business
  - A. Consideration of BPAC Request to Install Flashing Beacons at All Crosswalks on Linden Road
  - B. Update on Implementation of the Senior Advisory Committee
3. Closed Session
  - A. N.C.G.S. § 143-318.11(a)(3) – To consult with the Village Attorney regarding legal advice related to a potential administrative procedure.
4. Motion to Adjourn

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**Consideration of BPAC Request to Install Flashing Beacons at All Crosswalks  
on Linden Road  
ADDITIONAL AGENDA DETAILS:**

**FROM:** Doug Willardson, Village Manager  
**CC:** Village Council;  
**DATE OF MEMO:** 03/04/2026

**MEMO DETAILS**

The Bicycle Pedestrian Advisory Committee (BPAC) has requested that the Village consider installing push-button activated rectangular rapid flashing beacons (RRFBs) at three existing crosswalk locations along Linden Road. The locations identified are:

1. McKenzie Road crossing
2. Linden Lane crossing
3. The crosswalk near the poultry processing plant

These devices would be similar to the pedestrian crossing beacons currently installed at NC Highway 5 and Ritter Road and NC Highway 5 and McKenzie Road. The beacons are activated by pedestrians using a push button and provide flashing warning lights to alert approaching drivers that someone is crossing the roadway.

**Cost**

Staff obtained pricing for the equipment from Traffic and Parking Control Co. The estimated cost for the equipment is \$6,070.17 per crossing.

For the three proposed locations, the estimated equipment cost would be approximately \$18,300.

Installation would be performed by a contractor, with estimated installation labor of approximately \$12,000.

The quoted equipment is solar-powered, which eliminates the need for electrical service if adequate sunlight is available. However, if site conditions prevent reliable solar operation due to shading or other obstructions, electrical power may need to be provided to the site. If that occurs, staff estimates an additional cost of up to \$10,000 for electrical service installation.

**Permitting**

Because Linden Road is a state-maintained roadway, installation of these devices would require an encroachment permit from the North Carolina Department of Transportation (NCDOT) prior to installation.

**Next Steps**

Council direction is requested on whether staff should proceed with pursuing permits and coordinating installation of the requested pedestrian crossing beacons. If approved, staff will coordinate with NCDOT regarding the encroachment permit and order the equipment.

**ATTACHMENTS**

None



## **Update on Implementation of the Senior Advisory Committee ADDITIONAL AGENDA DETAILS:**

**FROM:** Doug Willardson, Village Manager  
**CC:** Village Council;  
**DATE OF MEMO:** 03/04/2026

### **MEMO DETAILS**

Village Council recently approved the creation of the Senior Advisory Committee (SAC). Staff has begun implementing the steps necessary to establish the committee, recruit members, and prepare for the committee's initial meetings. This memorandum provides an update on progress to date and the anticipated timeline for moving forward.

### **Website**

Staff has created a webpage for the Senior Advisory Committee on the Village website. The page includes information about the purpose of the committee and now provides access to the application form, meeting schedule, and the policy document governing the committee.

Over time, the page will also include the names of committee members and additional information that may be helpful to seniors in the community.

### **Committee Membership**

Applications for committee membership are currently being accepted. Staff has already received four applications.

Staff plans to conduct an initial review of applications at the end of March. Additional review and potential interviews will occur during the weeks of April 13 and April 20. Recommended candidates would then be presented to Village Council for appointment.

### **Meeting Schedule**

Staff is proposing that the committee meet monthly on the first Monday of each month at 3:00 p.m. The tentative schedule for the remainder of the year would include:

May 4  
June 1  
July and August – no meetings  
September 14 (adjusted to avoid Labor Day)  
October 5  
November 2

### **Administrative Support**

Staff is finalizing administrative procedures for the committee, including preparation of meeting

agendas and minutes and identifying staff support responsibilities.

### **Public Communication**

A press release announcing the creation of the Senior Advisory Committee and inviting residents to apply has already been issued.

### **First Meeting**

The committee's first meeting will focus on orientation and organizational matters, including reviewing the committee's expectations, protocols, and overall purpose as established by Council.

### **Next Steps**

Staff will continue to accept applications and conduct the review process described above. Once candidates are identified, staff will bring forward recommended appointments for Council consideration.

### **ATTACHMENTS**

None



**N.C.G.S. § 143-318.11(a)(3) – To consult with the Village Attorney regarding legal advice related to a potential administrative procedure.  
ADDITIONAL AGENDA DETAILS:**

**FROM:** Doug Willardson, Village Manager  
**CC:** Village Council;  
**DATE OF MEMO:** 03/04/2026

**MEMO DETAILS**

Village Council will hold a Closed Session pursuant to North Carolina General Statute § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

**ATTACHMENTS**

1. Confidential Staff Report
2. Confidential Materials 1
3. Confidential Materials 2
4. Confidential Materials 3