



Village Council
Minutes for the Regular Meeting of March 10, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, March 10, 2026, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were present:

Mr. Patrick Pizzella, Mayor

Mr. John Taylor, Mayor Pro Tem

Ms. Barb Ficklin, Councilmember

Mr. Kevin Fitzpatrick, Councilmember

Mr. Jeramy Hooper, Councilmember

Mr. Doug Willardson, Village Manager

Mr. Carlton Cole, Assistant Village Manager

Mr. Dan Hartzog, Village Attorney

Ms. Shannon Konstantinou, Village Clerk

Mr. Josh Dockery, IT Systems Specialist

And approximately 9 members of the audience in attendance, in addition to 3 staff and 1 press. There were approximately 17 remote views.

1. Call to Order.

Mayor Pizzella called the Village Council Regular Meeting to order at 04:30 p.m.

2. Invocation and Pledge of Allegiance.

A. Invocation by Mr. Carlton Cole, Assistant Village Manager

B. Pledge of Allegiance by Carolyn Levy, Pinehurst Elementary School

3. Reports:

A. Manager

Mr. Doug Willardson reported on the March 14, 2026, St. Patrick's Day Parade; the March 28, 2026, Cannon Park Easter Egg Hunt; an upcoming prescribed burn in the Arboretum; and the adjustment of the stop signs at the intersection of Cherokee Rd. and Fields Rd.

B. Council

- Mayor Pizzella reported on last week's Mayors of Moore County meeting in Whispering Pines; the March 4, 2026, screening of "The American Constitution" documentary in Assembly Hall; and the distribution of Village Council Resolution 26-12 in opposition to the proposed NCDOT redesign of the Pinehurst Traffic Circle to the NC General Assembly, Governor Stein, and other parties.
- Mayor Pro Tem Taylor reported on the March 3, 2026, Moore County Board of Commissioners meeting and the book "The Greatest Sentence Ever Written" (which is about the second sentence of the Declaration of Independence).
- Councilmember Hooper reported on the February 26-27, 2026, UNC School of Government Essentials of Municipal Government course.
- Councilmember Ficklin reported on the March 2, 2026, Beautification Committee meeting and

the approval of a grant to help fund the installation of a Demonstration Rain Garden in the Arboretum, which will open on April 10, 2026; the March 24, 2026, dedication of a historic marker at the Pinehurst Race Track (Harness Track) and Fair Barn; the April 11, 2026, Sandhills Dog Fair in the Arboretum; and the Village Heritage Foundation accepting plaque applications through April 15, 2026.

- Councilmember Fitzpatrick reported on the February 26-27, 2026, UNC School of Government Essentials of Municipal Government course; a recent meeting with Dr. Dan Barnes of FirstHealth of the Carolinas; the March 9, 2026, Pinehurst No. 6 Property Owners Association meeting; the March 10, 2026, Town of Taylortown Town Council meeting; a recent meeting with the leadership of Sandhills Jewish Congregation in Jackson Springs; and the rollout of the Senior Advisory Committee.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- 1. February 24, 2026, Regular Meeting Minutes**
- 2. February 24, 2026, Work Session Minutes**

End of Consent Agenda.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved all items listed and considered routine on the Consent Agenda by a vote of 5-0.

5. Public Comments.

None.

6. Resolutions.

Mr. Willardson provided a brief background on the nominations of Ms. Gloria Hannan and Mr. Keith Eldridge to the Neighborhood Advisory Committee.

A. Consider Resolution 26-14 Appointing Ms. Gloria Hannan to the Neighborhood Advisory Committee (Clarendon Gardens)

Ms. Gloria Hannan spoke of her personal background and experiences and of her interest in serving on the Neighborhood Advisory Committee.

Councilmember Ficklin spoke in favor of Ms. Hannan's appointment as the Clarendon Gardens representative on the Neighborhood Advisory Committee.

Upon a motion by Councilmember Ficklin, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 26-14 appointing Ms. Gloria Hannan to the Neighborhood Advisory Committee for the Clarendon Gardens area for the term effective March 10, 2026, until the end of her term on June 30, 2029, by a vote of 5-0.

Resolution 26-14:

A Resolution Appointing the Neighborhood Advisory Committee Representative for the Clarendon Gardens Area

Whereas, the Village of Pinehurst established a Neighborhood Advisory Committee (NAC) in 2008; and

Whereas, the Village of Pinehurst officially reorganized the Neighborhood Advisory Committee (NAC) under the leadership of the Village Council of the Village of Pinehurst on the 11th day of April 2023; and

Whereas, there is a need to fill the vacancy on the Neighborhood Advisory Committee to represent the Clarendon Gardens designated area; and

Whereas, Ms. Gloria Hannan and the Village Council of the Village of Pinehurst are desirous of Ms. Hannan serving as a representative of the Clarendon Gardens area on the Neighborhood Advisory Committee.

Now, therefore, be it resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 10th day of March 2026 as follows:

Ms. Gloria Hannan is appointed as a representative of the Clarendon Gardens area on the Neighborhood Advisory Committee, effective March 10, 2026, said term to expire June 30, 2029.

This Resolution passed and adopted this 10th day of March 2026.

B. Consider Resolution 26-15 Appointing Mr. Keith Eldridge to the Neighborhood Advisory Committee (Pinehurst No. 6)

Mr. Keith Eldridge spoke of his personal background and experiences and of his interest in serving on the Neighborhood Advisory Committee.

Councilmember Fitzpatrick spoke in favor of Mr. Eldridge's appointment as the Pinehurst No. 6 representative on the Neighborhood Advisory Committee.

Upon a motion by Councilmember Fitzpatrick, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 26-15 appointing Mr. Keith Eldridge to the Neighborhood Advisory Committee for the Pinehurst No. 6 area for the term effective March 10, 2026, until the end of his term on June 30, 2029, by a vote of 5-0.

Resolution 26-15:

A Resolution Appointing the Neighborhood Advisory Committee Representative for the Pinehurst No. 6 Area

Whereas, the Village of Pinehurst established a Neighborhood Advisory Committee (NAC) in 2008; and

Whereas, the Village of Pinehurst officially reorganized the Neighborhood Advisory Committee (NAC) under the leadership of the Village Council of the Village of Pinehurst on the 11th day of April 2023; and

Whereas, there is a need to fill the vacancy on the Neighborhood Advisory Committee to represent the Pinehurst No. 6 designated area; and

Whereas, Mr. Keith Eldridge and the Village Council of the Village of Pinehurst are desirous of Mr. Eldridge serving as a representative of the Pinehurst No. 6 area on the Neighborhood Advisory Committee.

Now, therefore, be it resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 10th day of March 2026 as follows:

Mr. Keith Eldridge is appointed as a representative of the Pinehurst No. 6 area on the Neighborhood Advisory Committee, effective March 10, 2026, said term to expire June 30, 2029.

This Resolution passed and adopted this 10th day of March 2026.

C. Consider Resolution 26-16 Amending the Neighborhood Advisory Committee Policy (Communications Section)

Mr. Willardson reviewed and discussed the proposed change to the language of the Neighborhood Advisory Committee Policy section titled “Village Support to NAC Members.”

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved Resolution 26-16 amending the Neighborhood Advisory Committee Policy section titled “Village Support to NAC Members” to read as proposed by a vote of 5-0.

Resolution 26-16:

A Resolution Amending the Neighborhood Advisory Committee Policy

Whereas, the Village of Pinehurst established a Neighborhood Advisory Committee (NAC) in 2008; and

Whereas, the Village of Pinehurst officially reorganized the Neighborhood Advisory Committee (NAC) under the leadership of the Village Council of the Village of Pinehurst on the 11th day of April 2023; and

Whereas, there is a need to amend the Neighborhood Advisory Committee Policy to allow for a more flexible approach to supporting neighborhood communication while maintaining transparency and compliance with public records requirements.

Now, therefore, be it resolved by the Village Council of the Village of Pinehurst, North Carolina, in Regular Meeting assembled this 10th day of March 2026, that the “Village Support to NAC Members” section of the Neighborhood Advisory Committee Policy be revised to read as follows:

The Village will provide communication tools and staff support to assist NAC members in sharing information with their neighborhoods and gathering resident input. Village-managed communication platforms may include centralized email distribution services, website-based submission forms, and other outreach tools designed to expand resident access and ensure consistent messaging. The Village will maintain and archive communications distributed through these platforms in accordance with public records requirements. NAC members may continue to use personal communication methods for coordination and engagement with residents, provided that such communications remain subject to applicable public records laws. Village staff will endeavor to provide briefing materials, policy documents, and other informational resources to assist NAC members in communicating effectively with their neighborhoods.

This resolution passed and adopted this 10th day of March 2026.



VILLAGE OF PINEHURST
STANDARD PROCEDURE

SUBJECT: Neighborhood Advisory Committee Policy	Effective Date: 04/2023
Department: Administration	Policy No.: 53
Prepared by: Administration	Revised: 03/2026
Approved by: Village Council	# of Pages: 4

PURPOSE: The purpose of this policy is to: Define the purpose, membership, membership requirements, member expectations and Village support to members of the Neighborhood Advisory Committee.

POLICY: It is the policy of the Village of Pinehurst Council maintain a Neighborhood Advisory Committee (NAC) to foster and enhance effective two-way communications between Village Government and Village residents aimed at building and protecting quality of life for residents, businesses, and visitors.

COMMITTEE GOALS:

- Collaboratively build effective communications means between all committee members and the neighborhoods they represent.
- Use effective neighborhood communications means to distribute notes from presentations and discussions that take place at monthly NAC meetings.
- Use those effective neighborhood communications means to collect input and feedback from residents.
- Communicate and discuss trends and common themes related to resident perceptions that can help Village Government better achieve its quality of life mission.
- Comply with North Carolina public records and open meetings law requirements.

MEMBERSHIP: Membership of the NAC will be made up of one representative from each of the geographically defined neighborhoods included in the NAC Neighborhood Map (attached). Members must be permanent residents of the neighborhood they represent. Appointed members may identify an alternate member who can represent the neighborhood when the appointed member is not available. The NAC Neighborhood Map may be adjusted as needed by vote of the Village Council. Members will be individually appointed by the Village Council upon recommendation by a committee made up of the Village Manager and designated Village staff. The recommendation will give appropriate deference to candidates recommended by homeowners associations or other neighborhood organizing bodies. The degree of that deference will correspond to the degree to which said organizing body represents all residents within the Village’s defined neighborhood.

RECRUITMENT: Designated Village staff will notify each NAC member when their term is nearing completion. If eligible for another term and the member desires to continue to serve, that member will normally be nominated to the Village Council for reappointment. When considering reappointment, the Village Council will consider the members contributed value the NAC process, attendance, and compliance with other expectations at a minimum. In cases where the incumbent member cannot serve an additional term or desires not to, designated Village staff will advertise the vacancy to solicit new volunteers. In cases where a member of the NAC does not desire to

complete their term, designated Village staff will similarly advertise to solicit new volunteers.

NEW MEMBER ORIENTATION, TERMS, TERM LIMITS AND TERMINATIONS: Upon appointment, all new members will participate in a brief on-boarding process that is similar to onboarding requirements for other appointed volunteers board and committee members. Completion of on-boarding and signature of a volunteer agreement will be accomplished prior to participation on the NAC. Members will be appointed to three-year terms. Each member may be reappointed to a maximum of two consecutive terms, for a total of six years. Members having expired their limit of terms or otherwise having left the NAC must wait a minimum of one year until being reappointed to the NAC. Member terms will all expire after the June meeting of the calendar year the term is designated to end, regardless of what date said term began on.

ALTERNATE MEMBERS: Members may have an alternate neighborhood resident attend NAC meetings in their place a maximum of three times per calendar year. Alternate members will not be required to brief a neighborhood report at meetings they attend, but will take part in other discussions and take notes on presentations for the primary member.

PHASING IN OF MEMBERSHIP AND TERM LIMITS CONCURRENT TO ENACTMENT OF THIS POLICY: Prior to this policy implementation, no term limits existed. Numerous current members have already exceeded the six-year term limit or are nearing that point. Meanwhile, several new neighborhoods are recognized by the geographical neighborhood framework that this policy puts in place. Finally, four current NAC members share neighborhoods (two neighborhoods with two representatives each). Recognizing these facts, a phased approach to implementing term limits will be used. That phased approach will be in accordance with the attached exhibit. Unknown future membership changes caused by members not fulfilling their full term limits will alter the implementation of this plan in ways that cannot be projected, especially in the later years.

VILLAGE SUPPORT TO NAC MEMBERS: The Village will provide communication tools and staff support to assist NAC members in sharing information with their neighborhoods and gathering resident input. Village-managed communication platforms may include centralized email distribution services, website-based submission forms, and other outreach tools designed to expand resident access and ensure consistent messaging. The Village will maintain and archive communications distributed through these platforms in accordance with public records requirements. NAC members may continue to use personal communication methods for coordination and engagement with residents, provided that such communications remain subject to applicable public records laws. Village staff will endeavor to provide briefing materials, policy documents, and other informational resources to assist NAC members in communicating effectively with their neighborhoods.

PUBLIC RECORDS LAW REQUIREMENTS: NAC members are public officials. As such, all NAC member communications are subject to North Carolina public records law. Use of Village provided email for all NAC related business will make compliance with public records law relatively simple, and is highly recommended. Use of other communications means does not eliminate or modify requirements to comply with public records law. In accordance with state law, any documents or archived communications related to NAC business may not be deleted or thrown away until allowable under the North Carolina Records Retention Schedule. NAC members will comply with any request made by the Village Clerk or other requestors pursuant to ensuring Village compliance with public record laws as a condition of appointment.

NAC MEETING PROCEDURES:

- NAC meetings will generally be held monthly, in accordance with an adopted schedule

that may be modified by the Mayor as needs arise.

- NAC meetings will be chaired by the Mayor, or the Mayor's designated other Council Member.
- Any Council Member may join any NAC meeting as a participating member.
- NAC meetings are meeting of a public body, and are subject to all North Carolina open meeting requirements.
- Each NAC meeting shall have an agenda, published by the designated staff member.
- Appointed NAC members should be prepared to make a report to the committee at each meeting. Member reports should summarize sentiments, issues, concerns and positive feedback that they are hearing from neighborhood residents. Summarized input is far more valuable than personal observations.
- Committee members must be courteous to other members of the Committee, elected officials and staff.
- Members are encouraged to participate in discussion, while trying to refrain from dominating the conversation.
- The Village Manager will ensure a staff member is present to take notes and prepare minutes.
- The Village Manager, in consultation with the Mayor is responsible for scheduling briefing by staff or other parties concerning topics that are important to residents as a whole, so that NAC members can communicate key points to members of their neighborhood.

POLICY UPDATE

This policy shall be reviewed in accordance with the Village's overall policy update schedule and framework as determined by the Village Manager or directed by Village Council.

7. Regular Business

A. FY26 Road Resurfacing Program Update

Mr. Mike Apke, Public Services & Engineering Director, provided an update on the progress of the Fiscal Year 2026 Road Resurfacing Program.

Council praised Mr. Apke for his high level of communication with residents and conscientious work on both the roadway and sidewalk projects within the Village.

B. Airport Road Greenway – Approval of NCDOT Grant Agreement for Design Phase

Mr. Willardson reviewed and discussed a memo outlining the Airport Road Greenway project, funding sources and allocations, and project timeline.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved the NCDOT Locally Administered Project Agreement in the amount of \$188,750 consisting of \$151,000 in federal grant funds and a Village match of \$37,750 to complete the design and environmental documentation for the Airport Road Greenway and authorize the Village Manager to execute the agreement by a vote of 5-0.

C. Approval of Architectural Design Contract – Tufts Archives Renovation

Mr. Willardson reviewed and discussed a memo outlining the background on the proposed Tufts Archives renovation project, Proposed Contract, Budget, and Recommendation.

Council and Ms. Audrey Moriarty, Library Services & Archives Director, discussed the architectural drawings from the 1974 addition and construction of the Tufts Archives being available, knowledge of projects done to the property since 1974, and the reason for the Tufts Archives being built.

Upon a motion by Councilmember Ficklin, seconded by Councilmember Hooper, Council unanimously approved the Oakley Collier Architects professional services agreement in the amount of \$267,300 for architectural and engineering design services for the Tufts Archives renovation and authorize the Village Manager to execute the agreement by a vote of 5-0.

8. Ordinances.

A. Ordinance 26-08 Amending the Library Expansion Capital Project Fund Budget for the Archives Design Contract

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved Ordinance 26-08 amending the Library Expansion Capital Project Fund Budget for the Archives Design Contract by a vote of 5-0.

Ordinance #26-08:

An Ordinance Amending the Library Expansion Capital Project Fund Budget for the Village of Pinehurst, North Carolina.

That whereas, the Village adopted Ordinance #22-06 establishing the Library Expansion Capital Project Fund for the design and construction of an expansion of the Given Memorial Library and Tufts Archives building located on Cherokee Road; and

Whereas, the Village adopted Ordinances #23-12, 24-10, #24-13, #25-08, and #25-15 amending the Library Expansion Capital Project Fund budget; and

Whereas, the Village Council approved the contract with Oakley Collier Architects for design and construction administration of the Tufts Archives renovation on March 10, 2026; and

Whereas, Village management anticipates approximately \$20,000 of out-of-pocket expenditures related to the renovation, such as site surveys, that are not included in the Oakley Collier Architects contract; and

Whereas, the Library Expansion Capital Project Fund budget needs to be amended to increase the appropriations and estimated revenues for these items.

Now, therefore, be it ordained and established by the Governing Body of the Village of Pinehurst, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the Library Expansion Capital Project Fund is amended as follows:

Section 1. The expenditure appropriations for the project are amended as follows:

<u>Account</u>	<u>Current Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Capital Outlay: Design Costs	\$ 620,000	\$287,300	\$ 907,300
Capital Outlay: Construction Costs	<u>5,339,000</u>	<u>0</u>	<u>5,339,000</u>
TOTAL	<u>\$5,959,000</u>	<u>\$287,300</u>	<u>\$6,246,300</u>

Section 2. The revenues anticipated to be available to complete this project are amended as follows:

<u>Account</u>	<u>Current Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Investment Income	\$ 225,000	\$ 75,000	\$ 300,000
Restricted Donations	500	0	500
Transfer from General Fund	<u>5,733,500</u>	<u>212,300</u>	<u>5,945,800</u>
TOTAL	<u>\$5,959,000</u>	<u>\$287,300</u>	<u>\$6,236,300</u>

Section 3. Copies of this capital project ordinance shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for direction in carrying out this project.

This Ordinance passed and adopted this 10th day of March, 2026.

9. Other Business.

Council discussed and agreed to consider adding discussion of the Village's permitting and enforcement process to the April 14, 2026, Work Session agenda.

Mayor Pro Tem Taylor noted he would attempt to schedule a meeting between himself, Councilmember Hooper, and NCDOT the week of March 23, 2026.

Council asked Mr. Willardson to reach out to Sandhills Women's Exchange regarding a proposal for assistance with the remediation of the ongoing stormwater issues at the Exchange and agreed to consider the topic at the April 14, 2026, Council meeting. Additionally, Council asked Mr. Willardson to reach out to Pinehurst Resort for an update on a proposal for work to be done on their property near the Sandhills Women's Exchange, which may have some positive impact on the stormwater issues.

10. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 05:42 p.m.

Respectfully Submitted,



Shannon Konstantinou
Village Clerk

A recording of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement