



Village Council
Minutes for the Regular Meeting of April 28, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, April 28, 2026, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were present:

Mr. Patrick Pizzella, Mayor

Mr. John Taylor, Mayor Pro Tem

Ms. Barb Ficklin, Councilmember

Mr. Kevin Fitzpatrick, Councilmember

Mr. Jeramy Hooper, Councilmember

Mr. Doug Willardson, Village Manager

Mr. Carlton Cole, Assistant Village Manager

Ms. Shannon Bonecutter, Village Clerk

Mr. Paul Conners, IT Systems Specialist

And approximately 2 members of the audience in attendance, in addition to 2 staff and 1 press. There were approximately 18 remote views.

1. Call to Order

Mayor Pizzella called the Village Council Regular Meeting to order at 04:30 p.m.

2. Invocation and Pledge of Allegiance

A. Invocation by Reverend Trey Majure, Associate Pastor, The Village Chapel Pinehurst

B. Pledge of Allegiance by Village Council and Staff

3. Reports

A. Manager

1. 2026 Public Service Recognition Week (May 3-9, 2026)

Mr. Doug Willardson reported on the May 02-03, 2026, Imagine Youth Theater's performance of "The Sound of Music – Youth Edition" in the Arboretum; the May 02, 2026, Kid's Saturday event at Given Memorial Library; the May 08, 2026, Live After 5 event in the Arboretum; and the burn ban still being in effect for the Village.

B. Council

- Mayor Pizzella reported on 2026 Public Service Recognition Week (May 3-9, 2026); the April 20, 2026, Neighborhood Advisory Committee meeting; the vacancies on several of the Village's Advisory Boards; the recent grand opening of the Moore County ABC Store near Moore County Regional Airport; and the April 22, 2026, Moore 100 meeting at the Moore County Regional Airport.
- Mayor Pro Tem Taylor thanked Reverend Trey Majure for his invocation and reported on the April 20, 2026, Neighborhood Advisory Committee meeting; the April 27, 2026, Senior Advisory Committee reception; the April 22, 2026, Moore 100 meeting at the Moore County Regional Airport; and continued research into alternative redesigns for the Pinehurst Traffic Circle.

- Councilmember Hooper reported on continued research into alternative redesigns for the Pinehurst Traffic Circle; a recent meeting with Village staff on the Pinehurst Development Ordinance items to be discussed later in the meeting; the April 27, 2026, Senior Advisory Committee reception; and the May 02-03, 2026, Imagine Youth Theater’s performance of “The Sound of Music – Youth Edition” in the Arboretum.
- Councilmember Ficklin reported on the April 22, 2026, Central Pines Regional Council Board Members meeting; the April 27, 2026, Pinehurst Business Partners meeting; the April 27, 2026, Senior Advisory Committee reception; a recent uptick in the theft of checks from mailboxes; and the May 05, 2026, Village Heritage Foundation Garden Party in the Arboretum.
- Councilmember Fitzpatrick reported on the April 27, 2026, Senior Advisory Committee reception; May 4, 2026, Senior Advisory meeting; and the continued success of the sidewalk installation in Pinehurst No. 6 noting the hard work Mr. Mike Apke, Public Services & Engineering Director, has put into the project.

4. Motion to Approve Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- 1. April 14, 2026, Regular Meeting Minutes**
- 2. April 14, 2026, Work Session Minutes**

End of Consent Agenda

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved all items listed and considered routine on the Consent Agenda with the following amendment to the April 14, 2026, Regular Meeting Minutes Item 6.A., second paragraph: “and further discussed the request that NCDOT revise the projected 2050 traffic volume and calculate the performance of all possible designs using the revised projection;” by a vote of 5-0.

5. Mayoral Proclamations

A. 2026 National Fallen Firefighters Memorial Weekend (May 2–3, 2026) and Fallen Firefighters Memorial Day (May 3, 2026)

Mayor Pizzella read aloud the 2026 National Fallen Firefighters Memorial Weekend (May 2–3, 2026) and Fallen Firefighters Memorial Day Proclamation.

**Mayoral Proclamation
Village of Pinehurst**

Whereas, firefighters across our nation courageously serve their communities—risking their lives to protect people, property, and natural resources; and

Whereas, each year, firefighters make the ultimate sacrifice in the line of duty, demonstrating unparalleled dedication, bravery, and selflessness; and

Whereas, the National Fallen Firefighters Foundation honors these heroes by hosting the National Fallen Firefighters Memorial Weekend on May 2–3, 2026, a time when communities across the country pause to remember and pay tribute to fallen firefighters; and

Whereas, on Sunday, May 3, 2026, Fallen Firefighters Memorial Day offers a solemn opportunity to reflect on the sacrifices made by firefighters and their families, and to express our collective gratitude for their unwavering commitment to public safety; and

Whereas, it is fitting that the Village of Pinehurst joins the nation in honoring these courageous

individuals, supporting their families and colleagues, and recognizing the essential service provided by firefighters every day; and

Whereas, our community is strengthened and safeguarded by the dedication of firefighters who stand ready at all hours to respond to emergencies, protect lives, and uphold the highest ideals of service.

Now, therefore, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim May 2–3, 2026, as National Fallen Firefighters Memorial Weekend, and May 3, 2026, as Fallen Firefighters Memorial Day in the Village of Pinehurst, and encourage all residents, businesses, and community organizations to join in honoring the memory of our fallen firefighters and expressing appreciation for all who continue to serve.

- B. 2026 National Police Week (May 10-16, 2026) and Peace Officers Memorial Day (May 15, 2026)**
Mayor Pizzella read aloud the 2026 National Police Week and Peace Officers Memorial Day Proclamation.

Mayoral Proclamation
Village of Pinehurst

That Whereas, in 1962 the United States Congress and the President of the United States designated May 15th as “Peace Officers’ Memorial Day” and the week in which May 15th falls as “National Police Week”; and

Whereas, the members of the Police Department of the Village of Pinehurst, North Carolina play an essential role in safeguarding the rights and freedoms of Pinehurst; and

Whereas, it is important that all citizens know and understand the duties, hazards, responsibilities, and sacrifices of their Police Department; and

Whereas, members of our Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas, the men and women of the Police Department of the Village of Pinehurst unceasingly provide a vital public service.

Now, Therefore, I, Patrick Pizzella, Mayor of the Village of Pinehurst, North Carolina call upon all our citizens, and upon all patriotic civic and educational organizations to observe the week of May 10th through May 16th, 2026, as “Police Week” in the Village of Pinehurst; and with appropriate ceremonies and observances in which all of our citizens may join in commemorating law enforcement officers past and present who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities, and in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Further, I call upon all citizens of the Village of Pinehurst to observe, May 15th, 2026, as “Peace Officers’ Memorial Day” in honor of those Law Enforcement Officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

- C. 2026 World Facilities Management Day**
Mayor Pizzella read aloud the 2026 World Facilities Management Day Proclamation.

Mayoral Proclamation
Village of Pinehurst

Whereas, World Facilities Management Day is observed annually to recognize the essential work of the dedicated professionals who ensure that public buildings, grounds, and facilities remain safe, functional, sustainable, and welcoming for all; and

Whereas, the Village of Pinehurst benefits daily from the expertise, commitment, and professionalism of its facilities management team, whose work directly supports our community's quality of life and the smooth operation of municipal services; and

Whereas, the Village's Buildings & Grounds Department provides exceptional stewardship of our public facilities, parks, and landscaped areas, maintaining environments that reflect Pinehurst's character, beauty, and high standards of excellence; and

Whereas, the Harness Track Department contributes uniquely to Pinehurst's heritage by maintaining and operating one of the community's most iconic and historic assets, ensuring it remains safe, well-cared-for, and accessible for trainers, horses, residents, and visitors; and

Whereas, facilities management professionals often work behind the scenes yet play a vital role in delivering reliable infrastructure, promoting safety and sustainability, and supporting community events, recreational amenities, and essential municipal operations; and

Whereas, it is fitting and proper to recognize and honor the individuals whose hard work, technical skill, and dedication strengthen our village every day.

Now, Therefore, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim May 13, 2026, as World Facilities Management Day in the Village of Pinehurst and encourage all residents to join me in expressing appreciation to our Buildings & Grounds Department, the Harness Track Department, and all facilities management professionals for their outstanding service to our community.

6. Public Comments

None.

7. Resolutions

A. Consider Resolution 26-19 Approving the Lease for Barn 19 at the Harness Track

Mr. Willardson reviewed and discussed a memo on the proposed 5-year lease of Barn 19 at the Harness Track and recommended Council consider approving the lease.

Council verified the 12-month Consumer Price Index adjustment of the rental amount is based on the Bureau of Labor Statistics calculation.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved Resolution 26-19 approving the lease for Barn 19 at the Harness Track to Scott Norris for the five-year term beginning July 1, 2026, and ending June 30, 2031, and further authorized the Village Manager to execute the lease agreement by a vote of 5-0.

Resolution 26-19:

A Resolution Authorizing the Lease of Property for the Village of Pinehurst

Whereas, the Village of Pinehurst, herein after referred to as the Landlord, owns property at 200 Beulah Hill Road South, Pinehurst, NC 28374 (Pinehurst Harness Track); and

Whereas, Scott Norris, doing business as Scott Norris Horse Transportation and herein after referred

to as the Tenant, has requested to lease Barn No. 19; and

Whereas, the Landlord and the Tenant have agreed to a 5-year lease, beginning on July 1, 2026, and expiring June 30, 2031. The Tenant will pay the Landlord \$13,572 (in equal monthly installments) for first year of the lease; and

Whereas, the amount will be adjusted annually as identified in the lease agreement; and

Whereas, North Carolina General Statute § 160A-272 authorizes the Village to enter into leases of up to 10 years upon resolution of the Village Council.

Now, therefore, be it resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 28th day of April 2026 as follows:

The Village of Pinehurst Village Council hereby approves the lease of the Village property described above to Scott Norris and authorizes the Village Manager to execute any instruments necessary for the lease.

This Resolution passed and adopted this 28th day of April 2026.

8. Ordinance

A. Consider Ordinance 26-10 Amending the FY 2026 General Fund Budget for the GIS Software Subscription

Mr. Willardson reviewed and discussed a memo on the proposed amendment to the FY 2026 General Fund Budget to account for the new 3-year Geographic Information System (GIS) software subscription.

Council verified the amendment is due to a slightly higher than anticipated subscription cost.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council approved as Ordinance 26-10 Amending the FY 2026 General Fund Budget for the Geographic Information System (GIS) Software Subscription by a vote of 5-0.

Ordinance #26-10:

An Ordinance Amending the Ordinance Appropriating Funds for Operations of the Village of Pinehurst for Fiscal Year 2026, Regarding Revenues and Expenditures of the General Fund (Subscription-Based Information Technology Arrangements Reporting Requirements under GASB Statement No. 96)

That whereas, the Governmental Accounting Standards Board (GASB) released Statement No. 96 entitled *Subscription-Based Information Technology Arrangements* which was adopted in the fiscal year beginning July 1, 2022 (FY 2023); and

Whereas, Ordinance 25-09, adopted on June 9, 2025, appropriated funds for the FY 2026 General Fund budget based on the subscription-based information technology arrangements (SBITAs) known at the time; and

Whereas, an amendment is needed to increase expenditure appropriations and amend anticipated revenues in the General Fund for a SBITA that was not included in Ordinance 25-09 for the Village's geographic information system (GIS) software subscription.

Now, therefore, be it ordained and established by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 28th day of April 2026, as follows:

Section 1. To amend the FY 2026 General Fund budgeted expenditures, the following amounts are to be added to the expenditure appropriations:

General Fund Expenditures:

Administration	\$ 5,430
Financial Services	1,810
Human Resources	5,430
Police	13,880
Fire	12,070
Inspections	1,810
Public Services Administration	3,020
Streets & Grounds	2,410
Solid Waste	1,810
Planning	4,830
Recreation	3,620
Library & Archives	2,410
Harness Track	600
Fair Barn	<u>1,210</u>

Total Expenditures Amendment \$ 60,340

Section 2. To amend the General Fund budgeted revenues, the following amount should be added to the estimated revenues for FY 2026:

General Fund Revenues:

Other Financing Sources \$ 60,340

Section 3. Copies of this budget amendment shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for their direction and implementation.

This Ordinance passed and adopted this 28th day of April 2026.

9. Regular Business

A. Discussion Regarding the Tufts Archives and Fundraising Naming Opportunities

Mr. Willardson reviewed and discussed a memo on the Renovation Design – Building Envelope vs. Expansion and Fundraising and Naming Opportunities.

Council and Mr. Willardson discussed the fact that existing issues, such as water penetration in the basement, are being addressed by the architect as part of the renovation process.

Council deliberated on the options for fundraising and naming opportunities as presented in the draft “Village of Pinehurst Library & Archives Project: Community Fundraising & Naming Opportunities” document, verified donations would be submitted to a grant account with the Village and would be tax deductible, and discussed the intention behind the fundraising being to provide amenities above and beyond what is already planned.

Council agreed to increase the donation amount for bricks to \$250 and to send the draft proposal to Given Tufts Foundation for review before finalizing the fundraising and naming opportunities.

B. Discussion of Real Estate Advisory Services Proposals

Mr. Willardson reviewed and discussed a memo on the request for Request for Qualifications (RFQ)

proposals received from real estate and financial advisory services related to the Village Place area redevelopment and the recommendation to enter into a time and materials contract with HR&A.

Council and Mr. Willardson discussed the redevelopment process and phases, the next step being to have an appraisal of the Village-owned properties in the Village Place area done (anticipated valuation approximately \$1.9M), the importance of forecasting the types of businesses and development for Village Place so as not to compete with existing businesses in the Downtown area, and the reasons for selecting HR&A.

Council agreed to have Mr. Willardson negotiate a contract or terms sheet with HR&A.

10. Other Business

None.

11. Motion to Adjourn

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Fitzpatrick, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 05:31 p.m.

Respectfully Submitted,



Shannon Bonecutter
Village Clerk

A recording of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement