



**Village Council
Agenda for the Regular Meeting of June 9, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 PM**

1. Call to Order
2. Invocation and Pledge of Allegiance
 - A. Invocation by Mr. John Hamner, High Councilor of the Fayetteville West Stake, Church of Jesus Christ of Latter Day Saints
 - B. Pledge of Allegiance by Liepa Hulin
3. Reports
 - A. Manager
 - B. Council
 1. Recognition of the Day the United States Constitution Was Ratified (June 21, 1788)
4. Motion to Approve Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

 - A. Approval of Village Council Meeting Minutes
 1. May 26, 2026, Regular Meeting Minutes
 2. May 26, 2026, Work Session Minutes
 - B. FY 2026 Budget Amendments Report

End of Consent Agenda
5. Proclamation
 - A. 2026 Flag Day Proclamation (June 14, 2026)
6. Public Comments
7. Resolutions
 - A. Consider Resolution 26-24 Reappointing Neighborhood Advisory Committee Representatives (Doral Woods, North Morganton Road, and Old Town East)

- B. Consider Resolution 26-25 to Commit Fund Balance for Capital
 - C. Consider Resolution 26-26 Changes to the Position Classification and Pay Plan Policy
8. Regular Business
- A. Consider Solid Waste Contract for Lofton Garbage Services in CCNC for FY27
 - B. Consider Bids for the Rattlesnake Trail Infrastructure Improvements Project
9. Other Business
10. Motion to Adjourn

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**Invocation by Mr. John Hamner, High Councilor of the Fayetteville West Stake,
Church of Jesus Christ of Latter Day Saints
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council;
DATE OF MEMO: 06/03/2026

MEMO DETAILS

ATTACHMENTS

None



**Pledge of Allegiance by Liepa Hulin
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council;
DATE OF MEMO: 06/01/2026

MEMO DETAILS

ATTACHMENTS

None



Recognition of the Day the United States Constitution Was Ratified (June 21, 1788)

ADDITIONAL AGENDA DETAILS:

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council;
DATE OF MEMO: 06/01/2026

MEMO DETAILS

The Constitution became the official framework of the government of the United States of America on June 21, 1788.

For more information, please visit the National Constitution Center's blog post [The Day the Constitution Was Ratified](#).

ATTACHMENTS

None



May 26, 2026, Regular Meeting Minutes
ADDITIONAL AGENDA DETAILS:

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council;
DATE OF MEMO: 06/01/2026

MEMO DETAILS

ATTACHMENTS

1. 05.26.2026 DRAFT Regular Meeting Minutes



**Village Council
Minutes for the Regular Meeting of May 26, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
4:30 p.m.**

The Village of Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, May 26, 2026, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were present:

Mr. Patrick Pizzella, Mayor

Mr. John Taylor, Mayor Pro Tem

Ms. Barb Ficklin, Councilmember

Kevin Fitzpatrick, Councilmember

Mr. Jeramy Hooper, Councilmember

Mr. Doug Willardson, Village Manager

Mr. Carlton Cole, Assistant Village Manager

Ms. Shannon Bonecutter, Village Clerk

Mr.

Mr. Josh Dockery, IT Specialist

And approximately 5 members of the audience in attendance, in addition to 3 staff and 1 press. There were approximately 16 remote views.

1. Call to Order

Mayor Pizzella called the Village Council Regular Meeting to order at 04:30 p.m.

Mayor Pizzella announced the Regular Meeting and Work Session will be relocated to the Fallon Council Conference Room due to mechanical issues with the HVAC system and asked for a motion to recess the Regular Meeting to allow for the relocation.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved recessing the Regular Meeting and relocating to the Fallon Council Conference Room.

Mayor Pizzella reconvened the Regular Meeting in the Fallon Council Conference Room at 04:34 p.m.

2. Invocation and Pledge of Allegiance

A. Moment of Silence for Reflection and Prayer

B. Pledge of Allegiance by Mr. John Vann, West Point graduate and Vietnam Veteran

3. Reports

A. Manager

Mr. Willardson reported on the Pinehurst Fire Department being recommended for reaccreditation.

B. Council

1. July 14, 2026, Reception Recognizing All Former and Current Village Mayors and Councilmembers in Honor of the 250th Anniversary of the United States.

- Mayor Pizzella reported on the May 22-24, 2026, Sandhills Motoring Expo.; the May 26, 2026, Tri-Cities Working Group meeting; the Village's website being updated with information on

obtaining a Letter of Zoning Certification for STRs ([Short-Term Rentals | Village of Pinehurst, NC](#)); and the July 14, 2026, 250th Anniversary of the United States Reception for Former and Current Mayors and Councilmembers; and commented on the many topics listed on the meeting agenda.

- Mayor Pro Tem Taylor reported on the May 22-24, 2026, Sandhills Motoring Expo. and the May 18, 2026, Neighborhood Advisory Committee meeting.
- Councilmember Hooper reported on the May 21, 2026, Fort Bragg Regional Land Use Advisory Commission (RLUAC) meeting, noting the August 20, 2026, RLUAC meeting will be held at the Village's Cannon Park Community Center; and congratulated the Pinehurst Fire Department on achieving reaccreditation.
- Councilmember Ficklin did not have anything to report.
- Councilmember Fitzpatrick reported on the May 18, 2026, Neighborhood Advisory Committee meeting; the May 18, 2026, Town of Carthage Board of Commissioners meeting; the recent Village Acres community meeting; the formation of four (4) Senior Advisory Committee Working Groups; and the May 27, 2026, Central Pines Regional Council's Board of Governors meeting.

4. Motion to Approve Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Village Council Meeting Minutes

- 1. May 12, 2026, Regular Meeting Minutes**
- 2. May 12, 2026, Work Session Minutes**

B. FY 2026 Budget Amendments Report

End of Consent Agenda

Mayor Pizzella asked for a brief review of Item B.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved Items A.1 and A.2 listed and considered routine on the Consent Agenda by a vote of 5-0.

Mr. Willardson and Ms. Dana Van Nostrand, Financial Services Director, noted the amendments listed in Item B. FY 2026 Budget Amendments Report are due to higher than anticipated costs for engineering inspections and the need for hydraulic calculations so repairs to the Police Department's fire sprinkler valve pits may be completed.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved Item B listed and considered routine on the Consent Agenda by a vote of 5-0.

5. Public Comments

Ms. Lindsay Mason, Executive Director of the Given Tufts Foundation, briefly introduced herself and provided background on her experience. Ms. Mason also announced that the Given Tufts Foundation will be hosting a fundraising gala at the Country Club of North Carolina on September 19, 2026.

6. Ordinance

A. Consider Ordinance 26-13 Dedication of Streets within the Village of Pinehurst (South Pinehurst Cottages)

Mr. Mike Apke, Public Services & Engineering Director, reviewed and discussed a memo outlining the history of the South Pinehurst Cottages neighborhood and the proposed dedication of streets; consisting of Banbury Lane, Amster Way, and Carnegie Court; to the Village of Pinehurst.

Council and Mr. Apke discussed the retention pond being located on private property and being

maintained by the community’s HOA, the developer waiting until construction was 100% complete before dedicating the streets to the Village (the Village requires only 75% completion), and the area having been annexed into the Village prior to development of the community beginning.

Upon a motion by Councilmember Ficklin, seconded by Mayor Pro Tem Taylor, Council unanimously approved Ordinance 26-13 dedicating approximately 2,300 feet of streets within the South Pinehurst Cottages area and consisting of Banbury Lane, Amster Way, and Carnegie Court by a vote of 5-0.

Ordinance #26-13

An Ordinance Accepting Petition for Dedication of Streets Within the Village of Pinehurst and Amending Chapter 7, Schedule II and Schedule IV of the Pinehurst Municipal Code as it Pertains to Regulating Traffic on These Streets Within the Village of Pinehurst, North Carolina

That Whereas, DR Horton, Inc., a Texas-based Corporation (hereinafter referred to as “DR Horton”), is desirous of dedicating said streets and rights-of-way to the Village of Pinehurst, a municipal corporation of the State of North Carolina (hereinafter referred to as “Village”); and

Whereas, the attached map (Attachment A) depicts the streets and rights-of-way known as Banbury Lane, Amster Way, and Carnegie Court within the South Pinehurst Cottages subdivision being dedicated for public use; and

Whereas, DR Horton has completed construction of all the streets and rights-of-way as shown on Attachment A in accordance with the requirements of the Village; and

Whereas, the Village Council of the Village of Pinehurst has agreed to officially accept the proposed dedication of the streets and rights-of-way; and

Whereas, the streets and rights-of-way identified on Attachment A will be open to the public and shall be maintained by the Village.

Now, Therefore, Be It Ordained and Established by the Village Council of the Village of Pinehurst North Carolina in the Regular Meeting assembled this 26th day of May 2026, as follows:

Section 1. That, pursuant to NCGS § 160A, Article 15, the streets and rights-of-way offered for dedication and shown on Attachment A, copies of which are attached hereto and made a part hereof, are hereby accepted as public streets and rights-of-way of the Village of Pinehurst, North Carolina.

Section 2. That Schedule II of Section 7, STOP INTERSECTIONS of the Pinehurst Municipal Code, is amended by adding the following:

<i>Stop Sign On</i>	<i>At Intersection With</i>
Banbury Lane	Blake Boulevard
Amster Way	Banbury Lane
Carnegie Court	Banbury Lane

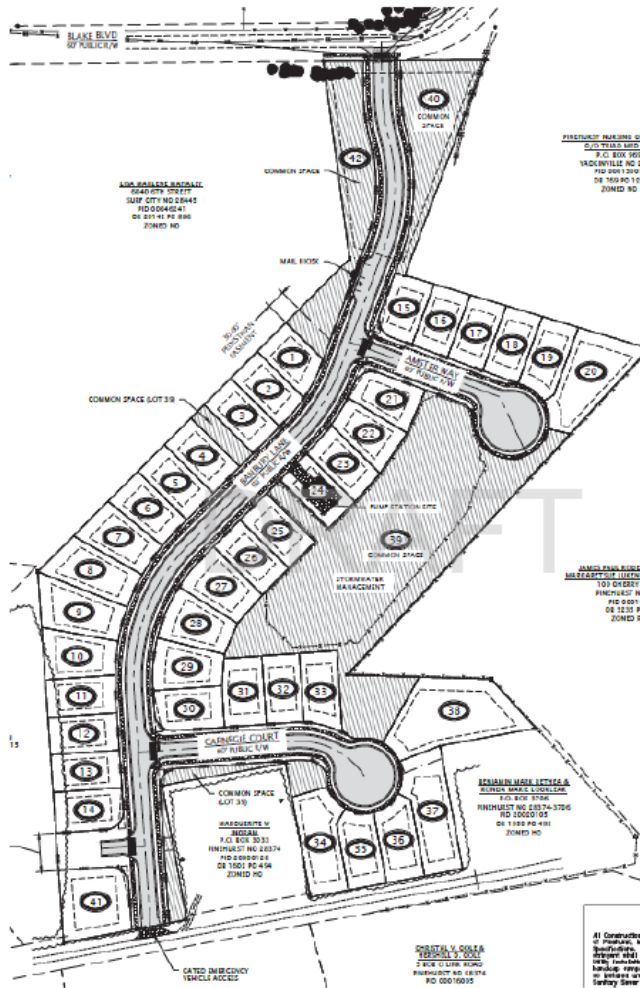
Section 3. That Schedule IV of Section 7, SPEED LIMITS of the Pinehurst Municipal Code, shall be applicable and the speed limit is established as 25 mph unless otherwise posted.

Section 4. That the Pinehurst Police Chief and the Public Services Director are hereby directed and empowered to erect the necessary traffic signs on the above stated roads.

Section 5. That this ordinance shall be and remain in full force and effect from and after its adoption.

This Ordinance is passed and adopted this 26th day of May 2026.

Attachment A – South Pinehurst Cottages streets



7. Public Hearing

A. FY 2027 Budget Public Hearing

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved entering into the Public Hearing on the Fiscal Year 2027 Budget by a vote of 5-0 at 04:59 p.m.

Mayor Pizzella asked if any member of the audience wished to speak. None came forward.

Upon a motion by Mayor Pizzella, seconded by Mayor Pro Tem Taylor, Council unanimously approved adjourning the Public Hearing by a vote of 5-0.

8. Budget Ordinance

A. Discussion and Possible Adoption of Ordinance 26-12 for the FY 2027 Budget

Council spoke in favor of adopting the proposed FY 2027 Budget and noted only positive feedback on the proposed budget has been received from residents during interactions outside of Council meetings.

Ms. Van Nostrand noted the FY 2027 Budget materials being presented are essentially the same materials as those previously presented except for the tax rate reduction (from \$0.225 to \$0.22), which resulted in a reduction in revenues and an increase in the fund balance appropriation.

Council praised the Financial Services Department for their continued hard work and success at keeping the Village fiscally sound.

Upon a motion by Mayor Pizzella, seconded by Councilmember Ficklin, Council unanimously approved Ordinance 26-12 adopting the Fiscal Year 2027 Budget as proposed by a vote of 5-0.

Ordinance #26-12

**Village of Pinehurst
Budget Ordinance
Fiscal Year 2027**

Be it ordained and established by the Village Council of Pinehurst, North Carolina, in the Regular Meeting assembled this 26th day of May 2026 as follows:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of Village government and its activities for the fiscal year beginning July 1, 2026 and ending June 30, 2027, in accordance with the chart of accounts heretofore established for this Village:

General Fund Expenditures:

Governing Body	\$ 161,800
Administration	1,775,903
Finance	987,870
Human Resources	852,580
Police	5,604,917
Fire	6,269,111
Planning	1,150,140
Inspections	546,250
Public Services Administration	934,711
Streets/Grounds	3,220,920
Powell Bill	1,500,200
Solid Waste	3,042,610
Recreation	3,050,618
Library	684,094
Harness Track	1,155,218
Fair Barn	643,698
Debt Service	495,700
Other Financing Uses	<u>912,000</u>

Total General Fund Expenditures \$ 32,988,340

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

General Fund Revenues:

Ad Valorem Taxes	\$13,591,000
Other Taxes and Licenses	5,000
Unrestricted Intergovernmental	9,931,000
Restricted Intergovernmental	1,207,700
Permits and Fees	1,147,500

Sales and Services	987,750
Other Revenues	451,310
Investment Income	634,800
Other Financing Sources	889,100
Fund Balance Appropriations	<u>4,143,180</u>
 Total General Fund Revenues	 <u>\$ 32,988,340</u>

Section 3. There is hereby levied a tax at the rate of twenty-two cents (\$0.22) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2026, for the purpose of raising revenue in the General Fund in Section 2 of this ordinance. This rate is based on a total valuation of property for the purposes of taxation of \$6,184,000,000 and an estimated collection rate of 99.9% for real and personal property and 100.0% for motor vehicles.

Section 4. The following amounts are hereby appropriated in the Sandhills Metropolitan Planning Organization (SMPO) Special Revenue Fund for the operation of the SMPO and its activities for the fiscal year beginning July 1, 2026 and ending June 30, 2027, in accordance with the chart of accounts heretofore established for this Village:

SMPO Special Revenue Fund Expenditures:	
Sandhills Metropolitan Planning Organization	\$ 698,077

Section 5. It is estimated that the following revenues will be available in the SMPO Special Revenue Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

SMPO Special Revenue Fund Revenues:	
Federal Grants	\$ 558,781
State Grants	14,708
Member Dues	<u>124,588</u>
 Total SMPO Special Revenue Fund Revenues	 <u>\$ 698,077</u>

Section 6. The Village Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line-item expenditures within a department without limitation and without a report being required.
- b. He may transfer amounts between departments, including contingency appropriations, within the same fund to increase an appropriation up to \$25,000 in a single budget amendment. He must make an official report on such transfers at the next regular meeting of the Village Council. In the event a State of Emergency is declared by the Mayor or designee, unlimited budget amendment authority within the same fund is granted for expenditures directly related to the emergency. He must make an official report on any such transfers authorized under a State of Emergency at the next regular meeting of the Village Council.
- c. He may not transfer any amounts between funds, except as approved by the Village Council in the Budget Ordinance as amended.

Section 7. The Village Manager or his designee is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

- a. Purchase of apparatus, supplies, and materials where formal bids are not required by law;
- b. Leases of normal and routine business equipment and vehicles;
- c. Construction or repair work where formal bids are not required by law; and
- d. Consultant services, professional services, contracted services, or maintenance service agreements up to an anticipated contract amount of \$90,000. In the event a State of Emergency is declared by the Mayor or designee, unlimited contracting authority is granted for services

directly related to the emergency. The Village Manager must report to the Village Council any executed contracts exceeding \$90,000 during the State of Emergency declaration.

Section 8. The SMPO Governing Board or its designee is authorized to execute the necessary agreements to complete the work of the SMPO within the SMPO Special Revenue Fund.

Section 9. Copies of this Budget Ordinance shall be furnished to the Village Clerk, Village Manager, and Financial Services Director for their direction and implementation.

This Ordinance passed and adopted this 26th day of May 2026.

9. Regular Business

A. FY 2026 Quarterly Financial Dashboard as of March 31, 2026

Ms. Dana Van Nostrand, Financial Services Director, reviewed and discussed a Quarterly Financial Dashboard: Fiscal Year Ending June 30, 2026 – Reporting Period: March 31, 2026 PDF document highlighting Cash & Investments, General Fund Balance Sheet, General Fund Fund Balance, Other Funds, Ad Valorem Taxes, General Fund Budget, and Other Current Year Data.

Council, Mr. Willardson, and Ms. Van Nostrand discussed possibly pursuing a more aggressive investment strategy. Ms. Van Nostrand noted the Village's investment accounts will start to diminish once payments for the library construction project pick up and the goal has been to maintain 30% in the NCCMT with anything in excess of 30% going into the NC Investment Pool.

Council verified with Ms. Van Nostrand that unaudited financial statements for FY26 will be presented in September 2026 and audited financial statements for FY26 will be presented in November 2026.

B. Discussion Regarding the Hybrid-Turbo Traffic Circle Concept

Mayor Pizzella excused himself from the meeting at 05:37 p.m. and rejoined the meeting at 05:40 p.m.

Mayor Pro Tem Taylor and Councilmember Hooper reviewed and discussed a Conceptual Turbo Hybrid Diagram document highlighting a Spiral Conceptual Turbo Hybrid Roundabout Diagram and Excerpts from the NCDOT Website. Mayor Pro Tem and Councilmember Hooper further reviewed a draft Pinehurst specific Conceptual Turbo Roundabout diagram picture.

Mayor Pro Tem Taylor noted there are three (3) turbo hybrid roundabouts in the United States (Florida, California, and Alabama) and Councilmember Hooper noted a turbo hybrid roundabout would cost between \$10-15M versus \$50M for the proposed NCDOT PTC redesign.

Council deliberated on the safety of roundabouts / traffic circles versus traditional intersections and the impact of improvements to the Pinehurst Traffic Circle versus the proposed NCDOT redesign.

Council reviewed and discussed a letter to Governor Stein and Lt. Governor Hunt in support of alternatives to the current redesign proposed by NCDOT and agreed to send the letter in addition to Mayor Pro Tem Taylor and Councilmember Hooper continuing discussion with NCDOT engineers / representatives.

C. Discussion on the Moore County Highway Corridor Overlay District (HCOD)

Mr. Willardson reviewed and discussed a HCOD / Highway Overlay Discussion PowerPoint presentation highlighting a map of Moore County's current Highway Overlay Districts, Setback and Buffering Concerns, Development Pressure Concerns, Uses Potentially Allowed if Overlay Removed, Special Use / Conditional Use Concerns, Gateway and Community Character, Potential Village Considerations, County's Current Position on HCOD, and Key County Discussion Points.

Council deliberated on points made during recent Moore County Board of Commissioners meetings

regarding the Highway Corridor Overlay Districts and what best serves both the Village of Pinehurst community and countywide interests without infringing on individual property rights.

Council further deliberated possible amendments to draft Resolution 26-23.

Upon a motion by Mayor Pizzella, seconded by Mayor Pro Tem Taylor, Council unanimously agreed to table consideration of Resolution 26-23 to later in the Regular Meeting by a vote of 5-0 at 06:44 p.m.

10. Resolutions

A. Consider Resolution 26-22 Reappointing Mr. Joe Iverson to the Historic Preservation Commission

Upon a motion by Councilmember Ficklin, seconded by Mayor Pro Tem Taylor, Council unanimously approved Resolution 26-22 reappointing Mr. Joe Iverson to the Historic Preservation Commission for the term effective June 01, 2026, said term expiring on May 31, 2029, by a vote of 5-0.

Resolution #26-22

A Resolution Regarding a Reappointment to the Historic Preservation Commission

That Whereas, the Village of Pinehurst has established an Historic Preservation Commission as authorized by North Carolina General Statutes, Chapter 160D, Article 303; and

Whereas, the term of Mr. Joe Iverson will expire on May 31st, 2026; and

Whereas, Mr. Iverson and the Village Council of the Village of Pinehurst are desirous of him continuing to serve as a member of the Historic Preservation Commission for an additional term.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 26th day of May 2026 that the following appointment is hereby made to the Historic Preservation Commission for the term indicated:

Mr. Joe Iverson is reappointed as a member of the Historic Preservation Commission effective June 01, 2026, to serve at the pleasure of the Village Council until the end of his term on May 31, 2029.

This Resolution passed and adopted this 26th day of May 2026.

B. Consider Resolution 26-21 Opposing Legislation That Limits Local Planning and Zoning Authority

Mr. Willardson reviewed and discussed a 2026 NC Legislative Bills Impacting Pinehurst: HB 369 – Parking & Stormwater Reform and SB 445 – Regulatory Reform Act of 2026 PowerPoint presentation highlighting HB369 – Parking Minimum Preemption (Local Concern), HB 369 – Stormwater Changes, SB 445 – Major Local Government Concerns, SB 445 – Housing By Right, and SB 445 – Accessory Dwelling Units (ADUs).

Council discussed potential impacts the proposed state legislation could have on the Village.

Council deliberated possible amendments to draft Resolution 26-21.

Upon a motion by Mayor Pizzella, seconded by Mayor Pro Tem Taylor, Council unanimously agreed to table consideration of Resolution 26-21 to later in the Regular Meeting by a vote of 5-0 at 07:03 p.m.

Mayor Pizzella recessed the Regular Meeting for a 15-minute break at 07:03 p.m.

Upon a motion by Mayor Pro Tem Taylor, seconded by Mayor Pizzella, Council unanimously approved to reconvene the Regular Meeting by a vote of 5-0 at 07:23 p.m.

Motion to Take from the Table Resolution 26-23 A Resolution Supporting the Continuation of Moore County's Existing Highway Corridor Overlay District Standards

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved to take from the table consideration of Resolution 26-23 A Resolution Supporting the Continuation of Moore County's Existing Highway Corridor Overlay District Standards by a vote of 5-0 at 07:24 p.m.

Council reviewed and discussed the following proposed amendments to Resolution 26-23:

Whereas, Moore County wisely understood in adopting its current Land Use Plan that preserving the different nature of parts of the County was an important objective; and

Whereas, Moore County has long maintained Highway Corridor Overlay District (HCO) standards to guide development along its major roadways; and

Whereas, those standards were adopted to protect the rural character, natural environment, and visual quality of the County's primary corridors, while also supporting safe and efficient transportation;

Whereas, the condition and appearance of highway corridors directly influence tourism, business investment, and property values, serving as the "front door" to Moore County's communities;

Whereas, the existing standards have helped prevent uncoordinated access, strip-style development, and visual clutter that are difficult and costly to correct once established;

Whereas, the Highway Corridor Overlay District standards currently serve as an important safeguard against development patterns otherwise permitted under underlying B-2 zoning that could negatively impact corridor aesthetics, traffic flow, tourism appeal, and the overall character of the County's gateway corridors, including certain more intensive or unwanted land uses that may be incompatible with the scenic and character these corridors were intended to preserve; and

Whereas, once development standards are loosened, subsequent changes can be difficult or impossible due to vested rights and established expectations, making such changes effectively permanent;

Whereas, Moore County is currently considering potential modifications to these standards as part of its Unified Development Ordinance update process; and

Whereas, while making changes to some parts of the HCO may be desirable, a "one size fits all" approach is neither necessary nor optimal;

Now, Therefore, Be It Resolved, that the Village Council of the Village of Pinehurst:

- 1. Supports maintaining the existing Highway Corridor Overlay District standards in general as an effective and proven tool for protecting corridor quality, safety, and long-term economic value.*
- 2. Requests in particular that the Urban Transition Zones on NC-211 from Seven Lakes to Pinehurst and on US 15/501 from the Carthage boundary to the Village of Pinehurst boundary be maintained in their current form.*
- 3. Encourages Moore County to avoid weakening or removing these standards,*

- recognizing that once relaxed, such regulations are difficult or impossible to restore.*
4. ***Affirms that preserving high-quality highway corridors is essential to Moore County's identity, tourism economy, and long-term development pattern, and should remain a priority in any UDO updates.***

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Fitzpatrick, Council unanimously approved as amended Resolution 26-23, a resolution supporting the continuation of Moore County's existing highway corridor overlay district standards by a vote of 5-0.

Resolution No. 26-23

A Resolution Supporting the Continuation of Moore County's Existing Highway Corridor Overlay District Standards

Whereas, Moore County wisely understood in adopting its current Land Use Plan that preserving the different nature of parts of the County was an important objective; and

Whereas, Moore County has long maintained Highway Corridor Overlay District (HCO) standards to guide development along its major roadways; and

Whereas, those standards were adopted to protect the rural character, natural environment, and visual quality of the County's primary corridors, while also supporting safe and efficient transportation;

Whereas, the condition and appearance of highway corridors directly influence tourism, business investment, and property values, serving as the "front door" to Moore County's communities;

Whereas, the existing standards have helped prevent uncoordinated access, strip-style development, and visual clutter that are difficult and costly to correct once established;

Whereas, the Highway Corridor Overlay District standards currently serve as an important safeguard against development patterns otherwise permitted under underlying B-2 zoning that could negatively impact corridor aesthetics, traffic flow, tourism appeal, and the overall character of the County's gateway corridors, including certain more intensive or unwanted land uses that may be incompatible with the scenic and character these corridors were intended to preserve; and

Whereas, once development standards are loosened, subsequent changes can be difficult or impossible due to vested rights and established expectations, making such changes effectively permanent;

Whereas, Moore County is currently considering potential modifications to these standards as part of its Unified Development Ordinance update process; and

Whereas, while making changes to some parts of the HCO may be desirable, a "one size fits all" approach is neither necessary nor optimal;

Now, Therefore, Be It Resolved, that the Village Council of the Village of Pinehurst:

1. Supports maintaining the existing Highway Corridor Overlay District standards in general as an effective and proven tool for protecting corridor quality, safety, and long-term economic value.
2. Requests in particular that the Urban Transition Zones on NC-211 from Seven Lakes to Pinehurst and on US 15/501 from the Carthage boundary to the Village of Pinehurst boundary be maintained in their current form.
3. Encourages Moore County to avoid weakening or removing these standards, recognizing that once relaxed, such regulations are difficult or impossible to restore.
4. Affirms that preserving high-quality highway corridors is essential to Moore County's identity, tourism economy, and long-term development pattern, and should remain a priority in any UDO updates.

This Resolution passed and adopted this 26th day of May 2026.

Motion to Take from the Table Resolution 26-21 Opposing Legislation That Limits Local Planning and Zoning Authority

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Fitzpatrick, Council unanimously approved to take from the table consideration of Resolution 26-21 Opposing Legislation That Limits Local Planning and Zoning Authority by a vote of 5-0 at 07:27 p.m.

Council deliberated removing “Whereas, while differing in form, these bills share a common effect of shifting land use decision-making away from local governments and toward a one-size fits all statewide approach; and” and revising the House Bill and Senate Bill numbers referred to in the resolution.

Council agreed to remove the referenced “Whereas” and to revise the referenced numbers to House Bill 369, and Senate Bills 382 and 445.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Hooper, Council unanimously approved as amended Resolution 26-21 opposing legislation that limits local planning and zoning authority by a vote of 5-0.

RESOLUTION #26-21

A Resolution Opposing Legislation That Limits Local Planning and Zoning Authority and Supporting the Restoration of Reasonable Local Down-Zoning Authority

Whereas, the Village of Pinehurst has been granted authority by the North Carolina General Assembly to adopt and enforce planning and zoning regulations to protect the public health, safety, and welfare of its residents; and

Whereas, these regulations are developed locally through public input and reflect the unique character, infrastructure capacity, and long-term vision of the Pinehurst community; and

Whereas, the North Carolina General Assembly’s adoption of N.C.G.S. § 160D-601(d) (Senate Bill 382) significantly limited the ability of municipalities to apply reasonable down-zoning and adjust development intensity in response to changing conditions, infrastructure constraints, or community needs; and

Whereas, the loss of this authority has reduced the ability of local governments to responsibly manage growth and align land use decisions with adopted plans and infrastructure capacity; and

Whereas, during the current legislative session, multiple additional bills have been introduced that would further restrict the ability of municipalities to manage growth and development, including but not limited to House Bill 369, Senate Bill 445, and similar legislation; and

Whereas, while differing in form, these bills share a common effect of shifting land use decision-making away from local governments and toward a one-size-fits-all statewide approach, which may be appropriate or effective in some communities but is not well-suited as a mandatory statewide standard for all municipalities with differing infrastructure capacities, development patterns, and community character; and

Whereas, these proposals, if enacted, would:

- Further reduce the ability of municipalities to make locally informed planning and zoning decisions;
- Require increased density and development intensity without regard to infrastructure, traffic, or community character;
- Limit or eliminate key development standards related to design, parking, and site layout;
- Increase the risk of costly litigation and administrative burdens on local governments;

- Undermine the ability of municipalities to implement adopted plans and respond to changing local conditions; and

Whereas, municipalities are the level of government closest to the people and are best positioned to balance growth, economic development, and preservation of community character; and

Whereas, the Village of Pinehurst supports efforts to address housing and development challenges, but believes those efforts should be achieved through collaboration with local governments—not through broad preemption of local authority;

Now, therefore, be it resolved by the Village Council of the Village of Pinehurst, North Carolina, in a regular meeting assembled, as follows:

The Village of Pinehurst opposes House Bill 369, Senate Bill 445, and similar legislation that diminishes the authority of municipalities to plan for and manage growth within their communities; and

The Village of Pinehurst calls upon the North Carolina General Assembly to reject legislation that imposes uniform statewide development mandates without regard to local conditions, infrastructure capacity, or community input; and

The Village further urges the General Assembly to restore reasonable local authority to apply down-zoning and adjust development intensity, consistent with adopted plans and public input, that was limited by N.C.G.S. § 160D-601(d) (Senate Bill 382); and

The Village urges the General Assembly to engage directly with municipalities to develop practical, locally informed solutions to housing and development challenges; and

The Village Council encourages residents, businesses, and other municipalities to communicate with their elected representatives regarding legislation that affects local planning and zoning authority.

This Resolution passed and adopted this 26th day of May 2026.

11. Other Business

Mayor Pizzella noted the importance of sharing resolutions 26-21 and 26-23 with both state and local leaders.

Council discussed whether anyone at the Village was aware of stormwater issues in the Clarendon Gardens neighborhood.

12. Motion to Adjourn

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Fitzpatrick, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 07:35 p.m.

Respectfully Submitted,

Shannon Bonecutter
Village Clerk

*A recording of this meeting is located on the Village website: www.vopnc.org
Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement*



**May 26, 2026, Work Session Minutes
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council;
DATE OF MEMO: 06/01/2026

MEMO DETAILS

ATTACHMENTS

1. 05.26.2026 DRAFT Work Session Minutes



Village Council
Minutes for the Work Session of May 26, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
04:30 p.m.

The Village of Pinehurst Village Council held a Work Session Meeting at 07:35 p.m., Tuesday, May 26, 2026, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were present:

Mr. Patrick Pizzella, Mayor
Mr. John Taylor, Mayor Pro Tem
Ms. Barb Ficklin, Councilmember
Mr. Kevin Fitzpatrick, Councilmember
Mr. Jeramy Hooper, Councilmember

Mr. Doug Willardson, Village Manager
Mr. Carlton Cole, Assistant Village Manager
Ms. Shannon Bonecutter, Village Clerk
Mr. Josh Dockery, IT Specialist

And approximately 1 member of the audience in attendance, in addition to 0 staff and 1 press. There was approximately 1 remote view.

1. Call to Order.

Mayor Pizzella called the Village Council Work Session to order at 07:42 p.m.

Mayor Pizzella noted the Work Session meeting was being held in the Fallon Council Conference Room due to a mechanical issue with the HVAC system in Assembly Hall.

2. General Business.

A. Discussion of Draft Revision of the Village Council Code of Ethics

Mr. Willardson reviewed and discussed a memo on the history of the Village Council Code of Ethics and the intention behind the revisions proposed by Councilmembers Fitzpatrick and Hooper.

Councilmembers Fitzpatrick and Hooper reviewed and discussed a Village of Pinehurst Village Council Code of Ethics Draft Revisions (05.19.2026) document.

Council deliberated whether Council has an obligation to inform a Councilmember if an ethical concern regarding their actions has been raised and whether to include procedural steps in the code of ethics.

Council agreed to further review the proposed revisions to the Village Council Code of Ethics with the Village Attorney at the June 09, 2026, Work Session meeting.

B. Review of Survey Instrument for the 2026 Business Survey

Mr. Willardson reviewed and discussed a memo on the draft 2026 Village Business Survey.

Mr. Willardson asked Council to provide feedback on any additional questions or further revisions needed to the draft survey. Council agreed to reduce the survey to roughly 20 questions and to consolidate all Pinehurst Resort owned properties into one group.

Council and Mr. Willardson agreed to send a copy of the survey to businesses with a note stating a Councilmember will be visiting the business to gather survey results and feedback and set a goal of completing the surveys by the end of June 2026.

Mr. Willardson broke down the business to be surveyed into groups labeled A – E and asked Council to choose a group. Council agreed to the following assignments:

- A. Councilmember Hooper
- B. Councilmember Fitzpatrick
- C. Mayor Pro Tem Taylor
- D. Councilmember Ficklin
- E. Mayor Pizzella



C. Discussion of an Awards Program for Recognizing Outstanding Contributions to the Village of Pinehurst

Mr. Willardson reviewed and discussed a memo on the proposed recognition program and renderings showing seven (7) options for the award.

Council deliberated how appropriate each style of award was to the Village and selected option seven (7) as the most appropriate.

Council and Mr. Willardson agreed it will be best to personalize the award language for each recipient and to revise the Manager Recommendation section to read Manager and Two Councilmembers Recommendation.

Council asked Mr. Willardson to research the cost and feasibility of producing an award in the style of option seven (7).



3. Other Business

Council and Mr. Willardson discussed the next steps in the No. 6 sidewalk project, which includes the installation of streetlights and a bridge, and the connection of the greenway trail across HWY 15-501.

4. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Work Session by a vote of 5-0 at 08:36 p.m.

Respectfully submitted,

Shannon Bonecutter
Village Clerk

A recording of this meeting is located on the Village website: www.vopnc.org

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DRAFT



**FY 2026 Budget Amendments Report
ADDITIONAL AGENDA DETAILS:**

FROM: Dana Van Nostrand, Financial Services Director
CC: Village Council;
DATE OF MEMO: 06/01/2026

MEMO DETAILS

Please see the attached report with two budget amendments that were approved by the Village Manager in accordance with the delegation of authority in the annual budget ordinance.

ATTACHMENTS

1. Budget Amendment Report FY 2026 6.4.26



**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD MAY 21 - JUNE 4, 2026**

Under Village of Pinehurst Ordinance #25-09, the Village Council grants the Budget Officer (the Village Manager) the ability to transfer appropriations under specific conditions. These conditions allow transfers between departments (including contingency) of the same fund to increase an appropriation up to \$25,000 in a single budget amendment for the FY 2026 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes." Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>APPROVED DATE</u>
1	Additional funds are needed to cover the quoted cost of the renovations to Building 4 at the Public Services complex that houses salt and brine. \$55,000 is budgeted for this project in FY 2026 vs. the total cost of \$65,000. The trail bridge replacements for Recreation came in under budget, so a portion of the surplus from the trail bridges is being transferred to cover the additional funds needed for Public Services Administration.			5/27/2026
10-20-410-7220	Public Services Admin - B&G Capital Building Charges	\$ 10,000		
10-80-610-7120	Recreation - B&G Capital Land Charges		\$ 10,000	
2	Based on utility cost projections through the end of the year, the current Harness Track budget will not be able to support the full year's utility costs. They are projected to be approximately \$20K higher than last year, driven by higher occupancy, more RV hookup usage, and higher utility rates. In total, the FY 2026 utility costs are projected to be 5% higher than last year.			6/1/2026
10-80-620-6400	Harness Track - Utilities	\$ 19,000		
10-80-640-6400	Fair Barn - Utilities		\$ 12,000	
10-00-220-9999	Administration - Contingency		7,000	
		<u>\$ 19,000</u>	<u>\$ 19,000</u>	



**2026 Flag Day Proclamation (June 14, 2026)
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council; Doug Willardson; Carlton Cole
DATE OF MEMO: 05/18/2026

MEMO DETAILS

Flag Day commemorates the adoption of the flag of the United States on June 14, 1777, by resolution of the Second Continental Congress.

ATTACHMENTS

1. Flag Day DRAFT Proclamation 2026

Mayoral Proclamation

Village of Pinehurst

WHEREAS, the Village of Pinehurst recognizes the importance of commemorating the date in 1777 when the Second Continental Congress approved the design for the first national flag; and

WHEREAS, on June 14, 1777, the Second Continental Congress adopted the United States flag and established the 13 alternating red and white stripes and 13 white stars on a blue field pattern; and

WHEREAS, in 1916 President Woodrow Wilson proclaimed June 14 as Flag Day and in 1949 Flag Day was officially recognized by the United States Congress; and

WHEREAS, Flag Day is a day of renewal and reminder of this nation's devotion to our "great mission of liberty and justice" and of the rededication of ourselves to an "America which no man can corrupt, no influence draw away from its ideals, no force divide against itself"; and

WHEREAS, the Village of Pinehurst encourages all citizens to commemorate the adoption of our national flag by displaying the flag and honoring its significance as a symbol of our great nation.

NOW THEREFORE, I, Patrick Pizzella, Mayor of the Village of Pinehurst, do hereby proclaim June 14th, 2026, as Flag Day in the Village of Pinehurst.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Village of Pinehurst, this the 9th day of June 2026.

Patrick Pizzella, Mayor



**Consider Resolution 26-24 Reappointing Neighborhood Advisory Committee Representatives (Doral Woods, North Morganton Road, and Old Town East)
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council;
DATE OF MEMO: 05/19/2026

MEMO DETAILS

The attached resolution reappoints three current members of the Neighborhood Advisory Committee (NAC) whose terms are expiring on June 30, 2026.

The Neighborhood Advisory Committee serves as an important communication link between Village government and Pinehurst neighborhoods. NAC representatives help share information regarding Village projects, initiatives, and issues while also providing feedback from their respective neighborhoods to Village staff and Council.

The following members have expressed a willingness to continue serving and are recommended for reappointment:

- Carol Higgins – Doral Woods (term ending June 30, 2029)
- Greg Linville – North Morganton Road (term ending June 30, 2028)
- Martha Wicker – Old Town East (term ending June 30, 2029)

All three individuals have served effectively in their respective roles and wish to continue representing their neighborhoods. Staff recommends approval of the attached resolution reappointing these members to the Neighborhood Advisory Committee.

ATTACHMENTS

1. DRAFT Resolution 26-24 Reappoint NAC (Doral Woods, North Morganton Road, and Old Town East)

Resolution #26-24:

A Resolution Reappointing the Neighborhood Advisory Committee Representatives for Doral Woods, North Morganton Road, and Old Town East

Whereas, the Village of Pinehurst established a Neighborhood Advisory Committee (NAC) in 2008; and

Whereas, the Village of Pinehurst officially reorganized the Neighborhood Advisory Committee (NAC) under the leadership of the Village Council of the Village of Pinehurst on the 11th day of April 2023; and

Whereas, the below Neighborhood Advisory Committee Representatives and the Village of Pinehurst Village Council are desirous of the Representatives being reappointed to serve as members of the Neighborhood Advisory Committee.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina in a Regular Meeting assembled this 9th day of June 2026 as follows:

Ms. Carol Higgins is reappointed as a representative of the Doral Woods area on the Neighborhood Advisory Committee, effective July 1st, 2026, said term to expire June 30th, 2029.

Mr. Greg Linville is reappointed as a representative of the North Morganton Road area on the Neighborhood Advisory Committee, effective July 1st, 2026, said term to expire June 30th, 2028.

Ms. Martha Wicker is reappointed as a representative of the Old Town East area on the Neighborhood Advisory Committee, effective July 1st, 2026, said term to expire June 30th, 2029.

This Resolution passed and adopted this 9th day of June 2026.

(Municipal Seal)

Village of Pinehurst
Village Council

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Bonecutter, Village Clerk



Consider Resolution 26-25 to Commit Fund Balance for Capital ADDITIONAL AGENDA DETAILS:

FROM: Dana Van Nostrand, Financial Services Director
CC: Village Council;
DATE OF MEMO: 06/01/2026

MEMO DETAILS

Governmental Accounting Standards Board (GASB) Statement No. 54 established fund balance classifications and the various constraints for each category. The categories listed from most to least restrictive are as follows:

- Nonspendable (not in spendable form – i.e. inventory),
- Restricted (by external sources),
- Committed (by the government's highest decision-making authority),
- Assigned (intended to be used for specific purposes), and
- Unassigned (can be used for any purpose).

The Village's Fund Balance Policy includes a provision that allows Council to commit a portion of General Fund fund balance for future capital needs if fund balance at year-end exceeds 40% of actual General Fund expenditures. This commitment may take place in the form of a separate resolution each year to ensure a clear trail of Council's intent to commit the funds for future capital. In order to commit fund balance for a fiscal period, action must take place before year-end. The calculation of fund balance committed for future capital will occur after fiscal year-end and will be reported in the Annual Comprehensive Financial Report (ACFR). Once Council commits a portion of fund balance, those constraints may only be changed by another formal action by Council. Resolution 26-25 is presented for your consideration, which would commit these excess funds for future capital as of June 30, 2026. If approved, this amount will be reported under the committed fund balance category in the FY 2026 ACFR.

The attachment shows an **estimated** calculation of the June 30, 2026 fund balance committed for future capital. This is primarily for illustrative purposes to show how the calculation is done per the policy. Village Council is not adopting a resolution for the amount committed for future capital shown in the estimated calculation. The fund balance committed for future capital as of June 30, 2026 is expected to be less than the balance committed as of June 30, 2025 since fund balance is planned to be used for significant capital in FY 2026, such as:

- \$2.8 million transfer to the library capital project fund,
- Juniper Creek sidewalk project,
- Land purchase.

ATTACHMENTS

1. Estimated FY 2026 Committed Fund Balance Calculation
2. Resolution 26-25 Commit Fund Balance for Future Capital FY 2026

**Village of Pinehurst
Fund Balance Calculations
June 30, 2026 Estimated**

Fund Balances:	% of Exp	Estimated Before Commitment	% of Exp	Estimated After Commitment	FY 2025 Actual	Change
Nonspendable:						
Inventory		\$ 40,000		\$ 40,000	\$ 39,188	\$ 812
Prepaid items		200,000		200,000	191,186	8,814
Leases		1,800		1,800	2,730	(930)
Restricted:						
Stabilization by state statute		2,016,300		2,016,300	5,190,360	(3,174,060)
Public safety		-		-	3,820	(3,820)
Committed:						
Future Capital		-		6,372,800	9,280,234	(2,907,434)
Assigned:						
Subsequent year's expenditures		4,143,180		4,143,180	3,506,560	636,620
Unassigned	40%	12,148,720	19%	5,775,920	3,969,234	1,806,686
Total Fund Balance (FB)		\$ 18,550,000		\$ 18,550,000	\$ 22,183,312	\$ (3,633,312)

1	Total Fund Balance		\$ 18,550,000	A
	Total Expenditures	\$ 30,443,000		B
	Times: 40%	40%		C
	Less: 40% of Expenditures		12,177,200	D = B x C
Maximum FB to "Commit" (Amt > 40% of Expenditures)			\$ 6,372,800	E = A - D

2	Total Expenditures	\$ 30,443,000		B
	Times: 15% Requirement for Unassigned FB	15%		F
	15% Minimum Amount of Unassigned FB		\$ 4,566,450	G = B x F

3	Unassigned Fund Balance	\$ 12,148,720		H
	Less: Minimum Amount of Unassigned Fund Balance	4,566,450		G
	Amount of Unassigned FB Available to "Commit"		\$ 7,582,270	I = H - G

4	Total Amount of Fund Balance to "Commit" (If E <= I, then E, Otherwise I)		\$ 6,372,800	
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Resolution #26-25:

A Resolution to Commit a Portion of Fund Balance in the General Fund for Future Capital.

That whereas, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

Whereas, the Village Council is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and

Whereas, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the Village Council; and

Whereas, once the committed fund balance constraints are imposed, it requires the constraint to be removed by the Village Council prior to redirecting the funds for other purposes; and

Whereas, the Village Council has adopted a Fund Balance Policy, as amended from time to time, in order to maintain adequate working capital and a good credit rating; and

Whereas, the Village's Fund Balance Policy states the Village Council may commit a portion of fund balance for future capital needs in the General Fund when fund balance is in excess of 40% of actual General Fund expenditures as reported in the year-end Annual Comprehensive Financial Report; and

Whereas, the Village's Fund Balance Policy states that in no instance shall the amount of fund balance committed for future capital needs cause the unassigned General Fund fund balance to fall below 15% of actual General Fund expenditures as reported in the year-end Annual Comprehensive Financial Report; and

Whereas, the Village's Fund Balance Policy states the Council must approve a separate resolution for the respective year to commit fund balance for future capital in the General Fund; and

Whereas, the calculation of committed fund balance will occur during the completion of the year-end Annual Comprehensive Financial Report.

Now, therefore, be it resolved by the Village Council of the Village of Pinehurst, North Carolina, in regular meeting assembled this 9th day of June, 2026, as follows:

Section 1. In accordance with the provisions of GASB 54, Village Council hereby commits the amount of General Fund fund balance that exceeds 40% of actual General Fund expenditures as of June 30, 2026 as reported in the Annual Comprehensive Financial Report for future capital within that, as indicated by the committed fund balance classification, cannot be used for any purpose other than directed above, unless the Village Council adopts another resolution or ordinance to remove or change the constraint.

Section 2. To comply with the Village’s Fund Balance Policy, should unassigned fund balance fall below 15% by committing fund balance for future capital as calculated in Section 1, the amount of committed fund balance for future capital will be reduced to ensure unassigned fund balance is at least 15% of actual General Fund expenditures.

This Resolution passed and adopted this 9th day of June, 2026.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Bonecutter, Village Clerk

DRAFT



Consider Resolution 26-26 Changes to the Position Classification and Pay Plan Policy

ADDITIONAL AGENDA DETAILS:

FROM: Angela Kantor, Human Resources Director
CC: Village Council; Doug Willardson
DATE OF MEMO: 06/01/2026

MEMO DETAILS

The Village contracted with Central Pines Regional Council (CPRC) last year to conduct a comprehensive position classification and pay study resulting in updates to position classifications and pay grades. A full study was not recommended this year, but the next comprehensive review is scheduled for FY 2027.

Although a full study was performed this year, we are recommending limited adjustments to maintain the integrity of the compensation program and ensure that classifications accurately reflect policy and organizational needs. Below are the recommended changes:

- Change the title Code Compliance Specialist to Code Compliance Supervisor. This change more accurately reflects the responsibilities of the position.
- Move Financial Services Supervisor from Grade 22 to Grade 23. The entire payroll function was added to this position in lieu of replacing a Financial Services Technician. This move recognizes the expanded scope, complexity, and level of responsibility added to this position.
- Adjustments to the Pay Classification and Pay Plan for Seasonal/On-Call/Reserve/Other Part-Time positions

We recommend increasing the pay grades by 2.6% based on the Consumer Price Index (CPI) average for calendar year 2025, as outlined in the policy. We will continue to offer merit pay based on performance for the fiscal year. Merit increases will be effective October 1st. The amount of merit pay available was discussed during the budget process. This year, the merit range is 0%-3%.


We also reviewed the policy and are not recommending any substantial changes at this time, only minor formatting edits. The current policy continues to provide an effective framework for compensation administration and position classification.

I have attached Resolution 26-26 that will amend the Position Classification and Pay Plan based on the recommendations. I have also attached the policy and FY 2026-2027 Position Classification and Pay Plan tables for your review. Thank you for your consideration.

ATTACHMENTS

1. Position Classification and Pay Plan Policy 7.2026
2. Position Classification and Pay Plan FY 2026-2027 (Attachment B)
3. Position Classification and Pay Plan (Seasonal, On-Call Positions) FY 2026-2027 (Attachment C)
4. DRAFT Resolution 26-26 Position Classification and Pay Plan Changes

ATTACHMENT A

	VILLAGE OF PINEHURST STANDARD POLICY	
SUBJECT:	Position Classification and Pay Plan Policy	Effective Date: 11/17/2009
Department:	Human Resources	Policy No.: HR-416
Prepared by:	Human Resources	Revised: 6/9/2026
Approved by:	Village Council	# of Pages: 5

PURPOSE OF THE POSITION CLASSIFICATION AND PAY PLAN:

The Position Classification and Pay Plan (Attachments B and C) is aimed at providing a complete inventory of all authorized positions in the Village service and an accurate description and specification for each class of employment. The Plan standardizes job titles, each of which is indicative of a range of duties and responsibilities.

The Plan includes the basic salary ranges for each regular full-time and regular part-time position approved by Council. These ranges are market-based pay grades consisting of minimum, midpoint and maximum pay rates. The Plan also includes basic salary ranges for seasonal, on-call, reserve, and other part-time positions working less than 20 hours per week. These ranges have minimum and maximum pay rates.

GENERAL PROVISIONS OF THE PLAN:

Administration and Maintenance

The Village Manager, assisted by the Human Resources Director, is responsible for the administration and maintenance of the Plan. The Human Resources Director should annually review portions of the Plan and recommend appropriate changes to the Village Manager. All employees covered by the Plan must be paid at a rate listed within the salary range established for the respective position.

The Plan is intended to provide equitable compensation for all employees, reflecting differences in the duties and responsibilities, the comparable rates of pay for positions in private and public employment in the area, changes in the impacts of inflation, the financial condition of the Village, and other factors. The Human Resources Director will be responsible for making comparative studies of all factors affecting the level of salary ranges and for recommending changes to the Village Manager. The Human Resources Director will also conduct a competitive and comparative salary study for each position at least every three years. Any changes to increase or decrease the assigned salary grade for a position or the title for a position, must be approved by

Village Council. Any changes modifying the salary ranges in the Plan must also be approved by Village Council.

Starting Salaries

Applicants who are in positions approved in the Plan shall be employed within the salary range for that position classification.

Financial Incentives

The Village Manager has the authority to approve certain financial incentives in order to recruit qualified candidates for certain positions. Moving expenses may be reimbursed to newly hired employees who are relocating to the Pinehurst area. Reimbursement amounts will depend on the position and the relocation distance. An automobile allowance may also be offered for certain positions in lieu of an assigned Village vehicle.

Merit Pay

Merit increases will be based on employee performance from July 1st through June 30th and will be effective October 1st for all eligible employees. Merit increases will range from zero to three percent, with three percent being reserved for truly extraordinary performance. Employees will receive a performance review, with no salary adjustment, after six months in a new position and then annually thereafter immediately following the end of the fiscal year.

Employees hired between July 1st and December 31st are eligible for a performance-based, prorated merit increase the following October. Employees hired between January 1st and June 30th will be eligible for a pro-rated merit increase, based on the budgeted merit percentage, the following October. Upward movement within the established salary range for an employee is not automatic, but rather based upon specific performance-related reasons and other factors. All performance reviews are based on an employee's demonstration of the Village's core values and the behavioral and technical competencies listed in their position description as well as the completion of goals. Employees in supervisory roles are also evaluated on leadership attributes.

Seasonal, on-call, reserve, and other part-time positions working less than 20 hours per week, but at least 520 hours in the fiscal year, are also eligible for a merit increase. These employees will be evaluated on their job knowledge, demonstration of the Village's core values and other factors. Merit increases will also be prorated based on hire date as listed above.

Guidelines for determining performance levels and performance pay increases or other performance-related movement within the pay grade may be established in procedures approved by the Village Manager. The merit increase range is subject to change during the Strategic Operating Plan process, which begins in February and ends in June each year.

Lump Sum Payment

Employees who are at the maximum of the salary range for their position classification may be eligible for a lump sum payment at performance evaluation time. Lump sum payments are awarded based on the employee's performance and will also be between zero and three percent.

Lump sum payments do not become part of base pay. The lump sum payment range will be the same as the merit increase range and is subject to change during the Strategic Operating Plan process, which begins in February and ends in June each year.

Cost of Living Adjustments (COLA)

Each year, the position classification and pay plan grades may be adjusted by the annual average consumer price index percentage change for the prior calendar year. Adjustments to pay grades will be effective July 1st.

Employees, including the Village Manager, may also receive a cost-of-living adjustment (COLA) based on the annual average consumer price index percentage for the prior calendar year. Employees who work less than 20 hours per week will be eligible for COLA. Returning camp staff will be eligible for COLA at the start of camp unless an internal equity-based increase exceeds COLA amount. Recreation instructors are not eligible for COLA.

The COLA will be effective July 1st of the new fiscal year. COLA will be applied before any other pay adjustments.

Salary Effect of Promotions, Demotions, Transfers, Interim Assignments and Reclassifications

Promotions – When an employee is promoted, the employee’s salary will be negotiated within the new grade. The amount of the pay increase depends on performance, degree of increased responsibility, time since the last salary adjustment, budget, and other factors. Promoted employees are still eligible for a performance-based merit increase the following October; however, the merit increase will be prorated from the promotion date.

Demotions – When an employee is demoted, the salary normally should be set at the rate in the lower pay range, which provides a minimal decrease in pay if action is not the result of corrective action. If the current salary is within the new range, the employee’s salary may be retained at the previous rate. If the demotion is the result of corrective action, the salary may be decreased.

Transfers – The salary of an employee reassigned to a position in the same class or to a position in a different class within the same salary grade should not be changed by reassignment. However, employees transferred to a position in a lower salary grade may receive a decrease in pay.

Interim Assignments – If an employee accepts an interim assignment for a higher-level position that is temporarily vacant, the employee may receive a 5% increase for each grade up to 10% or minimum of the pay grade, whichever is higher. The interim assignment must be at least four consecutive weeks. Once the interim assignment ends, the employee’s pay will revert to the pay established before the interim assignment.

Reclassifications – If a position is reclassified to a higher salary grade, employees in that position may receive a 5% increase for each grade up to 10%. There may be exceptions if the changes in

the job responsibilities are significant enough to warrant a greater increase or the employee's salary remains below the minimum of the new grade after any adjustment.

The Village Manager may delay implementation of a pay increase for any employee who has recently documented corrective actions and who is not currently meeting all job requirements until such time the employee is fully meeting all job requirements. Otherwise, all employees will be treated consistently in the implementation.

Regardless of the position in the new salary grade, employees who have been hired or promoted to a position within the past year are not automatically eligible for salary increases due to changes in position reclassifications.

If the position is reclassified to a lower salary grade, the employee's salary should remain the same. If the employee's salary is above the maximum established for the new range, the salary of that employee shall be maintained at the current level until the range is increased above the employee's salary.

Effective Date of Salary Changes

Salary changes approved after the first working day of a pay period shall become effective at the beginning of that pay period or at such specific date as may be established pursuant to procedures approved by the Village Manager. Salary adjustments recommended because of the annual salary study are effective July 1st once approved by council. Salary adjustments based on any off-cycle pay and classification plan changes will be effective as directed by Village Council.

Payroll Deduction

Deductions shall be made from each employee's salary, as required by law. Additional deductions may be made at the request of the employee.

Composition of the Plan

The Plan should consist of:

- a) a grouping of positions in classes which are approximately equal in difficulty and responsibility which call for the same general level of qualifications, and which can be equitably compensated within the range of pay under similar working conditions;
- b) class titles descriptive of the work of the class; and
- c) the appropriate pay grade associated with the position.

Use of the Plan

Class specifications should be descriptive of the type and scope of work performed. The Plan is to be used:

- a) as a guide in recruiting and examining applicants for employment;
- b) in determining lines of promotion and developing employee training programs; and
- c) in determining salary to be paid for various types of work;

Authorization of the Plan

The Plan shall be approved by the Village Council and will be maintained on file with the Human Resources Director. Copies will be available to all Village employees for review. New positions shall be established upon recommendation of the Village Manager and approval of the Village Council, after which the Human Resources Director is responsible for either allocating the new position into the appropriate existing class or revising the Plan to establish a new class to which the position may be allocated. The Village Manager may approve changes to existing positions that do not require a change in pay grade or a change in title.

Request for Reclassification

Department Heads may request that a position be reclassified into a different class or pay grade based on significant and permanent changes in the level of duties, responsibilities, and/or authorities. Upon receipt of such request, the Human Resources Director will study the request, determine the merit of reclassification and if merited, recommend a reclassification and a new pay grade to the Village Manager. Modified positions also may be evaluated for proper position classification. To assist the Village on this review process, Department Heads are expected to:

- a) be familiar with the Position Classification and Pay Plan;
- b) make sure they are informed about the job duties performed by each employee under their supervision;
- c) advise the Human Resources Director of any permanent changes in job duties;
- d) make recommendations for changes in position classifications. These recommendations should be based on significant changes in the duties associated with a position and/or in the structure of a department that will continue to exist on a long-term basis.

The Village Council is responsible for approving any recommended reclassifications. The Village may contact outside consultants and other sources to assist in any reclassification decision.

Approved by:

Patrick Pizzella, Mayor

6/09/2026
Date

26-26
Village Council, Resolution

6/09/2026
Date

Village of Pinehurst
Position Classification and Pay Plan
FY 2026-2027

FLSA	GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM
	13	Streets & Grounds Maintenance Worker I	38,224	47,780	57,336
	14	Parks Maintenance Specialist I Streets & Grounds Maintenance Worker II Track Specialist	40,136	50,170	60,204
	15	Customer Service Representative Fleet Service Apprentice Library and Archives Associate Parks Maintenance Specialist II Solid Waste Equipment Operator Track Crew Leader	42,143	52,679	63,215
	16	Administrative Assistant Firefighter Trainee Grounds Maintenance Crew Leader Street Maintenance Crew Leader	44,251	55,314	66,377
	17	Administrative Specialist Assistant Solid Waste Superintendent Facilities Maintenance Technician Financial Services Technician Firefighter (Non-EMT) Fleet Service Technician I Recreation Assistant Telecommunications Specialist I	46,464	58,080	69,696
E	18	Administrative & Data Coordinator Code Compliance Technician Firefighter EMT (2nd Class, 1st Class) Fleet Service Technician II Human Resources Technician Library Services and Archives Supervisor Telecommunications Specialist II	48,788	60,985	73,182
E	19	IT Technician Planning and Zoning Specialist Police Cadet Senior Fleet Service Technician Track Superintendent Venue Coordinator	51,228	64,035	76,842
	20	Admin & Telecommunications Coord Athletic Coordinator Fire and Life Safety Educator Parks Maintenance Supervisor Recreation Programs Coordinator Senior Firefighter (Fire Engineer) Special Events Coordinator	53,790	67,238	80,685
	21	Code Compliance Supervisor Fire Lieutenant Grounds Maintenance Supervisor Police Officer Police Officer-Investigator	56,480	70,600	84,720

Village of Pinehurst
Position Classification and Pay Plan
FY 2026-2027

FLSA	GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM
E	22	Engineering Technician Senior Police Officer Senior Police Officer-Investigator Stormwater Technician Street Maintenance Supervisor	59,304	74,130	88,956
E	23	Building Inspector I Financial Services Supervisor Information Technology Systems Specialist Master Police Officer Master Police Officer-Investigator Planner I	62,270	77,838	93,405
E E E E E	24	Assistant Fire Marshal (I, II, III) Building Inspector II Communications Specialist Fire Captain (Senior Fire Captain) Fleet Maintenance Superintendent Human Resources Generalist Police Sergeant Recreation Superintendent Solid Waste Superintendent	65,384	81,730	98,076
E E E E	25	Building Inspector III Buildings and Grounds Superintendent GIS Analyst IT Business Analyst Senior Planner Village Clerk	68,654	85,818	102,981
E	26	Detective Lieutenant Police Lieutenant Principal Planner	72,087	90,109	108,131
E E E	27	Assistant Public Services Director Battalion Chief IT Infrastructure Administrator Planning Supervisor	75,692	94,615	113,538
E E E	28	Assistant Financial Services Director Building Code Official Library Services and Archives Director Police Captain	79,477	99,347	119,216
E	29	Deputy Fire Chief/Fire Marshal	83,451	104,314	125,177
E	30		87,624	109,530	131,436
E	31	Deputy Police Chief	92,006	115,008	138,009
E	32	Parks and Recreation Director	96,607	120,759	144,911
E	33	Human Resources Director	101,438	126,798	152,157
E E E E E	34	Chief Information Officer Financial Services Director Fire Chief Planning and Inspections Director Public Services and Engineering Director	106,510	133,138	159,765
E	35	Police Chief	111,836	139,795	167,754
	36		117,428	146,785	176,142
E	37	Assistant Village Manager	123,300	154,125	184,950

E=Exempt from the Wage and Hour provisions of the Fair Labor Standards Act (FLSA)
2.6% COLA=Grade adjustment from previous year

5%=Spread between grades
50%=Spread within the grade

Position Classification and Pay Plan (Seasonal, On-Call, Reserve, and Other PT Positions)

FY 2026-2027

GRADE	POSITION	MINIMUM	MAXIMUM
10P*	Event Maintenance Staff	\$15.00	\$22.50
11P	Facility Supervisor, Recreation	\$12.67	\$19.01
12P	Camp Counselor	\$13.94	\$20.91
13P	Fair Barn Facility Crew	\$15.33	\$23.00
14P	Reserve Firefighter (Non-EMT, EMT) Camp Supervisor Fair Barn Assistant	\$16.86	\$25.29
15P	Staffing Pool Library and Archives Associate	\$18.55	\$27.83
16P	On-call Telecommunications Specialist Parking Attendant	\$20.41	\$30.62
17P		\$22.45	\$33.68
18P	Reserve Police Officer Fire Inspector	\$24.70	\$37.05
19P		\$27.17	\$40.76
20P		\$29.89	\$44.84
30P*	Recreation Program Instructors	\$30.00	\$45.00

All Positions are Non-Exempt
 *Grades 10P and 30P no annual COLA adjustment

10%=spread between grades
 50%=Spread within the grade

Resolution #26-26:

A Resolution Amending the Position Classification and Pay Plan Policy for the Village of Pinehurst.

Whereas, the Village Council of Pinehurst, North Carolina, adopted the Position Classification and Pay Plan Policy on November 17, 2009; and

Whereas, the Village Council of Pinehurst, North Carolina, amended the Position Classification and Pay Plan Policy on June 24, 2025; and

Whereas, changes in the organizational infrastructure and guiding policies and procedures must be made as personnel needs of the Village change.

Now, Therefore, Be It Resolved by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 9th day of June 2026 as follows:

Section 1. That the Position Classification and Pay Plan Policy is hereby amended effective July 1, 2026; said policy attached hereto as Attachment A and made a part hereof; the same as if included verbatim.

Section 2. That the pay ranges in the Position Classification and Pay Plan for the Village of Pinehurst are hereby amended by 2.6 percent; said Pay Plans attached hereto as part of Attachment B and Attachment C and made a part hereof; the same as if included verbatim.

This Resolution passed and adopted this 9th day of June 2026.

(Municipal Seal)

Village of Pinehurst

Village Council

By: _____
Patrick Pizzella, Mayor

Attest:

Shannon Bonecutter, Village Clerk



**Consider Solid Waste Contract for Lofton Garbage Services in CCNC for FY27
ADDITIONAL AGENDA DETAILS:**

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council; Doug Willardson; Carlton Cole; Mike Apke
DATE OF MEMO: 06/01/2026

MEMO DETAILS

This item is to consider renewing a contract for solid waste collection services within CCNC for FY27. Lofton Garbage Service is one (1) of two (2) providers of service within CCNC; however, the estimated value of the second provider's contract (Becky's Rubbish) is within the Village Manager's threshold for execution.

We reached out to the solid waste representative for the CCNC HOA, who stated that the community is very satisfied with both Lofton Garbage Service and Becky's Rubbish, and expressed no concerns with renewing both contracts for FY27.

Historically, the Village has executed annual renewals of Lofton's contract. Given their past performance, I'm proposing a three (3) year contract renewal at this time. The proposed contract therefore begins on July 1, 2026, and extends through June 30, 2029. It includes a CPI adjusted rate increase for FY27 of 4.7% and future CPI adjustments will be made annually based on the CPI-U Index for All Urban Consumers for Water and Sewer and Trash Collection Services in the United States.

The value of Lofton's contract is estimated to be approximately \$150,000 for FY27 with the actual amount being based on the total number of residences serviced during the contract period. As a comparison, the value of the Becky's Rubbish contract is estimated to be approximately \$30,000.

In order to continue services with Lofton Garbage Service, Council would need to adopt a motion authorizing the Mayor or his designee to execute the contract renewal.

ATTACHMENTS

1. Lofton Garbage Service Proposed Contract FY27

LOFTON SANITATION CONTRACT for CCNC

STATE OF NORTH CAROLINA

COUNTY OF MOORE

THIS CONTRACT, made and entered into this **1st** day of **July, A. D. 2026** by and between **Lofton Garbage Service** of the County of Moore, State of North Carolina, Party of the First Part (hereinafter sometimes referred to as "Contractor"); and the **VILLAGE OF PINEHURST**, a duly chartered municipal corporation and body corporate and politic of the County of Moore, State of North Carolina, Party of the Second Part (hereinafter sometimes referred to as "the Village");

WITNESSETH:

THAT WHEREAS, the Contractor is engaged in the business of collecting household trash, recycling, and yard debris, as an independent Contractor; and

WHEREAS, the Village has the responsibility for the collection and removal of such household trash, recycling, and yard debris within the Village of Pinehurst, as a part of its governmental functions; and

WHEREAS, the Village does not wish to collect and remove household trash, recycling, and yard debris within the area known as the Country Club of North Carolina, at the present time, and the Contractor does now and wishes to continue to provide such service in the aforementioned area, and it has been determined by the Village Council of the Village of Pinehurst that it would be in the best interest of the Village and its citizens and residents to enter into this agreement with the Contractor for the purpose of engaging his/her services for a period of three (3) years.

NOW, THEREFORE, for and in consideration of the charges, and the terms, covenants, promises and conditions hereinafter set forth, the Village engages the services of the Contractor for the purpose of collecting household trash, recycling, and yard debris from residential property, and the Contractor agrees to perform said services in the Country Club of North Carolina, Pinehurst, North Carolina, in accordance with this contract.

The terms, covenants, promises and conditions of this agreement and contract are as follows:

1. The term of this contract shall be for a period of three (3) years from **July 1, 2026** through **June 30, 2029**, unless sooner terminated as hereinafter provided or for good cause.
2. The Village covenants and agrees with the Contractor that the Contractor will collect household trash, recycling, and yard debris, each one time per week, from residential properties, at a location adjacent to the house, in the Country Club of North Carolina. If the frequency of collection is altered by the Village during the term of the contract, whether increased or decreased, the contract may be re-negotiated by the parties.
3. The Village covenants and agrees with the Contractor that the Village will pay to the Contractor for the collections listed in #2 above, which may be amended during the year as new homes are constructed, added or deleted.

LOFTON SANITATION CONTRACT for CCNC

Residences listed as “Full” or “Rental” = \$31.85 per month for collection of household trash, recycling, and yard debris for FY27, then annually adjusted based upon the Consumer Price Index (CPI) for Water, Sewer and Trash collection services in the U.S., Series ID CUSR0000SEHG. Should the CPI have a decrease over this period, there will be no decrease in the contact amount.

Residences listed as “Partial” = \$23.78 per month for collection of household trash, recycling, and yard debris for FY27, then annually adjusted as noted above for “Full” or “Rental” residences.

Scale tipping fees for household trash are included with “Full”, “Rental”, and “Partial” rates.

Fuel Surcharge: Fuel surcharge will be established quarterly on July 1, October 1, January 1, and April 1, based on the price of diesel fuel at the Speedway Station located on Highway #5 and paid in accordance with the chart below.

Fuel Price Range	Adjustment Per Home
Up to \$2.749	\$0.00
\$2.75 - \$3.249	\$.25
\$3.25 - \$ 3.499	\$.50
\$3.50 – \$3.749	\$.75
\$3.75 +	\$1.00

4. All payments to the Contractor will be made by the 15th day of the month following the pick-ups. Failure to provide an invoice by the 5th of the month will delay the payment to the Contractor.
5. The Contractor agrees to submit a monthly accounting of the number of households receiving his/her service each month. This count must accompany the Contractor’s monthly invoice. Any changes to his/her accounting of any new households that are being added or dropped must be reported within 72 hours.
6. A monthly count of all homes, where recycling is picked up, must accompany the Contractor’s invoice.
7. Contractors must dispose of household trash, recycling, and yard debris at the Moore County Transfer Station and Landfill. Scale tipping fees for household trash are included with “Full”, “Rental”, and “Partial” rates. Scale tipping fees for recycling and yard debris will be reimbursed to Contractor. Truck numbers must be provided to the Village.
8. Contractor must provide all tickets, or copy of tickets, for household trash, recycling, and yard debris, obtained from disposal location. These tickets must accompany the Contractor’s monthly invoice. Failure to include tickets will result in delay of payment to the Contractor until tickets are received.
9. Contractor agrees that he/she will furnish all of the necessary labor and equipment to provide residents of the Country Club of North Carolina with once weekly removal of household trash, recycling, and yard debris from residential property.

LOFTON SANITATION CONTRACT for CCNC

10. The Contractor further covenants and agrees that he/she will include in his/her services the removal of all refuse of any nature placed in the containers; and a reasonable and normal amount of cartons, newspapers and the like, and that he/she will include in his/her services the removal of a reasonable amount of yard debris, which must be bagged or bundled, and it is mutually understood and agreed that the disposal and removal of cartons, boxes and waste generated when a resident moves into a dwelling within the aforementioned area shall be the Contractor's responsibility.
11. Contractor further covenants and agrees that he/she, his/her employees, assistants or agents will refrain from crossing a homeowner's property in front or back of a house to make any pickups, unless expressly permitted by the homeowner on either side and that normal procedure provides that the Contractor, his/her employees, agents or assistants will proceed to the location on each property owner's premises where the refuse is stored and will remove the same directly back to the street where the collection vehicle is located without crossing the property of any adjacent or nearby property owner.
12. Contractor further covenants and agrees that collections will be made each week throughout the aforementioned area and should any holiday or external event interfere with this normal routine, Contractor will utilize any off-duty time to complete the regular collections each week; and it is understood and agreed that equipment failures shall be no reason for Contractor to avoid his/her responsibility for the collections required, and that it will be incumbent upon him/her to have available stand-by equipment to take care of such contingency.
13. Contractor covenants and agrees with the Village that in the event a pickup should be missed at any time, for reasons not the responsibility of the Village, or he/she should fail to remove all the household trash, recycling, and yard debris available for pickup, the sum of five (\$5.00) dollars per home collection missed will be deducted from that month's payment by the Village, as liquidated damages, forfeited by the Contractor.
14. It is understood and agreed that the Contractor shall be responsible for all worker's compensation and other types of insurance necessary to protect themselves and the Village from any liability whatsoever and the Contractor will provide the Village with a copy of each Policy (see attached insurance memorandum of understanding that is hereby made a part of this contract by reference). Contractor shall pay all taxes and other expenses required in his/her business, and it is clearly understood and agreed that the Contractor is an independent Contractor operating strictly on his/her own and in no sense is he/she to be considered as an employee of the Village of Pinehurst.
15. In the event that landfill disposal fees for household trash at the Moore County landfill or any landfill succeeding the Moore County landfill increase above the annual CPI amount, the cost per home shall be adjusted in a manner agreeable to both parties of the contract so that the increased cost above the CPI amount realized by the Contractor as a result of this and only this occurrence can be passed on to the Village.
16. Contractor must comply with all OSHA standards and requirements, where applicable. Contractor must comply with all applicable federal, state, and local laws, rules and regulations.
17. Inasmuch as the Village Council of the Village of Pinehurst has the responsibility, as a governmental function, to collect and dispose of household trash, recycling, and yard debris accumulated by the citizens, residents and property owners of the Village; and because of its responsibility to protect the health, safety, morals and general welfare of the citizens,

LOFTON SANITATION CONTRACT for CCNC

residents and property owners of the Village, it is necessary that the Village Council see to it that this contract is performed by the Contractor in an efficient and effective manner; and in the event, the Contractor should fail to so perform said contract, then, and in such event, the Contractor agrees that the Village Council shall have full and complete authority to terminate this contract, summarily, and to engage another Contractor to carry out the governmental function of household trash, recycling, and yard debris collection within the aforementioned area, or to perform such service with Village employees; and upon such termination, the Contractor shall be paid only through the time services have been performed hereunder.

In order to reduce processing costs and to maintain security over financial transactions, all payments made under this contract shall be made electronically. Upon execution of the contract, both parties will work to establish banking relations to enable direct deposit of funds due and payable under this contract.

IN WITNESS WHEREOF, the Village of Pinehurst has caused this contract to be executed in duplicate originals, one of which is retained by each of the parties and has caused its municipal corporate name to be hereto affixed by the Mayor of the Village of Pinehurst, attested by the Village Clerk, and has caused its corporate seal to be hereon impressed, all by authority of the Village Council duly given; and **Jockquinn Lofton**, as Contractor, has hereunto set his hand and seal, all on the day and year first above written.

VILLAGE OF PINEHURST

(Corporate Seal)

By: _____
Patrick Pizzella, Mayor
Pinehurst, NC

Attest:

Shannon Bonecutter, Village Clerk



Jockquinn Lofton, Contractor

This instrument has been pre-audited
in the manner required by the
Local Government and Fiscal Control Act.

Dana Van Nostrand, Director of Financial Services
Village of Pinehurst



Consider Bids for the Rattlesnake Trail Infrastructure Improvements Project ADDITIONAL AGENDA DETAILS:

FROM: Shannon Bonecutter, Village Clerk
CC: Village Council; Doug Willardson; Carlton Cole; Mike Apke
DATE OF MEMO: 06/01/2026

MEMO DETAILS

This item is to consider bids for the Rattlesnake Trail Infrastructure Improvements Project.

The proposed project includes the installation of approximately 1,200 linear feet of new brick sidewalk along Magnolia Road and Rattlesnake Trail, creating a pedestrian connection to the new brick sidewalk that will be constructed as part of the Given Memorial Library project.

The project also includes approximately 800 linear feet of new storm drainage infrastructure along Rattlesnake Trail and Kelly Road. This drainage work is a critical component of the overall library project. During design of the new library, engineers identified that the site receives stormwater runoff from a substantial upstream drainage area and functions as a low point within the surrounding watershed. Rather than relying solely on drainage improvements within the library site itself, the recommended approach was to intercept a significant portion of the upstream runoff before it reaches the property and convey it around the site through a new storm drainage system.

Once completed, the project will significantly reduce the volume of stormwater entering the library property by intercepting and conveying runoff around the site before it reaches the library, thereby reducing the amount of stormwater that must be captured, managed, and released from the library site and helping protect the Village's investment in the new facility. The improvements also provide additional stormwater capacity to accommodate future drainage needs in the surrounding area.

Three (3) contractors submitted bids on June 4, 2026, which are summarized on the attached Bid Tabulation. The low bid was submitted by Sanford Contractors of Sanford, North Carolina, in the amount of \$824,650. Sanford Contractors is a reputable contractor with extensive experience completing similar infrastructure projects throughout the region.

After reviewing the bids, staff recommends awarding the contract to Sanford Contractors in the amount of \$824,650. Staff also recommends authorizing the Village Manager to approve change orders up to ten percent (10%) of the contract amount, or \$82,465.

The project is proposed to be funded through a combination of remaining FY26 funds and budgeted FY27 funds.

ATTACHMENTS

1. Rattlesnake Infrastructure Bid Tabulation
2. Rattlesnake Infrastructure Improvements Sketch

Bid Tabulation Sheet
Village of Pinehurst
Rattlesnake Trail Infrastructure Improvements

Bidder	Total Base Bid
Sanford Contractors	\$842,650
S&L Contracting	\$1,030,411
Cole Excavating	\$1,196,960



Library Site

MAGNOLIA RD

BOARD BRANCH RD

RATTLESNAKE TRL

KELLY RD

MEDLIN RD

DUNDEE RD

MCINTYRE RD

WOOD

Proposed Storm Drain

Proposed Sidewalk