**Village Council**
**Agenda for Work Session Meeting of February 25, 2025**
**Assembly Hall**
**395 Magnolia Road, Pinehurst, NC 28374**
**Pinehurst, North Carolina**
**4:30 PM**

1. Call to Order
2. General Business
    - A. Discuss Draft Financial Policies - Debt and Donations
    - B. Discussion Regarding Focus Area Five and Potential Collaboration with Other Jurisdictions
    - C. Review of the 2026-2035 NCDOT STIP
    - D. Discussion Regarding Adding a Greenway Connection at 455 Adams Circle in Village Acres
    - E. Discussion of Potential Projects to Submit to the SMPO TCC for Carbon Reduction Program Funding
3. Motion to Adjourn

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative,Teamwork, and Improvement.

# Discuss Draft Financial Policies - Debt and Donations
## ADDITIONAL AGENDA DETAILS:

| | |
|---|---|
| **FROM:** | Dana Van Nostrand, Financial Services Director |
| **CC:** | Village Council; |
| **DATE OF MEMO:** | 02/18/2025 |

**MEMO DETAILS**

The Village does not have a debt policy. Since the Village rarely uses debt financing, it has managed with informal debt guidelines as documented in the annual SOP book. It is best practice to have a debt policy and with potential debt financing in the Village's future, I recommend the Council adopt a debt policy. A draft is attached for your review. The draft is based on the GFOA best practice recommendations for debt policies, the Village's debt guidelines, and debt policies of several other municipalities.

I also recommend the Village adopt a donations policy. Currently, the Village receives a nominal amount of donations and these donations either have no restrictions or are only restricted for spending by a particular department, typically police, fire, or the library. The construction of the new library and renovation of the archives, as well as other projects on the horizon for the Village, may garner more donations than we typically receive. A donations policy will provide clear expectations for how donations are handled and guide staff in developing or modifying procedures to ensure compliance with the policy and ultimately with General Statues and donor intent.

In this work session, our goals are to discuss the draft policies and obtain the Council's feedback. The final versions of the policies will be brought to Council for adoption at a later date.

**ATTACHMENTS**

1. Draft Debt Policy
2. Draft Donations Policy

| | | |
|---|---|---|
| | **VILLAGE OF PINEHURST**<br>**STANDARD PROCEDURE** | |
| SUBJECT: **Debt Policy** | | Effective Date:<br>XX/XX/2025 |
| Department: Financial Services | | Policy No.:<br>FIN-701.1 |
| Prepared by: Financial Services Director, Dana Van Nostrand | | Revised: |
| Approved by: Village Council Resolution #_____ | | # of Pages: 9 |

## I. PURPOSE:

The Village of Pinehurst maintains conservative financial policies to assure its short- and long-term financial health. Although the Village issues debt infrequently, it recognizes the importance of debt as a means of financing significant capital investments. A formal debt policy that maintains the Village's capacity to access long-term financing with favorable terms is essential to effective financial management. The purpose of this policy is to provide guidance for the issuance of Village of Pinehurst debt obligations and ensure prudent and responsible financial management while meeting the capital and infrastructure needs of the community.

The Village issues and manages debt in accordance with the Local Government Bond Act, North Carolina General Statutes (NCGS) Chapter 159 Article 4 which prescribes a uniform system of limitations upon and procedures for the exercise by all units of local government in North Carolina of the power to borrow money secured by a pledge of the taxing power; and the limitations on local debt as noted in N.C.G.S. 159-55. Other applicable provisions to certain debt and debt refunding actions are contained within N.C.G.S. Chapter 159, Local Government Finance. This debt policy is to be used in conjunction with these laws and regulations, operating and capital budgets, and other financial policies.

Long-term planning to meet the current and future capital needs of the Village require a sound debt position and guidelines that protect the credit quality of the Village and its long-term financial stability. Objectives of this debt policy have been established to assist the Village in maintaining its healthy financial position while providing essential services to its residents, including:

- Funding a Capital Improvement Plan (CIP)
- Maintaining an appropriate mix of pay-as-you go and debt financing
- Maintaining an adequate fund balance, including an appropriate level of unassigned fund balance

## II. SCOPE:

This debt policy applies to all debt issued by the Village consistent with the requirements and limitations of the North Carolina Local Government Bond Act.

This policy does not apply to lease and subscription obligations within the scope of Governmental Accounting Standards Board (GASB) Statements No. 87 *Leases* or No. 96 *Subscription-Based IT Arrangements*. Financed lease and subscription arrangements within the scope of GASB Statements No. 87 or 96 will follow the Village's Purchasing Policy, Capital Assets Policy, and other applicable policies and procedures, including approval by the Local Government Commission (LGC) if required.

## III. POLICY:

The Village may issue debt for the purpose of acquiring or constructing capital assets including land, buildings, machinery, equipment, fixtures, and any other eligible expenses of a project and for making major renovations to existing capital improvements that are for the good of the public. The Village will use long-term debt financing only when it meets the following criteria:

- The capital project has been included in the Village's approved Capital Improvement Plan (CIP),
- The financing period is no longer than the estimated life of the asset, and
- The asset will benefit both current and future citizens of the Village.

Exceptions to this rule will be considered on a case-by-case basis to determine if the contemplated debt is in the best interest of the Village. Long-term debt shall not be used for financing ongoing operational expenses. When applicable, debt issuances will be pooled together to minimize issuance expense.

The Finance Officer (Financial Services Director) has the primary responsibility for analyzing, recommending, and monitoring debt financing and debt refunding/refinancing strategies and instruments, maintaining rating agency relationships (if credit ratings are obtained), and maintaining compliance with this policy.

The Village Manager and Finance Officer are responsible for the administration and issuance of debt including the completion of specific tasks and responsibilities included in this policy.

The Village must appropriate funds in each year's budget ordinance to cover debt service payments due in that fiscal year.

Before issuing any new debt, the Village will consider the following factors:

- Global, national, and local financial environment and economy

- Current interest rates and expected interest rate changes
- Cash position and current debt position
- Availability of funds to pay the debt service
- Urgency of current capital needs and flexibility to meet future needs
- Appropriate debt issuance practices and debt structuring

The Village will use appropriate debt instruments to provide funding for capital assets and improvements at the lowest cost with minimal risk. The following debt instruments are available to the Village:

- *General Obligation Bonds*: General Obligation Bonds (GO bonds) are bonds secured by a promise to levy taxes in an amount necessary to pay debt service, principal and interest, coming due each fiscal year until repaid. GO bonds are backed by the full faith and credit of the Village. These bonds are authorized by a referendum or by non-voted (2/3) authorization by the governing body. The non-voted authorization allows governments to issue up to two-thirds of the previous year's net debt reduction without a referendum. Historically, the Village has not issued GO bonds as the amount and term of the financing needed did not require issuing GO bonds.

- *Revenue and Special Obligation Bonds*: Revenue bonds are bonds that pledge revenues generated by the debt-financed asset or by the operating system of which that asset is a part, typically infrastructure systems such as water or sewer. Special Obligation Bonds are bonds that are payable from the pledge of revenues other than locally levied taxes. The Village has not issued revenue bonds since it does not have enterprise funds, such as water or sewer, with the revenue to be pledged. The Village would need to have a revenue source other than levied taxes sufficient to pledge to issue special obligation bonds.

- *Certificates of Participation or Limited Obligation Bonds*: Certificates of Participation (COPs) or Limited Obligation Bonds (LOBs) represent an undivided interest in the payments made by a public agency pursuant to a financing lease or an installment purchase agreement. The security for this financing is represented by a lien on the property acquired or constructed. COPs/LOBs should only be used when the property being financed has sufficient value to secure the debt and will survive the term of the financing. Issuance of COPs/LOBs will be made in accordance with the provisions of NCGS 159-153 and with the approval of the LGC.

- *Installment Purchase Contract*: An installment purchase contract is an agreement with a financial institution in which the equipment or property is acquired and periodic payments are made to satisfy the debt service. The Village will typically use this type of financing to finance a capital asset for five to twenty years, depending on the life of the asset, with the capital asset being used as collateral for the loan.

The Village will use pay-as-you-go funding (i.e. current operating budget or fund balance) for capital improvements or capital assets having a cost of less than $250,000 or assets having a useful life of less than ten years unless budgetary constraints require the use of financing to acquire the necessary funding for those capital improvements or capital assets.

The Village's Fund Balance Policy is intended to ensure the Village has sufficient reserves for an emergency or unexpected period of negative cash flows. Maintaining these reserves should prevent the Village from needing short-term debt to fund operations. Short-term debt to fund operations should be utilized as a last resort. The Finance Officer, Village Manager, and Village Council must agree short-term debt is the most advantageous option for the Village given the specific circumstances.

The Village will <u>not</u> utilize debt-related derivative instruments, such as swaps.

<u>Debt Structure</u>

The Village's debt structure is made up of the type of debt, interest rate, and principal maturity schedule. This could include GO bonds, Revenue or Special Obligation Bonds, COPs/LOBs, or other installment financings. The cost of taxable debt is typically higher than the cost of tax-exempt debt; however, the issuance of taxable debt is mandated in some circumstances and may allow flexibility in subsequent contracts with users or managers of the improvements constructed with bond proceeds. The Village will prefer issuing obligations on a tax-exempt basis but may issue taxable obligations when there is an expected benefit from doing so. The Village shall establish an affordable debt level to preserve credit quality and ensure sufficient revenue is available to pay annual debt service obligations.

GO bonds will generally be competitively bid with no more than a 20-year life unless there are compelling factors which make it necessary to extend beyond and applicable law allows a longer term. In a competitive sale, the Village may sell its debt obligations by allowing an interested underwriter or syndicate to submit a proposal to purchase and issue bonds. The bonds are awarded to the underwriter presenting the best bid according to stipulated criteria set forth in the notice to sale.

Negotiated sales or private placements may be used where allowed when complex financing or sales structure is a concern regarding marketability. In a negotiated sale, the bonds may be sold through an exclusive arrangement between the Village and an underwriter or underwriting syndicate. At the end of successful negotiations, the issue is awarded to the underwriter. This method offers the most flexibility to the Village. The criteria used to select an underwriter or syndicate in negotiated sales should include, but not be limited to the following: overall experience, marketing philosophy, capability, recent experience, underwriter's discount, and overall expenses.

The Village may elect to sell its debt obligations through a private placement with a financial institution when appropriate. Selection through private placement shall be determined through a Request for Proposal (RFP) process.

Debt service for each issue will be structured to minimize the Village's interest payments over the life of the issue while considering the existing debt obligations of the Village. Any debt issued shall not have a maturity date beyond the useful life of the asset being acquired or constructed by the debt proceeds. Maturities should be planned to avoid excessive spikes in debt service payments.

The Village will seek to structure debt with level principal and a fixed interest rate over the life of the debt. Backloading of debt service near the end of the life of the debt will be considered only when natural disasters or extraordinary or unanticipated external factors make the short-term cost of the debt prohibitive, when the benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present, when such structuring is beneficial to the Village's overall amortization schedule, or when such structuring will allow debt service to more closely match project revenues during the early years of the project's operation.

The Village may also consider various financing methods including variable interest rate debt to minimize the interest costs over the life of the issue. The use of other financing methods will be evaluated based on market conditions and the maximum benefit to the Village while minimizing the Village's risk. When appropriate, the Village may choose to issue securities that pay a rate of interest that varies according to a predetermined formula or results from a periodic remarketing of the securities or reset date determined by the bondholder. The Village's long-term variable rate debt will not exceed 10% of the total outstanding general debt.

Investment of bond proceeds will be consistent with those authorized by existing state law, the Village's investment policy and applicable bond covenants. Bond proceeds shall be invested and tracked separately from other investments.

Where practical, all costs and fees related to the issuance of bonds will be paid out of the proceeds of the bond issue.

<u>Debt Capacity</u>

Debt issuance should be guided by the Village's debt capacity, which is determined through analysis of the Village's financial position, revenues, expenditures, economic conditions, and financial policies. The Village will use an objective, analytical approach to determine the amount of debt to be considered for authorization and issuance. This process involves the comparison of generally accepted debt ratios from similar municipalities to the Village's ratios (both current and including the planned debt issuance). These ratios will be re-evaluated every five (5) years or sooner as market conditions dictate. The Village shall adhere to the following ratios:

- *Net Direct Debt Per Capita*: This ratio measures the burden of direct debt placed on the population supporting the debt. This is widely used by rating agencies as a measure of an issuer's ability to repay the debt. The Village's direct debt per capita will be in line with other North Carolina municipalities that maintain the same credit rating. The Village will maintain its debt levels such that it does not exceed $1,500 per capita.

- *Net Direct Debt as a Percentage of Assessed Valuation*: This ratio measures debt levels against the property tax base that generates the tax revenues used as the main source of debt repayment. NCGS 159-55 limits the total of all debt issued to no more than 8% of the total assessed valuation. The Village will maintain its debt at no more than 0.5% of the Village's assessed value.
- *Net Direct Debt Service as a Percentage of Operational Budget*: This ratio reflects the Village's budgetary flexibility to adjust spending levels as economic conditions change. The Village will maintain its net debt service at no more than 15% of the General Fund expenditure budget, with a goal to not exceed 10% of General Fund expenditures.
- *Ten-Year Payout Ratio*: This ratio measures how quickly the Village retires its outstanding indebtedness. A higher payout ratio preserves the Village's capacity to borrow for future capital needs. The Village will maintain its ten-year payout at a 65% level or higher.

**Commented [DV1]:** ~$28M. FY 2023 actual for LGC peer group was $582 per capita.

**Commented [DV2]:** ~$29M. FY 2023 actual for LGC peer group was 0.33%.

**Commented [DV3]:** ~$2.5M at 10%, $3.7M at 15%. This is specified in our debt guidelines in the SOP document.

**Commented [DV4]:** This is a common goal for this ratio for other municipalities. This would limit a single borrowing to a 15-year term. If we want to be able to borrow longer (20 years), we would need to set this to 50% or higher since the Village will often only have one outstanding debt issue at a time. Or we can remove this ratio completely from the policy.

In addition to analyzing the impact of long-term debt payments on the Village's finances, management also needs to consider the impact of the project being financed on the Village's operating budget to ensure the Village is positioned to fund increases in operating costs in the future (i.e. additional salaries and benefits, utility costs, maintenance costs, etc).

Refinancing of Outstanding Debt

The Village will continually review its outstanding debt and recommend issues for refunding as market opportunities arise. Debt shall only be refinanced for the purpose of achieving debt service savings, unless required to achieve specific debt management goals of the Village. The estimation of net present value savings should be, at a minimum, in the range of 3% of the refunded maturities before a refunding process would be considered unless the Village otherwise determines the annual savings warrant the refunding. The Village will not refinance debt for the purpose of deferring scheduled debt service unless unique circumstances are present. The Village is aware that refinancing for the purpose of deferring debt service may have an impact on its credit rating.

The Village may issue advance refunding bonds when advantageous, legally permissible, and prudent while net present value savings are achieved. Advance refunding transactions are those undertaken in advance of the first date the refunded debt can be called for optional redemption and will require an establishment of an escrow account for the defeasance of the refunded debt. All costs incurred in completing the refunding shall be considered when determining the net present value savings.

The Village may issue current refunding bonds when advantageous, legally permissible, and prudent while net present value savings are achieved. Current refunding transactions shall be considered whenever possible. These transactions are undertaken at or after the call date on outstanding debt and provide for redemption and replacement of refunded debt within ninety days of issuance of the refunding debt.

Pay-As-You-Go Funding

The Village will use pay-as-you-go (i.e. current operating budget or fund balance) and other alternative sources of funding (i.e. grants) as the primary funding source for capital projects to minimize debt levels. To have an effective pay-as-you-go program, at least one funding source must be identified that is consistent, reliable, and large enough to provide for capital needs in an amount that reduces dependency on debt. To reduce the impact of capital programs on future years, the Village will annually appropriate funds for its capital improvement plan. Pay-as-you-go funding will save money by eliminating interest expenditures on funded projects and will improve financial flexibility in the event of sudden revenue shortfalls or emergency spending.

Issuance of Debt

The scheduling and amount of bond sales and installment purchase transactions will be recommended by the Finance Officer and Village Manager. The Village Council must approve the sale. These decisions will be based upon the identified cash flow requirements for each project to be financed as well as market conditions and other relevant factors including debt ratios. If the cash requirements for capital projects are minimal in any given year, the Village may choose not to issue the debt and fund the project costs and reimburse these costs when financing is arranged. In these situations, the Village will adopt a reimbursement resolution prior to the expenditure of project funds.

Fixed rate GO bond sales are conducted on a competitive basis by the LGC. Variable rate bonds, revenue and special obligation bonds will be sold on a negotiated basis with a selected underwriter.

The Village must receive an opinion acceptable to the market from a nationally recognized law firm that each financing transaction complies with applicable laws and all agreements in connection with any financing are legal, valid, and binding obligations of the Village.

The Finance Officer will determine if a credit rating from one or more major rating agency is necessary or advantageous for a particular financing. If a credit rating is obtained, the Finance Office is responsible for maintaining the rating agency relationship.

The Village may use credit enhancements, such as letters of credit, bond insurance, surety bonds, etc., when it proves cost-effective. Selection of credit enhancement providers should be conducted using a competitive process when practical.

Financing Team

The Village will provide for a solicitation and selection process for securing all professional services required in connection with any debt issues, such as bond counsel, underwriters, and a municipal advisor. The service professionals selected will be required to follow the Village's debt policy with the goal of continuity, quality service, and competitive prices.

Continuing Disclosure

In accordance with the Securities and Exchange Commission (SEC), Rule 15c-2-12, the Village will provide financial and operating information to the repository or repositories designated by the SEC. Where applicable, the Village will also provide its Annual Comprehensive Financial Report (ACFR) and other relevant information to rating agencies, corporate trustees and financial institutions as required by continuing disclosure requirements within all debt financing documents. The Finance Officer is responsible for ensuring compliance with continuing disclosure requirements.

Arbitrage Liability Management

The Village's Financial Services Department will maintain a system of record keeping and reporting to meet the arbitrage and rebate compliance requirements of the federal tax code. This effort includes tracking investment earnings on bond proceeds, tracking spending of the bond proceeds, calculating rebate payments in compliance with tax law and remitting applicable earnings to the federal government in a timely manner to preserve the tax-exempt status of the Village's outstanding debt issues.

It is the Village's policy to minimize the cost of arbitrage rebate and yield restriction while strictly complying with the applicable laws. Because of the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, arbitrage calculations will be performed annually by qualified arbitrage professionals in strict adherence to applicable laws and regulations.

Reporting and Transparency

The Finance Officer will report on the debt portfolio, including outstanding debt balances, debt service obligations, and compliance with debt covenants through regular financial reporting to Village Council.

Required annual reporting and disclosure on debt is contained in the Village's audited Annual Comprehensive Financial Report (ACFR) as well as the annual Strategic Operating Plan. These publications are available on the Village's website.

The Village's current debt portfolio, debt capacity, market conditions, and debt planning are reviewed and discussed annually during the strategic planning retreat and budget development process.

Additionally, the Finance Officer will provide debt benchmarking data to the Village Council at least annually. LGC data will be leveraged for benchmarking to peer municipalities.

| | VILLAGE OF PINEHURST<br>STANDARD PROCEDURE | |
|---|---|---|
| SUBJECT: | **Donations Policy** | Effective Date: XX/XX/2025 |
| Department: | Financial Services | Policy No.: FIN-801.1 |
| Prepared by: | Financial Services Director, Dana Van Nostrand | Revised: N/A |
| Approved by: | Village Council Resolution #_____ | # of Pages: 4 |

**I. PURPOSE:**

North Carolina General Statutes (N.C.G.S.) 160A-11 authorizes municipalities to receive donations of real and personal property. The governing board of the municipality has the authority to accept or decline donations. This authority may be delegated. The municipality must have statutory authority to use or spend the donation for the purpose(s) intended by the donor.

The purpose of this policy is to establish formal guidance for the consideration, acceptance, acknowledgement, and management of donations made to the Village of Pinehurst.

**II. SCOPE:**

Donations may be offered in the form of real or personal property, including cash and gift cards. A designated, or restricted, donation means a donation that the donor specifies for a particular Village department, program, or purpose. An undesignated, or unrestricted, donation means a donation that is given to the Village with no specified use or intent. This policy applies to all donations offered to the Village.

This policy applies to all Village departments, officials, and employees.

This policy does not apply to grants made to the Village or donations of services, work effort, or time.

**III. POLICY:**

Donation Guidelines

The Village of Pinehurst has the discretion to accept or decline any proposed donation. The acceptance of donations to the Village will be based on the following guidelines:

- Purpose of the donation.
- Need for the donation.
- Compatibility of the donation with Village ordinances, policies, programs, and other applicable laws and regulations.
- Timeliness of the donation as it relates to need.
- Short-term and long-term benefit and financial impact to the Village, including but not limited to, initial or future costs to maintain the donated property.
- Ability and willingness of the Village to adhere to stipulations or conditions of the donation.

All proposed donations must be reviewed by the Village Manager or his/her designee before the donation is accepted or brought to Village Council for consideration to ensure compliance with this policy.

The donor shall not expect and may not require any type of deliverable, performance, or consideration (e.g. specific accomplishments, expenditure or performance reports, procurement or regulatory actions related to the donor) as a requirement of receipt of the donation. A donation for a particular program or service does not obligate the Village to continue the program or service indefinitely.

The Village has the right to decline any donation without comment or cause if acceptance of the donation is determined, in the sole discretion of the Village, to not be in the best interest of the Village of Pinehurst.

Acceptance of Donations

All donation offers must be submitted to the Village Manager or his/her designee for consideration immediately. The following employees or officials are authorized to accept or decline donations based on the type and value of the donation:

- Offers of cash or personal property valued at $5,000 or less may be accepted by the department head of the department benefitting from the donation if it is a designated donation. Any department head may accept undesignated donations of cash or personal property valued at $5,000 or less.
- Offers of cash or personal property valued at $25,000 or less may be accepted by the Financial Services Director.
- Offers of cash or personal property valued at $50,000 or less may be accepted by the Village Manager or Assistant Village Manager.
- Offers of cash or personal property valued at more than $50,000 must be accepted by the Village Council. If the donation is designated, it shall be accepted through a written agreement consistent with this policy and executed by the Mayor.
- Offers of real property (i.e. land, buildings, roads) must be accepted by the Village Council.
- If the Village Council authorizes Village staff to solicit donations designated for a particular purpose, the authorization may allow different thresholds for acceptance of individual donations by Village staff than noted above.

Cash donations accepted must be managed in accordance with the Village's cash handling procedures.

Offers of gifts to employees or Village departments for gratuitous purposes, such as tips, gift cards, gift baskets, food, etc. must follow the Village's Ethics Policy to avoid a potential conflict of interest.

Accepted donations of personal property other than cash or real property must be communicated to the Financial Services Director so the donated property can be valued and added to the Village's financial records.

Offers of real property donations must be in writing. The offer must include a description of the property, the donor's intent to make the gift, any restrictions or conditions accompanying the donation, and any other pertinent information for the Village to properly consider the donation in accordance with this policy. Gifts of real property, or any interest therein, must also be documented by an appropriate recordable instrument (deed, trust, lease, etc.).

The Village Manager or his/her designee will review the real property donation and determine the following:

- Whether the property is or will be of any value to the Village (economic, historic, cultural, etc.).
- What obligations, if any, will be assumed by the Village upon acceptance of the property, including the cost of acquiring, maintaining, remediating, improving, or disposing of the property.
- What due diligence is prudent for the property, such as a survey, appraisal, environmental audit, etc.

<u>Ethical Considerations</u>
Donations are a way for the Village of Pinehurst to obtain additional resources to support the pursuit of its mission. However, donations can come with unintended consequences, and all proposed donations need careful consideration.

There may be circumstances where the Village needs to decline a donation. Examples of these circumstances include, but are not limited to:

- The Village does not have the statutory authority to spend money for, or otherwise engage in, the purpose for which the donation is designated.
- The donor seeks to secure a contract, permit, or specific action from the Village.
- The donor intends to impose conditions that are inconsistent with the Village's mission, values, policies, or planning documents.
- Acceptance of the donation would create an actual or perceived conflict of interest or otherwise violate the Village's Ethics Policy.
- The donor is in litigation with the Village.

Acknowledgement of Donations

A receipt indicating the amount of the donation and a description of the property will be provided for all cash donations. For donations of $500 or more, the Village will provide written acknowledgement of the donation which also includes the date of the donation, the name of the donor, the purpose of the donation, a brief description of any public recognition that will be made by the Village and notes that the donor received no goods or services in exchange for the donation.

In accordance with the Internal Revenue Code, the Village does not provide an estimated value of in-kind donations. Donors may refer to IRS Publication 561 for more information on valuing donated property. The Village also does not guarantee that the donation is tax deductible to the donor.

Acknowledgement of donations and reporting to the Financial Services Department, including the donor's name (when provided) and amount, are public information subject to disclosure pursuant to the North Carolina Public Records Law.

Management of Donations

All undesignated donations are deposited into the Village's General Fund and can be expended for any public purpose.

The recipient department and Financial Services Department are responsible for ensuring designated donations are used for their intended purpose. Any unspent balance of designated donations at the end of a fiscal year must be reappropriated in the next fiscal year by the Financial Services Department.

Non-Compliance

Violations of this policy are subject to disciplinary action in accordance with the Village's Corrective Actions Policy, up to and including dismissal.

# Discussion Regarding Focus Area Five and Potential Collaboration with Other Jurisdictions

## ADDITIONAL AGENDA DETAILS:

**FROM:** Doug Willardson, Village Manager
**CC:** Village Council;
**DATE OF MEMO:** 02/18/2025

**MEMO DETAILS**

During our discussion on the Comprehensive Plan Amendment during the February 11th Work Session, we touched on Focus Area 5, which includes the area along Hwy 211 as you approach Pinehurst from West End/Seven Lakes.

**Focus Area 5 Overview:**

- **South Side of Hwy 211 (Pinehurst)**: This area is zoned a mix of Office Professional and R30. Please see page 3 of the attached document for more details. We will carefully examine this area in the upcoming PDO update.

- **North Side of Hwy 211**: On this side, you'll find Taylortown and Moore County.

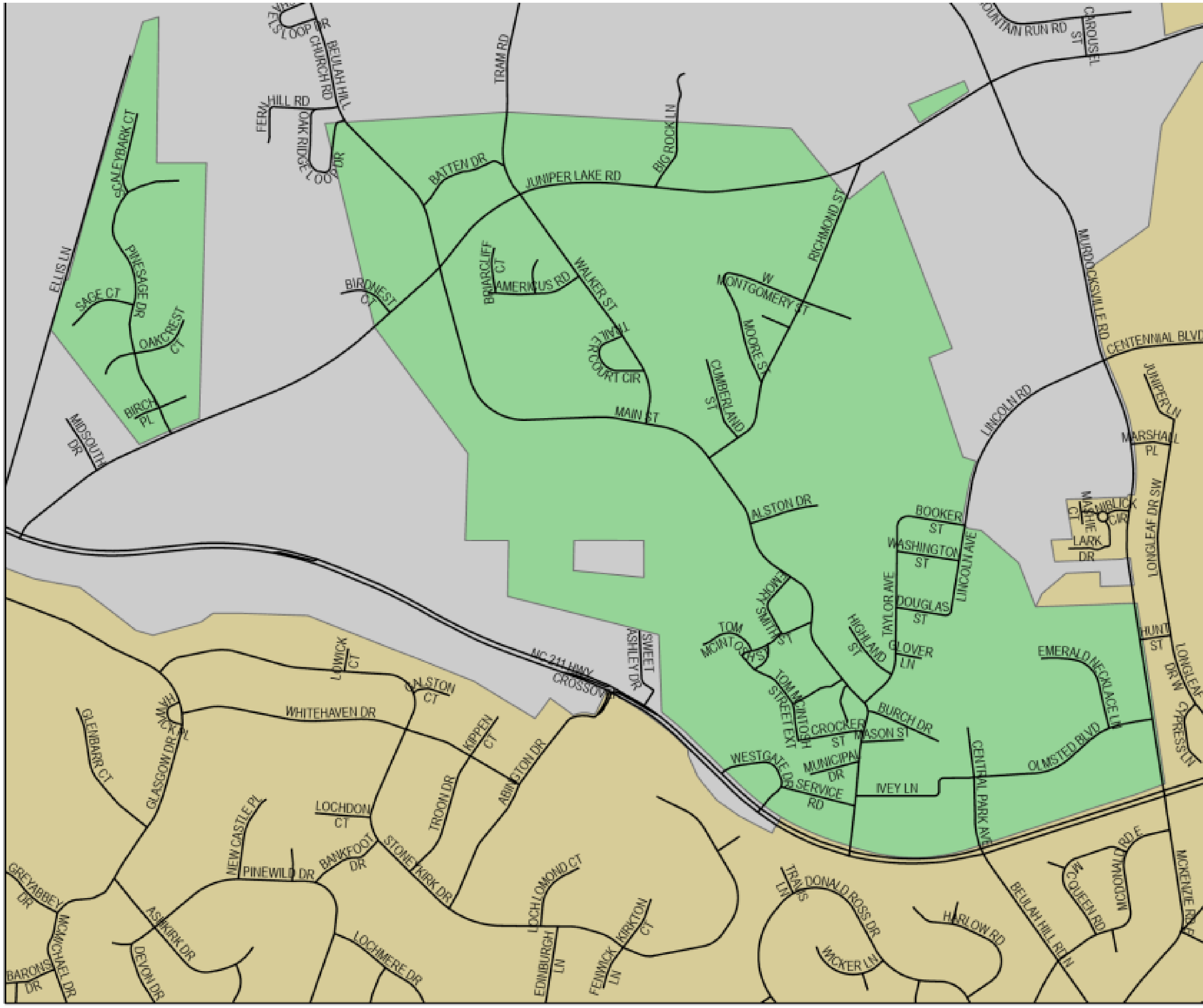
a. **Taylortown**: There is only one undeveloped lot in Taylortown, which is zoned R-20. This zoning allows for 2.17 dwelling units per acre, so this area is unlikely to pose any significant concerns.
b. **Moore County**: The rest of the north side is within Moore County, which includes various commercial and business zoning designations (see page 2 of the attached document).

Additionally, Moore County has a Highway Urban Transition Overlay District. The relevant details of this overlay can be found on pages 66-74 of the County UDO (Chapters 1-20 Unified Development Ordinance, January 21, 2025). According to our Planning and Inspections Director, the County worked closely with the Village in developing this district, holding multiple tri-cities meetings and attending a Village Council meeting before we assumed our current positions. These efforts were part of a collaborative effort to gather input and reach a consensus.

After reviewing the overlay, I believe it effectively addresses the protection of our "gateway." However, if there are any specific aspects of the overlay that you would like the County to revisit, please let me know, and we can raise the issue with them. Additionally, we can arrange for Deb Ensingmer, the County Planning Director, to join us for a more detailed review of the overlay if that would be helpful.

**ATTACHMENTS**

1. Focus Area 5 HWY 211 Zoning Info




# MOORE COUNTY, NC

Date: 2/8/2024

## Legend

Moore County Jurisdiction Layer

Municipal Limits

PINEHURST

TAYLORTOWN

N

W E

S

0.25 Miles

Moore County GIS Disclaimer
All the information contained on this media is prepared for the inventory of real property found within Moore County. All data is compiled from recorded deeds, plats, and other public records and data. Users of this data are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information. All information contained herein was created for the County's internal use. MOORE COUNTY, ITS OFFICIALS, AGENTS AND EMPLOYEES MAKE NO WARRANTY AS TO THE CORRECTNESS OR ACCURACY OF THE INFORMATION SET FORTH ON THIS MEDIA WHETHER EXPRESS OR IMPLIED, IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE. Any resale of this data is strictly prohibited in accordance with North Carolina General Statutes 132-10. Grid is based on North Carolina State Plane Coordinate System NAD83 (feet).

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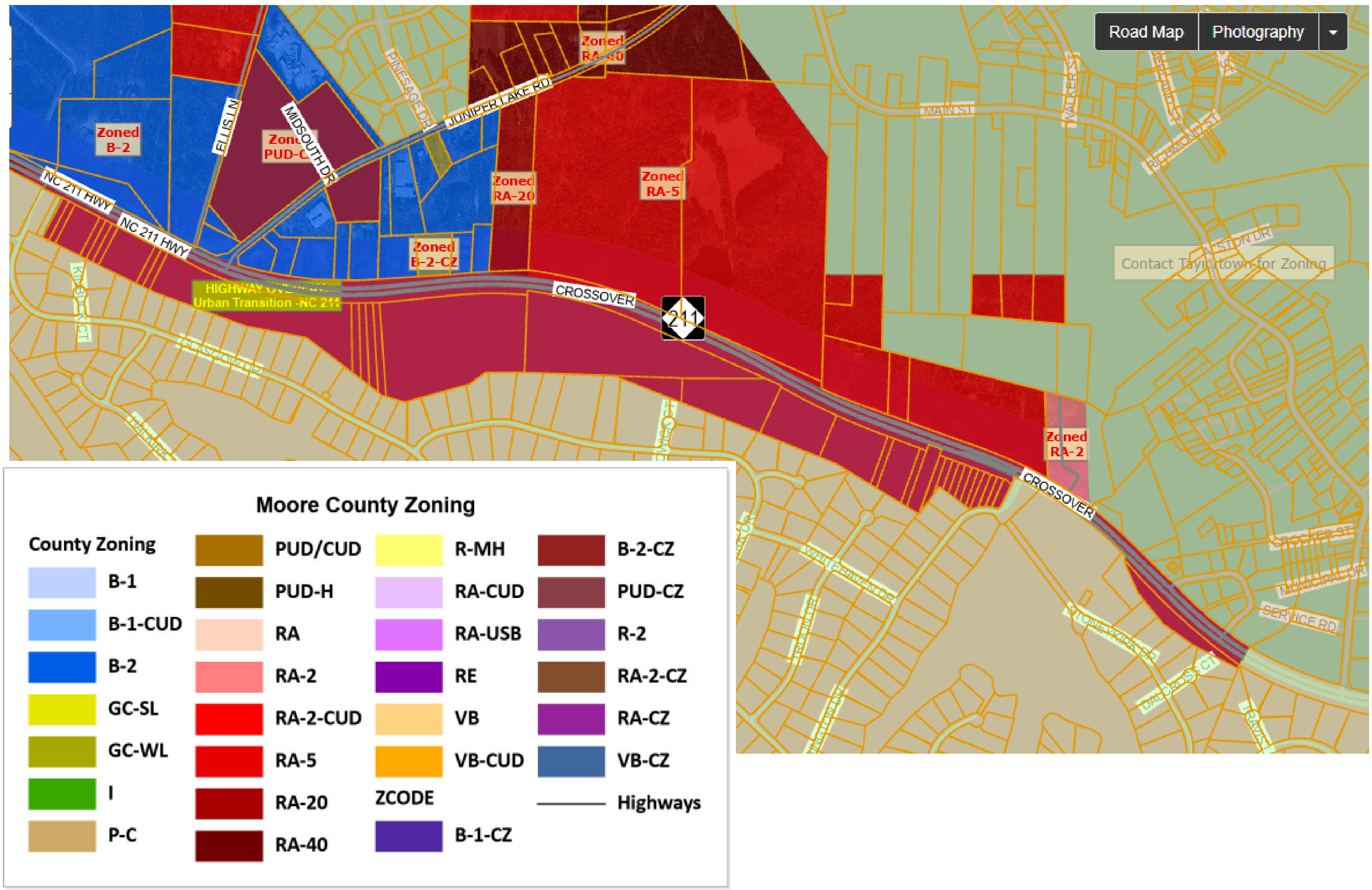
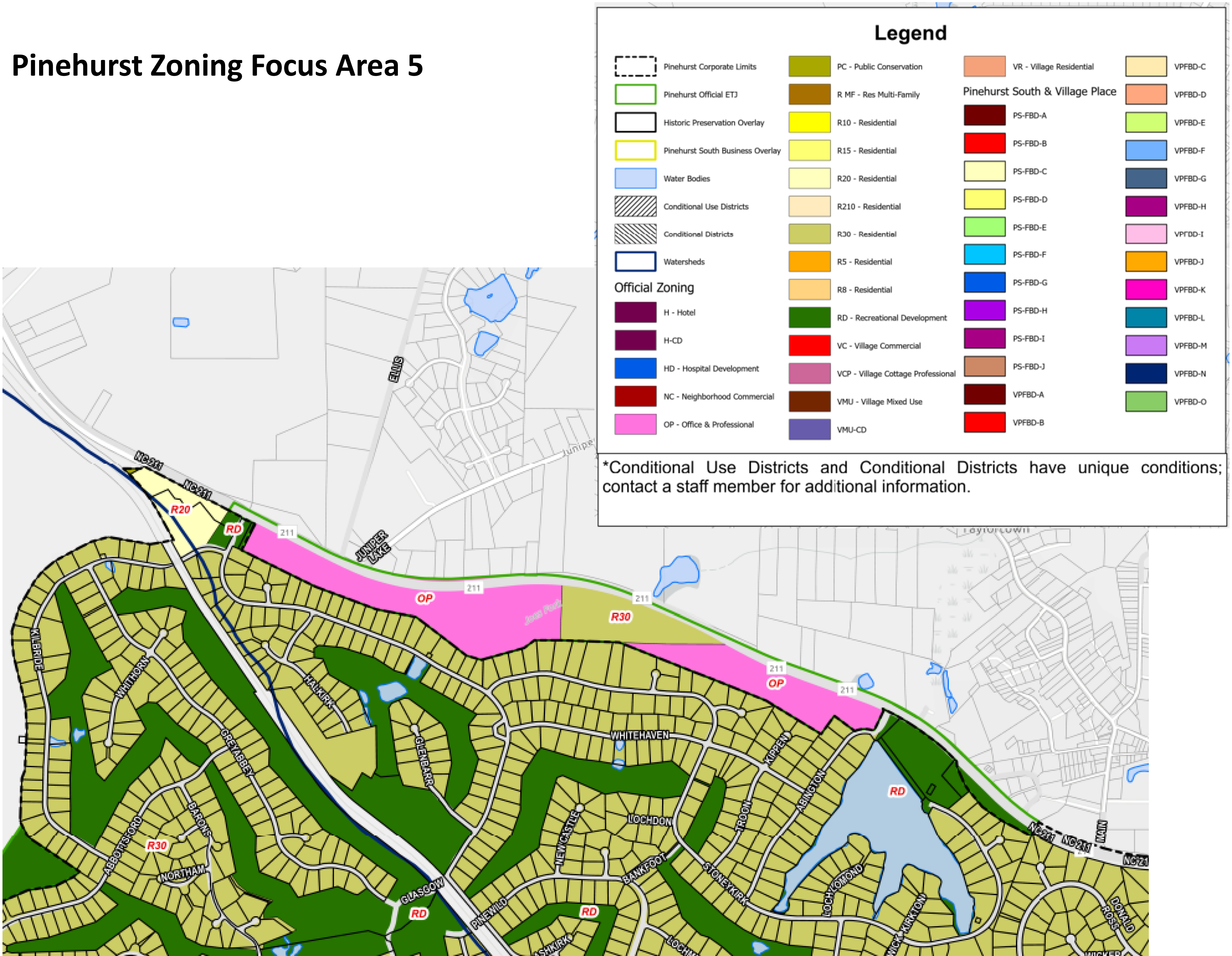
# Moore County Zoning Focus Area 5



# Pinehurst Zoning Focus Area 5




*Conditional Use Districts and Conditional Districts have unique conditions; contact a staff member for additional information.

# Review of the 2026-2035 NCDOT STIP
## ADDITIONAL AGENDA DETAILS:

**FROM:** Doug Willardson, Village Manager
**CC:** Village Council;
**DATE OF MEMO:** 02/18/2025

### MEMO DETAILS

The North Carolina Department of Transportation (NCDOT) has recently released its draft State Transportation Improvement Program (STIP) for the years 2026-2035. This 10-year plan outlines the transportation projects scheduled for funding, as well as those that are in the preliminary stages of planning and may be subject to re-evaluation.

**Key Pinehurst Projects in the Draft STIP**

There are several transportation improvement projects scheduled or under consideration in Pinehurst. These projects are vital for the continued growth and infrastructure enhancement of our community. Below are the details of the projects impacting Pinehurst:

1. **HS-2008F: Realignment of Intersection and Addition of Turn Lanes Morganton Rd & Hwy 5**
    - **Scheduled**: January 11, 2028 (Right of Way: FY 2026)
    - **Budget**: $4.3 Million
    - **Status**: Right of Way acquisition is planned for FY 2026, with a projected completion date yet to be determined.
2. **U-5756: Hwy from Blake Boulevard to US 1**
    - **Scheduled**: July 17, 2024 (CMGC: May 6, 2029)
    - **Budget**: $141 Million
    - **Status**: This project is 13% complete, with work continuing on ROW clearing and grubbing.
3. **R-5892: Modernization of Hwy 5 from Trotter Drive to NC 211 in Pinehurst**
    - **Scheduled**: March 19, 2030
    - **Budget**: $53 Million
    - **Status**: Currently, this project is in the preliminary engineering phase, with right-of-way acquisition scheduled for November 2027. Notably, this project was previously planned for construction, but that is now uncertain due to changes in the STIP. It will be rescored for consideration in the 2028-2037 STIP. I will be strongly advocating for this project's funding and for construction to proceed as originally planned after the 2029 U.S. Open.
4. **U-5976: Improvements Pinehurst Traffic Circle**
    - **Scheduled**: August 20, 2030
    - **Budget**: $78 Million
    - **Status**: The project is in the early planning stages, with right-of-way acquisition slated for February 2027.
5. **R-5927: Widening of 15-501 to Multi-lanes from the Pinehurst Traffic Circle to NC 73**

- **Scheduled**: August 20, 2030
- **Budget**: $53.3 Million
- **Status**: Right-of-way acquisition is scheduled for January 2027. This project aims to address growing traffic demands and improve safety in the area.

**Action Steps and Public Engagement**

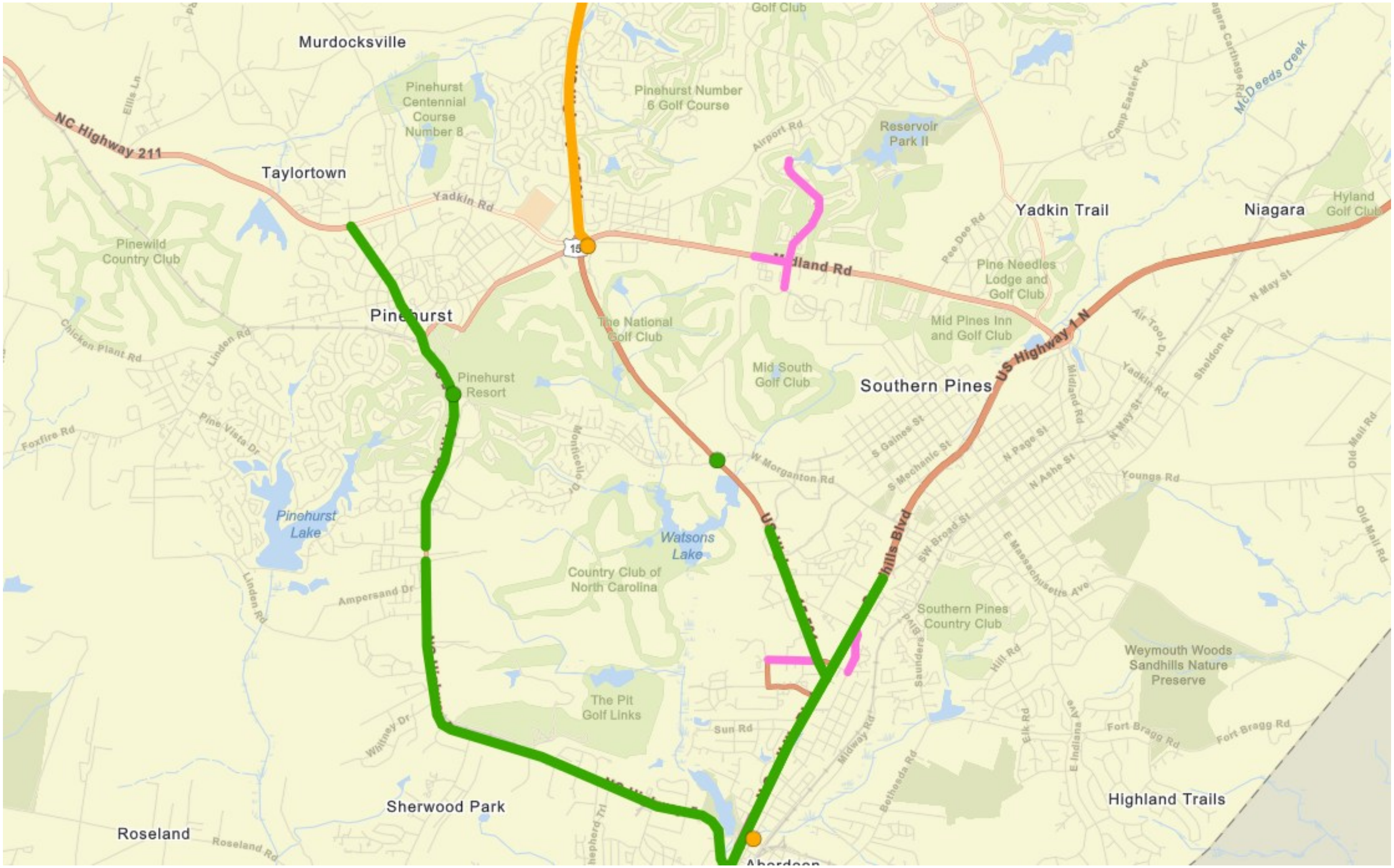
The draft STIP is open for public comment until April 4, 2025. Members of the community are encouraged to provide feedback on these projects, especially those that impact Pinehurst. Comments can be submitted via the NCDOT's online portal, and there will be additional drop-in periods for in-person feedback.

Given the significant changes in project timelines, particularly for R-5892, Village Council want to consider formally submitting comments during this period, emphasizing the importance of maintaining the original construction schedule for the modernization of Highway 5. We will be in touch with NCDOT to ensure that Pinehurst's priorities are communicated clearly.

## ATTACHMENTS

1. Local STIP Projects
2. STIP FY26-35

# Local STIP Projects



## DRAFT 2026-2035 STATE TRANSPORTATION IMPROVEMENT PROGRAM

**Please note that ALL INFORMATION AND DATA is considered DRAFT and is SUBJECT TO CHANGE.**

NOTES: AMOUNTS SHOWN ARE PROJECT ESTIMATE AMOUNTS REMAINING. ANY AMOUNTS PROGRAMMED FOR ACTIVITIES OTHER THAN RIGHT-OF-WAY,

| BASIC PROJECT INFORMATION | | | | | | | | | | | | FISCAL YEAR PROJECT PHASE SCHEDULED TO START | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| COUNTY(S) | ROUTE/CITY SMPO AREA PROJECTS IN BOLD RED | RESPONSIBLE AGENCY | DESCRIPTION | LENGTH (MILES) | MODE | FUNDING PROGRAM | DIVISION(S) | MPOs/RPOs | PROJECT ID | STI CATEGORY FUNDED | FUNDING SOURCE (SEE FUNDING SOURCES TAB FOR MORE INFO) | RIGHT-OF-WAY PROJECTED SCHEDULE | TOTAL REMAINING FUNDS NEEDED FOR RIGHT-OF-WAY | UTILITIES PROJECTED SCHEDULE | TOTAL REMAINING FUNDS NEEDED FOR UTILITIES | CONSTRUCTION PROJECTED SCHEDULE | TOTAL REMAINING FUNDS NEEDED FOR CONSTRUCTION | PROJECTED SCHEDULE FOR OTHER ACTIVITIES | TOTAL REMAINING FUNDS FOR OTHER ACTIVITIES | TOTAL REMAINING FUNDS NEEDED | COMMENT |
| MOORE, HOKE, LEE | **VARIOUS** | NCDOT | VARIOUS NHS AND PRIMARY ROUTES IN DIVISION 8, DISTRICT 2. UPGRADE GUARDRAIL. | | Highway | Safety | 8 | Central Pines RPO, Lumber River RPO, Sandhills MPO | HS-2008B | Region E | HSIP | | | | | 2021 | $250,000 | | | $250,000 | UNDER CONSTRUCTION |
| MOORE | **MOORE COUNTY** | MOORE COUNTY | ADMINISTRATION | | Public Transportation (Transit) | Operations and Maintenance | 8 | Central Pines RPO, Sandhills MPO | TK-6147 | Public Transit | 5311, L, S | | | | | | | 2020 | $964,000 | $964,000 | FUNDS AUTHORIZED IN PROGRESS |
| MOORE | **MOORE COUNTY AIRPORT (SOP)** | MOORE COUNTY AIRPORT (SOP) | CONSTRUCT HANGAR TAXIWAYS AND INTERNAL AIRFIELD SERVICE ROAD. | | Aviation | STI (Prioritization) | 8 | Sandhills MPO | AV-5855 | Division 8 | T | | | | | 2021 | $2,900,000 | | | $2,900,000 | UNDER CONSTRUCTION |
| MOORE | **US 1 / US 15 / US 501 (SANDHILLS BOULEVARD)** | NCDOT | MAPLE AVENUE IN ABERDEEN. CONSTRUCT MID-BLOCK CROSSWALK, MEDIAN REFUGE ISLAND, AND INSTALL PEDESTRIAN SIGNAL. | 0.26 | Bike & Ped | STI (Prioritization) | 8 | Sandhills MPO | EB-5741 | Division 8 | L, TA50200 | | | | | 2023 | $312,000 | | | $312,000 | |
| MOORE | **KNOLL ROAD** | SOUTHERN PINES | NC 2 (MIDLAND ROAD) TO SR 1843 (AIRPORT ROAD). CONSTRUCT MULTI-USE PATH ALONG KNOLL ROAD TO CONNECT WITH EXISTING SOUTHERN PINES GREENWAY ON MIDLAND ROAD. | 1.44 | Bike & Ped | STI (Prioritization) | 8 | Sandhills MPO | EB-5864 | Division 8 | L, TA50200 | | | | | 2025 | $3,600,000 | 2023 | $190,000 | $3,790,000 | |
| MOORE | **SR 1203 (JOHNSON STREET)** | ABERDEEN | US 15 / US 501 TO MIKE PLACE IN ABERDEEN. CONSTRUCT SIDEWALKS. | 0.39 | Bike & Ped | STI (Prioritization) | 8 | Sandhills MPO | EB-5869 | Division 8 | L, TA50200 | 2023 | $30,000 | | | 2026 | $300,000 | | | $330,000 | |
| MOORE | **SR 2055 (NORTH POPLAR STREET)** | ABERDEEN | JOHNSON STREET TO US 1 (SANDHILLS BOULEVARD) IN ABERDEEN. CONSTRUCT SIDEWALK. | 0.36 | Bike & Ped | STI (Prioritization) | 8 | Sandhills MPO | EB-6001 | Division 8 | L, TA50200 | 2024 | $34,000 | | | 2025 | $340,000 | 2023 | $26,000 | $400,000 | COORDINATE WITH U-5815 |
| MOORE | **NC 22** | NCDOT | REPLACE BRIDGE 620062 OVER NICKS CREEK IN CARTHAGE. | 0.25 | Highway | Bridges | 8 | Sandhills MPO | BR-0035 | Region E | NHPB | | | | | 2022 | $4,100,000 | | | $4,100,000 | PROJECT WILL BE COMPLETED UNDER THE STATE BRIDGE PROGRAM. PROJECT TO NO LONGER UTILIZE BUILD NC BONDS. UNDER CONSTRUCTION |
| MOORE | **NC 5** | NCDOT | AT SR 1205 (MORGANTON ROAD). REALIGN INTERSECTION AND ADD TURN LANES. | 0.5 | Highway | Safety | 8 | Sandhills MPO | HS-2008F | Region E | HSIP, T | 2026 | $500,000 | 2027 | $250,000 | 2028 | $3,550,000 | | | $4,300,000 | |
| MOORE | **SR 2055 (NORTH POPLAR STREET)** | NCDOT | WEST MAPLE AVENUE INTERSECTION IN ABERDEEN. INSTALL ALL-WAY STOP. | 0.5 | Highway | Safety | 8 | Sandhills MPO | W-5808C | Division 8 | HSIP | 2021 | $2,000 | | | 2021 | $15,000 | | | $17,000 | UNDER CONSTRUCTION. |
| MOORE | **US 15 / US 501 / NC 211** | NCDOT | SR 1205 / SR 1309 (MORGANTON ROAD) IN SOUTHERN PINES. CONVERT AT-GRADE INTERSECTION TO INTERCHANGE. | 1 | Highway | STI (Prioritization) | 8 | Sandhills MPO | R-5891 | Region E | BG50200 | FUNDED FOR PRELIMINARY ENGINEERING ONLY | $3,700,000 | FUNDED FOR PRELIMINARY ENGINEERING ONLY | $1,100,000 | FUNDED FOR PRELIMINARY ENGINEERING ONLY | $39,400,000 | | | $44,200,000 | |

**DRAFT 2026-2035 STATE TRANSPORTATION IMPROVEMENT PROGRAM**

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| COUNTY(S) | ROUTE/CITY SMPO AREA PROJECTS IN BOLD RED | RESPONSIBLE AGENCY | DESCRIPTION | LENGTH (MILES) | MODE | FUNDING PROGRAM | DIVISION(S) | MPOs/RPOs | PROJECT ID | STI CATEGORY FUNDED | FUNDING SOURCE (SEE FUNDING SOURCES TAB FOR MORE INFO) | RIGHT-OF-WAY PROJECTED SCHEDULE | TOTAL REMAINING FUNDS NEEDED FOR RIGHT-OF-WAY | UTILITIES PROJECTED SCHEDULE | TOTAL REMAINING FUNDS NEEDED FOR UTILITIES | CONSTRUCTION PROJECTED SCHEDULE | TOTAL REMAINING FUNDS NEEDED FOR CONSTRUCTION | PROJECTED SCHEDULE FOR OTHER ACTIVITIES | TOTAL REMAINING FUNDS FOR OTHER ACTIVITIES | TOTAL REMAINING FUNDS NEEDED | COMMENT |
| MOORE | **NC 5 (BEULAH HILL ROAD)** | NCDOT | INTERSECTION OF TROTTER DRIVE / BLAKE BOULEVARD TO NC 211 IN PINEHURST. ADD TURN LANES, SIGNAL IMPROVEMENTS, AND OTHER OPERATIONAL IMPROVEMENTS ALONG CORRIDOR AS APPROPRIATE. | 2.76 | Highway | STI (Prioritization) | 8 | Sandhills MPO | R-5892 | Region E | T | FUNDED FOR PRELIMINARY ENGINEERING ONLY | $8,200,000 | FUNDED FOR PRELIMINARY ENGINEERING ONLY | $1,892,000 | FUNDED FOR PRELIMINARY ENGINEERING ONLY | $43,200,000 | | | $53,292,000 | |
| MOORE | **NC 5** | NCDOT | US 1 IN ABERDEEN TO THE INTERSECTION OF TROTTER DRIVE / BLAKE BOULEVARD IN PINEHURST. WIDEN TO FOUR LANE DIVIDED FACILITY FROM US 1 TO LINDEN ROAD AND A THREE LANE FACITILTY FROM LINDEN ROAD TO TROTTER DRIVE. | 3.94 | Highway | STI (Prioritization) | 8 | Sandhills MPO | U-5756 | Region E | T | 2023 | $8,600,000 | 2023 | $13,200,000 | 2025 | $119,700,000 | | | $141,500,000 | RIGHT-OF-WAY IN PROGRESS |
| MOORE | **US 15 / US 501 / NC 211** | NCDOT | US 1 (SANDHILLS BOULEVARD) IN ABERDEEN TO BRUCEWOOD ROAD IN SOUTHERN PINES. ACCESS MANAGEMENT IMPROVEMENTS. | 1.24 | Highway | STI (Prioritization) | 8 | Sandhills MPO | U-5814 | Region E | T | 2023 | $11,500,000 | 2023 | $1,250,000 | | | | | $12,750,000 | RIGHT-OF-WAY IN PROGRESS; CONSTRUCTION COMBINED WITH U-5815B - SEE U--5815B FOR FUNDING. |
| MOORE | **US 1 (SANDHILLS BOULEVARD)** | NCDOT | SR 1112 (ROSELAND ROAD) IN ABERDEEN TO OLD US 1 IN SOUTHERN PINES. ACCESS MANAGEMENT IMPROVEMENTS. | 2.9 | Highway | STI (Prioritization) | 8 | Sandhills MPO | U-5815 | Region E | | | | | | | | | | | |
| MOORE | **US 1 (SANDHILLS BOULEVARD)** | NCDOT | SR 1112 (ROSELAND ROAD) TO KNIGHT STREET IN ABERDEEN. | 0.58 | Highway | STI (Prioritization) | 8 | Sandhills MPO | U-5815A | Region E | BGANY | 2025 | $4,700,000 | 2025 | $3,200,000 | 2027 | $12,700,000 | | | $20,600,000 | |
| MOORE | **US 1 (SANDHILLS BOULEVARD)** | NCDOT | KNIGHT STREET IN ABERDEEN TO OLD US 1 IN SOUTHERN PINES, TO INCLUDE SR 1112 (ROSELAND ROAD) REALIGNMENT AT US 1 AND RADII IMPROVEMENT I AT US 15 / US 501 / NC 211. | 2.36 | Highway | STI (Prioritization) | 8 | Sandhills MPO | U-5815B | Region E | T | 2023 | $6,650,000 | | | 2025 | $154,300,000 | | | $160,950,000 | RIGHT-OF-WAY IN PROGRESS. CONSTRUCTION INCLUDES U-5814. |
| MOORE | **US 1 (SANDHILLS BOULEVARD)** | NCDOT | KNIGHT STREET IN ABERDEEN TO OLD US 1 IN SOUTHERN PINES. RELOCATE WATER TRANSMISSION LINE. | 2.36 | Highway | STI (Prioritization) | 8 | Sandhills MPO | U-5815BA | Region E | T | | | | | 2023 | $17,900,000 | | | $17,900,000 | UNDER CONSTRUCTION |
| MOORE | **US 15 / US 501** | NCDOT | SR 1905 (VOIT GILMORE LANE) IN SOUTHERN PINES TO SR 1208 (PAGE ROAD) IN PINEHURST. UPGRADE SR 1208 INTERSECTION AND CONSTRUCT IMPROVEMENTS TO PINEHURST TRAFFIC CIRCLE AND APPROACHES. | 2.3 | Highway | STI (Prioritization) | 8 | Sandhills MPO | U-5976 | Division 8 | T | 2027 | $25,800,000 | 2027 | $970,000 | 2031 | $51,100,000 | | | $77,870,000 | |
| MOORE | **LS (SOUTH STREET)** | NCDOT | ACWR CROSSING 722526U IN ABERDEEN. CONSTRUCT SAFETY IMPROVEMENTS. | | Rail | Rail-Highway Grade Crossing Improvement | 8 | Sandhills MPO | RX-2008B | Division 8 | RR | | | | | 2025 | $1,832,000 | | | $1,832,000 | |

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| MOORE | **US 15 / US 501** | NCDOT | NC 2 AND NC 211 TRAFFIC CIRCLE IN PINEHURST TO NC 73. WIDEN TO MULTI-LANES. | 3.7 | Highway | STI (Prioritization) | 8 | Sandhills MPO, Central Pines RPO | R-5927 | Division 8 | T | 2027 | $1,300,000 | 2027 | $3,900,000 | 2031 | $48,100,000 | | | $53,300,000 | |
| **OTHER MOORE COUNTY PROJECTS ARE BELOW** | | | | | | | | | | | | | | | | | | | | | |
| MOORE | US 1 | NCDOT | SR 2026 (YOUNGS ROAD) INTERSECTION. INSTALL REDUCED CONFLICT INTERSECTION. | 0.5 | Highway | Safety | 8 | Central Pines RPO | HS-2408B | Statewide Mobility | HSIP | 2025 | $25,000 | 2025 | $25,000 | 2026 | $825,000 | | | $875,000 | |
| MOORE | NC 211 | NCDOT | NC 73 IN WEST END TO WEST OF SR 1241 (HOLLY GROVE SCHOOL ROAD). WIDEN TO A FOUR LANE DIVIDED FACILITY. | 4.09 | Highway | STI (Prioritization) | 8 | Central Pines RPO | R-5726 | Region E | T | | | | | 2025 | $49,200,000 | | | $49,200,000 | UNDER CONSTRUCTION |
| MOORE | NC 211 | NCDOT | NC 73 IN WEST END TO WEST OF SR 1241 (HOLLY GROVE SCHOOL ROAD). CLEARING, GRUBBING, AND EROSION CONTROL. | 4.09 | Highway | STI (Prioritization) | 8 | Central Pines RPO | R-5726A | Region E | T | | | | | 2022 | $5,679,000 | | | $5,679,000 | |
| MOORE | NC 690 (LOBELIA ROAD) | NCDOT | US 1 IN VASS TO CUMBERLAND COUNTY LINE. UPGRADE ROADWAY, TO INCLUDE TURN LANES AT VARIOUS LOCATIONS AND SOME REALIGNMENT. | 11.75 | Highway | STI (Prioritization) | 8 | Central Pines RPO | R-5824 | Region E | BGLT5 | 2025 | $1,800,000 | 2026 | $900,000 | 2030 | $12,000,000 | | | $14,700,000 | |
| MOORE | NC 24 / NC 27 | NCDOT | SR 1006 (GLENDON-CARTHAGE ROAD) IN CARTHAGE. IMPROVE INTERSECTION AND ADJACENT INTERSECTIONS OF EACH FACILITY WITH US 15 / US 501. | 0.5 | Highway | STI (Prioritization) | 8 | Central Pines RPO | R-5929 | Division 8 | T | 2026 | $280,000 | 2026 | $280,000 | 2028 | $4,800,000 | | | $5,360,000 | COORDINATE WITH U-3628 |
| MOORE | NC 24 / NC 27 | NCDOT | COURTHOUSE WEST OF NC 22 (MCNEILL STREET) TO US 15 / US 501 IN CARTHAGE. WIDEN TO THREE LANES WITH CURB AND GUTTER AND BICYCLE / PEDESTRIAN ACCOMMODATIONS. | 1.35 | Highway | STI (Prioritization) | 8 | Central Pines RPO | U-3628 | Region E | NHP, T | 2023 | $2,275,000 | | | 2025 | $6,900,000 | | | $9,175,000 | RIGHT-OF-WAY IN PROGRESS; COORDINATE WITH R-5929 |

# Discussion Regarding Adding a Greenway Connection at 455 Adams Circle in Village Acres

**ADDITIONAL AGENDA DETAILS:**

**FROM:** Doug Willardson, Village Manager
**CC:** Village Council;
**DATE OF MEMO:** 02/18/2025

## MEMO DETAILS

We received a request from a resident of the Adams Circle neighborhood to create a direct connection from the neighborhood to the adjacent greenway path running parallel to 15-501. After reviewing the request and the available options, I believe this connection could be a beneficial and relatively straightforward improvement for the community.

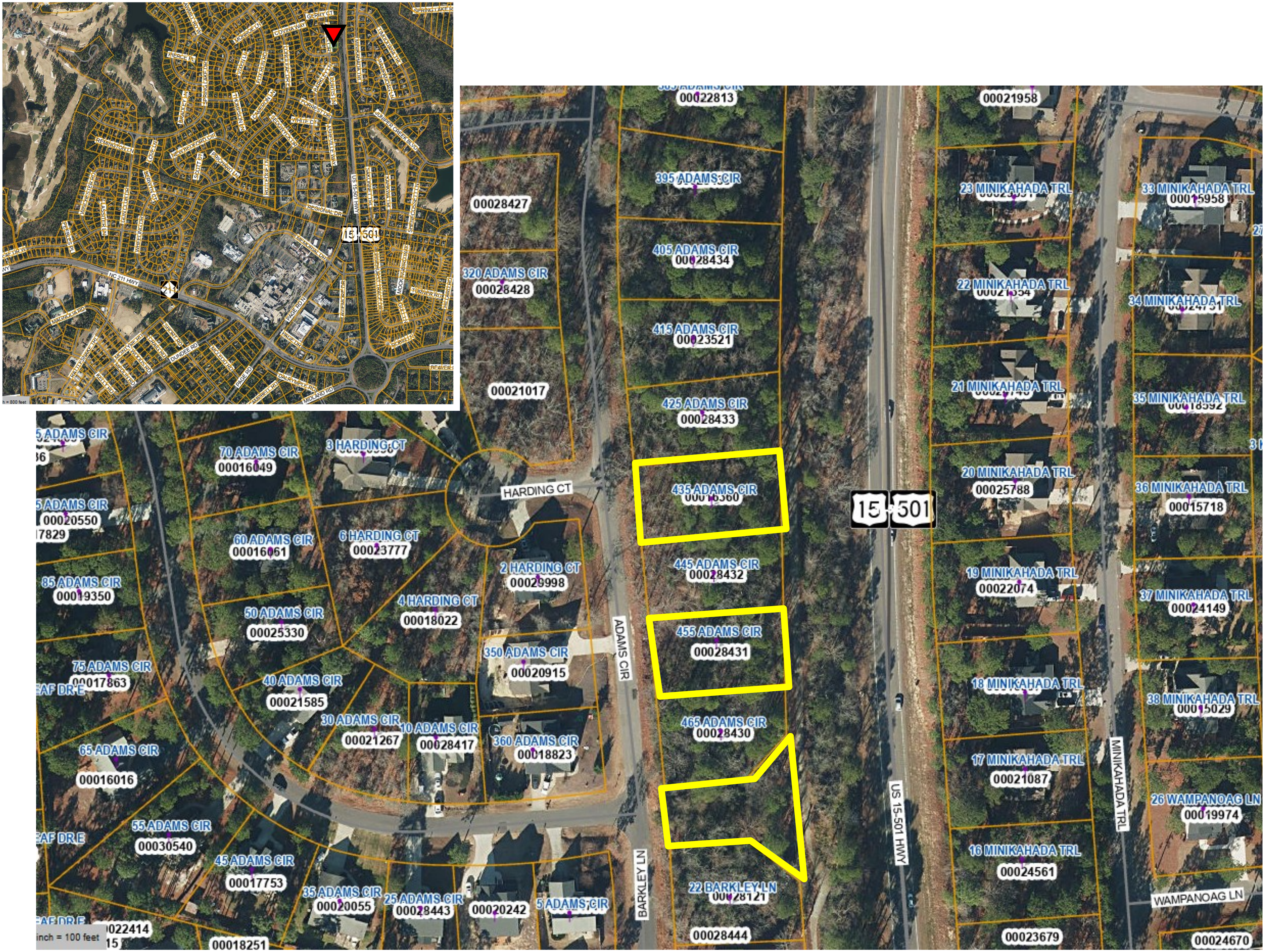
The Village currently owns two lots along the greenway path, as well as a right-of-way that could serve as connection points for this path. Upon further assessment, it appears that creating a path from Adams Circle to the greenway would be both feasible and minimally disruptive, with the least obtrusive location being at 455 Adams Circle based on the current topography.

I spoke with one contractor, and based on their initial evaluation, the estimated cost for building the path is around $10,000. There is a small drainage area that will require either a culvert or footbridge to ensure proper water flow and accessibility. As part of our standard procedures, we will need to secure multiple bids before proceeding with any plans. The $10,000 needed for this potential project was included in the budget amendment approved earlier this evening as part of the No. 6 sidewalk improvements.

For your reference, I have attached a map outlining the proposed connection points and the most suitable route for the path.

## ATTACHMENTS

1. Adam Circle



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# Discussion of Potential Projects to Submit to the SMPO TCC for Carbon Reduction Program Funding

## ADDITIONAL AGENDA DETAILS:

| | |
|---|---|
| **FROM:** | Doug Willardson, Village Manager |
| **CC:** | Village Council; |
| **DATE OF MEMO:** | 02/19/2025 |

## MEMO DETAILS

We recently became aware of funding available through the SMPO for transportation and infrastructure projects through the **Carbon Reduction Program (CRP)**, which was established as part of the **Bipartisan Infrastructure Bill** (IIJA) in 2022. The CRP is a federal program designed to reduce CO2 emissions and promote sustainable transportation alternatives. The State of North Carolina receives approximately $34 million annually through this program, with around **$13 million per year set aside for Metropolitan Planning Organizations (MPOs)** like the **Sandhills Metropolitan Planning Organization (SMPO)**.

The estimated CRP funding for the SMPO for the upcoming years is as follows:

- **2024:** $107,099
- **2025:** $109,241
- **2026:** ~$110,000
- **Total CRP-DA Estimate for SMPO (2024-2026):** $325,581

This funding can be applied to a variety of eligible projects, including but not limited to:

- Public education and outreach activities
- Transportation management associations
- Carpooling, vanpooling, and carsharing
- Extreme low-temperature cold start programs
- LED light conversion, inspection, and maintenance programs
- Diesel engine retrofits and advanced truck technologies
- Idle reduction programs
- Freight and intermodal improvements
- Congestion reduction and traffic flow improvements (including sidewalks, greenways, multi-use paths, and roundabouts)
- Transit improvements
- Alternative fuels, vehicles, and EV chargers

While the **North Carolina Department of Transportation (NCDOT)** has expressed concerns about the continuation of this program beyond the federal fiscal year (FFY) 2026, this is an important opportunity for us to invest in projects that reduce emissions and improve our infrastructure.

To be eligible for CRP funding, projects must have a minimum cost of **$100,000** (total project cost). For example, a project costing $80,000 in CRP funds could be paired with a $20,000 local contribution. The preferred funding mix is **80% federal (CRP)** and **20% local match**. It is possible to combine CRP funds with other funding sources, such as state or federal funds, for larger projects.

Given the nature of the program, there will be competition for funding, and the SMPO may find it difficult to reach consensus on projects. However, this is an exciting opportunity for us to fund a **tangible and impactful project** that will benefit the community. One project we could consider is the **greenway connection between Pinehurst and Southern Pines**, which would connect two community greenway systems, involve both the County and the two largest towns in the region, and have widespread use.

The estimated cost to complete this project is about **$400,000** for approximately **7,000 linear feet** of greenway. With the available CRP funding of **$325,581** (about 80% of the total cost), the Village of Pinehurst and Southern Pines could cover the remaining cost, making this a highly viable project for CRP funding.

I recommend that we pursue this project as our first CRP-funded initiative and present it to the SMPO as our preferred project, as it aligns with the program's goals and benefits the broader community.

## ATTACHMENTS

1. Airport Road Greenway Connection

# Proposed Southern Pines/Pinehurst Greenway Connection along Airport Road

Approximately 7,000 linear feet at an estimated $400,000 project cost