



Village Council
Minutes for the Work Session of May 26, 2026
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
04:30 p.m.

The Village of Pinehurst Village Council held a Work Session Meeting at 07:35 p.m., Tuesday, May 26, 2026, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were present:

Mr. Patrick Pizzella, Mayor
Mr. John Taylor, Mayor Pro Tem
Ms. Barb Ficklin, Councilmember
Mr. Kevin Fitzpatrick, Councilmember
Mr. Jeramy Hooper, Councilmember

Mr. Doug Willardson, Village Manager
Mr. Carlton Cole, Assistant Village Manager
Ms. Shannon Boncutter, Village Clerk
Mr. Josh Dockery, IT Specialist

And approximately 1 member of the audience in attendance, in addition to 0 staff and 1 press. There was approximately 1 remote view.

1. Call to Order.

Mayor Pizzella called the Village Council Work Session to order at 07:42 p.m.

Mayor Pizzella noted the Work Session meeting was being held in the Fallon Council Conference Room due to a mechanical issue with the HVAC system in Assembly Hall.

2. General Business.

A. Discussion of Draft Revision of the Village Council Code of Ethics

Mr. Willardson reviewed and discussed a memo on the history of the Village Council Code of Ethics and the intention behind the revisions proposed by Councilmembers Fitzpatrick and Hooper.

Councilmembers Fitzpatrick and Hooper reviewed and discussed a Village of Pinehurst Village Council Code of Ethics Draft Revisions (05.19.2026) document.

Council deliberated whether Council has an obligation to inform a Councilmember if an ethical concern regarding their actions has been raised and whether to include procedural steps in the code of ethics.

Council agreed to further review the proposed revisions to the Village Council Code of Ethics with the Village Attorney at the June 09, 2026, Work Session meeting.

B. Review of Survey Instrument for the 2026 Business Survey

Mr. Willardson reviewed and discussed a memo on the draft 2026 Village Business Survey.

Mr. Willardson asked Council to provide feedback on any additional questions or further revisions needed to the draft survey. Council agreed to reduce the survey to roughly 20 questions and to consolidate all Pinehurst Resort owned properties into one group.

Council and Mr. Willardson agreed to send a copy of the survey to businesses with a note stating a Councilmember will be visiting the business to gather survey results and feedback and set a goal of completing the surveys by the end of June 2026.

Mr. Willardson broke down the business to be surveyed into groups labeled A – E and asked Council to choose a group. Council agreed to the following assignments:

- A. Councilmember Hooper
- B. Councilmember Fitzpatrick
- C. Mayor Pro Tem Taylor
- D. Councilmember Ficklin
- E. Mayor Pizzella



C. Discussion of an Awards Program for Recognizing Outstanding Contributions to the Village of Pinehurst

Mr. Willardson reviewed and discussed a memo on the proposed recognition program and renderings showing seven (7) options for the award.

Council deliberated how appropriate each style of award was to the Village and selected option seven (7) as the most appropriate.

Council and Mr. Willardson agreed it will be best to personalize the award language for each recipient and to revise the Manager Recommendation section to read Manager and Two Councilmembers Recommendation.

Council asked Mr. Willardson to research the cost and feasibility of producing an award in the style of option seven (7).



3. Other Business

Council and Mr. Willardson discussed the next steps in the No. 6 sidewalk project, which includes the installation of streetlights and a bridge, and the connection of the greenway trail across HWY 15-501.

4. Motion to Adjourn.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Ficklin, Council unanimously approved to adjourn the Work Session by a vote of 5-0 at 08:36 p.m.

Respectfully submitted,



Shannon Bonecutter

Village Clerk

A recording of this meeting is located on the Village website: www.vopnc.org

Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement